## UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

FOR THE DISTRICT OF COLUMBIA						
	Plaintiff	)				
	v.	)	Civil Action No.			
	Defendant	) )				
	SUA	MMONS IN A CI	VII. ACTION			
Тал			VILITOIN			
To:	(Defendant's name and address)					
	A.1 1					
	A lawsuit has been filed against yo	ou.				
	Within 30 days after service of this on the plaintiff an answer to the attachment of the answer or motion mass are:	ched complaint or	a motion under Rule 12 of the Fed	leral Rules of		
compl	If you fail to respond, judgment by aint. You also must file your answe	•	<u> </u>	nanded in the		
			ANGELA D. CAESAR, CLERK OF	F COURT		
Date:						
Date.			Signature of Clerk or Deputy Cle	erk		

FOIA Summons (12/11) (Page 2)

Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (name	ne of individual and title, if any)							
was re	ceived by me on (date)								
	☐ I personally served the summons on the individual at (place)								
			on (date)	; or					
	☐ I left the summons at the individual's residence or usual place of abode with (name)								
	, a person of suitable age and discretion who resides there,								
	on (date), and mailed a copy to the individual's last known address; or								
	☐ I served the summo		, who is						
	☐ I served the summons on (name of individual) , we designated by law to accept service of process on behalf of (name of organization)								
			on (date)	; or					
	☐ I returned the summ		; or						
	☐ Other (specify):								
	My fees are \$	for travel and \$	for services, for a total of \$						
	I declare under penalty of perjury that this information is true.								
D /									
Date:	Server's signature								
			Printed name and title						
	Server's address								

Additional information regarding attempted service, etc: