

13 March 2008

Memo To: Archbishop Flynn, Sister Dominica and Andy Eisenzimmer

From: Father Kevin McDonough

Re: Father Michael Keating

Nearly two weeks ago I promised you a summary of the steps needed to wrap up the investigation of alleged sexual misconduct by Father Keating. I apologize for the delay. I propose the following steps. If they are satisfactory, then we should begin executing them as soon as possible after Easter. I have put in parentheses the name of the staff member who would, I propose, follow through.

1. Formally close the investigation: We should summarize in a brief document the conclusion of the investigation and a brief summary of the steps taken. The memo should clearly exculpate Father Keating. (Father McDonough) A copy of this memo should then be shared with the Clergy Review Board. (Andy Eisenzimmer)
2. Separate Father Keating from the Companions of Christ: Whatever steps are needed to formalize Father Keating's release from the Companions should be accomplished. (Sister Dominica)
3. Debriefing and pastoral follow-up with Father Keating: We should review the entire situation with Father Keating and offer him whatever prudential lessons we have derived from the entire, prolonged matter. We should offer him access to counseling, should he desire it. (Father McDonough)
4. Notification of Saint Thomas supervisor(s): We should meet with Dr. Briel to inform him of the conclusion of the matter. To the extent that others in the University have to be notified, we should see to that as well. (Father McDonough)
5. Administrative debriefing: We should review this matter from the point of view of whatever we should learn in order to improve our own procedures. This was, with the exception of the [REDACTED] matter, perhaps our most complex investigation. I think we should learn from it whatever we can. (McDonough, Brennan, Eisenzimmer)

Does this summary seem sufficient?

cc: Father Keating