

1 [Administrative Code - Acquisition, Retention, and Use of Surveillance Technology]

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3 **Ordinance amending Chapter 19B of the Administrative Code, governing the City's**
4 **acquisition, retention, and use of surveillance technology, to allow the acquisition and**
5 **retention of face recognition technology under certain conditions; to preclude legal**
6 **relief for alleged violations of Chapter 19B that the City timely cured following notice;**
7 **and to authorize the City Administrator to adopt implementing standards to guide**
8 **departments in compliance with Chapter 19B's restrictions on the acquisition,**
9 **retention, and use of surveillance technology.**

10 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
11 **Additions to Codes** are in *single-underline italics Times New Roman font*.
12 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
13 **Board amendment additions** are in double-underlined Arial font.
14 **Board amendment deletions** are in ~~strikethrough Arial font~~.
15 **Asterisks (* * * *)** indicate the omission of unchanged Code
16 subsections or parts of tables.

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15 Be it ordained by the People of the City and County of San Francisco:

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18 Section 1. The Administrative Code is hereby amended by revising Sections 19B.2
19 and 19B.8, and adding Section 19B.9, to read as follows:

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21 **SEC. 19B.2. BOARD OF SUPERVISORS APPROVAL OF SURVEILLANCE**

22 **TECHNOLOGY POLICY.* * * ***

23 (d) Notwithstanding the provisions of this Chapter 19B, it shall be unlawful for any
24 Department to obtain, retain, access, or use: 1) any Face Recognition Technology on City-
25 issued software or a City-issued product or device; or 2) any information obtained from Face

1 Recognition Technology on City-issued software or a City-issued product or device. This
2 subsection (d) is subject to the exceptions in subsections (e)-(g) and the qualifications in subsections
3 (h)-(k).

4 (e) A Department's inadvertent or unintentional receipt, retention, access to, or use of
5 any information obtained from Face Recognition Technology shall not be a violation of ~~this~~
6 subsection (d), provided that:

7 (1) The Department does not request or solicit its receipt, access to, or use of
8 such information; and

9 (2) The Department logs such receipt, access to, or use in its Annual
10 Surveillance Report.

11 (f) It shall not be a violation of subsection (d) for a City Department to retain possess Face
12 Recognition Technology on City-issued software or a City-issued product or device, provided
13 that:

14 (1) The Face Recognition Technology is a stock, manufacturer-installed capability,
15 bundled with software, or stored on a product or device, and that the functions unrelated to Face
16 Recognition Technology are necessary to perform essential City functions;

17 (2) The software, or product, or device was not acquired for the purpose of performing
18 the Face Recognition Technology function;

19 (3) The Face Recognition Technology function cannot be deleted from the software, or
20 product, or device; and

21 (4) The Department does not use the Face Recognition Technology.

22 (g) It shall not be a violation of subsection (d) to acquire or obtain Face Recognition
23 Technology provided that, in advance of obtaining the Face Recognition Technology:

1 (1) In advance of obtaining the Face Recognition Technology, The the
2 Department makes a written finding that the software, ~~or product, or device~~ is not being acquired or
3 obtained for the purpose of performing the Face Recognition Technology Function; and

4 (2) In advance of obtaining the Face Recognition Technology, The the Purchaser
5 or the Purchaser's designee makes a written finding that the Face Recognition Technology is a stock,
6 manufacturer-installed capability bundled with software, or stored on a product or device; that the
7 functions unrelated to Face Recognition Technology are is necessary to perform essential City
8 functions; and that the software, ~~or product, or device~~ is unavailable without the stock, manufacturer-
9 installed Face Recognition Technology; and-

10 (3) The City Department obtains approval of a Surveillance Technology
11 Ordinance under this Chapter 19B where the software, product, or device constitutes
12 Surveillance Technology.

13 (h) A City Department that possesses Face Recognition Technology shall certify
14 annually compliance with subsections (e)-(l) and post that certification and the written findings
15 required by subsection (g) on the Department website.

