

Good afternoon Josh and Antigua:

Thank you for welcoming me as part of the NOLA-PS Portfolio Innovation and Accountability team to Bricolage Academy for your 2019-2020 annual site visit. I enjoyed the opportunity to learn more about your team's vision and goals for your students and parents, seeing those goals in action throughout classrooms, as well as our candid conversation about the future of Bricolage.

A component of the visit included the Annual Compliance Review, which was inclusive of a general compliance review and special education compliance review. Below you will find a summary of our findings, and attached is a detailed summary, inclusive of any items that were deemed not in compliance.

General Compliance Policy	licy 9/9 Areas in Compliance	
	0/9 Areas are Not in Compliance	
Special Education Policy	6/6 Areas in Compliance	
	0/6 Areas are Not in Compliance	

Thank you again for your time and for facilitating our visit. If you have any questions on the compliance items, please let me know.

Best regards, Danalyn Hypolite



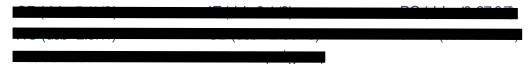
2019-2020 NOLA Annual Site Visit Compliance Review

School:	Bricolage Academy	NOLA Public Schools	Danalyn Hypolite, Director of
	Diricolage Academy	Representative:	Accountability
Date: 11.14.19		School Representative:	Mr. Josh Densen, CEO
	11. 14. 19		Ms. Antigua Wilbern, Principal

General Compliance	Acceptable Documentation (to be provided by LEA)	Status at Review	Notes
School conducts background checks	Statement of approval from the		Staff members reviewed:
and fingerprint records for all	Louisiana Bureau of Criminal	☐ Not In Compliance	Nurse- M. Goulas; still need to
employees as out lined in R.S. 17:15	Identification.	□ Not	verify background check
		Available/Missing	CFO- L. Orgeron
Staff credentials per state law as	Documentation of staff credentials		Teacher-L. Akinola-Massaquoi
outlined in Bulletin 746, La. R.S. 3991	files should be available for review.	☐ Not In Compliance	Teacher- D. Minor; still need
(C)(6), R.S. 17:28, and Charter	The review may include the following	□ Not	to verify background check
Agreement § § 9.2, 9.3	staff members:	Available/Missing	Teacher- G. Wagner
	• Teachers		
	Business Manager or CFO		
	School Nurse		
Procedures for protecting student	School will provide documented		
records per LA Acts 937, 677, and	protocol for compliance with data	☐ Not In Compliance	
340.	governance and student privacy	□ Not	
	laws.	Available/Missing	
School displays employee rights under	Rights under the Family Medical		
the Family and Medical Leave Act	Leave Act poster is displayed in an	☐ Not In Compliance	
(FMLA) as required by the FMLA	area with access by employees.	□ Not	
section 109 (29 U.S.C. § 2619)		Available/Missing	
Schools posts the required workplace	Fair Labor Standards Act poster is	☑ In Compliance	
notices as required by the	displayed in an area with access by	☐ Not In Compliance	
Fair Labor Standards Act, 29 USC 211,	employees.	□ Not	
29 CFR 516.4		Available/Missing	
Notification of Homework Assistance	Online services for homework	☑ In Compliance	
Services	assistance should be posted in	☐ Not In Compliance	
LA. R.S. 17:182.1, 17:3996(B)(39)	prominent location in the school	□ Not	
	where it can be seen by all students on a daily basis.	Available/Missing	

School displays LLA Fraud Hotline	School must have Louisiana		
posters.	Legislative Auditor (LLA) notice	☐ Not In Compliance	
LA Act 693 enacted LA. R.S. 24:523.1	posted in conspicuous places. The	□ Not	
	LLA recommends that the notice be	Available/Missing	
	posted wherever there is an EEO		
	poster.		
	Acceptable Documentation:		
	https://www.lla.la.gov/hotline/prints/		
Home Language Survey, including	School will provide copies of Home		
language translations as required by	Language Survey, including language	☐ Not In Compliance	
federal and state requirements as	translations.	□ Not	
outlined in ESEA/ESSA/Title III		Available/Missing	
guidelines.			
Sign or notice of translation service	School must have notification of		
offerings as required by OCR	translation services, in multiple	☐ Not In Compliance	
guidelines.	languagesthat is visible in an area of	□ Not	
	primary access to the building.	Available/Missing	

Students Reviewed for Special Education Compliance:



	ecial Education Compliance	Acceptable Documentation (to be provided by LEA)	Status at Review	Notes
1.	IEP Date	IEP dated within one calendar		6/6 files in full compliance.
		year	□ Not In Compliance	
			☐ Not Available/Missing	
2.	Evaluation	Evaluation or waiver dated		6/6 files in full compliance.
	Date	within 3 years. If a signed waiver	□ Not In Compliance	
		is present, the initial evaluation	☐ Not Available/Missing	
		must accompany the waiver.		
3.	IEP	Student exceptionality on IEP		6/6 files in full compliance.
	Compliance	aligns with evaluation.	□ Not In Compliance	
	with Evaluation	For out-of-state evaluations,	☐ Not Available/Missing	
		documentation that the school has		
		conducted a formal Bulletin 1508		
		administrative review using the		
		1508 checklist is necessary.		
4.	IEP Signatures	IEP is signed by all required		6/6 files in full compliance.
		parties.	☐ Not In Compliance	
		If any person on the IEP team is	☐ Not Available/Missing	
		not present for the meeting, there		
		is an official excusal form on file.		
5.	Service	Evidence is present of service		6/6 files in full compliance.
	Minutes	minutes provided in accordance	☐ Not In Compliance	
	Provided	with current IEP for previous	☐ Not Available/Missing	
		and current quarter/semester		
		(or since IEP creation/date).		
6.	Progress	Two most recent progress		6/6 files in full compliance.
	Reports	reports are present in the folder	□ Not In Compliance	
		and signed by the service	☐ Not Available/Missing	
		provider and special education		
		teacher.		