UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

	FOR TE	HE DISTRICT OF COLUMBIA
	Plaintiff	
	v.) Civil Action No.
	Defendant	
	SUM	MONS IN A CIVIL ACTION
То: (Де	efendant's name and address)	
Wi serve on tl	he plaintiff an answer to the attach cedure. The answer or motion mus	summons on you (not counting the day you received it) you must ned complaint or a motion under Rule 12 of the Federal Rules of st be served on the plaintiff or plaintiff's attorney, whose name and
	you fail to respond, judgment by d . You also must file your answer	default may be entered against you for the relief demanded in the or motion with the court.
		ANGELA D. CAESAR, CLERK OF COURT
Date:		Signature of Clerk or Denuty Clerk

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nar	ne of individual and title, if any)						
was rec	ceived by me on (date)							
	☐ I personally served the summons on the individual at (place)							
			on (date)	; or				
	☐ I left the summons at the individual's residence or usual place of abode with (name)							
	, a person of suitable age and discretion who resides there,							
	on (date)	, and mailed a copy to the individual's last known address; or						
	☐ I served the summo			, who is				
	designated by law to accept service of process on behalf of (name of organization)							
	on (date)			; or				
	☐ I returned the summons unexecuted because				; or			
	☐ Other (<i>specify</i>):							
	My fees are \$	for travel and \$	for services, for a total of \$					
	I declare under penalty of perjury that this information is true.							
Date:			Server's signature					
			server's signulare					
			Printed name and title					
	Server's address							

Additional information regarding attempted service, etc: