## UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

	FOR THE DISTRICT OF COLUMBIA							
	Plaintiff	)						
	v.	)		Civil Action	ı No.			
	Defendant	)						
	SUMMO	ONS IN A C	CIVIL A	CTION				
To:	(Defendant's name and address)							
	A lawsuit has been filed against you.							
	Within 30 days after service of this sum on the plaintiff an answer to the attached Procedure. The answer or motion must be sare:	complaint of	or a motio	on under I	Rule 12 of	the Fede	ral Rules o	f
compl	If you fail to respond, judgment by defa aint. You also must file your answer or r				for the re	elief dema	anded in the	e
			ANGEI	LA D. CAI	ESAR, CL	ERK OF	COURT	
Date								
Dute.			-	Signature o	f Clerk or L	Deputy Cler	<u></u>	

FOIA Summons (12/11) (Page 2)

Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was re	This summons for (nanceived by me on (date)	ne of individual and title, if	any)							
was ic	•	the summons on the in	dividual at (place)							
			on (date)							
	☐ I left the summons at the individual's residence or usual place of abode with (name), a person of suitable age and discretion who resides there									
	on (date), and mailed a copy to the individual's last known address; or									
	☐ I served the summo			, who is						
	designated by law to accept service of process on behalf of (name of organization)									
				on (date)	; or					
	☐ I returned the sumr	I returned the summons unexecuted because								
	☐ Other ( <i>specify</i> ):									
	My fees are \$	for travel and	1\$	for services, for a total of \$						
	I declare under penalty of perjury that this information is true.									
Date:										
Date.		<u> </u>	Server's signature							
		_	Printed name and title							
				Server's address						

Additional information regarding attempted service, etc: