Date:

AO 440 (Rev. 00/12, DC 3/13) Summons in a Civil Action	
	S DISTRICT COURT
Dis	strict of
)))
Plaintiff(s) V.	Civil Action No.
Defendant(s)))
SUMMONS IN	A CIVIL ACTION
To: (Defendant's name and address)	
are the United States or a United States agency, or an offic	you (not counting the day you received it) — or 60 days if you cer or employee of the United States described in Fed. R. Civ. swer to the attached complaint or a motion under Rule 12 of on must be served on the plaintiff or plaintiff's attorney,
If you fail to respond, judgment by default will be You also must file your answer or motion with the court.	entered against you for the relief demanded in the complaint.
	ANGELA D. CAESAR, CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was rec	This summons for (no ceived by me on (date)	ume of individual and title, if an			
	☐ I personally serve	d the summons on the indi	ividual at (place)		
			on (date)	; or	
	☐ I left the summons at the individual's residence or usual place of abode with (name)				
	on (date), a person of suitable age and discretion who resides there, on (date), and mailed a copy to the individual's last known address; or				
	\square I served the summons on (name of individual) , who				
	designated by law to accept service of process on behalf of (name of organization)				
	on (date)				
	☐ I returned the summons unexecuted because			; or	
	☐ Other (specify):				
	My fees are \$	for travel and \$	for services, for a total of \$		
	I declare under penalty of perjury that this information is true.				
Date:		_			
			Server's signature		
		_	Printed name and title		
		_	Server's address		

Additional information regarding attempted service, etc: