## UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

FOR THE I	DISTRICT OF COLUMBIA
	) )
v.	) Civil Action No.
	) )
Defendant	
SUMMO	NS IN A CIVIL ACTION
To: (Defendant's name and address)	
A lawsuit has been filed against you.	
serve on the plaintiff an answer to the attached	mons on you (not counting the day you received it) you must complaint or a motion under Rule 12 of the Federal Rules of e served on the plaintiff or plaintiff's attorney, whose name and
If you fail to respond, judgment by defar complaint. You also must file your answer or n	ult may be entered against you for the relief demanded in the notion with the court.
	ANGELA D. CAESAR, CLERK OF COURT
Date:	
	Signature of Clerk or Deputy Clerk

FOIA Summons (1/13) (Page 2)

Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was re	This summons for (nan ceived by me on (date)	ne of individual and title, if any)					
	☐ I personally served	the summons on the individual a	-				
			on (date)	; or			
	☐ I left the summons	at the individual's residence or u	<u> </u>	das thara			
	(1 )	, a person of suitable age and discretion who resides there,					
	on (date), and mailed a copy to the individual's last known address; or						
	☐ I served the summons on (name of individual)  designated by law to accept service of process on behalf of (name of organization)						
			on (date)	; or			
	☐ I returned the sumn	nons unexecuted because			; or		
	☐ Other ( <i>specify</i> ):						
	My fees are \$	for travel and \$	for services, for a total of \$				
	I declare under penalty of perjury that this information is true.						
_							
Date:		-	Server's signature				
			Printed name and title				
			Server's address				

Additional information regarding attempted service, etc: