



VIA E-MAIL

June 30, 2020

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Re: Freedom of Information Act Request – 19-FOI-00174

Your June 28, 2020 request for information made under the Freedom of Information Act (FOIA) was received via e-mail by Amtrak's FOIA Office on June 29, 2020.

Your request seeks the agenda and minutes for any meeting of Amtrak's Board of Directors that occurred during the month of December 2019.

Your request has been classified as category IV – that is, a request other than for commercial-use, from a representative of the news media, or from an educational nonscientific institution. The first two hours of search time and the first 100 pages are free of charge. Thereafter, requesters are charged \$38 per hour for search time and 25 cents per page for reproduction of records.

We are working through our backlog of requests. The estimated date for a response to your request is March 5, 2021.

If you have any questions regarding the processing of your request, please feel free to contact me at [foiarequests@amtrak.com](mailto:foiarequests@amtrak.com). For ease of reference, your request has been assigned tracking number **19-FOI-00174**.

Sincerely,

Rebecca Conner  
Manager, Records and Information Management