UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

FOR THE DIST	TRICT OF COLUMBIA
Plaintiff Plaintiff))
v.) Civil Action No.
))
Defendant	
SUMMONS 1	IN A CIVIL ACTION
To: (Defendant's name and address)	
A lawsuit has been filed against you.	
serve on the plaintiff an answer to the attached comp	s on you (not counting the day you received it) you must plaint or a motion under Rule 12 of the Federal Rules of ved on the plaintiff or plaintiff's attorney, whose name and
If you fail to respond, judgment by default me complaint. You also must file your answer or motion	nay be entered against you for the relief demanded in the on with the court.
	ANGELA D. CAESAR, CLERK OF COURT
Date:	
	Signature of Clerk or Deputy Clerk

FOIA Summons (12/11) (Page 2)

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was re	This summons for (nan ceived by me on (date)	ne of individual and title, if any)				
	☐ I personally served	the summons on the individual a	-			
			on (date)	; or		
	☐ I left the summons at the individual's residence or usual place of abode with (name)					
	, a person of suitable age and discretion who resides there,					
	on (date), and mailed a copy to the individual's last known address; or					
	☐ I served the summons on (name of individual)					
	designated by law to a	accept service of process on beha	lf of (name of organization)		_	
			on (date)	; or		
	☐ I returned the sumn	nons unexecuted because			; or	
	☐ Other (<i>specify</i>):					
	My fees are \$	for travel and \$	for services, for a total of \$			
	I declare under penalty of perjury that this information is true.					
_						
Date:		-	Server's signature			
			Printed name and title			
			Server's address			

Additional information regarding attempted service, etc: