

ELIAS M. RELLA

(b) (6)

SKILLS

- Excellent communication skills
- Self-directed
- Dedicated team player
- Pleasant demeanor
- Schedule management
- Results-oriented

WORK HISTORY

Regional Field Director

New Hampshire Republican State Committee - 10 Water Street Concord NH

05/2016 - Current

- Hired two campaign workers for two of our three turfs.
- Trained workers, chairmen, and general volunteers on how to run our application for canvassing etc.
- Oversaw operations, productivity, progress for the two campaign staff in my Region, visiting them each at least once a week. Coordinated Region training days and get out the vote procedures.
- Monitored weekly, monthly and quarterly achievement goals and reported these statistics directly to my supervisor.

This job entailed long hours working around the clock seven days a week. It also included tremendous amounts of driving across the three biggest and most rural counties in New Hampshire.

Field Representative

Donald J. Trump For President Inc. - 725 5th Ave, New York, NY 10022

08/2015 - 02/2016

- In charge of all campaigning for Mr. Trump in Coos and Grafton County
- Recruited and trained volunteers, phone banking, door knocking,
- Set structured volunteer team models to execute duties
- published weekly newsletters to all volunteers, chairmen, and supporters

Dishwasher Manager

Black Bear Tavern - 151 Main Street Colebrook NH

04/2013 - 07/2015

- Interviewed, hired and trained 8 staff members.
- Created the schedule for dish washing employees.
- Managed productivity, and quality of their work.

Funeral Director's Assistant

Jenkins and Newman Funeral Home - 103 Main Street Colebrook NH

01/2012 - 07/2015

- Closed and secured caskets and led funeral corteges to churches and burial sites.
- Displayed the highest level of professionalism and sensitivity when dealing with grieving family members.
- Picked up the deceased at private homes, hospitals and county morgues.

Helped to conduct funerals, visitations, and memorial services assisted on removals, crematory visits, and proper burial of remains attended NHFDA (New Hampshire Funeral Directors Association)

Lieutenant Governor

Key Club International

05/2011 - 04/2015

- Drafted press releases, catalogs, brochures, fundraisers and public service announcements to promote community service programs
- Publicized community services to maintain positive public relations with community members and students.
- Recruited volunteers to join our service organization throughout my school and the surrounding high schools.
- Planned and ran Regional Training, Officer Installations, and Annual Award Ceremonies

EDUCATION

High School Diploma:

Colebrook Academy - 13 Academy Street Colebrook NH

June 12th 2015

• President of the Class of 2015

White Mountains Community College -

2015

Management · Intro to Hospitality