



**Homeland
Security**

Privacy Office, Mail Stop 0655

January 18, 2018

SENT VIA E-MAIL TO: kendall.taggart@buzzfeed.com

Kendall Taggart
Buzzfeed
111 E 18TH ST
11TH FLOOR
New York, NY 10003

Re: **2018-HQFO-00489**

Dear Ms. Taggart:

This acknowledges receipt of your Freedom of Information Act (FOIA) request to the Department of Homeland Security (DHS), dated January 11, 2018, and seeking for the time period of May 2, 2017 to the date this search is conducted, 1. all emails sent or received by USCIS ombudsman Julie Kirchner, including the entire email chain in which Ms. Kirchner is a sender or recipient (including a "cc" or "bcc") of one or more emails in the chain, any attachments, emails sent or received by Ms. Kirchner using any alias, and official communications sent or received by Ms. Kirchner using any non-DHS email account; 2. all notes prepared by or for Ms. Kirchner in preparation for any meeting she attended; 3. all meeting minutes and other meeting summaries for meetings attended by Ms. Kirchner; 4. Ms. Kirchner's calendar and appointment book; and 5. Ms. Kirchner's phone call log (Date Range for Record Search: From 5/2/2017 To 1/11/2018). Your request was received in this office on January 11, 2018 as a referral from USCIS.

After careful review of your FOIA request, we determined that your request is too broad in scope or did not specifically identify the records which you are seeking. Records must be described in reasonably sufficient detail to enable government employees who are familiar with the subject area to locate records without placing an unreasonable burden upon the agency. For this reason, 6 C.F.R. Part 5 §5.3(b) of the DHS FOIA regulations require that you describe the records you are seeking with as much information as possible to ensure that our search can locate them with a reasonable amount of effort. Whenever possible, a request should include specific information about each record sought, such as the date, title or name, author, recipients, and subject matter of the records, if known, or the DHS component or office you believe created and/or controls the record. The FOIA does not require an agency to create new records, answer questions posed by requesters, or attempt to interpret a request that does not identify specific records.

Please resubmit your request containing a reasonable description of the records you are seeking. This is not a denial of your request. Upon receipt of a perfected request, you will be advised as

Exhibit B

to the status of your request. If we do not hear from you within 30 days from the date of this letter, we will assume you are no longer interested in this FOIA request, and the case will be administratively closed.

Your request has been assigned reference number **2018-HQFO-00489**. Please refer to this identifier in any future correspondence. The status of your FOIA request is now available online and can be accessed at: <https://www.dhs.gov/foia-status>, by using this FOIA request number. Status information is updated daily. Alternatively, you can download the DHS eFOIA Mobile App, the free app is available for all Apple and Android devices. With the DHS eFOIA Mobile App, you can submit FOIA requests or check the status of requests, access all of the content on the FOIA website, and receive updates anytime.

If you have any questions, or would like to discuss this matter, please feel free to contact this office at 1-866-431-0486 or at 202-343-1743.

Sincerely,

Maura Busch

Maura Busch
FOIA Program Specialist