UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

	FOR THE DISTRICT OF COLUMBIA							
	Plaintiff)						
	v.)		Civil Action	ı No.			
	Defendant)						
	SUMMO	ONS IN A C	CIVIL A	CTION				
To:	(Defendant's name and address)							
	A lawsuit has been filed against you.							
	Within 30 days after service of this sum on the plaintiff an answer to the attached Procedure. The answer or motion must be sare:	complaint of	or a motio	on under I	Rule 12 of	the Fede	ral Rules o	f
compl	If you fail to respond, judgment by defa aint. You also must file your answer or r				for the re	elief dema	anded in the	e
			ANGEI	LA D. CAI	ESAR, CL	ERK OF	COURT	
Date								
Dute.			-	Signature o	f Clerk or L	Deputy Cler	<u></u>	

FOIA Summons (12/11) (Page 2)

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was re	This summons for (nan ceived by me on (date)	ne of individual and title, if any)									
	☐ I personally served	the summons on the individual a	-								
			on (date)	; or							
	☐ I left the summons	I left the summons at the individual's residence or usual place of abode with (name)									
	, a person of suitable age and discretion who resides there,										
	on (date), and mailed a copy to the individual's last known address; or										
	☐ I served the summo	ons on (name of individual)	ividual)								
	designated by law to accept service of process on behalf of (name of organization)										
			on (date)	; or							
	☐ I returned the summons unexecuted because										
	☐ Other (<i>specify</i>):										
	My fees are \$	for travel and \$	for services, for a total of \$								
	I declare under penalty of perjury that this information is true.										
_											
Date:		-	Server's signature								
			Printed name and title								
			Server's address								

Additional information regarding attempted service, etc: