



# United States Department of the Interior

OFFICE OF THE SECRETARY

Washington, DC 20240

IN REPLY REFER TO:  
7202.4-OS-2018-00344

June 5, 2018

Via email: [sara.creighton@americanoversight.org](mailto:sara.creighton@americanoversight.org)

Sara Creighton  
American Oversight  
1030 15<sup>th</sup> Street, NW (B255)  
Washington, DC 20005

*Re: American Oversight v. U.S. Department of the Interior, 1:18-cv-00656*

Dear Ms. Creighton:

On November 28, 2017, Mr. Austin Evers of American Oversight filed a Freedom of Information Act (FOIA) request seeking the following:

- 1) Records sufficient to identify all employees who entered into a position at the agency as “political appointees” since April 3, 2017 and the title or position of each employee (to the extent that such individuals have held multiple titles or positions since April 3, 2017 identify each title or position). For purposes of this request, please consider any employee in a PAS position, a presidentially-appointed position, a non-career SES position, a Schedule C position, or any administratively-determined position to be a “political appointee.”
- 2) Records sufficient to identify all career employees who have been detailed into a leadership office or component front office since April 3, 2017; the title or position of each employee while on detail; and each employee’s originating agency or component, and prior title (to the extent that such individuals have held multiple titles or positions since April 3, 2017, identify each title or position).
- 3) Names and resumes of anyone from the transition teams or beachhead teams who have joined the agency in full-time capacity, either as career, political, or administratively determined positions since April 3, 2017. For the purposes of this request, please include any employee who previously had a temporary or provisional appointment at DOI before April 3, 2017, and took on a permanent appoint after that date.
- 4) For each individual identified in response to requests 1 to 3:
  - a. The resume provided by the individual to the agency in connection with determining the appropriate salary for the individual, or, if that is not available, a recent resume contained within the agency’s records. We have no objection to the redaction of contact information (addresses, telephone numbers, e-mail addresses) for the employee or references, or to the

redaction of past salary information. Employment, education, and professional association information is not exempt and we object to any redactions of such information.

b. Any conflicts or ethics waivers or authorizations for the individual, including authorizations pursuant to 5 C.F.R. § 2635.502.

c. Records reflecting any recusal determination made or issued for the individual.

d. Copies of any SF-50 forms for the individual reflecting any change in position or title, including when the employee enters or leaves a position. We have no objection to the redaction of home addresses, telephone numbers, or social security numbers from the SF-50s.

Please provide all responsive records from the date of April 3, 2017

Mr. Evers' request was received in the Office of the Secretary FOIA office on November 28, 2017, and acknowledged on December 28, 2017.

We are writing today to provide a partial response to Mr. Evers' request. Additional releases will be provided under separate cover. We have enclosed 2 files consisting of 189 pages. Of those 189 pages, 65 pages are being released in full and 124 pages contain redactions as described below.

**Portions of the enclosed documents have been redacted pursuant to Exemption 6 of the FOIA (5 U.S.C. § 552(b)(6)) because they fit certain categories of information:**

**Home Addresses**  
**Mobile Phone Numbers**  
**Personal Email Addresses**  
**Personal Information**

Exemption 6 allows an agency to withhold "personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy." The courts have held that the phrase "similar files" involves all information that applies to a particular person. Hertzberg v. Veneman, 273 F. Supp. 2d 67, 85 n.11 (D.D.C. 2003).

To determine whether releasing requested information would constitute a clearly unwarranted invasion of personal privacy, we are required to perform a "balancing test." This means that we must weigh the individual's right to privacy against the public's right to disclosure.

- (1) First, we must determine whether the individual has a discernable privacy interest in the information that has been requested.
- (2) Next, we must determine whether release of this information would serve "the public interest generally" (i.e., would "shed light on the performance of the agency's statutory duties").
- (3) Finally, we must determine whether the public interest in disclosure is greater than the privacy interest of the individual in withholding.



The information that we are withholding consists of personal information, and we have determined that the individuals to whom this information pertains have a substantial privacy interest in it. Additionally, we have determined that the disclosure of this information would shed little or no light on the performance of the agency's statutory duties and that, on balance, the public interest to be served by its disclosure does not outweigh the privacy interest of the individuals in question, in withholding it. Nat'l Ass'n of Retired Fed. Employees v. Horner, 879 F.2d 873, 879 (D.C. Cir. 1989).

In summation, we have determined that release of the information that we have withheld would constitute a clearly unwarranted invasion of the privacy of these individuals, and that it therefore may be withheld, pursuant to Exemption 6.

Rachel Spector, Attorney-Advisor, in the Office of the Solicitor, was consulted in reaching this decision. Clarice Julka, Office of the Secretary FOIA Officer, is responsible for making this partial denial.

If you have any questions about our response to your request, you may contact Jeremy Simon, Assistant United States Attorney, by phone at (202) 252-2528 or by email at [Jeremy.simon@usdoj.gov](mailto:Jeremy.simon@usdoj.gov).

Sincerely,

Clarice Julka  
Office of the Secretary  
FOIA Officer

Electronic Enclosure

**Email Search Request  
OS-2017-00761**

Dept	Team	Office	Employee Name	Effective Date	Position Title	Grade
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	KASTER, AMANDA E	1/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>KASTER, AMANDA E</b>	<b>5/14/2017</b>	ADVISOR TO THE SECRETARY	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	GUIDEN, NANCY A	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	BAUSERMAN, CHRISTINE NMN	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
	BEACH HEAD TEAM	ASST. SECY. - LAND AND MINERALS MANAGEMENT	<b>BAUSERMAN, CHRISTINE NMN</b>	<b>09/16/2017</b>	SPECIAL ASSISTANT	GS-12
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	JORJANI, DANIEL H	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	OFFICE OF THE SOLICITOR	<b>JORJANI, DANIEL H</b>	<b>05/14/2017</b>	PRINCIPAL DEPUTY SOLICITOR	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	YAKHOUR, WADI A	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-09
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>YAKHOUR, WADI A</b>	<b>03/19/2017</b>	SPECIAL ASSISTANT SCHEDULING AND ADVANCE	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	JOHNSON, VIRGINIA H	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	ASST. SECY. - FISH & WILDLIFE & PARKS	<b>JOHNSON, VIRGINIA H</b>	<b>05/14/2017</b>	PRINCIPAL DEPUTY ASSISTANT SECRETARY- FISH AND WILDLIFE AND PARKS	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	HAMMOND, CASEY B	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
	BEACH HEAD TEAM	ASST. SECY. - FISH & WILDLIFE & PARKS	<b>HAMMOND, CASEY B</b>	<b>09/20/2017</b>	DEPUTY ASSISTANT SECRETARY - FISH & WILDLIFE & PARKS	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	CASON, JAMES E	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	OFFICE OF THE DEPUTY SECRETARY	<b>CASON, JAMES E</b>	<b>05/14/2017</b>	ASSOCIATE DEPUTY SECRETARY	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	WILLIAMS JR, TIMOTHY G	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>WILLIAMS JR, TIMOTHY G</b>	<b>05/14/2017</b>	DEPUTY DIRECTOR, EXTERNAL AFFAIRS	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	CAMERON, SCOTT J	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	ASST. SECY. - POLICY, MGMT, & BUDGET	<b>CAMERON, SCOTT J</b>	<b>05/14/2017</b>	PRINCIPAL DEPUTY ASSISTANT SECRETARY- POLICY, MANAGEMENT, AND BUDGET	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	SCHINDLER, JAMES R	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-12
INTERIOR	BEACH HEAD TEAM	BUREAU OF OCEAN ENERGY MGMT.	<b>SCHINDLER, JAMES R</b>	<b>05/28/2017</b>	SPECIAL ASSISTANT	GS-12
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	DICKENS, THOMAS C	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	MACGREGOR, KATHARINE S	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
	BEACH HEAD TEAM	ASST. SECY. - FISH & WILDLIFE & PARKS	<b>MACGREGOR, KATHARINE S</b>	<b>12/24/2017</b>	PRINCIPAL DEPUTY ASSISTANT SECRETARY- FISH & WILDLIFE & PARKS	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	DOMENECH, DOUGLAS W	01/20/2017	WHITE HOUSE SENIOR ADVISOR	GS-15
	BEACH HEAD TEAM	ASST. SECY. - INSULAR AFFAIRS	<b>DOMENECH, DOUGLAS W</b>	<b>09/20/2017</b>	ASSISTANT SECRETARY - INSULAR AFFAIR	EX-IV
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	KEEL, BENJAMIN N	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
INTERIOR	BEACH HEAD TEAM	ASST. SECY. - INDIAN AFFAIRS	<b>KEEL, BENJAMIN N</b>	<b>03/19/2017</b>	ADVISOR	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	CRITCHFIELD, MARSHALL T	01/23/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
INTERIOR	BEACH HEAD TEAM	ASST. SECY. - FISH & WILDLIFE & PARKS	<b>CRITCHFIELD, MARSHALL T</b>	<b>05/03/2017</b>	ADVISOR	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	CHAMBERS, MICAH D	02/12/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>CHAMBERS, MICAH D</b>	<b>04/13/2017</b>	DEPUTY DIRECTOR, CONGRESSIONAL AND LEGISLATIVE AFFAIRS	GS-14
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	SIMPSON, MELISSA M	02/13/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	DAVIS, NATALIE D	02/05/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>DAVIS, NATALIE D</b>	<b>03/19/2017</b>	SPECIAL ASSISTANT	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	PUCKETT, RICKY D	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	BOULTON, CAROLINE H	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-09
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>BOULTON, CAROLINE H</b>	<b>03/19/2017</b>	SPECIAL ASSISTANT SCHEDULING & ADVANCE	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	BENEDETTO, KATHLEEN M F	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	MASHBURN, LORI K	01/26/2017	WHITE HOUSE LIAISON	GS-15
	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>MASHBURN, LORI K</b>	<b>12/24/2017</b>	WHITE HOUSE LIAISON AND SENIOR ADVISOR TO THE SECRETARY	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	SWIFT, HEATHER N	02/13/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-14
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>SWIFT, HEATHER N</b>	<b>07/09/2017</b>	PRESS SECRETARY	GS-14
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	RODDY, RUSSELL W	01/24/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-14
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>RODDY, RUSSELL W</b>	<b>03/19/2017</b>	DIRECTOR, SCHEDULING AND ADVANCE	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	HOMMEL, SCOTT C	01/27/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>HOMMEL, SCOTT C</b>	<b>03/19/2017</b>	CHIEF OF STAFF	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	MAGALLANES, DOWNEY P	01/24/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>MAGALLANES, DOWNEY P</b>	<b>05/28/2017</b>	SENIOR ADVISOR & COUNSELOR TO THE SECRETARY	ES-00
	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	MAGALLANES, DOWNEY P	12/11/2017	DEPUTY CHIEF OF STAFF (POLICY)	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	BLOOMGREN, MEGAN B	01/25/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	BAPTISTE, THOMAS P	01/26/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
	BEACH HEAD TEAM	BUREAU OF LAND MANAGEMENT	<b>BAPTISTE, THOMAS P</b>	<b>08/06/2017</b>	ADVISOR	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	NICHOLS, RYAN C	01/26/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13

INTERIOR	BEACH HEAD TEAM	ASST. SECY. - WATER & SCIENCE	NICHOLS, RYAN C	05/26/2017	ADVISOR	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	QUINN, BRENDAN J	01/30/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	MITCHELL, AMY K	01/31/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	DAVIS, LONDON D T	01/31/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
	BEACH HEAD TEAM	OFFICE OF SURFACE MINING, RECLAMATION AND ENFORCEMENT	DAVIS, LONDON D T	08/06/2017	ADVISOR	GS-13
INTERIOR	N/A	ASST. SECY. - FISH & WILDLIFE & PARKS	SKIPWITH, AURELIA	04/19/2017	DEPUTY ASSTANT SECRETARY- FISH & WILDLIFE & PARKS	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	RIGAS, LAURA C. K.	04/16/2017	COMMUNICATIONS DIRECTOR	ES-00
INTERIOR	N/A	BUREAU OF SAFETY & ENVIRONMENTAL	ANGELLE, SCOTT A.	05/24/2017	DIRECTOR, BUREAU OF SAFETY & ENVIRONMENTAL ENFORCEMENT	ES-00
INTERIOR	N/A	BUREAU OF SAFETY & ENVIRONMENTAL	BEARD, PRESTON R.	06/05/2017	ADVISOR	GS-13
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	THIELE, AARON J.	05/14/2017	ADVANCE REPRESENTATIVE	GS-11
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	HINSON, ALEX K.	06/01/2017	DEPUTY PRESS SECRETARY	GS-13
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	MIHALIC, DAVID A.	04/21/2017	SENIOR ADVISOR TO THE SECRETARY	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	DEVITO, VINCENT	04/13/2017	COUNSELOR FOR ENERGY POLICY	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	WACKOWSKI, STEPHEN M. JR.	05/18/2017	SENIOR ADVISOR FOR ALASKAN AFFAIRS	GS-15
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	GETTO, LEILA	06/25/2017	DEPUTY DIRECTOR OF SCHEDULING AND ADVANCE	GS-14
INTERIOR	N/A	ASST. SECY. - WATER & SCIENCE	TRAVNICEK, ANDREA	07/09/2017	DEPUTY ASSISTANT SECRETARY - WATER AND SCIENCE	ES-00
	N/A	ASST. SECY. - WATER & SCIENCE	TRAVNICEK, ANDREA	03/04/2018	PRINCIPAL DEPUTY ASSISTANT SECRETARY - WATER AND SCIENCE	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	NACHMANY, ELI	07/09/2017	WRITER	GS-09
	N/A	IMMEDIATE OFFICE OF THE SECRETARY	NACHMANY, ELI	03/04/2018	SPEECHWRITER	GS-11
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	RENNER, ELINOR	07/09/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-11
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	BULLOCK, WESLEY	07/12/2017	ADVANCE REPRESENTATIVE	GS-11
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	WILLENS, TODD	07/05/2017	ASSISTANT DEPUTY SECRETARY	ES-00
INTERIOR	N/A	OFFICE OF THE SOLICITOR	LAWKOWSKI, GARY	07/09/2017	COUNSELOR	GS-15
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	LAWKOWSKI, GARY	01/08/2018	SENIOR COUNSELOR TO THE DEPUTY SECRETARY	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	BERNHARDT, DAVID	08/02/2017	DEPUTY SECRETARY	EX-II
INTERIOR	N/A	ASST. SECY. - LAND AND MINERALS MANAGEMENT	DOVE, WILLIAM	08/14/2017	SPECIAL ASSISTANT	GS-11
INTERIOR	N/A	BUREAU OF LAND MANAGEMENT	YOUNGER, CALLY	08/20/2017	COUSELOR	GS-14
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	STOLTE, CHRISTOPHER	08/28/2017	WHITE HOUSE FELLOW	GS-14
INTERIOR	N/A	ASST. SECY. - INDIAN AFFAIRS	TAHSUDA, JOHN	09/05/2017	PRINCIPAL DEPUTY ASSISTANT SECRETARY- INDIAN AFFAIRS	ES-00
INTERIOR	N/A	ASST. SECY. - WATER & SCIENCE	EWELL, AUSTIN	09/17/2017	DEPUTY ASSISTANT SECRETARY - WATER AND SCIENCE	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	CASSIDY, BENJAMIN	10/01/2017	SENIOR DEPUTY DIRECTOR, OFFICE OF INTERGOVERNMENT AND EXTERNAL	GS-14
INTERIOR	N/A	ASST. SECY. - FISH & WILDLIFE & PARKS	LARRABEE, JASON	10/01/2017	PRINCIPAL DEPUTY ASSISTANT SECRETARY - FISH & WILDLIFE & PARKS	ES-00
INTERIOR	N/A	BUREAU OF LAND MANAGEMENT	STEED, BRIAN	10/01/2017	DEPUTY DIRECTOR, PROGRAM AND POLICY	ES-00
INTERIOR	N/A	FISH AND WILDLIFE SERVICE	GAMBILL, ZACHARIAH	10/15/2017	ADVISOR	GS-12
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	WYNN, TODD	10/16/2017	DIRECTOR, OFICE OF INTERGOVERNMENTAL AND EXTERNAL AFFAIRS	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	MAY, RICK	10/30/2017	SENIOR ADVISOR TO THE SECRETARY	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	ARGO, MICHAEL	11/06/2017	DEPUTY CHIEF OF STAFF (OPERATIONS)	ES-00
INTERIOR	N/A	ASST. SECY. - POLICY, MGMT, & BUDGET	HOWKE, STEVEN	11/07/2017	SENIOR ADVISOR	GS-15
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	BOCKMEIER, JOHN	11/13/2017	SENIOR ADVISOR FOR STRATEGIC COMMUNICATION AND OUTREACH	GS-14
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	TANNER, JOHN	11/14/2017	DIRECTOR, OFFICE OF CONGRESSIONAL AND LEGISLATIVE AFFAIRS	ES-00
INTERIOR	N/A	OFFICE OF THE SOLICITOR	MIDDLETON, BRANDON	11/27/2017	DEPUTY SOLICITOR - WATER RESOURCES	ES-00
INTERIOR	N/A	BUREAU OF RECLAMATION	BURMAN, BRENDA	12/05/2017	COMMISSONER	EX-V
INTERIOR	N/A	ASST. SECY. - INDIAN AFFAIRS	SCHERER, KYLE	12/11/2017	COUNSELOR	GS-15
INTERIOR	N/A	ASST. SECY. - LAND AND MINERALS MANAGEMENT	BALASH, JOESPH	12/21/2017	ASSISTANT SECRETARY - LAND AND MINERALS MANAGEMENT	EX-IV
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	VOYLES, JAMES	01/08/2018	SENIOR COUNSEL	GS-15
INTERIOR	N/A	NATIONAL PARK SERVICE	SMITH, PAUL	01/08/2018	DEPUTY DIRECTOR	ES-00
INTERIOR	N/A	BUREAU OF RECLAMATION	STERHAN, ALEXANDER	01/08/2018	SPECIAL ASSISTANT	GS-09
INTERIOR	N/A	ASST. SECY. - WATER & SCIENCE	PETTY, TIMOTHY	01/12/2018	ASSISTANT SECRETARY - WATER & SCIENCE	EX-IV
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	COMBS, SUSAN	01/25/2018	SENIOR ADVISOR TO THE SECRETARY	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	DERMODY, MATTHEW	02/04/2018	SPECIAL ASSISTANT	GS-11
INTERIOR	N/A	ASST. SECY. - POLICY, MGMT, & BUDGET	WILSON, EVAN	02/04/2018	FIELD COORDINATOR	GS-13
INTERIOR	N/A	NATIONAL PARK SERVICE	LAUDNER, CHARLES	02/04/2018	SENIOR ADVISOR FOR CONGRESSIONAL AND LEGISLATIVE AFFAIRS	GS-14
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	MILLS, KATIE	02/20/2018	COUNSEL	GS-13
INTERIOR	N/A	OFFICE OF THE SOLICITOR	CAMPBELL, JOSHUA J.	05/14/2017	ADVISOR	GS-13
INTERIOR	N/A	BUREAU OF RECLAMATION	MIKKELSEN, ALAN	04/16/2017	DEPUTY DIRECTOR, BUREAU OF RECLAMATION	ES-00
INTERIOR	N/A	NATIONAL PARK SERVICE	PAVLIK, BRIAN	05/14/2017	SPECIAL ASSISTANT	GS-11
INTERIOR	N/A	ASST. SECY. - INDIAN AFFAIRS	CLARKSON, GAVIN S.	06/11/2017	DEPUTY ASSTANT SECRETARY- INDIAN AFFAIRS	ES-00

INTERIOR	N/A	U.S. FISH AND WILDLIFE SERVICE	SHEEHAN, GREGORY	06/19/2017	PRINCIPAL DEPUTY DIRECTOR, U.S. FISH AND WILDLIFE SERVICE	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	SMETHERS, LACEY A.	06/11/2017	SPECIAL ASSISTANT	GS-07
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	FUNES, JASON	05/11/2017	SPECIAL ASSISTANT	GS-07
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	SMITH, STEVEN M.	05/14/2017	ADVISOR, INTERGOVERNMENTAL AFFAIRS	GS-12
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	RYAN ZINKE	03/01/17	SECRETARY OF THE INTERIOR	EX-1

## Resume

### Congressman Ryan K. Zinke

Commander, US Navy SEAL (Ret.)

(b) (6)

Cell: (b) (6)

#### Education:

Master in Business Administration, Finance

National University, San Diego CA

Master in Science, Global Leadership

University of San Diego, San Diego CA

Bachelor of Science, Geology

University of Oregon, Eugene OR

#### Experience:

US Congressman, Montana At-large

2015-Present

CEO, Continental Divide International

2008-Present

President, On Point Montana

2011-2014

President, Great Northern Veterans Peace Park Foundation

2006-Present

Montana State Senator

2008-2012

US Navy SEAL Officer

1985-2008

#### Awards:

National Retail Association

Hero of Mainstreet Award 2015

International Foodservice Distribution Association

Thomas Jefferson Award 2016

National Associations of Community Health Center

Rising Health Center Leadership 2015

National Federation of Independent Business

Guardian of Small Business 2015

Montana Rural School Association

Most Outstanding Legislator 2012

Montana Chamber of Commerce

Spirit of Enterprise Award 2010

Bronze Star Medal, Gold Star in lieu of second Award

2004, 2005

Defense Meritorious Service Medal (2 Awards)

1998, 1999

Meritorious Service Medal (4 Awards)

2002, 2004, 2006, 2008

Joint Service Commendation Medal (2 Awards)	1993, 2001
Outstanding Young Man of America	1996, 1997
Pacific TEN Conference Medal (Football)	1984
Pacific TEN All-Conference Award (Football)	1984
University of Oregon Emerald Cup Award	1984
University of Oregon Sahlstrom Leadership Award	1984

**Security Clearance:**

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EXPERIENCE:

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**Office of Representative Ryan K. Zinke (R-Montana)**  
*Legislative Assistant*

Washington, D.C.  
January 2015 – Present

- Principal policy adviser to the Congressman on all House Committee on Natural Resources matters, including Full Committee and Subcommittee hearings, markups, and introduction of relevant legislative proposals and amendments on behalf of the Member;
- Manage legislative and policy portfolio of natural resources, energy, water, transportation, infrastructure, telecommunications, and Indian affairs issues;
- Draft legislative solutions to matters ranging from lifting the coal moratorium, which passed the House Committee on Natural Resources, to providing litigation relief to the U.S. Forest Service, which passed the U.S. House of Representatives, to settling tribal water rights for the Blackfeet Nation of Montana, which was signed into law by the President;
- Prepare written remarks and statements, and craft correspondence to Administration officials, stakeholders, constituents, and Congressional Leadership on key issues.

**Bipartisan Policy Center**  
*Project Assistant*  
*Administrative Assistant*

Washington, D.C.  
July 2014 – January 2015  
July 2013 – June 2014

- Coordinated and managed private and public meetings and events on-site, off-site throughout Washington, DC, and across the country;
- Assisted in the expansion of the Nominations Tracker tool on the Bipartisan Policy Center's website to include Energy leadership positions awaiting approval in the U.S. Senate;
- Acted as the liaison for all scheduling needs for the Executive Director of the Energy Project;
- Provided administrative support to the Energy Project and Governors' Council leadership and staff, including organizing travel and arranging calls and meetings.

**Office of Senator Olympia J. Snowe (R-Maine)**  
*Legislative Correspondent*

Washington, D.C.  
January 2012 – January 2013

- Handled correspondence portfolio of energy, environment, natural resources, housing, and labor issues;
- Advised the Senator on judicial nominations before the Senate;
- Composed and edited personal correspondence for the Senator in the form of thank you letters, signed photographs, and retirement congratulations;
- Aided Legislative Assistants with the preparation of briefing, hearing, meeting, and memo materials.

**Office of Senator Olympia J. Snowe (R-Maine)**  
*Congressional Intern | Wal-Mart - Running Start Star Fellow*

Washington, D.C.  
September 2011 – December 2011

- Compiled data and created charts pertaining to foreign policy and economic issues for the Senator to use on the Senate floor;
- Assisted Legislative Assistants with research and hearing materials, ranging from crafting transportation fact sheets to summarizing testimony and key questions for House Committee hearings on drug shortages;
- Provided Capitol tours for constituents, entered constituent mail into Intranet Quorum (IQ), answered phone calls from organizations and constituents, and performed other administrative tasks.

EDUCATION:

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**Wilkes University**  
*B.A. in English (Emphasis in Writing) and History*  
Summa cum Laude

Wilkes-Barre, PA  
May 2011



## EXPERIENCE

### President, AM/PM Strategies

Present

- Strategic planning for nonprofit organizations, corporations, media companies, and individuals.
- Execute signature events and public service announcements to increase the visibility of organizations, as well as increase revenue.
- Proven track record of increased media and social media exposure of 50%, including major media outlets.
- Clients include national women's organizations, international consulting firms, national veteran's organizations, international human rights activists and authors.

### Vice President of Communications, National Review

2013 2016

- Increased *National Review's* social media presence by over 392% (Facebook), 231% (Twitter), 115% (Google +), as well as opened up new communications channels such as Tumblr and Pinterest.
- Project co-lead for [www.NationalReview.com](http://www.NationalReview.com) redesign.
- Created corporate- and association-sponsored event program including debates and briefings with industry leaders, media, and key Capitol Hill Members and staff.
- Helped to reinstitute the Washington Bureau of *National Review*, ensuring the bureau was branded as a "must stop" for visiting politicians, media, and Members of Congress.
- Strengthened relationships with conservative organizations including advocacy groups, think tanks, and communications firms across the conservative spectrum to facilitate ideas and discussion.

### Communications Director

#### House Committee on Veterans' Affairs, Chairman Jeff Miller

2011 2013

- Streamlined all messaging on behalf of the Committee to ensure "one voice," with a particular focus on veteran employment, mental healthcare, oversight and accountability, and improved VA services for veterans of all generations.
- Generated 500+ positive news clips by cultivating relationships with members of the media.
- Developed new outreach and marketing efforts to represent the Committee in non-traditional venues including USAA, Military.com, and Wreaths Across America to carry the Committee's message to as large an audience as possible.
- Launched new online tools on behalf of the Committee to reach veterans in every community, including a new website ([Veterans.House.Gov](http://Veterans.House.Gov)), Facebook, Twitter, Flickr, YouTube, Pinterest, and an e-Newsletter.
- Ensured Veterans Service Organizations (VSOs) were kept abreast of Committee activities and actively engaged in Committee conversations.

### Vice President, Public Relations & Executive Editor, *On Patrol*

#### United Service Organizations, Inc. (USO)

2009 2011

- Developed and launched flagship publication of the USO, *On Patrol*. With a circulation of 300,000+, including Members of Congress, military leadership, celebrities and entertainment industry representatives, leaders in corporate America, and the American public, *On Patrol* honors those who serve, and those who serve them.
- Cultivated messages and story ideas for a broad spectrum of stakeholders to appeal to a diverse audience, while initiating story lines that have not been told elsewhere and maintaining relationships with members of the media and military.
- Opened up and managed communications channels in multiple formats, with new media elements, to include an array of publications including e-newsletters, e-alerts, blogs, and stand-alone websites to specific audience bases.
- Media escort/official for 15-stop tour through Afghanistan and Italy in April 2009.
- Represented the USO to members of the military, media, and other high-level persons associated with the organization, including the Board of Governors.
- Strategy lead for the USO's largest initiative, Operation Enduring Care, in support of America's wounded warriors and their families. Comprehensive campaign was a \$100 million fundraising and public affairs effort



to provide support from point of injury on the battlefield to reintegration back into home communities across the country. Operation Enduring Care includes capital, endowment, and programmatic elements.

#### Director, Special Projects

Office of the Assistant Secretary of Defense for Public Affairs (OSD PA)

U.S. Department of Defense

2007 2009

- Conceived of, directed, and executed the inaugural Warrior Care Month (November 2008) on behalf of the Department of Defense. Aimed at increasing awareness of Warrior Care resources for wounded, ill, and injured service members, based upon one of the department's highest priorities, Warrior Care Month was a department-wide campaign focused on educating the military community and their families on improvements in Warrior Care, future initiatives, and the creation of a one-stop gateway ([www.WarriorCare.mil](http://www.WarriorCare.mil)) to Warrior Care resources. Warrior Care Month's customizable branding efforts have become the standard for communicating jointly for DoD.
- Provided management, oversight, and coordination for special projects involving military support and visibility on behalf of OSD PA including international concerts on military bases, national sporting events honoring the military, and military ceremonies recognizing service.
- Wrote abridged history of the Pentagon for permanent public display and description of the Pentagon Memorial for public distribution and official dedication ceremony on September 11, 2008.

#### Managing Editor, *The American Spectator*

2004 2007

- Oversaw Washington, D.C.-based publication to ensure strong editorial content, timeliness, and accuracy.
- Led technological developments for the magazine's website, [Spectator.org](http://Spectator.org), by expanding its capabilities to include a digital magazine, e-newsletters, blog, and creative overlay.
- Managed circulation and direct mail efforts, subscriber services, writers and scheduling, national sales and promotional distribution of the magazine, and communications and marketing efforts, while overseeing a budget of \$1.5 million.
- Coordinated events for *The American Spectator* including its annual dinner, monthly "off the record" dinners, and other company-related functions.

#### Deputy Director of Communications, 2004 G8 Summit

U.S. Department of State

2003 2004

- Directly accountable for logo authority and usage, graphic and editorial direction of all Summit-related publications and products (including main website, monthly newsletter to Georgia residents, delegate briefing materials, signs, branding of official Summit vehicles, security credentials, and promotional and commemorative products).
- Acted as a liaison with federal agencies including the White House, the U.S. Secret Service, the U.S. Postal Service, the Bureau of Printing and Engraving, and the U.S. Mint in preparation for the Sea Island Summit.
- Duties including budget management of \$350,000, staff and contract supervision, material development, writing and copy-editing, product selection, and gift solicitation.

#### Manager of Book Promotion, Cato Institute

2002 2003

- Made "The Declaration of Independence and Constitution of the United States" a best-selling book, resulting in the sale of over 165,000 copies with a net revenue of \$250,000. Cultivated new distribution channels including Restoration Hardware.
- Managed Cato's publications programs including marketing, sales, publicity and media outreach, advertising direction, and development of new in-house strategies to create additional media share for the Institute and an online storefront.

#### PREVIOUS EXPERIENCE

- Editor in Chief, *U.S. Congress Handbook*/Associate Editor, *Campaigns & Elections* magazine: Washington, D.C. (2001-2002)

**AMY K. MITCHELL**

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**EDUCATION**

University of California at Santa Barbara: Bachelor of Arts, Religious Studies, 1998

**POLITICAL ACTIVITY**

- Presidential Elect Support, 2016 Presidential Transition Team – Intergovernmental Affairs Lead, First Lady Elect Communications
- 2012 Presidential Transition Team – Veterans' Affairs
- 2008 Republican National Convention – Communications – Youth Outreach
- Clearance(s): (b) (6) Department of Defense (Inactive) (b) (6) U.S. Department of State (Inactive)

**OTHER**

**Founder, The Explore Co.**

- Curated corporate wellness programs to make healthy choices convenient and reduce stress in the U.S. workforce.
- International wellness retreats focused on decreasing dependence on digital assets.
- Nutrition and executive coaching sessions offered on a case by case basis.
- Registered Yoga Teacher 200 (RYT 200)

**Board Member, Empowered Women**

## Benjamin Keel

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### Experience

Donald J Trump for President, Inc  
Oklahoma State Director

Oklahoma, Arkansas, Illinois, Wisconsin, Indiana, Nebraska and California

2015-Present

- Directed Day to Day operations for campaign offices in several states.
- Managed Get Out the Vote Efforts consisting of Phone Banking and Door Knocking
- Recruited and trained volunteers on campaign software and apps
- Represented the Campaign at various civic events and spoke on behalf of the Candidate
- Appointed as the Chief Delegation Whip for Oklahoma at the RNC National Convention in Cleveland.

Oklahoma House of Representatives

Legislative Assistant

Oklahoma City, Oklahoma

2013-2015

- Served as Legislative Staff for two Legislators.
- Coordinated correspondence between House offices and constituents.
- Worked with news organizations for interview requests.
- Answered phone calls and relayed constituent sentiment to Lawmakers.

Americans For Prosperity-Right to Vote

Senior Field Director

O'Fallon, Missouri

2015

- Directed daily activities for team of professional staff and local volunteers.
- Conducted voter outreach to educate public on Right to Work Issues in Missouri
- Monitored daily activity and selected areas for mass deployment of staff.

North Dakotans for Common Sense Conservation

Senior Field Director

Grand Forks, North Dakota

2014

- Led effort focused on defeating legislation targeting State Appropriations
- Conducted research to help determine voter attitudes toward Conservation
- Planned and Coordinated auxiliary activities of staff, i.e. travel, meals and room & board
- Monitored results from software in real-time and adjusted activities as needed.
- Campaign exceeded expectations and garnered the highest support of any Statewide Ballot Initiative during the 2014 Election Cycle.

RNC GOTV Campaign

Field Director

Green Bay, Wisconsin

2012

- Directed day to day activities for a National Political campaign.
- Hired, trained and managed a staff of over 20 in heavily targeted swing counties in the Presidential Campaign.
- Tallied and quality checked daily results for accuracy, then forwarded data collected to State and National offices.
- Coordinated efforts with State and National campaigns to increase campaign voter contact

Norman Regional Hospital  
Pharmacy Technician  
Norman, Oklahoma  
2008-2012

- Assisted in filling prescriptions and preparing IV solutions for patients.
- Implemented system to track expiration dates on medication.
- As Pharmacy Buyer, ordered medications for Hospital and monitored suppliers for medications that were in short supply or out of stock.

Chickasaw Nation Health System  
Pharmacy Technician  
Norman, Oklahoma  
2002-2006

- Assisted in filling prescriptions and entering medical records into system
- Maintained front desk staffing and answered calls
- Directed Tribal Medication Reimbursement Program for prescriptions not covered

Thad Balkman for House 45  
Campaign Manager  
Norman, Oklahoma  
2000

- Managed a grassroots campaign for the Oklahoma House of Representative against a 2 term Incumbent.
- Coordinated campaign activities including fundraising events, volunteer efforts and voter turnout.
- Assisted in the production, design and content of campaign mailings to distribute to voters.
- Efforts culminated in victories in Primary and General Elections.

Cole, Hardgrave, Snodgrass and Associates  
Call Center Manager  
Moore, Oklahoma  
2000

- Managed Call Center for Political Consulting Firm.
- Hired and trained Call Center Staff.
- Quality checked results and monitored activity to insure that metrics were followed so that an accurate result was reached.
- Compiled nightly polling results for Firm to disseminate.

#### Skills

- Proficient in all forms of office software: MS Word, Excel, Power Point, Access.
- OSLEP Scholar at ECU

#### Volunteer Experience

- Youth Football and Baseball coach in Norman OK 2008 to 2014
- Boy Scout and Cub Scout Leader in Oklahoma from 2001 to Present.
- Missionary for Church in Quezon City, Philippines from 1997 to 1999.

#### Education

East Central University  
Native American History, Minor in Political Science  
2003-2005, 2008

## Brendan Quinn

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### Professional Experience

- Volunteer** for Donald J. Trump for President, Wisconsin Recount; December 2016
  - Observer for Recount in Milwaukee, Racine and Waukesha Counties
- Task Force Field Associate** for Americans for Prosperity; September 2016 – Election Day 2016
  - Task Force assigned to Battleground States of Florida, Indiana, Missouri, and North Carolina
  - Canvassed between 500-600 doors each week in targeted districts to help secure the Senate Majority
- Field Associate** for Americans for Prosperity, Northeast Florida; March 2014 – September 2016
  - Recruited volunteers and performed outreach to local groups with similar objectives
  - Maintained the regional office, tablets and laptops for Field Staff
  - Canvassed between 300-500 doors each week in strategic districts to help with our GOTV effort
- **Customer Service Representative** at First Coast Energy; Jacksonville, FL; February 2013-March 2014
  - Convenience store clerk at Daily's
  - Maintained retail storefront
  - Assisted vendors
- **Convention Volunteer** for Republican National Convention in Tampa, Florida; August 2012
  - Performed duties for Caucus Team assigned to key states of Michigan and Wisconsin
  - Escorted Speakers to their assigned venues to meet with pivotal delegations
  - Assisted Floor Whips inside Convention Hall during Convention sessions
- **Field Manager** - Portin for County Court Judge. Hudson, New York; June 2011
  - Interviewed and hired Field Staff
  - Supervised Field Staff in the collection of signatures for nominating petition to secure a position on the ballot
  - Assigned election districts, prepared walk lists and maps for Field Staff to insure the signature goal was met

### Volunteer/Extracurricular Activity

- Co-Founder** of Young Americans for Liberty, University of North Florida Chapter
- **Vice President/Co-founder of the College Republican's Club** at University of North Florida.
- **Volunteer at Duval County GOP headquarters** for Romney for President 2012, Florida Presidential Primary.

### Education

- **Bachelor's Degree** in Political Science with a focus in International Relations, Minor in Mass Communications, from University of North Florida in April 2016
- **Associate's Degree** in Arts & Sciences from University of North Florida in July 2015

## Reference

John Sweeney (b) (6) – Trump for President  
Jeb Morris – (b) (6) – Americans For Prosperity  
Paul Kisselbrack (b) (6) – Portin for County Judge

# CAROLINE BOULTON

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## Experience

### **U.S Representative Ryan Zinke (MT-AL)**

*Scheduler and Financial Administrator*

*May 2016-Present*

- Maintain the Congressman's official schedule in DC and Montana and coordinate with DC and District staffers to plan state events and travel
- Oversee the Member's Representational Allowance (MRA) and manage payroll and all accounts receivable and payable for the office
- Manage administration of the office and handle leave requests, contracts, and systems administration
- Monitor legislation, conduct research, and provide recommendations for Education policy

*Legislative Correspondent*

*January 2015-May 2016*

- Developed a mail program to respond to constituent correspondence with two weeks and drafted letters related to Energy, Natural Resources, Technology, Telecommunications, Housing, Social Issues, Social Security, Agriculture, Education, and the Postal Service
- Monitored legislation, conducted research, and provided recommendations for Education and Postal Service policy
- Created and supervised the office intern program (2 interns per session, 3 sessions per year)
- Coordinated constituent tours, processed flag requests, and provided other constituent services

### **Former U.S. Representative John Campbell (CA-53)**

*Intern*

*September 2014-December 2014*

- Drafted letters and logged mail and phone calls from constituents
- Lead constituent tours around the Capitol complex
- Supported legislative staff through research and attended briefings on their behalf

### **Advanced Technical Intelligence Center**

*Research Analyst, Dayton, OH*

*August 2013-October 2013*

- Drafted, edited, and organized student and teacher training manuals and worksheets for an intermediate level training course for the DB-110 Reconnaissance EO/IR sensor
- Researched IMINT exploitation and analysis techniques for course development
- Worked as a team to establish course outlines and topics of research

*Open Source Analyst, Falls Church, VA*

*June 2013-August 2013*

- 10-week entry-level intelligence analyst training program
- Researched, wrote, and briefed on current events concerning the Persian Gulf states
- Explored current national security threats and ways to combat them

### **Linda McMahon for Senate 2012**

*Intern, Norwalk, CT*

*May 2012-August 2012*

- Gathered research and conducted polls on voter opinions in CT-04
- Collected information on voter demographics in CT-04
- Stayed in contact with local elected officials

## Skills

- Proficient in Spanish
- Internet Quorum (IQ), iConstituent, Fireside
- CAPS, FinMart, PeopleSoft, and Hyperion training and proficiency

**CAROLINE BOULTON**

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**Education**

Colgate University, May 2013

- Bachelor of Arts in History and Spanish, Cum Laude (GPA 3.37)



## Experience

**Senior Advisor, Committee on Natural Resources, Chairman Rob Bishop** Jan. 2015- present  
Subcommittee on Oversight and Investigations, Chairman Louie Gohmert

- Counseled the Chairman and Members on political strategy and technical matters for congressional hearings and investigations
- Coordinated strategy and investigations of federal malfeasance and policy involving the Department of the Interior and its subordinate bureaus, Department of Homeland Security, Department of Energy, Environmental Protection Agency, and Council on Environmental Quality
- Advised Members regarding official requests, press communications and committee materials
- Provided direction to staff and Members on legislation before the committee

**Professional Staff, Committee on Natural Resources, Chairman Doc Hastings** Jan. 2007- Jan. 2015  
Subcommittee on Public Lands and Environmental Regulation, Chairman Rob Bishop

- Advised Chairman on all matters related to National Parks, Bureau of Land Management and National Forest
- Implemented goals of protecting property rights, empowering state and local governments, and reducing federal land acquisition
- Lead Republican staff on nearly one hundred legislative and oversight hearings
- Crafted the narrative and legislation to resolve the impediment of environmental laws to securing the Southern Border
- Cumulatively led on hundreds of pieces of legislation by creating the Chairman's position, amendments, statements and leading negotiations
- Coordinated investigations with oversight staff and edited reports for release
- Developed relationships with press and outside groups to advance the Chairman's agenda

**Legislative Staff, Committee on Resources, Chairman Richard Pombo** Jan. 2005- Jan. 2007  
Subcommittee on National Parks, Chairmen Devin Nunes and Steve Pearce

- Evaluated legislation and coordinated policy with the Chairman
- Investigated agencies through interviews and document requests
- Organized hearings, constructed amendments and negotiated with stakeholders
- Guided legislation from introduction to enactment as Public Law

**Clerk, Committee on Resources, Chairmen Jim Hansen and Richard Pombo** Jan. 2001- Jan. 2005  
Subcommittee on National Park and Public Lands, Chairman George Radanovich

- Researched and prepared material for bills heard by the Subcommittee
- Coordinated preparation for Markup, Oversight and Legislative Hearings
- Responsible for organization of Subcommittee field hearings and logistics.

## Education

Brigham Young University, BA, Political Science

## SUMMARY

- Highly functional worker capable of reaching goals and achieving results in high stress dynamic environments.
- A proven ability to perceive by listening attentively and analyzing large amounts of data synergizing it to create a successful course of action and design a solution, underlying message, response, or counter strategy and achieve tangible results. Plain and simple I hear things other people miss that are relevant and important.
- Analyzed, developed and implemented complex custom software development projects throughout the U.S.
- Extensive expertise in project leadership and training.
- Able to prioritize and manage multiple priorities and establish schedules.

## ACCOMPLISHMENTS

- Creation of organizations and movements out of nothing and launching them to success.
- Recognized that Donald J Trump would be the next President then was hired for the Primary in AZ, was part of the Delegate team, and the general election.
- Small Business Owner since 1994.
- Creation of a voter guide that received national acknowledgment and was used as the election standard in every professional analysis of the AZ primary.
- Organized and managed 500 grassroots activists across AZ to gather 81,000 signatures in less than 80 days.
- Complete cradle to grave development of a environmental computer software package to provide regulatory compliance of the Clean Air Act at the Federal, State, and local levels including interpreting State and Federal regulations into comprehensive specifications.
- Customized computer programming code resulting in the 6<sup>th</sup> largest Steel Manufacturer realizing 97% EPA compliance from an open checkbook policy due to non-compliance.

## PROFESSIONAL EXPERIENCE

### **Donald J Trump for President – Southern Regional Field Director, Sept – Nov 2016**

Created a Trump presence in Southern Arizona resulting in a ‘sign war’ and the local Congressional Democrat self-funding an opposition movement. Distributed 11,600 campaign Yard Signs through 62 volunteers, ran phone banks and volunteers through the AZGOP Victory offices and registered 105 poll observers (a record). Worked all Trump AZ rallies.

### **AZ Convention Delegate Whip / Southern Arizona**

Secured 119 Trump AZ State convention delegates from 7 legislative districts and one county while limiting Cruz to 47. I created a movement and successfully neutralized a ‘never-Trump’ RNC National Convention rules committee women.

### **Donald J Trump for President, AZ Field Director, Feb 2016 – March 2016**

Established presence and grassroots organization for Donald Trump in the Presidential Primary election including a Southern Arizona Call Center. Director of Tucson Rally providing all volunteers, program personal, motorcade, and food runner with a 24 hour notice and opened a phone bank in the same timeframe.

### **Chairman, Foundation for Responsible Accountable Government. April 2013 – Current**

Created a c(6) Foundation to hold Government Accountable on the grassroots level. Created, designed, and ran webpages and social media successfully launching and managing cross-channel communication and creating a strong media presence.

### **Chairman, Alliance of Principled Conservatives Nov 2013-current**

Organization to elect principled candidates in the Republican Primary.

- Created a 'Blacklist' of progressive-liberal candidates and a 'Good Guy' list of 30 candidates that was recognized as the election standard and used in analysis in the Politico, The Hill, Washington Times, Daily Caller, AZ Central, AZ Daily Star, and AZ Capitol Times.
- Accurately named seven legislators who would cross the aisle and vote with the Democrats to bring Obamacare Medicaid expansion to AZ.
- Changed the votes of four State Legislators to 'No' on the Obamacare Medicaid Expansion by finding policy objections within the legislation that they could not vote for.

### **Owner, Talon Electric, Inc., Tucson, AZ 1994 – March 1, 2015**

Managed all business / office duties for an electrical subcontracting company including, scheduling, billing, taxes, and accounts receivable /payable. Maintained company profitability through the economic downturn.

### **Campaign Consultant**

Positions include: Campaign Manager, Deputy Campaign Manager, Scheduler, Communicator, and Event Coordinator on three Congressional campaigns, five State Legislators, and one State Party Chairman campaigns.

### **Scheduler / Coordinator – Jesse Kelly Congressional Campaign. March 2010 – November 2010**

Responsible for managing, strategizing, and prioritizing the candidate's schedule and creating events.

Created, coordinated, and effectuated: 60 house parties and 228 events for final 4 months of primary, 45 house parties were in the final 8 weeks; 21 fundraisers and 334 events in the 10 weeks of the general election. Event coordinator on the second and fourth most profitable fundraising events in the general election. Increased house party attendance from 15 to 60 attendees and public events from 30 to 100 attendees.

### **President of Parent Association at Hermosa Montessori, Tucson, AZ. August 2005 – May 2010**

Founded, launched and administrated a parent organization. Targeted 170 volunteer opportunities: 118 service oriented and 52 fundraisers, resulting in 3034 total volunteer hours realized.

### **Computer Programmer, Alternative Systems, Inc., Half Moon Bay, CA. 1989-1996**

Complete Cradle to Grave development of a comprehensive environmental package to provide regulatory compliance at the Federal, State, and local level of the Clean Air Act.

- Customize and modify projects post-implementation including prioritizing, analyzing repercussions and impact on project in the legal, business, development and client domains.

Clients:

- Wheeling Pittsburgh Steel: Sole programmer. Customize code for State compliance. Programmed algorithms to perform nightly calculations to determine the amount of heavy metals the plant was dumping into the Ohio River. Programmed the State of Ohio EPA report.
- Martin Marietta, CO: Project Director – finalized all phases of the contract.
- Coors Brewery, CO: Project head. Remotely managed a team of programmers in San Francisco from Tucson. Programmed automated field updating.

### **EDUCATION**

Univ of Phoenix Bachelor of Science in Information Technology, Software Engineer Concentrate.

University of Arizona, Systems Engineer Software Option

## DANIEL JORJANI

Telephone: (b) (6) Email: (b) (6)

### SELECTED VOLUNTEER ACTIVITIES

- *Donald J. Trump for President, Inc.*, Volunteer Roving Attorney/Poll Watcher, EDO Legal Team. Fairfax County, VA. November 8, 2016. (Reference: Mike Roman)
- *Donald J. Trump for President, Inc.*, EDO Legal Team Volunteer. Manchester, NH. February 9, 2016. (Reference: Don McGahn)
- *Romney Transition Team Readiness Project*, Regulatory Team Volunteer. Washington, DC. September - November 2012. (Reference: Nancy Pfotenhauer)
- *Bush-Cheney Transition Team*, Washington, DC. December 2000 - January 2001. (Reference: Brian Waidmann)

### FREEDOM PARTNERS CHAMBER OF COMMERCE (FP)

February 2012 - Present

- Re-engineered Policy Grants System: As first director of grants and special projects, developed grants ranking system; streamlined grants process; cleared FP's grants backlog; and integrated new grantees into FP's issue-based coalitions. Created new line of grants for primarily African American organizations. Identified, cultivated, and managed relations with potential grantees. Simultaneously managed FP's free speech and legal system policy reform portfolios. FP has granted over \$400 million to business leagues, issue advocacy organizations, and issue education organizations over the past 4 years.
- Managed 2012 After-Action Policy Review: Selected by FP's President to manage 2012 after-action review after replacement of previous project manager. Assembled demoralized group of after-action review team leaders, motivated them to work collaboratively and with a sense of urgency, gave clear assignments, and held them accountable, which resulted in the team producing within 4 weeks a coherent, dispassionate analysis that served as basis for the final after-action review presented to FP senior leaders and FP members. Competitive intelligence, data analytics, talent identification, accounting/finance, and strategic communication capabilities were developed as a direct result of the 2012 after-action review.
- Built FP Legal Team: Served as FP's first general counsel, deputy general counsel, and vice-president for compliance from January 2013 to June 2015. In legal team roles, worked closely with FP's President and Treasurer to ensure complete compliance in all aspects of FP operations; reviewed and served as final compliance sign-off for FP grants and FP paid communications; managed the establishment of FP's for-profit wing and the stock purchase of a for-profit data services firm; coordinated the purchase of 100% of the assets of a communications organization and the absorption of its 40 employees; drove the spin-off of a consulting firm previously housed within FP's for-profit wing; and oversaw the legal team's review of FP's first tax return. Restructured FP's use of outside counsel and negotiated cost-effective outside counsel rates. Developed campaign finance, grassroots lobbying, and exempt organization subject matter knowledge. Trained over 500 employees on standard compliance issues faced by social welfare organizations (C4), public charities (C3), business leagues (C6), Super PACs (527), and for-profit LLCs engaged in issue education, issue advocacy, grassroots lobbying, direct lobbying, and political activities.
- Launched New Business League: As FP's first employee and first director of policy and research, worked closely with board to launch new organization; vet new employees; manage strategic vendors; craft policy strategies; and mobilize resources to build public awareness of FP priorities, including corporate welfare, government spending, and over-regulation. Coordinated non-partisan coalition of 24 organizations that highlighted cronyism at both the federal and state levels and proposed workable policy solutions. Oversaw original \$2M grant to new organization focused on hard-hitting, non-partisan investigative research featured repeatedly since inception in the *New York Times*, *Wall Street Journal*, and *Washington Post*.

### CHARLES KOCH FOUNDATION & CHARLES KOCH INSTITUTE

January 2010 - January 2012

As CKF and CKI director of policy and research, managed funding, strategy, and output for the organization's top 2010 issue education priority - the *Spending-Budget Initiative*. Established clear timelines and performance metrics for team members and grant recipients. Transformed group of inexperienced CKF/CKI researchers into team of 12 principled, entrepreneurial analysts. Crafted strategies to capture policy value on government spending, corporate welfare, energy, and regulatory overreach. Mentored policy team members and ensured they conducted themselves with professionalism and discretion at all times. Managed relationships with key Foundation and Institute partners. Managed the teams responsible for launching new capabilities and policy organizations including Hispanic outreach, veterans, data analytics, public interest litigation, government accountability, and others. Identified and recruited leaders for each of those organizations and executive leadership in other aligned organizations.

**BLOOMBERG, L.P.**

June 2009 – January 2010

As contract attorney, provided legal and policy analysis on wide-range of regulatory and legislative topics for Government Affairs division of Bloomberg. Responsibilities included analyzing proposed and final regulations and monitoring legislative developments on Capitol Hill.

**U.S. DEPARTMENT OF THE INTERIOR (DOI)**

2001 – 2009

*Counselor to the Deputy Secretary*

2005 – 2009

Worked pro-actively to advance pro-freedom agenda at DOI on broad range of issues during period of intense media scrutiny. Managed policy, legal, regulatory, and crisis management portfolios for the Deputy Secretary. Successfully restructured and launched new inter-agency “America the Beautiful” recreation pass on schedule and below budget by organizing teams from several federal agencies. Carefully drove implementation with authorizing and appropriations committee staffers as well as with key stakeholders in the recreation, environmental, natural resources, and conservation communities. Separately, as project manager of 105-person DOI climate change task force, kept DOI leadership in loop and carefully supervised task force to advance administration priorities while limiting damage from climate change alarmists. Led project using a transparent and low-key approach, skillfully overcoming bureaucratic roadblocks while gaining buy-in from diverse set of team members and stakeholders to achieve goals on time and in full compliance with all applicable laws, rules, and regulations.

*Counselor and Chief of Staff to the Assistant Secretary for Policy, Management, and Budget*

2001 – 2005

Served as primary advisor to the Assistant Secretary and coordinated operations of 6 Deputy Assistant Secretaries with portfolios including budget, policy, operations, law enforcement, security, and human resources. Managed restructuring of real estate appraisal process impacting \$1.5 billion in annual land sales to eliminate decades-long mismanagement and avert multi-million dollar losses for the overall benefit of the American taxpayer. Cited by then-Inspector General Earl Devaney in 2007 Congressional testimony as one of DOI’s most significant and far-reaching reforms.

**AKIN, GUMP, STRAUSS, HAUER & FELD**

Washington, DC

*Corporate Associate*

1999 – 2001

Advised clients active in making energy investments in Russia and Central Asia. Handled international commodity transactions. Worked successfully with both domestic and international clients to generate new business. Provided Foreign Corrupt Practices Act (FCPA) counsel and guidance, including disclosure and regulatory guidance.

**COUDERT BROTHERS/PEPPER HAMILTON**

Washington, DC and Almaty, Kazakhstan

*Corporate Associate*

1996 – 1999

Provided FCPA guidance, including disclosure, regulatory, governance, and other matters for U.S.-based clients. Served as junior counsel on the privatization and sale of state-owned energy assets in Kazakhstan. Advised on numerous exploration and production agreements, including production sharing agreements in Central Asia. Assisted in law reform projects throughout Central Asia. (Pepper Hamilton’s international group joined Coudert Brothers in 1997.)

**LITLLEX JOINT STOCK COMPANY**

St. Petersburg, Russia

*Deputy Director*

1992 – 1993

(Based in St. Petersburg, Russia, Littlex was a small venture capitalized by contributions from its principals.) Served as primary liaison between Russian personnel and Western customers and staff. Provided counsel on workplace-related employment and ethics issues. Reviewed commercial agreements and associated documents for the import and export of goods. Worked with graduate students to ensure productive research in archives previously closed to U.S. citizens.

**EDUCATION**

Cornell Law School, Ithaca, NY, Juris Doctor, 1996

Columbia University: School of International and Public Affairs, New York, NY, Masters in Int’l Affairs, 1992

Columbia University: Harriman Institute for Advanced Study of the Soviet Union, NYC, NY, Certificate, 1992

Vanderbilt University, Nashville, TN, Bachelor of Arts, *cum laude*, 1989

Major: Modern European Studies: Russia (High Honors)

**BAR ADMISSIONS**

New York and District of Columbia

**AFFILIATIONS/CLEARANCES**Holocaust Memorial Museum Council *Ex Officio* Board Member (2008–2009); Federalist Society;

Received offer in February 2011 to join U.S. Foreign Service: passed U.S. State Department Foreign Service Officer examination and successfully completed full security background investigation;

Held (b) (6) Clearance while at Interior Department.



# DOUGLAS WILLIAM DOMENECH

Cell: (b) (6) | E-mail: (b) (6)

*Passionate about the intersection of policy and politics with a skillset to manage people and projects.  
I get things done through strategic thinking and building bridges.*

## PROFILE OF PROFESSIONAL EXPERIENCE

- Virginia State Cabinet Official
- Senior Executive to U.S. Cabinet Member
- Project & Personnel Manager
- Non-profit Organization Executive Dir.
- PAC/Trade Association Manager
- Government Relations Consultant
- Natural Resource/Energy Consultant
- (b) (6) (active)
- International Experience



*The Honorable Douglas W. Domenech*

## CURRENTLY

### TEXAS PUBLIC POLICY FOUNDATION

- March 2015 to present. Director, Fueling Freedom Project. Managing national, grassroots legislative effort related to opposing electric power plant emissions regulations. Research, writing, speaking, lobbying state and federal legislators and attorneys general.

## FORMERLY

### NATURAL RESOURCES STRATEGIES AND SOLUTIONS, LLC

- January 2014 to present. Consulting in management, government, and external affairs in natural resources, energy, and sustainability. Projects with the American Legislative Exchange Council, the Conservation Leadership Council, the Thomas Jefferson Public Policy Institute, and others.

### SECRETARY OF NATURAL RESOURCES, COMMONWEALTH OF VIRGINIA

- January 2010 to January 2014; Managed six state environmental, natural, and historic resource agencies representing 2,000 employees and \$480 million annual budget. Managed all aspects of the Governor's administrative and policy agenda on the environment, natural, and historic resources. Oversaw the Governor's energy policy team. Served as the Governor's principal advisor on these matters.
- Agencies managed and direct reports included: the Department of Environmental Quality, the Department of Conservation and Recreation, the Department of Historic Resources, the Department of Game and Inland Fisheries, the Department of Marine Resources, and the Virginia Museum of Natural History. In addition, managed the state's relationship with its 11 Virginia Indian tribes.
- Duties included:
  - Governor's lead on offshore energy development testifying before Congress and the Interior Department, as the Governor's Alternate on the Southern States Energy Board, and as staff lead to the Outer Continental Shelf Governor's Coalition.
  - Oversight of business and industry environmental permitting including EIS compliance.

- Governor's lead on land conservation as Chair of the Virginia Land Conservation Foundation.
- Governor's lead on Chesapeake Bay restoration efforts as Member of the EPA Chesapeake Bay Principal Staff Committee and as Member of the Chesapeake Bay Commission.
- Senior Management of system of State Parks (36) and State Natural Area Preserves (61); historic resources programs and Civil War battlefield conservation; 200,000 acres of state wildlife management areas; coastal zone areas and ocean policy including state fisheries.
- Oversee 21 citizen boards
- Accomplishments:
  - Reduced the size and scope of government programs.
  - Advanced efficient permitting of business and industry.
  - Fought federal over reach of the state's right to manage its air, water, waste, and mineral resources.
  - Promoted development of existing and new energy sources.
  - Improved the health of Virginia's environment and the Chesapeake Bay while resisting EPA's effort to prescribe top-down solutions on the state and localities.
  - Protected private property rights, and expanded Second Amendment rights.

#### Energy Production

- Promoted a truly "all of the above" energy strategy.
- Fought to win approval of development of Virginia's offshore gas and oil resources.
- Facilitated the conversion of elements of the state vehicle fleet to alternative gas fuels.
- Held the nation's second offshore commercial wind energy lease sale.
- Supported the coal country and the nuclear industry, and completed a comprehensive study on mining uranium.
- Facilitated regulatory efforts to approve hydraulic fracturing operations.

#### Improved Virginia's Waters

- Contributed more than \$460 million in assistance to urban, rural, and agricultural communities to improve wastewater treatment facilities, implement nutrient reduction strategies on agricultural and forest lands, and create certified nutrient trading markets.
- Exceeded Virginia's commitments to the Chesapeake Bay agreement, reduced nitrogen pollution by 11.1 percent, phosphorus pollution by 7.7 percent, and sediment pollution by 6.9 percent.
- Earned "Biggest Loser Award" from U.S. Environmental Protection Agency for reducing—or "losing"—pollution.

#### Improved Virginia's Air

- Achieved a 92 percent reduction in ozone statewide with 2013 being the best on record for clean air.
- Major power plants reduced emissions of sulfur dioxide by 66 percent, nitrogen dioxide by 43 percent, and carbon dioxide by 27 percent.

#### Improved the Health of the Chesapeake Bay

- Grew oyster populations substantially, resulting in 60 percent greater harvests and dock values of more than \$16.2 million.
- The blue crab population reached its highest level in 20 years in 2012, with the total population in the Chesapeake Bay reaching 764 million. This was a 66 percent increase above the 2011 abundance level.
- The bald eagle breeding population in the Virginia portion of the bay now numbers more than 800 pairs, a dramatic recovery for the species.
- The osprey breeding population within the Chesapeake Bay has recovered from 1,400 pairs in the early 1970s to more than 8,000 pairs today, with the bay now supporting the largest breeding population of ospreys in the world.

Improved Wildlife and Inland Fisheries

- Reintroduced elk in Virginia,
- Restocked Back Bay with 250,000 large bass fingerlings.
- Worked to restore populations of bobwhite quail.
- Promoted increased hunting activities harvesting more than 927,000 deer, 8,600 bears, and 6,600 turkeys, with the populations of all these species are still growing.

Civil War History Preserved/Land Conserved

- More than 230,000 additional acres conserved and protected by supporting private conservation efforts, especially Civil War Battlefields.
- The national Civil War Trust said Gov. McDonnell has done more for battlefield protection than any governor in the country.
- Permanently protected historically significant Werowocomoco, Chief Powhatan's village.

**SENIOR VICE PRESIDENT, ARTEMIS STRATEGIES**

- January 2009 to January 2010; Washington, DC based bipartisan government relations and strategic communications firm. Registered lobbyist for several clients. Responsible for client recruitment and issue management across energy, high tech, communications, and financial management industries. Also served as Principal at affiliate Chrysalis Energy Partners an energy consulting firm focused on onshore and offshore renewable sources including biomass, wind, solar, and others.

**U.S. INTERIOR DEPARTMENT**

- Member of the senior executive management team at the U.S. Department of the Interior, the nation's principal conservation and science agency. Positions held at Interior:
  - **DEPUTY CHIEF OF STAFF TO THE SECRETARY OF THE INTERIOR**  
November 2005 to January 2009; Federal Senior Executive Service, Served Secretary Gale Norton and Secretary Dirk Kempthorne. (b) (6) Security Clearance. Number two staff position in Office of the Secretary. Assisted the Chief of Staff in managing all aspects of the mission, staff, projects, and agencies of the Department. Senior oversight of US/UNESCO World Heritage Program. Oversaw the Interior Crisis Action Team (Emergency Planning).
  - **DEPUTY ASSISTANT SECRETARY INSULAR AFFAIRS**  
February 2008 to January 2009; Concurrent Federal Senior Executive Service position; \$411 million budget; staff of 40 in 7 offices. Managed US relationship with 5 U.S. territories and 3 freely associated states.
  - **WHITE HOUSE LIAISON TO THE INTERIOR DEPARTMENT**  
November 2001 to November 2005 Federal Schedule C position; Responsible for administering personnel recruitment and hiring, as well as citizen appointments to 140 federal boards and commissions; and communications with White House on personnel, political, and Cabinet affairs.
  - **DEPUTY DIRECTOR EXTERNAL AND INTERGOVERNMENTAL AFFAIRS**  
July to November 2001 Federal Schedule C position; Responsible for organizing and managing outreach to Interior constituents, states, and counties.



**Other Executive Experience:**

- **EXECUTIVE DIRECTOR**, National Center For Home Education; November 1995 to July 2001
- **EXECUTIVE DIRECTOR**, Madison Project PAC; January 1994 to May 1995
- **CAMPAIGN MANAGER**, Mike Farris For Lt. Governor (Virginia); September 1992 to December 1993
- **VICE PRESIDENT**, Terminal Position. Forest Resources Association; May 1981 to July 1993
- **DIRECTOR**, Timber Harvesting Management Program, Alabama A&M University; 1/1979 to 5/1981

**COMMUNITY SERVICE**

- Interfaith Shelter Volunteer, Charleston, SC
- Habitat for Humanity Volunteer, Charleston, DC and Baltimore, MD
- Volunteer, Conrad Community Center, Richmond, VA
- Conservation Trust of Puerto Rico, Advisory Council, San Juan, PR
- Richmond Bridgewalk Board of Directors, Richmond, VA

**EDUCATION**

- 1978 BS - Forestry and Wildlife Management / Industrial Forest Operations  
Virginia Polytechnic Institute and State University (Virginia Tech), Blacksburg, VA
- 1991 Institute of Organizational Management  
Six Year non-degree Program; U.S. Chamber of Commerce – Association Management Professional

**CLEARANCE**

(b) (6)

**HERITAGE**

(b) (6)

# DOWNEY PALMER MAGALLANES

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## Professional Experience

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**January 2010- Present** **U.S. Senator Roy Blunt (R-MO)** **Washington, DC**

*Counsel and Legislative Assistant*

- Serve as the principal adviser for the Senator on matters related to energy, environment, and transportation.
- Lead staff for the Committee on Appropriations Subcommittees on Interior, Environment & Related Agencies, Energy & Water Development, and Transportation, Housing, & Urban Development, as well as the Committee on Commerce, Science, & Transportation.
- Advance the Senator's priorities through his role as Vice Chair of the Senate Republican Conference, participating in leadership meetings such as the Energy Working Group and assisting in advancing member office priorities.
- As Counsel, advise the Senator on legal issues, ensure compliance with federal law and Senate ethics rules, and assist staff with legal questions related to policy formation, legislative drafting, legal research, and constituent services issues.

*Legislative Accomplishments*

- Authored and included a provision in the 2016 pipeline safety reauthorization bill (P.L. 114-183) to expedite permitting of small scale liquefied natural gas facilities.
- Included in the 2015 highway bill (P.L. 114-94) several priorities, including a bill to streamline environmental permitting for railroad infrastructure and a bill to relieve electricity providers from conflicting federal regulations.
- Authored and passed into law the American Energy Manufacturing Technical Corrections Act (P.L. 112-210), which corrects a flawed energy efficiency rulemaking.
- Included several priorities in the past two omnibus bills (P.L. 114-113 and P.L. 113-235), including funding for inland waterways, improvements to truck safety regulations, and a provision allowing the National Park Service to better utilize privately raised dollars.
- Negotiated a provision in the 2016 Federal Aviation Administration reauthorization bill (P.L. 114-190) allowing electricity providers and chemical manufacturers to prevent drones from operating over critical infrastructure.

**July 2009- December 2010** **U.S. Senator Christopher S. Bond (R-MO)** **Washington, DC**

*Legislative Assistant:*

- Advised the Senator and developed policy positions in the areas of energy, environment, forestry and interior.
- Managed legislative priorities before the Environment & Public Works Committee and the Appropriations Subcommittees on Energy & Water Development and Interior, Environment & Related Agencies.

*Legislative Correspondent*

*Staff Assistant*

**February 2009-July 2009** **ClearView Energy Partners, LLC** **Washington, DC**

*Associate*

- Supported efforts in providing integrated analysis of economic fundamentals, political forces, and operational realities for clients hoping to capitalize on energy sector challenges.

**January 2007-January 2009** **U.S. Department of Energy (DOE)** **Washington, DC**

*Special Assistant for Communications*

*Office of Electricity Delivery and Energy Reliability (OE)*

- Participated in implementation of the National Interest Electric Transmission Corridor Rule (NIETC) rule, the 2009 Congestion Study, and the designation of west-wide energy corridors on federal lands.
- Drafted speeches and congressional testimonies for the Assistant Secretary and OE media advisories and press releases.
- Coordinated outreach to press and congressional staff on administration action and response for Hurricanes Ike and Gustav.

*Special Assistant to the Assistant Secretary, OE*

**June 2006-November 2006** **U.S. Senator James Talent (R-MO)** **St. Louis, MO**

*Talent for Senate, Office Manager*

## Education

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**May 2012** **Georgetown University Law Center (JD)** **Washington, DC**

**May 2006** **University of Arizona (BA)** **Tucson, AZ**

**QUALIFICATIONS**

- Experience managing a nationally-targeted Congressional race, led candidate to a 15-point victory
- Extensive, on the ground experience in key swing states of Iowa, Michigan and Wisconsin
- Managed media campaigns in dozens of states for corporate, political, advocacy and entertainment clients including former cabinet secretaries, c-suite executives and a New York Times Best Selling author.

**EXPERIENCE****January 2015—Present****Congressman Ryan Zinke (MT-AL)****D.C. & Montana***Communications Director, Spokesman*

- Serve as the official spokesman and manage all media affairs and external communications including press outreach, social media, mass mailing, constituent newsletter, speeches, and event remarks
- Developed and executed an earned media strategy in the first term which made the freshman Congressman the most talked about and most “buzzed about” member of the Montana delegation
- Built the Congressman from an unknown freshman to a leading voice on national security, regularly securing multiple national TV and print hits each week resulting in Zinke being one of the most quoted and booked freshmen Members
- Worked with the legislative staff to develop and communicate a clear and concise brand that Congressman Zinke is a “Teddy Roosevelt Republican” resulting in praise from the energy sector, sportsmen’s groups, natural resources trade associations, and traditionally left-leaning conservation organizations alike

**November 2014—Present****Zinke for Congress****D.C. & Montana***Deputy Campaign Manager, Communications Director, Spokesman*

- Work with the Campaign Manager and oversee all messaging, TV ad scripts, surrogate operations and events
- Developed a winning strategy for the Congressman to endorse then-candidate Donald J. Trump and help arrange a Montana rally with Trump days before the Primary election producing front-page coverage before and after rally
- Identify and secure national speaking opportunities at high-profile events like the RNC, CPAC and MavPAC
- Developed and executed a digital campaign using multiple platforms to compliment the Congressman’s speech at the RNC which resulted in exponential growth in social media reach and resulted in record-breaking funds raised
- Developed and managed relationships and planned events with VIP surrogates like Na

**December 2013—November 2014****Terri Lynn Land for U.S. Senate****Michigan***Communications Director, Spokesman*

- Served as the official campaign spokesman and managed all media inquiries, crisis situations, and internal and external communications
- Ran an aggressive earned media campaign against the national Democrats’ “war on women” rhetoric
- Successfully bracketed a visit by First Lady Michelle Obama by leveraging sexist commentary of opposition forces and recruiting female surrogates to deliver the campaign’s message
- Stripped opponent of environmentalist credentials and negated his attack against my candidate, securing favorable articles in the state’s most-read newspapers, as well as national political news outlets
- Managed statewide bus tours, including event planning, logistics and mobile war room
- Recruited and managed surrogates to echo campaign message through traditional and social media channels

**July 2013—December 2013****David Young for Iowa****Iowa***Communications Director, Spokesman*

- Served as candidate’s only staffer for several months, putting more than 15,000 miles on the car while traveling across Iowa’s 99 counties, scheduling donor, grassroots and media stops on a shoe-string budget
- Developed the first-time candidate’s brand which led him to a Primary victory via nominating convention and then a 10-point Election Day victory
- Developed long-term communications strategy including messaging, events calendar and earned media
- Drafted all communications from the campaign including website, policy positions, speeches and press material
- Managed candidate development including public speaking, media training, policy and debate prep
- Earned media hits in 75+ Iowa news outlets and built relationships with key political reporters

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- December 2012—July 2013** **DCI Group** **Washington, D.C.**  
*Senior Account Executive*
- Led earned media efforts targeting decision makers on behalf of a Fortune 15 company embattled in international trade dispute
  - Managed local media plans for a national public affairs campaign with local branches in 23 states; recruited and trained state-based surrogates to deliver locally-tailored angles of the national message
  - Booked recurring broadcast and print opportunities for clients and third parties supporting clients' positions
- September 2012 — November 2012** **Tommy Thompson for U.S. Senate** **Wisconsin**  
*Press Secretary*
- Drafted all media material including press releases, candidate profiles, statements, speeches, Op-Eds and Q&As
  - Developed statewide earned media plans based on paid media plan
  - Created daily talking points for candidate, surrogates and party officials; drafted prepared remarks for national surrogates including Governor Chris Christie and Senator John McCain
  - Recruited national political surrogates including Governor George E. Pataki and Mayor Rudy Giuliani to provide validation of candidate's position and credentials, and attack opponent's record
  - Managed all media booking for candidate and surrogates on national and local news outlets
  - Planned and executed media events including business tours, endorsement events, rallies, town halls, etc.
  - Managed team of junior staff, interns and volunteers
- July 2012 — August 2012** **Mark Neumann for U.S. Senate** **Wisconsin**  
*Press Secretary*
- Spoke with reporters on the record and pitched event and story ideas
  - Drafted all media material including press releases, advisories, Op-Eds, LTEs, Q&As, biographies, etc
  - Managed opinion page outreach; wrote, pitched and placed 28 Op-Eds in last month leading to Election Day
  - Developed message and strategy based upon public opinion polling
- May 2011 — June 2012** **Mercury Public Affairs** **New York, NY**  
*Senior Associate*
- Worked directly under a managing partner, managing his schedule and assisting with client work
  - Managed client relationships, acted as point person between client and senior management
  - Planned and executed media and legislative advocacy events for variety of clients
  - Oversaw operations of statewide grassroots organization of small business owners
  - Assisted former NY Governor George E. Pataki with his organization, No American Debt
- October 2009 — April 2011** **Mercury Public Affairs** **New York, NY**  
*Associate*
- Edited press releases, advisories and statements on behalf of political and corporate clients
  - Monitored news and compiled daily press reports for clients and the firm
  - Wrote content for clients' government affairs newsletters in industries including telecommunications, infrastructure as well as hospitality and entertainment
  - Pitched reporters on events and story ideas

**EDUCATION**

Dec 2011	St. John's University	Masters of Science, International Communications	New York, NY
Dec 2008	St. John's University	Bachelors of Science, Public Relations	New York, NY



JAMES E. CASON

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PROFESSIONAL EXPERIENCE

Individual Consulting	2014 to Present
Executive Vice President, Kelly, Anderson & Associates	2012 & 2013
Senior Associate, Booz Allen Hamilton	2010 to 2012

Provide strategic, technical, or management consulting support for Indian, commercial and federal government clients. Led a team of consultants supporting commercial clients with strategic marketing and business development activities including strategic target identification, strategy development, market analysis, competitive assessments, Federal supply schedule support schedule support, proposal preparation and related orals training, together with post award program support services, customer satisfaction assessments, and operational, technical and management support. Assists federal government clients with tailored consulting teams principally focused upon strategic assessments, administrative services (human capital, budget, finance, internal controls, etc.), energy, environment, health & safety, organizational management, and emergency management. Provide executive and technical leadership, network access to government officials, and strategic framework for Board members.

Associate Deputy Secretary	2001 to 2009
Assistant Secretary - Indian Affairs	2005 to 2007
Assistant Secretary - Policy, Management & Budget	2007 to 2009

Worked with DOI senior management team to ensure proposed Interior policies, regulations, and legislation were consistent with the President's, Secretary's and Deputy Secretary's goals. Interacted daily with members of Congress, senior management of other Executive branch agencies, officials with state/local/tribal governments, and leaders of public interest groups. As Chief Human Capital Officer managed DOI senior executive team and led succession planning efforts. Led broad DOI budget formulation and execution efforts. Directed initiative to consolidate and integrate all Departmental financial, business, and budget management systems. Coordinated Interior efforts to improve information technology security and operations. Provided direction and oversight for Interior's Indian resource management programs, trust reform, historical accounting, and related litigation issues; social welfare programs; roads; Indian education (50K students, K-12 & College). Facilitated resolution of difficult DOI policy or program issues (e.g., critical habitat, coastal zone management, oil & gas, wilderness, wildfire management, Southwest Borders protection, water management policy, etc.)

Vice President, Risk Management Unifrax Corporation, Niagara Falls, New York	1993 to 2001
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Led a professional staff providing risk management technical expertise and regulatory compliance assistance for Unifrax facilities located in the United States, Europe, South America and Australia. Developed strategies and programs designed to incorporate environmental quality, industrial hygiene, product safety, medical, worker's compensation, product stewardship, statutory & regulatory compliance, toxicology & epidemiology, and workplace safety considerations into manufacturing and business operations. Established or improved working relationships with regulators, including EPA, OSHA, NTP, NIOSH, NYSDEC, NJDEP, Environment Canada, EC DG XI, and Congressional members through corporate political action committee. Represented corporation interests involving product classifications, regulatory development and compliance or penalty mitigation. Led risk management due diligence efforts required to support company divestment activities, policy & procedure reviews, compliance assessments, pre-divestment remediation, and regulatory notice preparation. Organized and hosted quarterly meetings of the Ceramic Fiber Advisory Board and the industry association, Refractory Ceramic Fiber Coalition.

Manager (statutory title for Agency Director)  
Federal Crop Insurance Corporation  
U.S. Department of Agriculture  
Washington, D.C.

1990 to 1993

Led turnaround of a quasi-public/private insurance corporation. Redefined mission, goals, objectives, and priorities of corporation with over \$12 billion in annual policy liability; \$1.5 billion in total administrative funding of which \$800 million was farmer paid premium income; 750,000 policyholders; and, 900 employees located in 75 offices nationwide. Developed and executed strategy to restore employee, public, private, and Congressional confidence in the corporation's performance. Streamlined/reorganized program functions and insurance services. Selected new senior and mid-level management team. Revised actuarial and underwriting methodology to increase premium income and constrain risk exposure. Implemented a work tracking system (MBO) to ensure corporate objectives were met in a timely manner. Developed strategic plan to guide new product development and expand market penetration of current products. Overhauled all insurance sales and service contracts with private sector companies to clarify responsibilities and reduce costs. Implemented numerous cost control measures which reduced indemnity losses (\$500-\$750 million/yr.) and administrative costs (\$15-20 million/yr.).

Assistant Secretary (Acting)  
Principal Deputy Assistant Secretary Land and Minerals  
Management U.S. Department of the Interior Washington, D.C.

1985 to 1990

Led policy and program development and implementation for three public lands and natural resource management agencies with 13,000 employees nationwide and annual administrative budgets (combined) of more than \$1 billion, specifically the BLM, the OSM and the MMS. Managed a plethora of issues associated with aggressive stewardship over 200 million acres of public lands onshore; timber and grazing management; energy & mineral leasing, exploration, development and regulation of two billion acres offshore (the Outer Continental Shelf); regulation of all domestic coal mining; and, receipt, accounting, processing and distribution of federal income exceeding \$5 billion annually. Utilized integrated budget/MBO system to track agency objectives and accomplishments. Provided oversight for computer hardware and software acquisitions, software development and systems integration efforts. Developed legislative proposals to establish, amend, veto or repeal statutes affecting public lands and natural resources. Provided extensive policy direction to guide the development of numerous Federal regulations, procedures and standards. Represented the Department before constituency and advocacy groups, impacted industries, press and media events and Congressional Committees. Provided policy guidance to the Solicitor's Office and the Department of Justice on matters involving regulatory development, enforcement efforts, litigation and settlements.

Special Assistant to the Director  
Bureau of Land Management, Washington, D.C.

1982 to 1985

Operations Manager  
Fred Meyer, Inc., Portland Oregon

1981 to 1982

Campaign Manager  
Congressional Race — First District, Oregon

1979 to 1980

Vice President (PUD Project in Iran)  
Cascade Overview Development Enterprises, Portland, Oregon

1978 to 1979

Project Manager  
Western Environmental Trade Association, Portland, Oregon

1976 to 1978

## EDUCATION

Business Administration (B.A.), 1976 Pacific University, Oregon  
Magna Cum Laude (within Top 10)

## James R. Schindler

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### PROFESSIONAL EXPERIENCE

#### **Presidential Transition Team, Office of General Counsel**

*Volunteer-Attorney*

*Washington, DC*

*December 2016 – Present*

- Perform legal research, draft memoranda, prepare questions, and review documents for Senate confirmation hearings.

#### **Office of United States Senator David Vitter**

*Staff Assistant; Legislative Correspondent; Legislative Aide*

*Washington, DC*

*January 2014 – December 2016*

- Primary office contact and aide for U.S. Army Corps of Engineers regulations and funding issues. Assist with research, drafting, preparation, and communication materials related to Water Resources Development Act (WRDA) of 2016.
- Draft correspondence, monitor legislation, and prepare memoranda related to: Energy, Environment, Public Lands, Natural Resources, Judiciary, Small Business, Patents/Intellectual Property, Second Amendment, and Immigration issues.
- Investigate and perform background research on pending judicial nominations in the Senate Judiciary Committee.
- Assist constituents obtaining navigation (§408) and environment (§404) permits and coordinate with federal agencies.
- Perform legal and policy research, meet with constituents, attend briefings, and create external mailings in HTML.
- Primary office manager and instructor for Intranet Quorum (IQ) constituent communication software database.

#### **Cato Institute, Center for Constitutional Studies**

*Legal Associate*

*Washington, DC*

*September 2012 – May 2013*

- Perform legal research and draft Amicus Curiae briefs submitted to the U. S. Supreme Court on issues including: Administrative Procedure Act, Natural Environmental Policy Act, Civil Rights, Due Process, and First Amendment.
- Research and analyze supplemental sources and compose policy memoranda for academic publications and print media in areas including: White Collar Crime, Transparency, Ethics, Labor, Equal Protection, and Constitutional Law.
- Regularly monitor and disseminate relevant federal and state legislation, regulations, court decisions, interpretations, and reasoning of specific judges, particularly relating to: free markets, limited government, individual rights.

#### **Harvard Law School, Harvard Defenders**

*Student-Attorney*

*Cambridge, MA*

*June 2010 – October 2010*

- Directly represent clients in criminal show-cause hearings under the supervision of practicing attorneys.
- Perform legal research, analyze law sources, and examine reports for use in oral arguments at court hearings.
- Communicate and correspond with clients, witnesses, and outside counsel in preparation for court proceedings.

### EDUCATION

#### **New England School of Law**

*Juris Doctor*

*Boston, MA*

*May 2011*

- Massachusetts State Bar admitted and member in good standing.

*November 2011– Present*

#### **Tulane University**

*Bachelor of Arts in Social Science; Minor in Marketing*

*New Orleans, LA*

*May 2008*

### PUBLISHED WRITINGS

“Battling Obama’s Hypocrisy on Transparency.” The Washington Times, [Washington, DC] 07 November 2012, B:4.

“Anatomy of a Criminal Show-Cause Hearing.” Due Process Magazine, New England School of Law, Fall 2010, Issue II.

## Employment

### Senior Professional Staff, Majority

*Subcommittee on Energy and Mineral Resources, Natural Resources Committee*

U.S. House of Representatives  
06/11 – Present

- Advise Members of Congress and Congressional Staff on issues related to U.S. onshore and offshore energy policy and revenue streams related to exploration and production activities.
- Coordinate with other Congressional committees, state officials, industry executives, and associations to spearhead legislative efforts on issues such as Outer Continental Shelf energy development, hydraulic fracturing, greenhouse gas emissions, pipeline/infrastructure needs, streamlining federal regulations, and coastal revenue sharing, among other issues.
- Craft and implement legislative agenda on behalf of the Chairman to advance U.S. oil and gas development on federal lands, with a focus on onshore and offshore oil, natural gas, and renewable energy development as well as revenue sharing. Key legislative efforts include:
  - Negotiations with Senate counterparts in conference committee on pipeline rights-of-way provisions from the National Energy Security Corridors Act (H.R. 2295) after House-passage in the North American Energy Security Act (H.R. 8).
  - House-passage of the Lowering Gasoline Prices to Fuel an America That Works Act of 2014 (H.R. 4899); the Offshore Energy and Jobs Act of 2013 (H.R. 2231); the Outer Continental Shelf (OCS) Transboundary Hydrocarbon Agreements Authorization Act (H.R. 1613); among others.
  - Negotiation between House and Senate Majority/Minority staff on the US-Mexico Transboundary agreement – which was included in the Bipartisan Budget Act of 2013 (P.L. 113-67), and signed into law by President Obama on December 26, 2013.
- Conduct oversight activities on federal agencies at the U.S. Department of the Interior (BLM, BOEM, BSEE, ONRR, USGS) and U.S. Department of Commerce (NOAA, NMFS).
- Attend site visits and plan CODELs related to committee activities, including multiple offshore and onshore rig visits as well as touring the Trans-Alaska Pipeline System.

### Legislative Director

*Majority Leader Eric Cantor, Virginia's Seventh District*

U.S. House of Representatives  
01/09 – 06/11

- Monitored legislative activity and managed key legislative recommendations with focus on issues that impact Virginia for House Majority Leader, including:
  - Efforts to advance offshore oil and gas leasing in the Atlantic/Virginia Lease Sale 220;
  - Engagement between Virginia Delegation and then Secretary of Defense Robert Gates regarding homeporting of nuclear aircraft carriers at Naval Station Norfolk.
- Trained and managed legislative staff of four on legislative priorities and strategies with specific attention to Virginia's interests.
- Directed constituent response operations while maintaining prompt response time; organized staff outreach efforts on key legislative issues including aggressive mail campaign to constituents on prevailing issues.

### Legislative Correspondent/Legislative Assistant

*Congresswoman Thelma Drake, Virginia Second District*

U.S. House of Representatives  
1/07 – 1/09

- Staff lead for key issues, including Energy and Resources, Immigration, Foreign Affairs, and Appropriations for Member of the House Armed Services and Transportation and Infrastructure Committees.

### Legislative Staff

*Alcalde & Fay*

Arlington, VA  
02/05-01/07

- Tracked state and federal legislation as it related to client priorities; coordinated travel and meetings.

## Education

**University of Pennsylvania**, 2004, Bachelor of Arts and Sciences

Philadelphia, PA

- Double Major in History and Classical Studies with Honors. Study Abroad: St. Andrew's University

## Additional Information

(b) (6) Security Clearance; House and Senate campaign experience.

DOI-17-0553-A-000031



**Professional Summary:**

Professional geologist with extensive congressional and legislative experience spanning 23 years with nearly 13 years as professional legislative staff on the Natural Resources Committee, U.S. House of Representatives. I represented both the private and non-profit sectors in meetings with Members of Congress, Congressional staff, trade associations and at conferences.

**Professional Experience:**

**Bioxy Research**

**Washington, DC**

*Mining Advisor Appalachian Region*

9/25/2016 – Present

Bioxy Research provides bioremediation technologies to the natural resources industries. My role is to expand the business into the Appalachian Region.

**Natural Resources Committee, U.S. House of Representatives**

**Washington, DC**

*Professional Legislative Staff on the Energy and Mineral Resources Subcommittee*

06/23/03 – 01/02/07; 03/05/07 – 5/6/2016

- Chief adviser to Committee and Subcommittee Chairmen, Members of Congress, Committee Communications Office, and Congressional staff on legislative and regulatory issues affecting the minerals industry and the U.S. Geological Survey.
- Organized, staffed and managed oversight, budget, legislative, and field hearings.
- Authored numerous briefing papers/memoranda, statements for Members of Congress, questions for witnesses, talking points on legislative amendments and other issues.
- Developed and evaluated legislation related to the minerals industry, abandoned mine lands, renewable energy, other natural resources, and programs at the U.S. Geological Survey.
- Reviewed, analyzed, and investigated federal regulations affecting the minerals industry, federal oil and gas exploration and development, and geothermal development on federal lands.
- Supervised and trained interns, junior Committee staff, and congressional fellows.
- Authored “Drilling for Truth and Coming up Empty,” and “Mercury in Perspective: Fact & Fiction about the Debate over Mercury,” in cooperation with the committee communications staff.  
[http://naturalresources.house.gov/uploadedfiles/drilling\\_for\\_truth\\_and\\_coming\\_up\\_empty.pdf](http://naturalresources.house.gov/uploadedfiles/drilling_for_truth_and_coming_up_empty.pdf)  
<https://www3.epa.gov/region1/npdes/merrimackstation/pdfs/ar/AR-111.pdf>

**National Wilderness Institute (NWI)  
Program Director and Administrator**

**Washington, DC**  
05/03/99 – 06/20/03

- Provided administrative and member support services, conducted public outreach, maintained the website and wrote monthly newsletters.
- Organized and led congressional briefings; testified before the Senate Committee on Energy and Natural Resources.
- Conducted research on federal land status and endangered species issues for grant proposals and oral presentations to clients.
- Represented NWI on numerous committees and coalitions advocating free-market solutions for environmental and natural resource issues.
- Managed the contributor database and accounting records.

- ***Yellowstone County field coordinator for Montanans for Common Sense Water Laws (1996).***  
Responsible for external communications and media relations in Yellowstone County, Montana, meeting with county commissioners, and providing oral presentations to numerous civic organizations and other interested parties. Staffed information booths at county fairs throughout Montana to discuss the ballot initiative with the general public and distribute informational literature and articles related to the issue.
- ***Montana field coordinator for People for the West/USA (1996-1997).*** Coordinated activities between the chapters and advised and guided them on public participation on regulatory and land use plan issues. Wrote a monthly column on the accomplishments and activities of the Montana chapters for the *People for the West* publication.
- ***Women's Mining Coalition (WMC) -*** Co-founded and led a coalition that includes women working in all facets of the mining industry. Coordinated trips to Washington, DC, scheduled meetings with House and Senate Congressional offices, Members, and Committee staff, prepared briefing materials and handouts, trained and briefed participants on meeting etiquette with Congressional staff and Members, compiled information from individual meetings for input on pending legislation and/or regulations, and responded to specific requests for information. WMC provides grassroots support and external communications for legislative and regulatory issues affecting the minerals industry. (January 1993 – January 1996)
- Organized and led congressional briefings; testified before Congress on the Endangered Species Act, and before State legislatures on mining and land use issues.
- Authored monthly column focusing on regulatory and environmental issues impacting the minerals industry (1994-1997).
- Planned and facilitated conference programs, educational events and field trips for various non-profit organizations, professional societies and trade associations. (1994-1998)

**Professional Geologist**

May 1976 to January 1993

- Western Resource Associates, Reno, NV (January 1990 - January 1993)
- Consulting Geologist, Edmond, Oklahoma (June 1987 - December 1989)
- Consulting Geologist, Denver, Colorado (February 1985 - June 1987)
- Tenneco Minerals/Houston Oil and Minerals, Denver, Colorado (May 1979 - February 1985)
- Amoco Minerals, Salem, Oregon (June-December 1978 & September-December 1977)
- Field Assistant Oregon State University, Eureka, Nevada (May-August 1976 & August 1977)

I am a professional geologist with 17 years of comprehensive field experience in mineral resource exploration and development of base and precious metals; industrial minerals; and oil and gas. Responsible for initiating research, designing exploration programs, budget and personnel requirements, program implementation, environmental permitting and compliance, interpretation and evaluation of analytical results, progress and summary reports as well as formal presentations of results to management. Supervised and managed numerous exploration projects throughout the Western and the Southeastern United States.

**Education:**

**Oregon State University at Corvallis:** Bachelor of Science in Geology (1978)

Kathleen M. F. Benedetto

(b) (6)

- C: (b) (6)

H: (b) (6)

## Publications:

Benedetto, Kathleen; Abstract, Legislation on Critical Minerals and Materials in the 112<sup>th</sup> Congress, Session no. 124. Rare Earth Elements and Critical Minerals for a Sustainable Energy Future. 2011 GSA Annual Meeting in Minneapolis October 2011. [https://gsa.confex.com/gsa/2011AM/finalprogram/abstract\\_198000.htm](https://gsa.confex.com/gsa/2011AM/finalprogram/abstract_198000.htm)

Darrel A. Dean, Kathleen M.F. Benedetto, & Dana Durgin; Geology and Ore Deposits of the Great Basin Field Trip Compendium Volume 1 Editors Ruth Buffa and Alan R. Coyner. Geology and Ore Deposits of the Great Basin. Southern Extension of the Carlin Trend: Influence of Structure and Stratigraphy in gold deposition (1991). <http://www.gsnv.org/publications/?itemid=90-2%20Clearance>

Schalla, Robert A., Benedetto, Kathleen M. F.; Early and Middle Devonian Shelf-Slope Transition, Southern Mahogany Hills Eureka County, NV. The Mountain Geologist, Vol. 28 No.4 (October 1991). P. 12-23, the Rocky Mountain Association of Geologists.

## Volunteer and Professional Affiliations:

- **2000-2004: Capitol Hill Speakers Club - Toastmasters International:** Education Vice-President (2002-2003); Membership Vice President (2001-2002). Competent Toastmaster Award (1993).
- **1993-2003: Women's Mining Coalition:** Founder, past President, and advisory board member.
- **1995-2003: Grassroots Endangered Species Act Coalition:** Promoted incentive-based legislation for the conservation of species.
- **1995-1997: Trustee Northwest Mining Association:** Past Chairman, Coalition Development Committee; served on the Human Resources, Mining Law, and Public Lands Committees.
- **1992-1995: American Institute of Professional Geologists:** National Secretary (1994-1995); National Advisory Board (1993); President, Nevada Section (1993); Secretary, Annual Meeting (1992).
- **1989-1992: Nevada Geological Society:** Secretary; Membership Chair.
- **1982-1987: Denver Regional Exploration Geologists Society:** Secretary; Membership Chair.

## Certifications/Honors:

### American Institute of Professional Geologists:

CPG #7853 (Current)  
Certificate of Presidential Merit (1993)  
John T. Galey Sr. Memorial Public Service Award (1998)

### Media Training

Woman's Mining Coalition, 1993  
I-122 Montana State Ballot Initiative, 1996

### National Mining Hall of Fame and Museum:

Women's Mining Coalition, Recipient of the Prazen Living Legend of Mining Award (2016)

### Northwest Mining Association, now the American Exploration and Mining Association:

President's Award (1995)  
Distinguished Service to the Minerals Industry (2009)

### Rapport Leadership Institute:

Leadership Breakthrough Training (1998)

Kathleen M. F. Benedetto

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# LANE H. DICKSON

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## EXPERIENCE

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### **SALT RIVER PROJECT**

*Senior Manager – Federal Affairs*  
*Federal Affairs Representative*

NOVEMBER, 2013 - PRESENT  
NOVEMBER, 2007- NOVEMBER, 2013  
*Washington, DC*

- Manage all aspects of SRP's federal advocacy agenda for water supply, water quality, natural resources, grid security, tax and finance, nuclear, and telecommunications issues
- Develop and implement strategies to build political support for energy, environmental, water and tax policy impacting Salt River Project, and advocate for positions that benefit SRP operations and long-term business plans
- Successfully advocated for passage of federal legislative priorities including bills to settle water claims with the White Mountain Apache Tribe and construct Miner Flat Dam, extend contracts for federal hydropower, and clarify jurisdiction of water projects
- Participate in corporate planning and decision making processes to provide insights and outlook on legislation and regulations that could affect Salt River Project's water and electricity business
- Communicate and maintain relationships with Members of Congress and congressional staff
- Represent the Salt River Project in multiple trade associations and coalitions by serving in leadership positions (see Leadership below), speaking at conferences, and managing advocacy consultants and strategic planning activities
- Develop corporate political strategy including PAC management and contributions

### **ANDREW LANE WINERY**

*Partner*

2005- PRESENT  
*St. Helena, California*

- Advise on decisions regarding fruit production, wine making and strategic direction

**BUREAU OF RECLAMATION, U.S. DEPARTMENT OF THE INTERIOR**  
*Appointed Special Assistant – Congressional and Legislative Affairs*

FEBRUARY 2007- NOVEMBER 2007  
*Washington, DC*

- Appointed by Interior Secretary Dirk Kempthorne, to serve with Bureau of Reclamation Commissioner Bob Johnson
- Maintained communications and educated Members of Congress and staff regarding Reclamation water and power operations, including the reasoning behind decisions and the operational effects of proposed legislation
- Prepared testimony for Congressional hearings and briefed Bureau and Department leadership on legislative issues
- Worked with Reclamation's five regional offices and the White House to develop Bureau policies and Administration positions

**SUBCOMMITTEE ON WATER AND POWER, COMMITTEE ON RESOURCES,**  
**U.S. HOUSE OF REPRESENTATIVES**

*Clerk*

MAY 2005- JANUARY 2007  
*Washington, DC*

- Successful in House passage of water storage, recycling and desalination that if enacted would create over 500,000 acre-feet of new water supply for municipal and agricultural use
- Drafted legislation and amendments to bills regarding water supply, hydropower, federally owned electric transmission, water conveyance, and Endangered Species Act.
- Conducted oversight on Bureau of Reclamation and Power Marketing Administration programs and operations to encourage increased customer involvement, private sector outsourcing and streamlined processes

**UNIVERSITY OF CALIFORNIA, DAVIS AGRONOMY**  
*Agricultural Technician*

APRIL 2004- OCTOBER 2004  
*Davis, California*

- Conducted irrigation management research on alfalfa and forage crops used in publication and distributed to farmers throughout California
- Conducted alfalfa and forage crop field days to provide recent scientific data to an average of 100 farmers

**NATIONAL WATER RESOURCES ASSOCIATION**  
*Legislative Associate*

AUGUST 2003- DECEMBER 2003  
*Washington, DC*

- Participated with Vice President of Government Relations in all level of advocacy and legislative interaction
- Wrote press releases and internal memos related to legislative activity and distributed to staff and members
- Performed policy analysis on water and environmental bills before and after their introduction in Congress

**LANE H. DICKSON**

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**ADDITIONAL RELEVANT EMPLOYMENT**

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<b>EIP Associates Environmental Consulting, Water Group Research Associate, Sacramento, CA</b>	JANUARY 2003- JUNE 2003
<b>University of California Cooperative Extension, Yolo County, Field Assistant, Woodland, CA</b>	JUNE 2002- SEPTEMBER 2002
<b>Domain Chandon Winery, Lab Technician/Harvest Vineyard Sampler, Yountville, CA</b>	HARVESTS OF 1999 – 2001

**LEADERSHIP**

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**Large Public Power Council Government Relations Taskforce**

<i>Chair</i>	JANUARY 2012 -PRESENT
<i>Deputy Chair – Tax</i>	MAY 2009- JANUARY 2012

**National Water Resources Association**

<i>Vice Chair of Federal Affairs Committee</i>	JANUARY 2014 – PRESENT
<i>Member of Federal Affairs Committee</i>	JANUARY 2008 – JANUARY 2014
<i>Member of Policy Development Committee</i>	AUGUST 2010 – DECEMBER 2011
<i>Municipal Caucus Coordinator</i>	DECEMBER 2008- DECEMBER 2009

**American Public Power Association Government Relations Working Group, Member**

NOVEMBER 2007 – PRESENT

**National Endangered Species Act Reform Coalition, Board Member**

JANUARY 2009 – JANUARY 2010

**Potomac Athletic Club Rugby, Treasurer/Board Member/Player**

JANUARY 2006- AUGUST 2009

**University of California Washington, DC Center, Advisory Board Member**

FALL 2005 – WINTER 2007

**EDUCATION**

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**GEORGE MASON UNIVERSITY**

MAY 2011

*Master of Business Administration*

*Fairfax, Virginia*

*Honors: Beta Gamma Sigma Business Honor Society*

**UNIVERSITY OF CALIFORNIA, DAVIS**

MARCH 2004

*Bachelor of Science in Soil and Water Science*

*Davis, California*

*Minor: Political Science*

*References available upon request*

# LORI K. MASHBURN

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WORK **THE HERITAGE FOUNDATION**  
EXPERIENCE *Associate Director, Coalition Relations*

Washington, DC  
*Oct. 2011 – Present*

- Responsible for outreach and strategic collaboration for all issues in Heritage's Institute for Economic Freedom and Opportunity portfolio including financial services, tax and monetary policy, labor, energy, and environment, among others.
- Works with the coalition relations director in developing and implementing strategic goals of the department, matching Heritage priorities with targeted constituent outreach, conference engagement, and coalition growth efforts.
- Develops, plans, coordinates and hosts briefings at Heritage for groups from across the nation and overseas, including state-based think tanks and activists, local chambers of commerce, trade associations, and members of parliament, matching group needs with Heritage objectives by strategically choosing speakers, programming, and materials.
- Advises director on all conferences Heritage participates in, determining engagement level needed to maximize exposure for Heritage research, expertise, and messaging; personally in charge of all high-investment conferences; represents the organization at dozens of events across the country and, at times, speaks as part of their official programs about Heritage's top policy priorities.
- Connects state-based think tanks and grassroots activists with national experts, ideas, and strategies along with successful local reformers to share best practices for influencing and implementing change.
- Promotes new initiatives by drafting talking points, emails, and promotional materials to reach target audiences as well as assisting with the development of branding and communications strategies.
- Handles all speaking requests for Heritage experts, researching and screening for legitimacy, identifying the objective of each request to match with appropriate speakers, and coordinating the initial details for scheduling speakers.
- Counsels Heritage experts on messaging their research and policy proposals to national and state-based partners.
- Responsible for organizing the annual Resource Bank conference, crafting the theme and message, and developing program topics and speakers to support overall objectives.
- Spearheads efforts at CPAC, playing an active role in early strategic planning with ACU, helping to develop their panels, speakers, and messaging; coordinating Heritage's sponsorship of the event, speaker placement, and panel development; as well as supervising venue logistics and a staff of 25 for the Heritage exhibition table.
- Prepares and monitors the department's budget and specific project-based budgets, including those for Resource Bank and CPAC.
- Served on the selection, steering, and communications committees for the development of a new internal 360-degree constituent management database that houses 2 million email subscribers and 680,000 donors, integrated with the Policy Experts database of 12,000 expert profiles; also served on the planning committee to gain employee buy-in and support for the new database.

**INSTITUTE ON RELIGION AND DEMOCRACY**  
*Business Manager*

Washington, DC  
*July 2009 – April 2011*

- Developed yearly budgets utilizing new guidelines and processes created for the organization to accurately predict monthly income and expenditures.
- Created and implemented financial controls and reporting procedures to ensure sound fiscal practices resulting in a 100% growth in net assets.
- Coordinated Board meetings and acted as staff liaison, in conjunction with the institute president, to revamp the organization's mission and vision statements and develop a strategic plan to address contemporary issues.
- Prepared all financial reports, committee reports, and staff reports for the bi-annual Board of Director meetings.
- Organized luncheon seminar to present a recently published in-depth analysis of the traditional role of marriage in societal development.
- Oversaw all staff interns and administrative tasks of junior staff members.

- Oversaw all daily operations, including lease renewal, accounts payable and receivable, constituent communications, computer networking, donor database maintenance, payroll processing, non-profit tax filings and withholding.

**NEWBRIDGE BANK**

*Banking Officer, Relationship Banking Manager*

Winston Salem, NC

*Feb. 2006 – Dec. 2008*

- Administered all retail loan and credit requests including approval and denial determinations.
- Analyzed financial information pertaining to individual and business tax returns, balance sheets, profit/loss statements to complete necessary underwriting documentation for loan and revolving credit accounts, including documentation of individual and business cash flows to enable the assignment of applicant risk grades.
- Responsible for achieving all personal and subordinate sales and service benchmarks including those for new loan, deposit, and business account generation while managing an \$18 million loan portfolio with a \$23 million portfolio of deposits on hand.
- Supervised a staff of five including preparation of Human Resource reports to corporate headquarters regarding team appraisals, disciplinary actions, individual development plans, career development training, and hiring interviews.
- Managed and supervised all branch operations including approval for high risk transactions requiring authorization of exceptions and adjustments to ensure compliance with federally required auditing and regulatory standards.
- Assisted in developing and implementing common policies and procedures related to sales and service as an appointed member of the NewBridge Advisory Council.
- Elected Team Leader of a company committee charged with developing a program to identify and cultivate leadership throughout the organization and reported directly to the bank's Executive Management Committee consisting of the CEO, CFO, Chief Banking Officer, Chief Credit Officer, and Chief Resource Officer.
- Conducted training and oversaw the coordination of banking systems and procedures between FNB Southeast bank operations in the Harrisonburg, VA market with those of Lexington State Bank during the merger of the two organizations to form NewBridge Bank in November 2007.

**DAVIDSON COUNTY COMMUNITY COLLEGE**

*Adjunct Instructor of Reading & Writing Foundations*

Lexington, NC

*Jan. 2008 – Dec. 2008*

- Fostered students' proficiency in reading and writing for college by developing their analytical and critical thinking skills while increasing their understanding of the fundamentals of correct grammar, punctuation, word usage, sentence structure, and essay formatting.
- Created curriculum and individual development plans to assist students in developing their skills.

**UNITED STATES CHAMBER OF COMMERCE**

*Intern, Congressional Affairs Department*

Washington, DC

*June 2005 – Aug. 2005*

- Summarized all House/Senate hearings on Social Security Reform for the Chamber in conjunction with "CoMPASS" (the Coalition for the Modernization and Protection of America's Social Security).
- Helped arrange, organize, coordinate and participate in press conferences and grassroots lobbying activity and events on Capitol Hill in support of Social Security Reform.
- Created and compiled database on the official positions and public statements of members of Congress on Social Security Reform.
- Compiled a separate database of Fortune 500 corporations and their subsidiaries' including total sales, number of employees, and CEOs' names and home addresses.

**LEXINGTON STATE BANK**

*Customer Service Representative*

Lexington, NC

*May 2000 – Aug. 2003*

- Assisted customers in selecting the best banking services and accounts to achieve their financial goals and resolved customer issues with accounts.
- Collected delinquent customer accounts by phone and mail.
- Managed and balanced the holding account for customer proceeds prior to placement in customer designated stock investments with outside brokers.
- Handled all foreign currency transactions and drafted a guidance manual on currency exchange procedures for Customer Service Representatives bank-wide.



EDUCATION **NORTH CAROLINA STATE UNIVERSITY**  
*Bachelor of Arts in History, Cum Laude*

Raleigh, NC  
*Graduation: May 2005*

ACTIVITIES/  
COMMUNITY **MIDWAY CHAPTER OF THE NORTH CAROLINA LIONS FOUNDATION**  
SERVICE *Secretary*

Winston Salem, NC  
*Mar. 2007 – Aug. 2008*

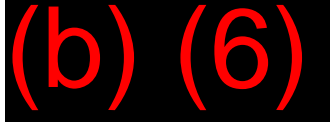
Responsible for recording and maintaining minutes of bi-monthly meetings, awards, scholarship activities, donation reports and submission of all documentation to Lions Club International. Organized and assisted in local fundraising activities.

**CHRISTOPHER TYSINGER BENEFIT GOLF TOURNAMENT**  
*Co-Founder and Host*

Lexington, NC  
*Sept. 2004, Sept. 2005, Sept. 2006, Sept. 2007*

Created, organized and recruited over 60 golf teams from local businesses to participate in a charity golf tournament to raise over \$10,000 annually to help defray the medical costs for 2-year old Christopher Tysinger who suffers from Juvenile Rheumatoid Arthritis and Uveitis. Established and then petitioned the IRS to gain non-profit status for the Christopher Tysinger Fund.

# MARSHALL CRITCHFIELD



## PROFESSIONAL SUMMARY

Dedicated, personable project and operations manager with proven expertise managing complex projects, leading cross functional teams, negotiating business dealings and improving targeted presence. Core competencies include powerful and persuasive oral and written communication skills, problem solving abilities, and effective team building experience. Exceptional knowledge of the political science. Broad range of professional experience including: US Government, Small Business, Fortune 500, and Mid-sized Manufacturing.

## EDUCATION

Palm Beach Atlantic University  
Florida Atlantic University

MBA/Management (2008)  
BA/Humanities (1999)

West Palm Beach, FL  
Boca Raton, FL

## EXPERIENCE

### **Donald J. Trump for President (2015 - Present)**

#### **Director of Special Projects & Events**

Chief Delegate Whip Iowa  
Regional Director Western Pennsylvania  
Regional Director Duval County Florida  
Field Director/Caucus Trainer Congressional District 2

Des Moines, IA

### **Opportunity and Freedom PAC (2015)**

#### ***State Director***

Des Moines, IA

### **Wells Fargo Home Mortgage (2012 – 2015)**

#### ***Executive Mortgage Specialist***

- Conduct investigations into mortgage origination discrepancies.
- Implement perpetual regulatory requirements.
- Identify reputational risk and solve problems.
- Research real estate documentation.
- Resolve executive level complaints over the telephone and in writing.
- Work to develop new processes to maximize efficiency and effectiveness.
- Discuss change management freely with upper management.

West Des Moines, IA

### **Wells Fargo Home Mortgage (2010 – 2012)**

#### ***Certified Home Mortgage Consultant (Financial Products Sales)***

- Originate home mortgage loans.
- Advise borrowers about their personal finances.
- Cross-sell various banking products.
- Oversee loan process from point of sale through closing.

Des Moines, IA

**Dun-Lap Manufacturing (2009 – 2010)**

Newton, IA

***Regional Sales and Marketing Lead***

- Traversed Iowa and the Midwest generating and developing business relationships.
- Attended trade shows to generate leads and sales.
- Established working relationships with over forty major companies.

**Full-time graduate student (2008)**

**Hufcor Inc. 2007**

**Project Manager**

West Palm Beach, FL

**K. Hovnanian Homes (2005 – 2006)**

Boynton Beach, FL

***Project Manager***

- Planned and executed time-sensitive and complex development projects.
- Worked with city, county and state agencies to attain permits, inspections & certifications as required (familiar with the entitlement process).
- Contracted, Managed and Supervised Civil Engineering, Site Survey, Underground utility structures & lines, Landscaping, Paving, Lake & Berm Construction, Road Crossings, Grading, Lift Stations & Soil Investigation/ Density Testing.
- Maintained safety practices through classroom education & field training.

**The Osprey Group Inc. (2001 – 2005)**

Delray Beach, FL

***Project Manager***

- Provided environmental solutions to homeowners, commercial property owners and developers.
- Marketed and presented complex environmental solutions to a host of professionals and community groups.
- Worked with builders and architects to develop conceptual designs and ideas.
- Managed executive staff of three, supervisory staff of five and field staff of over forty.
- Devised and monitored profit and loss statements.
- Total sales over \$1.5 Million.

**Office of the Honorable John L. Mica (1999 & 2000)**

Washington, D.C.

***Special Projects Coordinator***

- Created and developed solutions to the concerns of constituents.
- Represented Member at numerous hearings and receptions.
- Tracked and summarized legislation.
- Drafted numerous correspondence letters regarding legislative initiatives and laws.
- Worked with other local officials and their staff to bring national attention to the concerns of the constituency
- Responsible for other various tasks as assigned

**COMPUTER SKILLS**

- MS Word, Excel, Outlook, Power Point, MS Project, Adobe
- Exceptional Internet research skills

**LANGUAGES**

- Limited conversational Spanish

**ASSOCIATIONS**

- Ducks Unlimited
- Pheasants Forever
- Habitat For Humanity
- Republican Party Jasper County, IA
- Coastal Conservation Association

**PROFESSIONAL EXPERIENCE**

**Partner** **January 2014 – Present**  
**Vice President** **June 2011 – December 2013**

*DCI Group, Public Affairs Consulting Firm, Washington, DC*

- Direct issues advocacy campaigns and deliver results for Fortune 100 clients in energy, manufacturing and other sectors
- Advise senior corporate management and implement winning strategies based in sound research, including message development; coalition building; ally engagement; earned, paid, and digital media; crisis; and grassroots advocacy
- Lead team of 20 in content creation, including presentations, ad copy, media content, letters, talking points, poll scripts

**Vice President, Strategy** **May 2008 – June 2011**

*U.S. Chamber of Commerce, Washington, DC*

- Chiefly responsible for strategic communications, branding, issues advocacy, and media for Institute for 21<sup>st</sup> Century Energy
- Developed strategy to elevate the Energy Institute's policy platform, forming coalitions and other strategic partnerships to advance member interests; built a database of more than 20,000 business advocates inside-the-beltway and in key states
- Managed successful advocacy campaigns on lifting the Gulf moratorium, preventing new energy taxes, and regulatory issues, including delivering remarks to local Chambers, hosting regional events, and online advocacy

**Press Secretary and Deputy Director of Public Affairs** **May 2007 – May 2008**

**Deputy Press Secretary** **March 2006 – May 2007**

*U.S. Department of Energy, Washington, DC*

- Spokesperson for Secretary of Energy on energy resources, oil markets, climate change, and environmental/nuclear cleanup
- Provided regular strategic communications counsel to senior leadership on legislative, regulatory, and management decisions
- Wrote more than 200 public statements; drafted talking points and remarks for senior leadership on public announcements
- Crafted communication plans at headquarters and regionally, including crisis preparedness at regional facilities
- Maintained cooperative relationships with international, national, regional and trade journalists; Supervised 10 employees

**Deputy Director of Communications** **July 2005 – March 2006**

*White House Council on Environmental Quality, Washington, DC*

- Wrote speeches, presentations, talking points, fact sheets, letters to the editor, opinion editorials, and Web content, and provided communications support for White House energy and environmental initiatives
- Facilitated national and international media interviews for the Chairman; pitched media on key Administration priorities; and monitored and reported on daily media coverage

**Deputy Press Secretary** **February 2005 – July 2005**

*U.S. Environmental Protection Agency, Washington, DC*

- Spokesperson responsible for pitching and facilitating national, regional and trade press interviews for senior EPA officials
- Wrote official statements, briefing materials, testimony, and concise talking points for the EPA Administrator
- Executed media and stakeholder outreach strategies for the rollout of clean air, clean water, and solid waste regulations

**Press Manager** **November 2004 – January 2005**

*55<sup>th</sup> Presidential Inaugural Committee, Washington, DC*

- Served as on-site media contact to ensure access and run-of-show support for network producers at two Inaugural balls
- Assembled lessons learned package and after action reports and presented to Inauguration leadership

**Press Lead** **May 2004 – November 2004**

*Bush-Cheney '04, Arlington, VA*

- Secured dozens of local media articles ahead of 23 campaign events and organized interviews for VP Cheney, local surrogates
- Pitched local media coverage surrounding local/regional events and managed local and national press filing logistics
- Represented the Bush-Cheney team at the Vice Presidential debate negotiating rapid response media needs

**Consultant, State and Local Government Affairs** **June 2001 – May 2004**

*Accenture LLP, Reston, VA &*

- Developed communication and training plans for the transition to statewide voter registration systems in two states
- Reported on Congressional amendments affecting Accenture, including taxes, telecomm, and government contracting

**COMMUNITY EXPERIENCE**

2006 – Present *La Salle University Washington, DC Alumni Chapter, President*

2004 - 2009 *La Salle University Board of Trustees, Appointed Young Trustee*

2000 - 2008 *Office of the Vice President, Bush-Cheney 2000 and RNC, Volunteer work including Press Advance for eight overseas trips and dozens of in-town and campaign events; regional deployment during mid-term elections*

1997–2000 *Volunteered on local and Congressional campaigns in Philadelphia; fundraising for 2000 GOP Convention*

**EDUCATION**

**La Salle University**, Philadelphia PA | Graduated Cum Laude | Served as Student Body President

*Bachelor of Arts in Political Science; Business Administration and Spanish Concentrations*

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## Professional Highlights

Honed skills from a variety of advocacy and political positions – TRUMP for Colorado Coalitions Director; President, Stakeholders Strategies LLC; Director of Government Affairs and Science-Based Conservation, Safari Club International; USDA Deputy Under Secretary for Natural Resources and Environment; Counselor to US DOI A/S Land and Minerals Management; Deputy Director of External Affairs US DOI; election campaigns; legislative assistant for Congressman; and legislative staff in the Colorado House of Representatives. Proven approaches to complex issues and delivery of policy goals.

**Government Affairs** – 14 years of stakeholder and interagency collaboration.

**Expertise** – Fluent in a wide-range of local, regional, and national issues including: energy development and surrounding political issues, North American Model of Wildlife Conservation, Roadless, forest management, wildfire, grazing, recreation, invasive species, land exchanges, NEPA, and the ESA.

**Coalition Building** – Strategic liaison with professional and personal connections with leaders of the energy industry, wildlife conservation, agriculture, environmental, land use stakeholder groups and counties throughout the nation.

**External Relations** – Experienced advocate, liaison and executive spokesperson in promoting an organization’s message and working with stakeholders and the media to help shape and influence policy. Skilled in delivering key messages through third parties.

## Experience and Achievements

### Project and Program Management

**Issue Management Campaigns**– Creating leasing and permitting certainty for oil and gas development in the west ;“Fighting for Lions” campaign to keep African lions from being listed as endangered under the ESA; updating and modernizing the ESA; Facilitation of Cooperative Conservation; 2003 Healthy Forests Restoration Act.

**Administration** – (Safari Club) Developed and implemented advocacy strategies, provided congressional testimony, advised and presented to executive board of directors, oversaw and motivated staff of ten, \$1.5M budget and \$1M Political Action Committee for 50 thousand member advocacy organization in Washington D.C. (US Forest Service) Exercised executive oversight of budget process and the President’s Management Agenda. Supervised all policy directives and regulations. Successfully negotiated with OMB and CEQ on the final rulemaking for nationally significant regulations: 2008 Planning Rule, National Environmental Policy Act procedures, and the State of Idaho’s Roadless Rule petition. Provided leadership in implementing the Energy Policy Act of 2005 through congressional testimony, conflict resolution within IRAs, and coordination with DOI.

**Wyoming Land Trust** – Spearheaded the “Corridor Conservation Campaign,” a groundbreaking effort to install livestock/wildlife friendly fencing for big game in partnership with private landowners and the energy industry.

**White House Conference on North American Wildlife Policy** – USDA policy lead. Advised the White House and American Wildlife Conservation Partners to create and promote historical conference; crafted 10-year conservation and recreation agenda based on broad stakeholder input.

**Authored MOU for DOI/USDA/WGA on mapping of wildlife corridors (CHATS)** – Announced at the 2008 White House Conference on North American Wildlife Policy.

**Federal Advisory Committee: Sporting Conservation Council** – Created charter, justification and appointment package. Established first Federal Advisory Committee to US DOI and USDA for wildlife conservation organizations.

**American Wildlife Conservation Partners Conference (AWCP): Concept to Implementation** – Initiated and organized the first-ever conference with US DOI and AWCP – an organization of more than 47 sportsmen and conservationists – to present recommendations to the Administration.



**Greater Sage Grouse Recovery: 2003 Petition to List** – Designed and implemented detailed and time-sensitive outreach strategy. Coordinated with high-level officials from involved federal agencies and congressional staff. Crafted strategy and cohesive messages with governors, state fish and game departments, US FWS regional directors, and CEOs of key stakeholder groups. Worked with multi-agency media team to craft press releases.

## **Legislation and Policy**

**2003 Healthy Forests Restoration Act: Conception to Implementation** – Worked on the drafting and passage of the 2003 Healthy Forests Restoration Act and implementation of the Healthy Forest Initiative with Western governors, Administration officials, members of Congress, and stakeholders. Coordinated grassroots support. Created on-site media opportunities for high-level officials to celebrate successful implementation of HFRA / HFI garnering newspaper, radio, and TV coverage.

**Natural Resources Legislation** – Crafted and directed legislation on local decision-making and multiple-use on public lands: wilderness, recreation, grazing, water rights and storage, drought, energy development and reclamation, Payment in Lieu of Taxes, Bureau of Land Management and US Forest Service land management planning, public-private land exchanges, national park expansions, air quality, and chronic wasting disease. Efforts involved difficult negotiations between local and national environmental groups.

**Appropriations** – Developed and wrote Congressional Member’s funding requests to the Interior, Agriculture, and Energy and Water Appropriations Committees. Engaged in negotiations with stakeholders to prioritize needs.

## **Coalition Building and Negotiating Agreements**

**Strategic Partnership Development** – Brought together the Secretaries of Agriculture and the Interior and other top-level stakeholders to expand Cooperative Conservation, access to public lands, update the Endangered Species Act, and resolve issues on energy development.

**Message / Identity Management** – Regularly coordinated with White House Public Liaison, CEQ, agency heads, governors, and CEO’s of stakeholder groups to ensure the Administration’s position became mainstream. Expanded and nurtured the advocate base to build consistency in messages and issue / policy goals through public opinion research.

## **Positions and Special Assignments**

Stakeholder Strategies, LLC, President, Denver, Colorado, May 2015 – current.

SCI, Director of Government Affairs & Science Based Conservation, Washington, D.C., April 2011 – April 2015.

PAC/WEST Communications, Vice President, Washington, D.C., Jan 2009 – March 2011.

USDA, Under Secretary for NRE, Deputy Under Secretary, Washington, D.C., April 2007 – Jan. 2009.

USDA, Under Secretary for NRE, Counselor, Washington, D.C., April 2006 – April 2007.

US DOI, Assistant Secretary for LMM, Counselor, Washington, D.C., Nov 2005 – Mar 2006.

US DOI, External and Intergovernmental Affairs, Deputy Director, Washington, D.C., Jan 2005 – Nov 2005.

US DOI, External and Intergovernmental Affairs, Special Assistant, Washington, D.C., Oct 2003 – Jan 2005.

Congressman Scott McInnis, Senior Legislative Assistant, Washington, D.C., Aug 2001– Oct 2003.

Creighton Center for Health Policy and Ethics, Research Assistant, Omaha, Nebraska, June 2000 – Jan 2001.

Douglas County District Court, Intern for District Judge, Omaha, Nebraska, summer 1999.

Colorado House of Representatives, Legislative Aide and Staff, Denver, Colorado, Jan 1994 – May 1998.

## **Education, Honors, and Affiliations**

Juris Doctor, Creighton University School of Law, Omaha, Nebraska, May 2001.

B.A. Political Science, Colorado State University, Fort Collins, Colorado, December 1994.

Past Member, Western Governors’ Association Wildlife Council Stakeholder Advisory Group.

Past Chair, American Wildlife Conservation Partners.

Council to Advance Hunting and the Shooting Sports.

Congressional Sportsmen’s Foundation Board of Directors.

Boone and Crockett Club Conservation Committee.

Rivers of Recovery Board of Directors.

Leadership Program of the Rockies Class of 2016.

## **References**

Available upon request.

# Micah Chambers

(b) (6)

## PROFESSIONAL EXPERIENCE

### ***Congressman Ryan Zinke / Deputy Chief of Staff & Legislative Director / Washington, DC (1/15-present)***

- Lead the Congressman's legislative team to accomplish his goals and priorities
- Provided vote recommendations to the Member for every floor proceeding
- Oversaw the daily proceedings of the staff handling the Armed Services and Natural Resources Committees
- Monitored and approved the constituent mail system for the most populous Congressional district in the USA
- Played an integral role in the day-to-day management of Washington and Montana staff
- Moved to Montana and served as Interim State Director, managing state operations, travel and budgets
- Led the Congressman's Healthcare, Immigration, 2<sup>nd</sup> Amendment and Budget Portfolios
- Edited and approved Press Releases, Official Statements, Mail Campaigns and OpEds prior to distribution
- Attended weekly meetings as the Congressman's liaison to the Majority Whip Team

### ***Zinke for Congress / Deputy Political Director / Montana, At-Large (11/13-11/14)***

- Organized and approved all scheduled campaign events
- Managed the logistical operations for the candidate, his family and directed staff members for events
- Worked with the Communications Director to write and edit press releases and policy platforms
- Coordinated with the finance team in planning and implementing events, mailers and invites
- Provided in-depth policy advice to the member and the campaign manager
- Submitted position papers, Op-eds and questionnaires on behalf of the campaign
- Recruited endorsements from PACs, Non-profits, Associations and notable political figures

### ***Peduzzi Associates / Budget & Legislative Analyst / Alexandria, VA (1/11-Present)***

- Advised 10+ clients regarding defense, DHS, and VA budget, authorizations, and appropriations
- Created, organized and led congressional strategies for clients, including detailed analyses of budget trends
- Track relevant bills through the legislative process; garner congressional support for defense and veteran priorities; providing outlook on federal spending; monitor Army, Air Force and National Guard procurement
- Create and maintain a publication that monitors and analyzes legislative action, political climate and policy decisions regarding defense, homeland security and veteran affairs
- Coordinate Freedom of Information Act (FOIA) requests with the Department of Veteran Affairs

### ***Political Writer (2012 Election), US Senate (Summer 2008)***

- Developed social media outreach, wrote policy briefs, and coordinated political events
- Wrote op-eds that were published and distributed to campaign followers
- Graduated from the Youth Leadership training program

### ***Podesta Group (2/10-9/10) & Asian Studies Center (8/09-12/09) / Washington, DC***

- Created a publication for education clients to track legislative priorities and publicity
- Provided in-depth research regarding economic and defense trends in Asia, political turmoil in Egypt, U.S. relations in Africa and East Asia, and Chinese currency revaluation

## INTERNATIONAL EXPERIENCE

### ***China, Zambia, South Africa, Honduras, Bahamas (8+ years combined)***

- Taught over 300 college students English, Western culture, speech, and debate at the School of Foreign Language, Renmin University in Beijing, China
- Selected and advised Renmin University's Model United Nations team; two students received top honors while participating in international competitions in Beijing and Boston

## EDUCATION

### ***Cedarville University / Cedarville, OH (8/05 – 5/08)***

- BA in Psychology, minors in International Studies & Religion
- Served on Student Leadership and Student Activities Board
- Served on the *Acting on AIDS* organization; made Dean's List; and worked as a T.A. in the Psychology Department

DOI-17-0553-A-000045



NANCY GUIDEN

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**PROFILE:** Extensive project management and communications/media experience in the private, public, Federal/DoD workspace, and political sectors. Staff supervisor. Process improvement specialist. Expertise in major event creation and management. Exhibits strong problem solving, analytical, relationship-building, and superior organizational skills. Active (b) (6) clearance.

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**EMPLOYMENT HISTORY**

***Donald Trump Transition Team, September 2016 – present***

- Provided support to the Agency Action Team and all 300+ members in order to compile individual plans for all departments and agencies in government to use as a guide for governing beginning on January 20, 2017

***Advanced Resource Technologies, Inc. (ARTI), 2015-2016***

**Program Analyst (Contractor) for a Department of Defense government client**

- Provided support to the Director & Deputy Director with administrative/program analysis, reporting, and measuring of data/statistics.

***Booz Allen Hamilton, Washington, DC, 2008 – 2015***

**Contractor for a Department of Defense government client**

- Duties included strategic planning, communications strategies, public outreach, responding to Congressional inquiries, and process improvement. Provided administrative/program analysis, reporting, and measuring of data/statistics. Writing and editing of newsletters, annual reports & reports to the client. Supervised a staff of four.

***On Sabbatical, 2006-2008, Chicago, IL, Caretaker for (b) (6)***

***U.S. Environmental Protection Agency, Washington, DC and Chicago, IL***

**Political Appointee, Senior Project Manager/Public Affairs Liaison, from 2002—2006**

**From 2004—2006 (Chicago, IL)**

- Managed communications/media relations for the implementation of a *Presidential Executive Order* to restore and protect The Great Lakes.
- Successfully managed a team of EPA senior staff, state and federal officials, and various non-governmental organizations that provided input for the creation of the restoration plan.
- Secured and managed \$450K budget, and acted as contract administrator for external project consultants.

**From 2002—2004 (Washington, DC)**

- Served as advisor to the EPA Administrator on external communications efforts, focused on building and strengthening relationships with the national media. Created a formal media relations process, which formerly did not exist, to ensure successful coordination for all media events.

- Managed human capital function for 42 public affairs staff members including new employee orientation, annual performance assessments, awards, career mobility, payroll, and labor union negotiations.
- Designed and implemented a major reorganization of the EPA DC Headquarters Public Affairs Office which resulted in a more effective and productive work environment.
- Developed White House briefing books, wrote talking points, press statements, and presentations, and edited speeches for senior political staff—many of which were used to relay complex scientific health and environmental concepts and program information to the public.
- Revamped the scheduling process for EPA Administrator Christine Todd Whitman; new process aligned her schedule to Agency priorities to ensure more focused and effective use of her time.
- Key member of the EPA team that developed and implemented the first EPA Crisis Management Plan.
- Awarded the EPA “Bronze Medal for Excellence” for successful completion of implementation of the Great Lakes’ *Presidential Executive Order*, which included a Report to Congress.

### ***Public Relations Agency Experience***

#### **Vice President, 1997--2000**

- Created a new Information Technology (IT) practice. Developed and implemented marketing strategies; successfully brought in five new clients; hired, supervised, and mentored an account team staff of four; and managed the new client accounts on a daily basis.
- Developed communications strategies as an advisor to Microsoft during the Department of Justice’s antitrust lawsuit against the company. As part of a team effort, created media plans, programs, and products to garner media attention for Microsoft, which resulted in 42 nationally broadcast interviews, including evening news programming, more than 90 favorable print editorials, 223 radio talk show interviews, placement of 22 Opinion Editorials in major national newspapers, and more than 100 press releases issued.
- Planned and led a new business pitch which resulted in a \$4M government contract award from FEMA.
- Supported American Home Products, a subsidiary of Wyeth Laboratories, on site, for four months during Phen/Fen (Diet Drug) litigation in Texas. Developed media strategies and served as the day-to-day spokesperson responsible for generating positive media coverage.

### **POLITICAL EXPERIENCE**

- Reagan/Bush 1980 campaign
- Reagan White House
- Reagan/Bush 1984 campaign
- Bush/Quayle campaign
- US Department of Interior, Bureau of Land Management, Chief of Public Affairs, GS-15
- Bush/Chaney 2000 campaign volunteer
- US EPA, Office of the Administrator, Public Affairs Specialist, GS-15/10

**EDUCATION:** BS, Education, Indiana University, Bloomington, IN  
Federal Grant Management Certificate  
Records Management Course Graduate

# Natalie Davis

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## EDUCATION

### University of California, Berkeley, CA — *Political Science*

August 2015- Present

Currently a third year student in process of attaining a Bachelor's Degree in political science. Currently on leave due to Donald Trump's campaign.

### Las Positas College, Livermore, CA — *A.A., Political Science*

August 2012- May 2014

Attained an Associate Degree in political science.

### Ukiah High School, Ukiah, CA — *High School Diploma*

Graduated June, 2012

## EXPERIENCE

### 58<sup>th</sup> Presidential Inaugural Committee (PIC) — *Site Lead, Inaugural Ball*

December 2016- Present

- Manages and oversees the Presidential Inaugural *Liberty Ball* for PIC
- Coordinating with *USSS, Hargrove Productions, SWW Creative, and Walter E. Washington Convention Center* in the designing and the production of the *Liberty Ball*
- Coordinating with PIC departments to ensure all donors, friends and family, elected officials, and foreign dignitaries enjoy a successful event

### Donald J. Trump for President, Inc. — *Ohio Coalitions Coordinator*

August 2016- November 2016

- Organized a complete build out of a sportsmen coalition with chairmen in all 88 counties and with an advisory board of well-respected sportsmen across Ohio
- Organized an advisory board of well-respected Second Amendment advocates across Ohio
- Helped with the coordination of the women, students, and veterans' coalitions
- Pushed coalition members to volunteer their time in grassroots efforts

### Donald J. Trump for President, Inc. — *Ohio Events Coordinator*

August 2016- November 2016

- Planned events for national surrogates' visits to Ohio

## REFERENCES

### Bob Paduchik

State Director, Ohio Trump Campaign

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### Rob Scott

Deputy State Director, Ohio Trump Campaign &

Event Manager, 58<sup>th</sup> Presidential Inaugural Committee

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### Katrina Pierson

Spokesperson, Donald J. Trump for President, Inc.

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### Mike Budzik

Former Ohio Chief of the Division of Wildlife

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### Josh Cook

Chief of Staff, Assemblyman Brian Dahle

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- Created line by line itineraries for national surrogates
- Staffed national surrogates during their visits in Ohio
- Worked with field staff to crowd build and find locations for events
- Organized and worked Trump rallies throughout Ohio

## **Republican National Convention**

July 2016

- California Delegate, District 13
- Floor Whip, California

## **Donald J. Trump for President, Inc. — CA Volunteer Coordinator**

April 2016- Present

- Lead out communications of California's Nation Builder volunteer signups
- Managed California Campaign Headquarters in Sacramento, setting up phone banks and precinct walkings, while identifying talent of volunteers and utilizing their skills
- Organized Trump rallies for California's primary campaign

## **California Assembly — Communications Assistant for Assemblyman Brian Dahle**

January 2016- August 2016

- Assists Communications Director in incoming and outgoing correspondence pertaining to our district and public interest groups
- Publishing daily social media updates and monthly newsletters
- Efficiently and thoroughly completing tasks allocated to me by our Chief of Staff, Communications Director, and Legislative Director

## **California Republican Party — Convention**

September 2015, April 2016

- Staffed California Republican Party Chairman Jim Brulte at the California's Republican Convention

## **California Assembly — Volunteer Intern**

June 2015 - January 2016

- Learned essential skills necessary to be promoted from an unpaid intern to a paid staff member

## **Tutor — Political Science, Volunteer**

January 2013- June 2015

- Volunteer tutor through Las Positas College, tutoring fourteen students a week in the subject of political science

## **California Houndsmen for Conservation (CHC)— Member/Volunteer**

January 2012- Present

- Attend and volunteer at all CHC events, including banquets, legislative rallies, and club events



## **Rick D. Puckett**

### **Overview**

Rick Puckett is a very effective senior executive CFO and CAO with significant board experience. Rick was named to the Board of Directors of SPX Corporation (NYSE:SPXC) in 2015, where he is Chair of the Audit Committee and serves on the Compensation and Governance committees. Rick also serves as a director on the Driven Brands, LLC board; an approximate \$2 billion privately held company in the Roark Capital portfolio focused on the auto aftermarket franchise industry. He also serves as a director on the board of Whitehorse Finance, Inc. (NASDAQ:WHF), where he is the Chair of the Audit Committee and Lead Independent Director and a member of the Compensation and Governance Committees. He joined the board of Whitehorse shortly before they became public in December 2013, taking on the responsibility of the Audit Chair with the IPO. In addition, he has been an integral participant at all board and committee meetings for twenty years of the three different public companies, Info USA, Inc. (NASDAQ:INFO), United Natural Foods, Inc. (NASDAQ:UNFI) and Snyder's-Lance, Inc. (NASDAQ:LNCE) primarily serving as the Executive Vice President and Chief Financial Officer of each of those companies. He assumed the additional role of Chief Administrative Officer at LNCE, with responsibility for Human Resources and Legal for Snyder's-Lance, Inc., and has been heavily involved in the Governance and Compensation committees.

He was on the board of Late July, LLC, a private company from 2007 through 2010. His emphasis was strategically helping management through a high growth period. Late July is now 80% owned by Snyder's-Lance, Inc. and is the seller of organic snack foods. This company is experiencing rapid growth.

His nonprofit director experience is with the North Carolina Blumenthal Performing Arts, a \$35 million nonprofit, where he was Chair of the Board for three years, but also served as the Chair of the Audit and Finance Committee. He is on the board of Wake Forest University Graduate School – Charlotte where he serves as the Academic adviser for the Summer Immersion program in 2017. In addition, he serves as the Treasurer and as a Director of NACD (National Association of Corporate Directors) in Charlotte.

Rick recently retired as the Executive Vice President and Chief Financial Officer for Snyder's-Lance, Inc. (NASDAQ: LNCE). Snyder's-Lance, Inc. with a market cap of \$3.6 billion, is a manufacturer and distributor of snack food products, with market leading brands Snyder's of Hanover, Lance, Kettle Foods, Emerald, Diamond of California, Cape Cod, Pop Secret, Late July and Snack Factory, among others. Since joining the Company in 2006, when the market cap was \$300 million, the company has undergone a dramatic strategic transformation, resulting in significant organic and acquisition growth; dramatic improvements in earnings per share and returns on invested capital; and substantial organizational and capability development. Serving as a strategic partner to the CEO and other senior executives, Rick has been a collaborative member of the executive management team and proactive in developing and providing support to the board, in particular in the areas of strategic planning and analysis, corporate development through M&A, financial strategy and governance, commodity risk management, strategic information technology, organizational development, human relations and investor relations. He has a significant relationship network with major financial institutions on the commercial lending side as well as investment banking. He has negotiated and implemented several loan facilities with better than market rates. Since 2006, Rick led with the CEO twelve M&A transactions; the most recent was the acquisition of Diamond Foods – a \$2 billion transaction.

After a multi-year operational turnaround, Snyder's-Lance, Inc. executed a merger of equals with Snyder's of Hanover, Inc. in late 2010. This was a unique and very successful merger with two similar companies coming together. Cultural differences were addressed along with the introduction of a better decision process across the company based on metrics and analytics. Rick played a significant leadership role in the turnaround, the merger and the merger integration process. In addition, financial strategy and balance sheet strategy were implemented with the development and management of key



relationships with large banks. Rick played a key role in the blending of the two cultures, particularly in the C-suite. The merger was very successful and integration was completed on time and synergies obtained in excess of plan. The newly merged company was now ready for the next step in developing its strategic plan, which was formally developed with Booz & Company and combined management within one year of the merger. In addition, an information technology strategy was developed with the CIO and was implemented before and after the merger.

Rick brings an extensive background in manufacturing and distribution having held key senior financial management roles with Snyder's-Lance, Inc., United Natural Foods, Inc.(UNFI), info USA, Suntory Limited, and General Cable Corporation. Rick has demonstrated expertise in the full breadth of financial responsibilities, with particular qualifications in strategic development and implementation, M&A (involved and/or led over 45 transactions), IT strategy and implementation, and business risk assessment. He has a strong working experience with U.S. GAAP, Sarbanes Oxley, and IFRS. This financial background has been well balanced by extensive operating and general management experience at Suntory where he was the General Manager of two operating divisions. Along with the financial functions, Rick has had responsibility for Legal, Technology and Human Resources for most of his career.

Rick's reputation is impeccable, he is known for his very thoughtful approach to business and ability to deliver results through people. He has always replaced himself as he left roles with strong individuals that were developed through his tutelage. He is a well-respected executive who enjoys tremendous personal and professional credibility.

### **Experience**

Rick has been consistently successful in negotiating credit agreements with large banking institutions with very favorable terms and covenants. His work at Snyder's-Lance resulted in very attractive rates and terms. He managed all strategic planning and analysis, financial, information technology, investor relations, risk management and treasury functions within Snyder's-Lance, Inc. In his role as CFO, he regularly interfaced with and advised the Company's Board of Directors on a wide-range of matters. He also interacted with shareholders directly through the investor relations responsibility. He frequently presented at investor conferences and non-deal road shows providing updates to shareholders on the progress of the Company.

In addition to the financial experience that Rick has, he has extensive experience in information technology having successfully been responsible for the implementation of five different ERP systems projects in his career, consistent with the strategy that was developed. Each ERP implementation was delivered on budget and on time meeting all project parameters. All are still in use today. In addition, Rick has extensive management experience of the Human Resources and Legal functions. He has implemented an Associate Development Program that provides a continual succession plan for Snyder's-Lance. He implemented a succession plan for UNFI as well as put into place pay structures and performance review processes. At Snyder's-Lance, Inc., he plays a significant role in leading Audit Committee and Compensation Committee meetings and planning for and participating in Governance Committee meetings. He developed the investor relations strategy for each of the public companies UNFI and Snyder's-Lance, Inc. He has a very good relationship with institutional investors and sale side analysts.

Previous to Snyder's-Lance, Inc., Rick was with UNFI from 2003 through 2006, where he was the Executive Vice President Chief Financial Officer, Secretary and Treasurer. UNFI, a public company, is the largest wholesale distributor of natural and organic products throughout the USA and International markets. In addition, the company has retail stores and manufacturing operations. The Company currently has revenues in excess of \$8.0 billion and is publicly traded on NASDAQ: UNFI with a market capitalization of about \$2.5 billion.

From 1998 to 2003, Rick was with a large division of Suntory Limited, where he was the Chief Financial Officer and Chief Information Officer. Suntory is a bottled water distribution company with revenue of approximately \$1.5 billion in the US. SWG has manufacturing and distribution locations throughout the United States that deliver through Direct Store Distribution to the Retail channel and direct distribution to residential and commercial customers.

Rick started his career at General Cable Corporation in 1975 where he worked at various positions for 15 years. This company is a telecommunications manufacturing company with revenues of \$6.4 billion, primarily servicing the telecommunications industry.

Rick graduated from the University of Kentucky with an Accounting degree and followed that up with an MBA at Kentucky. He is a CPA and a member of the NJCPA Society and the AICPA.

**Contact Details:**

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# RUSSELL W. RODDY

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## PROFESSIONAL PROFILE

- Demonstrated success generating and cultivating strategic corporate, political, and community relationships/partnerships.
- Fostered strong working relationships with high-level executives including top federal, state, and local government officials, corporate executives, and community leaders.
- Exceptional ability to open doors in a business development capacity utilizing new and existing relationships.
- Excellent strategic skills in program development, marketing, fundraising strategies, business development, event planning/execution, community outreach, and public relations.
- Demonstrated success working effectively with corporate partners to ensure mutually beneficial partnerships.
- Creative and innovative approach to strategic planning of partner projects and programs.
- Natural communicator, excellent organizational skills, effective writer, attention to detail.

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## PROFESSIONAL EXPERIENCE

**58<sup>th</sup> Presidential Inaugural Committee (PIC), Washington, D.C.**  
**Event Lead**

December 2016 - Present

- Coordinate public events for the 2017 Presidential Inauguration.
- Work closely in the planning of events with the Joint Congressional Committee on Inauguration Ceremonies, National Park Service, U.S. military personnel, and professional vendors.
- Manage a team of event coordinators in planning the public element of the swearing-in ceremony of the President and Vice President.

**Donald J. Trump for President, New York City, NY**  
**Lead Advance Representative**

July 2016 - November 2016

- Directed logistics for Mr. Donald J. Trump and Governor Mike Pence during nationwide events throughout the 2016 presidential campaign.
- Served as primary contact for federal, state, civic, and business leaders on behalf of the campaign.
- Managed teams of advance representatives, volunteers, and state/local political organizations.
- Responsible for event site selection, contract negotiations, and site design and development.

**TRIPLE PLAY CONSULTING, Inc., Atlanta, GA**  
**Corporate Events Manager**

2010-2104

- Managed the planning, coordination and execution of special events on a per project basis.
- Coordinated and managed all areas of event development including site selection, housing, vendor negotiation, ticketing, catering, equipment requirements, transportation, client entertainment and agenda development.
- Coordinated event specifics with client principals to ensure their needs and expectations were met and exceeded. Events included corporate functions, fundraisers, and sporting events such as the Masters Golf Tournament.

**NATIONAL PARK FOUNDATION, Washington, D.C.**  
**Director, Partnerships and Public Events**

2008-2009

- Planned and directed national events and related activities that strengthened the image of the Foundation including high profile media events with Honorary Chair Laura Bush and the Jonas Brothers, partner marketing, fundraising events and donor outreach programs.
- Generated and cultivated strategic corporate, intergovernmental, and community partnerships in execution of events.

- Managed participation of internal departments, external partners, host organizations, vendors and volunteers to ensure the success of events.
- Targeted and established cause marketing relationships with corporate partners whose business interests aligned with the mission of the Foundation.
- Developed and implemented fundraising strategies with corporate partners to meet campaign revenue goals.

THE WHITE HOUSE, Washington, D.C.

2004-2009

**Lead Advance Representative, Office of the First Lady (2006-2009)**

- Coordinated First Lady Laura Bush's domestic and international travel and events on a volunteer basis.
- Collaborated with appropriate White House offices, U.S. Department of State, host organizations and U.S. Secret Service to oversee details and logistics of events.

**Intergovernmental Affairs Liaison, Office of National Drug Control Policy (2004-2005)**

- Directed intergovernmental outreach efforts to promote the President's National Drug Control Strategy coordinating efforts with federal, state and local entities.
- Managed Director's meetings and events with key state officials.
- Prepared regular updates on state and local political and legislative issues affecting the agency.
- Worked closely with state legislators to assist in crafting and implementing policies consistent with those of the Administration.
- Coordinated the drafting and submission of briefing papers, letters of support and testimony.

GALLERYWATCH.COM, Washington, D.C.

1999-2003

**Director of Marketing and Special Events**

- Established a Washington, D.C. presence for a Texas-based online legislative and regulatory tracking service catering to government affairs professionals.
- Developed and initiated innovative marketing and public relations campaign strategies to increase company name recognition, image and visibility.
- Directing marketing, special events and other business development efforts, helped to grow business from a start-up to over 530 clients in the federal market generating over \$3.5 million in revenue.
- Conceptualized, developed and launched a highly effective and award-winning direct mail/advertising campaign which generated substantial print media and television coverage.

AVANT DIGITAL MARKETING, Inc., Senior Account Executive (1997-1999)

DOLE-KEMP '96 PRESIDENTIAL CAMPAIGN, Lead Advance Coordinator (1995-1996)

JAN STONEY FOR UNITED STATES SENATE, Deputy Finance Director (1994)

THE DONNELLY GROUP, Legislative Assistant (1993-1994)

U.S. DEPARTMENT OF ENERGY, Special Projects Manager (1989-1993)

U.S. DEPARTMENT OF THE INTERIOR, Confidential Assistant (1988-1989)

REPUBLICAN NATIONAL COMMITTEE, Membership Services Representative (1988)

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## EDUCATION

Bachelor of Arts in Communications, Auburn University, Auburn, AL

# Ryan Nichols (b) (6) (b) (6) (b) (6)

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## Professional Experience

**The Heritage Foundation**, Washington, DC

August 2011-present

*Associate Director, Coalition Relations*

- Co-organized with Federalism in Action a nationally televised event and a coalition strategy meeting on the issue of Western lands management with the Utah Speaker and 26 other influential leaders
- Co-hosted the 2016 Crossroads Energy & Climate Policy Summit with TX Public Policy Foundation, a conference that attracted hundreds of influential energy & environmental policy leaders
- Assisted Vice President Becky Norton Dunlop in organizing annual environmental symposiums
- Built an e-mail list of 23,000 influential leaders in strategic states and exhibited at 15 conferences a year
- Led two Impact Teams that successfully educated policymakers on critical issues facing Congress
- Regularly represented the Heritage Foundation at the Cooler Heads Coalition Meeting, the Center-Right Meeting, the Weyrich Lunch and 11 other coalition meetings with liberty-minded organizations
- Planned and hosted public events, coalition meetings, briefings, and luncheons for influential leaders

**Speakman for Sheriff and Higgins for County Board**, Leesburg, VA

*Campaign Manager*

May 2011–August 2011

- Managed a county-wide sheriff's race and a county board race in Loudoun County, Virginia

**Center for Excellence in Education**, McLean, VA

February 2011–April 2011

*Director of Development*

- Wrote the development plan, launched a direct mail program, and conducted grant proposal research

**Committee For A Constructive Tomorrow**, Washington, DC December 2007–January 2011

*Director of Development & Fundraising Consultant*

- Helped manage fundraising efforts that yielded \$1.5 million in 2008 and \$3.1 million in 2009
- Visited individuals, corporations, and foundations across the country to directly solicit contributions
- Created extensive fundraising proposals & PowerPoint presentations for major foundations and corporations
- Helped CFACT design a proprietary donor management database

*College Organizer*

- Expanded the Collegians For A Constructive Tomorrow by conducting training and starting new chapters
- Managed an academic intern program with 252 students
- Attended UN Conferences on Climate Change as a credentialed NGO delegate

**The Leadership Institute**, Arlington, VA

August 2004–November 2007

*Director, Youth Leadership School*

- Directed the flagship leadership course that jump started the careers of Sen. Mitch McConnell & Karl Rove
- Trained thousands of young activists how to be effective leaders

*Director, National Field Program*

- Trained Field Representatives how to organize new conservative student organizations and publications
- Managed a staff of 31 employees

## Education

B.S. & M.S. Civil & Environmental Engineering, **University of Wisconsin–Madison**, Graduated 2001 & 2003

## Professional Membership & Development

Koch Foundation Development Training Seminar, American University Campaign Management Seminar, American Management Association Management for New Managers Course, Council for National Policy Member (2006-2010), National Federation of Republican Assemblies Board Member (2010-2016), Loudoun County Young Republicans Chairman (2012-2013), Buckley School of Public Speaking Seminar

## Scott J. Cameron

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Mr. Cameron has thirty-seven years of experience working on federal natural resource, agriculture, energy, and environmental issues from the perspectives of federal, state, and local government, as well as industry and nonprofit sectors.

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### **ELECTED OFFICE**

#### **Director, Northern Virginia Soil and Water Conservation District (NVSWCD)**

In November 2015, elected to office in Fairfax County, Virginia, with more votes than any other republican running for any office across all northern Virginia that year. I was subsequently elected as Treasurer of the NVSWCD, and was appointed by Virginia's Commissioner of Agriculture to the Virginia Noxious Weed Advisory Committee. Appointed to the Forestry Committee of the Virginia Association of Conservation Districts. Nominated to be Second Vice President of the Virginia Association of Conservation Districts, with the election to take place December 2016.

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### **PROFESSIONAL EXPERIENCE:**

#### **Reduce Risks from Invasive Species Coalition, March 2014- Present**

##### *Founder and President*

- This 501(c)(3) organization promotes cost-effective solutions to the serious invasive species problems affecting the American environment, economy, and public health. Coordinates closely with the Congressional Invasive Species Caucus, state and federal agencies, industry, and the environmental community. Testified before Congress.

#### **Dawson and Associates, March 2013- Present**

##### *Senior Advisor*

- Provides consulting services to private sector clients on strategies for efficient and cost-effective compliance with federal environmental regulations.

#### **R3 Government Solutions, January 2012- Present**

##### *Executive Advisor*

- Provides management consulting services to numerous federal agencies on a wide variety of management issues including human capital, information technology, and performance management.

#### **Koniag Government Services, May 2016-November 2016**

##### *Director of Strategic Development*

- Provided management consulting and training services to federal agencies on a wide variety of management topics through this Alaska native corporation.

**Grant Thornton LLP, March 2006-January 2012**

***Director, Global Public Sector***

- Delivered management consulting services to numerous federal agencies.

**Department of the Interior, Office of Policy, Management and Budget, Office of the Secretary, 2001-2006**

***Deputy Assistant Secretary for Performance, Accountability, and Human Resources (2004-2006).***

***Deputy Assistant Secretary for Performance and Management (2001 - 2004)***

- Served as one of two lead Interior representatives on the interdepartmental National Invasive Species Council. Was the driving force behind the first interdepartmental budget crosscut on invasive species, with OMB's support.
- Spearheaded Interior's first integrated strategic plan in the history of the agency. Performed shuttle diplomacy among senior political leaders, who often had conflicting agendas, to achieve consensus.
- Regularly testified before Congressional Committees.
- Working closely with the White House Office of Management and Budget, served as Interior's coordinator for the President's Management Agenda (financial management, human capital, competitive sourcing, e-government, budget and performance integration)
  - Served on the Executive Committee of the interagency Chief Acquisition Officers Council; ran an interagency task force on competitive sourcing at OMB's request
  - Served as Interior's E-Gov Executive
  - Served as Interior's Chief Human Capital Officer
  - At the request of the White House Office of Management and Budget, ran two government-wide IT projects, Geospatial OneStop and Recreation OneStop

**CHEP International, 1999-2001**

***Director of Government and Regulatory Affairs***

- Established and directed the global government relations function of a \$3B global company in the materials handling business that reduces environmental impact while improving economic efficiency in the supply chain.

**Office of California Governor Pete Wilson, 1996-1999**

***Washington Representative***

- Advanced state interests in Washington DC on environment, energy, agriculture, and natural resources working closely with the California congressional delegation, congressional committees, National Governors Association, and federal agencies. Wrote National Governors Association policies on invasive species and on low level radioactive waste.

**National Fish and Wildlife Foundation, 1995-1996**

***Director of Conservation Policy***

- Planned, coordinated, and executed strategy in dealing with Congress and the Administration to secure appropriations and improve Federal natural resource agency programs.



**Executive Office of the President, Office of Management and Budget**

***Deputy Chief and Budget Examiner, Interior Branch, 1992-1995***

***Budget Examiner, Environment Branch, 1989 - 1992***

- Exercised OMB-wide lead on endangered species, invasive species, and wetlands policy, as well as the Exxon Valdez oil spill response. Oversaw \$2B budget, legislation, policy, and regulations of Interior's Fish & Wildlife Service, and US Geological Survey.
- Oversaw EPA's \$3B water program, including Clean Water Act and Safe Drinking Water Act regulatory programs.

**United States Senate, 1985-1989**

***Legislative Assistant, Senator Chic Hecht (R-NV)***

- Managed senator's constituent and legislative activity with USDA, DOE, DOI, EPA, NOAA, NRC, and the U.S. Army Corps of Engineers. Staffed the senator on his assignment on the Committee on Energy and Natural Resources. Managed numerous bills and amendments into law.

**Department of the Interior, U.S. Fish and Wildlife Service, 1979-1985, and 1989**

***Policy Analyst (1979 - 1985), Fish and Wildlife Biologist (1989)***

- Formulated endangered species, fisheries, and wetlands policies.

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**EDUCATION**

MBA, *Cornell University*, Ithaca, New York. Emphasis in energy and water resource economics.  
AB in Biology, *Dartmouth College*, Hanover, New Hampshire

**HONORS**

- Fellow, National Academy of Public Administration, 2012 – Present
- Strategic Advisor to Government Executives, Partnership for Public Service, 2006 - Present
- Presidential Management Intern, 1979-1981

**NATIONAL AFFILIATIONS**

- Member, National Conservation and Environment Committee, Boy Scouts of America, 2014-Present
- Member, Invasive Species Advisory Committee (to the National Invasive Species Council), May 2016-Present

**CERTIFICATION**

- Project Management Professional (PMP), December 2016

**CLEARANCES**

- Inactive. (b) (6) security clearances

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**01/15 – Present**

**Office of Congressman Ryan Zinke**

Chief of Staff: Responsible for the management and day to day operations of the Congressman's official and political objectives.

**1/12 – 1/15**

**Battle Plan Strategies**

President and CEO: Political and business consulting specializing in organizational structure, messaging, media operations, political and public relations.

**10/06 – 10/12**

**Peduzzi Associates LTD.**

Associate: Provided strategic representation and guidance to company clients pursuing business and legislative initiatives.

**09/05 – 10/06**

**National Guard Association of the United States**

Deputy Legislative Director: Provided legislative and political strategy support to develop, enhance and bring forward the agenda of 45,000 National Guard Officers and 400,000 Soldiers and Airmen to members of the US Senate and the US House of Representatives.

**01/05 – 09/05**

**New York State Division of Military and Naval Affairs**

Deputy Chief of Staff- State Operations: Principle state executive to The Adjutant General – New York. Provided oversight and management of the agencies \$15 million state budget and state employee workforce of 500. Served as a member of the Joint- Staff.

**09/01 – 01/05**

Director of Government Affairs: Served as principle point of contact to federal, state and local officials on matters pertaining to the New York State Division of Military and Naval Affairs and New York National Guard. Developed and executed the agencies federal and state legislative agenda's in coordination with the Governor's State and Washington DC Offices.

**10/99 – 09/01**

Deputy Director of Government Affairs: Assisted the Director of Government Affairs with supporting the agency legislative agenda.

**04/96 – 10/99**

Deputy Operations Officer: Responsible for the development and coordination of the New York National Guard Counterdrug Task Force legislative agenda and assisted in the oversight of the Operations Office.

**02/95-10/95**

**New York State Division of Veterans Affairs**

Special Assistant to the Commissioner of Veterans Affairs serving as liaison to the Persian Gulf War Veteran community.

## **Military Service**

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United States Marine Corps – 1987-2001 - honorable discharge

New York Army National Guard – 1996-2001 - honorable discharge

## **Education**

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BS – Organizational Management – Nyack College

## **Awards**

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- Combat Action Ribbon
- Navy Achievement Medal with Valor
- Army Achievement Medal
- National Defense Medal
- Sea Service Deployment Ribbon (2 stars)
- Saudi Arabia Defense Medal
- Medal for Merit
- Humanitarian Service Medal
- Aide to Civil Authorities Medal
- New York State Conspicuous Service Cross
- Super Squad Competition (USMC)
- Kuwait Liberation Medal

# THOMAS BAPTISTE

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## WORK EXPERIENCE

**Data (CRM) Manager**, Donald J. Trump for President, Inc., NYC, NY *Dec. 2015-Present*

- Maintained Data integrity of national Supporters' List, expanded it by 2 million users
- Writing and editing daily/weekly e-mail blasts, and editing on-line news releases that mobilized over 24 million door knocks and phone calls in critical battleground states
- Starting/managing three Call Centers, with training for hundreds of first time users
- Led a team of five men to successfully did national messaging and Social Media trends that made #WomenWhoVoteTrump the trending topic on Twitter to change Media narrative
- Communicating with state directors and staff to execute projects successfully and on-time

**Project Director**, Braynard Group, Inc, Arlington VA *Feb. 2010-Jan. 2013*

- Working with clients on their websites' content management and webmail systems
- Maintained site content and images in tandem with posting news updates every week
- Directed contractors' assignments, to keep them on schedule and finish by deadline

**Medical Records Director**, Tepeyac Family Center, Fairfax VA *Feb. 2013-Dec. 2015*

- Assisted clinical staff with implementing new EMR system in three months' on-deadline
  - Helped patients with appointments and sent/retrieved medical records for providers
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## EDUCATION

**Hobart College**, Geneva NY *May 2007*

Bachelor of Arts in History; Minors in Education, Classical Studies, and European Studies

**Study Abroad:** China *Summer 2006*

Travelled to Beijing, Xian, Nanjing, Suzhou, Hanzhou, and Shanghai

*Studied Art, Architecture, Social & Political History, Religion, Economics, Education*

**Honors:** Hobart Deans' List 2006      Witte Endowed Prize 2007

O'Laughlin Scholar 2003-04      Chimaera Honor Society 2005-06      Klue Scholar '27, 2005-07

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## PROFESSIONAL TRAINING

- Amazon Web Services: Cloudfront and S3 Management
- Customer Resource Management and Mass E-mails: Nationbuilder, Blackbaud/Convio
- Leadership Institute: Campus Leadership School, Campaign Manager School, and On-line Activism School

## COMMUNITY SERVICE

Chanter, St. Mary's Schola and St. Thomas Vespers' Choir | Volunteer, Institute of Catholic Culture

## SKILLS

Consistent Use of Mass E-mail Systems Including (Blackbaud,) Convio, Mailchimp, and others, On-line Reputation Management and Investigation of On-line User's Identity, Library and Internet Research and Documentation of Sources, Internet Social Media, Basic HTML Skills, Composing Mass E-Mail Items

## INTERESTS

Eagle Scout of the Boy Scouts of America, American Politics, Polling, History of Europe until 1815; History of the United States until 1877, American, English and Irish Literature, Violin, and Classical Music

# Tom Dickens

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## Maine State Senior Advisor

Donald J. Trump for President, Inc.  
September 2016 - November 2016

- Worked with in-state Trump campaign staff and Trump headquarters team to coordinate get out the vote activities
- Assisted with Trump campaign events and event site selection
- Worked alongside Maine Republican Party to coordinate efforts between the state GOP and campaign
- Provided support to State Director and staff

## Director of External Affairs

Executive Office of Governor Charlie Baker  
March 2016 - August 2016

- Coordinated with legislative team and secretariats to advance priority legislation
- Created comprehensive external affairs reporting system
- Conducted meetings with all Secretariats and additional department staff to determine legislative and policy objectives
- Managed Governor's Office relationship with various associations and interest groups

## National Field Director

Chris Christie for President - Leadership Matters for America PAC  
April 2015 - January 2016

- Managed national field operations for PAC in coordination with political department team
- Directed voter contact efforts in Iowa, New Hampshire & South Carolina
- Managed all political department digital advertising and email marketing efforts
- Setup and executed all South Carolina political events
- Assisted in directing national ballot access initiatives

## Deputy National Field Director

Republican National Committee  
January 2013 - January 2015

- Assisted in managing 24 RNC State Directors in target Gubernatorial, US Senate and Congressional races
- Developed daily and weekly action items and worked with each State Director to reach established goals
- Developed field-to-headquarters reporting trackers and protocols

## Political Director

Chris Christie for Governor  
January 2013 - January 2014

- Managed Political Department Staff responsible for turnout, public releases and campaign events
- Served as the campaign's RNC liaison by coordinating turnout efforts and budgeting
- Worked with department staff to develop the campaign's Election Day operations program
- Designed and oversaw the campaign's legal efforts - including Election Day attorney program with over 400 attorneys
- Assisted in developing a comprehensive vote-by-mail initiative in coordination with RNC Victory & campaign staff

## Florida Victory Director

Republican National Committee  
June 2012 - December 2012

- Hired and managed 81 staff including field directors, regional managers, and headquarters strategy staff
- Oversaw the setup and operation of 48 field offices and 12 satellite centers
- Directed the largest RNC voter contact program of the cycle, completing more than 14,000,000 voter contact attempts
- Assisted the RNC in maintaining, developing and executing the \$23,000,000 Florida RNC budget and Victory plan

## Wisconsin Political Director – Victory Director

Republican Party of Wisconsin  
December 2010 - June 2012

## Deputy Victory Director & Absentee Ballot Director

Republican Party of Wisconsin  
June 2010 - December 2010

## Statewide Field Director

Republican Party of Wisconsin  
March 2010 - June 2010

## Regional Field Director

Scott Brown for US Senate  
November 2009 - February 2010

## Victory Field Director & Non-Allocable Mail Director

Maine Republican Party  
July 2008 - November 2008

## Asst. Park Ranger

State of Maine, Bureau of Parks and Lands  
Summer Season 2007

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## Tim Williams Jr

### Objective

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To find a strong and productive organization where my skills can be exercised and utilized to advance a conservative agenda and causes.

### Experience

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Jan 2016-Nov 2016

Donald Trump for President

Las Vegas, NV

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#### Nevada Deputy Director

- Help oversee and manage the Nevada Campaign for Donald J. Trump
- Help manage Nevada Caucus for Trump
- Deputy Campaign Whip for Nevada's County Conventions
- Deputy Campaign Whip for Nevada's Republican Convention
- Deputy Campaign Whip for Arizona Republican Convention
- Alternate Whip for National Convention
- Staff lead and Alternate for DJT events in Nevada
- Oversee joint efforts between RNC and DJT during General Election

The Donald J. Trump for President hired me in Jan 2016. We trained over 3,000 people on the Nevada Caucus process and trained a majority of the volunteers who helped to manage the caucus. President-Elect Trump was the winner of the caucus giving him his first caucus win.

I was then transitioned to Arizona where we managed the campaign. Mr Trump was declared the winner and then I was tasked with others on managing the different convention processes. We were successful in both states and then we were transitioned to Cleveland where I was an Alternate whip.

During the general Election I was the Nevada Deputy Director where we oversaw all activities regarding the Donald J Trump for President Election.

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March 2015-Jan 2016

Americans For Prosperity

Las Vegas, NV

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#### Field Director

- Manage day to day activities for field office in area of my responsibility
- Build grassroots relationships within the community
- Plan and organize AFP and AFPF event
- Attend third party events
- Utilize activists to become involved AFP
- Organize phone banks, door knocking and neighborhood events

Americans for Prosperity is a grassroots organization. We used cutting edge tools and technology to support a network of more than 2.3 million engaged citizens who are working to bring a vision to life. Together we're persuading public officials to embrace an agenda of economic freedom, educating our friends and neighbors on the issues shaping our economy, and getting everyone involved in building a culture of freedom at the local, state and federal levels.

Jan 2014-March 2015

Battleground LLC

Las Vegas, NV

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#### Principal (Manager/Member)

- Develop, manage and oversee Campaign Strategy
  - Candidate Development
  - Grassroots campaign services
  - Produce and develop Earned Media (TV, Radio, Newspaper)
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## Tim Williams Jr

- Database Development, Maintenance and Reports

Battleground LLC is a full-service Campaign Management and Candidate Development firm. We offer candidates full Campaign Management and Consulting or an a la carte menu of services that include Strategy, Communications, Media Production and Distribution, Grassroots Campaigning and other services. The firm is owned and operated by Michael Chamberlain and myself. We employed as many as 8 independent contractors during the 2014 election. During this election we oversaw all campaign activities for 7 campaigns and provided services and support for 8 others. We developed and maintain our own voter database to assist in identifying and targeting.

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March 2013-April 2013                      Grassroots Strategies                      Las Vegas, NV

Manager

- Payroll
- Coordinate all canvassing
- GOTV Progress reports
- Implement and design GOTV efforts
- Phone bank design and operation

Grassroots Strategies provided grassroots efforts for several campaigns. We were involved in four city council seats and one mayoral race, focused primarily on canvassing and phonebanking activities.

Jan 2012-Nov 2012                      Danny Tarkanian For Congress                      Las Vegas, NV

Campaign Manager

- Oversee all campaign activities including managing offices and team members.
- Oversee and manage vendors, i.e. Social Media, Mail house, Printers, Media Production.
- Liaison with Congressional offices, Senate Campaigns and Presidential campaigns for candidate and VIP appearances.

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April 2011-Dec. 2011                      Clark County Republican Party                      Las Vegas, NV

Political Director

- Manage all Political Activities in Clark County for the Republican Party
- Managed Clark County operations for Congressman Mark Amodei's election campaign.
- Oversaw management and operations of 2012 Presidential Caucus
- Managed VIPs for Western Republican Leadership Conference.
- Voter Registration Drives

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Jan 2010-Nov 2010                      Nevada Legislature AD 10                      Las Vegas, NV

Candidate

- Campaign Strategy and implementation
- Voter Canvassing



Tim Williams Jr

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- Fundraising
  - Budgeting and oversight of expenses
  - Management of phone banks
  - Oversee all GOTV activities
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Jan 2008-Nov 2008 Nevada Legislature AD18 Las Vegas, NV

Candidate

- Campaign Strategy and implementation
  - Fundraising
  - Voter Canvassing
  - Set budgets and oversee expenses
  - Design and manage phone banks
  - Oversee all GOTV activities
- 

April 2002-Dec 2012 Rossum Realty Unlimited Las Vegas, NV

Self Employed REALTOR

- Set and maintain sales goals
  - Perform as outside consultant to lenders and various third parties
  - Manage staff and payroll
  - Oversee business development and marketing.
  - Client management and procurement
- 

Education

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Oct 1989-Oct 2004 Clark County Community College Las Vegas, NV

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References

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Edward Goas III – Tarrance Group

Jim Innocenzi – Sandler and Innocenzi

David Polyanski – New Strategies Group

David McKeon – Clark County Republican Party

Chris Edwards – Nevada Assemblyman AD 19

Derek Armstrong – Nevada Assemblyman AD 21

John Hambrick – Nevada Assemblyman AD 02

Rocky Finseth – Carrara Nevada

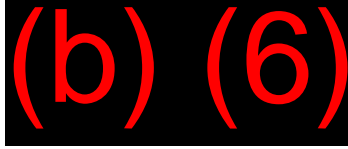
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Tim Williams Jr

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Bob Beers – Las Vegas City Councilman

# Landon Tucker Davis



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## Education:

Radford University, Radford, VA--May 2013  
Bachelor of Science in **Journalism**

## Work Experience:

### Donald J. Trump for President, Inc.

October 2015- Present

- **Virginia State Field Director**  
Directed GOTV operations, direct mail, volunteer recruitment and public endorsements for the campaign which led to a resounding victory in the March 1 primary.
- **West Virginia State Director**  
Recruited delegates for the Republican National Convention, implemented GOTV plan to elect delegates and secured a resounding victory for Mr. Trump in the May 10 primary. Secured the West Virginia Coal Association endorsement (the first endorsement made during a primary).
- **Virginia Deputy State Director**  
Managed GOTV operations with grassroots activists/party officials as well as federal, state and local elected officials. Organized an energy policy roundtable with Mr. Trump and local coal operators/business owners.

### Americans for Prosperity- Virginia

May 2015-August 2015

#### Regional Director

- Built grassroots relationships for the state chapter with political, business, media and community leaders.
- Mobilized and educated grassroots activists on issues within the organization's mission.
- Utilized activists to become involved in AFP volunteer phone banking, door-to-door canvassing, and neighborhood events on state-based policy initiatives.

### Ed Gillespie for Senate

January 2014-Nov. 2014

#### Regional Director

- Directed get-out-the-vote and convention operations in Virginia's 5<sup>th</sup>, 6<sup>th</sup> and 9<sup>th</sup> Congressional Districts.
- Worked with state and local elected officials as well as congressional campaigns to implement GOTV strategy while meeting each region's own specific needs.
- Prepared and disseminated talking points to key leaders regarding relevant issues of the campaign.
- Represented candidate at various community events (Rotary clubs, chambers of commerce and trade associations).

### Nick Rush for Delegate

May 2013-Nov. 2013

#### Campaign Manager

- Performed day-to-day management of incumbent's House of Delegates campaign.
- Lead extensive mail program while directing campaign strategy with earned media and get-out-the-vote efforts.
- Developed and maintained relationships with donors and constituents.
- Drafted press releases for local and state media.
- Developed copy for collateral material and web content (brochures, direct mail, Facebook and Twitter).

**Faces of Coal/Count on Coal**

June 2012- April 2013

**Outreach Director**

- Coordinated issue advocacy, earned media, event management, and coalition building.
- Represented organization at various trade shows and conferences.
- Worked to plan, organize and implement special events ranging from 2,000- 8,000 attendees.
- Maintained relationships with legislators, staff members, civic groups and business leaders.
- Coordinated volunteer operations for community events.
- Compiled data for funder reports, press packets and directed letters to the editor campaigns.

**George Allen for United States Senate**

March 2012-June 2012

**Field Director**

- Coordinated get-out-the-vote efforts for George Allen's successful primary campaign in Virginia's Ninth Congressional District.
- Carried the largest percentage of all Congressional districts in the state with 67% of the vote.

**Morgan Griffith for Congress**

March 2010-November 2010

**Field Director**

- Coordinated field operations, served as on-location press contact, directed letters to the editor, and performed other key tasks in this election which resulted in a 28 year incumbent Democrat being defeated.

**John Brownlee for Attorney General**

September 2008-May 2009

**Field Director/Scheduler**

- Coordinated delegate recruitment in Virginia's Ninth Congressional District.
- Managed candidate's schedule, arranged endorsements and press events.
- Directed floor operations/logistics for convention.
- Won field region with 62% of the vote at convention.

**Clubs and Organizations:**

Big Sandy Soil and Water Conservation Board, Director

Frederick Douglass Foundation

10 Amendment Foundation

Honorable Order of Kentucky Colonels

Appalachian Events Committee, Radford University

Republican Party of Buchanan County, Vice Chairman

Buchanan County Humane Society, President

Student Government Association, Southwest Virginia Community College

**References:**

*(contact information available upon request)*

Ed W. Gillespie

Rep. Morgan Griffith

Virginia State Sen. Bill Carrico

Virginia Delegate Todd Pillion

Virginia Delegate Chris Head

Virginia Delegate Nick Rush

Virginia Delegate Terry Kilgore

West Virginia State Sen. Mark Maynard

West Virginia Delegate Marty Gearheart

Jerry W. Kilgore, Fmr. Attorney General of Virginia

Jim Bunn, Fmr. President West Virginia Coal Association

John K. Matney, Fmr. President Rapoca Coal Company

John Raese, President and CEO of Greer Industries

Petrina Jones, Fmr. Executive Director, FACES of Coal- Virginia

Terry Headly, Executive Director, American Coal Council

Sandy Liddy Bourne, General Manager, George Allen Strategies

Donnie Ratliff, Fmr. Vice President of External Affairs, Alpha Natural Resources

Danny Smith, Fmr. Senior Vice President of Energy and Property, Norfolk Southern

Harry Childress, President, Virginia Coal and Energy Alliance

# VIRGINIA HURT JOHNSON

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## QUALIFICATIONS

Highly accomplished and seasoned attorney with a successful 30-year career encompassing legislative affairs, public policy, and senior management experience in corporate, nonprofit, and government sectors, including senior levels of U.S. Congress, Executive Branch, Judicial Branch and state government. Critical thinker and superior negotiator adept at leveraging political insight and professional networks to drive organizational collaboration. Articulate and persuasive communicator; interact easily with senior federal and state government officials, Members of Congress, business and military leaders, clients, consultants, and staff. Innovative problem solver with a proven leadership record. Motivational manager with a strong work ethic. Experienced with small business incorporation, development and administration. Published author. Superior public speaking skills. (b) (6) Security Clearance. Knowledgeable of French and Russian languages. Additional areas of expertise include:

- Public and Legislative Affairs
- Government Ethics
- Investigations and Research
- Estate Planning, Wills and Trusts
- Office Management
- Nonprofit Administration
- Tax, Federal Employment and Environmental Law
- Strategic Planning
- Military Affairs
- Communications
- Federal Campaign Law

## PROFESSIONAL EXPERIENCE

OFFICE OF GOVERNOR PAT McCrORY, Washington, DC

February 2014 – December 2016

### ***Director of Federal Relations***

- Hired to create and supervise new North Carolina Governor's Office in Washington, DC.
- Served as primary liaison to support and advance Governor's legislative and policy priorities with the North Carolina congressional delegation, congressional leadership, leadership in other governors' offices and the federal executive branch. Accompanied Governor to National Governors Association and Republican Governors Association meetings nationwide. Regularly met with Governor's Cabinet Secretaries, senior staff from all state agencies and wide variety of constituents from NC in conjunction with their visits to Capitol Hill. Supported Governor's communications to include correspondence, public appearances and congressional testimony.
- Participated in weekly Cabinet meetings. Extensive interaction with constituents.
- Served as Governor's primary liaison for the National Governors Association, the Republican Governors Public Policy Committee, the Executive Committee of the National Governors Association and his work as Chair of the Outer Continental Shelf Governors Coalition.
- Supervised federal policy portfolio that included public safety and crime, emergency management, parks and public land, public health, energy, environment, cultural resources, taxation, commerce and trade, military/veterans affairs, agriculture, immigration. education and transportation.
- Supported Governor and North Carolina Emergency Management personnel for five weeks at State Emergency Operations Center in Raleigh following Hurricane Matthew in October 2016. Helped lead state's interaction during hurricane response and recovery efforts with multiple stakeholders, including the Federal Emergency Management Agency, US Department of Transportation, US Department of Agriculture, NC National Guard, US Army Corps of Engineers and the American Red Cross.

## **VIRGINIA HURT JOHNSON**

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- Had primary responsibility for creation and submission of federal funding request to Congress in November 2016 for more than \$1 billion to assist North Carolina with Hurricane Matthew recovery needs.
- Recommended and supervised an initiative to implement federal grants management program for North Carolina.
- Created concept for and supervised three annual state-federal policy forums hosted by Governor and Cabinet Secretaries to discuss their legislative priorities with senior staff from the NC congressional delegation.
- Created concept for and supervised four statewide events for high school students to promote attendance at the national service academies.

VIRGINIA H. JOHNSON, LLC, Washington, DC

January 2013- February 2014

### ***Counsel/Consultant***

- Led East Coast business development initiatives for two well-established and successful renewable energy companies.
- Served as General Counsel to American Gaming Association.

U.S. HOUSE OF REPRESENTATIVES, Washington, DC

May 2012 – January 2013

### ***Chief of Staff, U.S. Representative Dan Benishek, MD (MI-1)***

- Hired mid-term to reorganize and supervise office of vulnerable Freshman Member in nationally targeted race.
- Effectively managed staff of 20 personnel in 5 offices with an annual budget of \$1.4 million in a district encompassing nearly half of the geographic territory of Michigan. Organized and led implementation of successful strategic legislative strategies, communications, outreach and constituent services.
- Designed strategic constituent outreach and aggressive communications program to expand Member's profile in the congressional district and in Washington. Implemented highly effective earned media strategy. Led and implemented new mail response program to eliminate within two weeks significant backlog of 14,000 unanswered constituent letters and fax inquiries. Organized professional legislative correspondence operation resulting in significant improvement in both quality and response time to constituent inquiries.
- Hired and worked with new district director and new legislative director to introduce and employ best practices throughout district offices including introduction of new performance metrics resulting in highly improved and efficient constituent service and effective public appearances of Member and staff.
- Designed and implemented three district-wide Service Academy Days for high school students. Coordinated with leaders of United States Military Academy, United States Naval Academy and United States Air Force Academy to bring current cadets, midshipmen and Academy alumni to congressional district to promote this unique educational opportunity for area students.



## **VIRGINIA HURT JOHNSON**

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U.S. DEPARTMENT OF DEFENSE, Washington, DC  
*Defense Security Service, Senior Advisor, Office of Legislative Affairs*  
*(Defense Intelligence Senior Leader)*

September 2009 – May 2012

- Hired to create, organize and supervise new Office of Legislative Affairs at Defense Security Service (DSS), the agency within Department of Defense that oversees the Defense Industrial Base. DSS has primary oversight of 13,000 private defense contractors nationwide that require access to classified Defense information, including oversight of industrial facility clearances, personnel security clearances, facility cyber security and Foreign Ownership Control and Influence (FOCI) mitigation.
- Led and supervised agency's strategic congressional outreach efforts in Washington and in congressional districts nationwide. Accompanied agency leadership to hearings and briefings with Senate and House Members and congressional committee staff. Created and designed security training program for congressional district staff. Worked with DSS representatives in regional offices to host congressional staff at events highlighting local defense issues.
- Maintained steady contact with majority and minority Senate and House Members and committee staff on authorizing (defense and intelligence) and appropriations committees as well as senior contacts at other federal agencies.
- Monitored relevant legislation that impacted agency authorization and appropriations on daily basis.
- Worked with outside consultants and senior leadership team to introduce and integrate new performance metrics throughout the agency.
- Oversaw, coordinated and managed all incoming congressional communications from Congress and coordinated appropriate responses. Communications included formal congressional inquiries, requests for data to support budget requests, informal communications with congressional Members and committee/personal office staff, and inquiries from district offices regarding constituent requests for assistance with facility and personnel security clearances. Also had primary oversight of drafting annual reports directed by Congress.

U.S. DEPARTMENT OF DEFENSE, Washington, DC  
*Deputy Assistant Secretary of Defense, Office of Legislative Affairs*  
*(Senior Executive Service)*

July 2006 – April 2009

- Political appointee during Bush Administration as Deputy Assistant Secretary of Defense to Secretary Donald Rumsfeld and Secretary Robert Gates. Retained by Obama Administration to assist with transition for several months in 2009.
- Supervised more than 20 special assistants and senior active duty military officers in fast-paced environment.
- Served as primary liaison for the Office of the Secretary of Defense and the U.S. House of Representatives to manage daily senior level communication and action between U.S. House and Department of Defense.
- Organized and attended meetings between the Secretary, Deputy Secretary, and Under Secretaries of Defense and leadership of U.S. House of Representatives on a wide variety of defense-related issues.
- Supervised incoming communications from Congress; drafted and/or coordinated appropriate responses.
- Developed and maintained database tracking relevant legislation, reports, congressional inquiries and deadlines.
- Served as Department representative on trip with then-Republican Leader John Boehner and congressional delegation on American Energy Tour to visit DOE's National Renewable Energy Laboratory and Alaska's North Slope.

DOI-17-0553-A-000074

AMERICAN RED CROSS, National Headquarters, Washington, DC

December 2004 – July 2006

***Senior Director, Government Affairs (2006)***

- Acted as primary liaison between the Red Cross, the Board of Governors, and the US Congress.
- Advanced legislative initiatives on Capitol Hill by collaborating with more than 800 chapters, policy stakeholders, Members of Congress and staffers, and Red Cross senior leadership and Board Members.
- Organized the first Red Cross Capitol Hill Day event. Conceptualized and implemented an outdoor pavilion on Capitol grounds highlighting volunteer opportunities, emergency response vehicles, and bloodmobiles.
- Created a partnership with DC Central Kitchen to recreate a disaster feeding area on US Capitol grounds; served more than 1,000 hot meals to Capitol Hill Day volunteers and visitors.
- Secured former Majority Leader Bill Frist and Senator Patrick Leahy as event speakers.

***Executive Director, Office of the Chairman (2004 – 2005)***

- Supervised the Chairman's Office and related activities during the 2004 Asian Tsunami and 2005 Hurricane Katrina.
- Planned and administered trips and accompanied major donors and Board Members to regions impacted by Hurricane Katrina.
- Oversaw integration and coordination between offices of the Chairman and President of the Red Cross. Worked as liaison between Board of Governors and senior leadership staff in reorganizing structure of National Headquarters and chapters, redefining mission of organization and downsizing workforce to eliminate duplication of effort and enhance efficient operations.
- Acted as the Chairman's primary liaison with individual members of the Board of Governors and more than 800 Red Cross Chapters and blood centers across the United States; managed a team of seven employees.
- Supported all Board of Governors meetings; organized and directed Chairman's participation.
- Planned and directed the Chairman's activities and speeches during National Convention in San Francisco. □ Directed communication, community outreach and fundraising initiatives involving the Chairman.
- Supported outreach efforts and coordination with the International Committee of the Red Cross in Geneva, Switzerland.
- Assisted the Chairman in creating, organizing, and implementing fundraising activities among major donors to support disaster recovery efforts.
- Contributed to the recognition of Magen David Adom (Israeli Red Cross) by international societies.

U.S. HOUSE OF REPRESENTATIVES, 13<sup>TH</sup> Congressional District of North Carolina

2004

***Candidate***

- Managed a full-time campaign organization and related offices in two major cities including four full-time employees and more than 100 core volunteers in seven counties across North Carolina.
- Directed campaign incorporation, payroll, real estate and equipment leases, and tax administration.
- Led fundraising activities in North Carolina, New York, and Washington, DC, including telephone solicitations, direct mail campaigns, speaking engagements, media appearances, and issue debates.
- Created collateral materials and implemented distribution tactics throughout the district.
- Hosted fundraising event with former Speaker of the House – historic first visit to North Carolina by any sitting Speaker of the U.S. House.
- Won primary election and was the Republican candidate in the general election.

U.S. HOUSE OF REPRESENTATIVES, Washington, DC

February 1996 – November 2004

***Counsel to the Chairman, Committee on Ethics (2001 – 2004)***

- Oversaw the supervision, direction, and workflow of seven non-partisan staff attorneys and investigators.
- Acted as primary lead and held full responsibility for adjudication hearing of Representative James Traficant and the related Floor proceedings that led to his expulsion from the U.S. House in 2003.

***Counsel, Committee on Armed Services (2001 – 2004)***

- Oversaw \$4 billion budget for Department of Defense environmental programs including early renewable energy initiatives and waste management.
- Managed oversight and administration of civilian personnel programs. Organized committee briefings and hearings.
- Drafted legislation creating national security exemptions for the Endangered Species Act, Migratory Bird Protection Act, and the Marine Mammal Protection Act.
- Organized fact-finding travel and field hearings for Chairman and Committee Members. Assisted bipartisan delegation of Members at regular meetings of NATO Parliamentary Assembly.

***Counsel, Committee on Natural Resources, Subcommittee on Parks, Recreation and Public Lands (2001)***

- Led hearing supporting the authorization of a federal memorial for former President John Adams; resulted in the passage of authorizing legislation in both the U.S. House and Senate. Secured testimony and organized hearing for Pulitzer Prize winning author David McCullough.
- Scheduled dozens of hearings and oversaw Floor activity leading to the passage of bills related to National Heritage Areas, historic preservation and conservation, and the recreational use of public lands working with relevant authorities including the Wilderness Act, Wild and Scenic Rivers Act, American Battlefield Protection Act and National Trails System Act.

***Counsel, Committee on Ethics (1996 – 2001)***

- Appointed to serve as primary lead to oversee separate investigations of sitting Speaker of the House and sitting full committee Chairman.
- Served as nonpartisan staff attorney providing counsel to Members of Congress and congressional staff on House Gift Rule, Code of Official Conduct, and Financial Disclosure.

## VIRGINIA HURT JOHNSON

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SHAW, BRANSFORD & O'ROURKE, Washington, DC  
*Attorney*

1987 – 1995

- Represented individual and corporate clients on transactions, employment, nonprofit, estate planning, and tax issues before federal and state courts, the Merit Systems Protection Board, Foreign Service Grievance Board and the Equal Employment Opportunity Commission.
- Served as a regular guest host on the program *Fed Talk* broadcast weekly on WUST-AM. □ Wrote monthly columns on legal issues for *Retirement Life* magazine.

GEORGETOWN UNIVERSITY, Washington, DC  
*Adjunct Professor*

1989 - 1997

- Developed and taught law courses on legal research and writing, commercial and contractual relations, estate planning, and trusts.

UNIVERSITY OF SAN DIEGO, San Diego, California  
*Adjunct Professor*

1991

- Developed and taught course on legal research and writing.

U.S. BANKRUPTCY COURT, Middle District, North Carolina  
*Law Clerk*

1985 – 1986

- Researched federal bankruptcy and other legal issues for Judge James B. Wolfe, Jr.
- Drafted legal opinions and court orders; acted as an intermediary between the judge and attorneys.

## EDUCATION

WAKE FOREST UNIVERSITY SCHOOL OF LAW, Winston-Salem, North Carolina  
*Juris Doctor*

DUKE UNIVERSITY, Durham, North Carolina  
*Bachelor of Arts in Russian and French, cum laude*

PUSHKIN LANGUAGE INSTITUTE, Moscow, USSR  
*Semester Abroad for Russian Language Coursework*

MIDDLEBURY COLLEGE, Middlebury, Vermont  
*Russian Language Summer Program*

## PROFESSIONAL AFFILIATIONS

*Member*, District of Columbia Bar (active)

*Member*, Virginia State Bar

*Member*, United States Supreme Court Bar, U.S. Court of Appeals for the Federal, 4<sup>th</sup>, 5<sup>th</sup>, 7<sup>th</sup>, and 9<sup>th</sup> Circuits, United States Tax Court, United States Court of Federal Claims

*Former Member*, National Academy of Elder Law Attorneys

Security Clearance: (b) (6)

Recipient: The Secretary of Defense Medal for Outstanding Public Service, April, 2009

DOI-17-0553-A-000077

Wadi A. Yakhour

(b) (6)

Cell: (b) (6)

(b) (6)

Country of Citizenship: United States

Veteran's Preference: Yes

Federal Civilian Status: N/A

**Availability:** Job Type: Permanent, Temporary  
Work Schedule: Full Time

**Desired Locations:** US-DC-Washington/Metro  
US-WA-Vancouver  
US-OR-Portland

**Work Experience:** **Donald J. Trump for President Inc.** 08/2016 – 11/2016  
Vancouver, WA US **Hours per week: 48**

**Communications Manager**

**Supervisor:** Don Benton

**Okay to contact this Supervisor:** Yes

- Assisted the West Region Director with mass digital communications, appointment management, and political outreach.
- Managed multiple statewide campaign e-mail accounts daily, while addressing issues and concerns of thousands of potential voters.
- Organized and trained a volunteer force to effectively develop a strong grassroots campaign.
- Composed and categorized multiple databases consisting of state-wide volunteer forces and national political representatives.
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**United States Department of the Navy** 05/2008 – 05/2014  
**Rank: E-5**

**Acoustic Aviation Warfare Systems Operator (AWO)**

- Detected, analyzed, classified, and tracked both surface and subsurface maritime vessels.
- Produced tactical intelligence products in support of multitudes of worldwide operations and tactical missions.
- Hundreds of recorded flights within P-3C Orion Aircraft.
- Conducted mission planning, briefing, and debriefing.

- Handled all variations and levels of classified material in regards to creation, storage, and disposal.
- Head flight schedule writer of Patrol Squadron One's operations department.

**Education:** B.A. (Expected Nov 2017) **Washington State University**, Vancouver, WA  
 64 Semester Hours  
**Major:** Integrated Strategic Communications  
**Relevant Coursework:** Writing in Communications, Communication in Global Contexts, Media and Society

**Language Skills:** **English**  
 Spoken: Advanced  
 Written: Advanced  
 Read: Advanced

**Affiliations:** **WSU Integrated Strategic Communications Club**  
 Member (2016-Present)

**References:**

Name:	Don Benton
Employer:	Donald J. Trump for President Inc.
Title:	West Region/WA State Director
Phone Number:	(b) (6)
Email Address:	(b) (6)
Reference Type:	Professional
Name:	Ian Mcna
Employer:	Level 3 Communication
Title:	Financial Analyst
Phone Number:	(b) (6)
Email Address:	(b) (6)
Reference Type:	Personal

**Additional Information:**

- Discharged honorably from the U.S. Navy in 2014.
- Over 1300 recorded mission hours within P-3C Orion aircraft.
- Managed a daily, error free flight schedule, incorporating 9 squadron aircraft and 122 aircrew personnel.
- Designated (b) (6) Eligible security clearance from (b) (6)
- Strong knowledge of PC hardware and software, including Microsoft Office Suite.
- Typing skills of 95+ words per minute.



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(fax)

E-mail:

(b) (6)



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## *Curriculum Vitae*

*For*

*Alan Mikkelsen*

### *Career Summary:*

- 2013-2016 Alpine Research, L.L.C., consultant to St. Mary Rehabilitation Working Group. Irrigation diversion in North Central Montana involving two Indian reservations, an international treaty, several dozen counties and municipalities and hundreds of water users.
- 2012-2016 Jarrett's Guide Service, Idaho licensed fishing guide, Clearwater River steelhead and salmon fishing. Idaho's premier float boat outfitter.
- 2013-2016 Alpine Research, L.L.C., Zinke for Congress campaigns, manager and consultant/adviser.
- 2003-2012 Alpine Research, L.L.C. negotiating transfer of the Flathead Indian Irrigation Project (FIIP) from BIA to local control by the FJBC and Confederated Salish and Kootenai Tribes in 2010. Also negotiated FIIP water rights for the FJBC with the CSKT 2008-2012. Both of these issues also involved large power contracts and FERC license issues.
- 2009-2012 Member of the Implementation Committee for bull trout recovery and restoration, as described in the Biological Opinion for Bull Trout, FIIP, 2009. Other members represent BIA, USFWS and CSKT.
- 1988-2016 Owner/Consultant, Alpine Research, L.L.C. for natural resource issues representing various public and private natural resource clients. Provide consulting in land acquisition, management, wildlife, timber, and agricultural issues. Represented various irrigation districts before U.S. Congress.
- 1990-2016 Mediation/Facilitation services provided on natural resource disputes for District Courts, State & Federal Government.
- 2001-2002 Chief of Staff, Congressman Denny Rehberg. Responsible for setting up all of the Congressional offices in Montana and Washington, D.C., hiring staff and coordinating the Congressman's activities with House Resources Committee and Transportation and Infrastructure (Water and Power).



- 1998-2000 Treasurer, National Water Resources Association. Represent Montana Water Resources Association to the National Water Resources Association. (Member, NWRA Board of Directors).
- 1985-2004 Owner/Operator, Alpine Air Research, natural resource based flying service and contract mountain pilot; wildlife surveys, aerial photography, radio telemetry, from Barrow, Alaska, to Yucatan Peninsula. 2003 Conservation Pilot of the Year, International Operations.
- 1978-1998 Farmer/rancher, Flathead Irrigation Project.
- 1985-1995 Executive Director, Flathead Joint Board of Control.
- 1985-1989 Extensive training (300+ hours) in mediation/facilitation work.
- 1985-1989 University of Colorado, Boulder, CO, courses complete in water law, Indian Law and Indian Water Law.
- 1976-1978 Police Officer, Bozeman, MT. Graduate MLEA, 1976.
- 1970-1976 University of Montana, Montana State University; Agricultural Economics.

*Honors/Awards:*

- 1993 International Conservation Pilot of the Year
- 1994 Presidents Award, National Water Resources Association  
--for work on the Clean Water Act Reauthorization
- 1997 Honor Award, Upper Missouri Water Users Association  
--for distinguished service to water users in the Upper Missouri States.
- 1999 Montana Water Resources Association award for outstanding service to Montana water users.

## Aaron J. Thiele

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### PROFESSIONAL OFFICE EXPERIENCE

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**Office of Congressman Ryan Zinke** 2017 (b) (6) 2016 (b) (6) 2015 (b) (6) Feb. 2015 – Present  
*Senior Legislative Assistant*

- Responsible for any pieces of legislative issues regarding Defense, Foreign Affairs, Homeland Security, Veterans, and Judiciary
- Responsible for formulating and executing the Congressman's priorities for the annual National Defense Authorization Act and Defense Appropriations
- Prepare and brief the Congressman on any pieces of legislation in my issue portfolio
- Issue vote recommendations for amendments on the NDAA and Defense, MilCon/VA, Judiciary, State and Foreign Operations, and Homeland Security Appropriations
- Work with industry and military leaders on legislative priorities for Montana and Nation-wide
- Prepared remarks and briefed Congressman for committee hearings, mark-ups, and floor remarks
- Drafted official letters to Administration officials and Congressional leadership
- Worked with committee staff to further the Congressman and Montana priorities

**Office of the Majority Leader** 2014 (b) (6) 2013 (b) (6) Sep. 2013 – Feb. 2015  
*Senior Staff Assistant*

- Researched problems for the current state of regulations in natural resources the US for the 114th Congressional Agenda announcement, which went to all members of congress, staff, and press
- Researched and developed theme for Congressman's speech at international energy summit
- Updated Congressman on the current state of affairs for industrial rail transportation including the increased factors and consequences of moving more crude oil by rail and current issues within the rail industry
- Drafted memos and briefed Congressman for meetings with for heads of state, ambassadors, top executives of multi-billion dollar corporations, and governors
- Attended and briefed policy staff on committee hearings and bill markups
- Responsible for maintaining the functionality of the day to day operations of the entire office

**Office of Congressman Kevin McCarthy (CA-23)** Sep. 2012 – Sep. 2013  
*Staff Assistant*

- Provided research for the Congressman to be used in publications and interviews
- Conducted meetings with various constituent groups on behalf of policy staff and Congressman
- Drafted constituent letters and responded to constituent inquiries regarding specific pieces of legislation and issues
- Managed the day to day operations of the office including tours, flag requests, the website, and inventory
- Interviewed, approved, and managed the office interns

### EDUCATION

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**California Polytechnic State University** San Luis Obispo, CA  
B.A. in Political Science with a concentration in International Relations 2007 – 2011  
Honors and Deans list

### SKILLS

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- (b) (6) Security Clearance (b) (6)
- Analyzing Legislation and Annual Budget Documents
- Proficient in Microsoft Word and Excel

2017: (b) (6) 12/2016-1/2017: (b) (6) 9/2016-12/2016 (b) (6) 3/2016-9/2016 (b) (6)  
12/2015-2/2016: (b) (6) (No data previous – student)

Alex Hinson

(b) (6)

Cell: (b) (6)

Work (b) (6)

(b) (6)

(b) (6)

### Academics:

- University of Arkansas J. William Fulbright School: Political Science | 2010 - 2014
- University of Arkansas Sam M. Walton College of Business: Marketing | 2015

### Experience:

#### **White House Press Lead | Executive Office of the President**

*January 2017 - Present*

- Facilitate all press coverage of the President outside White House grounds.
- Plan Air Force One arrivals, motorcade movements, and media coverage of Presidential visits.
- Determine messaging, branding, imagery, and coverage of a Presidential visit.
- Supervise a team to plan and execute events
- Distribute all relevant information including off-the-record guidance to White House Press Corps and build working relationships with reporters covering the White House.

#### **Division Chief | 58<sup>th</sup> Presidential Inauguration Committee**

*January 2017*

- Tasked with leading coordination efforts for the 1,500 participants of the Navy Division of the Presidential Inaugural Parade
- Coordinated all logistics and movements for participants and organize all transportation for the parade participants

#### **Presidential Political Consultant | Donald J. Trump for President**

*March 2016 – December 2016*

- Traveled nationally to 30+ states as an Advance Consultant to Donald J. Trump for President
- Excelled in large-scale event planning for 10,000 – 20,000 attendees
- Coordinated media interviews for Donald J. Trump and Mike Pence
- Worked with United States Secret Service and local police to ensure a secure event and movements for the principles and attendees.

#### **National Press Lead and Advance Site | Donald J. Trump for President**

*March 2016 – September 2016*

- Dealt with all “on the ground” press logistics related to a stop for Mr. Trump on the campaign trail, including facilitating all on-site press coverage.

#### **National Advance Lead | Donald J. Trump for President**

*October 2016 – December 2016*

- Coordinated all of Mr. Trump’s activities as the leader of a team on a campaign stop. Led a team of 4-6 staffers, 30+ volunteers, and 50-100 law enforcements officials to make each campaign stop a success.
- Every four days in a new city, I would tour and contract a venue, contact production companies for bids, work alongside Secret Service, planned all event and interview logistics, and other necessary duties to ensure the success of a trip.

#### **Arkansas State Field Director | Donald J. Trump for President**

*December 2015 – March 2016*

- Worked as the sole campaign staffer in Arkansas
- Aided a 9% jump in the polls and ultimately a primary election win
- Organized meetings, rallies and events for 15,000+ attendees
- Identified, trained and managed a grass root network of 300+ volunteers





## AURELIA SKIPWITH, M.Sc., Esq.

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### EDUCATION

Member of Kentucky Bar – Bar Number 97122

University of Kentucky College of Law, Lexington, KY

Juris Doctor, May 2015

- ONE – University of Kentucky, Vice President 2014
- International Law Society, President 2013-2014

Purdue University, West Lafayette, IN

M.S. in Molecular Genetics, 2005

- Master's Thesis, *Regulatory Activity of the DNA Sequence surrounding the Callipyge Mutation*

Howard University, Washington, D.C.

B.S. in Biology, 2003

- Publication: Howell, K.P., A. Skipwith, A. Galione, and W.R. Eckberg. 2003. *Phospholipase C-dependent Ca<sup>2+</sup> release by worm and mammal sperm factors*. *Biochemical and Biophysical Research Communication* 307:47-51.

### EXPERIENCE

AVC.Global, Washington, DC, *Co-Founder*, April 2014 – Present

*Legal Department, General Counsel*, August 2016 – Present

- Responsible for leading corporate strategic and tactical legal initiatives to senior management for engagement with new partners, building shareholder space, and arrangements and partnerships with third parties.
- Advise on business implementation for product development adapted for India.
- Prepare and provide all legal documents for engagement, including U.S. trademark and copyright laws.

*Board, Advisor*, April 2014 – Present

- Provide legal counseling on strategies related to developing intellectual property and its use in agriculture
- Review communication materials for legal compliance and agriculture related technologies and developments.

Alltech, Inc., Nicholasville, KY, August 2015 – August 2016

*Legal Department, Assistant Corporate Counsel & Regulatory Affairs Coordinator - Alltech Crop Science*

- Review pending patent applications and make recommendations to pursue US and international patents.
- Liaise with business and regulatory departments to provide contracts for consultancy, distribution, non-disclosure, third party research, and trademark license.
- Engage with internal research, regulatory, quality assurance for first U.S. pesticide registration and coordinate with EPA. Reviewed European Commission's guidelines for chemical and fertilizer registration.
- Review federal regulations to recommend compliance procedures for operations within the building facilities.

*Regulatory Department, Regulatory and Legal Intern*

- Drafted responses on patent validity for submission to USPTO's patent rejections claims.
- Managed regulatory database for quality of products (SDS and Product Specifications) and provided budget analysis of fertilizer products for international registrations and renewals.

United States Agency for International Development, Washington, DC, *Consultant*, June 2014 – October 2014

*Bureau for Food Security, Agriculture, Research & Policy Office*

- Provided support on intellectual property issues and biosafety regulations for United Nation conventions.
- Interviewed USAID's partners about their best practices on global access to agricultural research material and rights in intellectual assets generated from federally funded grants; reported results for USAID to develop implementation guidelines for new regulations.
- Developed positive working relationships with USAID researchers, USAID staff, US Department of State.

**Gage International, Washington, DC, of Counsel and Senior Advisor, May 2013 - Present**

- Counsel on matters of intellectual property and new technologies in agriculture.
- Interpret regulations and advise on business strategies related to genetic engineering and intellectual property.
- Review and advise on legal agreements with third parties.

**United States Department of Agriculture, Washington, DC, Summer Intern, May to August 2013**

*Foreign Agriculture Service, May 2013 to July 2013*

- Supported compliance procedures for genetically-engineered U.S. commodity crops intended for international trade markets.
- Analyzed international regulatory policies and provided recommendations on acceptable new agriculture breeding techniques.

*Office of Technology Transfer, July 2013 to August 2013*

- Reviewed USDA cooperative and license agreements for the private sector to advance USDA technology prototypes.

**Monsanto, Saint Louis, MO, January 2006 to July 2012**

***Corporate Affairs Department, Sustainable Agriculture Partnership Manager, July 2011 to July 2012***

- Managed operations to adapt conventional and GMO crops for African countries with public sector partners and donors (USAID, Bill & Melinda Gates, Howard Buffet) and align internal stakeholders.
- Managed international multi-year \$13 million Ph.D. scholarship for students in rice and wheat breeding research.
- Developed partnerships with NGOs and consortiums in biodiversity conservation and economic development to further company's sustainability and diversity messaging.
- Received Sustainability Award for facilitating a \$1 million donation for the 2011 drought in Horn of Africa.

***Regulatory Sciences Department, Molecular Analyst & Study Director, June 2006 to July 2011***

- Led a team of principal investigators responsible for bringing new agricultural products to commercial market.
- Performed molecular characterization and risk analysis of products for US and international regulatory approval under GLP conditions.
- Authored 17 publications for regulatory dossiers and technical reports for compliance.
- Performed quality control audits of laboratory and materials used in Regulatory studies by evaluating the level of adventitious presence using molecular techniques and statistical analysis.

***Regulatory Sciences Department, Lab Technician I, January 2006 to June 2006***

- Supported global regulatory submissions of agricultural products by using bio-molecular techniques and statistical analysis to ensure genetic purity of materials used in company field trials and studies.
- Developed assay procedures for analysis of multiple traits in crops and streamlined molecular procedures for molecular analysis different crops.

**Animal Sciences Department, Purdue University, West Lafayette, IN**

*Research Assistant, 2003 to 2005*

- Developed strategy to characterize DNA sequence and long range control elements around a genetic mutation causing muscular hypertrophy in sheep by using bioengineering techniques and statistical analysis.

**Minority International Research Training Program, Howard University, Legon, Ghana**

*Research Student, Summer 2002*

- Scientifically characterized indigenous plants containing anti-hypertensive properties for potential use in local remedies and pharmaceuticals.

**ACTIVITIES & ORGANIZATIONS:**

- Missouri Congressional Recognition (Vol. 158, No. 80 – May 31, 2012): Honoring Monsanto Employees for rising above normal duties of providing sustenance and advancing sustainable agriculture with vision to improve lives on global scale.
- Running: 5K/Half/Marathon Champion (2009-16), Boston Marathon Qualifier at 2:58:15, Running Coach - Dasher's Track Club (2011).
- Community: Get Out to Vote 2012; Habitat for Humanity (2006-8); Big Brother Big Sister (2006-7).



**Brian Pavlik**

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(b) (6) Cell (b) (6)

**Profile**

An experienced Government contract manger having served in both the public and private sector that is able to deliver results and contribute strategically and operationally to management teams. Particularly effective in overseeing the day-to-day operation of multiple facilities, as well as various marina services and activities in addition to ensuring compliance with rules and regulations to include facility management, safety of guests and staff and environmental practices.

**Professional Experience**

**Indiana Department of Natural Resources, Division of State Parks, Indianapolis, IN**

*Concession Program Manager, January 2013- January 2017*

- Created requests for proposals, prospectuses and bid packets for concession opportunities.
- Negotiated with successful bidders on terms and conditions of concession contracts.
- Composed contracts and managed signature process through State and Federal agencies.
- Conducted inspections to determine quality of service provided. Investigated complaints regarding operations and effects satisfactory solutions for all concession contracts including marinas, boat rentals, camp stores, pool/beach food service, campgrounds, saddle barns and shooting ranges.
- Visited each account on a regular basis to maintain contact with clients and employees, and to ensure compliance with department standards.
- Approved and processed vendor permits.
- Analyzed comparison reports for marinas seeking rate increases. Prepared reports for approval by the Indiana Natural Resources Commission.
- Managed resale account for all internal concession operations.
- Served as liaison for Federal and State government agencies.

**Notable Achievements**

- Seven new concession contract opportunities created and filled in four years.
- Composed prospectus and lease for Patoka Lake Marina resulting in a forty-year lease for the State.
- Composed Potato Creek Inn request for proposal and managed the process with many State agencies.

**Washington Sailing Marina, Alexandria, VA**

*General Manager, January 2006- January 2013*

- Responsible for overall operation of marina to include slip rentals, ship's store, maintenance yard and on-line sailing school registrations.
- Planned and developed daily operations. Forecasted and analyzed sales, labor and profit. Responsible for development of strategy and budget.
- Met with employees regularly to coach and provide feedback on performance, and to assist in professional development.
- Ensured that marina was ready for National Park Service inspections.
- Created comparability studies with area marinas to determine prices for each year and submit to National Park Service.
- Completed all reports required by corporate office to include bi-weekly payroll, deferred income rent, sailing school deposits, accounts receivable aging report, inventory balances and weekly sales projections. Review operating statement monthly and report to the Vice President.

- Ensured the marina was in compliance with all corporate, OSHA and National Park Service policies and laws.

**December 2004 – January 2006**

**Washington Sailing Marina, Marina Manager**

**May 2002 – December 2004**

**Washington Sailing Marina, Office Manager**

### **Notable Achievements**

- Marina first-time certified as DC Clean Marina 2009. Re-certified in 2011.
- Received corporate quality assurance audit award of 90% or better 2009-2012.
- Received the only outstanding performance evaluation in recreational division 2010 and 2011.

### **Education**

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May 2004 Bachelor of Science in Communication Concentration in Public Relations  
George Mason University, Virginia

### **Certifications**

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2013 Serve Safe Certified

### **Community Involvement**

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2016 Fishers YMCA  
Youth Soccer Coach

**REFERENCES AVAILABLE UPON REQUEST**



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#### SENIOR EXECUTIVE PROFILE

- Leadership for conserving and managing highly complex national park and protected areas with natural and cultural values to protect some of the world's most precious places;
- Facilitate collaboration in leading people to manage our parks and protected areas;
- Experience in complex systems with large spans of control: funding, science, resources and facilities; management, law enforcement, visitor services, with complex concession and contracted services;
- Advise senior executives and government officials in the intricacies and political realities of planning, funding and managing protected areas in varying governance systems;
- Lead and manage change in protected areas in a variety of circumstances with multiple challenges to achieve positive results.

#### CURRENT PROFESSIONAL EXPERIENCE

##### Leadership Consultant (Principal; Heritage Resources Group LLC)

- *International Union for Conservation of Nature*, 2003-Present; Expert Advisor for evaluation and
- *Delaware North*, 2008 - 2015; Advisor for concessioners with business service contracts within national

##### Government Experience

- *National Park Service*, (1972-2003) Senior Executive, Park Manager and Park Ranger with duties that included all areas of operations, natural and cultural resource management, park planning, environmental analysis, legislative development, law enforcement, search & rescue, wildfire management and employee development. Helped to develop policy and procedures to ensure legal and legislative compliance.
- *Director's Staff, Office of Policy*, (1993-1994) Acting Chief, managed review of new management and legislative policies; led task force to develop staffing, budget and legislative strategy for the California Desert Act, a comprehensive piece of legislation adding new parks and expanding others.
- *Yosemite National Park* (1999-2003) Superintendent, providing leadership for a national icon, a protect biodiversity values while reducing impacts of visitor use facilities. *Stanford School of*
- *Glacier National Park* (1994-1999) Superintendent of 1 Million acre international park with major led and negotiations with Blackfeet Tribal leaders on water and boundary issues; led
- *Mammoth Cave National Park* (1988-1994) Superintendent of a national park that is a portion of the
- *Great Smokey Mountains National Park* (1985-1988) Acting Superintendent and Deputy Superintendent of heavily visited park with responsibilities for management and all park operations. Worked with
- *Yukon-Charley Rivers National Preserve* (1981-1984) Named first superintendent after establishment,
- *Yellowstone National Park* (1976-1981) First as Mammoth Area Ranger then Old Faithful District Ranger in the most visited area of the Park with complex responsibilities for law enforcement, concessions, structural fire protection of iconic lodges and heavy visitor use both summer and winter.
- *Glacier National Park* (1972-1974) Seasonal Ranger at the Lake McDonald and Polebridge stations with backcountry, law enforcement, grizzly bear management, and visitor services duties.

**Policy and Planning Experience**

- *Montana Governor Marc Racicot's Staff* (1999) Detail as *Policy Advisor* on the Governor's personal staff, proposed national monuments. This detail was to develop understanding of State-Federal
- *Bureau of Land Management* (1977-1976; 1977) Developed recreation management plans for natural rivers, and other national protected areas, including recreation sites along
- *US Army Corps of Engineers, Fort Worth, Texas* (1968-1972) As a commissioned Army officer (Captain) proposing first Texas Natural Scientific Area No. 1, a protected area

**Research and Teaching**

- *Indiana University, Adjunct Professor* (2015 to present) Teach graduate courses in Advanced
- *Albright Training Academy, Mather Training Center, NPS; Interagency National Advanced Resource*
- *Michigan State University* (1972-1974) Research Assistant and Teaching Assistant half-time, courses: upper level courses in *Landscape Architecture, Park Planning, and Wilderness Management*.
- *USBLM's National Training Center & Denver Service Center* (1974-2003) Instructor for Natural and

**EDUCATION**

- *Northwestern University; Evanston, Illinois; Senior Executive Certificate Kellogg Graduate School of*
- *Michigan State University; East Lansing, Michigan; Master of Science College of Agriculture and*
- *Southern Illinois University; Carbondale, Illinois; Bachelor of Science, College of Education,*
- *Center for Creative Leadership, Executive Leadership At the Peak*

**PROFESSIONAL CERTIFICATIONS**

- *Senior Executive* (1999-2003) Graduate of *U.S. DOI Senior Executive Development Program, OPM* First in class, only Federal officer (in non-FBI agency) to achieve a perfect score in academics,
- *Certified Commercial Pilot* (1981 to present) Flew for NPS as Incidental Pilot 1981-2003; own my own

# DR. GAVIN CLARKSON, ESQ.

Phone (b) (6) • Fax: (b) (6) • (b) (6)

## EDUCATION

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**Harvard Business School**, Boston, Massachusetts  
Doctorate in Business Administration (Technology and Operations Management) 6/04  
Thesis: *Essays in Intellectual Management*

**Harvard Law School**, Cambridge, Massachusetts  
Juris Doctor, *cum laude* 6/02  
*Harvard Journal of Law and Technology* (Managing Editor); *Harvard Negotiation Law Review* (Editor);  
Olin Fellowship in Law and Economics; Native American Law Students Association (President)

**Rice University**, Houston, Texas  
Master of Business Administration, Management Information Systems 5/92  
Bachelor of Arts, Managerial Studies 5/91  
National Merit Scholar, President's Honor Roll, National Engineering Deans' List

## ACADEMIC POSITIONS

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**New Mexico State University, College of Business**  
Associate Professor, Finance Department 8/12-present  
Courses in: Tribal Finance and Economic Development, Business Law, Intellectual Property Strategy  
Interim Director, Indian Resource Development Program 3/14-9/14

**Rice University**  
Lecturer, Graduate School of Business 8/12-present  
Courses in: Legal Aspects of Entrepreneurship, Intellectual Property Strategy  
Lecturer, Department of Computer Science 8/91-5/98  
Courses in: Computer Science, Systems Analysis and Design, Information Systems

**University of Houston Law Center** 9/08-8/12  
Associate Professor  
Courses in: Business Organizations, Intellectual Property Strategy & Management, American Indian Law

**University of Montana Law School** 6/09-7/12  
Visiting Professor, Summer Indian Law Program  
Courses in: Economic Development in Indian Country, Taxation and Finance in Indian Country

**University of Michigan** 8/03-8/08  
Assistant Professor, School of Information (promoted to tenure track as of 9/1/06)  
Visiting Professor, School of Law  
Faculty Affiliate, Native American Studies  
Courses in: Intellectual Property Strategy & Management, American Indian Law

**Harvard University**

**Harvard Law School**  
Reginald F. Lewis Fellow for Law Teaching 8/02-8/03  
Teaching Fellow for Intellectual Property in Cyberspace 1/00-5/00

**Harvard Business School**  
1665 Harvard University Native American Program Fellowship 8/01-6/03  
John M. Olin Research Fellowship in Law, Economics, and Business 8/01-6/03  
National President, Information Systems Doctoral Students Association 8/99-8/01  
KPMG Fellow 8/98-6/03  
Teaching Fellow for Building Information Age Businesses 5/98-12/98

**University of St. Thomas** 8/97-5/98  
Lecturer, Department of Management Information Systems  
Course: Introduction to Management Information Systems

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 SELECTED PUBLICATIONS & PRESENTATIONS
 

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**Journal Publications and Conference Proceedings**

- Clarkson, G., Newberg, J., Blunt Machetes in the Patent Thicket: Modern Lessons from the History of Patent Pool Litigation in the United States, 22 *Journal of Technology Law & Policy* (forthcoming 2017)
- Clarkson, G., Patel, A., Van Alstyne, M., Information Asymmetry and Indigenous Knowledge: Moving Towards a Model of Fairness for the Development of Genetic and Traditional Knowledge, *The International Indigenous Policy Journal* (forthcoming)
- Clarkson, G., Spilde, K., Online Sovereignty: The Law and Economics of Tribal Electronic Commerce 19 *Vanderbilt Journal of Entertainment & Technology Law* 1 (2016)  
Hargrave Faculty Writing Prize Winner, 2016 Sovereignty Symposium
- Clarkson, G., Murphy, A., Tribal Leakage: How the Curse of Trust Land Impedes Tribal Economic Self-Sustainability, 12.2 *Journal of Law, Economics and Policy* 31 (2016)  
Hargrave Faculty Writing Prize Winner, 2014 Sovereignty Symposium
- Clarkson, G., Sebenius, J., Leveraging Tribal Sovereignty for Economic Opportunity: A Strategic Negotiations Perspective, 76 *Missouri L. Rev.* 1046 (2012)
- Clarkson, G., DeKorte, D., Unguarded Indians: The Complete Failure of the Post-Oliphant Guardian and the Dual-Edged Nature of *Parens Patriae*, 2010 *Illinois L. Rev.* 1119 (2010)
- Bagley, C. E., Clarkson, G., Power, R., Deep Links: Does Knowledge of the Law Change Managers' Perceptions of the Role of Law and Ethics in Business? 47 *Houston L. Rev* 259 (2010)
- Clarkson, G., Toh, P. K., 'Keep Out' Signs: The Role of Deterrence in the Competition for Resources, 31 *Strategic Management Journal* 1202–1225 (2010); doi: 10.1002/smj.853
- Adamic, L., Wei, X., Yang, J., Gerrish, S., Nam, K., Clarkson, G., Individual focus and knowledge contribution, *First Monday*, v15,n3 (March 2010)
- Shi X., Adamic L., Tseng B., Clarkson G., The Impact of Boundary Spanning Scholarly Publications and Patents. *PLoS ONE* 4(8): e6547. doi:10.1371/journal.pone.0006547 (2009)
- Clarkson, G., Accredited Indians: Increasing the Flow of Private Equity into Indian Country as a Domestic Emerging Market, 80 *Colorado L. Rev.* 285 (2009)
- Clarkson, G., Wall Street Indians: Information Asymmetry and Barriers to Tribal Capital Market Access, 12 *Lewis and Clark L. Rev.* 943 (2008)
- Bhavnani, S., Clarkson, G., and Scholl, M., Collaborative Search and Sensemaking of Patents, *CHI '08 Extended Abstracts on Human Factors in Computing Systems* (Florence, Italy, April 05 - 10, 2008). CHI '08. ACM
- E. A. Leicht, G. Clarkson, K. Shedden, and M. E. J. Newman, Large-scale Structure of Time Evolving Citation Networks, *European Physics Journal B* 75–83 (2007)
- Clarkson, G., Jacobsen, T., Batcheller, A., Information Asymmetry and Information Sharing, 24 *Government Information Quarterly* 827-839 (2007).
- Clarkson, G., Cyberinfrastructure and Patent Thickets: Challenges and Responses, *First Monday*, v12, n6, [http://firstmonday.org/issues/issue12\\_6/clarkson/index.html](http://firstmonday.org/issues/issue12_6/clarkson/index.html) (June 2007)
- Clarkson, G., Capital and Finance Issues in Tribal Economic Development, *Proceedings of the National Native American Economic Policy Summit*, May 15, 2007, National Congress of American Indians
- Clarkson, G., Tribal Bonds: Statutory Shackles and Regulatory Restraints on Tribal Economic Development, 85 *N.C. L. Rev.* 1009 (2007)
- Clarkson G., Van Alstyne, M. V., The Social Efficiency of Fairness: An Information Economics Approach to Innovation, *Proceedings of the 40th Annual Hawaii International Conference on System Sciences (CD-ROM)*, January 4, 2007, Computer Society Press
- Bagley, C., Clarkson, G., Adverse Possession for Intellectual Property: Adapting an Ancient Concept to Resolve Conflicts Between Antitrust and Intellectual Property in the Information Age, 16 *Harv J.L. & Tech.* 327 (2003)  
Selected as one of the best articles of 2004 by the editorial board of the Intellectual Property Law Review
- Clarkson, G., Racial Imagery and Native Americans: A First Look at the Empirical Evidence Behind the Indian Mascot Controversy, 11 *Cardozo J. Int'l & Comp. L.* 393 (2003)
- Clarkson, G., Not Because They are Brown, but Because of *Ea*: Why the Good Guys Lost in *Rice v. Cayetano*, and Why They Didn't Have to Lose, 7 *Mich J. Race & L.* 318 (2002)
- Clarkson, G., Reclaiming Jurisprudential Sovereignty: A Tribal Judiciary Analysis, 50 *U. Kans. L. Rev.* 473 (2002)
- Clarkson, G., Avoiding Suboptimal Behavior in Intellectual Asset Transactions: Economic and Organizational Perspectives on the Sale of Knowledge, 14 *Harv. J.L. & Tech.* 711 (2001)  
Best Paper, Foley & Lardner Intellectual Property Law Writing Competition, 2001
- Clarkson, G., Recent Developments: Not Because they are Brown, but Because of *Ea*: *Rice v. Cayetano*, 24 *Harv. J. L. & Pub. Pol'y* 921 (2001)

Clarkson, G., Required Reading for the Y2K Tsunami, 13 *Harv. J.L. & Tech.* 151 (1999)

Clarkson, G., The Y2K Tsunami, 5 *B.U. J. Sci. & Tech. L.* 3 (1999)

### **Supreme Court, Amicus, and Appellate Briefs**

Indian Law Professor Brief, *Amici Curiae, Jackson v. Payday Financial*, 7<sup>th</sup> Circuit (2014)

*Amicus Curiae, Narragansett Indian Tribe v. State of Rhode Island*, 296 F. Supp. 2d 153 (2003)

Briefing clerk, *Nevada v. Hicks*, (99-1994) 533 US 353 (2001)

### **Books and Book Chapters**

Chapters on Tribal Finance, Legal Aspects of Doing Business in Indian Country, Tribal Gaming and Negotiation in *American Indian Business: A Reader* (Kennedy, D. et. al, eds, University of Washington Press, *forthcoming* 2017)

Chapters on Courts of Indian Offenses, The Curtis Act of 1898, and Native Hawaiians in *Encyclopedia of United States Indian Policy and Law* (Finkelman, P., and Garrison, T. A., eds., CQ Press, 2009)

Clarkson, G., DeKorte, D., The Problem of Patent Thickets in Convergent Technologies in *Progress in Convergence: Technologies for Human Wellbeing* (William S. Bainbridge, ed.), 1093 *Annals of the New York Academy of Science* 180-200 (2006)

Chapters on *Rice v. Cayetano*, *Morton v. Mancari*, and The Curtis Act of 1898 in *Treaties with American Indians: An Encyclopedia of Rights, Conflicts, and Sovereignty* (Donald L. Fixico, ed., ABC-CLIO, 2006)

Chapters on Intellectual Property, Tribal Finance, and Organizational Forms for Economic Development, *Cohen's Handbook of Federal Indian Law 2005 Edition* (N. J. Newton, R. Anderson, C. Goldberg, J. LaVelle, J. V. Royster, J. W. Singer, R. Strickland, eds.)

Bagley, C., Clarkson, G., Crossing the Great Divide: Using Adverse Possession to Resolve Conflicts Between the Antitrust and Intellectual Property Regimes in *Advances in the Study of Entrepreneurship, Innovation, and Economic Growth*, Volume 15: Intellectual Property and Entrepreneurship (G. Libecap, ed., JAI Press, 2004)

Chapter on Native Hawaiian Sovereignty in *Indigenous Peoples, the Environment and Law* (L. Watters, ed., Carolina Academic Press, 2004)

Contributing author for *Apple Software for Pennies*, B. Gader & M. Nodar, eds. (Warner Books, 1985)

### **Congressional Testimony**

Testimony before the Senate Finance Committee on May 23, 2006, regarding discrimination against tribal governments in terms of their ability to access the capital markets relative to state and local counterparts.

### **Harvard Business School Publications**

The Intellectual Property Exchange (A), HBS# 801-176

The Intellectual Property Exchange (B), HBS# 801-177

Intellectual Asset Valuation, HBS# 801-192

### **AWARDS AND GRANTS**

National Aeronautics and Space Administration, NASA TCU-ELO Grant NNX14AJ99A, "Information Technology Experiences Using Simulated Tele-Science Exploration of Mars," 2014

Daniels Fund Ethics Fellowship, 2013

IBM Faculty Award, 2009, 2008, 2007

National Science Foundation, IIS 0902426, "Tribal Finance Information Clearinghouse," 2008

National Science Foundation, IIS 0855352, "Patent Cartography" 2008

National Science Foundation, CNS 0739183, "Digital Tribal Museums," 2008

National Science Foundation, IIS 0712941, "Tribal Finance Information Clearinghouse," 2007

National Institute of Justice, 2007-WG-BX-001, "Intergovernmental Tracking System," 2007

National Science Foundation, IIS 0534905, "The Tribal Finance Information Clearinghouse," 2006

National Science Foundation, CNS 0540468, "American Indian Research Opportunity in Computing," 2006

National Science Foundation, IIS 0534903, "Patent Cartography" 2005

National Science Foundation, IIS 0618526, "Patent Informatics for Patent Thicket Detection" 2004

University of Michigan nominee, Microsoft New Faculty Fellowship, 2004

National Science Foundation, IIS 0425116, "Identification and Measurement of Patent Thickets," 2004

Grant from Compaq to develop distributed learning methodologies for higher education, 1997

Grant from Infotec to develop distributed learning methodologies for corporate education, 1997

PC Week Labs On-Site, Distance Learning Technology Shootout, 2nd Place, August 1997

DEVCON, Database Development World Championships, 3rd Place, 1993

### **PROFESSIONAL MEMBERSHIPS, LICENSES, AND CERTIFICATIONS**

Academy of Management

Academy of Legal Studies in Business

American Indian Science and Engineering Society, Sequoyah Lifetime Member  
Licensing Executives Society

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**PROFESSIONAL LICENSES AND CERTIFICATIONS**

Financial Industry Regulatory Authority, Series 7, 24, and 66 Licenses  
Licensed Attorney, State Bar of Texas

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**COMMUNITY INVOLVEMENT**

President, Lower Brule Community Development Enterprise, 2010 to 2012  
Chairman, American Indian Science and Engineering Society Foundation, 2005 to 2009

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**PERSONAL**

Enrolled member, Choctaw Nation of Oklahoma  
National Champion, American Country Dance Association, 2012  
Gold Medal, Open Rhythm, National DanceSport Championships, 1996  
Silver Medal, Open Smooth, National DanceSport Championships, 1996

# JASON FUNES

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## Professional Summary

Served as an integral part of the Donald J. Trump for President campaign in Florida, initially as a volunteer during the Presidential primary and ultimately as a staff member for the general election. As a first generation American from El Salvador who wholeheartedly loves this country; I would like to use my versatile bilingual skills, understanding of the immigrant experience here in America, my proven networking abilities, work and personnel management experience, and my dynamic professional background in order to loyally execute this administration's objectives and to serve the American people.

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## Areas of Expertise

- Fluent (verbal and written) in English & Spanish
- Coordinated political and social events with Trump/Pence staff, volunteers, and organizations across Florida
- Educational and social support experience with refugee children and migrant worker's families
- Voter registration expertise, volunteer management, and GOTV operations across Florida
- 5+ years experience in a hospital setting with direct and ancillary patient care – FL licensed EMT-B#523009

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## Work Experience

### Donald J. Trump for President Inc, Florida

8/2016 – 11/2016

*Played a pivotal role in winning a battle ground state during the general election cycle coordinating office & field operations*

#### Florida RV Driver

Conducted voter outreach across the Democratic strongholds of South Florida, assisted the Trump/Pence advanced teams with events, increased the volume of volunteer activities, and specifically targeted minority and bilingual Hispanic voters

#### Key Results

- Was directly involved with the Cubans4Trump, Latinas for Trump, and other grassroots movements in South FL
- Ensured the Hispanic outreach on television and radio in support of the Presidential campaign and GOTV efforts

### Republican Party of Florida, Sarasota, FL

6/2016 – 8/2016

*Maintained voter support for the GOP in a difficult time while building the foundation for the grassroots efforts in the region*

#### Regional Field Director for Sarasota, Manatee, and North Charlotte Counties

Managed staff and volunteers to perform ground game strategies while using GOP data center and other software applications

#### Key Results

- Established the volunteer base and built relationships with local conservative organizations for Federal elections
- Coordinated joint operations between the GOP and the FL Trump Campaign Headquarters
- Maintained the support of our local Republican clubs and voters for our federal and local party nominees

### Hoveround Corporation, Sarasota, FL

7/2014 – 6/2016

*National healthcare organization providing powered wheelchairs and scooters to individuals with dire mobility needs*

#### Direct Sales Representative

Provides telephone based sales of motorized chairs, scooters, and mobility related products throughout the United States

#### Key Results

- Highest closing percentage in cash sales department while also dealing with clients with extreme health needs
- Established relationships with state-wide veterans organizations, other non-profit organizations, and self-pay clients while also managing insurance related inquiries and in-process claims

### RCMA Academy, Wimauma, FL

9/2012 – 5/2014

*Charter school which provides quality education and social support to k-8 children of migrant farm workers and their families*

#### Teaching Assistant

Provided direct in class, after school, and substitute teaching instruction for primary teachers in multiple grade levels, while working with the administration to perform social support for students and their families



#### Key Results

- Was 1 of 2 staff members selected to work with the Tampa Bay Crisis Center in a 14 week 'Strengthening Families' program with troubled students and their families
- Worked in small and large student groups providing specialty instruction resulting in increased test scores

### **HCPS 'FUGEES' Program/Lutheran Services of Florida, Tampa, FL**

6/2012 – 7/2012

*Established an educational setting for recently arrived refugee students in the 3<sup>rd</sup> to 11<sup>th</sup> grade with an emphasis on assimilation*

#### **Volunteer Teacher/Mentor**

Supported Hillsborough County teachers and staff with refugee children learning English and American customs

#### Key Results

- Learned techniques geared towards teaching children with little to no English language skills
- Was assigned as a mentor to two refugee brothers from Iraq meanwhile learning Islamic culture & theology

### **Southwestern Company, Nashville, TN**

5/2011 – 8/2011

*A nationwide direct sales company training the brightest college students from around the world with successful sales techniques*

#### **Sales Representative**

Provided customer direct door to door sales averaging 80 hour work weeks and earning the coveted "Gold Sealed Goal Reward"

#### Key Results

- Performed in the top 3% of first year dealers managing a successful door to door sales business in rural America
- Was part of the top 5 performing sales teams in the country by implementing sales and management strategies

### **Sarasota Memorial Hospital, Sarasota, FL**

6/2003 – 6/2008

*Consistently awarded and recognized as one of the top hospitals in the local area and United States*

#### **Multi- skilled Technician**

Within 3 years in the organization moved from ancillary patient care support, to working night shift for nearly 3 years in an emergency room setting with patient financial services, and ultimately as an Emergency Medical Technician

#### Key Results

- Instrumental in bilingual communication between departments, members of the community, and hospital staff
- Successful managed medical records and insurance billing & licensed as a Florida EMT-B

### **Protocol Communications, Sarasota, FL**

2/1999 – 4/2003

*Telecommunications company providing customer support and inside sales for a variety of local and nationwide companies*

#### **Customer Service Representative**

Provided sales and customer support with new and existing clients while also being responsible for training new CSR's.

#### Key Results

- Developed valuable bilingual communication & customer service skills which has proven successful for years

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## **Education**

### **Tallahassee Community College, Tallahassee, FL**

Associate of Arts Degree

### **Sarasota County Technical Institute, Sarasota, FL**

Florida Certified Emergency Medical Technician-B: License #523009

### **University of South Florida, Tampa, FL**

Studied: Bio-medical Science/Philosophy/Psychology

- Founded a USF chapter of "Toastmasters" and served as its Vice President of Education
- Ran a competitive campaign for Student Body President in 2011

# JOSHUA J. CAMPBELL

(b) (6)

## EXPERIENCE WITH THE TRUMP – PENCE 2016 CAMPAIGN

**National Election Day Legal Team** (New York, NY)

**National Advance Staff for Donald J. Trump for President, Inc.**

**Volunteer, Advance for several rallies** (Des Moines, IA; Savannah, GA)

## EDUCATION

**Bachelor of Science in Communications Studies** – Liberty University, Lynchburg, VA (2002); Dean's List; Presidential Honor Roll; Men's Tennis Team, NCAA Division I, 3 years; President, Student Athletic Advisory Board; Editorialist and Sports editor for Liberty Champion, the school newspaper.

**Juris Doctorate** – The Cumberland School of Law, Samford University, Birmingham, AL (2007); *Scholar of Merit*, State Constitutional Law (award for highest grade in class); Licensed and have experience in all Georgia courts, United States Supreme Court, Eleventh Circuit Court of Appeals, Southern District Federal Court of Georgia, Northern District Federal Court of Georgia, Southern District Federal Court of Indiana.

## RELEVANT LEGAL & POLITICAL EXPERIENCE

**Beach Head Team: Department of Energy** (January 20, 2017 - Present)  
Working in General Counsel's Office, handling a wide range of legal issues, from mediating and re-starting the licensing process for the Yucca Mountain Nuclear Waste Repository and deregulation tasks, to Congressional Oversight, litigation management, and Federal Register-related matters.

**Attorney** - Handled over 100 jury trials and/or hearings throughout the past 10 years litigating a wide-range of civil and criminal cases.

Hall Booth Smith, PC Atlanta, Georgia (2011 – 2013)

- ◆ Litigated multi-million dollar damages cases, ranging from medical malpractice defense, propane-burn cases, products liability defense, civil rights defense, and governmental liability defense; monitored energy matters, Public Service Commission (PSC) meetings.
- ◆ Travelled nationally and internationally litigating cases.
- ◆ Successful at oral argument and appeals:  
*Examples: United States v. Juan L. Delvalle*, 10-13841 (decided, September 20, 2011), oral argument 3-0 decision, Eleventh Circuit Court of Appeals; *Coweta County v. Cooper*, 318 Ga. App. 41 (decided, October 16, 2012), Georgia Court of Appeals.

**Jackson & Schiavone, PC** Savannah, Georgia (2008 – 2011)

- ◆ Successfully handled numerous jury trials and motion hearings as a criminal defense attorney, as lead and second-chair counsel.

**The Campbell Law Group, PC** Savannah, Georgia (2013 – 2016)

- ◆ Founded my own firm, handling: Commercial Litigation, Court-appointed Federal Criminal Defense, Civil Tort Litigation, State Criminal Defense.
- ◆ Used business acumen to develop multiple pipelines of business income across several types of legal business in multiple cities across Georgia.
- ◆ Managed the outsourcing of several cases to attorneys across Georgia as I wound down my firm to begin work with Congressman Carter and managed the attorneys involved as they took on the cases.

**Congressional Assistant District Director & Policy Analyst**

U.S. Representative Earl “Buddy” Carter Savannah, Georgia (2015 – 2016)

**Member, Energy & Commerce Committee**

- ◆ Staffed multiple events with Congressman per week, managed media as district liaison for Communications Director, coordinated logistical operations with rest of team throughout district; handled offshore drilling issues, and policies relating to imports and exports from Savannah seaport.
- ◆ Spent hundreds of hours with the Congressman discussing policy, constituent representation, law, local races, and intra-congressional functions.
- ◆ Managed staff in the Savannah District office, and coordinated with other staff throughout the district and in DC to handle an aggressive district travel schedule.

**Published Legal Articles** - “The Presumption of Innocence: The Trial of Derrick Clements” *Southern Regional Black Law Students Law Journal* (2007); “Formal Mediation in Professional Sports” *American Journal of Mediation* (2007) (this article was used and cited in “Both Sides Win: Why Using Mediation Would Improve Pro Sports” *Harvard Journal of Sports & Entertainment Law*, Harvard Law School, Vol. 5.)

**Republican Leadership for Georgia** (2010 – 2011)

- ◆ Graduated from a year-long program where a group of politically active people are selected, by invitation only, to travel the state for an entire year on weekends to network and be trained on policy, strategy, and conservatism.

**Virginia District Staffer**

Kathy Byron, Republican, Virginia Delegate Lynchburg, Virginia (2001)

- ◆ Performed campaign functions for her campaign, networked with her with local Liberty University personnel; involved in effective, conservative policymaking.

**Congressional Intern**

U.S. Representative Saxby Chambliss (R - GA) Capitol Hill, D.C. (2001)

- ◆ Performed policy research regarding domestic and foreign policy.

## OTHER ACTIVITIES & ASSOCIATIONS

Member, Federalist Society

Member, Heritage Foundation

Communications Director, Savannah Area Young Republicans (2015-2016)

Member, Christians United for Israel (CUFI)

Member, Friends of Israel (FOI)

Member, Foundation for Economic Education (FEE)

## SALARY/INCOME INFORMATION

Associate Attorney, Hall Booth Smith, PC

(b) (6) (side contract work)

(total 2012: (b) (6))

Associate Attorney, Hall, Booth Smith, PC/Founder, Campbell Law Group, PC

(total 2013: (b) (6))

Partner, Campbell Law Group, PC

(total 2014: (b) (6))

Partner, Campbell Law Group, PC/District Staffer, Congressman Earl L. "Buddy" Carter

(b) (6) Campbell Law; salary under Congressman Carter (b) (6)

(total 2015: (b) (6))

Partner Campbell Law Group, PC/District Staffer, Congressman Earl L. "Buddy"

Carter/Donald J. Trump for President, Inc.

Congressman Carter (b) (6) Trump Campaign (b) (6) Campbell Law (b) (6)

(total 2016: (b) (6))

# LACEY ARABELLA SMETHERS

(b) (6)

## **Education:**

### **BUTLER COUNTY COMMUNITY COLLEGE/ SUBSTANCE ABUSE COUNSELING**

- Completed two year program in Substance Abuse Counseling, including over 500 hours of supervised work in a drug treatment facility

### **WICHITA STATE UNIVERSITY/ PSYCHOLOGY MAJOR, SOCIOLOGY MINOR**

- 12 hours from B.S degree, also have Graduate level courses in Social Work and Criminal Justice

\*Currently taking courses part-time through Northern Virginia Community College with a concentration in Political Science

## **Experience:**

### **UTILIZATION REVIEW COORDINATOR/ADOLESCENT COUNSELOR / PSYCHIATRIC AND ADDICTION SERVICES, STOP/ AUGUST 2006-APRIL 2008**

- Verified benefits with insurance company for all clients, submitted reports for continued coverage, wrote appeals on behalf of client when necessary
- Completed two semesters of Practicum work in Substance Abuse Counseling, led group therapy sessions for clients aged 13-17, initiated and maintained treatment plans

### **SUBSTANCE ABUSE COUNSELOR/ ADAPT/ APRIL 2008- OCTOBER 2010**

- Received multiple certifications including certification through the Kansas Department of Corrections in leading Senate Bill 123 groups
- Lead group therapy for clients three times per week, implemented and maintained treatment plans, correspondence with Probation Officers as needed
- Led Cognitive Behavioral Group one night per week for SB-123 clients, met with SB-123 clients individually once per week, submitted reports to I.S.O. and coordinated treatment plans and expectations
- Taught 8 hour Education classes for court-ordered DUI clients that did not meet criteria for treatment

**SUBSTANCE ABUSE COUNSELOR/ ADMISSIONS COUNSELOR/ VALLEY HOPE ASSOCIATION/ OCTOBER 2010- AUGUST 2014**

- Led daily group therapy sessions, rotated an "On Call" schedule with other staff to handle after-hours crisis situations or intakes, lectured in front of groups of 60-100 people, handled individual casework load of 5-8 clients, providing individual and family therapy, implementing and maintaining treatment plan, and arranged Aftercare
- Arranged appointments for clients to complete admission process to inpatient treatment, completed intake assessment with recommendations for treatment and substance abuse diagnosis, submitted forms and initial authorization information to insurance company, met with Program Director, evening Admissions Counselor, Director of Nursing and Community Coordinator once per week to discuss admissions in inpatient and outpatient facilities

**SUBSTANCE ABUSE COUNSELOR/ COMCARE OF SEDGWICK COUNTY/ SEPTEMBER 2014-SEPTEMBER 2015**

- Led group therapy several times per week for homeless or low income clients seeking substance abuse treatment, maintained communication on behalf of client with Probation Officers, DCF case workers. Coordinated treatment efforts with COMCARE Crisis Services and outpatient Mental Health providers
- Completed intakes on clients seeking treatment, including recommendation for treatment and substance abuse diagnosis. Completed state assessment for funding, initiated treatment plan, assigned client to appropriate group and individual counselor

**CONGRESSIONAL INTERN/STAFF ASSISTANT/ CONGRESSMAN RYAN ZINKE/ OCTOBER 2015-MARCH 2017**

- Managed incoming constituent calls, greeted guests to office, led tours of the United States Capitol, assisted Chief of Staff with various projects
- Arranged all tours on behalf of constituents, handled Flag Requests, coordinated Intern Program responsible for compiling monthly District Franking reports

**VOLUNTEER EXPERIENCE**

- Applied for and approved by JCCIC to serve as a volunteer at the 58<sup>th</sup> Presidential Inauguration
- Recommended by Virginia State Regent and invited by Vice President of NSDAR to serve as a Page at the 2017 Daughters of the American Revolution Continental Congress

**Professional and Personal References Available Upon Request**

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Over 17 years of experience as a highly motivated strategic thinker with excellent leadership, management and communication skills. Proven track record of leading public affairs, strategic communications, and marketing in a dynamic environment with multiple high profile stakeholders in government, non-profits and the private sector. Extensive on-the-record press, social media, and large-scale event management experience in Washington, D.C., and Boston.

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## PROFESSIONAL EXPERIENCE

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**MASSACHUSETTS EXECUTIVE OFFICE OF EDUCATION (EOE) March 2015 – Present**  
***Communications Director***

- ♦ Execute communications for Secretariat (\$5 billion budget) across three departments and other agencies, including strategic and crisis communications, media relations, social media (an account with one of the highest number of followers in the government), event operations, and speechwriting, with a focus on furthering the administration’s priorities.
- ♦ Represent the Secretariat at the Governor’s Office weekly Chief of Staff meetings and through other efforts to ensure high-level interagency coordination and collaboration.
- ♦ Designee for the Secretary and EOE for the Governor’s Commission to Address Sexual Assault and Domestic Violence; World War I Centennial Commission; and the Military Interstate Children’s Compact Commission.
- ♦ Manage the process for all 300+ education-related gubernatorial Boards and Commissions appointments for the Commonwealth, including staffing the Public Education Nominating Commission, which advises on all higher education appointments.

**WISE PUBLIC AFFAIRS January 2014 – February 2015**  
***Vice President, Strategic Communications***

- ♦ Created and managed complex strategic advocacy campaigns and offered counsel to clients who seek to influence public policy, public perception, and public behavior.
- ♦ Led projects in government affairs, grassroots mobilization, coalition development, and public relations campaigns, including balancing and allocating team resources.
- ♦ Developed strategic communications plans for client accounts, including messaging, media outreach, social media, surrogate development, and key influencer recruitment.
- ♦ Successful track record of client management and development.

**AMERICAN CONSERVATIVE UNION (ACU) June 2012 – January 2014**  
***Communications Director***

- ♦ Led and managed outreach and marketing efforts, including two national and three regional conferences, as well as advocacy and political campaigns. Chief spokesperson.
- ♦ Oversaw messaging and logistics for a record 2,500 registered media at Conservative Political Action Conference (CPAC) 2013, with 10,000 attendees.
- ♦ Created and oversaw digital media strategy development and implementation, including launching a new digital app for CPAC 2013 and a new website, [www.conservative.org](http://www.conservative.org).

**BUSINESS EXECUTIVES FOR NATIONAL SECURITY January 2011 – May 2012**  
***Vice President for Communications***

- ♦ Led and managed the internal and external communications strategy, including: member communications, Congressional outreach, marketing, press relations, and speechwriting.
- ♦ Developed and implemented first-ever digital media strategy, including a new website, [www.bens.org](http://www.bens.org).



**U.S. DEPARTMENT OF HOMELAND SECURITY (DHS)****May 2007 – January 2009*****Press Secretary***

- ◆ Primary spokesperson for Secretary Michael Chertoff and DHS (118,000 employees), engaging national and international media, 30+ beat reporters, and bloggers on a 24/7 basis.
- ◆ Oversaw messaging within DHS' 12+ component press agencies, and with all federal agencies, international partners and state and local officials.
- ◆ Promoted from Deputy; Managed press office day-to-day operations and staff of five and an average of 300-500 press interactions per day with surges to several thousand per day.

**U.S. DEPARTMENT OF JUSTICE (DOJ), WASHINGTON, D.C.*****Senior Advisor for Policy and Strategic Communications*****December 2006 – May 2007**

- ◆ Aided the Assistant Attorney General (AAG) for the Office of Justice Programs (OJP) in managing policy decisions, including budget, grant solicitations, awards, and publications.

***Senior Advisor for Communications and Strategy*****September 2005 – December 2006**

- ◆ Developed and implemented a proactive external strategy for 5 bureaus and 10 support offices.
- ◆ Built coalitions for the AAG as the National AMBER Alert Coordinator and managed the AMBER Alert Working Group with top law enforcement, telecommunications leaders, and child advocates, including the National Center for Missing and Exploited Children.

**THE WHITE HOUSE, WASHINGTON, D.C.****October 2003 – September 2005*****Deputy Associate Director, Office of Presidential Personnel***

- ◆ Managed the appointment process by interviewing, researching, and selecting candidates for approximately 100 federal boards and commissions for presidential approval.
- ◆ Streamlined and improved function of boards; interviewed hundreds of candidates.

**THE AMERICAN ENTERPRISE INSTITUTE (AEI), WASHINGTON, D.C.*****Government Liaison*****October 2001 – September 2003**

- ◆ Served as the first liaison for all AEI government activity. Promoted the work of AEI scholars to all three branches of the federal government and foreign governments.
- ◆ Helped plan and execute our largest events, ensuring top government officials were there.

***Marketing and Communications Assistant*****July 2001 – October 2001**

- ◆ Edited all AEI publications; created the annual report. Wrote solicitation letters to donors.

**EDUCATIONAL BACKGROUND****HARVARD UNIVERSITY, CAMBRIDGE, MA****2009 – 2010*****Masters in Public Administration*****2010**

- ◆ Taught workshops on crisis communication to students, administrators and faculty.

**THE COLLEGE OF WILLIAM AND MARY, WILLIAMSBURG, VA****1997 – 2001*****Bachelor of Arts in Public Policy*****2001**

- ◆ Varsity Volleyball, full scholarship, NCAA Division One student-athlete all four years.
- ◆ Student Body President and member of the Board of Visitors; Kappa Alpha Theta Sorority.

**LEADERSHIP AND VOLUNTEER ROLES****THE LEADERSHIP INSTITUTE, ARLINGTON VA, *Faculty*****2013 – Present**

- ◆ Teach several workshops on leadership styles, crisis communications, elevator pitches, how to manage one's digital and personal brand, public speaking, and more.
- ◆ Co-creator of the first-ever "Women's Leadership Training." 100+ trained so far.

**JUNIOR LEAGUE OF WASHINGTON, *Volunteer & Fmr. Board Member*** **2002 – 2009, 2011 – 2012****JUNIOR LEAGUE OF BOSTON, *Volunteer and Sustaining Member*****2009 – 2010, 2015 – Pres.**

## **PERSONAL**

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(b) (6) security clearance; basic conversational French; aspiring to learn Greek and Russian; play golf and tennis; photographer; competed in triathlons; enjoy cooking and traveling.

## **POLITICAL**

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Available upon request.

# Preston Beard

(b) (6)

(b) (6)

(b) (6)

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## SKILLS

- Team building
- Research & analysis
- Media relations
- Budget management
- Economic research
- Multimedia editing

## WORK HISTORY

### Political Director

Scott Angelle for Congress

March 2016-December 2016

Breaux Bridge, LA

- Organized constituency involvement
- Hiring and managing field staff
- Managed budget and voter contact plan

### Political Consultant

Scott Angelle for Governor

January 2015-March 2016

Lafayette, LA

- Developed North Louisiana outreach program
- Maintained strategic databases
- Creative consulting

### Director of Operations

Mary Landrieu for U.S. Senate

January 2014-December 2014

New Orleans, LA

- Member of executive campaign management team
- Maintained strategic databases
- Managed calendar, opened offices, and edited speeches

### Campaign Manager

John Smith for State Senate

September 2011-November 2011

Leesville, LA

- In the fall of 2011, incumbent John Smith faced longtime politician James David Cain in the 3-parish Senate District. Senator Smith was re-elected with 59.4% of the vote.
- Managed budget, travel, calendar, and strategy

### Assistant to the President

Louisiana Mid-Continent Oil & Gas Association

May 2011-December 2013

Baton Rouge, LA

- Managed MC-PAC, raising funds and executing legislative strategy
- Developed and managed communication strategies, calendar, and budget
- Drafted and edited written materials including speeches, talking points and multimedia presentations

## EDUCATION

Louisiana State University, Baton Rouge, LA

Bachelor of Arts: History and International Studies

2011

Baton Rouge, LA

# SCOTT A. ANGELLE

(b) (6)  
(b) (6) (Res.) • (b) (6) (office) • (b) (6) (cell)

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Extensive experience in change management and organizing local and state government to achieve results through focus, measurement, and accountability. A high integrity, energetic leader known for ability to envision and create successful outcomes in complex situations. A track record of making government work smarter.

Bachelor of Science • Petroleum Land Management • University of Southwestern Louisiana • Cum Laude Honor Graduate, 1983

Breaux Bridge Senior High School • Honor Graduate, 1979

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## PROFESSIONAL EXPERIENCE

### **Commissioner-District II, Louisiana Public Service Commission** **2013-Present** **Baton Rouge, Louisiana**

Represents one-fifth of the state of Louisiana on the Louisiana Public Service Commission, an independent regulatory agency made up of five elected commissioners dedicated to serving the public interest by assuring safe, reliable, and reasonably-priced services for public utilities and motor carriers.

- Ensures a regulatory balance that enables utilities to provide customers with safe, adequate and reliable service, at rates that are just and reasonable, equitable and economically efficient, and that allow utilities an opportunity to earn a fair rate of return on their investment.
- Provides a thorough but efficient regulatory process that is fair, open, encourages public participation, and anticipates the demands of an evolving regulatory environment.
- Has jurisdiction over publicly-owned utilities providing electric, water, wastewater, natural gas, and telecommunication services, as well as all the electric cooperatives in Louisiana.
- Regulates intrastate transportation services including passenger carrier services, waste haulers, household goods carriers, non-consensual towing, and intrastate pipelines.
- Takes an active and cautious role in development of a competitive, market-based approach to utility regulation whenever such an approach is in the public interest.
- Elected as Vice Chairman, Serving as Acting Chairman
- Assumed the Commissionership in 2013 after November 2012 election, garnering 213,000 votes or 57% of the popular vote amongst five candidates.

### **Interim Lieutenant Governor, State of Louisiana** **May –November 2010** **Baton Rouge, Louisiana**

Exercised powers delegated by the Governor as provided by law and served as Governor if the Governor is unable to act as Governor, or is out of state.

- Appointed by the Governor in an interim capacity as a result of the resignation of Lieutenant Governor Mitch Landrieu.
- Unanimously confirmed by both the Louisiana House of Representatives and Louisiana Senate.

- Oversaw the Louisiana Department of Culture, Recreation and Tourism, which preserves, showcases, and markets Louisiana's rich cultural heritage to those within and outside of the state.
- Designated as the State of Louisiana's point-person to lift a job-killing six month offshore drilling moratorium put in place by the federal government as a result of the 2010 oil spill event.
- Organized and testified to Congress on behalf of the citizens of Louisiana on the consequences of the drilling moratorium and successfully had it lifted early at the 4 month mark.
- Successfully negotiated a \$45 million down payment by British Petroleum to the State of Louisiana for tourism marketing in the wake of the Deepwater Horizon event.
- Provided the leadership to help streamline federal oil and gas permitting.

**Secretary, Louisiana Department of Natural Resources**

**2004-2012**

**Except period when serving as Lieutenant Governor**

**Baton Rouge, Louisiana**

Primary responsibility for managing the state's mineral assets, regulating the state's mineral industry, implementing the state's coastal restoration plan and the Atchafalaya Basin master plan. Required extensive outreach with the Louisiana Legislature and the United States Congress; oil and gas industry leaders and executives; federal, state, local, university and non-governmental agencies; and the general public.

- Introduced an agenda driven by the recognition that an improved quality of life – transportation, health care, education, recreation, and the economy—can only be made a reality, and further sustained in Louisiana, by a robust and responsible management of our state's mineral and coastal resources.
- Organized and provided testimony to United States Senate Energy Committee, the United States House of Representatives Energy and Commerce Committee and the United States House of Representatives Committee on Natural Resources, Subcommittee on Energy and Mineral Resources; all regarding the need to restore Coastal Louisiana and Louisiana's role in serving America's energy needs.
- Responsible for leading the administration's efforts in landmark legislation in the Louisiana Legislature; including the constitutional amendment to dedicate future Outer Continental Shelf (OCS) Revenues to finance the coastal restoration and hurricane protection master plan; the legislation and necessary constitutional amendment to radically overhaul the levee board system in the Greater New Orleans region; the legislation to establish the Coastal Financing Corporation to allow the state to borrow future OCS revenues to accelerate construction; the legislation to create the Coastal Protection and Restoration Authority (CPRA) to force integration of coastal restoration and hurricane protection and to provide for focus and accountability of these efforts for the first time in our state's history; legislation to radically change the method by which we clean up legacy exploration and production sites.
- Worked with federal legislative delegation to secure passage of the Coastal Impact Assistance Program (CIAP) and had primary responsibility to produce and submit a state plan to the Department of Interior. Through this leadership, Louisiana became the first coastal producing state in the nation to have the plan approved. The approval of this plan unlocks over \$500 million dollars to the state of Louisiana and the 19 coastal parishes. This program will provide Louisiana with the federal funds to restore wetlands and mitigate offshore impacts.
- Responsible for organizing the strategy and resources to prevail in federal court, for the first time in Louisiana's history, regarding the failure of the Minerals Management Services (MMS) to adequately address the environmental concerns of Louisiana due to offshore exploration for the nation.
- Responsible for transforming the state's coastal permitting system, from perhaps the worst in the nation, to the most advanced electronic coastal permitting system, and furthermore reducing permitting time by 51%.

- Responsible for dramatic changes in the method Louisiana manages its mineral assets by aggressively working with industry to establish Louisiana as a province of choice for oil and gas exploration through extreme focus on customer service. This resulted in the highest ever mineral income for Louisiana.
- Responsible for the department's budget and audit compliance. Produced the agency's first ever legislative audit without a single audit finding.
- Governor's primary leader to advocate for return of safe drilling to the Gulf of Mexico following the British Petroleum Deepwater Horizon incident.
- Responsible for drafting and passing "legacy site" legislation. This landmark legislation was designed to bring a more realistic judicial solution to the environmental cleanup of former oil and gas exploration sites.
- From 2008-2012, served as Governor's chief legislative liaison, responsible for establishing and maintaining relationships and assisting in strategy to achieve passage of Governor's legislative priorities.

**Parish President, St. Martin Parish Government  
St. Martinville, Louisiana**

**2000-2004**

Chief elected official of St. Martin Parish and the first Parish President in parish's history. First elected in fall of 1999 with over 75% of popular vote and reelected in fall of 2003 without opposition. All of the achievements referenced below were accomplished by providing strong fiscal oversight.

- Reduced business property taxes, increased fund balances and retired debt.
- Instituted a complete make-over of parish government with a focus on performance and accountability. Made significant changes to organizational structure and fiscal methods such as implementing a tracking and reporting method for all projects, enforced zero based budgeting
- Organized, funded, and constructed the most comprehensive road improvement project in the parish's history in part by fully dedicated gaming revenues to construction to avoid growth of recurring government
- Upgraded the parish's recreation and health care clinics systems; established an advanced regional fire fighting training program
- Implemented and funded environmental improvements
- Established a new business park through an innovative financing arrangement which is now home to over 300 jobs.

**Vice President, The Huval Companies (Brown and Brown)  
Lafayette, Louisiana**

**1998 – 2000**

Responsible for insurance risk management solutions in the energy, governmental, and transportation sectors. Heavy emphasis on property exposures in coastal Louisiana. Helped with the expansion of the organization to multiple locations until being acquired by a leading national firm. Primary responsibilities were:

- Identified risks and devised solutions
- Managed the budget and developed strategic planning
- Improved customer service practices and client development

**Member, St. Martin Parish Police Jury (part time)  
St. Martinville, Louisiana**

**1988-2000**

Youngest member ever elected to parish governing body at age 25 and youngest ever to serve as President at age 30. Begin to transform agency to more professional organization. Responsible for major changes as a police juror member such as:

- Improved in public work response, economic development, recreation, and the Atchafalaya Basin
- Worked toward incorporating fiscal discipline
- Led the effort to change the form of government by organizing charter commission and publicly campaigned which was necessary to become competitive in the region. This change has produced phenomenal results in St. Martin Parish, including becoming a top 10 fastest growing parish in the state, a huge growth in economic base, and a better quality of life for all citizens

**Petroleum Landman, Angelle and Donohue  
Lafayette, Louisiana**

**1983-1989**

Responsible for acquisition of oil and gas leases, conducting mineral research, landowner issues, mineral management, mapping, accounting, surveying, and title research. Worked in every South Louisiana parish and several central and north Louisiana parishes.

**ASSOCIATIONS AND AFFILIATIONS**

Member, Louisiana State University Board of Supervisors  
Member, Louisiana Coastal Port Advisory Authority  
Member, Southern States Energy Board  
Member, Louisiana Water Resources Commission  
Member, Atchafalaya Basin Program Research and Promotion Board  
Chairman, Louisiana State Mineral Board  
Member, Coastal Protection and Restoration Authority  
Member, National Association of Environmental Professionals  
Member, LSU Center of Energy Studies Advisory Council  
Member, Oilfield Site Restoration Commission  
Member, LSU's School of the Coast and Environment Advisory Board  
Member, White Lake Property Advisory Board  
Member, Ducks Unlimited  
Member, Coastal Conservation Association  
Member, National Rifle Association

**PERSONAL**

Member, St. Bernard Catholic Church  
Member, Knights of Columbus  
Board Director, Farmers-Merchants Bank and Trust Company  
Past Director, Council on Aging  
Past Director, Hospice of Acadiana  
Past Volunteer Firefighter, Breaux Bridge Volunteer Fire Department  
Past Volunteer Recreation Coach  
Married to former Dianne Bourque  
Father of (b) (6)



2017: (b) (6)  
 2016: (b) (6)  
 2015:  
 2014:  
 2013:

**STEPHEN M. WACKOWSKI**

(b) (6)

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**PROFESSIONAL EXPERIENCE**

**LISA MURKOWSKI FOR U.S. SENATE      MAY 2010 – NOVEMBER 2010; MARCH 2016 - PRESENT**

**2016 Campaign: Campaign Manager | Anchorage, AK**

Lead 35 paid staff and 50 volunteers on statewide team. Responsible for \$7M+ budget, providing strategic guidance to the Senator, and executing day-to-day operations of the campaign. Manages diverse group of campaign consultants and contractors. Lead campaign to widest victory margin ever achieved by Senator Murkowski.

**2010 Campaign: Communications Director and Spokesman | Anchorage, AK**

Spokesman for Senator Murkowski's historic – and victorious – write-in campaign. Created, directed, and implemented press strategy for primary campaign. Represented campaign in both local and national media, in print, online, and television to include live interviews. Hired and managed team of six communications staff. Executed and managed earned media budgets for radio, print, and television.

*Selected Achievements*

- Senior staff member on both primary and write-in phases of campaign
- #1 in the US! Communications Team earned the Public Relations Society of America's Senior Anvil award
- Personal efforts on campaign highlighted in Alaska Dispatch's [Race of a Lifetime](#) series
- Spoke on campaign's behalf in [national press](#), in print media and live television newscasts
- Singled out by Senator Murkowski during post-election victory rally as integral member of team

**TULUGAQ II, LLC.**

**JULY 2013 – SEPTEMBER 2016**

**Operations Manager | Anchorage, AK**

Hand-picked by joint venture partners to lead and manage oil and gas industry focused [unmanned remote sensing](#) company. Tulugaq II, owned by Kaktovik Inupiat Corporation, Olgoonik Oilfield Services, and Fairweather Science, LLC is home-based in Anchorage, with operations focused on Alaska's North Slope Oilfields.

*Selected Achievements*

- 2015 Alaska Journal of Commerce's Top 40 under 40 award winner
- [Press recognition](#) for polar bear den detection work for major Alaskan oil producers
- Served on program management team for historic 2013 and 2014 Conoco Phillips/Olgoonik Fairweather Scan Eagle flights over the Chukchi Sea
- Program and Aviation Safety Manager for 2016 Shell Arctic Ocean Anchor Recovery Project
- UAS Industry Representative on the State of Alaska UAS Task Force—nominated to position by Alaska Senate President and House Speaker

**UNITED STATES AIR FORCE RESERVE**

**MAY 2005 – PRESENT**

**Major, Headquarters Air Force Intelligence Directorate's ISR Innovations Office | Pentagon, DC**

*Director of Battlefield Networking, [UAS Operator](#)*

Directed multi-million dollar research and development efforts to improve and rapidly integrate emerging ISR technologies for the Global War on Terrorism. Trained, equipped, led, and deployed with ISR teams world-wide for contingency response, including in Afghanistan, Iraq, and Haiti. Drove public affairs strategy to highlight impact of Air Force ISR efforts in contingency operations. Executed over \$30 million of USAF/DoD Research and Development, procurement, and contingency operation funds. Wrote requirements and contracting justifications for joint contingency R&D and procurement programs with Air Force Research Laboratory, the DoD ISR Task Force, and Joint Improvised Explosive Device Defeat Organization.

*Selected Achievements*

- Promoted from Deputy to Director of acclaimed Eagle Express Program, [recipient of the 2009 Geospatial Intelligence Foundation's Military Achievement Award](#)

- [Highlighted in national press](#) as manager and action officer for Project Robin Hood, saving U.S. Government over \$12 million in IT equipment costs
- [Coordinated humanitarian assistance](#) for Operation Care, delivering aid directly to Afghanistan
- First ever to [operate UAS in High Arctic](#), conducted shipborne flights of RQ-11s in support of DIA research
- Forged enduring joint R&D effort with NATO's Command, Control, and Communications Agency, delivering first-ever direct combat support to deployed NATO Geospatial Intelligence cells
- Conducted first-ever test flights of NASA's Dragon Eye UAS, enabling testing of prototype atmospheric sensors for remote sensing development

***Additional Air Force Qualifications and Military Education***

- Senior Cyberspace Operations Officer Qualified, Air Force Institute of Technology certification course
- Joint Professional Military Education, In-Residence at National Intelligence University selectee
- Current **(b) (6)** clearance

**UNITED STATES SENATE**

**JULY 2005 – JANUARY 2009**

**Press Secretary and Special Assistant, Senator Ted Stevens | Washington, DC**

Last serving Press Secretary for Senator Ted Stevens of Alaska. Assumed roles as both traveling Press Secretary and DC spokesman. Coordinated crisis communications and press response to Alaska, national, and international press. Led communications team of two full-time staff and three interns.

*Selected Achievements*

- Credited with devising and co-writing the Rural Veterans Travel Benefit, [Senator Stevens' amendment to the Post 9-11 GI Bill](#), which enabled reimbursement of highly rural veterans' travel costs for education.
- Official spokesman for Senator Stevens, spoke on-the-record in [national and Alaska press](#)

**Professional Staff, Committee on Commerce, Science, and Transportation | Washington, DC**

Legislative portfolio included Oceans, Atmosphere, and Maritime issues. Served as lead committee staff for oversight over the National Oceanic and Atmospheric Administration (NOAA) and U.S. Coast Guard. Oversaw passage of the U.S.-Russia International Treaty on Protection of Polar Bears. Tasked by Senator Stevens to coordinate directly with Alaska fisheries groups during passage of 2006 Magnuson-Stevens Fishery Conservation and Management Act. Vetted Coast Guard and NOAA nominees for Senate confirmation and managed several congressional fellows/interns.

*Selected Achievements*

- Lead staff for first-ever Commerce Committee hearing on non-military use of UAS in national airspace for disaster response, disaster mitigation, and threatened/endangered species monitoring
- Lead staff for first-ever joint hearing between the Commerce and Foreign Relations Committees on the International Polar Year
- [Staff member](#) of the U.S. State Department's delegation to the International Whaling Commission

**EDUCATION**

**National Intelligence University**

**2010-Present (July 2016 graduation)**

[Master of Science and Technology Intelligence](#)

- Thesis work on Arctic ISR/UAS operations [featured in press](#) and presented at [several scientific forums/conferences](#)
- Recognized by NIU President and Dean of Students for outstanding field research in the Arctic

**Saint Mary's College of California**

**2000-2005**

[Bachelor of Science, Computer Science and Politics/Minor, Philosophy](#)

- Lifetime Member, National Society of Collegiate Scholars
- NCAA Division I-AA Football Letterman

# STEVEN MICHAEL SMITH

(b) (6)

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## EDUCATION

### University of Kentucky

Bachelor of Arts, Political Science, National Society of Collegiate Scholars Member

Lexington, KY

December 2010

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## EXPERIENCE

### Republican National Committee Special Assistant to the Co-Chairman

(b) (6)

Washington, DC

August 2015 – Present

- Coordinated with the Trump campaign on functionality of rallies and on the battleground states operations.
- Traveled the country to promote our message, monitor our victory offices, and maintain relationships with our party leaders and donors.
- Assisted the Trump Campaign on advance work for special events and rallies.
- Managed external communication from the office, including remarks for the RNC Convention and Trump rallies.

### Lexington-Fayette Urban County Government Legislative Aide on City Council

(b) (6)

Lexington, KY

May 2012 – August 2015

- Managed all administrative duties for a council district of 26,000 constituents and spoke with 31 neighborhood associations.
- Frequently met with department directors and the Administration to ensure maximum efficiency in our district.
- Oversaw much of the entitlement process from planning, zoning, easements, and permitting pertaining to constituent requests, to serving on various RFP review boards relating to development, engineering and design.
- Drafted RFQs, reviewed municipal bonds, grants and Tax Increment Financing (TIF) that came before council.
- Prepared annual budgetary recommendations for LFUCG council and legislative research assistance concerning funding requests.

### Heiner - Crosbie for Governor Senior Political Advisor

State of Kentucky

March 2014 - May 2015

- Assisted in fundraising efforts that brought in over \$5,250,000 in campaign contributions.
- Advised candidates and staffers on a variety of situations, directed political strategy, and coordinated supporters.
- Traveled over 45,000 miles and attending hundreds of Republican functions often as a surrogate speaker.

### Robert Benvenuti for Kentucky State Representative Campaign Manager

Lexington, KY

February 2012 – November 2014

- Created and executed a political strategy for a first-time candidate who was elected by a margin of 8%, after being outspent 3-to-1, and improved that margin to 30% the following election.
- Managed all public relations through website, social media, direct mail and television advertisements.
- Recruited and lead a team of volunteers, which canvassed thousands of households distributing political literature and signage.

### KC Crosbie for Kentucky State Treasurer Campaign Manager

Lexington, KY

January 2011 - November 2011

- Created and implemented a successful strategic plan for a statewide political campaign.
- Implemented campaign fundraising plan that generated nearly \$500,000 in contributions for media budget.
- Coordinated media relations, community and donor relationships, and scheduling.

### China Working Group Ambassador

Columbus, OH

March 2011 - April 2011

- Organized and hosted a successful event for Chinese business and political leaders to introduce and enhance business and trade opportunities between Ohio and China, which lead to significant foreign investments in Ohio.

### Andy Barr for United States Congress Campaign Assistant

Lexington, KY

September 2009 – November 2012

- In the 2010 primary our four member staff boosted Congressman Barr's Name ID from 15% to 90% in less than five months to win the race.

### Mitch McConnell for United States Senate Victory Office Assistant Coordinator

Central Kentucky

March 2008 – November 2008

- Recruited volunteers and managed a call center and door-to-door efforts throughout Central Kentucky.
- Traveled with the Senator on bus tours throughout the state and assisted with advance work for political events.

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## LEADERSHIP EXPERIENCE, PUBLICATIONS AND AWARDS

- *Raising Star Award Recipient*, Fayette County Republican Party (2014)
- *Kentucky Colonel Honoree*, Appointed by The Governor of the Commonwealth of Kentucky (2013 & 2015)
- *Public Relations Chairman*, Fayette County Republican Party Executive Committee (August 2012- August 2015)
- *Board Member*, Bluegrass Area Development District Natural Resources & Environmental Protection Committee (2013)
- *Contributor*, Working Paper: Controlling Federal Spending, published by the Mercatus Center at George Mason University (2010)
- *Ambassador*, the University Leadership Summit (2009)
- *Board Member*, the University of Kentucky Parking and Transportation Board & Parking Appeals Board (2008-2010)
- *Memberships*: Urban Land Institute, Knights of Columbus, Delta Tau Delta International Fraternity

References Available Upon Request

DOI-17-0553-A-000111

Vincent DeVito, Esq. (b) (6) mobile/text (b) (6)

**Attorney at Law:**

- Bowditch & Dewey, LLP, *Partner* Boston, MA (2008 – present)
- Pepper Hamilton LLP, *Of Counsel* New York, NY (2006 – 2008)
- DeVito & Associates, *Principal*, Washington, DC (2005 - 2006)
- Serve as general corporate counsel to several entities, domestic and foreign, including, full legal services for utility-scale electricity generation projects. Participate in Board of Directors and governance meetings.
- Advise on legal matters concerning business functions, strategic planning, and market regulations.
- Report on government policy initiatives for business planning and regulatory responsibilities.
- Represent clients before the Federal Energy Regulatory Commission and state utility commissions.
- Monitor Independent System Operator and NERC planning and rules changes for business and strategic purposes.
- Negotiate and document complex business transactions.
- Counsel traditional energy companies (electric and gas), technology enterprises, and investors regarding state, regional, federal, and international regulatory matters, corporate compliance and help develop business strategies before regulatory bodies including advocacy positions.
- Review, draft, and analyze complex transactions, including structured finance documents.
- Examine and interpret legislation and regulated market directives so as to tactically counsel on protection of client interests and business opportunities. Make recommendations for overcoming regulatory and legislative obstacles.
- Work with clients to deliver regulatory actions and build bridges between government officials, investors, and other project stakeholders and shareholders.
- Responsible for founding a nationally recognized energy and clean technology and campaign finance practices. Launched Washington, DC office.

**U.S. Department of Energy**, Washington, DC (2001 - 2005)

Office of Policy and International Affairs:

*Assistant Secretary – Acting/Principal Deputy Assistant*

- Key Adviser to the Secretary of Energy on domestic and international policy and implementation, including the federal government’s national energy plan.
- Worked directly with the Federal Energy Regulatory Commission in developing domestic regulations and cross border energy trade policies.
- Oversaw the federal government’s bipartisan Climate Change Technology Program.
- Responsible for international cooperation and related representational duties, including work with the North American Electric Reliability Corporation, and Northeast Regional Transmission Organizations.
- Managed 110 personnel and a \$17 million budget.
  - Led the office through a critical staffing and budgetary shortfall while maintaining a high level of service and meeting client directives.
  - Conducted an aggressive Congressional education campaign and reversed a severe three year trend of budget cuts.

*Chief of Staff and Senior Policy Advisor for North American Affairs*

- Confidant and counselor to the Assistant Secretary with authoritative, office-wide management and policy implementation responsibilities.
- Executed the Presidential Management Agenda, a strategy to achieve personnel and fiscal goals through management and program performance reform.
- Dramatically improved my division’s performance ratings from “red” to all “green” by planning and implementing human and fiscal capital needs.
- Led the North American Energy Working Group, a trilateral initiative with the objective of fully integrating the North American energy market.

- Chaired the Critical Infrastructure task force and worked with North American Electric Reliability Corporation and Homeland Security on vulnerability assessments.

Office of the General Counsel: *Special Assistant to the General Counsel*

- Advised the General Counsel and the Secretary on department-wide legal and policy matters. Researched and drafted memorandum regarding regulatory jurisdictional issues. Conducted extensive analysis of existing federal regulations to ensure compliance and recommended solutions within existing regulatory structure to achieve objectives.

**Massachusetts Division of Energy Resources**, Boston, MA (1998 - 2001)

*Deputy General Counsel and Legislative Director*

- Represented the Agency before the Federal Energy Regulatory Commission and the MA Department of Public Utilities. Represented the state before the Regional Transmission Operator concerning matters of governance and market operations.
- Coordinated legislative efforts. Prepared policy memorandums for the Governor.
- Led a statewide public/private sector collaborative effort that developed power marketing guidelines.

**Department of Public Utilities** Boston, MA (1997 - 1998)

*Administrative Law Judge and Legislative Liaison*

- Presided over fully recorded electric utility restructuring plans and rate cases.
- Drafted memorandum of law recommending specific action on a variety of energy regulatory matters before the MA Department of Public Utilities.

**Massachusetts State Senate**, Boston, MA (1995 - 1997)

*Chief Budget Analyst and Legal Counsel for State Senator*

- Key Senate lawyer for the drafting and implementation of legislation, which restructured the state's retail energy market.

**EDUCATION**

- *Massachusetts School of Law*, Andover, MA: Juris Doctor 1995
- *Hartwick College*, Oneonta, NY: Bachelor of Arts, honors recipient 1988

**APPOINTMENTS**

- Congressional Natural Resources Advisory Council (Representative Ryan Zinke – Chair/2015)
- Governor Charlie Baker (MA) Member of Transition Team (Economic Development – 2015)
- National Transmission Grid Study, General Counsel (2001 – 2002)
- U.S. DOE's Electricity Advisory Board, Corporate Governance (2002 – 2005)
- International Energy Agency Representative for the United States (2003 – 2005)
- Northeast Midwest Institute, Member of the Board (2008 - Present)
- Institute for Energy and Sustainability, Member of the Board (2009 – 2015)
- Association of Cleantech Incubators of New England, Member of the Board (2010 - present)

**BARS:** Admitted to the District of Columbia, Commonwealth of Massachusetts, and State of New York

**RECENT PUBLICATIONS:** Available upon request.



## ANDREA TRAVNICEK, Ph.D.

(b) (6)

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• Phone: (b) (6)

Energetic, self-motivated individual with initiative and strengths in details, organization, hard work, prioritization, and accepting new challenges with proven leadership in all areas including policy development, government relations, and the North Dakota Republican party. Ph.D. in Natural Resources Management (NRM)/Communication and professional experience in private, public, and non-profit sectors. Served as an appointed official in a high-paced environment for the past six years.

### SUMMARY OF QUALIFICATIONS

- Well-rounded educational background and professional experience in natural resources, energy development, agriculture, strategic planning, economic development, national and international trade and travel, disaster recovery, risk management, aeronautics and unmanned aerial systems (UAS).
- Communication skills developed through written reports, journal articles, letters, press releases, teaching classes, conference/training presentations, client and group meetings, negotiations, phone calls and e-mails.
- Demonstrated technical and research capabilities through education, analysis of results, assessments, decision-making and executive branch experience and legislative processes.
- Ability to coordinate and collaborate with stakeholders including agencies, legislators, municipalities, experts in the field, industry, colleagues and general public to reach a consensus and to successfully achieve client and entity goals and expectations. Strong interpersonal skills.
- Active in developing public policy related to various statewide initiatives. Washington, D.C. and international experience. Vice Chair ND District 34 Republicans and 2016 RNC Trump Alternate

### PROFESSIONAL EXPERIENCE

#### LOCKRIDGE GRINDAL NAUEN, P.L.L.P.

*Manager of Government Relations and Regulatory Affairs*  
Annual Salary (b) (6)

Bismarck, ND  
December 2016-present

- Advise and manage legislative efforts on behalf of clients at the local, state, and federal level.
- Serves as a business development consultant for multiple companies, assisting them with increasing their public and political profiles.
- Current clients include an energy company, foster care agency, and a construction company.

#### STATE OF NORTH DAKOTA, OFFICE OF THE GOVERNOR

*Senior Policy Advisor*

Annual Salary 2016: (b) (6) 2015: (b) (6) 2014: (b) (6) 2013: (b) (6)

Bismarck, ND  
July 2010-December 2016

- Responsibilities include working with a multitude of local, state, federal and international agencies and associated industries in matters related to natural resources, energy, game and fish, parks, aeronautics, UAS, military, international relations, trade, environmental issues, emergency services and overseeing North Dakota's diverse water issues ranging from developing flood protection to residential and commercial water supply systems. Lead in office for 2011 historic flood emergencies.
- Responsible for compiling information from multiple stakeholders on various issues throughout the state and assessing and providing direction related to legislation and regulations. Recent federal issues include oil transportation, Waters of the US, Clean Power Plan, Endangered Species.
- Assist in negotiations on water issues as a member of three separate teams: an international group with Canada at state-provincial and federal level regarding international waters, a Missouri River group to express states' rights with top level U.S. Army Corps and tribal water rights negotiations.
- Represent the State at events and public meetings held at the local, national, and international level. Delegate on recent trade missions to China, Norway, Singapore, and Israel. Focus of missions have included economic development, agricultural trade, cybersecurity, UAS, and research & technology related to the energy industry.

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**PROFESSIONAL EXPERIENCE Cont.**

- Recent portfolio included involvement in development of the Northern Plains Unmanned Systems Authority which led to North Dakota being selected as one of the six national test sites for Unmanned Aerial Systems.
- Work with legislative and executive branches to develop public policy. Responsible for tracking bills and drafting testimony for hearings. Assist with bill drafts and amendments during the legislative session.
- Experience in assisting state agencies with budget development for executive office budget.
- Selected as 2011 North Dakota Business Watch 40 Under 40, profiled in Bison Illustrated Magazine July 2016 and received Distinguished Alumni Award from NDSU College of Ag. in November 2016.
- Nominated and selected as a delegate through the American Council of Young Political Leaders (ACYPL) to attend an international exchange to the country of Turkey in September 2015.

**U.S. ARMY CORPS OF ENGINEERS***Biological Sciences Environmental Manager, Planning Division*Sacramento, CA  
March 2009-June 2010

- Responsible for researching, compiling, interpreting and drafting environmental information for compliance documents as required under the National Environmental Policy Act and California Environmental Quality Act.
- Member of Project Delivery Teams that develop alternatives and strategies for civil works projects associated with flooding concerns in CA and water issues in the Delta. Coordinated with non-federal sponsors, federal, state and local agencies to determine solutions for environmental concerns.
- Authored articles for 'Delta News' newsletters, wrote abstract for Estuary Conference and worked with team to develop new employee handbook for Planning Division.
- GIS Working Group Lead for Project Delivery Team. Responsible for coordinating and assisting in developing strategy to exchange and manage GIS related information among Divisions within the District office.
- Responsible for managing contractor for a rural development project in Utah to ensure Army Corps planning processes were followed and all work was completed under NEPA compliance.
- Drafted scopes of services and responsible for budgets related to multi-million dollar projects.

**WESTERN PLAINS CONSULTING, INC. (WPC, INC.)***Environmental Scientist/Natural Resource Specialist*Bismarck, ND  
August 2006-Dec. 2008

- Consultant while attending graduate school. Acted as project manager or project assistant on Phase I environmental assessments conducted in eastern North Dakota. Prepared reports for clients.
- Researched historical site information and environmental concerns related to land use, soils, vegetation, water quality, air quality and hazardous materials. Conducted on-site reconnaissance, identified problems and recommended solutions. Provided project assistance on crude oil pipeline project in ND.

**HIGH PLAINS CONSORTIUM, INC. (HPC, INC.)***Environmental Scientist/Natural Resource Specialist*Bismarck, ND  
April 2004-April 2005

- Consulted with client companies that included home owners, banks and lending institutions, federal and state agencies and real estate developers. Traveled throughout the state conducting assessments.
- Conducted Phase I's, indoor air quality assessments, biological assessments and hazardous response. Oral and written communication skills demonstrated in client and agency interviews, proposals and reports. Learned how to identify and recognize various environmental problems. Knowledgeable in sampling and collection methods related to indoor air quality, hazardous materials, vegetation and streams.



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**PROFESSIONAL EXPERIENCE Cont.**

- Authored Invasive Species Web-Based Manual for State of North Dakota. Individually responsible for planning meetings and consulting with state agencies on invasive weed species found in ND. Collected and wrote information related to weed characteristics and control methods. Manual used by state agencies, ND weed officers, and landowners.
- Represented and marketed company at various conferences and city chamber meetings.

**DUCKS UNLIMITED, INC.***Governmental and Legislative Affairs Intern*Washington, DC  
January 2004-April 2004

- Worked for recognized world leader, grassroots, volunteer-based organization. Assisted professional staff in promoting public policy initiatives affecting wetlands, waterfowl and agricultural conservation.
- Lobbied Congress for FY'05 Wetland Conservation Act funding, collected signatures on Capitol Hill.
- Attended Senate and House hearings on conservation issues and drafted reports to update staff.
- Responsible for legislative tracking, monitoring news, maintaining bill files, drafting letters and updating files.

**CLAY COUNTY INFORMATION SERVICES***Geographical Information Specialist*Moorhead, MN  
May 2001-March 2008

- Worked as technician while attending graduate school.
- Assisted award winning GIS department on developing geo-spatial database that is benchmarked by other counties.
- Designed and prepared current and accurate maps for County departments, agencies and public inquiries.
- Developed, maintained and edited map layers using ArcGIS

**NDSU PLANT SCIENCES DEPARTMENT***Laboratory Assistant* Fargo, ND  
May 2000-May 2001

- Worked with White Wheat, Specialty Wheat Breeding Project and Wheat Germplasm Enhancement Project that reviewed studies related to scab resistance.
- Assisted scientists and graduate students on studies related to genetic improvement for plant breeding. Generation of genetic experiments included DNA isolation, PCR, gel electrophoresis and generation and manipulation of genetic data.
- Duties included emasculations, tissue cultures, preparing media, DNA extractions and quantifications. Various greenhouse duties included watering and fertilizing.
- Attention to detail was required when handling and preparing plant, seed, tissue and genetic materials.

**NDSU SOIL SCIENCES DEPARTMENT***Student Research Assistant* Fargo, ND  
May 1999-Aug. 1999

- Worked with grant in Aid Research Project that dealt with the geochemical evaluation of the Dahlem and Hansboro soil Formations in Cavalier Co., ND.
- Assisted with field work that consisted of field surveying, reading of groundwater evaluations, the use of a neutron access probe and redox potential readings.

## BOARD OF DIRECTORS EXPERIENCE

### UNIVERSITY OF MARY - GARY THARALDSON SCHOOL OF BUSINESS

Bismarck, ND

*Advisory Board*

July 2015-present

- One of 18 members that serve to develop strategic planning for the school of business.
- Work with staff to improve programs, majors and student experience.
- Member of the student experience committee.

### NORTH DAKOTA STATE UNIVERSITY EXTENSION – BURLEIGH COUNTY

Bismarck, ND

*Advisory Board, Vice Chair*

July 2015-present

- One of 15 members that assist in developing and promoting extension initiatives
- Work with staff to determine priorities for the upcoming year.

### NORTH DAKOTA STATE UNIVERSITY (NDSU) ALUMNI ASSOCIATION

Fargo, ND

*Board of Directors*

July 2013-present

- One of 32 members that represent over 80,000 alumni and serves as an ambassador for NDSU.
- Work with staff to set policy and identify goals and objectives for the university.
- Assist staff with planning for fundraising events and serve on the state and local relations committee.

### RIVER KEEPERS

Fargo, ND

*College Representative*

April 2006-Feb. 2009

- Assisted committees on strategic planning to increase membership, funding and partnerships.
- Worked with staff to improve website information and brochures.
- Volunteered at youth educational water festival, fishing clinics and events that promoted use of the Red River.

## EDUCATION

### NORTH DAKOTA STATE UNIVERSITY (NDSU)

Fargo, ND

**DOCTOR OF PHILOSOPHY**, Natural Resources Management

December 2008

*Emphasis: Environmental Communications, (b) (6) GPA*

Dissertation title: Social Networks of Lake Management in Becker and Otter Tail Counties, MN: A Case Study.

**MASTER OF SCIENCE**, Natural Resources Management

May 2004

*Emphasis: Plant Sciences, (b) (6) GPA*

Thesis title: Effect of a Prescribed Burn and Herbicides on Canada Thistle Control and Species Composition in a Grassland Community.

**BACHELOR OF SCIENCE**, Natural Resources Management and Zoology (double major)

December 2001

*Emphasis: Biotic and Fisheries and Wildlife, (b) (6) GPA*

## ACADEMIC RESEARCH PROJECTS

- Performed stakeholder and social network analyses through research compilation and survey answers that resulted in identification of organizations that had a central role in lake management decision making in MN.
- Communicated with over 90 government and non-government organizations through phone calls, e-mails and interviews. Researched organizations' attributes and characteristics such as regulations, policies and programs.
- Determined flow of resources (information, materials, funding) among organizations in management network.
- Established, conducted, monitored, and analyzed data for research experiments with emphasis in mechanical and chemical weed control in rangeland. Published in Journal of Rangeland Ecology and Management.
- Worked with Theodore Roosevelt National Park employees to determine best management practices.

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## PUBLICATIONS

Lym, R. G. and A. J. Travnicek. 2009. Identification and Control of Invasive and Troublesome Weeds in North Dakota. NDSU Extension Services, ND Agricultural Experiment Station and North Dakota Department of Agriculture.

Travnicek, A. J. 2008. Social Networks of Lake Management in Becker and Otter Tail Counties, MN: A Case Study. Ph.D Dissertation, North Dakota State University.

Travnicek, A. J., R. G. Lym, C. Prosser. 2005. Fall-prescribed burn and spring-applied herbicide effects on Canada thistle control and soil seedbank in a northern mixed-grass prairie. *Rangeland Ecol. Manage.* 58:413-422.

Travnicek, A. J. 2004. Effect of a prescribed burn and herbicides on Canada thistle control and species composition in a grassland community. M.S. Thesis, North Dakota State University.

## PRESENTATIONS

### **Evaluation of a Prescribed Burn prior to Herbicide Application for Canada Thistle (*Cirsium arvense*)**

Western Society of Weed Science Paper Contest participant, Poipu, HI, 2003

**Dalmatian and Yellow Toadflax: The Dangers.** North Dakota Weed Control Board Conference, Mandan, ND, 2003

Travnicek, A. and B. Schlenker. U.S. Army Corps of Engineers, Sacramento District **Sacramento-San Joaquin Delta Initiatives.** State of the Estuary Conference, Oakland, CA, 2009. (Poster)

## LEADERSHIP AND AWARDS

- City of Bismarck Downtown Committee
- ND District 34 Republicans, Vice Chair
- NRM Selection Committee for new professor hire, 2008
- Presidential Graduate School Fellowship, 2005-2008
- Adrian C. Fox Scholarship, 2007
- NRM Club, Vice President, Co-President, 1999-2003
- NDSU Conflict Resolution Board, 2000-2001
- NDSU Division II Women's Soccer Team, 1997-2000
- Bismarck-Mandan Chamber Volunteer
- Prevent Child Abuse North Dakota
- Teaching Assistant, Introduction to NRM, 2006
- Robert H. Levis II Cross Ranch Fellowship, 2007
- Brett Hovde Memorial Scholarship, 2007
- Blue Key National Honor Fraternity, 1999-2001
- NDSU Student Athlete Council, Secretary, 1998-2000
- NDSU Soccer Camp Instructor, 1998-2000

# ELI NACHMANY

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## Professional Experience

### **EVENT COORDINATOR, 2017 Presidential Inaugural Committee (Dec. 2016 – Jan. 2017)**

- Assisted in coordination of public events during the 2017 Presidential Inauguration
- Developed and implemented strategic communications plan for National Mall public events team
- Worked with U.S. Secret Service, military personnel, and National Park Service
- Planned and facilitated all event details for National Mall during the swearing-in of the President

### **PRESS ADVANCE, Donald J. Trump for President (July 2016 – November 2016)**

#### Assistant to the Traveling Press Secretary, Press Charter Plane (November 2016)

- Assisted Traveling Press Secretary on press charter plane during campaign's final week, wrangling pool

#### Advance Press Lead (September 2016 – November 2016)

- Traveled nationwide coordinating all press at Donald J. Trump for President campaign rallies
- Wrote up press advisories for all credentialed media coming to these campaign events
- Organized cable run route and a clear signal feed for local and national satellite trucks
- Managed and facilitated on-site local and digital media interviews with Mr. Trump

#### Site Advance (July 2016 – September 2016)

- Traveled nationwide to organize and execute campaign events for Mr. Trump and Gov. Mike Pence
- Arrived in "advance" of candidates to work out all event details (sound, visual, etc.)
- Planned motorcade, aircraft, and on-site protection with U.S. Secret Service and local police
- Routinely planned and executed 10,000+ person events in less than 72 hours

### **SUMMER INTERN, Congressman Scott Garrett (R-NJ), Washington, D.C. Office, U.S. House of Representatives (May 2016 – July 2016)**

- Assisted Communications Director in drafting Congressman's official communications
- Helped manage Congressman's public correspondence through emails and written letters
- Conducted policy/procedural research and analysis as directed by Legislative Assistants

### **SPORTSWRITER/COLUMNIST, North Jersey Media Group (July 2013 – July 2016)**

- Wrote sports columns as a freelance journalist for various NJMG local newspapers
- Met article submission deadlines, in addition to interviewing coaches/players for quotes

### **INTERN, Chris Christie for President (July 2015 – February 2016)**

### **INTERN, Judge Joseph A. Dickson, U.S. District Court, District of New Jersey (June 2015 – July 2015)**

### **INTERN, Office of the Governor of New Jersey (January 2015 – May 2015)**

## Education

### **NEW YORK UNIVERSITY: Bachelor of Science, Expected Graduation May 2017**

**3.98 GPA, Major in Sports Management (Concentration in Sports Law), Dean's List All Semesters**

#### Extracurricular Activities

- Captain, NYU Diamond Dollars Team (Baseball Statistics/Analytics Case Competition)
  - Two-time National Champions: Spring 2016, Fall 2016
- Sports Management Research Assistant, Professor David Hollander
- Outside-Centre, NYU Rugby Team
- Northeast Regional Secretary, College Republican National Committee
- State Chairman, New York College Republicans

# Elinor Renner

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## CONSERVATIVE EXPERIENCE

### The Heritage Foundation

*Assistant Director, Young Leaders Program*

*March 2017 – Present*

*Program Associate, Young Leaders Program*

*November 2014 – March 2017*

- Manage Heritage's internship program for 180 interns annually from recruitment to alumni relations. Mentor interns on career path and personal growth. Developed curriculum for the internship program, scheduling and coordinating events
- Supervise two Young Leader Program department interns, assign projects and tasks to accomplish department priorities and providing coaching, correction, and guidance for professional growth
- Maintain network with intern alumni, plan local and regional events to continue relationships and professional growth
- Cultivate and foster relationships with college faculty and staff, coalition allies, and other external partners
- Represent Heritage and the Young Leaders Program at dozens of conferences, career fairs, and conventions annually
- Host hundreds of internal briefings for more than a thousand students to share Heritage's mission and policy research
- Host major events such as Eagle Forum, Network of enlightened Women National Conference, and plan the annual Libertarianism vs. Conservatism debate
- Assist with marketing strategy for department by creating social media and managing the weekly e-newsletter
- Coordinate with Development and Communications teams to share intern insights to promote Heritage's mission
- Further engage young conservatives across the country by promoting resources and opportunities at Heritage and with other organizations

*Executive Assistant to the Vice President*

*April 2013 – November 2015*

- Supervised five interns every semester, collaborating with staff to facilitate interns' professional development
- Managed the Vice President's schedule, prepared his daily briefing with notes and summaries for the day's events
- Drafted talking points and edited papers, blogs, and speeches for the Vice President
- Managed the budgets for the Vice President and the Roe Institute while overseeing budgets for the entire institute
- Facilitated the hiring process for multiple full-time positions by evaluating applications and scheduling interviews

*Special Events Assistant*

*January 2013 – March 2013*

- Helped prepare for The Presidents Tour, 40<sup>th</sup> Anniversary Leadership Celebration, and other major events
- Updated guides and compiled lists of participants' contact information, hotel confirmations, travel reservations, etc.
- Traveled on the Presidents' Tour to help host events in Dallas, TX; Palm Beach, FL; and Washington, DC.

*Online Membership Intern*

*December 2012*

- Answered member emails on a wide range of topics by utilizing and/or creating templates on Heritage policies
- Updated our member sites by writing blog posts for *MyHeritage.org* and *AskHeritage.org*

*Editorial Services Intern*

*September 2012 – December 2012*

- Arranged and scheduled over fifty interviews between reporters and Heritage analysts in multiple policy areas
- Authored multiple blogs on topics including [parent trigger laws](#) and the "[Green Graveyard](#)" series for *The Foundry*

### Kyle Reeves for State Representative

*Fall 2008*

*Campaign Volunteer*

- Canvassed the neighborhood along with Harding University College Republicans
- Contributed to the execution of campus fundraisers

## EDUCATION

**Harding University**, Searcy, AR

*Spring 2012*

*B.A. in History, Minor in Political Science, Minor in English,*

- *The Tenor of Our Times*, Founder and Senior Editor of department student journal
- Phi Alpha Theta (National History Honor Society), President
- Chi Omega Pi - *Social Chair, Secretary, Historian*

## TRAININGS

Management Skills for Supervisors

The Job Interview: Keeping it Lawful

Presentation Skills Workshop

Getting Things Done

Public Speaking (Toastmasters)



# GARY M. LAWKOWSKI

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## EXPERIENCE

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### FREEDOM PARTNERS CHAMBER OF COMMERCE, Arlington, VA

*Legal Counsel*, August 2015 – Present

Provide advice and counsel on political compliance, including FEC and IRS compliance; conduct legal research and prepare memoranda/policy directives; review communications, including television, radio and web advertisements, policy reports, development presentations, and press releases, prior to public release; provide advice and counsel and draft documents on corporate governance; negotiate and draft contracts; review and draft grant documents

### FEDERAL ELECTION COMMISSION, Office of Chairman Lee E. Goodman, Washington, DC

*Counsel*, October 2013 – August 2015

Provided advice and counsel to the Chairman on legal and policy concerns relating to the management of the agency; negotiated and conducted discussions with agency staff on behalf of the Chairman; drafted and edited documents and public statements relating to advisory opinions, audits, enforcement actions, and agency procedure; reviewed and edited Commission press releases

### FEDERAL ELECTION COMMISSION, Office of Vice Chairman Donald F. McGahn, Washington, DC

*Counsel*, April 2012 – September 2013

Same as above

### REPUBLICAN NATIONAL COMMITTEE, Legal Counsel's Office, Washington, DC

*Volunteer Associate*, October 2011 – April 2012

Drafted and edited litigation documents, including a brief in *amicus curiae* in a case before the Court of Appeals for the Fourth Circuit and a Motion to Dismiss and Memorandum of Law in Support Thereof before a Federal District Court; drafted a comment to the Federal Election Commission in response to a Notice of Proposed Rulemaking; reviewed state delegate selection procedures and tracked developments in state election law

### OFFICE OF THE PUBLIC DEFENDER, Criminal Defense Clinic, Charlottesville, VA

*Clinic Student*, January - May 2011

Represented clients in General District Court under Virginia third-year practice rules; investigated the underlying facts, researched the relevant law; developed and implemented a representation strategy; communicated with the Commonwealth's Attorney's Office; appraised clients of their legal risk and advised them on available solutions

### U.S. DEPARTMENT OF HOMELAND SECURITY, Office of the General Counsel, Washington, DC

*Summer Law Intern*, June – August 2010

Researched and summarized Federal agricultural authorities for inclusion in Summary of Authorities for a Senior Officials Exercise; researched and drafted a memorandum on aspects of Federal Civil Procedure

### UNITED NATIONS INTERNATIONAL CRIMINAL TRIBUNAL FOR RWANDA, Arusha, Tanzania

*Legal Intern, Chambers Support*, June – August 2009

Verified source materials referenced in a Tribunal judgment in anticipation of public release; researched and analyzed aspects of the Geneva Conventions and civilian command responsibility

## EDUCATION AND PROFESSIONAL CERTIFICATIONS

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Virginia State Bar, Licensed, October 2011

### University of Virginia School of Law, Charlottesville, VA

*J.D.*, May 2011

- *Journal of Law & Politics*, Symposium Editor (Spring 2010-2011), Managing Board (Spring 2009-2010)
- 2010 Patton Boggs Public Policy Fellow
- 2010 Fellowship at Auschwitz for the Study of Professional Ethics; Fellowship Paper *Reflections on Auschwitz: Positivism and National Socialist Jurisprudence* (Published January 2011)

### University of Virginia, Charlottesville, VA

*B.A.* with *High Distinction*, Foreign Affairs & Economics (Double Major), May 2008

- Phi Beta Kappa; Echols Scholar; Intermediate Honors; Distinguished Major for Politics
- Thesis paper: *Biting the Hand that Feeds: Conflict in Humanitarian Interventions*, (Published in *Wilson Journal of International Affairs*, Spring 2009)

# GREGORY SHEEHAN

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With more than 25 years as an agency leader in various roles ultimately leading to Director, I routinely solve complex problems to benefit Utah's wildlife and the public. I oversee over 650 employees and am responsible for an annual budget in excess of \$90 million. My role requires me to work closely and effectively with the outdoor industry, sportsmen's organizations, the Governor's Office, the Utah Legislature, and many congressional offices, and federal agencies. I have strong relationships with local and national sportsmen's organizations and appreciate those collaborative efforts to enhance wildlife and opportunity in the State of Utah. With this combination of experience, knowledge, and leadership, I am ready to serve in future opportunities that present themselves.

## ONGOING OBJECTIVES

As the Director of the Utah Division of Wildlife Resources, I;

- Strengthen, promote, and develop programs to enhance all wildlife species in Utah
- Recruit youth and re-engage lapsed hunters and anglers through innovative and creative programs
- Work closely with our partner conservation groups to rebuild and strengthen relationships
- Identify and work toward solutions with our federal partners on many complex matters
- Work with federal agencies to ensure that the rights of the states are recognized while still maintaining partnerships
- Ensure the trust of state agencies, and local governments to help them support the value of wildlife

## WORK HISTORY AND QUALIFICATIONS

**Utah Division of Wildlife Resources (DWR) | Director as Appointed by Governor Herbert | 2012 to Present**

- Responsible for all aspects of wildlife management in the State of Utah
- Oversight of more than 650 employees, including law enforcement, biologists, resource managers, and administration
- Administer six regional offices, 12 fish hatcheries, 2 shooting ranges, and 143 wildlife management areas
- Work closely with Executive Branch, Legislative Branch as well as congress, federal agencies and over 700,000 sportsmen and wildlife watchers in Utah

**Utah Division of Wildlife Resources (DWR) | Administrative Services Chief | 2002 to 2012**

Provided administrative services for more than 650 DWR employees, I manage the following:

- All budget and accounting oversight for a \$90 million annual budget
- A staff of 55 employees
- All license sales, hunting draws, and more than 350 retail license agents
- Managed facilities including 218 buildings
- Information systems and Web applications for all DWR operations
- Aeronautics staff and the operation and maintenance of three airplanes
- Front counter and administrative support staff in six regional offices
- A close working relationship with the Utah Legislature and Governor's Office

**Utah Division of Wildlife Resources | Financial Manager | May 1998 to January 2002**

I was responsible for all financial and accounting functions, including:

- |                                       |              |                      |
|---------------------------------------|--------------|----------------------|
| – Accounts payable and receivable     | – Payroll    | - Federal Assistance |
| – Budgeting                           | – Uniforms   | - Travel management  |
| – Revenue projections and collections | – Purchasing | - Audit management   |
| – Contracts                           | – Petty cash | - Human Resources    |



## **Utah Department of Natural Resources | Internal Audit Manager | April 1992 to May 1998**

I was responsible for internal audit functions and audit staff for the following state agencies:

- Wildlife Resources
- State Parks and Recreation
- Forestry, Fire and State Lands
- Oil, Gas and Mining
- Utah Geologic Survey
- Water Rights
- Water Resources
- DNR Administration

## **U.S. Air Force, Department of Defense, Hill AFB, Utah | Senior Contracting Analyst | 1986 to 1992**

Performed financial and organizational analysis of major defense contractors who sought large, new contracts with the Department of Defense. I worked with a variety of contractors, including Boeing, General Dynamics, Hercules, SAIC, and many others. I also worked closely with the Defense Contract Audit Agency (Federal Agency), which provided in-depth evaluation of rates and accounting practices.

## **COMMITTEE'S AND ORGANIZATIONAL INVOLVEMENT**

- Chair – Threatened and Endangered Species Policy Committee, Association of Fish and Wildlife Agencies, Current
- U.S. Fish and Wildlife Service Fed/State Joint Task Force – Endangered Species Act (ESA), Washington D.C., Current
- Board Member, Council to Advance Hunting and Shooting Sports, Current
- Chair, Lead in Fish and Wildlife Working Group, Association of Fish and Wildlife Agencies, Current
- Executive Committee Board Member, Association of Fish and Wildlife Agencies - Current
- Vice Chair, Boating and Angler Participation Committee, Association of Fish and Wildlife Agencies, Current
- Chair, Private Lands Access and Conservation Committee, Western Association of Fish and Wildlife Agencies, Current
- Executive Committee Board Member – Western Association of Fish and Wildlife Agencies , Current
- Chair -Budget and Finance Committee – Western Association of Fish and Wildlife Agencies, Current
- Director Sponsor, Mule Deer Working Group, Western Association of Fish and Wildlife Agencies, Current
- Intermountain West Joint Venture – Board Member, Current
- Western Governors Association – Sage Grouse Task Force, member, Current
- Utah Government Auditors Association, Past President
- Northern Utah Association of Government Accountants, Past Board Member

## **EDUCATION AND CERTIFICATIONS**

- Bachelors of Science in Business Administration-Finance, Utah State University
- Master of Business Administration, University of Phoenix (with honors)
- Certified Government Financial Manager, Association of Government Accountants
- Certified Internal Auditor, Institute of Internal Auditors

## **AWARDS AND ACCOMPLISHMENTS**

- Employee of the Year in 2009, Utah Department of Natural Resources
- Innovative Leadership Award, 2007 - Division of Wildlife Resources
- Director's Leadership Award in 2006, Utah Division of Wildlife Resources
- Director's Office Employee of the Year in 2003, Utah Division of Wildlife Resources
- Boy Scouts of America, Scoutmaster from 2003 to 2009, successfully mentoring 18 Eagle Scouts

## LEILA SEPEHRI GETTO

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### **U.S. CHAMBER OF COMMERCE**

**Washington, DC**

*Senior Director, Institute for 21<sup>st</sup> Century Energy*

*August 2009 to Present*

- Responsible for raising the Energy Institute's profile both in Washington and nationwide. Identify and solicit speaking engagement and industry events targeting Governors, policymakers, opinion leaders, and key influencers. Develop short and long-term strategies for ongoing projects, investigate new ventures to expand Institute's outreach strategy.
- Liaison to member companies; develop and execute stakeholder engagement strategies to engage and prepare members through regular communications and strategic relationship management.
- Prepare Institute studies and content for distribution to member companies, prospects, and key influencers.
- Coordinate Institute operations, including budgeting, contracts, invoicing, and stakeholder outreach. Manage Institute vendors and consultants in coordination with legal and financial teams for contract execution.
- Manage internship recruitment and mentor graduate and undergraduate student participants.

### **U.S. DEPARTMENT OF ENERGY**

**Washington, DC**

*Senior Advisor / Special Assistant for Scheduling & Advance*

*February 2001 to January 2009*

- Managed the overall logistics for the Secretary of Energy's participation at high level events including over 30 international ministerial conferences, hundreds of special events, as well as over 100 domestic and 50 international trips. Responsibilities included media coordination, budgeting, travel arrangements, scheduling, protocol, briefing papers, and policy development.
- Advised the Secretary of Energy's Chief of Staff on both short-term and long-term strategic planning and scheduling, and the selection of media and speaking opportunities in target markets. These strategic planning activities culminated in over 200 media event opportunities to promote Departmental initiatives. Also served as chief liaison between program offices and the Chief of Staff in coordinating various activities and monitoring a variety of policy issues.
- Mentored and trained new hires to manage logistics, protocol, and schedule appointments and events for the Secretary and Deputy Secretary of Energy. Training included vendor and hotel contract negotiations; transportation logistics; lighting, sound and event staging; creating and overseeing event budgets; creating gift plans for VIP guests; media coordination; spousal programs; and overall event agenda coordination.
- Established new planning procedures to shorten the lead time that advance teams (events) required onsite before domestic travel (from 5 to 2 days) and international travel (from 7 to 3 days).
- Acted as a confidential advisor to the Secretary of Energy's Chief of Staff in the strategic management of sensitive items of concern to the Secretary of Energy. This included tasks for the White House's National Energy Policy Development Group that involved contact and coordination with key officials at Fortune 500 Companies, other Executive Branch Agencies, and Congress.
- Assisted with coordinating events and travel logistics for the Vice President of the United States and the United States Secretary of the Treasury to various domestic and international events.
- Held a Department of Energy (b) (6) national security clearance.

**SPENCER ABRAHAM U.S. SENATE RE-ELECTION CAMPAIGN****Southfield, Michigan*****Director of Operations****May 2000 to January 2001*

- Managed the day-to-day operations of the campaign. Duties included developing a campaign budget that responsibly allocated resources; monitoring all campaign expenditures and the fundraising operation; managing campaign staff; filing all federal election campaign reports; and assisted with raising money from political action committees.
- Supervised an aggressive state-wide rapid response (communications) team, including targeted hits on opponents, crisis management, and opposition research.
- Created & managed the direct mail and telemarketing plan. Responsibilities included generating event crowd turnout plans; and developing get-out-the-vote plan to reach targeted voters.

**U.S. SENATOR JOHN MCCAIN PRESIDENTIAL CAMPAIGN****Alexandria, Virginia*****Deputy Political Director****February 1999 to May 2000*

- Responsible for creating and executing a campaign plan for fifteen states and territories. Achieved a strong grassroots organization, built coalition groups, oversaw field staff, determined event venues and managed an event crowd turnout plan.
- Coordinated the ballot access plan fulfilling the legal requirements to assure the candidate and delegate placement on the ballot in all fifty states and territories.
- Designed and executed a surrogate program resulting in earned media (television, print and radio) coverage directed toward targeted states.
- Managed the daily communications between national field staff and headquarters for all aspects of the campaign as well as providing daily support.

**DAVIS MANAFORT & FREEDMAN****Alexandria, Virginia*****Research Director****May 1998 to February 1999, January to June 1997*

- Facilitated the implementation of strategies designed by the principles of the firm through the preparation of proposals, contracts and reports.
- Assisted foreign clients running for President in the Americas, Africa, Asia, Middle East and Europe in planning and executing a successful national political campaign. Including providing weekly political briefings, assisted with developing a grassroots coalition and paid media plan.

**DCI COMPANIES****Tempe, Arizona*****Direct Mail Manager****June 1997 to May 1998*

- Responsible for developing a direct mail fundraising plan for political and corporate clients.
- Wrote fundraising letters, tracked and studied mail fulfillment, created innovative new mail packages that improved fulfillment.
- Recruited, trained, and managed up to 40 personnel staff.

**U.S. SENATOR ROBERT DOLE PRESIDENTIAL CAMPAIGN****Washington, D.C*****Executive Assistant to Tom Synhorst, War Room Manager****March 1995 to November 1996*

- Maintained central information database for monitoring all aspects of the campaign including media, polling, scheduling, finance, press, direct mail and telecommunications.
- Prepared daily comprehensive state-by-state media market briefing for senior campaign staff.
- Assisted with monitoring the spending budget for the phone program and analyzing the results.

# TODD D. WILLENS

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## Summary of Qualifications

Offering more than two decades of leadership in government affairs with proven successes on behalf of the President of the United States, Members of Congress, national associations, private businesses and individuals. Senior management experience, including financial and human capital resources. A leader in the design and execution of legislative, regulatory, communication and political campaigns. Comprehensive business contacts within the legislative and executive branches.

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## Core Competencies

- Executive Management
- Federal Ethics and Rules
- Internal Communications
- Campaign Oversight
- Team Leadership
- Coalition Building
- Regulatory Process
- Budget Management
- Legislative Process
- Strategic Planning
- Crisis Management
- Advocacy
- Public Speaking
- Public Policy
- Press/Media Communication

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## Career Achievements

- Deputy Assistant Secretary to the President of the United States.
- Chief of Staff to Member of Congress.
- Policy Director of House Committee.
- Developed and executed federal, state and local government affairs campaigns.
- Oversaw the passage of hundreds of legislative bills.
- Directed and oversaw “significant” federal regulatory proposals.
- Managed successful congressional re-election campaigns.

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## Professional Experience

UNITED STATES HOUSE OF REPRESENTATIVES – Washington, DC 2011- current  
*Chief of Staff to the Honorable Stevan Pearce, second congressional district of New Mexico.*

- Oversee, manage and direct 18 full-time and 4 part-time staff, across 7 offices.
- Direct communications with constituents; including state, tribal and local officials.
- Maintain communication with House leadership staff and other key Member offices.
- Advise the Congressman on policy and legislative issues.
- Manage the Member’s re-elect campaigns and political activities. (Cook: R+5)
- Successfully advocated for Member to be appointed to the House Financial Services Committee.
- Successfully executed campaign for Chairmanship of the Congressional Western Caucus.
- Led transition from campaign into congressional operations.

VITELLO CONSULTING – Alexandria, VA 2009 – 2010

*Partner at a full service government affairs consulting firm assisting clients whose interest intersected with the United States Congress, federal agencies and international regulatory agencies.*

- Lobbied on behalf client interests before the United States Congress, federal agencies, state and local governments and international regulatory bodies.
- Developed, executed and managed campaigns in response to regulatory and legislative initiatives.
- Implemented business plans to ensure maximum client development growth.

WASHINGTON STRATEGIES, LLC - Alexandria, VA 2008

**Principal** for an aggressive, creative consulting firm dedicated to providing clients with outstanding services that achieved lasting success.

- Lobbied on behalf of client interest before the United States Congress and federal agencies.
- Implemented actions to accomplish client government affairs goals and priorities.

UNITED STATES DEPARTMENT OF THE INTERIOR - Washington, DC 2006 - 2008

**Deputy Assistant Secretary** at the federal department charged with protecting and managing the natural resources of the United States of America.

- Oversaw operations, policies and budgets of agencies totaling more than 28,000 employees.
- Served as “Acting” Assistant Secretary to fulfill obligations and duties of that position.
- Directed and oversaw major and significant regulatory matters.
- Coordinated operational management policies of federal agencies.
- Represented the Administration before international regulatory and policy commissions.
- Communicated regularly on key issues with the Secretary and the White House.
- Coordinated communication and outreach to federal, tribal, state and local elected-officials.
- Recommended policy, budget, management and regulatory items to the Secretary.

UNITED STATES HOUSE OF REPRESENTATIVES - Washington, DC 2003 - 2006

**Senior Policy Director** for the House Committee on Natural Resources which was charged with overseeing federal policy specific to the environment, land use, energy, wildlife, ocean health, Native Americans, forestry, fisheries and the territories of the United States.

- Principal advisor on all legislative and policy issues.
- Developed and implemented the Committee’s policy agendas for the Chairman.
- Built strong relationships within Congress to further the successes of the Committee’s work.
- Represented the Committee during negotiations with the Administration, Senate, House, state and local governments, interest organizations and the public.
- Represented the Committee before international policy and regulatory bodies.
- Developed legislative campaigns and organized supporting coalitions.

FELD ENTERTAINMENT, INC. - Tysons Corner, VA 2001 - 2003

**Vice President, Government Relations** for a privately held global corporation that produced live family entertainment.

- Represented the company’s interests before local, state, federal and international legislative and regulatory bodies.
- Developed and managed departmental budget and staffing.
- Implemented company’s global public policy for conservation.
- Directed grassroots/grasstops efforts in support of policy agendas.

UNITED STATES HOUSE OF REPRESENTATIVES – Washington, DC 1994 – 2000

**Legislative Director/Assistant/Correspondent** to the Honorable Richard Pombo, eleventh congressional district of California.

- Executed the Congressman’s legislative and policy agenda.
- Directed crisis management projects.
- Managed federal funding priorities.
- Improved and made efficient the official correspondence system.

UNIVERSITY OF CALIFORNIA, LOS ANGELES – Los Angeles, CA 1992 – 1994  
*Student Assistant, Government and Community Relations to the Chancellor of the University.*

- Drafted official correspondence.
- Assisted with VIP visits/tours of campus.

UNITED STATES HOUSE OF REPRESENTATIVES – Washington, DC 1991 – 1992  
*Office Aide/Salaried Intern to the Honorable Jerry Lewis, thirty-fifth congressional district of California.*

- Assisted the Administrative Assistant and Legislative Staff.
- Greeted guests and helped with general office duties as assigned.

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### **Volunteer Experience**

JOINT CONGRESSIONAL COMMITTEE ON INAUGURAL CEREMONIES	Dec 2016 – Jan 2017
PRESIDENT-ELECT TRUMP, Department of the Interior Agency Action Transition Team	Nov 2016- Jan 2017
TRUMP FOR AMERICA, INC., Department of the Interior Agency Review Team	Oct 2016 – Nov 2016
SADDLE ROCK HOMEOWNERS ASSOCIATION, Member of the Board	2009-2010
INTERNATIONAL ELEPHANT FOUNDATION, Board of Directors	2001-2002

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### **Education**

UNIVERSITY OF CALIFORNIA, LOS ANGELES – Los Angeles, CA  
Bachelor of Arts in History • 1994



# WESLEY L. BULLOCK

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## WORK EXPERIENCE

### LEAD INAUGURAL SITE MANAGER

DEC 2016 - PRESENT

*The 58<sup>th</sup> Presidential Inaugural Committee*

- Responsible for the planning, development, and execution of President-elect Donald J. Trump's official inaugural balls, working with high-level national political figures, military officials and other principals to coordinate and ensure the event's success.
- Implemented and assisted in developing an operations strategy to create cohesive and visually pleasing events to drive the overall message of the inaugural committee.
- Managed a site team of five individuals at event locations for inaugural week activities.

### SENIOR ADVISOR TO THE COMMISSIONER

JAN 2015 – JULY 2016

*Texas Department of Agriculture, Commissioner Sid Miller*

- Designed and implemented the new administration's operating procedures and protocol for executive level staff.
- Advised the Commissioner on issues of state, federal and inter-departmental relations.
- Managed the Executive Office of the department at the direction and pleasure of the Commissioner.
- Traveled with and staffed the Commissioner across the state and country to policy briefings, official meetings and all public appearances.
- Participated in all executive and senior level staff meetings with or on behalf of the Commissioner as his liaison to the department.
- Coordinated, approved and communicated all final operations relating to the daily schedule and official business of the Commissioner.

### DIRECTOR OF CAMPAIGN OPERATIONS

APR 2014 – DEC 2014

*Scott Brown for Unites States Senate*

- Managed a field program to plan and execute successful campaign events while identifying and contacting potential voters.
- Developed a high-level surrogate operation that provided seamless production and political outreach to build crowds and facilitate successful political optics at campaign events.
- Communicated directly with Senator Brown regarding all political events and day-to-day movements to maximize voter contact.
- Consulted with campaign advisers and the communications staff to implement messaging strategies.
- Served as main point of contact for vendors used by campaign and compiled all reports for financial statements and accounting.

### EXECUTIVE AIDE TO THE GOVERNOR

SEPT 2013 – APR 2014

*Executive Office of the Governor (EOG) of Texas, Rick Perry*

- Served as direct liaison between employees of the EOG and the Governor.
- Coordinated the Governor's schedule, communication strategies, and policy decisions alongside senior staff.
- Handled the Governor's daily schedule, briefed him ahead of daily meetings, and coordinated other activities at the request of the Governor.

### ADVISOR TO TEXAS TRANSPORTATION COMMISSION

NOV 2012 – SEPT 2013

*Texas Department of Transportation, Chairman, Ted Houghton, Jr.*

- Served as member of commission senior staff for the Texas Department of Transportation.
- Completed in-depth work on toll projects, highway financing and private-public partnerships with department engineers and members of the commission in preparation for monthly commission meetings.
- Facilitated projects and briefings regarding state transportation initiatives and finance projects on behalf of the commission.
- Conducted legislative relations between the commission office and the Texas Legislature by communicating directly with members of both houses and executive offices of state government.

### LEAD ADVANCE REPRESENTATIVE

JUNE 2011 – SEPT 2013

*Office of the Governor, Texas (2013), Romney for President (2012), Rick Perry for President (2011)*

- Ensured thorough preparation for rallies, endorsements, policy announcements and meetings by performing walk-throughs, speech editing and other essential media logistics to provide seamless execution.
- Provided direction and leadership for campaign headquarters regarding coordination, planning and production of events across the nation, including: site advance, press advance, ticketing, lighting, audio and other production needs.
- Managed crews from national news networks such as Fox News and CNN at campaign events.

## EDUCATION

2007-2011

Stephen F. Austin State University - *Bachelor of Arts, Political Science; Minor, Business & Legal Studies*

REFERENCES – Available Upon Request

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## David Longly Bernhardt

### Shareholder

██████████@bhfs.com

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Washington, DC

David Longly Bernhardt is chair of the firm's Natural Resources Department and represents a wide range of clients in rulemakings, regulatory enforcement proceedings, adjudications and permitting reviews. In addition, David provides comprehensive strategic counsel to several corporate, government and non-profit entities. His multi-disciplinary practice provides advocacy and advice to clients on issues originating from Federal administrative agencies, the White House, Congress and the courts, with special emphasis on issues, transactions and cases related to the environment, energy, natural resources and wildlife.

David has recently represented:

- The Nation's largest federal water contractor in the Ninth Circuit Court of Appeals regarding Endangered Species Act litigation involving the Bay-Delta in California, a case widely considered one of the most complex Endangered Species litigation cases in the country.
- A national trade association in Federal District Court interested in defending the U.S. government's decision to proceed with an offshore lease sale under the Outer-Continental Shelf Lands Act.
- An entity challenging the U.S. Fish and Wildlife Service for violating the Endangered Species Act in Federal District Court.
- Alternative energy developers involved in projects seeking to comply with the National Environmental Policy Act (NEPA), the Federal Land Policy and Management, the Endangered Species Act, the Migratory Bird Treaty Act and the Bald and Golden Eagle Protection Act.
- An electric transmission facilities developer that crosses lands in federal jurisdiction.
- Mining companies who intend to develop potash or copper resources on private, state and Federal lands.
- A mining company undergoing an audit regarding royalty payments.
- An entity under investigation by a Federal Agency.
- An entity involved in energy development on Indian lands.
- Entities accused of violating the Department of the Interior's regulations.

David's practice is based on extensive experience gained from his public service both as the Department of the Interior's chief legal counsel and as a policymaker who led efforts related to species conservation, conventional and alternative energy development, natural resources planning, environmental compliance, climate change and Indian affairs.

In 2006, David was unanimously confirmed by the United States Senate to serve as the Solicitor of the Department of the Interior. Prior to serving as Solicitor, he held several high level positions with the Interior including: Deputy Solicitor, Deputy Chief of Staff, Counselor to the Secretary of the Interior, and Director of the Office of Congressional and Legislative Affairs.

As Solicitor, David was the Chief Legal Officer and third ranking official for the U.S. Department of the Interior. He provided advice and counsel on a wide range of legal and policy matters to each of the agencies that make up the Department of the Interior, while leading a team of nearly 500 attorneys and staff.

In addition to his responsibilities at the Department of Interior, in 2007 David was appointed by President



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Bush to lead the International Boundary Commission between the United States and Canada where David was responsible, along with his Canadian counterpart, for maintaining the 5,525 mile international boundary between these two nations.

Throughout his tenure at the Department of the Interior, David played a lead role in several of the Department's most challenging and significant matters by:

- Serving as primary counsel for the determination that the polar bear was a threatened species under the Endangered Species Act (ESA) and developing a special rule for the application of Section 9 of the ESA to threatened polar bears.
- Issuing multiple M-Opinions formalizing the Department of the Interior's legal interpretation regarding various statutes including: the Endangered Species Act (ESA), the Mineral Leasing Act, the Outer Continental Shelf Lands Act (OCS), the Marine Mammal Protection Act, and the Indian Gaming Regulatory Act.
- Co-chairing the Department of the Interior's Energy Coordination Council, whose purpose was to facilitate the implementation of the Energy Policy Act of 2005.
- Successfully negotiating on behalf of the Department of the Interior and subsequently leading the implementation of the Arizona Water Rights Settlement Act of 2005, one of the largest Indian water rights settlements in U.S. history.
- Leading the Department of the Interior's team that worked with representatives of the environmental community, the State of Colorado, local governments and various water users to successfully resolve longstanding litigation regarding the federal reserved water right for the Black Canyon of the Gunnison National Park.
- Serving as the Department of the Interior's lead agency counsel on numerous litigation matters ranging from multi-billion dollar civil litigation cases to certain matters before the Supreme Court of the United States and other federal appellate courts.
- Playing a significant role in the development of multiple land use plans, offshore energy leasing programs, and developing new regulatory paradigms related to conventional and alternative energy development, including enhancing NEPA compliance practices and wildlife conservation measures.

Prior to his service within the Executive Branch, David was an associate at Brownstein from 1998-2001.

## **Practices**

Endangered Species, Energy, Energy, Environment & Resource Strategies, Mining, Public Lands

## **Representative Matters**

- Successfully represented oil and gas trade association in federal district court matter related to the Endangered Species Act, resulting in dismissal of the underlying action.
- Advocated for policy changes and funding related to water efficiency, water reuse, water supply, and groundwater management on behalf of a water agency serving nearly 4 million people.
- Brownstein is working alongside one of the largest federal water contractors in the United States to ensure that its members have a long-term dependable supply of water to meet project purposes.
- Given its significant experience related to the implementation of the Endangered Species Act, Brownstein was selected to provide strategic direction to a major national nonprofit foundation regarding the proposed determination of whether the African lion is an endangered species as defined by the Endangered Species Act.
- Brownstein is collaborating with a greenfield mining company to implement an infrastructure development program that minimizes the length of time necessary to complete the state and federal permitting process.
- The firm is assisting Rosemont in development of one of the largest copper mines in the world. Specifically,

we are advising the company on all aspects of obtaining NEPA and Endangered Species permitting issues. We are also working closely with Rosemont to promptly obtain all necessary air, water and land use approvals.

- Represented a uranium mining company in obtaining NEPA approval and to address federal and state stipulations regarding the Sage Grouse. Brownstein is working closely with the company to make sure that federal and state regulations are reasonable and permit ongoing production.
- Provide federal representation to a major western water district in connection with a dispute over the Department of the Interior's management of the district's water supply.
- Represent one of the largest water districts in the State of Arizona in connection with the NEPA review of a coal-fire powered plant.

### **News & Events**

- Brownstein's Mark Mathews And Wayne Forman Win Challenge In Colorado Supreme Court
- David Bernhardt Testifies Before House Congressional Hearing on the Endangered Species Act
- Brownstein Hyatt Farber Schreck Announces Energy, Environment and Resource Strategies Department
- A View from Washington - The Current State of Natural Resources Law
- The Impact of the Midterm Election on Energy Policy
- From the Potomac to the Platte: How Public Policy Impacts Land Use and Real Estate NOW
- Brownstein Shareholder David Bernhardt Speaks on the Impacts of the Oil Spill
- The Promise & Peril of Oil Shale
- David Bernhardt to present at ALI-ABA Course of Study, "Species Protection: Critical Legal Issues"
- Renewable Energy Speaker Series: The Role of Transmission and Smart Grid Technology in the West

### **Community**

Board of Trustees, The Keystone Center

### **Publications & Presentations**

- National Water Resources Association Annual Conference 2015, National Water Resources Association Annual Conference 2015
- Fish and Wildlife Service: The President's FY 2016 Budget Request, Testimony before U.S. Senate Committee on Environment and Public Works, United States Senate, May 6, 2015
- 2015 Washington Outlook, *Brownstein Client Alert*, Feb. 2, 2015
- Republicans Won Control of the U.S. Senate—Now What?, *Brownstein Client Alert*, November 6, 2014
- 2014 Washington Outlook, *Brownstein Client Alert*, January 30, 2014
- Proposed Carbon Rules for New Power Plants: What They Are and What They Mean, *Brownstein Client Alert*, September 20, 2013
- Obama's Climate Change Agenda Revealed, *Brownstein Client Alert*, June 25, 2013
- The U.S. Fish and Wildlife Service Wants to Hear From You, but Don't Count Your Credits Too Quickly, *Irrigation Leader Magazine*, April 2012
- ESA News from Washington, DC, Speaker, 19th Annual Endangered Species Act Conference, Seattle, WA, January 26-27, 2012
- 2012 Water Users Conference, El Dorado Hotel and Casino, Reno, NV, January 25-27, 2012

### **Education**

- J.D., with honors, The George Washington University Law School
- B.A., University of Northern Colorado

### **Admissions**

- Colorado
- District of Columbia
- Arizona, 2013
- U.S. District Court, District of Columbia
- U.S. Court of Appeals, Ninth Circuit

### **Recognition**

Board Member, Virginia Board of Game and Inland Fisheries

# William T. Dove

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## PROFESSIONAL EXPERIENCE

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### Office of Congressman Ryan Zinke (MT)

OCT 2015 – Present

#### *Legislative Aide*

- Responsible for all legislation regarding Taxes, Labor, Regulations, and Small Business
- Assisted Legislative Assistants with legislation regarding Defense and Natural Resources
- Handled all correspondence from constituents in the MT Congressional District and drafted Congressional Responses
- Worked directly with business owners, financial institutions, and organizations on legislative priorities for Montana and the United States
- Prepared remarks and briefed Congressman for committee hearings, mark-ups, and floor remarks
- Drafted official letters to Administration officials and Congressional leadership

### Army National Guard/ 29<sup>th</sup> Infantry Division

MAY 2011 – Present

#### *Military Intelligence Sergeant/ Collections Requirements Manager*

- Deployed as Active Duty Military Intelligence Sergeant to Middle Eastern theatre of operations (2016-2017)
- Served as Division Lead Analyst for Intelligence Operations section during Operation Spartan Shield
- Served as Division Collections Requirement Manager during Operation Spartan Shield, oversaw requirements for intelligence collections (position previously held by field grade officer)
- Served as liaison between Intelligence Operations section and US Embassy to Kuwait
- Led team of junior soldiers in all manners of intelligence operations, training, and matters of health and welfare
- Created over 200 intelligence products for consumption by theatre level General Officers
- Delivered daily intelligence briefing to Division Commanding General

## EDUCATION

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### American University – Washington College of Law

Washington, DC

J.D. Candidate (Part-Time)

2017-2021

### Montana State University

Bozeman, MT

B.A. in Political Science with a concentration in Policy and Analysis

2012 – 2015

Served as Student Body Senator and Senate Vice President (2013-2015)

Received ASMSU Leadership Award

Served on MSU President’s Executive Council

### Cochise College

Sierra Vista, AZ

A.A.S. in Intelligence Operations Studies

2011 – 2012

Graduated with High Honors

## SKILLS & QUALIFICATIONS

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- (b) (6) Security Clearance
- Analyzing Legislation and Annual Budget Documents
- Collecting and Consolidating Information From Various Databases/ Intelligence Platforms
- Experience With Leaders from Business and Military Sectors and Foreign Nations
- Proficient in Microsoft Office Suite
- Able to Articulate Organizational Goals to any Audience



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## Education

### **Juris Doctorate, University of Idaho College of Law** (May 2012)

- ▶ Dean's List for Four Semesters
- ▶ Bluebook editor for *the crit*, a critical legal studies journal
- ▶ Pro Bono with Distinction Award
- ▶ Economic Development Clinic
- ▶ Student Bar Association Vice President

### **Bachelor of Arts in International Studies, Northwest Nazarene University** (May 2008)

## Relevant Experience

### **Counsel to the Governor** (01/2014 –present)

Office of Governor C.L. "Butch" Otter

In this position I handle all legal responsibilities for the Governor in his official capacity. I work primarily in the realm of administrative law, but also work on government transparency, criminal justice, constitutional and natural resource issues. I manage the Governor's legal externship program and handle all public record issues for the office. I also work closely with the Western Governors' Association on policy issues that affect western states.

### **Legal Counsel and Policy Advisor** (09/12-01/14)

Office of Species Conservation

In this position I worked on Endangered Species Act issues for Governor Otter. Half of my responsibilities involved policy making and the other half was more traditional legal work, including challenging various Endangered Species Act listings and helping create land use plans in coordination with federal agency partners.

### **Extern/Semester in Practice** (08/11-02/12)

Office of Governor C.L. "Butch" Otter

As an extern, I assisted the Governor's legal counsel on a wide variety of legal and policy matters; at one point leading a diverse group in drafting legislation to regulate Naturopathic Doctors. I also assisted in a legal challenge against the U.S. Fish and Wildlife Service over a "threatened" species designation.

### **Law Clerk/Summer Externship** (06/11-08/11)

Idaho's Fourth Judicial District

I assisted the fourth judicial district's clerks and judges with research and wrote bench memos on a wide variety of legal matters.

### **Summer Pro Bono Internship** (06/10-07/10)

Idaho Water Users Association

I worked over 120 pro bono hours for this internship. At the Idaho Water Users, I assisted the Executive Director with negotiated rulemakings and legal research.

**CHRIS STOLTE**

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**Education** HARVARD UNIVERSITY, John F. Kennedy School of Government  
Cambridge, MA

**Master in Public Administration, May 2017**

CAMBRIDGE, MA MASSACHUSETTS INSTITUTE OF TECHNOLOGY (MIT), Sloan School of Business

**Master in Business Administration, May 2015**

GOLDEN, CO COLORADO SCHOOL OF MINES

**Bachelor in Petroleum Engineering, May 2004**

- Petroleum Engineering Department Most Outstanding Graduating Senior
- Pi Epsilon Tau (National Honor Society for Petroleum Engineers) 2002-04; VP 2003-04
- American Association of Drilling Engineers 2002-04: President 2003-04, Secretary 2002-03
- Society of Petroleum Engineers 2001-04: Secretary 2002-03, Publicity 2001-02

**Experience**

06.04 – 07.16 SHELL EXPLORATION & PRODUCTION CO.

06.15 – 07.16 Business Advisor to Executive Vice President of Unconventionals  
Houston, TX

- Supported Executive Vice President (EVP) of Unconventionals on day-to-day business and long-term strategic matters. EVP is responsible for several \$bln. in capital spend per year and 2000 employees.
- Worked with all teams in Unconventionals (Finance, Engineering, Operations, Commercial & Land, Strategy, Government Relations, Comms. and HR) to deliver all aspects of the business, ensure key issues are addressed & prepared, and key initiatives of the EVP are followed through.
- Prepared Investor Relations briefing pack for Unconventionals business.
- Worked with communications team to draft all internal and external communications for the EVP, including providing background and preparation material.
- Provided preparation material to EVP for matters across the business and acted as advisor on key issues (i.e. operations, business plan, external engagements, energy transition).
- Prepared 2 annual letters to Board of Directors and Executive Committee that updated the status of the Unconventionals business. Letter provided overview of financials, key business initiatives, and strategy outlook.
- Provided first-pass reviews & follow-through on actions, reports, and projects to ensure they are business ready prior to presenting to the EVP. Worked with Executive Leadership Team to ensure alignment on key initiatives.

06.13– 06.15 Completion Engineering Manager Appalachia Region  
Pittsburgh, PA

- Managed well completions engineering activities (making wells to produce gas) across Shell's properties in Appalachia. Responsible for completions spend, engineering oversight, and development of engineering staff.
- Worked with R&D teams to develop new technologies for use in Appalachia wells that optimized completion techniques and maximized recoverable gas yield.
- Team Lead for Shell PA State Severance Tax Team encompassing 7 members representing external affairs, government affairs, economists, and tax teams. Presented impact of proposed state severance tax to key PA state legislatures.
- Supported Shell's work with the Center for Sustainable Shale Development (CSSD) to help Shell become certified by CSSD standards (2<sup>nd</sup> operator to become certified). CSSD

is a non-profit organization that aims to increase regulation for shale operators above and beyond local regulation in order to reduce the environmental impact of shale gas development.

- Worked on various scoping and business opportunity teams. Transactions included sale of Shell's Western PA assets to Rex Energy for \$120 million and an asset swap with Ultra Petroleum for Shell's Pinedale Field and Ultra's acreage in Pennsylvania in addition to \$925 mln. in cash.

03.10 – 06.13 **Petroleum Engineer** Beijing &  
Chengdu, China

- Oversaw all aspects of well completions and servicing in Shell China's Fushun Project.
- Delivered first foreign shale gas well in China (first shale gas production sharing contract in the world), breaking China shale gas production records.
- Acted as Contract Manager for Electric Wireline, Wellhead & Tree Contracts, and a fluid recycling facility, directing over 100 contract employees. Worked closely with local vendors to implement never-before-used technologies in China, and in some cases, improve technical, operational, and safety standards to meet the requirements of an international oil company.
- Supported the start-up of Shell's first ever service company partnership with a Chinese company, Sirius Well Manufacturing Services (*Shell Partnership with Great Wall Drilling Co.*).

03.09 – 03.10 **Petroleum Engineer & Project Manager** Assen,  
Netherlands

- Managed first frac project in the Netherlands in 15 years, the entire process, a \$25M undertaking.
- Managed up to 50 people daily during project implementation.

03.08 – 03.09 **Well-Site Leader**  
Pinedale, WY

- Managed on-site frac operations with up to 50 personnel and daily expenditure of \$1-1.5M.
- Supervised well-site operations for critical well-servicing operations.

11.06 – 03.08 **Petroleum Engineer**  
Denver, CO

- Managed workover rig with yearly spending of \$8M; prepared programs and schedule.
- Engineered and implemented well completions for 15 wells with budget of ~ \$30M.

06.04 – 11.06 **Petroleum Engineer**  
New Orleans, LA

- Oversaw production of 50K barrels of oil per day from the Cognac, Mensa, and Fairway Fields.
- Served as production focal point for re-building Cognac platform post-Hurricane Katrina.

#### **Internships**

Summer 2003 **Intern Reservoir Engineer – ConocoPhillips Alaska**  
Anchorage, AK

- Completed reservoir engineering projects for Kuparuk Oilfield on the North Slope of Alaska.

Summer 2002 **Intern Production Engineer – ChevronTexaco Permian Basin**  
Midland, TX

- Completed production optimization projects for the Mabee Field.

#### **Social & Civic Experience**

08.16 – Present **MicroMentor**  
Cambridge, MA

- Provide pro-bono consulting work and advice for start-up companies in the U.S. and abroad.

10.13 – Present **Sourcewater, Board of Advisors**  
Cambridge, MA

- Through series of meetings with MIT alumni, championed the idea of exchanging and recycling water used in energy sector operations, leading to the formation of Sourcewater, the first energy industry water sharing & source identification platform.
- Provide key strategy & implementation direction to Sourcewater and champion in industry.

05.14 – 10.14 **Face Africa, Fundraiser/Donor**  
Cambridge, MA

- Raised and donated funds to build 2 fresh water wells in Liberia, Africa to help provide fresh water access to over 1500 people.

03.11 – 03.12 **Society of Petroleum Engineers (SPE) Chengdu, Board of Directors**  
Chengdu, China

- Served as member of the Board of Directors, developing the first SPE branch in Chengdu, China.

03.08 – 03.09 **New Foundations Non-Violence Center, Vice President Board of Directors**  
Denver, CO

- Enhanced and supported organizational direction and vision, including developing new programs, hiring of personnel and volunteers, and planning of group events and fundraisers.

10.05 – 11.06 **Hurricane Katrina Re-building Efforts**  
Orleans, LA

New

- Served as Shell New Orleans young profession representative, advising the Shell New Orleans leaderships regarding sponsorship opportunities, public events and return to New Orleans planning.
- Organized Shell Volunteers for various clean-up and restoration projects throughout New Orleans.



John Tahsuda III  
john.tahsuda@navigatorsglobal.com  
(202) 315-5100

### **Professional Experience**

Navigators Global LLC. April, 2007-Present  
Principal

Full service public policy and public communications firm, including policy analysis and development, legislative monitoring, coalition management, and political donation strategies. Specializing in providing American Indian clients advocacy and counsel on a range of tribal affairs policy issues at the state and federal level, including gaming, tax initiatives, tobacco sales, land-into-trust issues, health care, economic development, energy policy, federal recognition and self-governance.

First Nations Strategies, LLC. February 2001-March 2002  
Managing Member April 2007-Present

Federal Indian policy and legal consulting firm, specializing in providing strategic policy and legal advice to tribal governments.

U.S. Senate Committee on Indian Affairs. March 2002-April 2007  
Staff Director

Directed the Committee's policy and legislative efforts related to Indian tribes. Primary portfolio included federal policy and legislation affecting gaming, federal recognition, self-governance and Indian health care.

National Indian Gaming Association. April 1999-February 2001  
Legislative Director/General Counsel

Directed legislation and policy issues affecting the 180 member Indian tribes, and assisted in their lobbying efforts. Wrote and filed several amicus brief on behalf of Association.

Oneida Indian Nation of New York. January 1996-April 1999  
General Counsel

Oversaw the legal needs of the Nation and its business enterprises.

Cornell Law School. January 1997-April 2001

Adjunct Professor

Adjunct Professor of Law teaching courses on federal Indian law, policy and history.

Holland & Hart

September 1994-January 1996

Associate Attorney

Associate within largest Rocky Mountain Region full service law firm, specializing in business matters and advanced technology issues.

United States District Court,

September 1993-August 1994

Hon. Harry Lee Hudspeth, Chief Judge Western District of Texas,

El Paso, Texas

Judicial Clerk.

**Education**

Cornell Law School

Juris Doctor, 1993

Oklahoma State University

B.S. Business Administration, 1990

Murray State College

A.S. Business Administration, 1988

**Personal**

Member of the Kiowa Tribe of Oklahoma. Father of (b) (6)





## AUSTIN B. EWELL III

735 West Alluvial Avenue,  
Suite 103, Fresno, CA 93711

T (559) 437-1990

E [austin@ewellgroup.com](mailto:austin@ewellgroup.com)

## EDUCATION

- 2004 Loyola Law School, JD, Los Angeles, CA  
Honors: 2001-03 Dean's List.  
2001-04 St. Thomas More Law Honor Society.
- 2000 University of Southern California, BA, International Relations; Minor, planning & Development, Los Angeles, CA  
Honors: 2000 National Dean's List; 1998-00 Dean's List; 2000 Order of Troy.

## LICENSES

- California State Bar Number 232689
- CA Bureau of Real Estate License Number 01770309

## EXPERIENCE

Ewell Group of Companies, Fresno, CA, 2005 – Present

### President/General Counsel

- Coordinate consultants to insure accountability of timelines and deliverables; manage the entitlement and regulatory processing of projects, including general plan amendments, specific plans, rezones and conditional use permits.
- Lobby state and local agencies regarding the company's land development and water acquisitions, transfers and exchanges.
- Monitor and manage the legal strategy and tactical decisions concerning real estate development, land use and water related matters.
- Negotiate, draft, interpret and structure real estate and water transactions.

Strook & Stroock & Lavan, LLP, Los Angeles, CA, 2003 – 2005

### Associate Attorney

- Represented clientele in various corporate and general contract matters.

Lawrence J. O'Neill, United States District Court, Eastern District of California, 2002

### Judicial Extern

Halferty Development Company, Pasadena, CA, 2000 - 2001

### Assistant Project Manager

## PROFESSIONAL AND CIVIC ORGANIZATIONS

- Director, Fresno County Bar Association
- Director, Sate Center Community Colleges District Foundation
- Member, Greater Fresno Are Chamber of Commerce, Government Affairs Committee
- Appointed Member, Fresno County Water Advisory Committee
- Member, Fresno Association of Realtors
- Member, Fresno/Clovis/Friant Chamber of Commerce
- Member, Fresno County Farm Bureau, Future Advocates Graduate

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## EXPERIENCE

### **National Rifle Association**

February 2011 – Present

*NRA-ILA Federal Liaison*

- Advance, promote, and represent the mission of America's longest-standing civil rights organization consisting of five million members and tens of millions of supporters before the US. House of Representatives, U.S. Senate and the Administration.
- Work directly with House and Senate leadership, campaign committee senior staff, affiliated political operatives, and a broad cross section of the United States Congress to advance legislative and political priorities.
- Manage all aspects of the NRA relationship with thirteen U.S. Senate and House Congressional Statewide Delegations including ME, MA, NH, VT, CT, MD, DE, IL, MI, PA, TX, NV and AK.
- Interface with and evaluate Federal candidates and campaigns daily in order to give strategic advice while determining NRA ratings, endorsements, level of financial commitment and grassroots involvement.
- Produce and manage election operations in thirteen states, including writing member and non-member mail, phone scripts and emails for President Donald J. Trump as well as NRA endorsed U.S. Senate and House candidates.
- Engage, maintain, and continually expand outreach with a large and diverse network of Republican political operatives, Congressional staffers and government affairs colleagues.
- Represent the NRA at public events, including delivering the keynote address at the Texas Rifle Association's Annual Meeting in 2013 and 2014.

### **National Republican Congressional Committee**

May 2008 – February 2011

*Young Guns Liaison*

- Created, implemented and managed the day-to-day operations of the Young Guns Candidate Recruitment program while serving as a liaison for former Leader Eric Cantor, Leader Kevin McCarthy, and Speaker Paul Ryan, with National Republican Congressional Committee Chairman Pete Sessions, and GOP candidates.
- Worked with Leader McCarthy, Rep. Lynn Westmoreland and the NRCC Member-driven recruitment team to successfully recruit 430+ Republican candidates nationwide and win back the House Republican Majority by a margin of 64 seats.
- Advised Congressional Chiefs of Staff and senior level staff on state-of-play in Congressional races.
- Developed and strengthened relationships with candidates and their teams through setting a series of customized campaign benchmarks and working with them to meet these goals via weekly meetings and regular communication.
- Implemented the Young Guns Ad Offensive, a Cantor/Leader McCarthy/Speaker Ryan initiative to buy TV, radio and online attack ads in competitive districts during the off -year.
- Raised over \$10,000,000.00 for Young Guns candidates, providing all 92 Young Guns candidates with, on average, \$109,000.00 in Member money.
- Planned, promoted and managed a series of 5 successful Young Guns Days for 92 House candidates and over 150 meet & greet events for Members of Congress and candidates.
- Built and maintained brand integrity for former Leader Cantor, Leader McCarthy, and Speaker Ryan through marketing materials and gopyoungguns.com.

*Southeast and Northeast Political Coordinator*

January 2010 – February 2011

- Coordinated meetings with GOP Leadership and Conference Members with candidates from 21 states.
- Staffed and briefed candidates prior to campaign meetings with Congressmen.
- Developed briefing materials and key political metrics for the House Republican Conference prior to meeting with Congressional candidates.

*Director of the Call to Arms Program*

February 2009 – February 2011

- Founded and directed Call to Arms, the NRCC's volunteer program.
- Managed and collaborated with the NRCC's eCampaign team to develop a platform to mobilize and organize interested volunteers for the NRCC.
- Conceptualized and executed original advertising/marketing campaigns to enhance participation and create the first-of-its kind contact list of 1,500 active, DC based volunteers.
- Enlisted the Members of the NRCC's Regional Team to engage House staff and downtown Republicans in get out the vote efforts for special elections (NY-20, NY-23, PA-12, HI-01) and general election.

*Young Guns Coordinator*

May 2008 – December 2008

- Raised over \$2.5 million for competitive House Races.
- Coordinated events for Members and Contributors on behalf of Young Guns executive leadership.

**EDUCATION**

**Rollins College**

Winter Park, FL

*Bachelor of Arts, Philosophy (2006)*

**Central Carolina Community College**

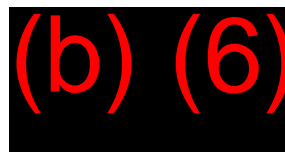
Lillington, NC

*KCBS Certified Barbecue Judge (2011)*

**POLITICAL ACTIVITIES:**

- Created and managed the Cantor Alumni Network, a fundraising and networking organization comprised of former staffers for former House Republican Majority Leader Eric Cantor.
- Managed nightly phone banks from Fall of 2009 until Fall of 2010 in the RNC's call center for competitive Congressional races across the country.
- Volunteered on Scott Brown for Senate 2014, Marilinda Garcia for Congress 2014, Barbara Comstock for Congress 2014, Mitt Romney for President in 2012, Robert Hurt for Congress in 2010, Charlie Bass for Congress in 2010, Pat Meehan for Congress in 2010, Barbara Comstock for Virginia House of Delegates in 2011, Bob McDonnell for Governor in 2009, John McCain for President in 2008, and Jeb Bradley for Congress in 2008.
- Completed RNC School of Campaign Management, a week long campaign immersion program in April 2010.
- Instruct campaigns and candidates on best practices working with 3<sup>rd</sup> party issue groups through the RNC School of Campaign Management School.
- Host and participate in over 100 political fundraising events for federal candidates and elected officials.

# BRIAN C. STEED



## EDUCATION

**PhD, Public Policy (Emphasis in Environmental Policy), 2010** Indiana University, Bloomington  
Major Professor/Dissertation Chair: Elinor Ostrom, 2009 Nobel Laureate in Economics

**Juris Doctorate, 2002** S. J. Quinney College of Law, University of Utah, Salt Lake City, Utah  
Certificate in Natural Resources and Environmental Law

**MA, 1999, BA, 1997**, Political Science, Utah State University, Logan, Utah

## WORK EXPERIENCE

**Chief of Staff, Office of U.S. Congressman Chris Stewart, UT-02** (2013 to Present)

U.S. House of Representatives, Washington DC

Manage a staff of over 20 individuals and offices in Washington DC, Salt Lake City and St. George, Utah. Serve as lead policy and political advisor.

**Campaign Manager, Chris Stewart for Congress**, (2011-2012)

Utah's 2<sup>nd</sup> Congressional District, Salt Lake City, Utah

Helped first-time candidate, Chris Stewart, to victory over 10 Republican candidates in the primary and a competitive general election.

**Instructor / Researcher**, (2009-2011)

Dept. of Economics and Dept. of Political Science, Utah State University, Logan, Utah

Taught over a dozen courses in economics and political science and researched public lands, natural resources, and U.S. energy policy.

**Researcher / Instructor School of Public and Environmental Affairs** (2005-2008)

Workshop in Political Theory and Policy Analysis, Indiana University, Bloomington

Researched natural resource and water governance in the Southwestern United States with a primary focus on Southern California water. Taught Law and Policy.

**Deputy Iron County Attorney** (2003- 2005)

Iron County Utah, Cedar City, Utah

Prosecuted over 500 cases and served as the lead attorney on land use planning and other civil matters including management of endangered species issues.

**Judicial Clerk** (2002- 2003)

Hon. Lynn W. Davis, Utah 4th District Court, Provo, Utah

Researched and advised on legal decisions for Judge Davis over a variety civil cases and a double homicide.

**Law Clerk—Office Public Lands** (2001-2002)

Utah Attorney General's Office, Salt Lake City, Utah

Worked on the State of Utah's R.S. 2477 litigation asserting rights of way across federal lands.

## PUBLICATIONS

“Boon or Bust: Wilderness Designation and Local Economies” *The Journal of Private Enterprise*, Fall 2016 (with Ryan Yonk, Randy Simmons, and R. Christopher Martin).

“Politics, Economics, and Federal Land Designation: Assessing the Economic Impact of Land Protection—Grand Staircase Escalante National Monument” *Mountain Plains Journal of Business and Economics*. Volume 14, 2013 (with Ryan Yonk and Randy Simmons).

*Green vs. Green: the political, legal, and administrative pitfalls to green energy production* 2013 (With Ryan Yonk and Randy Simmons) Routledge Press

“Water Markets and Management Lessons from Los Angeles County” 2012 in R. Simmons and D. Gardner eds, *Aquonomics* Transaction Press.

“The Economic Cost of Wilderness” *Environmental Trends Issue Brief*. Vol. 1 June 2011 (with Ryan Yonk and Randy Simmons).

“Monitoring and Sanctioning in the Commons: An application to Forestry.” (with Eric Coleman) *Ecological Economics* 68 (2009) 2106-2113.

“Trust in Private and Common Property Experiments” (with James Cox, Elinor Ostrom, James Walker, Antonio Jamie Castillo, Eric Coleman, Robert Holahan, and Michael Schoon). *Southern Economic Journal* 75(4) (April 2009): 957–75.

“Government Payments for Environmental Services—Lessons from Costa Rica.” *Journal of Land Use and Environmental Law*. Vol. 23 No. 1 Fall 2007, pp. 177-202.

“The Changing Face of Justice: A Survey of Recent Cases Involving Courtroom Interpretation.” *Harvard Latino Law Review*. Vol. 7, Spring 2004, pp. 1-25. (with Hon. Lynn W. Davis, Michael McKell, and Jayson Oldroyd).

“Completing the Mosaic: The Conservation of Private Lands in Costa Rica.” *Journal of Land, Resources, and Environmental Law* Vol. 23 No. 2, 2003, pp. 173-218.

## GRANTS AND FELLOWSHIPS

- Co-Principal Investigator, Utah Public Service Commission “Reach of Broadband Statewide” 2011. Center for Public Lands and Rural Economics at Utah State University. (\$92,000)
- Co-Principal Investigator, U.S. Department of Energy “Alternative and Unconventional Energy Research and Development” (2010-2011) Center for Public Lands and Rural Economics at Utah State University (\$250,000).
- Co-Principal Investigator, Cooperative State Research, Education, and Extension Service U.S. Department of Agriculture. (2009-2010) Center for Public Lands and Rural Economics at Utah State University. Researching the impact of protected public land on rural economies in the Intermountain Western United States (\$194,848).
- Lone Mountain Fellow, Property and Environment Research Center, Bozeman, Montana Summer 2010 (\$1,500).
- Virgil T. DeVault Fellowship, Workshop in Political Theory and Policy Analysis, Indiana University Fall 2008, Summer 2009 (\$10,000).



# Jason G. Larrabee

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## *Executive Summary*.....

Focused and highly motivated management professional with strong leadership skills and an expert understanding of the legislative process seeks a senior level position in public/corporate affairs. Extensive experience working in highly fluid situations, at all levels of government, and with industry, associations, grassroots organizations, national leaders and media. A team leader and strong policy advocate with vision, excellent communication skills and demonstrated results.

## *Experience*.....

**Congressman Jeff Denham (CA-10)** Washington, D.C.

*Chief of Staff*  
2011 – Present

- Manage all aspects of the Congressional offices, overseeing a staff of seventeen in two time zones, including: administrative; human resources; finance; communications; legislation; media interaction; and, political strategy and fundraising .
- Strong Washington, D.C. network, including Members and staff at the highest level of Congress, the executive branch and federal agencies, state and local governments, trade associations, advocacy groups and grassroots networks.
- Developed and executed plans for obtaining two subcommittee chairmanships in the House of Representatives while providing direction for an agenda that secured the passage of eleven bills signed into law, and developed a national media profile for the member.
- Simultaneously manage the campaign operation for three cycles, raising over \$10 million for multiple federal PACs, under intense pressure from national political parties and outside organizations.

**Jason Larrabee Ventures, LLC** Sacramento, California

*Principal & Owner*  
2007 – 2010

- Founded a government affairs, public relations and strategic planning consulting company representing public utilities, private corporations and individuals.
- Developed and implemented strategic government relations plans to influence public policy.
- Successfully negotiated multi-million dollar water transfers from northern California entities to buyers south of the Bay-Delta, worked with federal agencies on regulatory actions, and secured legislative riders and appropriations.
- Secured over \$200 million, including the largest federal appropriation in recent times from the U.S. Bureau of Reclamation of \$107 million.

**Congressman John Doolittle, Ret. (CA-4)** Washington, D.C.  
*Legislative Assistant*

*Legislative Director / Senior*

2003 – 2006

- Managed all aspects of the Washington, D.C. office for a staff of six, including: administration; legislative agenda creation, drafting, and implementation; floor procedure; political strategy; and, media.
- Provided appropriations and policy assistance on agriculture, budget, defense, energy, trade, water/flood control and veterans affairs. Principal staff responsible for all aspects of Agriculture and Energy & Water Development Appropriations subcommittee's, including production of annual and supplemental appropriations bills. Extensive public speaking.
- Secured agreement and passage of a highly complex, \$1 billion authorization for flood control and water supply needs within the Sacramento region, laying to rest a decade's long problem.



**Congressman Doug Ose, Ret. (CA-3)** Washington, D.C.

*Legislative Assistant*  
2001 – 2002

- Provided appropriations and policy assistance on agriculture, natural resources, trade, transportation, tribal affairs, and water/flood control. Required to provide memos and briefings to top office staff, including the member, and recommend and implement strategy and tactics.
- Principal staff responsible for all aspects of the Agriculture committee, including production of the 2002 Farm Bill which included numerous provisions and securing support with the top industry in the district.

**LC Properties** Butte City, California

*Owner & Partner*  
1991 – Present

- Managed farm operations in a highly diversified and vertically integrated family business. On-going oversight of a multi-million dollar family partnership of real estate, crop production and processing, and financial management.
- Monitored and engaged in water, environmental, flood control, and regulatory issues impacting operations.
- Interacted with local, state and federal agencies, and national non-profit groups on environmental restoration projects and public speaking on the relation of agriculture to the environment.
- Successful launch of direct sales of in-shell pecans to China from farm field to overseas buyer, including packaging, logistical shipping through international ports, international banking, and marketing.

*Education*.....

**Drexel University** Philadelphia, Pennsylvania  
M.B.A. December, 2010. Specialization in entrepreneurship.

**California State University, Chico** Chico, California  
B.A. in Geography, 1997. Emphasis in Physical Geography and Environmental Planning.

*Career Building Activities and Experiences*.....

**2015 Leadership for the 21<sup>st</sup> Century: Chaos, Conflict and Courage** Harvard Kennedy School of Government, Cambridge, MA

**2012 – Present, California State Society Board** Washington, D.C.

**1997 – Present, Significant public speaking for nearly twenty years** Nationwide

Presentations and speeches to publically elected boards, private company board of directors & staff, associations, congressional panels, state legislative committees, non-profit organizations, field tour groups, and the general public.

**2007 – 2011, Butte Community College Foundation Board** Oroville, California

**2000 Water Education Foundation Water Leaders Class Participant** Sacramento, California

**2000 FARMS Program Educator** Winters, California

**Extensive travel to East Asia, South Pacific, North America, Western Europe and Southern Africa**

# ZACHARIAH J. GAMBILL

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## PROFESSIONAL EXPERIENCE

CONGRESSMAN RYAN K. ZINKE

01/2015 – Present

Helena, Montana

Supervisor: Scott Hommel

Approximate Salary: (b) (6)

### ***Director of Veteran Affairs and Military Liaison***

Director of Veteran Affairs and Military Liaison for the State of Montana acting as the sole office advisor to the Congressman for Veterans Affairs issues. Job duties include review of legislation on Veterans and Military Affairs, compiling of weekly reports, and other background information to assist the Congressman. Also, hosting discussions with Veteran Affairs (VA) personnel to become familiar with program requirements and operations within the VA system; determining any potential problems; developing required connections to offices, organizations, and program personnel; and identifying preliminary scope and course of action to correct or assist organizations at becoming more effective.

#### Responsibilities:

- Overseeing of Montana state congressional offices pertaining to Veterans and Military Affairs.
- Developing and implemented an overall strategic plan for the state offices that includes policies, job, analysis, competency models, goals, objectives, operating plans, and benchmarks for all state offices.
- Ensuring all operating plans are in compliance with the U.S. House Code of Ethics and the overall mission of the institution.
- Training, and retaining a highly committed state staff (i.e. district directors, case workers, executive assistants, and interns in Military and Veterans issues).
- Holding leadership positions on the Congressman's Healthcare, Veteran's and Military Advisory Committees.
- Acting as the Congressman's top adviser for Veteran and Military Affairs in the state.

RYAN ZINKE FOR CONGRESS

01/2014 – 12/2014

### ***Regional Field Director***

Regional field director for a state wide campaign in Montana that successfully elected Congressman Ryan Zinke. With over 400,000 people in my area of operation I compiled data, and created spread sheets for future campaign use. Provided research on voter trends, and targeted areas based on previous election cycles. Prepared and briefed the candidate on issues that pertained to specific areas which included agriculture, military affairs, veteran affairs, industrial, and natural resources. Coordinated local volunteers to reach out to rural areas via phone calls, community engagement with door to door contact and supervising and setting up at events such as gun shows, Veteran celebrations and county fairs.

#### Responsibilities:

- Advised candidate on national and local policies
- Acted as liaison to multiple committees within the state of Montana
- Acted as point of contact to large corporations and local non-profits
- Scheduled day to day operations for the candidate
- Created the internship program and managed the campaign's four unpaid interns

US NAVY  
Navy Expeditionary Guard Battalion, Guantanamo Bay, Cuba  
MA3/E-4;  
Approximate Salary: (b) (6)

08/2007 – 01/2009

***Master at Arms/Military Police Guard***

Managed daily schedule and meal distribution, shower, recreation, and linen exchange operations, as well detainee transportation and forced cell extractions. Supervised 200+ enemy combatants. Enforced detention camp rules and regulations in fair, firm, impartial, and humane manner; applied restraints and handled detainees in accordance with Geneva Conventions, International Red Cross requirements, and international humanitarian law. Defused dangerous situations while confronted with daily detainee harassment and physical risk. Prepared written reports and took verbal statements, activity summaries, and incident reports in organized, logical, and coherent manner. Collected intelligence information for war crimes investigations and law enforcement support. Tasked as leader of 6-member forced cell extraction team: evaluated individual and team performance; overhauled training program, including curriculum, materials, and techniques.

Responsibilities:

- Led 250 cell entries with no incidents or injuries.
- Created job qualification standards for training protocol and updated policies and procedures to ensure guard staff and detainee safety; trained 27 guards, Sergeants of the Guard, and Platoon Chiefs; recognized for expertise in detainee operations.
- One of 3 personnel, and most junior, tasked to prepare daily camp report.
- Responded to multiple medical emergencies.
- Achieved Platoon Leader qualification, normally reserved for more senior E-7 personnel.
- Qualified as Watch Commander and Assistant Watch Commander.
- Planned and led experiential training event for newly assigned Rear Admiral.

US NAVY  
US Naval Activities United Kingdom, London, England  
MA3/E-4  
Approximate Salary: (b) (6)

01/2004 – 08/2007

***Anti-Terrorism/Force Protection Patrolman***

Conducted patrols and anti-terrorism operations at fleet headquarters facility. Monitored 64 closed-circuit television monitors. Conducted surveillance with the United States Embassy (London, England), partnered closely with Ministry of Defense Police and US Marine Reaction Force personnel on day to day operations. Assisted with investigations pertaining to fraud, waste, and mismanagement with the supervision of the Command Investigator. Handled the chain of custody for

Responsibilities:

- Helped secure facility in aftermath of July 7, 2005 bombing.
- Investigated fraud, waste, and abuse.
- Critical team member for 980 Random Anti-Terrorism Measures at 6 naval installations, including identification, baggage, and vehicle inspections.
- Teamed with London Metropolitan Police to conduct quarterly anti-terrorism surveillance exercises.
- Completed inventory, packing, and shipping of \$575,000 in inventory during command closure process.
- Provided security support for annual Independence Day celebrations with over 11,000 attendees.
- Selected as member of Command Honor Guard: performed at diverse events and official ceremonies.

**EDUCATION AND TRAINING**

CARROLL COLLEGE, Helena, Montana

*Bachelor of Arts, International Relations*, 134 credit hours, Graduation date 12/13/2013

THE GEORGE WASHINGTON UNIVERSITY, Washington DC

*Intensive Language*, Portuguese, 8 credit hours, 5/2013-7/2013

UNIVERSITY OF MONTANA HELENA, Helena, Montana

*General Studies*, 46 credit hours, 5/2009-12/2009

HELENA HIGH SCHOOL, Helena, Montana, 6/2003

*Diploma*

**US NAVY**

Unarmed Self-Defense Course, 8/2007

Naval Physical Security Supervisor Course CIN # S-830-0001, 6/2006

Anti-Terrorism Force Protection Level 1 Training, 12/2006

Navy Handgun Qualification Course (9mm), 5/2004

Navy Rifle Qualification Course (M16; 12-gauge shotgun), 5/2004

OC Spray Level 1 and 2 Certification Course, 5/2004

Navy Armed Sentry Training, 5/2004

Military Police Training, 5/2004

Force Protection Fundamentals Training Course, 4/2004

Emergency Vehicle Operator Course, 4/2004

Department of Defense Information Assurance Awareness Training, 12/2009

**AWARDS**

**US NAVY**

Navy and Marine Corps Achievement Medals, 2009, 2008

Letter of Commendation (Rear Admiral MG Preston), 2005

Global War on Terrorism Expeditionary Medal, 2008

Global War on Terrorism, 2008

Good Conduct Medal, 2007

National Defense Service Medal, 2004

Overseas Service Medal, 2008, 2007, 2006, 2005, 2004

Rifle Marksmanship Ribbon, 2008, 2007, 2006, 2005, 2004

Expert Pistol Ribbon, 2008, 2007, 2006, 2005, 2004

# TODD WYNN

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## *Career History*

*Director of External Affairs*, Edison Electric Institute, September 2013- present

- Direct state legislator, environmental commissioner, and state energy official educational activities and advocacy in all 50 states. Direct outreach and advocacy efforts with third party organizations, associations, and think tanks.
- Work closely with External Affairs department to facilitate education and advocacy efforts with governors and attorneys general.

*Task Force Director*, American Legislative Exchange Council, September 2011- September 2013

- Directed and managed the Energy, Environment and Agriculture Task Force which included over 200 state legislators from 40 different states. Organized and set the agenda for three national conferences a year.
- Worked with the Task Force to develop and promote model legislation in a wide variety of issue areas, including public lands, climate change, energy, chemical regulation, federal-state relations, environmental health, waste management, rural development, and property rights.
- Conducted public policy research and tracked legislation on energy, environment and agriculture issues for state legislators across the country.

*Research Fellow*, American Tradition Institute (Now known as Energy and Environment Legal Institute), April 2011-September 2013

- Advised the staff on a wide variety of public policy issues such as air and water quality regulation, responsible land use, natural resource management, energy policy, property rights and more.
- Helped the staff identify funding opportunities and worked with senior staff on funding proposals for research projects. Advised the staff on social media and marketing resources.

*Vice President*, Cascade Policy Institute, Portland OR, February 2010 – September 2011

- Built and cultivated relationships with individual donors. Increased individual donations by 50% and increased donor base by 50% in less than one year. Marketed and promoted the Institute's objectives through speaking, writing, and leadership within the organization.
- Coordinated a team of policy analysts on a variety of public policy issue areas to be effective in the Oregon legislature and properly convey organizational objectives.
- Researched and wrote on energy, climate change, and general environmental/economic issues. Published full reports, op-eds, and other pieces for the media, state legislators, activists groups, and citizens.

*Climate Change and Energy Policy Analyst*, Cascade Policy Institute, Portland OR, July 2008—February 2010

- Served as a Program Director for the Institute's climate change and energy policy center. Worked directly with state legislators and citizen activist groups to better facilitate understanding of climate change and energy policy.
- Completed original research on climate and energy policy. Wrote over 50 publications on a wide variety of policy issues. Published four major reports on Oregon energy policies.

*Research Associate*, International Crop Research Institute, Patanchuru India, June 2007—December 2007

- Worked with economic development and agricultural teams to develop a research focus.
- Gathered, compiled, and analyzed panel level data from different organizations to produce a findings report regarding agricultural productivity with public policy recommendations.

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## *Organizational Leadership*

*Energy and Environmental Public Policy Committee Member*, Council of State Governments (CSG), June 2015- present

- CSG's Energy and Environmental Public Policy Committee provides a forum for state leaders to address emerging challenges and issues arising from dynamic energy-related and environmental conditions. Provide guidance and advice on energy policy issues and model resolutions that are introduced at committee meetings.

*Intergovernmental Affairs Committee Member, Council of State Governments, June 2015- present*

- CSG's Intergovernmental Affairs Committee is the primary body setting the federal-state relations agenda for CSG. Provide guidance and advice on energy policy issues and model resolutions that are introduced at committee meetings.

*Board of Trustees Member, Council of State Governments 21<sup>st</sup> Century Foundation, March 2015- present*

- The 21st Century Foundation Board of Trustees supports diverse programs conducted by and through CSG. Work with other board members to determine new and innovative policy projects, vote on proposed policy projects, and approve policy project expenditures.

*Program Advisory Board Member, Center for Legislative Energy and Environmental Research (CLEER), September 2013-present*

- CLEER provides support for The Energy Council, an organization representing state legislators from energy producing states. Work with state legislators and state government affairs professionals from across the country to organize and plan four national conferences a year on the most pressing energy and environmental policies and debates.

*Board Member, Oregon Capitol Watch Foundation (OCWF), May 2011- September 2013*

- OCWF educates Oregon citizens how state and local governments spend tax dollars and developing public policy proposals that promote sound fiscal policies and efficient government. Approved large expenditures and campaigns for public policy research and investigative journalism. Provided guidance and insight on operations and feedback on projects related to tax and energy policy.

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## **Honors and Awards**

State Government Affairs Council (SGAC) Professional Certificate, April 2016

- The SGAC Professional Certificate, typically a 2 to 3 year program, is awarded to candidates who have successfully completed a core curriculum which exposes them to key competencies for state government affairs professionals.

Economic and Business Excellence Award, 2001 and 2002

- Virginia Military Institute award for excellence in economic and business curriculums. Award is given to candidates that excel in economics and business studies and maintain a 3.5 GPA and higher throughout a school year.

Omicron Delta Epsilon Member, 2001

- Omicron Delta Epsilon is one of the world's largest academic honor societies that recognizes the scholastic attainment and the honoring of outstanding achievements in economics.

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## **Education**

University of San Francisco, San Francisco, CA, August 2006—May 2008  
Masters of Arts: International and Developmental Economics

California State University Long Beach, Long Beach, CA, May 2005—May 2006  
Bachelor of Arts: Business Economics

Virginia Military Institute, Lexington, VA, August 2000—January 2004  
Major: Business Economics



## RICK MAY

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Cell: (b) (6)  
Work: (b) (6)  
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### EXPERIENCE

- 2014-Present **Volunteer Program Director, Navy Regional Medical Center**  
Designs rehabilitation programs for disabled military members to assist them back to duty or civilian life. Works with severely disabled children to develop life skills.
- 2011- Present **Consultant, Rancho Tissue Technologies, (RTT)**  
Establishes policy, leads and directs contractors and employees to maintain sound laboratory practices in compliance with federal, state and local Environmental Protection Agency (EPA) directives. Identifies problems, designs and implements solutions to keep RTT functioning within best practice guidelines. Effectiveness of policy implementation measured by increased productivity with greatly reduced cost and employee turnover.
- 2007 – 2010 **Senior Advisor, Worldwide Range Program, Naval Special Warfare Command**  
Responsible for administering a \$12 million annual Operations and Maintenance (O&M) budget and a \$74 million Military Construction (MILCON) budget. Directs range planning, training and land acquisition efforts. In charge of ensuring compliance with federal, state and local environmental laws and regulations through close association and partnerships with governmental regulatory agencies, local and nationally elected political leaders and recognized environmental organizations.
- Authored first ever, Range Master Plan directing Naval Special Warfare (NSW) efforts through 2023 and a comprehensive Range Operations Instructions manual providing policy, doctrine, and guidance for 92 ranges in the NSW inventory.
- Served as Diversity Officer working with various American Indian tribes throughout the nation, to bring qualified candidates into NSW.
- 2005 – 2007 **Special Projects Officer, Special Operations Command**  
Established policy and educated decision makers in use of special electronics on the battlefield. Responsible for strategic tactical execution, technical oversight and development of highly complex and innovative Tagging, Tracking and Locating (TTL) efforts for all branches of the U.S. Military Special Operations Forces. Tasked by Office of the Secretary of Defense (OSD) to develop a definitive study detailing the “technological way ahead” for this warfare application. The study increased effectiveness of both the government and private sector by defining operational parameters, increasing cost efficiency and creating focused applications for this unique technology.
- 2003 – 2005 **Chief Staff Officer, Naval Special Warfare Group THREE**  
Chief Operating Officer of a 500 person command with \$30M annual discretionary budget. Direct responsibility for broad array of classified maritime anti-terrorism missions.
- 2002 – 2003 **Commanding Officer, SEAL Team FIVE**  
Led SEAL Team of 250 personnel in counter-terrorism and direct action missions in Operation IRAQI FREEDOM and Operation ENDURING FREEDOM. Personally deployed and led direct

combat operations in Iraq; responsible for 125 combat operations and an additional 200 combat support missions. Responsible for anti-terrorism security details in a war zone; worked extensively in the Joint Operations arena (Army, Navy, Air Force and Marines) as well as with many other government agencies, including State Department. Coordinated combat operations with host nation personnel and allied Special Operations counterparts. In the U.S., provided anti-terrorism support to various metropolitan police departments across the nation. Assessed, analyzed and provided recommendations to improve security at a nuclear power plant in Southern California for U.S Department of Energy.

2001 – 2002

**Director of SEAL Training, Naval Special Warfare Center**

Led a training staff of 294 instructors that provided basic, intermediate and advanced courses of instruction to over 2000 Special Operations personnel annually in a wide variety of Special Operations topics, including 40 courses related to anti-terrorism. Directed the establishment of new courses of instruction, and brought safety to the forefront of educational efforts.

1988 – 2001

**Various Operational and Staff Positions, Naval Special Warfare Command**

- *Executive Officer, SEAL Team ONE.* Responsible for training, equipping and resourcing a unit of 230 personnel and 8 combat ready platoons for deployment.
- *Special Programs Officer, Pacific Fleet.* Responsible for communications security and Information Operations in the Pacific Theater. Extensive experience with information technology architecture and network security. Coordinated policy, planning and employment of specific maritime platforms for both peacetime and wartime operations.
- *Current Operations Officer, Naval Special Warfare Group THREE.* As geographical subject matter expert, deployed to Bosnia as part of operation Joint Guard; conducted focused assessments and security operations in a war zone, analyzed logistical security concerns and provided solutions to the same.
- *Current Operations Officer, Special Boat Squadron ONE.* Responsible for 67 Combatant Craft and 400 personnel. Coordinated 210, senior level maritime and riverine operations to include combat and drug interdiction missions annually throughout the Pacific Theater and the continental United States.
- *Team Leader, SEAL Team ONE.* Conducted two operational deployments to the Pacific; served as the Commander of a combat focused SEAL platoon.

1973 - 2010

- Enlisted and Commissioned Officer, United States Navy

**EDUCATION**

1993-1996 *Wayne State School of Medicine, MI.*

1990 *National University, CA.*  
M.A. Management

1984 *Sonoma State University, CA.*  
B.A. Biology

1973 *Bear Creek High School, CO.*

**OTHER**

(b) (6) clearance

Spanish Speaker

**COMMENDATIONS**

Defense Meritorious Service

Bronze Star  
Meritorious Service Medal (3)

Navy Commendation Medal (6)  
Various campaign and service medals

# MICHAEL P. ARGO

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## Summary

Over 25 years of leadership experience in **strategic planning** and worldwide operations as a U.S. Naval Special Warfare Officer (U.S. Navy SEAL)/ Special Operations Force (SOF) operator. Highly skilled in leading and executing complex and multi-disciplinary projects in special operations, leadership instruction, business development and staff planning at all organizational levels of the Defense industry. Exceptional interpersonal and communication skills with the ability to articulate complex technical issues to senior internal and external customers. (b) (6) security clearance.

- Demonstrated Leadership
- Budget Management
- Strategic Planning
- Decision Making
- Program Management
- Team Building/Recruitment

## Professional Experience

### **OFFICE OF NAVAL INTELLIGENCE (ONI)**

*KENNEDY Irregular Warfare Center (KIWC)*

**Future Plans, Strategy and Policy Officer (RMGS) Contractor support to ONI**

**2011-Present**

*Washington, DC*

Director for plans and strategy directorate (N5) providing direct intelligence support to Naval Special Warfare (NSW) the Navy Expeditionary Combat Command (NECC) and all naval forces engaged in Irregular Warfare (IW). Serves as the subject matter expert in NSW and strategic planning process. Engaged in the business development process and resourcing future requirements.

- Spearheaded the establishment, development and execution of the Navy Mission Essential Task List (NMETL) and Defense Readiness Reporting System-Navy (DRRS-N) program that supports Navy Information Forces and Fleet Forces Commands.
- Established initiative for resource planning requirements for Operational and Contingency Planning with NSW and NECC.
- Key leader to fully integrate KENNEDY's warfighting capabilities into customer's Strategic Operational Plans.
- Establish and directed KENNEDY's Lesson Learned Library and After Action Review (AAR) program.
- Lead NSW facilitator for Kennedy Basic Course (KBC), the command's indoctrination program.
- Developed key business networks with NSW and Intelligence Community (IC) leadership.
- Hand-picked as Senior Advisor to incorporate KENNEDY's capabilities into the U. S. Special Operations Command (USSOCOM) Special Operations Force Generation (SOFORGEN) and Global SOF Force Network 2020 Strategic Vision.
- Lead facilitator during USSOCOM Limited Objective Experiment Global Scout 2011. Supervised senior level SOF team during future operations experiment wargame.

### **SEALS-NAVAL SPECIAL WARFARE COMMAND**

*Navy Special Warfare Command Group Eleven (NSWG-11)*

**Commodore (NSWG-11) CAPTAIN O-6, Assistant Chief of Staff of Plans, Strategy, and Doctrine**

**2004-2011**

*San Diego CA*

As a Major Commander, directed the U.S. Navy SEALs – Naval Special Warfare Reserve Program. Provided overall leadership to over 40 organizations that provided direct combat and operational support to worldwide SEAL TEAMS. Managed reserve strategy and mobilization of over 1000 personnel to support deployed SEAL Squadrons during Operations Iraqi Freedom and Enduring Freedom. Executed a \$12.5M training budget. Experienced in DoD acquisitions with Joint Service, (JCS), USSOCOM, (COCOM), Office of Secretary of Defenses (OSD). Awarded the "Legion of Merit" from the Chief of Naval Operations (CNO).

- Established SEAL TEAM SEVENTEEN and SEAL TEAM EIGHTEEN as the first Commodore of NSWG-11.
- Developed and executed business and acquisition strategy. Identified core capabilities, targeted NSW customers, and established long-term relationships and articulated business development processes.
- Developed plan that resulted in a NSW Officer Continuation Pay and Critical Skill Retention Bonus.
- Conducted organizational assessments and developed programs that proactively responded to productivity declines and morale concerns. Directed analysis of Reserve Force Human Capital strategy.
- Chief liaison for Global War on Terrorism planning and strategy with USSOCOM.
- Directed development of NSW future requirements. Directed Quadrennial Defense Review (QDR) input to USSOCOM.
- Oversaw review, development, and integration of NSW doctrine into all Joint Strategic Capabilities Plans. Coordinated drafting, approval, and publishing of the NSW Joint Doctrine and Joint Tactics Techniques and Procedures (JTTP) manual.
- Directed NSW Squadrons After Action Reports (AAR) and Lessons Learn briefing for SOF community.
- Executed publishing and printing of the U.S. Navy SEAL and SWCC Ethos and Creeds.

**NAVY RESERVE COMPONENT COMMAND**

*Navy Operations Support Center, Los Angeles (NOSC –LA).*  
*Naval and Marine Corps Reserve Center, Denver (NMCRC Denver).*  
*Naval and Marine Corps Reserve Center, Hartford (NMCRC Plainville).*

**1995- 2011**  
*Los Angeles, CA.*  
*Denver, CO*  
*Hartford, CT.*

**Commanding Officer (3 tours)**

CEO–equivalent role leading a teams of 45 plus personnel within the designated Navy Region. Provided direct supervision and support to over 900 Naval Reserve sailors, which included advice on compensation and benefits, training, recruitment, conflict resolution and staff communication. Managed budgets of over \$1.5M used to maintain mobilization readiness. Command Contracting Officer with working knowledge of congressional process for authorizations and appropriations. Developed all operational and business plans.

- Led a complete revitalization of the Command’s fiscal programs and mobilization readiness. Training readiness increased from 50% to 96% and Full Medical Readiness status increased from 35% to 91% within 6 months.
- Ensured payroll accuracy of 98%. Recognized as “NOSC of the Month” for 6 consecutive months.
- Fully supported and mobilized over 3,000 sailors to Iraq and Afghanistan. Awarded 3 separate Meritorious Service Medals.
- Senior Casualty Assistance Calls Officer (CACO) and Navy’s Funeral Honors Program Manager for command’s Region.
- First command to start-up the newly established network-based information system, Navy and Marine Corps Intranet (NMCI).

**U.S SPECIAL OPERATIONS COMMAND (USSOCOM) and Overseas Assignments 1991-2002**

*Special Operations Command Europe (SOCEUR).*  
*Special Operations Command America Command (SOCACOM).*  
*Special Operations Command Korea (SOCKOR).*

*Stuttgart, Germany*  
*Norfolk Virginia*  
*Seoul, Korea*

**Plans Officer, Joint Special Operations Task Force (JSOTF) Operations Officer**

Assigned as division lead of the Plans and Strategy Directorate in Africa, Haiti, the Caribbean and South Korea. Developed, coordinated, and updated U.S. Combined, NATO and Joint Special Operations Plans, Strategy and Doctrines.

- Managed, trained, and directed joint and combined exercises as the Joint Special Operation Task Force (JSOTF) Commander and Operations Officer. Ensured that Unified Command Plans were accurate. Developed regional OPLANs and CONPLAN.
- Coordinated and participated in numerous, joint and combined military exchanges programs and exercises with foreign military personnel in Europe, the Middle East, Africa, South West Asia, the Pacific and the Caribbean.
- Awarded 3 Defense Meritorious Service Medals, one for exceptional meritorious service and contingency operations on 9/11.

**SEAL TEAM TWO, SDV TEAM TWO, SPECIAL BOAT UNIT TWENTY**

*Naval Amphibious Base Little Creek (NAB Little Creek).*

**1985-1991**  
*Norfolk Virginia*

**Executive Officer**

- Assigned and excelled in every combat unit leadership position that includes Executive Officer, Operations Officer, and Officer in Charge (OIC), Training Officer and SEAL Platoon Commander. Recognized top SDV (Mini-Sub) Pilot/ Navigator.
- Awarded COMBAT ACTION RIBBON during Operation JUST CAUSE in Panama.

**EDUCATION****Central Connecticut State University**

Masters of Science in Geography/Regional Studies

New Britain, CT

**University of North Carolina**

Bachelor of Arts in Education /Social Studies

Chapel Hill, NC



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# STEVE HOWKE

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## PROFESSIONAL SUMMARY

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Finance Professional who leverages exceptional communication skills to build quality relationships with an emphasis on doing what's right in every aspect of the job. Focused on efficiency and financial accountability. Proven leader and loyal to carrying out the vision and goals of the organization.

