



UNITED STATES POSTAL INSPECTION SERVICE

OFFICE OF COUNSEL

May 20, 2020

Mr. John Ricker
MuckRock News
DEPT. 93132
411A Highland Avenue
Somerville, MA 02144-2516

RE: FOIA No. 2020-FPIS-00255

Dear Mr. Ricker:

This letter is to acknowledge receipt of your letter dated May 13, 2020, addressed to the U.S. Postal Service, Office of the Inspector General. It was referred to this office and received on May 14, 2020, in which you requested, pursuant to the Freedom of Information/Privacy Acts, access to records pertaining to any and all records that contain the addresses of mail cover requests from 2019 to present.

We are also confirming that you changed your request to seek both the addresses of Mail Covers and the actual Mail Cover request from 2019 to present.

In response to your request for Mail Cover requests, you must follow the directions in accordance with the U.S. Postal Service, Handbook AS-353, Guide to Privacy, the Freedom of Information Act, and Records Management, Privacy Act System of Records for Mail Cover requests. **Record Access Procedures** - Requests for access must be made in accordance with the Notification Procedure and USPS Privacy Act regulations regarding access to records and verification of identity under 39 CFR 266.65 **Notification Procedure** - Individuals wanting to know if information about them is maintained in this system of records must address inquiries to the system manager. Inquiries must include full name of subject individual, current address, and other addresses during the previous 5 years. Please keep in mind that the Mail Cover Systems is exempted from certain provisions of the Act Pursuant to 5 U.S.C. 552a(j) and (k), USPS has established regulations at 39 CFR 266.8 that exempt records in this system depending on their purpose.

If you supply the information requested above **within 10 working days of the date of this letter**, we will give further consideration to this matter. **Failure to do so will result in your request being administratively closed.**

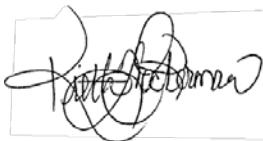
In regard to your request for a waiver of fees, I find no basis for concluding that it would be for the benefit of the public rather than private interest to waive fees in this instance, and I decline to do so.

Your request was assigned FOIA Tracking Number 2020-FPIS-00255.

For your information, this office assigns incoming requests to one of three tracks: simple, complex, or expedited. Each request is then handled on a first-in, first-out basis in relation to other requests in the same track. Simple requests usually receive a response in about a month, whereas complex requests necessarily take longer. At this time, your request has been assigned to the simple track.

We regret the necessity of this delay, but assure you that your request will be processed as soon as possible. If you have any questions, or wish to discuss reformulation or an alternative time frame for the processing of your request, you may contact the Inspection Service FOIA Requester Service Center at (202) 268-7004 between the hours of 8:30 a.m. – 5 p.m. (Eastern Standard Time) or by email FOIA@uspis.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Kietta T. Lockerman", is written over a rectangular box. The signature is cursive and somewhat stylized.

Kietta T. Lockerman
FOIA Analyst