UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

	FOR	THE DISTRICT OF COL	UMBIA
		,	
	Plaintiff)	
	v.)) C	ivil Action No.
	Defendant)	
	SI	MMONS IN A CIVIL AC	ΓΙΟΝ
To: (4	Defendant's name and address)		
A	A lawsuit has been filed against	you.	
serve on	the plaintiff an answer to the at occdure. The answer or motion	ached complaint or a motion	nting the day you received it) you must under Rule 12 of the Federal Rules of ff or plaintiff's attorney, whose name and
	f you fail to respond, judgment nt. You also must file your answ		ninst you for the relief demanded in the
		ANGELA	D. CAESAR, CLERK OF COURT
Date:			
		Si	gnature of Clerk or Deputy Clerk

FOIA Summons (12/11) (Page 2)

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was re	This summons for (nan ceived by me on (date)	ne of individual and title, if any)						
	☐ I personally served	the summons on the individual a	-					
			on (date)	; or				
	☐ I left the summons at the individual's residence or usual place of abode with (name), a person of suitable age and discretion who resides to							
	(1)	<u>-</u>		,				
	on (date)	on (date), and mailed a copy to the individual's last known address; or						
	☐ I served the summons on (name of individual) designated by law to accept service of process on behalf of (name of organization)							
			on (date)	; or				
	☐ I returned the sumn	I returned the summons unexecuted because						
	☐ Other (<i>specify</i>):							
	My fees are \$	for travel and \$	for services, for a total of \$					
	I declare under penalty of perjury that this information is true.							
_								
Date:		-	Server's signature					
			Printed name and title					
			Server's address					

Additional information regarding attempted service, etc: