



COVID-19

Request for Spring 2020 Excused Withdrawal

IMPORTANT: This form is to request an Excused Withdrawal (EW) and refund of enrollment fees due to the COVID-19 crisis. An EW will not affect your academic probation status or towards the permitted number of withdrawals/attempts. The EW may affect other benefits such as Financial Aid, Veterans, Sponsorship, Athletics, etc. It is recommended that you contact these programs to understand the ramifications of this request.

Student Name: _____ **Student ID#:** _____
(Last) *(First)*

Phone: _____ **E-Mail:** _____

By signing below, I am indicating that I understand the ramifications of this request for an EW grade.

Student Signature: _____ **Date:** _____

Please list all of the classes in which you are requesting to be withdrawn from due to the COVID-19 crisis.

Course Subject/Number <i>(e.g. ENGL-101)</i>	Section Number <i>(e.g. 54321)</i>	Campus Location

This request must be emailed to Adm_Records@sac.edu. Please allow up to 14 days for refund processing.