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## SKILLS

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- Strategic Planning
- Complex problem solving
- Budgeting and financial management
- Financial reporting and analysis
- Executed Financial Strategies
- Investment Management

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## WORK HISTORY

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**Senior Financial Analyst/Northwest Business Development**, 01/2012 to Current

**Kansas Corporate Credit Union** – Wichita, KS

Responsible for maintaining member loyalty and product usage from the former members of Treasure State Corporate Credit Union after a very successful merger with Kansas Corporate Credit Union. Provide asset/liability management and interest rate risk consulting services. Very high marks from member surveys for member satisfaction and loyalty after the merger with Kansas Corporate Credit Union. Exceeded member usage of products and service goals since the merger. Serve on the Credit Committee and the Asset/Liability Committee

**President/CEO**, 06/2007 to 12/2011

**Treasure State Corporate Credit Union** – Helena, MT

Responsible for providing financial products and services to Montana Credit Unions in a cooperative model. Products and services included payment systems, liquidity, investments, and balance sheet services. As CEO, duties included strategic planning, developing initiatives and carrying out the goals and direction set by the Board of Directors. Exceeded all budget projections, goals and initiatives set by the Board for both 2007 and 2008 prior to the financial crisis. Successfully navigated Treasure State Corporate Credit Union through the tumultuous financial crisis by effectively communicating the repercussions of the NCUA Corporate Stabilization Plan to Montana's credit union CEOs, Board of Directors, and staff. Initiated a nationwide search for a merger partner after it was determined that the new regulations made the business model obsolete. Completed a very successful merger with Kansas Corporate Credit Union in 2011. 100% credit union support, including new capital infusions.

**CFO/Corporate Treasurer**, 06/1985 to 06/2007

**Whitefish Credit Union** – Whitefish, MT

Responsible for financial reporting, investments, Interest Rate Risk management, cost control and variance reporting, policy and procedure development and promoting the credit union to the communities served. Assets increased from \$56 million to \$865 million. Expanded from 2 offices to 7 offices serving northwest Montana. Maintained one of the industries lowest operating cost ratios and consistently rank in the 99th percentile in efficiency ratio. Successfully managed interest rate risk while exceeding average industry profitability. Point person in working with both state and federal examiners

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## EDUCATION

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**Bachelor of Science:** Business Administration with an emphasis in Finance and Management, Minor in Economics, 1985

**University of Montana** - Missoula, MT

## **John M. Bockmier**

10506 NE 37<sup>th</sup> Avenue, Vancouver, WA. 98686-4384 – 360.635.1251  
51@shamrock51productions.com www.shamrock51productions.com

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### **Public Affairs Consultant**

Own and operate an independent public affairs firm based in Southwest Washington since 2001. Representing a variety of business interests, including private parties and trade associations at the local, state and federal levels.

### **Key Success Factors**

Strategic Planning  
Grass Roots Support  
Crisis Communication

Campaign Strategies  
Contract Lobbying  
Coalition Development

Policy Advancement  
Land Use Management  
Problem Solving

### **Highlighted Achievements**

**Grass Roots Support** – As Field Director for Washington State based Entertainment Industry Coalition assembled an extensive statewide membership with over two hundred business members. Organized the body to coordinate and advocate at the state level and provide legislative support for stakeholders and legislation. Completed the objective under budget and ahead of schedule.

**Coalition Development** – Halted federal approval of tribal reservation in Clark County by building an extremely diverse coalition made up of prominent business owners, federally acknowledged Tribes, environmental organizations and citizen groups to lobby within the United States Department of Interior.

**Problem Solving** – Provided essential support and analysis to help secure an equitable legal settlement on a very lengthy aggregate mining dispute. The litigation was between a 112 year old family farm and an international building materials supply company and both parties parted amiably and the farm is operating successfully to this day.

**Campaign Strategies** - Regional Director for Initiative-1183 which privatized the sale of liquor in Washington State. Attained success in educating voters and the measure passed by a 59% margin despite record fundraising by the opposition. The same issue was defeated one year earlier in a statewide election and only achieved a 46% approval rate.

**Land Use Management** – Helped to settle a long standing dispute between a local farming community and the County transportation department. Developed an alternative plan for a family farm that was in a riparian dispute over a proposed bridge reconstruction project. The new bridge was eventually constructed with approval from both local government and the neighboring farming community to provide improved traffic flow and enhanced environmental attributes for improved fish flow on the river.

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### **Professional Experience**

Shamrock 51 Productions – Owner/Operator 2001 – Present  
Entertainment Industry Coalition - Director of Field Operations for Washington State 1999-2002

### **Education**

University of Oregon  
Completed 76 credits toward a BA in Education, 1980-1982  
Leadership Clark County 2008

### **References**

Ann Rivers - Washington State Senator 18th District (b) (6) ann.rivers@leg.wa.gov  
Greg Thornton - Mayor of La Center, Washington (b) (6) gthornton@ci.lacenter.wa.us  
Marc Boldt - Clark County Council Chairman (b) (6) Marc.Boldt@clark.wa.gov

**John R. Tanner**

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**Legislative Director**

Top policy advisor to President Pro Tempore of the United States Senate, experienced in developing and passing legislation as well as leading teams of policy experts in planning strategies for successful legislative initiatives.

**Professional Experience**

**Office of United States Senator Orrin Hatch**

Was recruited in 2010 to manage Senator’s Energy, Natural Resources, and Infrastructure portfolios during the years leading up to the 2012 election. During those years I identified areas of concern for Utah communities, businesses, and constituents. Worked on solutions through legislative proposals and the federal rulemaking process.

Have worked extensively with Executive Branch agencies including IRS, Department of Interior, Department of Energy, Department of Transportation. Proven track record working with the Senate Finance Committee, Senate Committee on Energy and Natural Resources (ENR), and the Senate Committee on Health Education Labor and Pensions (HELP).

**Legislative Director**

2014 present

- Lead a legislative staff of 13 15 people in developing policy proposals and moving them through the legislative process, including working with committees, Senate parliamentarians, and leadership offices. During the 114<sup>th</sup> Congress, 45 of Senator Hatch’s legislated proposals passed Congress and were signed into law by the President.
- Work with legislative staff and information systems staff to develop a database program that tracks the Senator’s policy proposals and streamlines the internal process that moves his bills through Congress and to the President’s desk
- Act as a liaison between Hatch’s personal office and the Senate Finance Committee.
- Represented Senator Hatch at policy conferences in Washington D.C., Utah, Estonia, and Chile.

**Legislative Policy Advisor**

2010 2014

- Managed energy, natural resources, transportation, and infrastructure policy portfolios for Senator Hatch. Helped get five of Senator Hatch’s legislative proposals enacted during the 113<sup>th</sup> Congress. Accomplished this during one of the least productive Congresses in modern history by developing a methodology for moving bills through the legislative process, and maintaining relationships with key staffers on relevant committees, lobbyists, and Executive Branch officials; and by working with counterparts in the House of Representatives.

## John R. Tanner

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- Worked with federal agencies to update federal regulations that were outdated and inaccurate.

### **Office of Congressman Rob Bishop**

2003 2010

Joined Congressman Bishop's staff during the first year of his first term and developed district office procedures for contacting federal agencies on behalf of Utah constituents. Represented the Congressman at meetings with staff from Governor's office, State Legislature, county and city governments, and Utah businesses.

### **Salt Lake Area Director**

- Developed an annual one day conference held at the Utah State Capitol that gives 200 top high school students in Northern Utah the opportunity to learn about Congress and the political process from elected officials and political leaders. Organized the conference every year for five years.
- Worked on a team that developed a 2500 acre wetlands mitigation bank in Brigham City, Utah. The bank was approved by the U.S. Army Corps of Engineers, EPA, and the US Fish and Wildlife Service as a way enable responsible development in the Great Salt Lake watershed while still protecting important wetlands.

## **Education**

### **Utah State University, Logan, UT**

Bachelor of Arts, Business Administration and Spanish (2002)

### **Universidad de La Rioja, La Rioja, Spain**

5 month student exchange studying Spanish language (2000)

### **Brigham Young University Jerusalem Center for Near Eastern Studies**

Semester program focused on biblical and near eastern studies (1996)

**BRANDON M. MIDDLETON**

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**EXPERIENCE**

**DEPARTMENT OF JUSTICE**

**ENVIRONMENT AND NATURAL RESOURCES DIVISION**, Washington, D.C. 2017 – current

*Special Assistant and Counsel to the Assistant Attorney General*

- Appointed by President Trump and worked closely with Acting Assistant Attorney General to lead and manage litigation, policy, and administration of Division comprising of 600 attorneys and staff.
- Responsible for reviewing and authorizing (particularly where other leadership recused) briefs, motions and other pleadings as well as interagency correspondence in matters involving Clean Air Act, Clean Water Act, Endangered Species Act, and other environmental statutes.
- Worked with key career and noncareer personnel in representation of Environmental Protection Agency, Department of Interior, Department of Energy, and other client agencies.

**U.S. SENATE, OFFICE OF SENATOR JEFF SESSIONS**, Washington, D.C. 2015 – 2017

*Counsel on Environment, Energy & Transportation*

- Lead staffer for senior member of Comm. on Environment & Public Works (EPW), providing Sen. Sessions with advice on all EPW issues and other energy, transportation, and regulatory matters.
  - Responsible for broad policy portfolio, including issues relating to climate change, energy production, nuclear power, federal highways, water infrastructure, and agriculture.
- Manage portfolio and promote Sen. Sessions' objectives through direct communication with fed. and state officials, agency liaisons, and congressional staff. Supervise constituent relations for environ. affairs.
- Conduct oversight and investigations in response to regulatory concerns, drafting letters, questions for hearing records, and other correspondence to federal officials, agency inspector general, and other parties.

**U.S. SENATE, COMM. ON ENVIRONMENT & PUBLIC WORKS**, Washington, D.C. 2013 – 2014

*Counsel*

- Advised Ranking Member David Vitter on multiple environmental issues and managed hearing and press strategy for projects within my portfolio.
  - Vetted and selected hearing witnesses, prepared public statements and member questions, staffed Ranking member during hearings and assisted minority offices.
- Led EPW Committee efforts involving Clean Water Act permitting, administrative enforcement, judicial review, and citizen suit liability.
  - Drafted multiple comments and letters regarding proposed “waters of the United States” rule.
  - Coordinated filing of amicus briefs on behalf of Ranking Member Vitter.
  - Developed Committee policy strategy, worked with numerous sectors including energy, mining, manufacturing, agriculture, and state and local government stakeholders, and provided assistance for member responses to regulatory issues.
- Primary author of Committee-led bills addressing scope of Clean Water Act.

**HARRISON, TEMBLADOR, HUNGERFORD, & JOHNSON LLP**, Sacramento, CA 2012 – 2013

*Associate Attorney*

- Represented energy and mining companies in litigation involving Cal. Environmental Quality Act, Surface Mining and Reclamation Act, and Administrative Procedure Act.
- Drafted discovery, pretrial, attorneys' fees motions, letters, memoranda for mining and land use clients.

**PACIFIC LEGAL FOUNDATION**, Sacramento, CA 2007 – 2012

*Staff Attorney*

- Served as plaintiffs' counsel and counsel for amicus curiae in cases involving U.S. Constitution, Clean Water Act, Endangered Species Act, National Environmental Policy Act, Cal. Fish and Game Code.
- Coordinated amicus curiae parties in *Sackett v. EPA*, 132 S. Ct. 1367 (2012).
- Drafted administrative comments leading to case holding application of Endangered Species Act unconstitutional, *PETPO v. USFWS*, 2:13-cv-00278 (D. Utah, Nov. 4, 2014) (rev'd on appeal).
- Published legal scholarship, gave presentations to attorneys and public on environmental law issues.

## **EDUCATION**

**The Ohio State University, Moritz College of Law**, J.D., 2007

Activities: *Ohio State Law Journal*, Associate Editor  
Federalist Society, President, Student Chapter

**Saint Louis University**, B.S.B.A. in economics, *cum laude*, 2004

Activities: NCAA Cross Country, Captain  
Beta Gamma Sigma, business honor society

## **PUBLICATIONS AND TESTIMONY**

"The Endangered Species Act: How Litigation Is Costing Jobs and Impeding True Recovery Efforts"  
Oral and written testimony, U.S. House of Representatives, Natural Resources Committee (Dec. 2011)

*The Unconstitutionality of the ESA As Applied to Noncommercial, Intrastate Species*  
CLE International: Endangered Species Act (April 2011)

*The Sacramento-San Joaquin Delta Litigation: A Brief Summary*  
Federalist Society, Engage, Vol. 11, Issue 3 (Dec. 2010)

*Is the Endangered Species Act Constitutional As Applied to the Delta Smelt?*  
CLE International: California Water Law (May 2010)

*Restoring Tradition: The Inapplicability of TVA v. Hill's Endangered Species Act Injunctive Relief Standard to Preliminary Injunctive Relief of Non-Federal Actors*  
17 Mo. Env'tl. L. & Pol'y Rev. 318 (Spring 2010)

## **BAR ADMISSIONS**

California: All state courts; fed. district courts for Eastern, Northern, and Central Districts of California.  
Federal: U.S. Supreme Court and U.S. Courts of Appeals for D.C., First, and Ninth Circuits.

# Brenda Wren Burman

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## PROFESSIONAL EXPERIENCE

**Salt River Project (SRP) 2015-present**

*Director, Water Strategy*

Principal Responsibilities: 21<sup>st</sup> Century solutions to moving water to benefit SRP, partners, the region and Arizona, Indian water rights settlements, Colorado River issues

**The Metropolitan Water District of Southern California 2011-2015**

*Special Projects Manager*

Principal Responsibilities: Bay-Delta water supply issues including the Bay Delta Conservation Plan, California drought, interactions with regulatory agencies and related state and federal legislation; Colorado River drought including inter-state negotiations

**The Nature Conservancy in Arizona 2008-2011**

*Senior Water Policy Advisor*

Principal Responsibilities: Arizona water issues including Colorado River, Bill Williams River, Verde River, Northern Arizona, and state water policy; forest health issues

**United States Department of the Interior, Washington, DC 2005-2008**

*Deputy Assistant Secretary for Water and Science*

Principal Responsibilities: Colorado River (including Shortage Guidelines), Glen Canyon and Grand Canyon issues, negotiating multi-party disputes on Rio Grande and Klamath rivers, Endangered Species Act, California water conflicts, Congressional Relationships

*Deputy Commissioner, Bureau of Reclamation*

Principal Responsibilities: Colorado River, Congressional relationships, Clean Water Act, Northwest salmon issues, water grant program, managing Public Affairs and Legislative Affairs offices

**United States Senator Jon Kyl, Washington, DC 2002-2005**

*Legislative Counsel for Water and Energy*

Principal Responsibilities: Arizona Water Settlements Act, Colorado River issues, CalFed, QSA, energy policy, and other issues including Grand Canyon, rural water supply, flood control, forest health

**Salmon, Lewis & Weldon, PLC, Phoenix, AZ 1998-2002**

*Attorney specializing in water and natural resource law*

Principal Responsibilities: Little Colorado River Water Rights Adjudication negotiation with Arizona and New Mexico Tribes, M&I water users and others, land use law, energy law, power plant issues

**Supreme Court of Wyoming, Judicial Clerk 1996-1998**

**Superior Court of Coconino County, Judicial Clerk 1994**

**Grand Canyon National Park, Park Ranger 1992**



## LICENSED TO PRACTICE LAW

Arizona ▪ Colorado ▪ Wyoming

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## EDUCATION

University of Arizona College of Law, Tucson, Arizona, J.D., 1996

-Arizona Law Review  
-2009 Distinguished Alumna Award

Kenyon College, Gambier, Ohio, B.A., 1989

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## CONTACT INFORMATION

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# KYLE ERNEST WADDILOVE SCHERER

Email: (b) (6)

Hometown: (b) (6)

Telephone: (b) (6)

## EMPLOYMENT HISTORY

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### U.S. Department of Justice

Washington, DC

*White House Fellow and Counsel, Office of the Associate Attorney General, August 2016 - Present*

Assist the Associate Attorney General in providing oversight to the Department's Environment and Natural Resources Division, Office of Tribal Justice, and Servicemembers and Veterans Initiative. Duties include managing sensitive and complex litigation impacting Indian country. Representative matters involve the Dakota Access Pipeline, reservation diminishment, tribal sovereign immunity, and Indian gaming. Additional responsibilities include advising Department leadership on anti-human trafficking efforts and issues affecting Puerto Rico, to include PROMESA and the 2017 plebiscite on political status.

### Simpson Thacher & Bartlett LLP

New York, NY

*Associate, October 2011 - September 2016*

Broad experience as a Capital Markets and Private Funds associate. Advised clients in liability management and corporate finance transitions, to include high yield and investment grade debt and equity offerings, and in private placements for mega-buyout, infrastructure, real estate, and mezzanine capital funds. Clients included The Blackstone Group, Peabody Energy, Tesla, CCNG Energy Partners, Travelers, KKR, and Hilton. Member of firm's Diversity Advisory Council.

### DNA-People's Legal Services, Inc.

Window Rock, AZ

*Staff Attorney, July 2009 - September 2011*

Provided legal services to low-income Native Americans living in the Four Corners region of the United States. Significant trial experience, with a diverse caseload involving predatory lending claims, Indian Child Welfare Act litigation, religious-use eagle feather permitting, housing law assistance, and marital separation matters.

### Harvard Project on American Indian Economic Development

Cambridge, MA

*Consultant, February - May 2003; January - May 2004*

Assisted Canadian indigenous peoples' lobby group in restructuring method of capital accumulation in order to improve potential for long-term stability and growth; worked with elected officials of the Upper Sioux Indian Community in developing a culturally-appropriate formula for the equitable distribution of gaming dividends.

## EDUCATION

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### Harvard Law School, J.D., 2009

- Awards:
- Dean's Award for Community Leadership
  - Certificate of Distinction in Graduate Student Teaching, Derek C. Bok Center
- Pro Bono:
- Native American Rights Fund (Washington, DC)

### Harvard University, A.B. in American Public Policy & American Indian Politics, High Honors, 2005

- Thesis:
- The Importance of 'Culture' in Cultural Match Theory: Lessons from Indigenous Reservation Governance in South Africa and the United States

## MILITARY EXPERIENCE

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### U.S. Army / U.S. Army Reserve

*Military Intelligence Officer, August 2005 - Present*

Presently a Major in the Army Reserve and an Intelligence Officer assigned to the J25, Joint Chiefs of Staff. Multiple deployments to Afghanistan and Iraq, to include service as the S-2 for JTF-Kabul, the Chief of Intelligence Operations for CJIAF 435, and the Senior Intelligence Officer for US Forces-Iraq's Personnel Recovery Division. Significant accomplishments include support for the successful remains recovery of the last Prisoner of War from Operation Iraqi Freedom. Bronze Star Medal awarded November 2011.

## MISCELLANEOUS

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- Bar Admissions: New York (2009)
- Community Involvement: Director, Native American Alumni of Harvard University (June 2015-June 2017)
- Security Clearance: (b) (6)

## Joe Balash

(b) (6)

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Resourceful problem-solver with proven results in Alaska. Excellent communication skills with experience developing public policy and building coalitions that deliver solutions. Solid understanding of the complex interaction of local, state, federal, and native organizations that influence resource development in Alaska.

### Professional Experience

#### **Chief of Staff, U.S. Senator Dan Sullivan**

**December 2014 to Present**

Senior manager, administrator and advisor to the Senator. Oversaw the development of a new Senate office from scratch. Approves the development and implementation of all policy objectives, political strategies, and operating plans for the office with an annual budget of \$3.1 million and a staff of 37 with offices in Washington, DC and six locations in Alaska. Coordinates external political activity on behalf of the Senator, including fundraising and campaign efforts.

#### **Commissioner, Department of Natural Resources (DNR) November 2013 to December 2014**

Principal executive for the State of Alaska's land management agency; annual budget of \$170 million and 1,100 employees. Management responsibility for one of the largest single portfolios of land and water resources in the world with more than 100 million acres of uplands, 40-60 million acres of submerged lands and tidelands, and more than 500,000 barrels of daily oil production. Led negotiation of agreements supporting the development of the Alaska LNG Project, a \$55 billion energy project. Developed (jointly with the Department of Revenue), advocated for, and won bipartisan passage of the legislation enabling Alaska's equity participation in the project.

#### **Deputy Commissioner, DNR**

**December 2010 to November 2013**

One of two deputies charged with the day-to-day management and supervision of the department. Responsible for the direct oversight of the Division of Oil and Gas, Division of Geologic and Geophysical Survey, the Mental Health Trust Land Office, the State Pipeline Coordinator's Office, the Gas Pipeline Project Office, and formerly the Division of Coastal and Ocean Management.

#### **Special Assistant, Office of the Governor**

**December 2006 to December 2010**

Reported to the Chief of Staff and Governor for energy and natural resource development issues. Coordinated policy on behalf of the Governor's Office, the departments of Natural Resources and Environmental Conservation, and the Alaska Energy Authority. Reviewed and directed responses to correspondence, media inquiries, and supported the efforts of the Legislative Director.

#### **Alaska State Legislature**

**January 1998 to December 2006**

Served in a variety of staff positions, including Chief of Staff to the Senate President. Served as liaison between the Senate President and leadership of the House of Representatives, the Governor and his commissioners and staff, and industry trade associations. Maintained the weekly agendas for the Senate Majority Caucus. Coordinated media relations for the Senate President's office, dealing directly with members of the print and broadcast media. Organized Senate Committee staff to move the Senate Majority's agenda forward. Collaborated with representatives of Alaska's

Native community to develop a common approach to federal agencies on the ownership of submerged lands and impacts on respective lands claims.

## **Professional Development**

### **Leadership Staff Section, National Conference of State Legislatures**

Annual Training Seminar, 2003, 2004

Member and Second Vice-chair of the Executive Committee

### **Republican National Committee**

Campaign Finance College, 2003

## **Campaign Experience**

Served in a variety of roles in Alaska elections for the past 16 years, including both legislative and statewide elections. Experienced in fundraising, opposition research, strategy, and communications. Familiar with most recent technological tools used by the Republican National Committee as well as third parties.

## **Education**

BA in Politics and Government, *magna cum laude*

Pacific University

Forest Grove, OR

Class of 1993, Ben Eielson Jr/Sr High School

## **References**

Dan Sullivan, US Senator

Past and present employer

(b) (6)

Sean Parnell, former Governor of Alaska

Past employer

(b) (6)

# JAMES R. VOYLES

(b) (6)

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## SUMMARY OF QUALIFICATIONS

*Attorney and policy professional with regulatory, litigation, compliance, and in-house transactional experience. Background in notice and comment rulemaking through DOI, EPA, and DOE. Specialized knowledge of energy issues related to access, development, and transmission. Course work in administrative law and public policy.*

### PROFESSIONAL EXPERIENCE

#### **Consumer Energy Alliance**

*Senior Director, Policy Counsel*

*Director, Policy Counsel*

#### **Washington D.C.**

*December 2016 – Present*

*May 2015 – November 2016*

- Develop and execute regulatory and legislative strategies with General Counsel and government affairs staff.
- Build and maintain relationships with federal officials, governors, state agency heads, and association members.
- Interpret and distill federal and state legislation and agency rules into member and industry stakeholder briefs.
- Testify before state legislative bodies and county officials regarding hydraulic fracturing and net-energy metering.
- Track agency rulemakings and activity conducted by the Departments of Interior, Energy, Agriculture, and Transportation as well as the Environmental Protection Agency and Federal Energy Regulatory Commission.
- Draft and file public comments for a consumer advocacy group in the enumerated departments and agencies.
- Brief governors, state environmental quality agencies, and energy producing members regarding compliance with BLM's venting and flaring rule and EPA's Clean Power Plan.
- Speak at conferences on regulatory and legislative matters that affect the energy and transportation sectors.
- Commissioned, drafted, and am executing the release and distribution of a consumer focused solar subsidy study.
- Represent CEA in utility rate cases before state public utility commissions by drafting or delivering regulatory filings, questions for direct and cross-examination, settlement agreements, and required supporting documents.
- Develop, prepare, and delivery board reports for CEA, a 501(c)4 non-profit, including all financial disclosures.
- Negotiate and draft the terms of transactional documents including operating agreements, vendor contracts, demand letters, non-disclosure agreements, focus group waivers, and retainers.
- Prepare and file documents to ensure CEA's compliance with federal and state fundraising and lobbying rules.
- Review CEA's published materials to ensure accuracy of claims, statements, and advertisements and that all copyright and trademark questions are satisfied.

#### **Anelli Xavier. P.C.**

*Associate Attorney*

#### **Syracuse, NY**

*April 2014 – May 2015*

- Managed a forty-five client caseload through all stages of criminal litigation.
- Courtroom experience with hearings, arraignments, sitting second chair in several jury trials, and sentencings.
- Substantial experience with plea negotiations, client interviews, case strategy, and drafting briefs and motions.

#### **Syracuse University, School of Information Studies**

*Adjunct Professor*

#### **Syracuse, NY**

*April 2014 – May 2015*

- Information Systems Law and Policy. Taught graduate and undergraduate students the basics of law, government and public policy. Emphasized case law and statutes developed in relation to regulatory agencies and proceedings.
- Organizational Behavior and Management. Taught undergraduate students a comprehensive course on forming, running and growing a company emphasizing human capital and behavioral influences.

#### **CTIA – The Wireless Association**

*Regulatory Affairs Intern*

#### **Washington D.C.**

*May 2013 - August 2013*

- Supported regulatory affairs team by tracking legislation, FCC rulemakings, and judicial decisions.
- Drafted and edited comments filed with the FCC on USF, USAC, 600MHz and H-block spectrum auction.
- Conducted research on infrastructure, tower siting, network redundancy, and emergency back-up.

# JAMES R. VOYLES

(b) (6)

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**Syracuse University College of Law, Writing Department**  
*Legal Writing Teaching and Research Assistant*

**Syracuse, NY**  
*April 2013 - April 2014*

- Taught first and second year law students to draft contracts, memoranda and trial and appellate briefs. Led trainings on research, effective writing techniques, citations, oral argument and negotiation skills.

**Syracuse College of Law Bankruptcy Clinic**  
*Student-Attorney*

**Syracuse, NY**  
*January 2013 - December 2013*

- Led a team of three student-attorneys in two successful Chapter 7 bankruptcy filings. Responsible for clients from case intake through discharge of outstanding debt.

**13th Judicial Circuit, State of Florida**  
*Judicial Intern to the Honorable Gregory P. Holder*

**Tampa, FL**  
*May 2012 - July 2012*

- Researched and drafted memoranda for motions. Prepared draft orders. Assisted Judge and Staff Attorney with trial prep and trials, including case research, draft opinions and meetings with prosecutors and defense counsel.

## PRO-BONO EXPERIENCE

**Onondaga Earth Corps**  
*Advisory Board Member*

**Syracuse, NY**  
*January 2014 – Present*

- Draft corporate by-laws and incorporating documents for non-profit that hires at risk youth to work in parks.

**Neep App, LLC**  
*Advisory Board Member*

**Cincinnati, OH**  
*August 2014-Present*

- Advise CEO and COO on issues including incorporation, tax issues, trademarks and copyrights, vendor contracts, operating agreements, and transferring shares.
- Maintain awareness of new legal developments in 1099 and W-2s, lending, and healthcare requirements.

**Onondaga County Volunteer Lawyer Project**  
*Volunteer Small Claims Arbitrator*

**Syracuse, NY**  
*November 2014 – May 2015*

- Conducted binding arbitration as required by contract or judicial order for landlord-tenant and contractor disputes.

## BAR ADMISSIONS

New York State | District of Columbia

## EDUCATION

**Syracuse University College of Law, Syracuse, NY**  
Juris Doctorate, May 2014, *magna cum laude*

### **Honors and Activities:**

- Syracuse Law and Civic Engagement Journal – Managing Editor, Co-Founder
- Fordham University National Basketball Negotiation Competition – Champion
- ABA National Negotiation Team – Regional Place Winner

**Syracuse University SI Newhouse School of Public Communications, Syracuse, NY**  
Masters' of Science, New Media Business Management, May 2014

**University of Utah, Salt Lake City, UT**  
Graduate Certificate, Conflict and Alternative Dispute Resolution, April 2011

**Brigham Young University, Provo, UT**  
Bachelors of Science, Psychology, April 2010, *With Honors*



## PAUL DANIEL (DAN) SMITH

Home

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Home

Cell

### QUALIFICATIONS

Thirty-eight years of experience in the Federal Government, in both the Legislative and Executive Branches, in resolving highly complex, politically diverse public policy issues involving the Federal, State, and local governments, private sector organizations, special interest groups, and individual citizens.

### PROFESSIONAL EXPERIENCE

- Superintendent, Colonial National Historical Park, Department of the Interior (DOI)
- Special Assistant to the Director, National Park Service, DOI
- Assistant Director, Legislative/Congressional Affairs, National Park Service, DOI
- Deputy Assistant Secretary, Fish and Wildlife and Parks, DOI
- Special Assistant to the Assistant Secretary, Fish and Wildlife and Parks, DOI
- Professional Staff Member, United States Senate and House of Representatives
- Senior Advisor to the Regional Administrator, General Services Administration (GSA)
- Special Assistant to the Commissioner, Federal Property Resources Service, GSA
- National Base Closure Coordinator, Public Buildings Service, GSA
- Federal Liaison, Institute for Legislative Action, National Rifle Association

## **EMPLOYMENT HISTORY**

### ***United States Department of the Interior***

Served as Superintendent, Colonial National Historical Park. Responsible for the operation and management of the historic, cultural and natural resources of this 8,600 acre unit of the National Park System with over a million visitors annually. With an annual budget of \$6.9 million and staff of 73, we provide for the administration, protection, preservation, interpretation and maintenance of three historic sites and a 23-mile parkway. These depict the British Colonial experience in America from the 1607 settlement of the first permanent British Colony at Jamestown to the 1781 Revolutionary War Victory of General George Washington over British General Lord Cornwallis at Yorktown.

Completed major line item construction projects for a new visitor center and a new research center at Jamestown in preparation for the 400<sup>th</sup> Anniversary Commemoration in 2007. This event involved over 50,000 visitors and included participation by the President, Vice President, Queen of England, Secretary of the Interior and Director, National Park Service, and required a National Incident Management Team. During 2006 we commemorated the 225<sup>th</sup> Anniversary of the Victory at Yorktown with over 30,000 participants and attendance by the Secretary of the Interior, Governor of Virginia, Virginia Congressional Delegation, French Ambassador to the United States, and Defense Minister of France. (2004–2015) GS-0025-15

Served as Special Assistant to the Director, National Park Service. Responsible for representing the Director in the management of high visibility special projects involving interest from the public, special interest groups, Cabinet level officials and the Congress. Responsible for reviewing, developing, and coordinating issues and activities that exchanged information with other bureaus and offices within the Department of the Interior and other Federal agencies, and providing information to NPS partners and special interests. Responsible for reviewing and processing all Federal Register notices through the Department of the Interior and reviewing Congressional legislative proposals and advisory committee charters and appointments. Represented the Director on the Advisory Council on Historic Preservation and coordinated the implementation of the National Historic Lighthouse Preservation Act. (2001-2004) GS-0301-15

Served as Deputy Assistant Secretary, Fish and Wildlife and Parks. Responsible for the \$2 billion budget and programs of the National Park Service and U. S. Fish and Wildlife Service. Required coordination of natural resource laws, regulations, and policies with the U. S. Congress, State and local governments, other executive agencies, and special interest groups. Represented the Secretary of the Interior on the following: President's Commission on America's Outdoors; Pennsylvania Avenue Development Corporation; Jefferson National Expansion Memorial Commission; Acadia National Park Advisory Commission; and the Coastal Barriers Protection Task Force. (1984-1986) Schedule C Appointment ES-0301-4

Served as Assistant Director, National Park Service, Legislative and Congressional Affairs. Responsible for coordination of all legislative proposals, hearings and Congressional requests to the DOI concerning the National Park System; National Rivers and Trails Systems, National Historic Preservation Program, Land and Water Conservation Fund land acquisition, Urban Park and Recreation Programs and other related issues. (1982-1984) Schedule C Appointment ES-0301-2

Served as Special Assistant to the Assistant Secretary, Fish and Wildlife and Parks. Responsible for coordination of policy and regulatory issues of the National Park Service and the U. S. Fish and Wildlife Service with the Congress and special interest groups. Major emphasis on coordination with the Office of the Under Secretary of the Interior to implement the Alaska National Interest Lands Conservation Act. (1981-1983) Schedule C Appointment GM-0301-15

## ***Congress of the United States***

Served as Staff Member, Office of Senator Sam J. Ervin, Jr. (D-NC). Responsible for administrative matters, including coordination of constituent related issues involving Military Department and Veteran personnel casework, and coordination with the Select Committee on Presidential Campaign Activities (Watergate Committee). (1970-1975)

Served as a Professional Staff Member on the Senate Governmental Affairs Committee, Subcommittee on Federal Spending Practices, Efficiency, and Open Government. Subcommittee Chair, Lawton Chiles (D-FL), and Ranking Member, Lowell Weicker (R-CT). Responsible for oversight investigations for Department of Defense procurement; Federal Trade Commission policies; Department of the Interior land acquisition; and review of other Federal agency regulations and programs. (1977-1978)

Served as Legislative Assistant to Congressman David F. Emery (R-ME). Responsible for Veterans' Affairs and Armed Services Committee issues, especially the Subcommittee on Sea Power and Strategic and Critical Materials. (1980-1981)

Served as a Professional Staff Member, Subcommittee on National Parks and Public Lands, House Committee on Resources. Full Committee Chair, Don Young (R-AK); Subcommittee Chair, James V. Hansen (R-UT). Responsible for National Park Service authorization and legislative issues, including Land and Water Conservation Fund, National Historic Preservation, and related natural resource and environmental matters. (1997-1998)

## ***United States General Services Administration***

Served as National Base Closure Coordinator, Office of Property Disposal, Public Buildings Service. Responsible for coordination of GSA authorities with the Department of Defense and the Military Departments for the 1988-1995 Base Realignment and Closure (BRAC) Program. Provided policy guidance, technical assistance, and Congressional oversight reports. Served as the GSA representative on the following: 1993 Base Closure and Realignment Commission; Secretary of Defense, Reinvestment Assistance Task Force; White House National Economic Council, Working Group on Revitalizing Base Closure Communities; and the Defense Environmental Response Task Force. (1990-1997) (GS-15)

Served as Special Assistant to the Commissioner, Federal Property Resources Service. Responsible for coordination of government-wide policy and regulation for transfer, exchange, lease, and sale of excess and surplus Federal real estate assets, including implementation of Title V, Stewart B. McKinney Homeless Assistance Act. (1988-1989) (GM-15)

Served as Senior Advisor to the Regional Administrator (Boston). Responsible for coordinating all GSA activities in the six New England States, including Federal building management and construction issues (including Federal Courthouse construction and renovation), and law enforcement matters (including the Federal Protective Service, U.S. Marshal's Office and the U.S. Secret Service). (1987-1988) Schedule C Appointment (SES-4)

## ***National Rifle Association***

Served as Federal Liaison, Institute for Legislative Action. Responsible for coordination with the U. S. Congress on issues involving firearm regulation, and hunting issues involving Federal lands administered by the Department of the Interior, Department of Agriculture, and the Military Departments. Served as Federal Land Use Coordinator, during consideration of the Alaska National Interest Lands Conservation Act, and the U.S. Forest Service Roadless Area Review and Evaluation (RARE II) public process. (1978-1980)

### ***Military Service***

Drafted and served as an E-5 in the United States Army. Served with the 4<sup>th</sup> Infantry Division, 1<sup>st</sup> Brigade in the Republic of South Vietnam. Received an Honorable Discharge. (1969-1970)

### **EDUCATION**

Seventy-First High School, Fayetteville, North Carolina (1964)

Bachelor of Arts, Political Science, University of North Carolina, Chapel Hill (1968)

Master of Science, Recreation Administration, University of North Carolina, Chapel Hill (1976)

# Alex Sterhan

(b) (6)

Cell Phone: (b) (6)

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Current Congressional Field Director with recent legislative and constituent outreach experience seeking a full-time position. Government service has afforded me the unique opportunity to bolster and utilize a broad range of skills. I offer a “can do” approach to all tasks and a consistent high level of productivity, exhibit strong public speaking and communication skills, as well as extensive experience in building and maintaining relationships through constituent outreach and strong customer service skills.

## Skills

- Customer Service
- Public Speaking
- Account Management
- Budgeting
- Scheduling
- Communication
- Problem Solving
- Marketing/Promotions
- Inventory

## Experience

### CONGRESSMAN RYAN ZINKE, Billings, MT

January 2014 - Present

Eastern District Director for U.S Congressman Ryan Zinke

Approximate Salary: (b) (6)

- Develop and maintain relations with various government agencies, as well as state and local elected officials for twenty counties in southeastern Montana.
- Represent the Congressman at various meetings and public events; frequent speaker and presenter
- Advocate for constituents in resolving various issues through casework.

### RYAN ZINKE FOR CONGRESS, Billings, MT

February 2014 – November 2014

Eastern Regional Director for U.S. Congressional campaign

Approximate Salary: (b) (6)

- Worked with local county central committees and community leaders, to build and maintain statewide relations and networks during the 2014 congressional campaign.
- Organized various events and rallies, as well as generating volunteers for the state wide get out the vote campaign.

### GEORGE'S, Bozeman, MT

June 2012 – May 2014

Sales and merchandising for premium beer and wine vendor

Approximate Salary: (b) (6)

- Developed new relationships with potential clients as well as maintaining and growing existing relationships.
- Oversaw and organized large volumes of product for purposes of inventory control and statewide distribution.

### OPTIMUM, Inc., Bozeman, MT

October 2011 – September 2012

Direct sales of cable TV, internet and phone product line.

Approximate Salary: (b) (6)

- Worked with regional sales team to develop sales leads and communication strategies.
- Charged with meeting monthly sales goals.
- Execution of marketing strategies and tactics, including oversight of door-to-door sales contacts.

**MARINA CAY RESORT, Bigfork, MT**

**May 2009 – October 2010**

Food and Beverage Manager

*Resort, restaurant and bar*

- Worked several summers at this lakeside resort in Bigfork, Montana (Flathead Lake). Started in housekeeping and advanced to working directly with guests in various customer service areas. Most recently, assisted in re-opening food and bar operation, including development of menus, re-establishing vendor relationships, maintaining inventory, and integrating a point of sale system (POS).
- Served as Beverage Manager during summer of 2010. Duties included scheduling, hiring and training, ordering inventory, developing promotions, and securing music for venue.

## Education

MONTANA STATE UNIVERSITY, Bozeman, MT

*Pursuing BA in Business Administration, Marketing Major.*



# GARY M. LAWKOWSKI

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## EXPERIENCE

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### FREEDOM PARTNERS CHAMBER OF COMMERCE, Arlington, VA

*Legal Counsel*, August 2015 – Present

Provide advice and counsel on political compliance, including FEC and IRS compliance; conduct legal research and prepare memoranda/policy directives; review communications, including television, radio and web advertisements, policy reports, development presentations, and press releases, prior to public release; provide advice and counsel and draft documents on corporate governance; negotiate and draft contracts; review and draft grant documents

### FEDERAL ELECTION COMMISSION, Office of Chairman Lee E. Goodman, Washington, DC

*Counsel*, October 2013 – August 2015

Provided advice and counsel to the Chairman on legal and policy concerns relating to the management of the agency; negotiated and conducted discussions with agency staff on behalf of the Chairman; drafted and edited documents and public statements relating to advisory opinions, audits, enforcement actions, and agency procedure; reviewed and edited Commission press releases

### FEDERAL ELECTION COMMISSION, Office of Vice Chairman Donald F. McGahn, Washington, DC

*Counsel*, April 2012 – September 2013

Same as above

### REPUBLICAN NATIONAL COMMITTEE, Legal Counsel's Office, Washington, DC

*Volunteer Associate*, October 2011 – April 2012

Drafted and edited litigation documents, including a brief in *amicus curiae* in a case before the Court of Appeals for the Fourth Circuit and a Motion to Dismiss and Memorandum of Law in Support Thereof before a Federal District Court; drafted a comment to the Federal Election Commission in response to a Notice of Proposed Rulemaking; reviewed state delegate selection procedures and tracked developments in state election law

### OFFICE OF THE PUBLIC DEFENDER, Criminal Defense Clinic, Charlottesville, VA

*Clinic Student*, January - May 2011

Represented clients in General District Court under Virginia third-year practice rules; investigated the underlying facts, researched the relevant law; developed and implemented a representation strategy; communicated with the Commonwealth's Attorney's Office; appraised clients of their legal risk and advised them on available solutions

### U.S. DEPARTMENT OF HOMELAND SECURITY, Office of the General Counsel, Washington, DC

*Summer Law Intern*, June – August 2010

Researched and summarized Federal agricultural authorities for inclusion in Summary of Authorities for a Senior Officials Exercise; researched and drafted a memorandum on aspects of Federal Civil Procedure

### UNITED NATIONS INTERNATIONAL CRIMINAL TRIBUNAL FOR RWANDA, Arusha, Tanzania

*Legal Intern, Chambers Support*, June – August 2009

Verified source materials referenced in a Tribunal judgment in anticipation of public release; researched and analyzed aspects of the Geneva Conventions and civilian command responsibility

## EDUCATION AND PROFESSIONAL CERTIFICATIONS

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Virginia State Bar, Licensed, October 2011

### University of Virginia School of Law, Charlottesville, VA

*J.D.*, May 2011

- *Journal of Law & Politics*, Symposium Editor (Spring 2010-2011), Managing Board (Spring 2009-2010)
- 2010 Patton Boggs Public Policy Fellow
- 2010 Fellowship at Auschwitz for the Study of Professional Ethics; Fellowship Paper *Reflections on Auschwitz: Positivism and National Socialist Jurisprudence* (Published January 2011)

### University of Virginia, Charlottesville, VA

*B.A.* with *HIGH Distinction*, Foreign Affairs & Economics (Double Major), May 2008

- Phi Beta Kappa; Echols Scholar; Intermediate Honors; Distinguished Major for Politics
- Thesis paper: *Biting the Hand that Feeds: Conflict in Humanitarian Interventions*, (Published in *Wilson Journal of International Affairs*, Spring 2009)

# Timothy R. Petty

Phone: (b) (6) email: (b) (6)

## EDUCATION

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**University of Alaska Fairbanks, Fairbanks, Alaska**  
Ph.D. Candidate School of Civil & Environmental Engineering (on track) May 2017

**University of Maryland University College, College Park, Maryland**  
Master in International Business Management May 1999

**Universiteit of Antwerpen, Antwerp, Belgium**  
Master of Business Certificate (program with University of Maryland) April 1999

**Honorary Diploma, Russian Ministry of Education, Moscow, Russia**  
Academic Service Program May 1995

**Purdue University, West Lafayette, Indiana**  
Bachelor of Science in Geoscience May 1987

## PROFESSIONAL EXPERIENCE

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### **United States Senate, Washington D.C.** (Feb. 2009 - present)

Office of Senator James Risch of Idaho

- Deputy Legislative Director
- Policy oversight of environment, natural resources, climate, water resources, science, technology, space, NASA, commerce infrastructure, telecommunication, and engineering issues
- Communication briefings, written research and analysis for Senator Risch
- Negotiate and monitor legislation concerning above issues as related to all Senate Subcommittees
- (b) (6) clearance
- Committees on which Senator Risch serves: Energy and Natural Resources, Foreign Relations, Intelligence, Ethics, and Small Business (Ranking)

### **United States Department of the Interior (DOI), Washington D.C.** (April 2006 – January 2009)

DOI, Department of Water and Science, Office of the Secretary

- Deputy Assistant Secretary for Water and Science
- Direct policy oversight of the US Geological Survey: Geology, Water, Biology, Geospatial, Geography
- FY 08 budget oversight: \$1 billion with 8700 employees
- Security clearance: (b) (6)
- Acting Assistant Secretary for Water and Science (December 2007 – April 2008)
  - Direct report to Secretary Dirk Kempthorne
    - Oversight of Bureau of Reclamation and USGS
    - FY 08 combined oversight responsibilities of \$1.8 billion

### **United States Senate, Washington D.C.** (January 1999 – March 2006)

Office of the Senate Republican Conference, Senator Rick Santorum of PA, Chairman (Jan 2000 – March 2006)

- Director of Communication Technology
- Coordinated policy communications with all Senate offices regarding legislative bills, amendments, resolutions, and issue policy letters
- Designed and implemented new system of reporting the legislative process in the US Senate

Office of the Senate Republican Conference, Senator Connie Mack of Florida, Chairman (Jan 1999 – Jan 2000)

- Professional Staff for Information Technology
- Developed a prototype digital platform for communication in the Senate
- Organized and coordinated policy communications within the leadership offices

### **United States Department of Energy (DOE), Washington D.C.** (1997 - 1998)

DOE Office of Non-Proliferation/National Security NN-30

- Professional Staff and Senior Analyst
- Administrated protocol on nuclear energy between USA and Russia
- Analyzed data regarding contaminated water and science research
- Security clearance: (b) (6)

DOI-17-0553-A-000178

**International Project, Moscow, Russia (1993 - 1996)**

- Engineer and Operations Director
- Coordinated with Russian Academy of Sciences
- Developed research based on use of mass spectrometer research

**Hydro-Geologist, Irvine, California (1987 - 1992)**

- Staff and Project Leader Hydrogeologist

**HONORS AND AWARDS**

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- Academic Scholar Award: National Flood Interoperability Experiment at the National Water Center, University of Alabama campus, summer 2015.
- Department of Interior "Star Award" for outstanding service as the interim Acting Assistant Secretary for Water and Science, May 2008
- Department of Interior "Star Award" for outstanding service while serving on the National Space-Based Positioning, Navigation, and Timing Executive Committee, July 2007
- Washington Technology Magazine article "Senate Uses Technology Everywhere," July 2003, highlighted work done by Tim Petty in the US Senate
- Recipient of Enterprise Magazine 2001 Top 10 World Government Intranet Award for US Senate Designer and Implementation
- Mobile Computing Magazine feature article, "Profiles in Government, Redesigning Policy Communications," July 2001, spotlighting design work done while in Senate Republican Conference
- Government Computer News Magazine, "The Senate Shares Information," April 2001, focused on design to move reports to mobile devices

**PROFESSIONAL**

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- Lead author of three, peer-reviewed, technical research journals 2015 and 2016.
- Author and co-author of 15 articles in government reports
- Founder and Chairman of the Senate GIS Working Group
- More than 100 scientific presentations at national and international seminars, conferences, universities, and colloquia
- Member: American Geophysical Union (AGU)

**VOLUNTEER**

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- Member, Faith and Law, nonprofit organization that helps congressional staff integrate their Christian world view to the public square
- Volunteer, Capitol Hill Community Service, keeping the area and region clean for a healthy community

*Professional references available upon request*

SUSAN COMBS

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## SENIOR EXECUTIVE

*16 years of statewide elected leadership providing strategic and innovative management, efficient fiscal and operational oversight, successful implementation of practical and innovative public-private partnerships, and effective management of media and public relations.*

Dynamic, results-oriented, proven strong and effective leader with superior organizational skills. Public servant for two decades. National leader in effectively protecting economy while managing federal government regulations. Possesses clear understanding of public policy and citizen engagement through work at grassroots level. Outstanding record of reducing government regulations while increasing transparency and efficiency. Small business owner for 35+ years. Additional areas of expertise and strength include:

- Visionary Leadership
- High-stakes Negotiations
- Public-Private Partnership Development
- Government Policy, Regulations and Relations (Agriculture, Natural Resources and Fiscal Matters)
- Media and Public Relations

## **HIGHLIGHTS OF PUBLIC ELECTED SERVICE**

### **Comptroller and Treasurer, State of Texas, 2007-2015**

Elected in 2006 and reelected in 2010 as the state's chief financial officer, tax administrator, treasurer and accountant for the state's annual \$113B budget. Ensured taxes were collected fairly and efficiently to fund essential programs for the people of Texas. Served as purchasing officer for 221 state agencies and over 1700 local entities. Analyzed trends and factors impacting jobs, economic development and the state's fiscal health. Notable accomplishments include:

- Transformed crucial state agency responsible for handling Texas Treasury, and running all statewide financial accounting systems.
- Saved \$12 million across the agency in first two years of term, as well as created new and accurate set of financial systems covering entire state to ensure government transparency.
- Streamlined agency, enabling it to assume additional responsibilities, without adding staff.
- Created nation's first financial data base to measure academic performance and fiscal efficiency of Texas public schools.

- Created nation's most innovative structure to protect agriculture and vital energy sector in one of nation's most important oil and gas areas, while complying with Endangered Species

Act in dealing with Dunes Sagebrush Lizard, successfully prevailing in court.

- Created job training program for high growth, high demand careers, and monitored funds spent, resulting in high ROI.
- Recaptured nearly \$600 Million in unremitted but owed sales taxes.
- Cut nearly \$400 million in government purchasing.
- Returned \$1.3 Billion in unclaimed property to its rightful owners, more than the prior 44 years total.

### **Texas Agriculture Commissioner, 1999-2007**

Elected in 1998 and reelected in 2002 as the state's first female agriculture commissioner, overseeing pesticide and regulatory functions, marketing and rural economic development for state's second largest industry. Notable accomplishments include:

- Worked with farmers and ranchers to ensure access to markets, improve rural economic development efforts and streamline all agency functions.
- Worked with US Department of Agriculture to manage the Child Nutrition Program, winning awards for groundbreaking efforts.
- Opened and expanded markets across agriculture commodities and specialties, and created matching state fund for marketing and promoting Texas agriculture products, producing 1000% ROI in first year.
- Placed regulatory programs online allowing greater public access and more efficient use of staff time, in order to assume additional functions to assist agriculture.
- Led delegation to South America for dairy and beef sector, and strengthened trade and regulatory relationship with Mexico.
- Had long-standing and effective research partnership with State of Israel and major Texas universities for agricultural sector.
- Created the Recovery Credit System, the nation's most innovative program bringing landowners, ranchers, and military at Fort Hood together with other stakeholders to protect the economy, as well as the nation's defense mission, while complying with the Endangered Species Act. This model is being used across the country.

Coordinated various national activities with fellow state agriculture commissioners to strengthen, elevate and protect this critical part of the nation's economy and independence.

### **Texas State Representative, HD 47, 1993-1996**

Elected in 1992 and reelected in 1994 to represent western half of Travis County in the Texas Legislature. Notable accomplishments include:

- Wrote and passed Texas landmark private property legislation.
- Wrote and passed legislation requiring government accountability in schools.
- Leader in local land use regulations related to the Endangered Species Act, and city of Austin water and land use regulations.
- Elected President of the Republican freshman class.

### **BUSINESS ACTIVITIES**

Manager and owner of 125-year-old family ranching operation in far West Texas: cow calf operation for thirty years, and hunting and grazing management to present.

### **PUBLIC POLICY ADVOCACY**

Founder and Principal, Texans for Positive Economic Policy, 2014 to present

Produces information showcasing conservative Texas policies in Texas business, taxing, regulation and education that propelled its economy forward. Also created Texas Smart Schools, a statewide database.

### **Visiting Senior Fellow, Texas Public Policy Foundation, 2015 to present**

Work with 501(c)3 non-profit, non-partisan research institute on issues of public policy, including the state budget, government spending and debt, property rights and fighting federal overreach.

### **Founder and President, The Anywhere Woman Project, 2015 to present**

Online platform whose goal is empowering women across the state and nation.

### **EDUCATION**

BA, Vassar College

JD, University of Texas School of Law

### **CURRENT BOARD ACTIVITIES**

- Honorary Vice President, Texas and Southwestern Cattle Raisers Association
- Director, Texas Wildlife Association
- Fellow, University of Texas Center for Identity –research and education center on issues of data and identity security
- Vice Chair, Texas Aspires – statewide public education non profit
- Board Member, It's Time Texas – statewide health non profit collaboration with University of Texas System Population Health Center

### **SELECTED HONORS & AWARDS**

- Texas Trailblazer for Transparency Award, Americans for Prosperity (2013)
- Government Technology magazine's top 25 "Doers, Dreamers and Drivers" (2009)



- Outstanding Public Servant Award, Texas A&M University Vice Chancellor (2007)
- American Medical Association's Dr. Nathan Davis Award for Outstanding Government Service (2006)
- Texas Women's Hall of Fame (2004)
- National Hero in the Fight Against Obesity, Time-ABC News Summit on Obesity (2004)
- Leader of the Year in Texas Agriculture, The Progressive Farmer (2002)
- Man of the Year in Texas Agriculture, Texas County Ag Agencies Association (2001)

## **PERSONAL**

Married to Joe W. Duran for 41 years, parents of (b) (6)

## **POLITICAL ACTIVITY**

- Lifelong Republican, serving as Republican office holder in various capacities
- Donor both personal and through campaign funds to Republican candidates
- Actively assist and endorse local, state, and national Republican candidates
- Member of Texas Federation of Republican Women (1991 to present)

Creator of Farm and Ranch Coalition for national election of George W. Bush (2000)

## **MEDIA APPEARANCES**

Featured in *TIME* magazine, Fox News, Bloomberg, Bond Buyer, the Wall Street Journal Online, the Washington Post, Univision, and other state and national media outlets. Published in the *Wall Street Journal*, *Washington Times*, *USA Today*, major state newspapers, as well as local, state, and national TV and radio media.

# Matthew D. Dermody

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## EXPERIENCE

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### Writer/Legislative Assistant

*Water Strategies LLC: October 2016-Present*

- Write and format interview, district profile, and innovator profile articles for *Irrigation Leader* and *Municipal Water Leader* magazines.
- Record and transcribe audio interview sessions for *Irrigation Leader* and *Municipal Water Leader* magazines.
- Assist in formatting and proofreading of each magazine issue.
- Track legislative, administrative, judicial, and regulatory issues relating to Western water, Department of the Interior, Bureau of Reclamation, and the Army Corps of Engineers for clients.
- Attend relevant congressional hearings and provide timely, thorough written summary for clients.
- Compile, format, and send daily Client Report and to clients in email via Constant Contact program.
- Prepare and organize keynote speakers, panel members, and support materials for National Water Resources Association (NWRA) conferences both in Washington, DC and Western member states.
- Register and issue credentials to NWRA members upon their arrival at conferences, ensure members attend conference events, and manage logistical support for panel discussions.
- Accompany clients and/or NWRA members to meetings with congressional staff, members of Congress, and officials at the Department of the Interior to discuss relevant client/member water issues with policymakers.
- Conduct legislative and legal research on client/member issues including energy, environment, executive branch nominations, Endangered Species Act, hydropower, irrigation, municipal water use, Waters of the US (WOTUS) rule, and Water Resources Development Act (WRDA) issues.

### Professional Staff

*House Committee on Natural Resources, Subcommittee on Oversight and Investigations: March 2015-July 2016*

- Provided oversight of Department of the Interior (DOI) and U.S. Forest Service (USFS) on issues including Endangered Species, Energy, Environment, Federal Lands, Mining, and Natural Resources.
- Conducted research, fact-checking, document reading and analysis, verification, or information compilation for fellow Committee staff, members, and Chairman.
- Drafted hearing memoranda, Chairman opening statements, member questions, and audio/visual aides for subcommittee and full committee hearings, as well as subsequent Questions for the Record.
- Generated written and visual reports/material to advocate Chairman's policies.
- Led development of Committee's Federal Footprint Map and accompanying written website material (<http://naturalresources.house.gov/federalfootprint/>)
- Contributed to Committee investigation of August 2015 Gold King Mine disaster, including document review and analysis, preparation for two full committee hearings, and development of Committee staff report.
- Briefed Subcommittee and Full Committee Chairmen on upcoming hearings and current issues.
- Staffed Subcommittee and Full Committee hearings to ensure smooth operation, member attendance, assignment of questions to members, proper function of audio/visual material, and react to contingencies as needed.
- Coordinated with DOI, USFS, and other agencies to obtain administration witnesses for subcommittee hearings.
- Met with DOI and USFS staff to receive informational briefings, ask questions, and/or follow up on document requests or other oversight inquiries.

### Policy Advisor

*Brownstein Hyatt Farber Schreck: October 2012-March 2015*

- Utilized policy knowledge and previous Capitol Hill experience to inform and assist clients with Energy, Environment, Natural Resources, and Tribal issues on congressional, administrative, and regulatory matters.
- Attended congressional hearings and policy events to provide political and policy intelligence to clients via written summaries containing both factual explanations of issues and policy analyses.
- Created weekly policy update report that was sent out to multiple clients to keep them informed on latest issue developments at the federal level.
- Participated in weekly conference calls with clients to inform them about policy developments in Washington D.C., ascertain client needs, devise policy solutions to client problems, and receive project requests.
- Used congressional staff-level relationships to gather information and arrange contact/meetings for colleagues and clients.
- Conducted legal research for firm colleagues and clients.

DOI-17-0553-A-000184

## **Legislative Correspondent**

*Office of Senator Jon Kyl (R-AZ): February 2011-September 2012*

- Drafted constituent and official correspondence relating to Agriculture, Animal, Energy, Environment, Native American, Natural Resources, Transportation, and Water issues.
- Worked with senior staff to prepare memoranda, policy recommendations, vote justifications, briefing materials, outgoing official letters and talking points for the Senator.
- Served as office liaison to Senate Western Caucus by attending weekly staff-level caucus meetings, caucus hearings and events, and advising the Senator on caucus issues.
- Processed constituent mail via IQ computer system.
- Met with constituent and stakeholder groups visiting the Washington D.C. office.
- Scheduled meetings for same-issue Legislative Counsels.

## **Staff Assistant**

*Office of Senator Jon Kyl (R-AZ): August 2010-February 2011*

- Coordinated all constituent and VIP tours, including White House and U.S. Capitol tours.
- Processed and arranged all flags to be flown of U.S. Capitol.
- Coordinated and managed Conference Room meeting schedules.
- Arranged photographer sessions per Scheduler/Senator requests.
- Answered telephones and recorded constituent concerns.
- Oversaw all front office operations.

## **Legislative Intern**

*Office of Rep. John R. Carter (TX-31): May-August 2010*

*Office of Rep. Christopher J. Lee (NY-26): January-April 2010*

- Trained and managed newer, less experienced interns (Rep. Carter's office only).
- Researched and drafted form letter responses and Dear Colleague letters.
- Processed all forms of constituent correspondence via IQ computer system.
- Led tours of the U.S. Capitol for constituents visiting Washington D.C.
- Performed legislative research and data entry per staff requests.
- Answered telephones and assisted in management of front offices.

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## **EDUCATION**

### **Kent State University-Kent, OH**

- *Bachelor of Arts, International Relations* *Degree Received: May 2010*
- *Participant in 2010 Washington Program in National Issues* *January-April 2010*
  - This highly selective program, which accepts only 25 students per year, consists of on-site briefings, academic classes, and working at self-procured internship. It is designed to give students real work experience and an understanding of policymaking in Washington D.C.
- *Air Force Reserve Officer Training Corps (AFROTC) Detachment 630* *August 2006-December 2007*
  - Participated in AFROTC instruction and was taught skills needed to be an officer in the United States Air Force (USAF). Academic and practical instruction included physical and mental conditioning, leadership, customs and courtesies, decision-making, management of personnel and equipment, and the structure and doctrines of the USAF.
  - Rank: Cadet 3<sup>rd</sup> Class
  - Held leadership positions including Flight Commander, Deputy Flight Commander, Honor Guard Commander, and Honor Guard/Drill team leader.

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# Evan Wilson

Cell: (b) (6)

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## GOVERNMENT AFFAIRS SPECIALIST

Communications • Research Analyst • Public Relations

DETAIL-ORIENTED, PROBLEM SOLVER WHO EXCELS AT FINDING INNOVATIVE SOLUTIONS TO EVERYDAY OBSTACLES.  
TEAM PLAYER WITH A TRACK RECORD OF DELIVERING EXCEPTIONAL RESULTS AHEAD OF SCHEDULE.

### Professional Experience

#### Senior Policy Advisor/Regional Representative

12/2016 – Present; 3/2015 – 11/2015

##### *U.S. House of Representatives – Missoula, MT*

- Collaborate with local stakeholders on issues related to land use and natural resource development.
- Serve as a liaison to local and state government leaders .

#### Campaign Manager

11/2015 – 12/2016

##### *Zinke for Congress – Missoula, MT*

- Oversaw all facets of Secretary-Designate Ryan Zinke’s 2016 Congressional reelection campaign.
- Guided \$6 million campaign centered on Public Lands to a 16-point win against a two-term, statewide incumbent backed by DSCC.

#### Executive Director

05/2013 – 03/2015

##### *Missoula Building Industry Association*

- Target new areas for association growth, develop profile of prospective members, coordinate recruitment efforts and event logistics.
- Development of marketing materials through traditional and social media.

#### Political Director

12/2011 – 11/2012

##### *Montanans for Rehberg (U.S. Senate bid) – Missoula, MT*

- Interfaced and built strong relationships with outside coalitions, association heads, and volunteer supporters while serving as a main intermediary between campaign and congressional staffs.
- Co-administrator of 681,000-record database – in charge of voter profile development, cross-platform communication and system integrity.

#### Constituent Services

05/2011 – 12/2011

##### *U.S. House of Representatives – Missoula, MT*

- Fielded constituent inquiries, identified potential courses of action and coordinated efforts to assist in conflict resolution.
- Processed and submitted casework packages, maintained confidential documents and case management activities in constituent relationship & workflow process application (CRM).

#### Chief of Staff – House Majority

01/2011 – 04/2011

##### *62<sup>nd</sup> Montana Legislature – Helena, MT*

- Tracked status of 38 priority bills through legislative process, tasked with updating Leadership on budget proceedings including \$200 million in floor amendment attempts during final negotiations.
- Served as intermediary between legislators, support staff and vested stakeholders on compliance and regulatory matters.

#### Campaign Manager

10/2009– 11/2010

##### *Rehberg for Congress – Billings, MT*

- Promoted to campaign manager during final four months of election cycle – assumed additional responsibilities while successfully integrating job duties.
- Coordinated with treasurer to consolidate journal entries, identify redundancies in quarterly financial reporting process – efforts led to immediate increase in fundraising dials & removed guesswork for accounting.

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### Education

MPA, Public Administration • May 2009

*The University of Montana*

BA, Political Science • May 2008

*The University of Montana*

# CHARLES A. LAUDNER

(b) (6)

## OBJECTIVES

To secure an executive level management position.

## EDUCATION

Upper Iowa University

Bachelor of Arts – Public Administration

## EXPERIENCE

Strategy Resources | Rockford, IA

*Independent Consultant – 2008-Present*

- Trump for President 2016 Iowa Caucus Director
- Tea Party Patriots 2015
- American Principles Project 2014
- Santorum for President 2012
- Iowans for Freedom 2010 (removal of 3 Iowa Supreme Court Justices)

Republican Party of Iowa | Des Moines, IA

*Executive Director – January 2007 – February 2008*

- Organized and facilitated the 2008 Iowa Straw Poll

Congressman Steve King | Washington, DC

*Chief of Staff & Senior Policy Director, January, 2003 - 2006*

## SKILLS

- Management and supervision of staff, legislation and budgets.
- Communication through written articles, media interviews and public speaking.
- Organizing through grassroots operations.

**EDUCATION**

**North Carolina Central University School of Law, Durham, NC**

*Juris Doctor, May 2015*

- North Carolina Central Law Review Symposium Editor Vol. 37, Staff Editor Vol. 36,
- Thompson Reuters Westlaw Student Representative
- Kaplan Bar Prep Student Representative
- Trial Advocacy Board
- Phi Alpha Delta Law Fraternity
- Mentor for NCCU School of Law Mentor/Mentee Program

**North Carolina State University, Raleigh, NC**

*Master of Science in Agriculture Extension Education, May 2012*

- Teaching Assistant under Dr. Jacklyn Bruce for AEE 533 “Leadership and Management of Volunteers in Agricultural and Extension Education”
- Teaching Assistant under Dr. David Jones for AEE 435 “Professional Presentations in Agricultural Organizations”
- Selected by the Association of Leadership Educators to present research findings on Greek Life Leadership Potentials at the National Conference in Key West, Florida
- Vice President of AEE Graduate Student Association
- Vice President of Omicron Tau Theta Honor Fraternity
- Elected as Graduate Student Senator

**North Carolina State University, Raleigh, NC**

*Bachelor of Science in Zoology, Minor in Leadership, May 2010*

**EXPERIENCE**

**North Carolina Department of Environmental Quality: Raleigh, NC**

March 2016—Present

Assistant General Counsel

- Counsel for the Division of Air Quality, including drafting policy, litigation, working with Title V permitting, drafting MOAs, and reviewing contracts under the Clean Air Act
- Worked substantially on Division of Marine Fisheries issues; including shellfish leases, incidental take permits relating to the Endangered Species Act, and a variety of internal legal questions
- Researched and engaged in several settlements of Petitions for Contested Case Hearings at the Office of Administrative Hearings
- Extensive research on a variety of environmental topics, to include hazardous waste issues, stream buffers, Federal Clean Power Plan, Clean Water Act, and others

**North Carolina Department of Environment and Natural Resources: Raleigh, NC**

May 2014—March 2016

Legal Clerk

- Created policy recommendations for the North Carolina Environmental Policy Act
- Worked extensively on Vested Rights issues pertaining to North Carolina Stream Buffer Rules
- Drafted MOA’s to be used for Groundwater Monitoring Stations across the State.
- Comprehensive research on a variety of topics pertaining to the environment, North Carolina water quality issues, and other General Counsel inquiries to include, but not limited to: terminal groins, updates to the Administrative Code, and the EPA’s proposed rule for Waters of the United States

**North Carolina Agriculture and Forestry Awareness Study Commission**

November 2012 -- Present

Appointed by Governor Pat McCrory

- Duties include informing the North Carolina General Assembly on the influence of agriculture, forestry and seafood in regards to the economy of the State
- Develop alternatives for increasing public awareness, and conduct studies to identify problems concerning future growth and development of the industry

**North Carolina Supreme Court: Raleigh, NC**

July 2013 – August 2013

Intern for Associate Justice Paul Martin Newby

- Drafted writing and research recommendations for Petitions for Discretionary Review, Bench Briefs, and other memo materials

**North Carolina Department of Justice: Raleigh, NC**

May 2013 – June 2013



Intern for Attorney General's office at the NC Department of Transportation, Right of Way Section under Special Deputy Attorney General Elizabeth Strickland

- Performed research tasks for discovery, mediation, and other trial preparatory duties related to eminent domain
- Assisted in writing Appellate Briefs and other legal documents

**North Carolina General Assembly:** Raleigh, NC

May 2012 – August 2012

Intern for The Honorable Senator Harry Brown, Senate Majority Leader

- Performed research on issues including fracking, constituent escheats, and county sales tax referendums
- Attended Senate Sessions, Committee Meetings and assisted with Committee minutes

**North Carolina Department of Justice:** Raleigh, NC

October 2011 – May 2012

Intern for Attorney General's Office in the Service to State Agency Division, Financial and Banking Commission under Special Deputy Attorney General L. McNeil Chestnut

- Part time internship under the supervision of the Senior DOJ Financial Attorney in the Services to State Agencies Section/Banking and Financial Services at the North Carolina Department of Justice
- Performed Administrative Procedures, drafted Notices of Hearing documents, compiled and indexed discovery documents, attended Legislative Study Committees, and organized Charitable Trust files

**American Red Cross:** Eastern North Carolina

December 2009 - 2012

Youth Outreach Spokesperson/Public Affairs Team

- Appointed position from the American Red Cross to reach out to Elementary, Middle and High School students and encourage them to be "Red Cross Ready"
- Act as a communication liaison between the public and the local chapter of the American Red Cross
- Help with the formation of Red Cross Youth Clubs in the region

### **PROFESSIONAL AND CIVIC ACTIVITIES**

Third Runner-up at Miss North Carolina Scholarship Pageant; Guest Lecturer at North Carolina State University; National Anthem Vocalist at various events across the State; National Young Agriculture Spokesperson of the Year 2010; Lobbied Congress on behalf of the Farming Industry for 2007 Farm Bill; Junior League of Raleigh Member; Helping Horse Therapeutic Riding Program Volunteer; Researched at the NASA Jet Propulsion Laboratory in Pasadena, CA



# United States Department of the Interior

OFFICE OF THE SECRETARY

Washington, DC 20240

IN REPLY REFER TO:  
7202.4-OS-2018-00344

August 30, 2018

Via email: [sara.creighton@americanoversight.org](mailto:sara.creighton@americanoversight.org)

Sara Creighton  
American Oversight  
1030 15<sup>th</sup> Street, NW (B255)  
Washington, DC 20005

*Re: American Oversight v. U.S. Department of the Interior, 1:18-cv-00656*

Dear Ms. Creighton:

On November 28, 2017, Mr. Austin Evers of American Oversight filed a Freedom of Information Act (FOIA) request seeking the following:

- 1) Records sufficient to identify all employees who entered into a position at the agency as “political appointees” since April 3, 2017 and the title or position of each employee (to the extent that such individuals have held multiple titles or positions since April 3, 2017 identify each title or position). For purposes of this request, please consider any employee in a PAS position, a presidentially-appointed position, a non-career SES position, a Schedule C position, or any administratively-determined position to be a “political appointee.”
- 2) Records sufficient to identify all career employees who have been detailed into a leadership office or component front office since April 3, 2017; the title or position of each employee while on detail; and each employee’s originating agency or component, and prior title (to the extent that such individuals have held multiple titles or positions since April 3, 2017, identify each title or position).
- 3) Names and resumes of anyone from the transition teams or beachhead teams who have joined the agency in full-time capacity, either as career, political, or administratively determined positions since April 3, 2017. For the purposes of this request, please include any employee who previously had a temporary or provisional appointment at DOI before April 3, 2017, and took on a permanent appoint after that date.
- 4) For each individual identified in response to requests 1 to 3:
  - a. The resume provided by the individual to the agency in connection with determining the appropriate salary for the individual, or, if that is not available, a recent resume contained within the agency’s records. We have no objection to the redaction of contact information (addresses, telephone numbers, e-mail addresses) for the employee or references, or to the

redaction of past salary information. Employment, education, and professional association information is not exempt and we object to any redactions of such information.

- b. Any conflicts or ethics waivers or authorizations for the individual, including authorizations pursuant to 5 C.F.R. § 2635.502.
- c. Records reflecting any recusal determination made or issued for the individual.
- d. Copies of any SF-50 forms for the individual reflecting any change in position or title, including when the employee enters or leaves a position. We have no objection to the redaction of home addresses, telephone numbers, or social security numbers from the SF-50s.

Please provide all responsive records from the date of April 3, 2017

Mr. Evers' request was received in the Office of the Secretary FOIA office on November 28, 2017, and acknowledged on December 28, 2017. On June 5, 2018 you were provided a partial response.

We are writing today to provide a second partial response to Mr. Evers' request. Additional releases will be provided under separate cover. We have enclosed one file consisting of 199 pages. Of those 199 pages, all contain redactions as described below.

**Portions of the enclosed documents have been redacted pursuant to Exemption 6 of the FOIA (5 U.S.C. § 552(b)(6)) because they fit certain categories of information:**

**Home Addresses  
Personal Information**

Exemption 6 allows an agency to withhold "personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy." The courts have held that the phrase "similar files" involves all information that applies to a particular person. Hertzberg v. Veneman, 273 F. Supp. 2d 67, 85 n.11 (D.D.C. 2003).

To determine whether releasing requested information would constitute a clearly unwarranted invasion of personal privacy, we are required to perform a "balancing test." This means that we must weigh the individual's right to privacy against the public's right to disclosure.

- (1) First, we must determine whether the individual has a discernable privacy interest in the information that has been requested.
- (2) Next, we must determine whether release of this information would serve "the public interest generally" (i.e., would "shed light on the performance of the agency's statutory duties").
- (3) Finally, we must determine whether the public interest in disclosure is greater than the privacy interest of the individual in withholding.

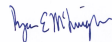
The information that we are withholding consists of personal information, and we have determined that the individuals to whom this information pertains have a substantial privacy interest in it. Additionally, we have determined that the disclosure of this information would shed little or no light on the performance of the agency's statutory duties and that, on balance, the public interest to be served by its disclosure does not outweigh the privacy interest of the individuals in question, in withholding it. Nat'l Ass'n of Retired Fed. Employees v. Horner, 879 F.2d 873, 879 (D.C. Cir. 1989).

In summation, we have determined that release of the information that we have withheld would constitute a clearly unwarranted invasion of the privacy of these individuals, and that it therefore may be withheld, pursuant to Exemption 6.

Rachel Spector, Attorney-Advisor, in the Office of the Solicitor, was consulted in reaching this decision. Ryan McQuighan, Acting Office of the Secretary FOIA Officer, is responsible for making this partial denial.

If you have any questions about our response to your request, you may contact Jeremy Simon, Assistant United States Attorney, by phone at (202) 252-2528 or by email at [Jeremy.simon@usdoj.gov](mailto:Jeremy.simon@usdoj.gov).

