



Dr. R. Stephen Green, Superintendent/CEO

Dr. Michael A. Erwin, Board Chair  
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Mr. Dijon DaCosta  
Mrs. Allyson Gevertz  
Mr. Stan O. Jester  
Dr. Joyce Morley  
Mrs. Vickie B. Turner

April 16, 2019

Via Email to: [71643-02109525@requests.muckrock.com](mailto:71643-02109525@requests.muckrock.com)

**Re: Open Records Request**

Dear Sir/Madam:

The DeKalb County School District (“School District”) has received your request, dated April 11, 2019, made pursuant to the Georgia Open Records Act, O.C.G.A. § 50-18-70, et seq. (the “Act”). You have requested the following records:

*“All emails on or related to the bus drivers' strike from April 18-24, 2018 containing the keywords "union," "teamsters," "bus drivers," "strike," "sickout," and "DeKalb County School Bus Driver Solidarity Coalition," and "DCSBDSC." Please search the emails of Dr. R. Stephen Green, Daniel Drake, Dr. Sherry Everett, Linda Woodard, Marissa Key, and Eileen Houston-Stewart.”*

In accordance with O.C.G.A. § 50-18-71 (b)(1)(A) and § 50-18-71 (c)(1), it will take at least ten business days and cost a minimum of \$188.55 to retrieve, review and redact the requested email records. In accordance with the Act, all protected information, including but not limited to the information below, will be excluded or redacted prior to public disclosure:

- All confidential employee information including home address, personal phone numbers, e-mail addresses, etc. O.C.G.A. § 50-18-72 (a) (21).
- All personally identifiable student information. Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g.

In accordance with O.C.G.A. § 50-18-71(d), the School District will defer production of your request until you agree to pay the estimated cost shown below. Please note the actual record/page count will not be known until the email records are retrieved. If the page count is greater than the estimates shown below, the cost will be adjusted accordingly. Once the actual page count is known, the estimate will be revised.

<b>Task</b>	<b>Cost</b>	<b>Units</b>	<b>Qty.</b>	<b>Cost</b>
1. a. Retrieve Email - 309 messages identified currently	\$45.38	Hours	1	\$ 45.38
b. Review and redact email at 60 pages per hour and one page per message 309 pages/60 pages = 5.15 hours	\$27.80	Hours	5.15	\$ 143.17
<b>Minimum Cost (a + b)</b>				<b>\$ 188.55</b>
c. Review and redact email at 60 pages per hour and two pages per message 618 pages/60 pages = 10.3 hours	\$27.80	Hours	10.3	\$ 286.34
<b>Average Cost (a + c)</b>				<b>\$ 331.72</b>

Please advise or mail a copy of this invoice along with a check for the minimum cost of **\$188.55** made payable to:

**DeKalb County Board of Education**  
**Attn: Audrey Qualls**  
**Office of Legal Affairs**  
**1701 Mountain Industrial Blvd.**  
**Stone Mountain, GA. 30083**

Sincerely,

***Audrey Qualls***

Audrey Qualls  
Legal Records Specialist II