

**IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF COLUMBIA**

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CAUSE OF ACTION INSTITUTE	)	
1875 Eye Street, N.W., Suite 800	)	
Washington, D.C. 20006,	)	
	)	
Plaintiff,	)	
	)	
v.	)	
	)	
U.S. DEPARTMENT OF JUSTICE,	)	
950 Pennsylvania Avenue, N.W.	)	
Washington, D.C. 20530-0001	)	
	)	
Defendant.	)	

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Civil Case No. 18-1800

**EXHIBIT 6 TO COMPLAINT**



**U.S. Department of Justice**  
Office of Information Policy  
Suite 11050  
1425 New York Avenue, NW  
Washington, DC 20530-0001

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Telephone: (202) 514-3642

March 30, 2017

Mr. James Valvo  
Cause of Action  
1875 Eye Street NW, Suite 800  
Washington, DC 20006  
[James.valvo@causeofaction.org](mailto:James.valvo@causeofaction.org)

Re: DOJ-2017-002843 (PAO)  
DRH:ERH

Dear Mr. Valvo:

This is to acknowledge receipt of your Freedom of Information Act (FOIA) request dated March 2, 2017, and received in this Office on March 8, 2017, in which you requested email since January 20, 2017, sent to or from Sarah Isgur Flores from a non-government email account and used to conduct Department of Justice business. This response is made on behalf of the Office of Public Affairs.

The records you seek require a search in another Office, and so your request falls within "unusual circumstances." See 5 U.S.C. 552 § (a)(6)(B)(i)-(iii). Because of these unusual circumstances, we need to extend the time limit to respond to your request beyond the ten additional days provided by the statute. For your information, we use multiple tracks to process requests, but within those tracks we work in an agile manner, and the time needed to complete our work on your request will necessarily depend on a variety of factors, including the complexity of our records search, the volume and complexity of any material located, and the order of receipt of your request. At this time we have assigned your request to the complex track. In an effort to speed up our process, you may wish to narrow the scope of your request to limit the number of potentially responsive records so that it can be placed in a different processing track. You can also agree to an alternative time frame for processing, should records be located; or you may wish to await the completion of our records search to discuss either of these options. You may also contact the Office of Government Information Services (OGIS) of the National Archives and Records Administration to inquire into the FOIA mediation services they provide. OGIS can be contacted at the following:

Office of Government Information Services  
National Archives and Records Administration  
Room 2510  
8601 Adelphi Road  
College Park, MD 20740-6001

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Telephone: (202) 741-5770  
Facsimile: (202) 741-5769  
Toll-Free: (877) 684-6448  
Email: [ogis@nara.gov](mailto:ogis@nara.gov)

I regret the necessity of this delay, but I assure you that your request will be processed as soon as possible. If you have any questions or wish to discuss reformulation or an alternative time frame for the processing of your request, you may contact me by telephone at the above number or you may write to me at the Office of Information Policy, United States Department of Justice, Suite 11050, 1425 New York Avenue, NW, Washington, DC 20530-0001. Lastly, you may contact our FOIA Public Liaison at the telephone number listed above to discuss any aspect of your request.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Hotchkiss". The signature is stylized and cursive.

Eric Hotchkiss  
Government Information Specialist