16 ~~(e)h~~ If either the District Attorney or Sheriff certifies in writing to the Controller that
17 acquisition of Surveillance Technology is necessary to perform an investigative or
18 prosecutorial function and provides in writing to the Controller either an explanation of how
19 compliance with this Chapter 19B will obstruct their investigative or prosecutorial function or a
20 declaration that the explanation itself will obstruct either function, the District Attorney or
21 Sheriff shall simultaneously submit a copy of the document to the Clerk of the Board of
22 Supervisors so that the Board in its discretion may hold a hearing and request that the District
23 Attorney or Sheriff appear to respond to the Board's questions regarding such certification,
24 explanation, and/or declaration. The written certification shall specify the Surveillance
25 Technology acquired, or to be acquired.

1 (fj) Nothing in this Chapter 19B shall be construed to obstruct the constitutional and
2 statutory powers and duties of the District Attorney, the Sheriff, the Chief Adult Probation
3 Officer, or the Chief Juvenile Probation Officer.

4 (gk) Except as restricted by subsection 19B.2(d) or expressly restricted in a
5 Surveillance Technology Policy developed pursuant to subsection 19B.2(a)(5), nothing in this
6 Chapter 19B shall be construed to prohibit, restrict, or interfere with the receipt, access to, or
7 use by a City ~~d~~Department of information gathered by a non-City entity or individual from
8 Surveillance Technology.

9 (hk) Nothing in this Chapter 19B shall prohibit, restrict, or interfere with a
10 Department's use of Surveillance Technology to conduct internal investigations involving City
11 employees, contractors, and volunteers, or the City Attorney's ability to receive or use, in
12 preparation for or in civil or administrative proceedings, information from Surveillance
13 Technology (excluding Face Recognition Technology to the extent prohibited under ~~s~~Section
14 19B.2(d)(1) that any City agency, department, or official gathers or that any other non-City
15 entity or person gathers.

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17 **SEC. 19B.8. ENFORCEMENT.**

18 (a) If a Department alleged to have violated this Chapter 19B takes corrective
19 measures in response to such allegation, the Department shall post a notice on the
20 Department's website that generally describes any corrective measure taken to address such
21 allegation.

22 (b) Any alleged violation of this Chapter 19B for which the City received notice under
23 subsection (c) and that is not corrected by the Department within 30 days of receipt of the notice,
24 constitutes an ~~an~~ legally cognizable basis for relief, injury, and any person affected thereby may
25 institute proceedings for injunctive relief, declaratory relief, or writ of mandate to remedy the

1 violation, in any court of competent jurisdiction to enforce this Chapter 19B. An action
2 instituted under this subsection (eb) shall be brought against the City.

3 (c) Prior to the initiation of any legal proceeding under subsection (eb), the City must
4 be given written notice of the alleged violation(s) and an opportunity to correct such alleged
5 violation(s) within 30 days of receipt of the notice.

6 (d) If the alleged violation(s) is substantiated and subsequently corrected, a notice
7 shall be posted in a conspicuous space on the City’s website that describes the corrective
8 measure(s) taken to address the violation(s).

9 (e) A court ~~shall~~^{may} award costs and reasonable attorney’s fees to a plaintiff who
10 is a prevailing party in any action brought under subsection (eb).

11 **SEC. 19B.9. IMPLEMENTING STANDARDS.**

12 After notice and a public hearing, the City Administrator or the City Administrator’s designee is
13 authorized to adopt or amend rules, regulations, operational standards and interpretative guidelines
14 (“Implementing Standards”) that are not inconsistent with this Chapter 19B or its purposes and that
15 will assist and guide departments in implementing this Chapter. An Implementing Standard adopted
16 under this Section 19B.9 shall not become operative until 10 days after the notice of the adoption is
17 posted on the City Administrator’s website. The Implementing Standard shall cease to be operative if
18 an ordinance referring to the specific Implementing Standard and proposing to address the same
19 subject matter as that Implementing Standard is introduced at the Board of Supervisors.

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21 Section 2. Effective Date. This ordinance shall become effective 30 days after
22 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
23 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
24 of Supervisors overrides the Mayor’s veto of the ordinance.

1 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
2 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
3 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
4 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
5 additions, and Board amendment deletions in accordance with the "Note" that appears under
6 the official title of the ordinance.

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9 APPROVED AS TO FORM:
10 DENNIS J. HERRERA, City Attorney

11 By: _____
12 JANA CLARK
13 Deputy City Attorney

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