Sincerely,



Digitally signed by  
RYAN MCQUIGHAN  
Date: 2018.08.30  
15:12:10 -04'00'

Ryan McQuighan  
Office of the Secretary  
Acting FOIA Officer

Electronic Enclosure

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>YOUNGER, CALLY A FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>08/20/17</b>
5-A. Code <b>170</b>	5-B. Nature of Action <b>EXC APPT</b>			
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>COUNSELOR</b> <b>LLWO100000 IGS1389</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$112021</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0905</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$112021</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 88136</b>		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$ 23885</b>		20B. Locality Adj.	
								20C. Adj. Basic Pay <b>\$112021</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO OFFICE OF THE DIRECTOR</b>  <b>WASHINGTON, DC</b>					

<b>EMPLOYEE DATA</b>				<b>24. Tenure</b>				<b>25. Agency Use</b>		<b>26. Veterans Preference for RIF</b>	
<b>23. Veterans Preference</b>				<input type="checkbox"/> 0 - None <input type="checkbox"/> 1 - Permanent <input type="checkbox"/> 2 - Conditional <input type="checkbox"/> 3 - Indefinite						<b>(b) (6)</b>	
<b>27. FEGLI</b>				<b>28. Annuitant Indicator</b>						<b>29. Pay Rate Determinant</b>	
<b>(b) (6)</b>				<b>9 NOT APPLICABLE</b>						<b>0</b>	
<b>30. Retirement Plan</b>				<b>31. Service Comp. Date (Leave)</b>				<b>32. Work Schedule</b>		<b>33. Part-Time Hours Per Biweekly Pay Period</b>	
<b>(b) (6)</b>				<b>08/20/17</b>				<b>F FULL-TIME</b>			
<b>34. Position Occupied</b>				<b>35. FLSA Category</b>				<b>36. Appropriation Code</b>		<b>37. Bargaining Unit Status</b>	
<b>2</b>				<b>E</b>						<b>8888</b>	
<b>38. Duty Station Code</b>				<b>39. Duty Station (City - County - State or Overseas Location)</b>							
<b>11-0010-001</b>				<b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
<b>40. Agency Data</b>		<b>41. VET - STAT</b>		<b>42. EDUC LVL</b>		<b>43. SUPV STAT</b>		<b>44. POSITION SENSITIVITY</b>			
<b>CLS 00</b>		<b>(b) (6)</b>		<b>15</b>		<b>8</b>		<b>HIGH RISK</b>			
<b>45. Remarks</b>											

APPOINTMENT AFFIDAVIT EXECUTED 08-21-17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.  
 OFF MAINTAINED BY DOI-BLM WO-HR

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>			50. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON HUMAN RESOURCES SPECIALIST 171559283</b>		
47. Agency Code <b>IN05</b>	48. Personnel Office ID <b>1868</b>	49. Approval Date <b>07/13/17</b>			

3 - Utility Copy



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>KASTER, AMANDA E FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>06/10/18</b>
5-A. Code <b>570</b>		5-B. Nature of Action <b>CONV TO EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number <b>ADVISOR TO THE SECRETARY</b>  <b>10000000 IGS1374</b>											15. TO: Position Title and Number <b>ADVISOR</b>  <b>LLWO100000 IGS1420</b>														
8. Pay Plan <b>GS</b>			9. Occ. Code <b>0301</b>		10. Grade/Level <b>11</b>		11. Step/Rate <b>05</b>		12. Total Salary <b>\$ 77109</b>		13. Pay Basis <b>PA</b>		16. Pay Plan <b>GS</b>			17. Occ. Code <b>0301</b>		18. Grade/Level <b>13</b>		19. Step/Rate <b>01</b>		20. Total Salary/Award <b>\$ 96970</b>		21. Pay Basis <b>PA</b>	
12A. Basic Pay <b>\$ 60138</b>			12B. Locality Adj. <b>\$ 16971</b>		12C. Adj. Basic Pay <b>\$ 77109</b>		12D. Other Pay <b>\$ 0</b>					20A. Basic Pay <b>\$ 75628</b>			20B. Locality Adj. <b>\$ 21342</b>		20C. Adj. Basic Pay <b>\$ 96970</b>		20D. Other Pay <b>\$ 0</b>						
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>											22. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO</b> <b>OFFICE OF THE DIRECTOR</b>  <b>WASHINGTON, DC</b>														

23. Veterans Preference <b>(b) (6)</b>											24. Tenure <b>3</b>			25. Agency Use			26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>											28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>					
30. Retirement Plan <b>(b) (6)</b>					31. Service Comp. Date (Leave) <b>02/12/14</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period								
34. Position Occupied <b>2</b>					35. FLSA Category <b>N E - Exempt N - Nonexempt</b>			36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>								
38. Duty Station Code <b>11-0010-001</b>					39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>														
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>											

45. Remarks  
**FROZEN SERVICE NONE**  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**  
**POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.**

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>			50. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON HUMAN RESOURCES SPECIALIST 181215155</b>		
47. Agency Code <b>IN05</b>	48. Personnel Office ID <b>1868</b>	49. Approval Date <b>06/08/18</b>			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BENEDETTO, KATHLEEN M F</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>09/16/17</b>
5-A. Code <b>546</b>	5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>	6-C. Code	6-D. Legal Authority	
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DATED 09/12/17</b>	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1341</b>						15. TO: Position Title and Number <b>SENIOR ADVISOR</b>  <b>LLW0100000 ES19762</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$162000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		20A. Basic Pay <b>\$162000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$162000</b>	
12D. Other Pay <b>\$ 0</b>		20D. Other Pay <b>\$ 0</b>		14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>				22. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO</b> <b>OFFICE OF THE DIRECTOR</b>  <b>WASHINGTON, DC</b>			

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>05/13/04</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>3</b>				35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>		

45. Remarks  
 SUBJECT TO SATISFACTORY COMPLETION OF ONE YEAR SES PROBATIONARY PERIOD BEGINNING 20170916.  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>			50. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>171746650</b>		
47. Agency Code <b>IN05</b>	48. Personnel Office ID <b>1868</b>	49. Approval Date <b>09/13/17</b>			

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BAPTISTE, THOMAS P</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>08/20/17</b>
5-A. Code <b>570</b>	5-B. Nature Of Action <b>CONV TO EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1348</b>						15. TO: Position Title and Number <b>ADVISOR</b>  <b>LLWO100000 IGS1393</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>		20C. Adj. Basic Pay <b>\$ 94796</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b> <b>EMPLOYEE DATA</b>						22. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO</b> <b>OFFICE OF THE DIRECTOR</b>  <b>WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/31/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data/NC <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**PREVIOUS RETIREMENT COVERAGE: NEVER COVERED**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**  
**POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.**  
**OPF MAINTAINED BY DOI-BLM WO-HR**

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>			50. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>171609208</b>		
47. Agency Code <b>IN05</b>	48. Personnel Office ID <b>1868</b>	49. Approval Date <b>08/03/07</b>			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>STEED, BRIAN C FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>10/01/17</b>
5-A. Code <b>146</b>		5-B. Nature Of Action <b>SES NON-CAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DATED 09/07/17</b>		

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>DEPUTY DIRECTOR, PROGRAMS AND POLICY</b>  <b>LLW0100000 ES19551</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>ES</b>	<b>0301</b>	<b>00</b>	<b>00</b>	<b>\$168000</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		20A. Basic Pay		20B. Locality Adj.		20C. Adj. Basic Pay	
						<b>\$168000</b>		<b>\$ 0</b>		<b>\$168000</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO OFFICE OF THE DIRECTOR</b>  <b>WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b>						24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>						28. Annuity Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>						31. Service Comp. Date (Leave) <b>10/01/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>3</b>						35. FLSA Category <b>E</b> E - Exempt N - Nonexempt			36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>						39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STATUS <b>(b) (6)</b>		42. EDUC LVL <b>21</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>					

45. Remarks  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 APPOINTMENT AFFIDAVIT EXECUTED 10-02-17.  
 SUBJECT TO SATISFACTORY COMPLETION OF ONE YEAR SES PROBATIONARY PERIOD BEGINNING 20171001.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207 (C)  
 OPF MAINTAINED BY DOI-BLM WO HR

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>			50. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON HUMAN RESOURCES SPECIALIST 171743072</b>		
47. Agency Code <b>IN05</b>	48. Personnel Office ID <b>1868</b>	49. Approval Date <b>09/15/17</b>			

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>STEED, BRIAN C</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>10/01/17</b>		
<b>FIRST ACTION</b>				<b>SECOND ACTION</b>						
5-A. Code <b>002</b>		5-B. Nature Of Action <b>CORRECTION</b>		6-A. Code <b>146</b>		6-B. Nature of Action <b>SES NON-CAREER APPT</b>				
5-C. Code		5-D. Legal Authority		6-C Code <b>V4L</b>		6-D. Legal Authority <b>5 U.S.C. 3394(A) NONCAREER</b>				
5-E. Code		5-F. Legal Authority		6-E. Code <b>AWM</b>		6-F. Legal Authority <b>OPM FORM 1652 DATED 09/07/17</b>				
7. FROM: Position Title and Number				15. TO: Position Title and Number <b>DEPUTY DIRECTOR, PROGRAMS AND POLICY</b>  <b>LLWO100000 ES19551</b>						
8. Pay Plan <b>ES</b>		9. Occ. Code <b>0301</b>		10. Grade/Level <b>00</b>		19. Step/Rate <b>00</b>		20. Total Salary/Award <b>\$168000</b>		21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$168000</b>		12B. Locality Adj.		12C. Adj. Basic Pay		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$168000</b>		20D. Other Pay <b>\$ 0</b>
14. Name and Location of Position's Organization				22. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO</b> <b>OFFICE OF THE DIRECTOR</b>  <b>WASHINGTON, DC</b>						

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None <b>1</b> - Permanent <b>2</b> - Conditional <b>3</b> - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9</b> NOT APPLICABLE			29. Pay Rate Determinant <b>0</b>		
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>10/01/17</b>		32. Work Schedule <b>F</b> FULL-TIME		33. Part Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>3</b>			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt			36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLC 00</b>		41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>21</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>				

45. Remarks  
 CORRECTS ITEM NUMBER 3 FROM **(b) (6)**

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>			50. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>171987278</b>		
47. Agency Code <b>IN05</b>	48. Personnel Office ID <b>1868</b>	49. Approval Date <b>10/31/17</b>			

3 - Utility Copy





**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SHEEHAN, GREGORY JOHN</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>06/18/2017</b>							
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>										
5-A. Code 146		5-B. Nature of Action SES NON-CAREER APPT			6-A. Code		6-B. Nature of Action								
5-C. Code V4L		5-D. Legal Authority 5 U.S.C. 3394(A) NONCAREER			6-C. Code		6-D. Legal Authority								
5-E. Code AWM		5-F. Legal Authority OPM FORM 1652 DATED 5/23/17			6-E. Code		6-F. Legal Authority								
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>PRINCIPAL DEPUTY DIRECTOR, USFWS</b>  <b>FF09D00000 ES19683</b>										
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan ES	17. Occ. Code 0301	18. Grade or Level 00	19. Step or Rate 00	20. Total Salary/Award 162000	21. Pay Basis PA				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay 162000		20B. Locality Adj. 0					
								20C. Adj. Basic Pay 162000		20D. Other Pay 0					
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>DIRECTOR-U.S. FISH &amp; WILDLIFE SERVICE</b>  <b>WASHINGTON,DC</b>										
<b>EMPLOYEE DATA</b>															
23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/30%				24. Tenure 0 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite				25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b> NO					
27. REGISTRATION <b>(b) (6)</b>				28. Annuitant Indicator 9 NOT APPLICABLE				29. Pay Rate Determinant 0							
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) 06/18/2017				32. Work Schedule F FULL-TIME							
33. Part-Time Hours Per Biweekly Pay Period															
<b>POSITION DATA</b>															
34. Position Occupied 3 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category E E - Exempt N - Nonexempt				36. Appropriation Code				37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA											
40. Agency Data FUNC CLS 00		41. VET STAT <b>(b) (6)</b>		42. EDUC LVL 17		43. SUPV STAT 2		44. POSITION SENSITIVITY CRITICAL-SENSITIVE							
45. Remarks EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C) APPOINTMENT AFFIDAVIT EXECUTED 06/19/17. VETERAN PREFERENCE IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE. TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE. FROZEN SERVICE NONE CREDITABLE MILITARY SERVICE: <b>(b) (6)</b> PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. WITHIN 60 DAYS OF HIRE YOU ARE ELIGIBLE TO ENROLL IN A FEDERAL HEALTH BENEFITS PLAN AND APPLY FOR THE FEDERAL EMPLOYEE LONG TERM CARE INSURANCE PROGRAM USING AN ABBREVIATED UNDERWRITING APPLICATION. YOU HAVE BEEN ENROLLED IN BASIC LIFE INSURANCE COVERAGE. WITHIN 60 DAYS OF HIRE YOU ARE ELIGIBLE TO ELECT OPTIONAL LIFE INSURANCE. YOU MAY WAIVE YOUR COVERAGE AT ANY TIME. UNLESS YOU MAKE YOUR OWN TSP CONTRIBUTION ELECTION, YOU ARE AUTOMATICALLY ENROLLED IN THE TSP AT A CONTRIBUTION RATE OF 3% OF YOUR BASIC PAY EACH PAY PERIOD. SERVICE COMPUTATION DATE WILL BE ADJUSTED UPON RECEIPT OF OFFICIAL PERSONNEL FOLDER. PROBATIONARY PERIOD FOR SES POSITION IS NOT REQUIRED. *** REMARKS CONTINUED ON THE NEXT PAGE ***															
46. Employing Department or Agency IN - FISH AND WILDLIFE SERV						50. Signature/Authentication and Title of Approving Official 170994903 / ELECTRONICALLY SIGNED BY:  RYAN A MYERS HR SPECIALIST (STAFF & RECRUIT)									
47. Agency Code IN15		48. Personnel Office ID 1735		49. Approval Date 06/02/2017											



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SHEEHAN, GREGORY JOHN</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>06/18/2017</b>				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>							
5-A. Code <b>146</b>		5-B. Nature of Action <b>SES NON-CAREER APPT</b>			6-A. Code		6-B. Nature of Action					
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394(A) NONCAREER</b>			6-C. Code		6-D. Legal Authority					
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DATED 5/23/17</b>			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>PRINCIPAL DEPUTY DIRECTOR, USFWS</b> <b>FF09D00000 ES19683</b>							
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade or Level <b>00</b>	11. Step or Rate <b>00</b>	12. Total Salary <b>162000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade or Level <b>00</b>	19. Step or Rate <b>00</b>	20. Total Salary/Award <b>162000</b>	21. Pay Basis <b>PA</b>	
11A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>162000</b>		20B. Locality Adj. <b>0</b>		
								20C. Adj. Basic Pay <b>162000</b>		20D. Other Pay <b>0</b>		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>DIRECTOR-U.S. FISH &amp; WILDLIFE SERVICE</b>  <b>WASHINGTON,DC</b>							
<b>EMPLOYEE DATA</b>												
23. Veterans Preference <b>(b) (6)</b> 1 - None    2 - 10-Point/Disability    3 - 10-Point/Other 4 - 5-Point    4 - 10-Point/Compensable    4 - 10-Point/Compensable/30%						24. Tenure <b>0</b> 0 - None    2 - Conditional 1 - Permanent    3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b> NO	
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>9</b> NOT APPLICABLE			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>06/18/2017</b>		32. Work Schedule <b>F</b> FULL-TIME			33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>												
34. Position Occupied <b>3</b> 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>FUNC CLS 00</b>		41. VET STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>				
45. Remarks *** REMARKS CONTINUED *** SUBJECT TO RANDOM DRUG TESTING WELCOME TO THE U.S. FISH AND WILDLIFE SERVICE!												
46. Employing Department or Agency <b>IN - FISH AND WILDLIFE SERV</b>						50. Signature/Authentication and Title of Approving Official <b>170994903 / ELECTRONICALLY SIGNED BY:</b> <b>RYAN A MYERS</b> <b>HR SPECIALIST (STAFF &amp; RECRUIT)</b>						
47. Agency Code <b>IN15</b>		48. Personnel Office ID <b>1735</b>		49. Approval Date <b>06/02/2017</b>								



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>PAVLIK, BRIAN ROBERT</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date 05/14/2017		
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>					
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action			
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.33REG. 213.3301			6-C. Code		6-D. Legal Authority			
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority			
7. FROM: Position Title and Number					15. TO: Position Title and Number SPECIAL ASSISTANT SPECIAL ASSISTANT TO THE DIRECTOR 0001 0000002					
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary		13. Pay Basis			
16. Pay Plan GS		17. Occ. Code 0301	18. Grade or Level 11	19. Step or Rate 01	20. Total Salary/Award 66510		21. Pay Basis PA			
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay 52329		20B. Locality Adj. 14181	
							20C. Adj. Basic Pay 66510		20D. Other Pay 0	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization OFFICE OF THE DIRECTOR  WASHINGTON, DC					
<b>EMPLOYEE DATA</b>										
23. Veterans Preference <b>(b) (6)</b> 1 - None    3 - 10-Point/Disability    5 - 10-Point/Other 2 - 5-Point    4 - 10-Point/Compensable    6 - 10-Point/Compensable/30%				24. Tenure 3    8 - None    2 - Conditional 1 - Permanent    3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator 9 NOT APPLICABLE		29. Pay Rate Determinant 0				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) 05/14/2017		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>										
34. Position Occupied 2 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved			35. FLSA Category E    E - Except N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888		
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA							
40. Agency Data FUNC CLS 00		41. VET STA <b>(b) (6)</b>	42. EDUC LVL 04	43. SUPV STAT 8		44. POSITION SENSITIVITY HIGH RISK				
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 05-15-17. FROZEN SERVICE NONE CREDITABLE MILITARY SERVICE: <b>(b) (6)</b> PREVIOUS RETIREMENT COVERAGE: NEVER COVERED EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-PRAE. WITHIN 60 DAYS OF HIRE, YOU ARE ELIGIBLE TO ENROLL IN A FEDERAL HEALTH BENEFITS PLAN AND APPLY FOR THE FEDERAL EMPLOYEES LONG TERM CARE INSURANCE PROGRAM USING AN ABBREVIATED UNDERWRITING APPLICATION. WITHIN 60 DAYS OF HIRE, YOU ARE ELIGIBLE TO ELECT OPTIONAL LIFE INSURANCE. IF YOU DID NOT SUBMIT FORM TSP-1, THEN ACCORDING TO PUBLIC LAW 111-31, YOU HAVE BEEN AUTOMATICALLY ENROLLED IN THE THRIFT SAVINGS PLAN (TSP) AT A CONTRIBUTION RATE OF 3% OF YOUR SALARY. YOU MAY OPT OUT OF CONTRIBUTIONS AT ANYTIME. POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND. APPOINTMENT IS SUBJECT TO COMPLETION OF ONE YEAR TRIAL PERIOD BEGINNING 05/14/17. APPOINTMENT IS INDEFINITE.										
46. Employing Department or Agency IN - NATIONAL PARK SERVICE					50. Signature/Authentication and Title of Approving Official 170878435 / ELECTRONICALLY SIGNED BY: DIANA L DOAN STAFFING OPERATIONS MANAGER					
47. Agency Code IN10		48. Personnel Office ID 1614		49. Approval Date 05/10/2017						

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>CAMPBELL, JOSHUA JOSEPH</b>	2. Social Security Number	3. Date of Birth	4. Effective Date <b>06/25/2017</b>
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FIRST ACTION				SECOND ACTION			
5-A. Code <b>570</b>		5-B. Nature of Action <b>CONV TO EXC APPT</b>		6-A. Code		6-B. Nature of Action	
5-C. Code <b>Y7A1</b>		5-D. Legal Authority <b>SCH C, 213.3301*</b>		6-C. Code		6-D. Legal Authority	
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority	

7. FROM: Position Title and Number <b>ADVISOR</b> <b>90100 IGS1364</b>				15. TO: Position Title and Number <b>ADVISOR</b> <b>90100 IGS1386</b>			
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8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
GS	0301	13	01	94796	PA	GS	0905	13	01	94796	PA
2A. Basic Pay <b>74584</b>		2B. Locality Adj. <b>20212</b>	2C. Adj. Basic Pay <b>94796</b>		2D. Other Pay <b>0</b>	20A. Basic Pay <b>74584</b>		20B. Locality Adj. <b>20212</b>	20C. Adj. Basic Pay <b>94796</b>		20D. Other Pay <b>0</b>

14. Name and Location of Position's Organization <b>IMMEDIATE OFC OF THE SOLICITOR</b>  <b>WASHINGTON, DC</b>				22. Name and Location of Position's Organization <b>IMMEDIATE OFC OF THE SOLICITOR</b>  <b>WASHINGTON, DC</b>			
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### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None    2 - 10 - Points/Disability    3 - 10 - Points/Other 2 - 5 - Points    4 - 10 - Points/Compassable    6 - 10 - Points/Compassable/30%				24. Tenure <b>3</b> 0 - None    1 - Permanent    2 - Conditional    3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>04/20/2016</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		

### POSITION DATA

34. Position Occupied <b>2</b> 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved		35. FLSA Category <b>E</b> E - Except    N - Nonexcept		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				
40. Agency Data <b>FUNC CLS 00</b>		41. VET STA <b>(b) (6)</b>	42. EDUC LVL <b>15</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>NONSENSITIVE/LOW RI</b>		

45. Remarks  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**  
**FROZEN SERVICE NONE**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER PERS, PERS-RAE OR PERS-FRAE.**  
**HEALTH BENEFITS COVERAGE CONTINUES.**  
**OPM APPROVED SCH C APPT 06/14/2017**

16. Employing Department or Agency <b>IN - OFFICE OF THE SOLICITOR</b>			50. Signature/Authentication and Title of Approving Official <b>171131478 / ELECTRONICALLY SIGNED BY:</b> <b>LORETTA A POPE</b> <b>HUMAN RESOURCES OFFICER</b>		
17. Agency Code <b>IN21</b>	48. Personnel Office ID <b>1890</b>	49. Approval Date <b>06/22/2017</b>			



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>LAWKOWSKI, GARY MICHAEL</b>	2. Social Security Number	3. Date of Birth	4. Effective Date <b>07/09/2017</b>
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FIRST ACTION				SECOND ACTION			
5-A. Code <b>002</b>	5-B. Nature of Action <b>CORRECTION</b>			6-A. Code <b>170</b>	6-B. Nature of Action <b>EXC APPT</b>		
5-C. Code	5-D. Legal Authority			6-C. Code <b>Y7M</b>	6-D. Legal Authority <b>SCII C, 213.3301</b>		
5-E. Code	5-F. Legal Authority			6-E. Code	6-F. Legal Authority		

7. FROM: Position Title and Number	15. TO: Position Title and Number <b>COUNSELOR</b>  <b>90100 IGS1388</b>
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8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0905</b>	<b>15</b>	<b>01</b>	<b>131767</b>	<b>PA</b>
2A. Basic Pay		2B. Locality Adj.	2C. Adj. Basic Pay		2D. Other Pay	28A. Basic Pay <b>103672</b>		28B. Locality Adj. <b>28095</b>	28C. Adj. Basic Pay <b>131767</b>		28D. Other Pay <b>0</b>

14. Name and Location of Position's Organization	22. Name and Location of Position's Organization <b>IMMEDIATE OFC OF THE SOLICITOR</b>  <b>WASHINGTON, DC</b>
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### EMPLOYEE DATA

23. Veterans Preference (b) (6) 1 - None 2 - 10-Point/Disability 3 - 10-Point/Other 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/WT%				24. Tenure 3 0 - None 1 - Conditional 2 - Permanent 3 - Indefinite		25. Agency Use	26. Veterans Preference for RIF (b) (6)
27. FEGLI (b) (6)				28. Annuity Indicator 9 NOT APPLICABLE		29. Pay Rate Determinant 0	
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) 07/09/2017	32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period	

### POSITION DATA

34. Position Occupied 2 1 - Competitive Service 2 - SES General 3 - Excepted Service 4 - SES Career Reserved		35. FLSA Category E E - Exempt N - Nonexempt	36. Appropriation Code		37. Bargaining Unit Status 8888
38. Duty Station Code 11-0010-001		39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA			
40. Agency Data FLUNC CLS 00	41. VET STAT (b) (6)	42. EDUC LVL 15	43. SUPV STAT B	44. POSITION SENSITIVITY HIGH RISK	

45. Remarks  
CORRECTS ITEM NUMBER #42 FROM 17

46. Employing Department or Agency <b>IN - OFFICE OF THE SOLICITOR</b>			50. Signature/Authentication and Title of Approving Official 171486591 / ELECTRONICALLY SIGNED BY: <b>LORETTA A POPE</b> <b>HUMAN RESOURCES OFFICER</b>		
47. Agency Code <b>IN21</b>	48. Personnel Office ID <b>1890</b>	49. Approval Date <b>08/15/2017</b>			





## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DAVIS, LONDON D T</b>		2.	3.	4. Effective Date <b>08/06/2017</b>	
<b>FIRST ACTION</b>			<b>SECOND ACTION</b>		
5-A. Code <b>570</b>	5-B. Nature of Action <b>CONV TO EXC APPT</b>		6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>		6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority	
7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10900000 ISG1356</b>			15. TO: Position Title and Number <b>ADVISOR</b>  <b>1080 IGS1392</b>		
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade or Level <b>13</b>	11. Step or Rate <b>01</b>	12. Total Salary <b>94796</b>	13. Pay Basis <b>PA</b>
16. Pay Plan <b>GS</b>	17. Occ. Code <b>0000</b>	18. Grade or Level <b>13</b>	19. Step or Rate <b>01</b>	20. Total Salary/Award <b>94796</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>74584</b>	12B. Locality Adj. <b>20212</b>	12C. Adj. Basic Pay <b>94796</b>	12D. Other Pay <b>0</b>	20A. Basic Pay <b>74584</b>	20B. Locality Adj. <b>20212</b>
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>			22. Name and Location of Position's Organization <b>OFFICE OF SURFACE MINING</b> <b>OFFC OF THE DIRECTOR/DEPTY DIR</b>  <b>WASHINGTON,DC</b>		
<b>EMPLOYEE DATA</b>					
23. Veterans Preference <b>(b) (6)</b>		24. Tenure <b>3</b>		25. Agency Use	
27. FEGLI <b>(b) (6)</b>		28. Annuity Indicator <b>9 NOT APPLICABLE</b>		26. Veterans Preference for RIF <b>(b) (6) NO</b>	
38. Retirement Plan <b>(b) (6)</b>		31. Service Comp. Date (Leave) <b>02/13/2017</b>		29. Pay Rate Determinant <b>0</b>	
32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>					
34. Position Occupied <b>2</b>		35. FLSA Category <b>E</b>		36. Appropriation Code	
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Data <b>FUNC CLS 00</b>	41. VET STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>	
45. Remarks <b>CREDITABLE MILITARY SERVICE: (b) (6)</b> <b>EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.</b> <b>PREVIOUS RETIREMENT COVERAGE: NEVER COVERED</b> <b>HEALTH BENEFITS COVERAGE CONTINUES.</b> <b>FROZEN SERVICE NONE</b>					
46. Employing Department or Agency <b>IN - OFC OF SURFACE MINING</b>			50. Signature/Authentication and Title of Approving Official <b>171558557 / ELECTRONICALLY SIGNED BY:</b>		
47. Agency Code <b>IN22</b>	48. Personnel Office ID <b>4228</b>	49. Approval Date <b>08/23/2017</b>	<b>ARNITA R. EDMONDS</b> <b>HUMAN RESOURCES SPECIALIST</b>		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>IORJANI, DANIEL H</b>	2. Social Security Number	3. Date of Birth	4. Effective Date <b>05/14/2017</b>
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<b>FIRST ACTION</b>		<b>SECOND ACTION</b>	
5-A. Code <b>002</b>	5-B. Nature of Action <b>CORRECTION</b>	6-A. Code <b>546</b>	6-B. Nature of Action <b>CONV TO SES NONCAREER APPT</b>
5-C. Code	5-D. Legal Authority	6-C. Code <b>V4L</b>	6-D. Legal Authority <b>5 U.S.C. 3394(A) NONCAREER</b>
5-E. Code	5-F. Legal Authority	6-E. Code <b>AWM</b>	6-F. Legal Authority <b>OPM FORM 1652 APPR 5/4/2017</b>

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10090000 IGS1333</b>	15. TO: Position Title and Number <b>PRINCIPAL DEPUTY SOLICITOR</b> <b>90100 ES19754</b>
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8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade or Level <b>15</b>	11. Step or Rate <b>10</b>	12. Total Salary <b>161900</b>	13. Pay Basis <b>PA</b>	14. Pay Plan <b>ES</b>	17. Occ. Code <b>0905</b>	18. Grade or Level <b>00</b>	19. Step or Rate <b>00</b>	20. Total Salary/Award <b>170000</b>	21. Pay Basis <b>PA</b>
2A. Basic Pay <b>134776</b>	2B. Locality Adj. <b>27124</b>	2C. Adj. Basic Pay <b>161900</b>	2D. Other Pay <b>0</b>	28A. Basic Pay <b>170000</b>	28B. Locality Adj. <b>0</b>	28C. Adj. Basic Pay <b>170000</b>	28D. Other Pay <b>0</b>				

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>	22. Name and Location of Position's Organization <b>IMMEDIATE OFC OF THE SOLICITOR</b>  <b>WASHINGTON,DC</b>
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<b>EMPLOYEE DATA</b>		23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compassionate 6 - 10-Point/Compassionate/30%	24. Tenure <b>0</b> 0 - None 3 - Conditional 1 - Permanent 2 - Indefinite	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. ERFCL <b>(b) (6)</b>	28. Annuitant Indicator <b>9 NOT APPLICABLE</b>	29. Pay Rate Determinant <b>0</b>	30. Retirement Plan <b>(b) (6)</b>	31. Service Comp. Date (Leave) <b>08/25/2009</b>	32. Work Schedule <b>F FULL-TIME</b>
33. Part-Time Hours Per Biweekly Pay Period					

<b>POSITION DATA</b>		34. Position Occupied <b>3</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved	35. FLSA Category <b>E</b> E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>11-0010-001</b>	39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				
40. Agency Data <b>FUNC CLS 00</b>	41. VET STAT <b>(b) (6)</b>	42. EDUC LVL <b>15</b>	43. SUPV STAT 2 <b>SUPV STAT 2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>	

45. Remarks  
**CORRECTS ITEM NUMBER #15 FROM PRINCIPAL DEPUTY SOLICITOR**

16. Employing Department or Agency <b>IN - OFFICE OF THE SOLICITOR</b>			50. Signature/Authentication and Title of Approving Official <b>171324866 / ELECTRONICALLY SIGNED BY: LORETTA A POPE HUMAN RESOURCES OFFICER</b>	
17. Agency Code <b>IN21</b>	48. Personnel Office ID <b>1890</b>	49. Approval Date <b>07/21/2017</b>		

2 - OPF Copy - Long-Term Record - DO NOT DESTROY



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>GUIDEN, NANCY A FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/19/17</b>
5-A. Code <b>760</b>		5-B. Nature of Action <b>EXT OF APPT NTE 09-15-17</b>		
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY 10000000 IGS1331</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY 10000000 IGS1331</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>03/28/03</b>		32. Work Schedule <b>F FULL-TIME</b>				33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code				37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks					
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46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170717147 DOI-17-0553-B-000014</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/10/17</b>			



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>GUIDEN, NANCY A FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>002</b>		5-B. Nature Of Action <b>CORRECTION</b>		
5-C. Code		5-D. Legal Authority		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>					
						<b>10000000 IGS1331</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>15</b>	<b>01</b>	<b>\$131767</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		20A. Basic Pay		20B. Locality Adj.		20D. Other Pay	
						<b>\$103672</b>		<b>\$ 28095</b>		<b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>					
						<b>WASHINGTON, DC</b>					

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%				0 - None 1 - Permanent 2 - Conditional 3 - Indefinite							
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>03/28/03</b>		32. Work Schedule <b>F FULL-TIME</b>				33. Part-Time Hours Per Biweekly Pay Period	

## POSITION DATA

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>			36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>		
1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			E - Exempt N - Nonexempt								
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 CORRECTS ITEM NUMBER 030 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER 031 FROM 01/20/2017  
 CORRECTS ITEM 045 TO READ: PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/16/17</b>	170638866 DOI-17-0553-B-000015		

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>GUIDEN, NANCY A FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>		5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>		
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1331</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay <b>\$103672</b>	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay <b>\$ 28095</b>	20B. Locality Adj.	20C. Adj. Basic Pay <b>\$131767</b>	20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>	29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>	32. Work Schedule <b>F FULL-TIME</b>	33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks

APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.

APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352356 DOI-17-0553-B-000016</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>			

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BAUSERMAN, CHRISTINE NMN</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>09/16/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>570</b>	5-B. Nature of Action <b>CONV TO EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>						15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>									
<b>10000000 IGS1319</b>						<b>20000000 IGS1397</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>12</b>	19. Step/Rate <b>03</b>	20. Total Salary/Award <b>\$ 85035</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 66904</b>		20B. Locality Adj. <b>\$ 18131</b>		20C. Adj. Basic Pay <b>\$ 85035</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>ASST SECY-LAND &amp; MINERALS</b>									
<b>WASHINGTON, DC</b>						<b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>			36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>		
47. Agency Code <b>IN01</b>			48. Personnel Office ID <b>4342</b>		
49. Approval Date <b>08/17/17</b>			51. Signature/Authentication and Title of Approving Official <b>HUMAN RESOURCES SPECIALIST</b>		
			52. Signature/Authentication and Title of Approving Official <b>171506832</b>		
			53. Signature/Authentication and Title of Approving Official <b>DOI-17-0553-B-000017</b>		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BAUSERMAN, CHRISTINE NMN</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/19/17</b>
5-A. Code <b>760</b>		5-B. Nature Of Action <b>EXT OF APPT NTE 09-15-17</b>		
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>									
<b>10000000 IGS1319</b>						<b>10000000 IGS1319</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>		20C. Adj. Basic Pay <b>\$ 94796</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>									
<b>WASHINGTON, DC</b>						<b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>			36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks														
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>								
47. Agency Code <b>IN01</b>						48. Personnel Office ID <b>4342</b>			49. Approval Date <b>04/10/17</b>			51. Signature/Authentication and Title of Approving Official <b>HUMAN RESOURCES SPECIALIST</b>		
						52. Agency Code <b>IN01</b>			53. Personnel Office ID <b>4342</b>			54. Approval Date <b>04/10/17</b>		

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>								
47. Agency Code <b>IN01</b>						48. Personnel Office ID <b>4342</b>			49. Approval Date <b>04/10/17</b>			51. Signature/Authentication and Title of Approving Official <b>HUMAN RESOURCES SPECIALIST</b>		
						52. Agency Code <b>IN01</b>			53. Personnel Office ID <b>4342</b>			54. Approval Date <b>04/10/17</b>		

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>BAUSERMAN, CHRISTINE NMN FIRST ACTION</b>					2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>01/20/17</b>	
<b>SECOND ACTION</b>										
5-A. Code <b>190</b>		5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>			6-A. Code		6-B. Nature of Action			
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302(A)</b>			6-C. Code		6-D. Legal Authority			
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority			
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1319</b>					
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>		10. Grade/Level <b>13</b>		11. Step/Rate <b>01</b>		20. Total Salary/Award <b>\$ 94796</b>		21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj.		12C. Adj. Basic Pay <b>\$ 20212</b>		12D. Other Pay		20C. Adj. Basic Pay <b>\$ 94796</b>		20D. Other Pay <b>\$ 0</b>
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
1 - None		3 - 10-Point/Disability		5 - 10-Point Other		2 - Conditional			
2 - 5-Point		4 - 10-Point Compensable		8 - 10-Point/Compensable/30%		3 - Indefinite			
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

## POSITION DATA

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
1 - Competitive Service			3 - SES General					
2 - Excepted Service			4 - SES Career Reserved					
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>

45. Remarks

APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.

APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170351687</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>01/20/17</b>	
			DOI-17-0553-B-000019		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>JOHNSON, VIRGINIA H FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/14/17</b>
5-A. Code <b>546</b>		5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>		
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>			
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DTD 05/12/17</b>			

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY 10000000 IGS1335</b>					15. TO: Position Title and Number <b>PRINCIPAL DEPUTY ASSISTANT SECRETARY FISH AND WILDLIFE AND PARKS 40000000 ES19540</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$134776</b>		12B. Locality Adj. <b>\$ 27124</b>		12C. Adj. Basic Pay <b>\$161900</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$170000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$170000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>WASHINGTON, DC EMPLOYEE DATA SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>WASHINGTON, DC ASST SECY-FISH &amp; WILDLIFE &amp; PARKS</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>09/20/01</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			

45. Remarks  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>05/02/17</b>	170717148 DOI-17-0553-B-00020		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>JOHNSON, VIRGINIA H FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>190</b>	6-B. Nature of Action <b>PROVISIONAL APPT NTE 05-19-17</b>	
5-C. Code	5-D. Legal Authority	6-C. Code <b>Y9K</b>	6-D. Legal Authority <b>SCH C, 213.3302 (A)</b>	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>						
					<b>10000000 IGS1335</b>						
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	18. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>15</b>	<b>10</b>	<b>\$161900</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
								<b>\$134776</b>		<b>\$ 27124</b>	
								<b>\$161900</b>		<b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

**EMPLOYEE DATA**

23. Veterans Preference				24. Tenure			25. Agency Use		26. Veterans Preference for RIF		
<b>(b) (6)</b>	1 - None 2 - 5-Point	3 - 10-Point/Disability 4 - 10-Point Compensable	5 - 10-Point Other 6 - 10-Point/Compensable/30%	<b>0</b>	0 - None 1 - Permanent	2 - Conditional 3 - Indefinite			<b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>09/20/01</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			

**POSITION DATA**

34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLC 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
CORRECTS ITEM NUMBER 030 FROM **(b) (6)**  
CORRECTS ITEM NUMBER 031 FROM 01/20/17

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/21/17</b>	170655314 DOI-17-0553-B-000021		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>JOHNSON, VIRGINIA H FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>		5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>		
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1335</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay <b>\$134776</b>	12B. Locality Adj.	12C. Adj. Basic Pay <b>\$ 27124</b>	12D. Other Pay	20A. Basic Pay	20B. Locality Adj.	20C. Adj. Basic Pay <b>\$161900</b>	20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			

**POSITION DATA**

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 REMARKS CONTINUED ON SECOND PAGE

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170352439</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>	DOI-17-0553-B-00022		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>JOHNSON, VIRGINIA H</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>		5-C. Code <b>Y9K</b>	
5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>		5-E. Code	5-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1335</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>10</b>	20. Total Salary/Award <b>\$161900</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$134776</b>		12B. Locality Adj.		12C. Adj. Basic Pay <b>\$ 27124</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$161900</b>		20B. Locality Adj.	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period				
34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>			36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLC 00</b>		41. VET - STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**REMARKS CONTINUED**  
**PAY SET USING THE SUPERIOR QUALIFICATIONS AND SPECIAL NEEDS PAY-SETTING AUTHORITY UNDER 5 CFR 531.212**

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352439</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>	DOI-17-0553-B-000023		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>HAMMOND, CASEY B FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>09/16/17</b>
5-A. Code <b>546</b>		5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DATED 09/12/17</b>		

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>											15. TO: Position Title and Number <b>DEPUTY ASSISTANT SECRETARY- FISH AND WILDLIFE AND PARKS</b>										
<b>10000000 IGS1334</b>											<b>40000000 ES19756</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$150000</b>	21. Pay Basis <b>PA</b>										
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$150000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$150000</b>		20D. Other Pay <b>\$ 0</b>							
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>											22. Name and Location of Position's Organization <b>ASST SECY-FISH &amp; WILDLIFE &amp; PARKS</b>										
<b>WASHINGTON, DC</b>											<b>WASHINGTON, DC</b>										

23. Veterans Preference <b>(b) (6)</b>											24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>			
27. FEGLI <b>(b) (6)</b>											28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>					
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>09/16/00</b>				32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period								
34. Position Occupied <b>3</b>											35. FLSA Category <b>E</b>			36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>															
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>											

45. Remarks

TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED

FROZEN SERVICE NONE

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>08/17/17</b>	171506835 DOI-17-0553-B-000024		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>HAMMOND, CASEY B</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/19/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>760</b>	5-B. Nature Of Action <b>EXT OF APPT NTE 09-15-17</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>										
<b>10000000 IGS1334</b>					<b>10000000 IGS1334</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>WASHINGTON, DC EMPLOYEE DATA SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>WASHINGTON, DC SECRETARY'S IMMEDIATE OFFICE</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>				25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>09/16/00</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>				36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks		
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>		
47. Agency Code <b>IN01</b>		
48. Personnel Office ID <b>4342</b>		
49. Approval Date <b>04/10/17</b>		
50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170717149</b>		
DOI-17-0553-B-000025		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>HAMMOND, CASEY B FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>002</b>		5-B. Nature of Action <b>CORRECTION</b>		
5-C. Code		5-D. Legal Authority		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>					
						<b>10000000 IGS1334</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>15</b>	<b>01</b>	<b>\$131767</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		20A. Basic Pay		20B. Locality Adj.		20D. Other Pay	
						<b>\$103672</b>		<b>\$ 28095</b>		<b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>					
						<b>WASHINGTON, DC</b>					

<b>EMPLOYEE DATA</b>				24. Tenure		25. Agency Use		26. Veterans Preference for RIF	
23. Veterans Preference <b>(b) (6)</b>				0 - None 1 - Permanent		2 - Conditional 3 - Indefinite		<b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>09/16/00</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
<b>POSITION DATA</b>				35. FLSA Category <b>E</b>		38. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
34. Position Occupied <b>2</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
38. Duty Station Code <b>11-0010-001</b>									

40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
 CORRECTS ITEM NUMBER 030 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER 031 FROM **01/20/2017**  
 CORRECTS ITEM NUMBER 027 FROM **(b) (6)**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/07/17</b>	170594219 DOI-17-0553-B-000026		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>HAMMOND, CASEY B FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>		<b>SECOND ACTION</b>	
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>										
					<b>10000000 IGS1334</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>										

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>	170352445		DOI-17-0553-B-000027

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>CASON, JAMES E FIRST ACTION</b>					2. Social Security Number <b>(b) (6)</b>			3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>05/14/17</b>				
<b>SECOND ACTION</b>														
5-A. Code <b>546</b>			5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>		6-A. Code			6-B. Nature of Action						
5-C. Code <b>V4L</b>			5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		6-C. Code			6-D. Legal Authority						
5-E. Code <b>AWM</b>			5-F. Legal Authority <b>OPM FORM 1652 DTD 05/11/17</b>		6-E. Code			6-F. Legal Authority						
7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY  10000000 IGS1321</b>					15. TO: Position Title and Number <b>ASSOCIATE DEPUTY SECRETARY  10100000 ES01499</b>									
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>		13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$179700</b>	21. Pay Basis <b>PA</b>	
12A. Basic Pay <b>\$134776</b>		12B. Locality Adj. <b>\$ 27124</b>		12C. Adj. Basic Pay <b>\$161900</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$179700</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$179700</b>		20D. Other Pay <b>\$ 0</b>
14. Name and Location of Position's Organization <b>WASHINGTON, DC EMPLOYEE DATA SECRETARY'S IMMEDIATE OFFICE</b>					22. Name and Location of Position's Organization <b>WASHINGTON, DC SECRETARY'S IMMEDIATE OFFICE OFFICE OF THE DEPUTY SECRETARY</b>									
23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%					24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>				
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>						
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>02/07/99</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period					
<b>POSITION DATA</b>					35. FLSA Category <b>E</b> E - Exempt N - Nonexempt			36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>				
34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>									
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>								
45. Remarks <b>TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE. CREDITABLE MILITARY SERVICE: (b) (6) PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED FROZEN SERVICE NONE EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207 (C)</b>														
48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>					50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170884110 DOI-17-0553-B-000028</b>									
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>05/12/17</b>										

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>CASON, JAMES E</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>002</b>		5-B. Nature Of Action <b>CORRECTION</b>		
5-C. Code		5-D. Legal Authority		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1321</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>15</b>	<b>10</b>	<b>\$161900</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
								<b>\$134776</b>		<b>\$ 27124</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>02/07/99</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>				35. FLSA Category <b>E</b>				36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
34. Position Occupied <b>2</b>				38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
CORRECTS ITEM NUMBER 027 FROM **(b) (6)**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/05/17</b>	170715717 DOI-17-0553-B-000029		

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>CASON, JAMES E</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>002</b>		5-B. Nature Of Action <b>CORRECTION</b>		
5-C. Code		5-D. Legal Authority		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1321</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>15</b>	<b>10</b>	<b>\$161900</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
								<b>\$134776</b>		<b>\$ 27124</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

<b>EMPLOYEE DATA</b>									
23. Veterans Preference <b>1</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9</b> NOT APPLICABLE		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>02/07/99</b>		32. Work Schedule <b>F</b> FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period	

<b>POSITION DATA</b>										
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code <b>7777</b>		37. Bargaining Unit Status			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLC 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
 CORRECTS ITEM NUMBER 027 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER 031 FROM 01/20/2017

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>				50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>			
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>03/21/17</b>		170655263 DOI-17-0553-B-000030	



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>CASON, JAMES E FIRST ACTION</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>01/20/17</b>		
5-A. Code <b>190</b>				5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>						
5-C. Code <b>Y9K</b>				5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>						
5-E. Code				5-F. Legal Authority						
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>					
					<b>10000000 IGS1321</b>					
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>		10. Grade/Level <b>15</b>		11. Step/Rate <b>10</b>		12. Total Salary/Award <b>\$161900</b>		13. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$134776</b>		12B. Locality Adj.		12C. Adj. Basic Pay <b>\$ 27124</b>		12D. Other Pay		20A. Basic Pay <b>\$161900</b>		20D. Other Pay <b>\$ 0</b>
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b>			35. FLSA Category <b>E E - Exempt</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>01/20/17</b>	
			HUMAN RESOURCES SPECIALIST <b>170352024</b>		
			DOI-17-0553-B-000031		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>WILLIAMS JR, TIMOTHY G</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
5-A. Code <b>894</b>		5-B. Nature Of Action <b>GEN ADJ</b>		
5-C. Code <b>OWM</b>	5-D. Legal Authority <b>REG 531.207</b>			
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>			

7. FROM: Position Title and Number <b>DEPUTY DIRECTOR EXTERNAL AFFAIRS 10000000 IGS1378</b>						15. TO: Position Title and Number <b>DEPUTY DIRECTOR EXTERNAL AFFAIRS 10000000 IGS1378</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 96970</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 75628</b>		20B. Locality Adj. <b>\$ 21342</b>		20C. Adj. Basic Pay <b>\$ 96970</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>WASHINGTON, DC EMPLOYEE DATA SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>WASHINGTON, DC SECRETARY'S IMMEDIATE OFFICE</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>		
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>12</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL 180160108 DOI-17-0553-B-000032</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>WILLIAMS JR, TIMOTHY G</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/14/17</b>
5-A. Code <b>570</b>		5-B. Nature Of Action <b>CONV TO EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1322</b>					15. TO: Position Title and Number <b>DEPUTY DIRECTOR</b> <b>EXTERNAL AFFAIRS</b>  <b>10000000 IGS1378</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>		20C. Adj. Basic Pay <b>\$ 94796</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Division <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>12</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**  
**FROZEN SERVICE NONE**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/10/17</b>	170717142		DOI-17-0553-B-000033

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>WILLIAMS JR, TIMOTHY G</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>01/20/17</b>			
<b>FIRST ACTION</b>				<b>SECOND ACTION</b>							
5-A. Code <b>190</b>		5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>		6-A. Code		6-B. Nature of Action					
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number				15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1322</b>							
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>		10. Grade/Level <b>13</b>		11. Step/Rate <b>01</b>		12. Total Salary/Award <b>\$ 94796</b>		13. Pay Basis <b>PA</b>	
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj.		12C. Adj. Basic Pay <b>\$ 20212</b>		12D. Other Pay		20A. Basic Pay <b>\$ 94796</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization				22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>							

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>2</b>		35. FLSA Category <b>E</b>		36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Division <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>12</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks

APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.

APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352069 DOI-17-0553-B-000034</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>			

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>CAMERON, SCOTT J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/14/17</b>
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<b>SECOND ACTION</b>	
5-A. Code <b>546</b>	5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DTD 05/04/17</b>

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1336</b>	15. TO: Position Title and Number <b>PRINCIPAL DEPUTY ASSISTANT SECRETARY</b> <b>POLICY, MANAGEMENT, AND BUDGET</b> <b>60000000 ES19691</b>
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8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>07</b>	12. Total Salary <b>\$158123</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$124408</b>	12B. Locality Adj. <b>\$ 33715</b>	12C. Adj. Basic Pay <b>\$158123</b>	12D. Other Pay <b>\$ 0</b>	20A. Basic Pay <b>\$170000</b>	20B. Locality Adj. <b>\$ 0</b>	20C. Adj. Basic Pay <b>\$170000</b>	20D. Other Pay <b>\$ 0</b>				

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>	22. Name and Location of Position's Organization <b>ASST SECY-POLICY, MGMT &amp; BUDGET/CFO</b>  <b>WASHINGTON, DC</b>
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23. Veterans Preference <b>(b) (6)</b>	24. Tenure <b>0</b>	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>	28. Annuitant Indicator <b>(b) (6)</b>	29. Pay Rate Determinant <b>0</b>	

30. Retirement Plan <b>(b) (6)</b>	31. Service Comp. Date (Leave) <b>05/23/96</b>	32. Work Schedule <b>F FULL-TIME</b>	33. Part-Time Hours Per Biweekly Pay Period
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34. Position Occupied <b>3</b>	35. FLSA Category <b>E</b>	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>11-0010-001</b>	39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		

40. Agency Division <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>
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45. Remarks

TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED

FROZEN SERVICE NONE

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>	50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170717105</b>
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>
49. Approval Date <b>04/10/17</b>	<b>DOI-17-0553-B-000035</b>

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>CAMERON, SCOTT J FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>002</b>		5-B. Nature Of Action <b>CORRECTION</b>		
5-C. Code		5-D. Legal Authority		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>					
						<b>10000000 IGS1336</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>15</b>	<b>07</b>	<b>\$158123</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
								<b>\$124408</b>		<b>\$ 33715</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>					
						<b>WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
**CORRECTS ITEM NUMBER 028 FROM 9-NOT APPLICABLE**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>01/25/17</b>	
			170378824		
			DOI-17-0553-B-000036		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>CAMERON, SCOTT J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>		5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>		
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>						
					<b>10000000 IGS1336</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>07</b>	12. Total Salary <b>\$124408</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>07</b>	20. Total Salary/Award <b>\$158123</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		20A. Basic Pay <b>\$124408</b>		20B. Locality Adj. <b>\$ 33715</b>		20C. Adj. Basic Pay <b>\$158123</b>	
12D. Other Pay						20D. Other Pay <b>\$ 0</b>					
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

<b>EMPLOYEE DATA</b>				24. Tenure		25. Agency Use		28. Veterans Preference for RIF <b>(b) (6)</b>	
23. Veterans Preference <b>(b) (6)</b>		1 - None 2 - 5-Point		3 - 10-Point/Disability 4 - 10-Point Compensable		5 - 10-Point Other 6 - 10-Point/Compensable/30%		0 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		
<b>POSITION DATA</b>				35. FLSA Category <b>E E - Exempt N - Nonexempt</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
34. Position Occupied <b>2</b>		1 - Competitive Service 2 - Excepted Service		3 - SES General 4 - SES Career Reserved		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
38. Duty Station Code <b>11-0010-001</b>				40. Agency Division <b>IN - OFC OF THE SECRETARY</b>					
41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352587</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>	DOI-17-0553-B-000037		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SCHINDLER, JAMES R</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/28/17</b>
5-A. Code <b>570</b>		5-B. Nature Of Action <b>CONV TO EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

**SECOND ACTION**

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>										
<b>10000000 IGS1325</b>					<b>MMAA0000 IGS1375</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>12</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 79720</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>12</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 79720</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 62722</b>		12B. Locality Adj. <b>\$ 16998</b>		12C. Adj. Basic Pay <b>\$ 79720</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 62722</b>		20B. Locality Adj. <b>\$ 16998</b>		20C. Adj. Basic Pay <b>\$ 79720</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>BOEM DIRECTOR</b>									

**WASHINGTON, DC  
EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>02/10/14</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>			36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>						39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**FROZEN SERVICE NONE**  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**

46. Employing Department or Agency <b>IN - BUR OF OCEAN ENERGY MGT</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>		
47. Agency Code <b>IN27</b>			48. Personnel Office ID <b>4342</b>		
49. Approval Date <b>05/26/17</b>			HUMAN RESOURCES SPECIALIST <b>170961688</b>		
			DOI-17-0553-B-000038		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>SCHINDLER, JAMES R</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/19/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>760</b>	5-B. Nature Of Action <b>EXT OF APPT NTE 09-15-17</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>									
<b>10000000 IGS1325</b>						<b>10000000 IGS1325</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>12</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 79720</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>12</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 79720</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 62722</b>		12B. Locality Adj. <b>\$ 16998</b>		12C. Adj. Basic Pay <b>\$ 79720</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 62722</b>		20B. Locality Adj. <b>\$ 16998</b>		20C. Adj. Basic Pay <b>\$ 79720</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>									
<b>WASHINGTON, DC</b>						<b>WASHINGTON, DC</b>									

<b>EMPLOYEE DATA</b>					
23. Veterans Preference					
<b>(b) (6)</b>		1 - None 2 - 5-Point		3 - 10-Point/Disability 4 - 10-Point Compensable	
<b>(b) (6)</b>		5 - 10-Point Other 6 - 10-Point/Compensable/30%		24. Tenure	
<b>(b) (6)</b>		<b>(b) (6)</b>		0 - None 1 - Permanent 2 - Conditional 3 - Indefinite	
<b>(b) (6)</b>		<b>(b) (6)</b>		25. Agency Use	
<b>(b) (6)</b>		<b>(b) (6)</b>		<b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>		28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>		31. Service Comp. Date (Leave) <b>02/10/14</b>		32. Work Schedule <b>F FULL-TIME</b>	
33. Part-Time Hours Per Biweekly Pay Period		34. Position Occupied		35. FLSA Category	
<b>(b) (6)</b>		<b>2</b>		E - Exempt N - Nonexempt	
36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>		38. Duty Station Code <b>11-0010-001</b>	
<b>36</b>		<b>36</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>	
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>	
<b>00</b>		<b>(b) (6)</b>		<b>15</b>	
43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		45. Remarks	
<b>8</b>		<b>HIGH RISK</b>			

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>		
47. Agency Code <b>IN01</b>			49. Approval Date <b>04/10/17</b>		
48. Personnel Office ID <b>4342</b>			50. Signature/Authentication and Title of Approving Official <b>HUMAN RESOURCES SPECIALIST</b>		
49. Approval Date <b>04/10/17</b>			50. Signature/Authentication and Title of Approving Official <b>170717145</b>		
48. Personnel Office ID <b>4342</b>			50. Signature/Authentication and Title of Approving Official <b>DOI-17-0553-B-000039</b>		

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>SCHINDLER, JAMES R</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>002</b>		5-B. Nature Of Action <b>CORRECTION</b>		
5-C. Code		5-D. Legal Authority		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1325</b>						
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>12</b>	<b>01</b>	<b>\$ 79720</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
								<b>\$ 62722</b>		<b>\$ 16998</b>	
								<b>\$ 79720</b>		<b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>02/10/14</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

## POSITION DATA

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
CORRECTS ITEM NUMBER 027 FROM **(b) (6)**  
CORRECTS ITEM NUMBER 031 FROM 01/20/2017

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170602353</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>03/08/17</b>	
			DOI-17-0553-B-000040		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>SCHINDLER, JAMES R</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>		5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>		
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number											15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1325</b>										
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis										
						<b>GS</b>	<b>0301</b>	<b>12</b>	<b>01</b>	<b>\$ 79720</b>	<b>PA</b>										
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.		20C. Adj. Basic Pay		20D. Other Pay							
								<b>\$ 62722</b>		<b>\$ 16998</b>		<b>\$ 79720</b>		<b>\$ 0</b>							
14. Name and Location of Position's Organization											22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>										

#### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>				25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			

#### POSITION DATA

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>			36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks

APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.

APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352179 DOI-17-0553-B-000041</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>			

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DICKENS, THOMAS C</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>	5-B. Nature of Action <b>PROVISIONAL APPT NTE 05-19-17</b>	<b>SECOND ACTION</b>		
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1327</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 74584</b>	12B. Locality Adj.	12C. Adj. Basic Pay <b>\$ 20212</b>	12D. Other Pay	20A. Basic Pay <b>\$ 94796</b>	20B. Locality Adj.	20C. Adj. Basic Pay <b>\$ 0</b>	20D. Other Pay				
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

## EMPLOYEE DATA

23. Veterans Preference				24. Tenure			25. Agency Use		26. Veterans Preference for RIF	
<b>(b) (6)</b>	1 - None 2 - 5-Point	3 - 10-Point/Disability 4 - 10-Point/Compensable	5 - 10-Point Other 8 - 10-Point/Compensable/30%	<b>0</b>	0 - None 1 - Permanent	2 - Conditional 3 - Indefinite			<b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>	32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			

## POSITION DATA

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLC 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>04</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>						

45. Remarks

APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.

APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352220 DOI-17-0553-B-000042</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>			



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>MACGREGOR, KATHARINE S</b> <b>FIRST ACTION</b>					2. Social Security Number <b>(b) (6)</b>			3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>12/24/17</b>														
5-A. Code <b>546</b>					5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>							5. SECOND ACTION												
6-C. Code <b>V4L</b>					6-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>							6-E. Code		6-F. Legal Authority										
5-E. Code <b>AWM</b>					5-F. Legal Authority <b>OPM FORM 1652 DTD 12/13/17</b>																			
7. FROM: Position Title and Number <b>DEPUTY ASSISTANT SECRETARY- LAND &amp; MINERALS MANAGEMENT 20000000 ES15425</b>										15. TO: Position Title and Number <b>PRINCIPAL DEPUTY ASSISTANT SECRETARY LAND AND MINERALS MANAGEMENT 20000000 ES19763</b>														
8. Pay Plan <b>ES</b>		9. Occ. Code <b>0301</b>		10. Grade/Level <b>00</b>		11. Step/Rate <b>00</b>		12. Total Salary <b>\$152000</b>		13. Pay Basis <b>PA</b>		16. Pay Plan <b>ES</b>		17. Occ. Code <b>0301</b>		18. Grade/Level <b>00</b>		19. Step/Rate <b>00</b>		20. Total Salary/Award <b>\$170000</b>		21. Pay Basis <b>PA</b>		
12A. Basic Pay <b>\$152000</b>			12B. Locality Adj. <b>\$ 0</b>			12C. Adj. Basic Pay <b>\$152000</b>			12D. Other Pay <b>\$ 0</b>			20A. Basic Pay <b>\$170000</b>			20B. Locality Adj. <b>\$ 0</b>			20C. Adj. Basic Pay <b>\$170000</b>			20D. Other Pay <b>\$ 0</b>			
14. Name and Location of Position's Organization <b>ASST SECY-LAND &amp; MINERALS</b>  <b>WASHINGTON, DC</b> <b>EMPLOYEE DATA</b>										22. Name and Location of Position's Organization <b>ASST SECY-LAND &amp; MINERALS</b>  <b>WASHINGTON, DC</b>														
23. Veterans Preference <b>(b) (6)</b>					24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite					25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>												
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9</b> NOT APPLICABLE					29. Pay Rate Determinant <b>0</b>														
30. Retirement Plan <b>(b) (6)</b>					31. Service Comp. Date (Leave) <b>01/12/07</b>					32. Work Schedule <b>F</b> FULL-TIME					33. Part-Time Hours Per Biweekly Pay Period									
34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved										35. FLSA Category <b>E</b> E - Exempt N - Nonexempt					36. Appropriation Code					37. Bargaining Unit Status <b>8888</b>				
38. Duty Station Code <b>11-0010-001</b>										39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>														
40. Agency Code <b>CLS</b>		41. VET STAT <b>00</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>																
45. Remarks <b>EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C) FROZEN SERVICE NONE CREDITABLE MILITARY SERVICE: (b) (6) EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE. PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED</b>																								
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>										50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 172413121 DOI-17-0553-B-000043</b>														
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>01/04/18</b>																				

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>MACGREGOR, KATHARINE S</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>09/16/17</b>
5-A. Code <b>546</b>		5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DATED 09/13/17</b>		

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1328</b>					15. TO: Position Title and Number <b>DEPUTY ASSISTANT SECRETARY- LAND &amp; MINERALS MANAGEMENT</b>  <b>20000000 ES15425</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	18. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$152000</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$152000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$152000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>ASST SECY-LAND &amp; MINERALS</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/12/07</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>3</b>				35. FLSA Category <b>E</b>			36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			

45. Remarks  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>08/17/17</b>	171506833 DOI-17-0553-B-000044		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>MACGREGOR, KATHARINE S</b> <b>FIRST ACTION</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>05/19/17</b>			
5-A. Code <b>760</b>				5-B. Nature Of Action <b>EXT OF APPT NTE 09-15-17</b>							
5-C. Code <b>Y9K</b>				5-D. Legal Authority <b>SCH C, 213.3302(A)</b>							
5-E. Code				5-F. Legal Authority							
7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1328</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1328</b>						
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>		10. Grade/Level <b>15</b>		11. Step/Rate <b>01</b>		12. Total Salary <b>\$131767</b>		13. Pay Basis <b>PA</b>	
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		16. Pay Plan <b>GS</b>		17. Occ. Code <b>0301</b>	
								18. Grade/Level <b>15</b>		19. Step/Rate <b>01</b>	
								20. Total Salary/Award <b>\$131767</b>		21. Pay Basis <b>PA</b>	
12A. Basic Pay <b>\$103672</b>				12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$103672</b>	
								20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>	
								20D. Other Pay <b>\$ 0</b>			
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b> <b>EMPLOYEE DATA</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					
23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>			
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/12/07</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>2</b>						35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			
45. Remarks											

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>				50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170961002</b>							
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>05/26/17</b>				DOI-17-0553-B-000045			

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>MACGREGOR, KATHARINE S</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>190</b>	6-B. Nature of Action <b>PROVISIONAL APPT NTE 05-19-17</b>	
5-C. Code	5-D. Legal Authority	6-C Code <b>Y9K</b>	6-D. Legal Authority <b>SCH C, 213.3302 (A)</b>	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1328</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj.		12C. Adj. Basic Pay <b>\$ 28095</b>		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj.		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

#### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/12/07</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

#### POSITION DATA

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
CORRECTS ITEM NUMBER 030 FROM **(b) (6)**  
CORRECTS ITEM NUMBER 031 FROM 01/20/2017

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170602093</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/08/17</b>	DOI-17-0553-B-000046		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>MACGREGOR, KATHARINE S</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1328</b>								
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$103672</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>		
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>							

**EMPLOYEE DATA**

23. Veterans Preference				24. Tenure			25. Agency Use		26. Veterans Preference for RIF		
<b>(b) (6)</b>	1 - None 2 - 5-Point	3 - 10-Point/Disability 4 - 10-Point Compensable	5 - 10-Point Other 6 - 10-Point/Compensable/30%	<b>0</b>	0 - None 1 - Permanent	2 - Conditional 3 - Indefinite			<b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			

**POSITION DATA**

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>				
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks

APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.

APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			60. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352205</b>			
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>	DOI-17-0553-B-000047			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>DOMENECH, DOUGLAS W</b>					2. Social Security Number <b>(b) (6)</b>			3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>09/03/17</b>				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>									
5-A. Code <b>546</b>		5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>			6-A. Code		6-B. Nature of Action							
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>			6-C. Code		6-D. Legal Authority							
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DATED 08/30/17</b>			6-E. Code		6-F. Legal Authority							
7. FROM: Position Title and Number <b>10000000 PGS1329</b> <b>WHITE HOUSE SENIOR ADVISOR</b>					15. TO: Position Title and Number <b>10000000 ES19751</b> <b>SENIOR WHITE HOUSE ADVISOR</b>									
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>		13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>		17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$134776</b>		12B. Locality Adj. <b>\$ 27124</b>	12C. Adj. Basic Pay <b>\$161900</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$170000</b>		20B. Locality Adj. <b>\$ 0</b>	20C. Adj. Basic Pay <b>\$170000</b>		20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b> <b>EMPLOYEE DATA</b>					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									
23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%					24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>					
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>						
30. Retirement Plan <b>(b) (6)</b>					31. Service Comp. Date (Leave) <b>06/30/09</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>					34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved		35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>					39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>									
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>									

45. Remarks  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>171643094</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>09/01/17</b>	DOI-17-0553-B-000048		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle)  <b>DOMENECH, DOUGLAS W</b> <b>FIRST ACTION</b>	2. Social Security Number (b) (6)	3. Date of Birth (b) (6)	4. Effective Date 05/19/17
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5-A. Code <b>760</b>	5-B. Nature Of Action <b>EXT OF APPT NTE 09-15-17</b>	6-A. Code (b) (6)	6-B. Nature of Action (b) (6)
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>	6-C Code (b) (6)	6-D. Legal Authority (b) (6)
5-E. Code (b) (6)	5-F. Legal Authority (b) (6)	6-E. Code (b) (6)	6-F. Legal Authority (b) (6)

7. FROM: Position Title and Number <b>WHITE HOUSE SENIOR ADVISOR</b>  <b>10000000 PGS1329</b>	15. TO: Position Title and Number <b>WHITE HOUSE SENIOR ADVISOR</b>  <b>10000000 PGS1329</b>
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8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>10</b>	20. Total Salary/Award <b>\$161900</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$134776</b>		12B. Locality Adj. <b>\$ 27124</b>		12C. Adj. Basic Pay <b>\$161900</b>		20A. Basic Pay <b>\$134776</b>		20B. Locality Adj. <b>\$ 27124</b>		20C. Adj. Basic Pay <b>\$161900</b>	
				12D. Other Pay <b>\$ 0</b>						20D. Other Pay <b>\$ 0</b>	

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b> <b>EMPLOYEE DATA</b>	22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>
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23. Veterans Preference (b) (6)	24. Tenure 0 - None 1 - Permanent <b>0</b>	25. Agency Use (b) (6)	26. Veterans Preference for RIF (b) (6)
27. FEGLI (b) (6)	28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>

30. Retirement Plan (b) (6)	31. Service Comp. Date (Leave) <b>06/30/09</b>	32. Work Schedule <b>F FULL-TIME</b>	33. Part-Time Hours Per Biweekly Pay Period (b) (6)
<b>POSITION DATA</b>			
34. Position Occupied <b>2</b>	35. FLSA Category <b>E</b>	36. Appropriation Code (b) (6)	37. Bargaining Unit Status <b>7777</b>

38. Duty Station Code <b>11-0010-001</b>	39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Data <b>CLS 00</b>	41. VET-STAT (b) (6)	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>

45. Remarks

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>	50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/10/17</b>	51. Signature/Authentication and Title of Approving Official <b>170717103</b> <b>DOI-17-0553-B-000049</b>

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DOMENECH, DOUGLAS W</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>190</b>	6-B. Nature of Action <b>PROVISIONAL APPT NTE 05-19-17</b>	
5-C. Code	5-D. Legal Authority	6-C Code <b>Y9K</b>	6-D. Legal Authority <b>SCH C, 213.3302 (A)</b>	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>WHITE HOUSE SENIOR ADVISOR</b>  <b>10000000 PGS1329</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>10</b>	20. Total Salary/Award <b>\$161900</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$134776</b>		20B. Locality Adj. <b>\$ 27124</b>		20C. Adj. Basic Pay <b>\$161900</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

<b>EMPLOYEE DATA</b>							
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%			24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>			28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>		
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>06/30/09</b>		32. Work Schedule <b>F FULL-TIME</b>		
33. Part-Time Hours Per Biweekly Pay Period			37. Bargaining Unit Status <b>7777</b>				
<b>POSITION DATA</b>							
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		38. Appropriation Code		
36. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				
40. Agency Date <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>	
44. POSITION SENSITIVITY <b>HIGH RISK</b>							

45. Remarks  
 CORRECTS ITEM NUMBER 027 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER 031 FROM **01/20/17**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/21/17</b>	51. Signature/Authentication and Title of Approving Official <b>170655302</b> <b>DOI-17-0553-B-000050</b>		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>DOMENECH, DOUGLAS W</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>		6-A. Code	6-B. Nature of Action <b>SECOND ACTION</b>
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>WHITE HOUSE SENIOR ADVISOR</b>  <b>10000000 PGS1329</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>10</b>	20. Total Salary/Award <b>\$161900</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay	20A. Basic Pay <b>\$134776</b>		20B. Locality Adj. <b>\$ 27124</b>	20C. Adj. Basic Pay <b>\$161900</b>		20D. Other Pay <b>\$ 0</b>
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>	1 - None <b>(b) (6)</b>	3 - 10-Point/Disability <b>(b) (6)</b>	5 - 10-Point Other <b>(b) (6)</b>	24. Tenure <b>0</b>	0 - None <b>1 - Permanent</b>	2 - Conditional <b>3 - Indefinite</b>	25. Agency Use <b>(b) (6)</b>	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>	28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			30. Retirement Plan <b>(b) (6)</b>	
31. Service Comp. Date (Leave) <b>01/20/17</b>				32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	

**POSITION DATA**

34. Position Occupied <b>2</b>	1 - Competitive Service <b>2 - Excepted Service</b>	3 - SES General <b>4 - SES Career Reserved</b>	35. FLSA Category <b>E</b>	E - Exempt <b>N - Nonexempt</b>	36. Appropriation Code <b>7777</b>	37. Bargaining Unit Status <b>7777</b>
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 REMARKS CONTINUED ON SECOND PAGE

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352268</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>	DOI-17-0553-B-000051		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>DOMENECH, DOUGLAS W</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>			
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>WHITE HOUSE SENIOR ADVISOR</b>  <b>10000000 PGS1329</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>10</b>	20. Total Salary/Award <b>\$161900</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$134776</b>		12B. Locality Adj. <b>\$ 27124</b>		12C. Adj. Basic Pay <b>\$161900</b>		20A. Basic Pay <b>\$134776</b>		20B. Locality Adj. <b>\$ 27124</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>			
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				38. Duty Station Code <b>11-0010-001</b>						39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>	
40. Agency Date <b>CLC 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**REMARKS CONTINUED**  
**PAY SET USING THE SUPERIOR QUALIFICATIONS AND SPECIAL NEEDS PAY-SETTING AUTHORITY UNDER 5 CFR 531.212**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352268</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>	DOI-17-0553-B-000052		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>KEEL, BENJAMIN N</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>03/19/17</b>
5-A. Code <b>570</b>	5-B. Nature Of Action <b>CONV TO EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	6-C Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1330</b>						15. TO: Position Title and Number <b>ADVISOR</b>  <b>10000000 IGS1357</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>12</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 79720</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 62722</b>		12B. Locality Adj. <b>\$ 16998</b>		12C. Adj. Basic Pay <b>\$ 79720</b>		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>		20C. Adj. Basic Pay <b>\$ 94796</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>			
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				38. Duty Station Code <b>11-0010-001</b>						39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>	
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**FROZEN SERVICE NONE**  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/15/17</b>	170631847 DOI-17-0553-B-000053		

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>KEEL, BENJAMIN N</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>			
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1330</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>12</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 79720</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay <b>\$ 62722</b>	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay <b>\$ 16998</b>	20B. Locality Adj.	20C. Adj. Basic Pay <b>\$ 79720</b>	20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

## POSITION DATA

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 4 - SES Career Reserved 2 - Excepted Service			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks

APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.

APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352280</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>	DOI-17-0553-B-000054		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>CRITCHFIELD, MARSHALL T</b> <b>FIRST ACTION</b>					2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>01/07/18</b>														
5-A. Code <b>894</b>					5-B. Nature Of Action <b>GEN ADJ</b>					6-A. Code		6-B. Nature of Action											
5-C. Code <b>QWM</b>					5-D. Legal Authority <b>REG 531.207</b>					6-C. Code		6-D. Legal Authority											
5-E. Code <b>ZLM</b>					5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>					6-E. Code		6-F. Legal Authority											
7. FROM: Position Title and Number <b>ADVISOR</b>  <b>40000000 IGS1362</b>						15. TO: Position Title and Number <b>ADVISOR</b>  <b>40000000 IGS1362</b>																	
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>		10. Grade/Level <b>13</b>		11. Step/Rate <b>01</b>		12. Total Salary <b>\$ 94796</b>		13. Pay Basis <b>PA</b>		16. Pay Plan <b>GS</b>		17. Occ. Code <b>0301</b>		18. Grade/Level <b>13</b>		19. Step/Rate <b>01</b>		20. Total Salary/Award <b>\$ 96970</b>		21. Pay Basis <b>PA</b>	
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 75628</b>		20B. Locality Adj. <b>\$ 21342</b>		20C. Adj. Basic Pay <b>\$ 96970</b>		20D. Other Pay <b>\$ 0</b>									
14. Name and Location of Position's Organization <b>ASST SECY-FISH &amp; WILDLIFE &amp; PARKS</b>  <b>WASHINGTON, DC</b> <b>EMPLOYEE DATA</b>											22. Name and Location of Position's Organization <b>ASST SECY-FISH &amp; WILDLIFE &amp; PARKS</b>  <b>WASHINGTON, DC</b>												
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%					24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite					25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>											
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9 NOT APPLICABLE</b>					29. Pay Rate Determinant <b>0</b>													
30. Retirement Plan <b>(b) (6)</b>					31. Service Comp. Date (Leave) <b>01/20/17</b>					32. Work Schedule <b>F FULL-TIME</b>													
33. Part-Time Hours Per Biweekly Pay Period					34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved					35. FLSA Category <b>E</b> E - Exempt N - Nonexempt					36. Appropriation Code <b>8888</b>								
37. Bargaining Unit Status					38. Duty Station Code <b>11-0010-001</b>					39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>													
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>															

REMARKS: SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official  <b>AUTHORIZING OFFICIAL</b> <b>180160124</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>	DOI-17-0553-B-000055		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>CRITCHFIELD, MARSHALL T</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/08/17</b>
5-A. Code <b>570</b>	5-B. Nature Of Action <b>CONV TO EXC APPT</b>			
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1326</b>						15. TO: Position Title and Number <b>ADVISOR</b>  <b>40000000 IGS1362</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>		20D. Other Pay <b>\$ 0</b>	

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b> <b>EMPLOYEE DATA</b>						22. Name and Location of Position's Organization <b>ASST SECY-FISH &amp; WILDLIFE &amp; PARKS</b>  <b>WASHINGTON, DC</b>					
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23. Veterans Preference <b>(b) (6)</b> 1 - None    3 - 10-Point/Disability    5 - 10-Point Other 2 - 5-Point    4 - 10-Point Compensable    6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None    2 - Conditional 1 - Permanent    3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>			
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
34. Position Occupied <b>2</b> 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved				38. Duty Station Code <b>11-0010-001</b>						39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>	
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**FROZEN SERVICE NONE**  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**  
**POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170848425</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>05/03/17</b>	DOI-17-0553-B-000056		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>CRITCHFIELD, MARSHALL T</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>			
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1326</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>		20C. Adj. Basic Pay <b>\$ 94796</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

<b>EMPLOYEE DATA</b>				24. Tenure		25. Agency Use		26. Veterans Preference for RIF	
23. Veterans Preference		1 - None		3 - 10-Point/Disability		5 - 10-Point Other		8 - 10-Point/Compensable/30%	
<b>(b) (6)</b>		2 - 5-Point		4 - 10-Point/Compensable		6 - 10-Point/Compensable/30%		<b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
<b>POSITION DATA</b>				35. FLSA Category <b>E E-Exempt</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
34. Position Occupied <b>2</b>		1 - Competitive Service		3 - SES General		4 - SES Career Reserved			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks

APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.

APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352176</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>	DOI-17-0553-B-000057		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>CHAMBERS, MICAH D FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>OWM</b>	5-D. Legal Authority <b>REG 531.207</b>		6-C. Code	6-D. Legal Authority
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number <b>DEPUTY DIRECTOR, OFFICE OF CONGRESSIONAL AND LEGISLATIVE AFFAIRS 10400000 IGS1368</b>						15. TO: Position Title and Number <b>DEPUTY DIRECTOR, OFFICE OF CONGRESSIONAL AND LEGISLATIVE AFFAIRS 10400000 IGS1368</b>							
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$112021</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$114590</b>	21. Pay Basis <b>PA</b>		
12A. Basic Pay <b>\$ 88136</b>		12B. Locality Adj. <b>\$ 23885</b>		12C. Adj. Basic Pay <b>\$112021</b>		20A. Basic Pay <b>\$ 89370</b>		20B. Locality Adj. <b>\$ 25220</b>		20C. Adj. Basic Pay <b>\$114590</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFC OF CONGRSNL &amp; LEGSL AFFAIRS  WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFC OF CONGRSNL &amp; LEGSL AFFAIRS  WASHINGTON, DC</b>							

23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuity Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/03/15</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Designation <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>	

45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL 180160116</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>	DOI-17-0553-B-000058		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>CHAMBERS, MICAH D</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>04/16/17</b>
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<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>570</b>	5-B. Nature Of Action <b>CONV TO EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1324</b>		15. TO: Position Title and Number <b>DEPUTY DIRECTOR, OFFICE OF CONGRESSIONAL AND LEGISLATIVE AFFAIRS</b>  <b>10400000 IGS1368</b>		
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8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$112021</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 74584</b>	12B. Locality Adj. <b>\$ 20212</b>	12C. Adj. Basic Pay <b>\$ 94796</b>	12D. Other Pay <b>\$ 0</b>	20A. Basic Pay <b>\$ 88136</b>	20B. Locality Adj. <b>\$ 23885</b>	20C. Adj. Basic Pay <b>\$112021</b>	20D. Other Pay <b>\$ 0</b>				

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>		22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b> <b>OFFC OF CONGRSNL &amp; LEGSL AFFAIRS</b>  <b>WASHINGTON, DC</b>		
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23. Veterans Preference <b>(b) (6)</b>		24. Tenure <b>3</b>		25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
1 - None	2 - 5-Point	3 - 10-Point/Disability	4 - 10-Point Compensable	5 - 10-Point Other	6 - 10-Point/Compensable/30%
0 - None	1 - Permanent	2 - Conditional	3 - Indefinite		

27. FEGLI <b>(b) (6)</b>	28. Annuitant Indicator <b>9 NOT APPLICABLE</b>	29. Pay Rate Determinant <b>0</b>
30. Retirement Plan <b>(b) (6)</b>	31. Service Comp. Date (Leave) <b>01/03/15</b>	32. Work Schedule <b>F FULL-TIME</b>
33. Part-Time Hours Per Biweekly Pay Period		

34. Position Occupied <b>2</b>		35. FLSA Category <b>E E-Exempt</b>	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
1 - Competitive Service	2 - Excepted Service	3 - SES General	4 - SES Career Reserved	
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		

40. Agency Division <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>
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45. Remarks  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**  
**FROZEN SERVICE NONE**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>		50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170755192 DOI-17-0553-B-000059</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/13/17</b>		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>CHAMBERS, MICAH D</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>882</b>		5-B. Nature Of Action <b>CHG IN SCD</b>		
5-C. Code <b>VZM</b>		5-D. Legal Authority <b>5 U.S.C. 6303</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>										
<b>10000000 IGS1324</b>					<b>10000000 IGS1324</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>		20C. Adj. Basic Pay <b>\$ 94796</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/03/15</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							

40. Agency Code <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 CHANGES SCD FROM 01/20/17 BECAUSE PRIOR SERVICE DOCUMENTATION HAS BEEN RECEIVED AND VERIFIED.

