



DATE: July 24, 2019

TO: Selected Deans of California Law Schools

FROM: Amy Nuñez, Director of Admissions

SUBJECT: JULY 2019 CALIFORNIA BAR EXAMINATION – PARTICIPATION AS OBSERVERS AT SECOND CALIBRATION GRADING SESSION

In accordance with the Committee of Bar Examiners' (Committee) policy, a limited number of law school representatives are invited to observe the California Bar Examination grading process during the second calibration session. Deans are invited on a rotating basis, as there is not sufficient space to accommodate all those who may be interested in attending.

You, or a member of your faculty, are invited to attend the second calibration session, which will be held in conjunction with the grading of the July 2019 California Bar Examination, on Saturday, August 24, 2019. The grading groups (one for each written question on the examination for a total of 6 different groups) will meet from 9:00 a.m. to 12:00 p.m., or until they are finished, at the San Mateo Marriott Hotel. If you wish to attend or send a representative, please complete the attached form and forward it to the attention of Farid Sada, **no later than Friday, August 9, 2019**. Please note that the law school representative wishing to attend must not be associated with an external or commercial bar review course or acting as a tutor to prospective California Bar Examination or First-Year Law Students' Examination applicants.

Because it is essential that the integrity of the grading process be maintained, all examination materials must be held in the strictest confidence. Observers are required to sign a Confidentiality and Non-Disclosure Agreement, which will be forwarded in advance to the person you have designated to attend. Observers are not permitted to remove any confidential materials that are distributed in preparation for or during the calibration session. At the conclusion of the session, observers must ensure that all grading-related materials are returned to the supervising Examination Development and Grading Team Member assigned to lead the grading group to which the observer was assigned. Confirmation of those assignments will be forwarded to the observer in advance of the session. Only those observers who have been approved in advance will be permitted to attend the session.

As noted above, the completed form must be received in this office no later than August 9, 2019. If your form is not received by that date, it is presumed that you do not wish to send an observer for this examination cycle. Thank you and we look forward to seeing you or your designee at the Calibration Session on August 24, 2019.



**JULY 2019 CALIFORNIA BAR EXAMINATION
SECOND CALIBRATION MEETING – AUGUST 24, 2019
SAN MATEO MARRIOTT HOTEL
1770 SOUTH AMPHLETT BLVD.**

The following person will attend the Second Calibration Session on August 24, 2019:

Name: _____

Title: _____

E-mail: _____

Law School: _____

Address: _____

The subject areas and tasks for the July 2019 California Bar Examination are listed below. Please rank order the designated observer's preferences (at least 3) in the space provided.

Question 1: Civil Procedure _____

Question 2: Remedies/Constitutional Law _____

Question 3: Criminal Law and Procedure _____

Question 4: Professional Responsibility _____

Question 5: Contracts _____

PT: Objective Memo - Evidence _____

Fax or e-mail the completed form no later than August 9, 2019 to:

Farid Sada
Administrative Assistant
(415) 538-2304 (fax)
Farid.Sada@calbar.ca.gov