	S DISTRICT COURT
	strict of
Plaintiff(s) V.))))) Civil Action No.))
Defendant(s))
SUMMONS IN	A CIVIL ACTION
To: (Defendant's name and address)	
A lawsuit has been filed against you.	
Within 21 days after service of this summons on y are the United States or a United States agency, or an office	you (not counting the day you received it) — or 60 days if you cer or employee of the United States described in Fed. R. Civ. swer to the attached complaint or a motion under Rule 12 of on must be served on the plaintiff or plaintiff's attorney,
If you fail to respond, judgment by default will be You also must file your answer or motion with the court.	entered against you for the relief demanded in the complaint.

Date:

Signature of Clerk or Deputy Clerk

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was ra	This summons for (nan ceived by me on (date)					
was ic	•	·				
	☐ I personally served	the summons on the individual				
			on (date)	; or		
	☐ I left the summons at the individual's residence or usual place of abode with (name)					
	, a person of suitable age and discretion who resides ther					
	on (date), and mailed a copy to the individual's last known address; or					
	☐ I served the summo		, who is			
	designated by law to accept service of process on behalf of (name of organization)					
			on (date)	; or		
	☐ I returned the sumn	nons unexecuted because			; or	
	☐ Other (specify):				,	
	My fees are \$	for travel and \$	for services, for a total of \$			
	I declare under penalty of perjury that this information is true.					
Date:						
			Server's signature			
			Printed name and title			
			Server's address			

Additional information regarding attempted service, etc:

Addendum Regarding Defendant's Deadline to Respond to FOIA Complaint

Pursuant to 5 U.S.C. § 552(a)(4)(C), Defendant must serve an answer or otherwise plead in response to this FOIA complaint within 30 days (not 60 days, as stated in the Court's default summons form).