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170594087</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/07/17</b>	DOI-17-0553-B-000060		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>CHAMBERS, MICAH D FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/20/17</b>
5-A. Code <b>190</b>		5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-19-17</b>		
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>						
					<b>10000000 IGS1324</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay			20A. Basic Pay <b>\$ 74584</b>	20B. Locality Adj. <b>\$ 20212</b>	20C. Adj. Basic Pay <b>\$ 94796</b>	20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>			36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							

40. Agency Code <b>CLS</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks

APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.

APPOINTMENT AFFIDAVIT EXECUTED 01/20/17.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170352118</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>	DOI-17-0553-B-000061		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DAVIS, NATALIE D</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>			
5-C. Code <b>QWM</b>	5-D. Legal Authority <b>REG 531.207</b>			
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>			

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>										
<b>10000000 IGS1353</b>					<b>10000000 IGS1353</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 68036</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 52329</b>		12B. Locality Adj. <b>\$ 14181</b>		12C. Adj. Basic Pay <b>\$ 66510</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 53062</b>		20B. Locality Adj. <b>\$ 14974</b>		20C. Adj. Basic Pay <b>\$ 68036</b>		20D. Other Pay <b>\$ 0</b>	

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>				
<b>WASHINGTON, DC</b>					<b>WASHINGTON, DC</b>				

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/23/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>					39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				

40. Agency Code <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>10</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>	<b>180160147 DOI-17-0553-B-000062</b>		



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DAVIS, NATALIE D</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b> <b>SECOND ACTION</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>03/19/17</b>
5-A. Code <b>570</b>	5-B. Nature Of Action <b>CONV TO EXC APPT</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>		6-C Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1337</b>						15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>  <b>10000000 IGS1353</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 66510</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 52329</b>		12B. Locality Adj. <b>\$ 14181</b>		12C. Adj. Basic Pay <b>\$ 66510</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 52329</b>		20B. Locality Adj. <b>\$ 14181</b>		20C. Adj. Basic Pay <b>\$ 66510</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>				
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>						
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/23/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt			36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>			
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				38. Duty Station Code <b>11-0010-001</b>						39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>10</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>					

45. Remarks  
**FROZEN SERVICE NONE**  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170631488 DOI-17-0553-B-000063</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/15/17</b>			

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DAVIS, NATALIE D</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b> <b>SECOND ACTION</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/23/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-22-17</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		6-C Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1337</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 66510</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$ 52329</b>		20B. Locality Adj. <b>\$ 14181</b>		20C. Adj. Basic Pay <b>\$ 66510</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/23/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>09</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/23/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170354020 DOI-17-0553-B-000064</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/20/17</b>			

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>PUCKETT, RICKY D FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/24/17</b>
5-A. Code <b>190</b>		5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-23-17</b>		
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>						
					<b>10000000 IGS1339</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay <b>\$134776</b>	20B. Locality Adj. <b>\$ 27124</b>	20C. Adj. Basic Pay <b>\$161900</b>	20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>7</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/24/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

## POSITION DATA

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Data <b>CLC 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/24/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 REMARKS CONTINUED ON SECOND PAGE

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170388798 DOI-17-0553-B-000065</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/26/17</b>			

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>PUCKETT, RICKY D</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/24/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-23-17</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1339</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>	13. Pay Basis <b>PA</b>	18. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>10</b>	20. Total Salary/Award <b>\$161900</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$134776</b>		20B. Locality Adj. <b>\$ 27124</b>		20C. Adj. Basic Pay <b>\$161900</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

#### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>7</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/24/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

#### POSITION DATA

34. Position Occupied <b>2</b>		35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
**REMARKS CONTINUED**  
**PAY SET USING THE SUPERIOR QUALIFICATIONS AND SPECIAL NEEDS PAY-SETTING AUTHORITY UNDER 5 CFR 531.212**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170388798</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/26/17</b>	DOI-17-0553-B-000066		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BOULTON, CAROLINE H</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>			
5-C. Code <b>QWM</b>	5-D. Legal Authority <b>REG 531.207</b>			
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>			

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT (SCHEDULING AND ADVANCE) 10000000 IGS1359</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT (SCHEDULING AND ADVANCE) 10000000 IGS1359</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>	13. Pay Basis <b>PA</b>	18. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 68036</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 52329</b>		12B. Locality Adj. <b>\$ 14181</b>		12C. Adj. Basic Pay <b>\$ 66510</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 53062</b>		20B. Locality Adj. <b>\$ 14974</b>		20C. Adj. Basic Pay <b>\$ 68036</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>WASHINGTON, DC EMPLOYEE DATA SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>WASHINGTON, DC SECRETARY'S IMMEDIATE OFFICE</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Data (Leave) <b>10/12/14</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>				35. FLSA Category <b>E</b>		36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>		
34. Position Occupied <b>2</b>				38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL 180160203</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>	DOI-17-0553-B-000067		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BOULTON, CAROLINE H</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>03/19/17</b>
5-A. Code <b>570</b>	5-B. Nature Of Action <b>CONV TO EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1340</b>						15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b> <b>(SCHEDULING AND ADVANCE)</b> <b>10000000 IGS1359</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>09</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 54972</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 66510</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 43251</b>		12B. Locality Adj. <b>\$ 11721</b>		12C. Adj. Basic Pay <b>\$ 54972</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 52329</b>		20B. Locality Adj. <b>\$ 14181</b>		20C. Adj. Basic Pay <b>\$ 66510</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>			
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>10/12/14</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				38. Duty Station Code <b>11-0010-001</b>						39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>	
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**FROZEN SERVICE NONE**  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**

46. Employing Department or Agency <b>IN/EOFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170631907</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/15/17</b>	DOI-17-0553-B-000068		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BOULTON, CAROLINE H</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/24/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-23-17</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1340</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>09</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 43251</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>09</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 54972</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$ 43251</b>		20B. Locality Adj. <b>\$ 11721</b>		20C. Adj. Basic Pay <b>\$ 54972</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>			
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>10/12/14</b>		32. Work Schedule <b>F FULL-TIME</b>				33. Part-Time Hours Per Biweekly Pay Period	

**POSITION DATA**

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/24/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170388878</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/26/17</b>	DOI-17-0553-B-000069		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>MASHBURN, LORI K</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>12/24/17</b>
5-A. Code <b>546</b>	5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		6-C Code	6-D. Legal Authority
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DTD 12/15/17</b>		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number <b>WHITE HOUSE LIAISON</b> <b>10000000 IGS1352</b>						15. TO: Position Title and Number <b>WHITE HOUSE LIAISON AND SENIOR ADVISOR TO THE SECRETARY</b> <b>10000000 ES19772</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$142000</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$142000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$142000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/26/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			

45. Remarks  
 SUBJECT TO SATISFACTORY COMPLETION OF ONE YEAR SES PROBATIONARY PERIOD BEGINNING 20171224.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>172430307</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>12/18/17</b>	DOI-17-0553-B-000070		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>MASHBURN, LORI K</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>03/19/17</b>
5-A. Code <b>570</b>		5-B. Nature Of Action <b>CONV TO EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number <b>WHITE HOUSE LIAISON</b>					15. TO: Position Title and Number <b>WHITE HOUSE LIAISON</b>										
<b>10000000 IGS1344</b>					<b>10000000 IGS1352</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>WASHINGTON, DC EMPLOYEE DATA SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>WASHINGTON, DC SECRETARY'S IMMEDIATE OFFICE</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/26/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>				35. FLSA Category <b>E</b>				36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
34. Position Occupied <b>2</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				38. Duty Station Code <b>11-0010-001</b>			
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/15/17</b>	170631520 DOI-17-0553-B-000071		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>MASHBURN, LORI K FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/26/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-25-17</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>WHITE HOUSE LIAISON</b>  <b>10000000 IGS1344</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>										

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/26/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>2</b>		35. FLSA Category <b>E E - Exempt</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Code <b>CLS 00</b>	41. VET-SWAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/26/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170389216</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/26/17</b>	DOI-17-0553-B-000072		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>SWIFT, HEATHER N</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
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5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>	6-A. Code	6-B. Nature of Action
5-C. Code <b>QWM</b>	5-D. Legal Authority <b>REG 531.207</b>	6-C Code	6-D. Legal Authority
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number <b>PRESS SECRETARY</b> <b>10500000 IGS1384</b>						15. TO: Position Title and Number <b>PRESS SECRETARY</b> <b>10500000 IGS1384</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>04</b>	12. Total Salary <b>\$123223</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>04</b>	20. Total Salary/Award <b>\$126049</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 96950</b>		12B. Locality Adj. <b>\$ 26273</b>		12C. Adj. Basic Pay <b>\$123223</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 98307</b>		20B. Locality Adj. <b>\$ 27742</b>		20C. Adj. Basic Pay <b>\$126049</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b> <b>OFFICE OF COMMUNICATION</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b> <b>OFFICE OF COMMUNICATION</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 8 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>			
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/08/15</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			

34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>INTELLIGENCE OVERSIGHT</b>			47. Agency Code <b>IN01</b>			48. Personnel Office ID <b>4342</b>			49. Approval Date <b>01/07/18</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL</b> <b>180160219</b>			DOI-17-0553-B-000073		
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**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SWIFT, HEATHER N FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/09/17</b>
5-A. Code <b>570</b>	5-B. Nature Of Action <b>CONV TO EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	6-C Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY 10000000 IGS1342</b>					15. TO: Position Title and Number <b>PRESS SECRETARY 10500000 IGS1384</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$112021</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>04</b>	20. Total Salary/Award <b>\$123223</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 88136</b>	12B. Locality Adj. <b>\$ 23885</b>	12C. Adj. Basic Pay <b>\$112021</b>	12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 96950</b>	20B. Locality Adj. <b>\$ 26273</b>	20C. Adj. Basic Pay <b>\$123223</b>	20D. Other Pay <b>\$ 0</b>			

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE WASHINGTON, DC</b>					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION WASHINGTON, DC</b>				
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23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>7</b>	
30. Retirement Plan <b>(b) (6)</b>		31. Service Comp. Date (Leave) <b>01/08/15</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Code <b>CLS</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>				

45. Remarks  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**  
**FROZEN SERVICE NONE**  
**PAY SET USING THE SUPERIOR QUALIFICATIONS AND SPECIAL NEEDS PAY-SETTING AUTHORITY UNDER 5 CFR 531.212**

48. Employing Department or Agency <b>INTE-OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 171215870</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>07/10/17</b>	DOI-17-0553-B-000074		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SWIFT, HEATHER N FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/25/17</b>
5-A. Code <b>760</b>	5-B. Nature Of Action <b>EXT OF APPT NTE 09-21-17</b>			
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1342</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1342</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$112021</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$112021</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 88136</b>		12B. Locality Adj. <b>\$ 23885</b>		12C. Adj. Basic Pay <b>\$112021</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 88136</b>		20B. Locality Adj. <b>\$ 23885</b>		20C. Adj. Basic Pay <b>\$112021</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>WASHINGTON, DC EMPLOYEE DATA SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>WASHINGTON, DC SECRETARY'S IMMEDIATE OFFICE</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/08/15</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			
45. Remarks											

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170741676</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/19/17</b>	DOI-17-0553-B-000075		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SWIFT, HEATHER N FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/26/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-25-17</b>	6-A. Code	6-B. Nature of Action <b>SECOND ACTION</b>	
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY 10000000 IGS1342</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$112021</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$112021</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 88136</b>	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay			20A. Basic Pay <b>\$ 88136</b>	20B. Locality Adj. <b>\$ 23885</b>	20C. Adj. Basic Pay <b>\$112021</b>	20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>					

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>	1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 8 - 10-Point/Compensable/30%	24. Tenure <b>0</b>	0 - None 1 - Permanent 2 - Conditional 3 - Indefinite	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>		28. Annuitant Indicator <b>9</b>	<b>NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>
30. Retirement Plan <b>(b) (6)</b>	31. Service Comp. Date (Leave) <b>01/08/15</b>	32. Work Schedule <b>F</b>	<b>FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period

**POSITION DATA**

34. Position Occupied <b>2</b>	1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved	35. FLSA Category <b>E</b>	E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status <b>7777</b>
38. Duty Station Code <b>11-0010-001</b>	39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				
40. Agency Data <b>CLC 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/26/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170389114</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/26/17</b>	DOI-17-0553-B-000076		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>RODDY, RUSSELL W FIRST ACTION</b>		2. Social Security Number <b>(b) (6) SECOND ACTION</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>01/07/18</b>	
5-A. Code <b>894</b>		5-B. Nature Of Action <b>GEN ADJ</b>		6-A. Code		6-B. Nature of Action	
5-C. Code <b>QWM</b>		5-D. Legal Authority <b>REG 531.207</b>		6-C. Code		6-D. Legal Authority	
5-E. Code <b>ZLM</b>		5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>		6-E. Code		6-F. Legal Authority	

7. FROM: Position Title and Number <b>DIRECTOR, OFFICE OF SCHEDULING AND ADVANCE 10000000 IGS1358</b>					15. TO: Position Title and Number <b>DIRECTOR, OFFICE OF SCHEDULING AND ADVANCE 10000000 IGS1358</b>						
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>		10. Grade/Level <b>15</b>		11. Step/Rate <b>01</b>		12. Total Salary <b>\$131767</b>		13. Pay Basis <b>PA</b>	
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		18. Pay Plan <b>GS</b>		17. Occ. Code <b>0301</b>	
18. Grade/Level <b>15</b>		19. Step/Rate <b>01</b>		20. Total Salary/Award <b>\$134789</b>		21. Pay Basis <b>PA</b>		20A. Basic Pay <b>\$105123</b>		20B. Locality Adj. <b>\$ 29666</b>	
20C. Adj. Basic Pay <b>\$134789</b>		20D. Other Pay <b>\$ 0</b>		20E. Basic Pay <b>\$105123</b>		20F. Locality Adj. <b>\$ 29666</b>		20G. Adj. Basic Pay <b>\$134789</b>		20H. Other Pay <b>\$ 0</b>	

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>				
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23. Veterans Preference <b>(b) (6)</b>					24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite					25. Agency Use					26. Veterans Preference for RIF <b>(b) (6)</b>				
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9 NOT APPLICABLE</b>					29. Pay Rate Determinant <b>0</b>									

30. Retirement Plan <b>(b) (6)</b>					31. Service Comp. Date (Leave) <b>01/26/17</b>					32. Work Schedule <b>F FULL-TIME</b>					33. Part-Time Hours Per Biweekly Pay Period				
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved					35. FLSA Category <b>E</b> E - Exempt N - Nonexempt					36. Appropriation Code					37. Bargaining Unit Status <b>8888</b>				
38. Duty Station Code <b>11-0010-001</b>					39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>														

40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	
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45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL 180160227 DOI-17-0553-B-000077</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>01/07/18</b>	

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>RODDY, RUSSELL W FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>03/19/17</b>
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>		6-A. Code <b>570</b>	6-B. Nature of Action <b>CONV TO EXC APPT</b>
5-C. Code	5-D. Legal Authority		6-C Code <b>Y7M</b>	6-D. Legal Authority <b>SCH C, 213.3301</b>
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY 10000000 IGS1343</b>					15. TO: Position Title and Number <b>DIRECTOR, OFFICE OF SCHEDULING AND ADVANCE 10000000 IGS1358</b>								
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$112021</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>		
12A. Basic Pay <b>\$ 88136</b>		12B. Locality Adj. <b>\$ 23885</b>		12C. Adj. Basic Pay <b>\$112021</b>		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>				
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23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>12/25/11</b>			32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>			36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>						39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 CORRECTS ITEM NUMBER 030 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER 031 FROM **01/26/17**

46. Employing Department or Agency <b>INTE-OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>03/06/18</b>	
			DOI-17-0553-B-000078		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>RODDY, RUSSELL W</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>03/19/17</b>
5-A. Code <b>570</b>	5-B. Nature Of Action <b>CONV TO EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1343</b>						15. TO: Position Title and Number <b>DIRECTOR, OFFICE OF SCHEDULING AND ADVANCE</b> <b>10000000 IGS1358</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$112021</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 88136</b>		12B. Locality Adj. <b>\$ 23885</b>		12C. Adj. Basic Pay <b>\$112021</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite				25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9</b> NOT APPLICABLE				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/26/17</b>		32. Work Schedule <b>F</b> FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved						35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**FROZEN SERVICE NONE**  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**

46. Employing Department or Agency <b>IN/EOFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170631888</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/15/17</b>	DOI-17-0553-B-000079		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>RODDY, RUSSELL W</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/26/17</b>
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>190</b>	6-B. Nature of Action <b>PROVISIONAL APPT NTE 05-25-17</b>	
5-C. Code	5-D. Legal Authority	6-C. Code <b>Y9K</b>	6-D. Legal Authority <b>SCH C, 213.3302 (A)</b>	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1343</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$112021</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$112021</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$ 88136</b>		20B. Locality Adj. <b>\$ 23885</b>		20C. Adj. Basic Pay <b>\$112021</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>12/25/11</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			

**POSITION DATA**

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
 CORRECTS ITEM NUMBER 030 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER 031 FROM **01/26/17**  
 CORRECTS ITEM 045 TO READ: PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED

46. Employing Department or Agency <b>IN/OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>180531314</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/06/18</b>	DOI-17-0553-B-000080		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>RODDY, RUSSELL W FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/26/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-25-17</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>						
					<b>10000000 IGS1343</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$112021</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay		20A. Basic Pay <b>\$ 88136</b>	20B. Locality Adj. <b>\$ 23885</b>	20C. Adj. Basic Pay <b>\$112021</b>		20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>						
					<b>WASHINGTON, DC</b>						

<b>EMPLOYEE DATA</b>				24. Tenure		25. Agency Use		26. Veterans Preference for RIF	
23. Veterans Preference		27. FEGLI		28. Annuitant Indicator		29. Pay Rate Determinant			
<b>(b) (6)</b>		<b>(b) (6)</b>		<b>9 NOT APPLICABLE</b>		<b>0</b>		<b>(b) (6)</b>	
30. Retirement Plan		31. Service Comp. Date (Leave)		32. Work Schedule		33. Part-Time Hours Per Biweekly Pay Period			
<b>(b) (6)</b>		<b>01/26/17</b>		<b>F FULL-TIME</b>					
<b>POSITION DATA</b>				35. FLSA Category		36. Appropriation Code		37. Bargaining Unit Status	
34. Position Occupied		38. Duty Station Code		39. Duty Station (City - County - State or Overseas Location)		40. Agency Code		41. VET - Status	
<b>2</b>		<b>11-0010-001</b>		<b>WASHINGTON, DISTRICT OF COLUMBIA</b>		<b>CLS 00</b>		<b>(b) (6)</b>	
42. EDUC LVL		43. SUPV STAT		44. POSITION SENSITIVITY		45. Remarks			
<b>13</b>		<b>8</b>		<b>HIGH RISK</b>					

APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/26/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170389175</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/26/17</b>	DOI-17-0553-B-000081		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>HOMMEL, SCOTT C FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>03/19/17</b>
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	5-A. Code <b>546</b>	5-B. Nature of Action <b>CONV TO SES NONCAREER APPT</b>	
5-C. Code	5-D. Legal Authority	5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>	
5-E. Code	5-F. Legal Authority	5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652</b>	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY 10000000 IGS1345</b>						15. TO: Position Title and Number <b>CHIEF OF STAFF 10000000 ES05044</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>05</b>	12. Total Salary <b>\$149337</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$117496</b>	12B. Locality Adj. <b>\$ 31841</b>	12C. Adj. Basic Pay <b>\$149337</b>	12D. Other Pay <b>\$ 0</b>			20A. Basic Pay <b>\$170000</b>	20B. Locality Adj. <b>\$ 0</b>	20C. Adj. Basic Pay <b>\$170000</b>	20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9</b> NOT APPLICABLE		29. Pay Rate Determinant <b>7</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>12/24/10</b>	32. Work Schedule <b>F</b> FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period	

34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		
40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>SPECIAL-SENSITIVE (</b>	

45. Remarks  
**CORRECTS ITEM NUMBER 031 FROM 01/27/17**

46. Employing Department or Agency <b>IN/OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 181150404</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>06/18/18</b>	DOI-17-0553-B-000082		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>HOMMEL, SCOTT C</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>03/19/17</b>
5-A. Code <b>546</b>	5-B. Nature Of Action <b>CONV TO SES NONCAREER</b>			
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>			
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652</b>			

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1345</b>						15. TO: Position Title and Number <b>CHIEF OF STAFF</b> <b>10000000 ES05044</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>05</b>	12. Total Salary <b>\$149337</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$117496</b>	12B. Locality Adj. <b>\$ 31841</b>	12C. Adj. Basic Pay <b>\$149337</b>	12D. Other Pay <b>\$ 0</b>	20A. Basic Pay <b>\$170000</b>	20B. Locality Adj. <b>\$ 0</b>	20C. Adj. Basic Pay <b>\$170000</b>	20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>7</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/27/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>SPECIAL-SENSITIVE (</b>	

45. Remarks  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170631017</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/15/17</b>	DOI-17-0553-B-000083		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>HOMMEL, SCOTT C FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/27/17</b>
5-A. Code <b>002</b>		5-B. Nature of Action <b>CORRECTION</b>		
5-C. Code		5-D. Legal Authority		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY 10000000 IGS1345</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>05</b>	12. Total Salary <b>\$117496</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>05</b>	20. Total Salary/Award <b>\$149337</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$117496</b>		20B. Locality Adj. <b>\$ 31841</b>		20C. Adj. Basic Pay <b>\$149337</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>									

#### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>7</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>12/24/10</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

#### POSITION DATA

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
**CORRECTS ITEM NUMBER 031 FROM 01/27/17**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 181086140</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>06/13/18</b>	



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>HOMMEL, SCOTT C FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/27/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-26-17</b>		5. SECOND ACTION	
6-C. Code <b>Y9K</b>	6-D. Legal Authority <b>SCH C, 213.3302(A)</b>		6-C. Code	6-D. Legal Authority
6-E. Code	6-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1345</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>05</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>05</b>	20. Total Salary/Award <b>\$149337</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$117496</b>		20B. Locality Adj. <b>\$ 31841</b>	
								20C. Adj. Basic Pay <b>\$149337</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>7</b>	
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/27/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

**POSITION DATA**

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/27/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 REMARKS CONTINUED ON SECOND PAGE

46. Employing Department or Agency <b>IN/EOFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170399503</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/27/17</b>	DOI-17-0553-B-000085		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>HOMMEL, SCOTT C</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/27/17</b>
5-A. Code <b>190</b>	5-B. Nature of Action <b>PROVISIONAL APPT NTE 05-26-17</b>			
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1345</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>05</b>	12. Total Salary <b>\$149337</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>05</b>	20. Total Salary/Award <b>\$149337</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$117496</b>		20B. Locality Adj. <b>\$ 31841</b>		20C. Adj. Basic Pay <b>\$149337</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>7</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/27/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period				
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 REMARKS CONTINUED  
 PAY SET USING THE SUPERIOR QUALIFICATIONS AND SPECIAL NEEDS PAY-SETTING AUTHORITY UNDER 5 CFR 531.212

46. Employing Department or Agency <b>IN/EOFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>01/27/17</b>	
			DOI-17-0553-B-000086		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>MAGALLANES, DOWNEY P</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>12/11/17</b>
5-A. Code <b>546</b>	5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>		6-A. Code	6-B. Nature Of Action
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		6-C. Code	6-D. Legal Authority
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DTD 12/11/17</b>		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number <b>SENIOR ADVISOR AND COUNSELOR TO THE SECRETARY 10000000 ES19707</b>					15. TO: Position Title and Number <b>DEPUTY CHIEF OF STAFF FOR POLICY 10000000 ES15421</b>										
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$135000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$155000</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$135000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$135000</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$155000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$155000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite				25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>06/01/07</b>		32. Work Schedule <b>F FULL-TIME</b>				33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>3</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code				37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			

45. Remarks  
**FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: (b) (6)  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE  
 SERVICE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**

46. Employing Department or Agency <b>IN = OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 172401611</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>12/14/17</b>	DOI-17-0553-B-000087		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>MAGALLANES, DOWNEY P</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/28/17</b>
5-A. Code <b>546</b>	5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>			6-A. Code
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>			6-B. Nature of Action
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DATED 05/17/17</b>			6-C Code
				6-D. Legal Authority
				6-E. Code
				6-F. Legal Authority

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1346</b>						15. TO: Position Title and Number <b>SENIOR ADVISOR AND COUNSELOR TO THE SECRETARY</b> <b>10000000 ES19707</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$135000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$135000</b>		20B. Locality Adj. <b>\$ 0</b>	
								20C. Adj. Basic Pay <b>\$135000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>06/01/07</b>		32. Work Schedule <b>F FULL-TIME</b>				33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved						35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			

45. Remarks  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN/EOFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170764615</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/19/17</b>	DOI-17-0553-B-000088		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>MAGALLANES, DOWNEY P</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/30/17</b>
5-A. Code <b>882</b>	5-B. Nature of Action <b>CHG IN SCD</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>VZM</b>	5-D. Legal Authority <b>5 U.S.C. 6303</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1346</b>						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1346</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					
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23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite				25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>06/01/07</b>		32. Work Schedule <b>F FULL-TIME</b>				33. Part-Time Hours Per Biweekly Pay Period	

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**FROZEN SERVICE NONE**  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**CHANGES SCD FROM 01/30/17 BECAUSE PRIOR SERVICE DOCUMENTATION HAS BEEN RECEIVED AND VERIFIED.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170656936</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/21/17</b>	DOI-17-0553-B-000089		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>MAGALLANES, DOWNEY P</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/30/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-29-17</b>		6. SECOND ACTION	
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		6-D. Legal Authority	
5-E. Code	5-F. Legal Authority		6-E. Code 6-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1346</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 8 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/30/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/30/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170405229</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/30/17</b>	DOI-17-0553-B-000090		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BLOOMGREN, MEGAN B</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/26/17</b>
5-A. Code <b>317</b>	5-B. Nature Of Action <b>RESIGNATION</b>	<b>SECOND ACTION</b>		
5-C. Code <b>RPM</b>	5-D. Legal Authority <b>REG 715.202</b>	5-C. Code	5-D. Legal Authority	
5-E. Code	5-F. Legal Authority	5-E. Code	5-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1347</b>						15. TO: Position Title and Number					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary <b>\$161900</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay <b>\$134776</b>	12B. Locality Adj. <b>\$ 27124</b>	12C. Adj. Basic Pay <b>\$161900</b>	12D. Other Pay <b>\$ 0</b>			20A. Basic Pay	20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay		

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization					
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**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/31/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	

**POSITION DATA**

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>			36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**(b) (6)**

SF-8 (NOTICE TO FEDERAL EMPLOYEE ABOUT UNEMPLOYMENT INSURANCE) ISSUED. LUMP-SUM PAYMENT TO BE MADE FOR ANY UNUSED ANNUAL LEAVE. HEALTH BENEFITS COVERAGE IS EXTENDED FOR 31 DAYS DURING WHICH YOU ARE ELIGIBLE TO CONVERT TO AN INDIVIDUAL POLICY (NONGROUP CONTRACT). YOU ARE ALSO ELIGIBLE FOR TEMPORARY CONTINUATION OF YOUR FEHB COVERAGE FOR UP TO 18 MONTHS.

48. Employing Department or Agency <b>IN/EOFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/19/17</b>	170765567 DOI-17-0553-B-000091		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BLOOMGREN, MEGAN B</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/31/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-30-17</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1347</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>10</b>	20. Total Salary/Award <b>\$161900</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$134776</b>		20B. Locality Adj. <b>\$ 27124</b>		20C. Adj. Basic Pay <b>\$161900</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>7</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/31/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Blweekly Pay Period	

**POSITION DATA**

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>			36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT  
 COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE  
 IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER  
 APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT  
 BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/31/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE  
 DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO  
 DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE  
 CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 REMARKS CONTINUED ON SECOND PAGE

46. Employing Department or Agency <b>IN/EOFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170411517</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/31/17</b>	DOI-17-0553-B-000092		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BLOOMGREN, MEGAN B</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/31/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 05-30-17</b>		SECOND ACTION	
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1347</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>10</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>10</b>	20. Total Salary/Award <b>\$161900</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$134776</b>		20B. Locality Adj. <b>\$ 27124</b>		20C. Adj. Basic Pay <b>\$161900</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>7</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/31/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

**POSITION DATA**

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 REMARKS CONTINUED  
 PAY SET USING THE SUPERIOR QUALIFICATIONS AND SPECIAL NEEDS PAY-SETTING AUTHORITY UNDER 5 CFR 531.212

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170411517</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>01/31/17</b>	

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>NICHOLS, RYAN C</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
5-A. Code <b>894</b>		5-B. Nature Of Action <b>GEN ADJ</b>		
5-C. Code <b>QWM</b>		5-D. Legal Authority <b>REG 531.207</b>		
5-E. Code <b>ZLM</b>		5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>		

7. FROM: Position Title and Number <b>ADVISOR</b>  <b>30000000 IGS1377</b>					15. TO: Position Title and Number <b>ADVISOR</b>  <b>30000000 IGS1377</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 96970</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 75628</b>		20B. Locality Adj. <b>\$ 21342</b>		20C. Adj. Basic Pay <b>\$ 96970</b>		20D. Other Pay <b>\$ 0</b>	

14. Name and Location of Position's Organization <b>ASST SECY-WATER &amp; SCIENCE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>ASST SECY-WATER &amp; SCIENCE</b>  <b>WASHINGTON, DC</b>					
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23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>02/05/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>			36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL</b>		
47. Agency Code <b>IN01</b>			48. Personnel Office ID <b>4342</b>		
49. Approval Date <b>01/07/18</b>			DOI-17-0553-B-000094		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>NICHOLS, RYAN C</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b> <b>SECOND ACTION</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/28/17</b>
5-A. Code <b>570</b>	5-B. Nature of Action <b>CONV TO EXC APPT</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1355</b>						15. TO: Position Title and Number <b>ADVISOR</b> <b>30000000 IGS1377</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>		20C. Adj. Basic Pay <b>\$ 94796</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>WASHINGTON, DC</b> <b>EMPLOYEE DATA</b> <b>SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>WASHINGTON, DC</b> <b>ASST SECY-WATER &amp; SCIENCE</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuity Indicator <b>9</b> NOT APPLICABLE		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>02/05/17</b>		32. Work Schedule <b>F</b> FULL-TIME			33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**  
**FROZEN SERVICE NONE**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170794864</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>05/08/17</b>	DOI-17-0553-B-000095		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>NICHOLS, RYAN C</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>02/05/17</b>
5-A. Code <b>190</b>	5-B. Nature of Action <b>PROVISIONAL APPT NTE 06-04-17</b>		SECOND ACTION	
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1355</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>		20C. Adj. Basic Pay <b>\$ 94796</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>02/05/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

**POSITION DATA**

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 02/06/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN/EOFC/OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170443410</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>02/07/17</b>	DOI-17-0553-B-000096		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>QUINN, BRENDAN J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>06/11/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>760</b>	5-B. Nature of Action <b>EXT OF APPT NTE 10-08-17</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302 (A)</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1350</b>						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1350</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 66510</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 52329</b>		12B. Locality Adj. <b>\$ 14181</b>		12C. Adj. Basic Pay <b>\$ 66510</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 52329</b>		20B. Locality Adj. <b>\$ 14181</b>		20C. Adj. Basic Pay <b>\$ 66510</b>		20D. Other Pay <b>\$ 0</b>	

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					
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23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>02/12/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	

34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>			36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170823122</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>05/08/17</b>	

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>QUINN, BRENDAN J</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>02/12/17</b>
5-A. Code <b>190</b>	5-B. Nature of Action <b>PROVISIONAL APPT NTE 06-11-17</b>		6. SECOND ACTION	
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1350</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 66510</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$ 52329</b>		20B. Locality Adj. <b>\$ 14181</b>		20C. Adj. Basic Pay <b>\$ 66510</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>02/12/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	

**POSITION DATA**

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Division <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.  
 APPOINTMENT AFFIDAVIT EXECUTED 02/13/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN/ OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170421311</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>02/02/17</b>	DOI-17-0553-B-000098		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SKIPWITH, AURELIA NMN</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>04/19/17</b>
5-A. Code <b>146</b>		5-B. Nature of Action <b>SES NON-CAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652</b>		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>DEPUTY ASSISTANT SECRETARY FISH AND WILDLIFE AND PARKS 40000000 ES15426</b>										
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$162000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$162000</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$162000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$162000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>ASST SECY-FISH &amp; WILDLIFE &amp; PARKS  WASHINGTON, DC</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>04/19/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			

**POSITION DATA**

34. Position Occupied <b>3</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 APPOINTMENT AFFIDAVIT EXECUTED 04/19/17.  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170795187</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>04/21/17</b>	



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>RIGAS, LAURA C K FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>04/16/17</b>
5-A. Code <b>002</b>		5-B. Nature of Action <b>CORRECTION</b>		
5-C. Code		5-D. Legal Authority		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>DIR, OFC OF COMMUNICATIONS</b>  <b>10500000 ES06120</b>										
9. Pay Plan <b>ES</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$162000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$162000</b>	21. Pay Basis <b>PA</b>					
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$162000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$162000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION  WASHINGTON, DC</b>										

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9</b> NOT APPLICABLE			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>10/16/11</b>		32. Work Schedule <b>F</b> FULL-TIME			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>3</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		38. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
36. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>		

45. Remarks  
 CORRECTS ITEM NUMBER 030 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER 031 FROM **02/06/17**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 171506946</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>08/17/17</b>	DOI-17-0553-B-000100		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>RIGAS, LAURA C K</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>04/16/17</b>
5-A. Code <b>146</b>	5-B. Nature Of Action <b>SES NON-CAREER APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>	6-C Code	6-D. Legal Authority	
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652</b>	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>DIR, OFC OF COMMUNICATIONS</b>  <b>10500000 ES06120</b>						
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$162000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay		20A. Basic Pay <b>\$162000</b>	20B. Locality Adj. <b>\$ 0</b>	20C. Adj. Basic Pay <b>\$162000</b>	20D. Other Pay <b>\$ 0</b>			
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b> <b>OFFICE OF COMMUNICATION</b>  <b>WASHINGTON, DC</b>						

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>02/06/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>3</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>		

45. Remarks  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 APPOINTMENT AFFIDAVIT EXECUTED 04/18/17.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELECTED NOT TO ENROLL FOR HEALTH BENEFITS.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170795326</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/21/17</b>	DOI-17-0553-B-000101		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>RIGAS, LAURA C KEEHNER</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>04/15/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>352</b>	5-B. Nature Of Action <b>TERM-APPT IN DEPARTMENT OF INTER</b>			
5-C. Code <b>DBM</b>	5-D. Legal Authority <b>5 CFR PART 715</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY OFFICE OF THE SECRETARY EA GS60549</b>						15. TO: Position Title and Number									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis				
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay		20B. Locality Adj.		20C. Adj. Basic Pay		20D. Other Pay	
14. Name and Location of Position's Organization <b>OFFICE OF THE SECRETARY</b>						22. Name and Location of Position's Organization <b>IN26</b>									

**WASHINGTON, DC  
 EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>02/06/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	

**POSITION DATA**

34. Position Occupied <b>2</b>		35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>04</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
**FORWARDING ADDRESS: (b) (6)**

46. Employing Department or Agency <b>ED= IMMEDIATE OF OF SECY</b>			50. Signature/Authentication and Title of Approving Official <b>CASSANDRA CUFFEE-GRAVES CHIEF, HUMAN CAPITAL OFFICER</b>		
47. Agency Code <b>EDEA</b>		48. Personnel Office ID <b>1306</b>		49. Approval Date <b>04/10/17</b>	
			<b>DOI-17-0553-B-000102</b>		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>RIGAS, LAURA C KEEHNER</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>02/06/17</b>
5-A. Code <b>190</b>	5-B. Nature Of Action <b>PROVISIONAL APPT NTE 06-06-17</b>		6-A. Code	6-B. Nature of Action
5-C. Code <b>Y9K</b>	5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority		6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY OFFICE OF THE SECRETARY EA GS60549</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay		20A. Basic Pay <b>\$103672</b>	20B. Locality Adj. <b>\$ 28095</b>	20C. Adj. Basic Pay <b>\$131767</b>	20D. Other Pay <b>\$ 0</b>			
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>OFFICE OF THE SECRETARY  WASHINGTON, DC</b>						

<b>EMPLOYEE DATA</b>				24. Tenure		25. Agency Use		26. Veterans Preference for RIF			
23. Veterans Preference		27. FEGLI		28. Annuitant Indicator		29. Pay Rate Determinant		30. Retirement Plan			
<b>(b) (6)</b>		<b>(b) (6)</b>		<b>9 NOT APPLICABLE</b>		<b>0</b>		<b>(b) (6)</b>			
31. Service Comp. Date (Leave)		32. Work Schedule		33. Part-Time Hours Per Biweekly Pay Period		34. Position Occupied		35. FLSA Category			
<b>02/06/17</b>		<b>F FULL-TIME</b>				<b>2</b>		<b>E - Exempt</b>			
<b>POSITION DATA</b>				36. Appropriation Code		37. Bargaining Unit Status		38. Duty Station Code			
						<b>8888</b>		<b>11-0010-001</b>			
39. Duty Station (City - County - State or Overseas Location)		40. Agency Data		41. VET-STAT		42. EDUC LVL		43. SUPV STAT			
<b>WASHINGTON, DISTRICT OF COLUMBIA</b>		<b>CLS 00</b>		<b>(b) (6)</b>		<b>04</b>		<b>8</b>			
44. POSITION SENSITIVITY		45. Remarks		46. Employing Department or Agency		47. Agency Code		48. Personnel Office ID			
<b>HIGH RISK</b>		<p>APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.          APPOINTMENT AFFIDAVIT EXECUTED 02/06/17.          CREDITABLE MILITARY SERVICE: <b>(b) (6)</b>          PREVIOUS RETIREMENT COVERAGE: NEVER COVERED          FROZEN SERVICE NONE          REASON FOR TEMPORARY APPOINTMENT TO SERVE UNDER TCC.          EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.</p>		<b>ED  - IMMEDIATE OF OF SECY</b>		<b>EDEA</b>		<b>1306</b>		49. Approval Date <b>02/10/17</b>	

46. Employing Department or Agency		47. Agency Code		48. Personnel Office ID		49. Approval Date		50. Signature/Authentication and Title of Approving Official	
<b>ED  - IMMEDIATE OF OF SECY</b>		<b>EDEA</b>		<b>1306</b>		<b>02/10/17</b>		<b>CASSANDRA CUFFEE-GRAVES</b> <b>CHIEF, HUMAN CAPITAL OFFICER</b> <b>170412472</b> <b>DOI-17-0553-B-000103</b>	

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>ANGELLE, SCOTT A</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/26/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>881</b>	5-B. Nature Of Action <b>CHANGE IN FEGLI</b>			
5-C. Code <b>DPM</b>	5-D. Legal Authority <b>5 U.S.C. CHAPTER 87</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number <b>DIRECTOR, BUREAU OF SAFETY &amp; ENVIRONMENTAL ENFORCEMENT EEAA0000 ES19634</b>					15. TO: Position Title and Number <b>DIRECTOR, BUREAU OF SAFETY &amp; ENVIRONMENTAL ENFORCEMENT EEAA0000 ES19634</b>										
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$170000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$170000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$170000</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$170000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$170000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>BSEE DIRECTOR</b>						22. Name and Location of Position's Organization <b>BSEE DIRECTOR</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>05/24/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			

**POSITION DATA**

34. Position Occupied <b>3</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>		
45. Remarks <b>EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)</b>										

48. Employing Department or Agency <b>INTE BUR SAFETY AND ENV ENF</b>			50. Signature/Authentication and Title of Approving Official <b>RACHAEL C. CRESPO SUPVY HUMAN RESOURCES SPECIALIST 170976716</b>							
47. Agency Code <b>IN26</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>05/31/17</b>		DOI-17-0553-B-000104				



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>ANGELLE, SCOTT A</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/24/17</b>
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>146</b>	6-B. Nature of Action <b>SES NON-CAREER APPT</b>	
6-C. Code	6-D. Legal Authority	6-C. Code <b>V4L</b>	6-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>	
6-E. Code	6-F. Legal Authority	6-E. Code <b>AWM</b>	6-F. Legal Authority <b>OPM FORM 1652 DATED 4/12/17</b>	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>DIRECTOR, BUREAU OF SAFETY &amp; ENVIRONMENTAL ENFORCEMENT</b> <b>EEAA0000 ES19634</b>									
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$170000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$170000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$170000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>BSEE DIRECTOR</b>									

#### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>05/24/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		

#### POSITION DATA

34. Position Occupied <b>3</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>	

45. Remarks  
**CORRECTS ITEM NUMBER 004 FROM 05/23/17**

46. Employing Department or Agency <b>IN/ENR/BUR/SAFETY AND ENV ENF</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170964203</b>		
47. Agency Code <b>IN26</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>05/30/17</b>	

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BEARD, PRESTON R FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>06/10/18</b>
5-A. Code <b>893</b>	5-B. Nature Of Action <b>REG WRI</b>	5. SECOND ACTION		
6-C. Code <b>Q7M</b>	6-D. Legal Authority <b>REG 531.404</b>	6-C. Code	6-D. Legal Authority	
6-E. Code	6-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>ADVISOR EEAA0000 IGS1365</b>						15. TO: Position Title and Number <b>ADVISOR EEAA0000 IGS1365</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 96970</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>02</b>	20. Total Salary/Award <b>\$100203</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 75628</b>		12B. Locality Adj. <b>\$ 21342</b>		12C. Adj. Basic Pay <b>\$ 96970</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 78149</b>		20B. Locality Adj. <b>\$ 22054</b>		20C. Adj. Basic Pay <b>\$100203</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>BSEE DIRECTOR</b>						22. Name and Location of Position's Organization <b>BSEE DIRECTOR</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite				25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>06/05/17</b>		32. Work Schedule <b>F FULL-TIME</b>				33. Part-Time Hours Per Biweekly Pay Period	

**POSITION DATA**

34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt				36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLC 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 DATE OF LAST EQUIVALENT INCREASE 06/05/17.  
 WORK PERFORMANCE IS AT AN ACCEPTABLE LEVEL OF COMPETENCE.

46. Employing Department or Agency <b>IN/ENR/BUR/SAFETY AND ENV ENF</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 181100976</b>		
47. Agency Code <b>IN26</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>06/14/18</b>	DOI-17-0553-B-000106		



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>BEARD, PRESTON R FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
5-A. Code <b>894</b>		5-B. Nature of Action <b>GEN ADJ</b>		
5-C. Code <b>QWM</b>		5-D. Legal Authority <b>REG 531.207</b>		
5-E. Code <b>ZLM</b>		5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>		

7. FROM: Position Title and Number <b>ADVISOR EEAA0000 IGS1365</b>						15. TO: Position Title and Number <b>ADVISOR EEAA0000 IGS1365</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 96970</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 75628</b>		20B. Locality Adj. <b>\$ 21342</b>		20C. Adj. Basic Pay <b>\$ 96970</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>BSEE DIRECTOR</b>						22. Name and Location of Position's Organization <b>BSEE DIRECTOR</b>									

### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>				25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
1 - None		3 - 10-Point/Disability		5 - 10-Point Other		2 - Conditional					
2 - 5-Point		4 - 10-Point/Compensable		6 - 10-Point/Compensable/30%		1 - Permanent		3 - Indefinite			
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>06/05/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			

### POSITION DATA

34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>				36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
1 - Competitive Service		3 - SES General		E - Exempt							
2 - Excepted Service		4 - SES Career Reserved		N - Nonexempt							
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

45. Employing Department or Agency <b>IN - BUR SAFETY AND ENV ENF</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL 180173292 DOI-17-0553-B-000107</b>		
47. Agency Code <b>IN26</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>			

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BEARD, PRESTON R</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>12/07/17</b>
5-A. Code <b>846</b>		5-B. Nature Of Action <b>INDIVIDUAL TIME OFF AWARD</b>		
5-C. Code		5-D. Legal Authority		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>ADVISOR</b>					
						<b>EEAA0000 IGS1365</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>24 HRS</b>					
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		20A. Basic Pay		20B. Locality Adj.		20C. Adj. Basic Pay	

14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>BSEE DIRECTOR</b>					
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**EMPLOYEE DATA**

23. Veterans Preference				24. Tenure			25. Agency Use		26. Veterans Preference for RIF	
<b>(b) (6)</b>	1 - None	3 - 10-Point/Disability	5 - 10-Point Other	<b>3</b>	0 - None	2 - Conditional			<b>(b) (6)</b>	
	2 - 5-Point	4 - 10-Point Compensable	6 - 10-Point/Compensable/30%		1 - Permanent	3 - Indefinite				
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>		
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>06/05/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
1 - Competitive Service			3 - SES General							
2 - Excepted Service			4 - SES Career Reserved							
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks

46. Employing Department or Agency <b>IN - BUR SAFETY AND ENV ENF</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN26</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>12/07/17</b>	172313886		DOI-17-0553-B-000108



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BEARD, PRESTON R</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>06/05/17</b>			
<b>FIRST ACTION</b>				<b>SECOND ACTION</b>							
5-A. Code <b>170</b>		5-B. Nature Of Action <b>EXC APPT</b>		6-A. Code		6-B. Nature of Action					
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>ADVISOR</b>						
					<b>EEAA0000 IGS1365</b>						
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>		10. Grade/Level <b>13</b>		11. Step/Rate <b>01</b>		20. Total Salary/Award <b>\$ 94796</b>		21. Pay Basis <b>PA</b>	
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>	
								20C. Adj. Basic Pay <b>\$ 94796</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>BSEE DIRECTOR</b>						

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>			
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>06/05/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt				36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>				

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 06/05/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - BUR SAFETY AND ENV ENF</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN26</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>06/07/17</b>	
			171010089 DOI-17-0553-B-000109		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>THIELE, AARON J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
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<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>QWM</b>	5-D. Legal Authority <b>REG 531.207</b>	6-C. Code	6-D. Legal Authority	
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>ADVANCE REPRESENTATIVE</b>  <b>10000000 IGS1366</b>		15. TO: Position Title and Number <b>ADVANCE REPRESENTATIVE</b>  <b>10000000 IGS1366</b>		
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8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 68036</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 52329</b>	12B. Locality Adj. <b>\$ 14181</b>	12C. Adj. Basic Pay <b>\$ 66510</b>	12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 53062</b>	20B. Locality Adj. <b>\$ 14974</b>	20C. Adj. Basic Pay <b>\$ 68036</b>	20D. Other Pay <b>\$ 0</b>			

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>		22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>		
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23. Veterans Preference <b>(b) (6)</b>		24. Tenure <b>3</b>		25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
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27. FEGLI <b>(b) (6)</b>	28. Annuitant Indicator <b>9 NOT APPLICABLE</b>	29. Pay Rate Determinant <b>0</b>
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30. Retirement Plan <b>(b) (6)</b>	31. Service Comp. Date (Leave) <b>05/15/12</b>	32. Work Schedule <b>F FULL-TIME</b>	33. Part-Time Hours Per Biweekly Pay Period
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34. Position Occupied <b>2</b>		35. FLSA Category <b>E E-Exempt</b>	36. Appropriation Code	37. Bargaining Unit Status <b>7777</b>
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38. Duty Station Code <b>11-0010-001</b>	39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		
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40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>		50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL</b> <b>180160690 DOI-17-0553-B-000110</b>	
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>	

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>THIELE, AARON J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/14/17</b>
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5-A. Code <b>882</b>		5-B. Nature Of Action <b>CHG IN SCD</b>			6-A. Code		6-B. Nature of Action		
5-C. Code <b>VZM</b>		5-D. Legal Authority <b>5 U.S.C. 6303</b>			6-C. Code		6-D. Legal Authority		
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority		

7. FROM: Position Title and Number <b>ADVANCE REPRESENTATIVE</b>					15. TO: Position Title and Number <b>ADVANCE REPRESENTATIVE</b>				
<b>10000000 IGS1366</b>					<b>10000000 IGS1366</b>				

8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 66510</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 52329</b>	12B. Locality Adj. <b>\$ 14181</b>	12C. Adj. Basic Pay <b>\$ 66510</b>	12D. Other Pay <b>\$ 0</b>	20A. Basic Pay <b>\$ 52329</b>	20B. Locality Adj. <b>\$ 14181</b>	20C. Adj. Basic Pay <b>\$ 66510</b>	20D. Other Pay <b>\$ 0</b>				

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>				
<b>WASHINGTON, DC</b>					<b>WASHINGTON, DC</b>				

23. Veterans Preference <b>(b) (6)</b>					24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			

30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>05/15/12</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					

40. Agency Code <b>CLS</b>	41. VET-STAT <b>00</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
**FROZEN SERVICE NONE**  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**CHANGES SCD FROM 05/14/17 BECAUSE PRIOR SERVICE DOCUMENTATION HAS BEEN RECEIVED AND VERIFIED.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>10/17/17</b>	<b>HUMAN RESOURCES SPECIALIST</b>		
			<b>171914044 DOI-17-0553-B-000111</b>		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>THIELE, AARON J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/14/17</b>
5-A. Code <b>170</b>		5-B. Nature Of Action <b>EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

### SECOND ACTION

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>ADVANCE REPRESENTATIVE</b>										
					<b>10000000 IGS1366</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 66510</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$ 52329</b>		20B. Locality Adj. <b>\$ 14181</b>		20C. Adj. Basic Pay <b>\$ 66510</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>										
					<b>WASHINGTON, DC</b>										

### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>05/14/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

### POSITION DATA

34. Position Occupied <b>2</b>		35. FLSA Category <b>E E-Exempt</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks

APPOINTMENT AFFIDAVIT EXECUTED 05/15/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>		
47. Agency Code <b>IN01</b>			49. Approval Date <b>05/11/17</b>		
48. Personnel Office ID <b>4342</b>			50. Signature/Authentication and Title of Approving Official <b>HUMAN RESOURCES SPECIALIST</b>		
			50. Signature/Authentication and Title of Approving Official <b>170883383 DOI-17-0553-B-000112</b>		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>HINSON, ALEX K FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
5-A. Code <b>894</b>		5-B. Nature Of Action <b>GEN ADJ</b>		
5-C. Code <b>OWM</b>		5-D. Legal Authority <b>REG 531.207</b>		
5-E. Code <b>ZLM</b>		5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>		

7. FROM: Position Title and Number <b>DEPUTY PRESS SECRETARY 10500000 IGS1372</b>					15. TO: Position Title and Number <b>DEPUTY PRESS SECRETARY 10500000 IGS1372</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 96970</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 75628</b>		20B. Locality Adj. <b>\$ 21342</b>		20C. Adj. Basic Pay <b>\$ 96970</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION  WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION  WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b>				35. FLSA Category <b>E E-Exempt</b>		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						

40. Agency Code <b>CLS</b>	41. VET-STAT <b>00</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL 180160722 DOI-17-0553-B-000113</b>	
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>		

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>HINSON, ALEX K FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>06/01/17</b>
5-A. Code <b>170</b>		5-B. Nature Of Action <b>EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>DEPUTY PRESS SECRETARY</b>									
						<b>10500000 IGS1372</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>		20C. Adj. Basic Pay <b>\$ 94796</b>		20D. Other Pay <b>\$ 0</b>	

14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION  WASHINGTON, DC</b>					
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## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	

## POSITION DATA

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks <b>APPOINTMENT AFFIDAVIT EXECUTED 06/01/17. CREDITABLE MILITARY SERVICE: (b) (6) PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED FROZEN SERVICE NONE EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. ELECTED NOT TO ENROLL FOR HEALTH BENEFITS.</b>									
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46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 170986447 DOI-17-0553-B-000114</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>06/01/17</b>			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>MIHALIC, DAVID A</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>12/01/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>940</b>	6-B. Nature of Action <b>COST OF LIVING FOR REEMP ANNT</b>	
5-C. Code	5-D. Legal Authority	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SENIOR ADVISOR TO THE SECRETARY</b>  <b>10000000 ES19715</b>					15. TO: Position Title and Number <b>SENIOR ADVISOR TO THE SECRETARY</b>  <b>10000000 ES19715</b>										
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$155000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$155000</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$155000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$155000</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$155000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$155000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>04/10/02</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>3</b>				35. FLSA Category <b>E</b>		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						

40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>18</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>
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45. Remarks  
**CORRECTS ITEM NUMBER 030 FROM (b) (6)**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/28/18</b>	180654340		DOI-17-0553-B-000115

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>MIHALIC, DAVID A</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>04/24/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>146</b>	6-B. Nature of Action <b>SES NON-CAREER APPT</b>	
6-C. Code	6-D. Legal Authority	6-C. Code <b>V4L</b>	6-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>	
6-E. Code	6-F. Legal Authority	6-E. Code <b>AWM</b>	6-F. Legal Authority <b>OPM FORM 1652</b>	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SENIOR ADVISOR TO THE SECRETARY</b>							
						<b>10000000 ES19715</b>							
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$155000</b>	21. Pay Basis <b>PA</b>		
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		20A. Basic Pay <b>\$155000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$155000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>							
						<b>WASHINGTON, DC</b>							

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>04/10/02</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>3</b>				35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						

**POSITION DATA**

40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>18</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>
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45. Remarks  
**CORRECTS ITEM NUMBER 030 FROM (b) (6)**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			60. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/28/18</b>	HUMAN RESOURCES SPECIALIST <b>180643110 DOI-17-0553-B-000116</b>		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>MIHALIC, DAVID A</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>04/24/17</b>
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<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>146</b>	6-B. Nature of Action <b>SES NON-CAREER APPT</b>	
5-C. Code	5-D. Legal Authority	6-C Code <b>V4L</b>	6-D. Legal Authority <b>5 U.S.C. 3394(A) NONCAREER</b>	
5-E. Code	5-F. Legal Authority	6-E. Code <b>AWM</b>	6-F. Legal Authority <b>OPM FORM 1652</b>	

7. FROM: Position Title and Number	15. TO: Position Title and Number <b>SENIOR ADVISOR TO THE SECRETARY</b>  <b>10000000 ES19715</b>
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8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$155000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$155000</b>	12B. Locality Adj.	12C. Adj. Basic Pay <b>\$ 0</b>	12D. Other Pay	20A. Basic Pay <b>\$155000</b>	20B. Locality Adj. <b>\$ 0</b>	20C. Adj. Basic Pay <b>\$155000</b>	20D. Other Pay <b>\$ 0</b>				

14. Name and Location of Position's Organization	22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>
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#### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>	24. Tenure <b>0</b>	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>	28. Annuitant Indicator <b>(b) (6)</b>	29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>	31. Service Comp. Date (Leave) <b>04/10/02</b>	32. Work Schedule <b>F FULL-TIME</b>	

#### POSITION DATA

34. Position Occupied <b>3</b>	35. FLSA Category <b>E</b>	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>11-0010-001</b>	39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		

40. Agency Code <b>CLS 00</b>	41. VET-STAT <b>V</b>	42. EDUC LVL <b>18</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>
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45. Remarks  
 CORRECTS ITEM NUMBER 027 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER 028 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER 031 FROM 01/09/70  
 ANNUITY AT PRESENT IS **(b) (6)**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>	
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>05/16/17</b>	170899067 DOI-17-0553-B-000117	



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>MIHALIC, DAVID A</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>04/24/17</b>
5-A. Code <b>146</b>		5-B. Nature Of Action <b>SES NON-CAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394(A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652</b>		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SENIOR ADVISOR TO THE SECRETARY</b>						
					<b>10000000 ES19715</b>						
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$155000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$155000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$155000</b>	12B. Locality Adj. <b>\$ 0</b>	12C. Adj. Basic Pay <b>\$155000</b>	12D. Other Pay <b>\$ 0</b>	14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>							
					22. Name and Location of Position's Organization <b>WASHINGTON, DC</b>						

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/09/70</b>	32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	

## POSITION DATA

34. Position Occupied <b>3</b>		35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>18</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			

45. Remarks

TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED

APPOINTMENT AFFIDAVIT EXECUTED 04/24/17.

VETERAN PREFERENCE IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.

EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> HUMAN RESOURCES SPECIALIST 170795645 DOI-17-0553-B-000118		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/21/17</b>			

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>DEVITO, VINCENT NMN</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>04/26/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>146</b>	5-B. Nature Of Action <b>SES NON-CAREER APPT</b>			
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>			
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652</b>			

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>COUNSELOR FOR ENERGY POLICY</b>  <b>10000000 ES19753</b>										
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$179700</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$179700</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$179700</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$179700</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>04/26/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>3</b>		35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>	

45. Remarks  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 APPOINTMENT AFFIDAVIT EXECUTED 04/27/17.  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170754825</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/13/17</b>	DOI-17-0553-B-000119		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>TRAVNICEK, ANDREA J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>03/04/18</b>
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<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>546</b>	5-B. Nature Of Action <b>CONV TO SES NONCAREER APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394(A) NONCAREER</b>	6-C Code	6-D. Legal Authority	
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DTD 03/01/18</b>	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>DEPUTY ASSISTANT SECRETARY WATER AND SCIENCE 30000000 ES01610</b>						15. TO: Position Title and Number <b>PRINCIPAL DEPUTY ASSISTANT SECRETARY WATER AND SCIENCE 30000000 ES19695</b>									
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$162000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$162000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$162000</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$170000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$170000</b>		20D. Other Pay <b>\$ 0</b>	

14. Name and Location of Position's Organization <b>ASST SECY-WATER &amp; SCIENCE  WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>ASST SECY-WATER &amp; SCIENCE  WASHINGTON, DC</b>					
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23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite				25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>07/09/17</b>				32. Work Schedule <b>F FULL-TIME</b>			

34. Position Occupied <b>3</b>				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt				36. Appropriation Code				37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>											

40. Agency Designation <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>21</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			
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45. Remarks  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 180526909</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>03/05/18</b>	DOI-17-0553-B-000120		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>TRAVNICEK, ANDREA J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/09/17</b>
5-A. Code <b>146</b>		5-B. Nature Of Action <b>SES NON-CAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DATED 05/16/17</b>		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>DEPUTY ASSISTANT SECRETARY WATER AND SCIENCE 30000000 ES01610</b>										
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis				
						<b>ES</b>	<b>0301</b>	<b>00</b>	<b>00</b>	<b>\$162000</b>	<b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.		20C. Adj. Basic Pay		20D. Other Pay	
								<b>\$162000</b>		<b>\$ 0</b>		<b>\$162000</b>		<b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>ASST SECY-WATER &amp; SCIENCE</b>  <b>WASHINGTON, DC</b>										

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>07/09/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt			36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							

40. Agency Code <b>CLS</b>	41. VET-STAT <b>00</b>	42. EDUC LVL <b>(b) (6)</b>	43. SUPV STAT <b>21</b>	44. POSITION SENSITIVITY <b>2</b>	45. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>
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45. Remarks

EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C) TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

APPOINTMENT AFFIDAVIT EXECUTED 07/10/17.

FROZEN SERVICE NONE

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 171119902</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>06/20/17</b>	DOI-17-0553-B-000121		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BULLOCK, WESLEY L FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
5-A. Code <b>894</b>		5-B. Nature Of Action <b>GEN ADJ</b>		
5-C. Code <b>QWM</b>		5-D. Legal Authority <b>REG 531.207</b>		
5-E. Code <b>ZLM</b>		5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>		

7. FROM: Position Title and Number <b>ADVANCE REPRESENTATIVE 10000000 IGS1387</b>					15. TO: Position Title and Number <b>ADVANCE REPRESENTATIVE 10000000 IGS1387</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 68036</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 52329</b>		12B. Locality Adj. <b>\$ 14181</b>		12C. Adj. Basic Pay <b>\$ 66510</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 53062</b>		20B. Locality Adj. <b>\$ 14974</b>		20C. Adj. Basic Pay <b>\$ 68036</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>WASHINGTON, DC EMPLOYEE DATA SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>WASHINGTON, DC SECRETARY'S IMMEDIATE OFFICE</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>07/12/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						

40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL 180160770 DOI-17-0553-B-000122</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>			

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BULLOCK, WESLEY L</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>09/17/17</b>
5-A. Code <b>881</b>		5-B. Nature Of Action <b>CHANGE IN FEGLI</b>		
5-C. Code <b>DPM</b>		5-D. Legal Authority <b>5 U.S.C. CHAPTER 87</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number <b>ADVANCE REPRESENTATIVE</b>					15. TO: Position Title and Number <b>ADVANCE REPRESENTATIVE</b>										
<b>10000000 IGS1387</b>					<b>10000000 IGS1387</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 66510</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 52329</b>		12B. Locality Adj. <b>\$ 14181</b>		12C. Adj. Basic Pay <b>\$ 66510</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 52329</b>		20B. Locality Adj. <b>\$ 14181</b>		20C. Adj. Basic Pay <b>\$ 66510</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>WASHINGTON, DC</b> <b>EMPLOYEE DATA</b> <b>SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>WASHINGTON, DC</b> <b>SECRETARY'S IMMEDIATE OFFICE</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>07/12/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Date <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>MARJORIE G. KROM</b> <b>HUMAN RESOURCES SPECIALIST (EMP BEN)</b> <b>171793965</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>09/25/17</b>	
51. Signature/Authentication and Title of Approving Official <b>DOI-17-0553-B-000123</b>					



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BULLOCK, WESLEY L FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/12/17</b>
5-A. Code <b>170</b>		5-B. Nature Of Action <b>EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>ADVANCE REPRESENTATIVE</b>					
					<b>10000000 IGS1387</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 66510</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay		20A. Basic Pay <b>\$ 52329</b>	20B. Locality Adj. <b>\$ 14181</b>	20C. Adj. Basic Pay <b>\$ 66510</b>	20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>07/12/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>			34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							

40. Agency Code <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 07/12/17.  
 CREDITABLE MILITARY SERVICE: NONE  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 171215717</b>	
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>07/10/17</b>	DOI-17-0553-B-000124	



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>WILLENS, TODD D</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b> <b>SECOND ACTION</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/05/17</b>
5-A. Code <b>146</b>	5-B. Nature Of Action <b>SES NON-CAREER APPT</b>			
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>			
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DTD 06/15/17</b>			

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>ASSISTANT DEPUTY SECRETARY</b>  <b>10000000 ES19761</b>										
6. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$170000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$170000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$170000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>07/05/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	

## POSITION DATA

34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>	

45. Remarks  
EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
FROZEN SERVICE NONE  
CREDITABLE MILITARY SERVICE: **(b) (6)**  
TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
APPOINTMENT AFFIDAVIT EXECUTED 07/05/17.  
ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS</b> <b>HUMAN RESOURCE SPECIALIST</b> <b>171165823</b> <b>DOI-17-0553-B-000125</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>06/28/17</b>			

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>LAWKOWSKI, GARY MICHAEL</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/09/17</b>
5-A. Code <b>002</b>		5-B. Nature Of Action <b>CORRECTION</b>		
5-C. Code		5-D. Legal Authority		
5-E. Code		5-F. Legal Authority		

**SECOND ACTION**

6-A. Code <b>170</b>		6-B. Nature of Action <b>EXC APPT</b>		
6-C. Code <b>Y7M</b>		6-D. Legal Authority <b>SCH C, 213.3301</b>		
6-E. Code		6-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>COUNSELOR</b>  <b>90100 IGS1388</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay <b>\$103672</b>	20B. Locality Adj. <b>\$ 28095</b>	20C. Adj. Basic Pay <b>\$131767</b>	20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>IMMEDIATE OFC OF THE SOLICITOR</b>  <b>WASHINGTON, DC</b>						

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>12/20/13</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					

**POSITION DATA**

40. Agency Code <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>15</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
 CORRECTS ITEM NUMBER #30 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER #31 FROM 07/09/17  
 CORRECTS ITEM #45 TO READ: SEE BELOW  
 POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.  
 ELIGIBLE TO ELECT OPTIONAL LIFE INSURANCE WITHIN 60 DAYS OF HIRE.  
 CONTINUED EMPLOYMENT WILL BE SUBJECT TO YOUR SUCCESSFUL COMPLETION  
 OF A BACKGROUND INVESTIGATION AND FAVORABLE ADJUDICATION.  
 SCD SUBJECT TO CHANGE UPON VERIFICATION OF PRIOR SERVICE.

46. Employing Department or Agency <b>IN - OFFICE OF THE SOLICITOR</b>			50. Signature/Authentication and Title of Approving Official <b>LORETTA A POPE</b> <b>HUMAN RESOURCES OFFICER</b>		
47. Agency Code <b>IN21</b>	48. Personnel Office ID <b>1890</b>	49. Approval Date <b>09/19/17</b>	171744640 DOI-17-0553-B-000126		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>LAWKOWSKI, GARY MICHAEL</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/09/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>170</b>	6-B. Nature of Action <b>EXC APPT</b>	
5-C. Code	5-D. Legal Authority	6-C. Code <b>Y7M</b>	6-D. Legal Authority <b>SCH C, 213.3301</b>	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>COUNSELOR</b>						
					<b>90100 IGS1388</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0905</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay			20A. Basic Pay <b>\$103672</b>	20B. Locality Adj. <b>\$ 28095</b>	20C. Adj. Basic Pay <b>\$131767</b>	20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>IMMEDIATE OFC OF THE SOLICITOR</b>  <b>WASHINGTON, DC</b>						

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>12/20/13</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>2</b>		35. FLSA Category <b>E E-Exempt</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>15</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 CORRECTS ITEM NUMBER #30 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER #31 FROM 07/09/17  
 CORRECTS ITEM #45 TO READ: SEE BELOW  
 POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.  
 ELIGIBLE TO ELECT OPTIONAL LIFE INSURANCE WITHIN 60 DAYS OF HIRE.  
 CONTINUED EMPLOYMENT WILL BE SUBJECT TO YOUR SUCCESSFUL COMPLETION  
 OF A BACKGROUND INVESTIGATION AND FAVORABLE ADJUDICATION.  
 SCD SUBJECT TO CHANGE UPON VERIFICATION OF PRIOR SERVICE.

48. Employing Department or Agency <b>IN - OFFICE OF THE SOLICITOR</b>			60. Signature/Authentication and Title of Approving Official <b>LORETTA A POPE</b> <b>HUMAN RESOURCES OFFICER</b>		
47. Agency Code <b>IN21</b>	48. Personnel Office ID <b>1890</b>	49. Approval Date <b>09/19/17</b>	171744640 DOI-17-0553-B-000127		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>LAWKOWSKI, GARY MICHAEL</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/09/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>170</b>	6-B. Nature of Action <b>EXC APPT</b>	
5-C. Code	5-D. Legal Authority	6-C. Code <b>Y7M</b>	6-D. Legal Authority <b>SCH C, 213.3301</b>	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>COUNSELOR</b>  <b>90100 IGS1388</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Stop/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0905</b>	<b>15</b>	<b>01</b>	<b>\$131767</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
								<b>\$103672</b>		<b>\$ 28095</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>IMMEDIATE OFC OF THE SOLICITOR</b>  <b>WASHINGTON, DC</b>					

<b>EMPLOYEE DATA</b>										
23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9</b> NOT APPLICABLE		29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>07/09/17</b>		32. Work Schedule <b>F</b> FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>										
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
**CORRECTS ITEM NUMBER #42 FROM 17**

46. Employing Department or Agency <b>IN - OFFICE OF THE SOLICITOR</b>			50. Signature/Authentication and Title of Approving Official <b>LORETTA A POPE</b> <b>HUMAN RESOURCES OFFICER</b>		
47. Agency Code <b>IN21</b>	48. Personnel Office ID <b>1890</b>	49. Approval Date <b>08/15/17</b>	171486591 DOI-17-0553-B-000128		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>LAWKOWSKI, GARY MICHAEL</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/09/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>170</b>	6-B. Nature of Action <b>EXC APPT</b>	
6-C. Code	6-D. Legal Authority	6-C Code <b>Y7M</b>	6-D. Legal Authority <b>SCH C, 213.3301</b>	
6-E. Code	6-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>COUNSELOR</b>					
					<b>90100 IGS1388</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0905</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay		20A. Basic Pay <b>\$103672</b>	20B. Locality Adj. <b>\$ 28095</b>	20C. Adj. Basic Pay <b>\$131767</b>	20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>IMMEDIATE OFC OF THE SOLICITOR</b>  <b>WASHINGTON, DC</b>					

<b>EMPLOYEE DATA</b>				24. Tenure		25. Agency Use		26. Veterans Preference for RIF	
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				<b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite				<b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>07/09/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
<b>POSITION DATA</b>				35. FLSA Category		36. Appropriation Code		37. Bargaining Unit Status	
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				<b>E</b> E - Exempt N - Nonexempt				<b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
**CORRECTS ITEM NUMBER #42 FROM 17**

48. Employing Department or Agency <b>IN - OFFICE OF THE SOLICITOR</b>			50. Signature/Authentication and Title of Approving Official <b>LORETTA A POPE</b> <b>HUMAN RESOURCES OFFICER</b>		
47. Agency Code <b>IN21</b>	48. Personnel Office ID <b>1890</b>	49. Approval Date <b>08/15/17</b>	<b>171486591</b> <b>DOI-17-0553-B-000129</b>		



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>LAWKOWSKI, GARY MICHAEL</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/09/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>170</b>	5-B. Nature Of Action <b>EXC APPT</b>	5-A. Code	5-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	5-C. Code	5-D. Legal Authority	
5-E. Code	5-F. Legal Authority	5-E. Code	5-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>COUNSELOR</b>					
						<b>90100 IGS1388</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0905</b>	<b>15</b>	<b>01</b>	<b>\$131767</b>	<b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay			20A. Basic Pay	20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay		
						<b>\$103672</b>	<b>\$ 28095</b>	<b>\$131767</b>	<b>\$ 0</b>		
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>IMMEDIATE OFC OF THE SOLICITOR</b>  <b>WASHINGTON, DC</b>					

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>	1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%	24. Tenure <b>3</b>	0 - None 1 - Permanent 2 - Conditional 3 - Indefinite	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>		28. Annuitant Indicator <b>9</b>	<b>NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>
30. Retirement Plan <b>(b) (6)</b>		31. Service Comp. Date (Leave) <b>07/09/17</b>	32. Work Schedule <b>F</b>	<b>FULL-TIME</b>	
33. Part-Time Hours Per Biweekly Pay Period					

## POSITION DATA

34. Position Occupied <b>2</b>	1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved	35. FLSA Category <b>E</b>	E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>11-0010-001</b>	39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				
40. Agency Data <b>CLC 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 07/10/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 OPM APPROVED SCH C APPT 06/15/2017

46. Employing Department or Agency <b>IN - OFFICE OF THE SOLICITOR</b>			50. Signature/Authentication and Title of Approving Official <b>LORETTA A POPE</b> <b>HUMAN RESOURCES OFFICER</b>		
47. Agency Code <b>IN21</b>	48. Personnel Office ID <b>1890</b>	49. Approval Date <b>07/07/17</b>	171203373 DOI-17-0553-B-000130		



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>LAWKOWSKI, GARY MICHAEL</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/09/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>170</b>	5-B. Nature Of Action <b>EXC APPT</b>	5-A. Code	5-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	5-C. Code	5-D. Legal Authority	
5-E. Code	5-F. Legal Authority	5-E. Code	5-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>COUNSELOR</b>						
					<b>90100 IGS1388</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay			20A. Basic Pay <b>\$103672</b>	20B. Locality Adj. <b>\$ 28095</b>	20C. Adj. Basic Pay <b>\$131767</b>	20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>IMMEDIATE OFC OF THE SOLICITOR</b>  <b>WASHINGTON, DC</b>						

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>07/09/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 07/10/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 OPM APPROVED SCH C APPT 06/15/2017

48. Employing Department or Agency <b>IN - OFFICE OF THE SOLICITOR</b>			50. Signature/Authentication and Title of Approving Official <b>LORETTA A POPE</b> <b>HUMAN RESOURCES OFFICER</b>		
47. Agency Code <b>IN21</b>	48. Personnel Office ID <b>1890</b>	49. Approval Date <b>07/07/17</b>	171203373 DOI-17-0553-B-000131		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>BERNHARDT, DAVID L</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>08/02/17</b>
5-A. Code <b>170</b>	5-B. Nature Of Action <b>EXC APPT</b>	<b>SECOND ACTION</b>		
5-C. Code <b>ZNM</b>	5-D. Legal Authority <b>43 U.S.C. 1451</b>	5-E. Code	5-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>DEPUTY SECRETARY OF THE INTERIOR</b>  <b>10100000 EX01003</b>						
8. Pay Plan <b>EX</b>	9. Occ. Code <b>0340</b>	10. Grade/Level <b>02</b>	11. Step/Rate <b>00</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award <b>\$179700</b>	21. Pay Basis
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay <b>\$179700</b>	20B. Locality Adj. <b>\$ 0</b>	20C. Adj. Basic Pay <b>\$179700</b>	20D. Other Pay <b>\$ 0</b>	14. Name and Location of Position's Organization  <b>SECRETARY'S IMMEDIATE OFFICE</b> <b>OFFICE OF THE DEPUTY SECRETARY</b>  <b>WASHINGTON, DC</b>			

<b>EMPLOYEE DATA</b>				24. Tenure		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
23. Veterans Preference	1 - None <b>(b) (6)</b>	3 - 10-Point/Disability <b>(b) (6)</b>	5 - 10-Point Other <b>(b) (6)</b>	0	0 - None 1 - Permanent	2 - Conditional 3 - Indefinite				
27. FEGLI <b>(b) (6)</b>	28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>T</b>		30. Retirement Plan <b>(b) (6)</b>				
31. Service Comp. Date (Leave) <b>07/21/02</b>				32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>				35. FLSA Category <b>E E-Exempt</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
34. Position Occupied <b>2</b>				38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		
40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>15</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>SPECIAL-SENSITIVE (</b>						

45. Remarks

CREDITABLE MILITARY SERVICE: **(b) (6)**  
 APPOINTMENT AFFIDAVIT EXECUTED 08-02-17.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EXEMPT FROM THE ANNUAL AND SICK LEAVE ACT.  
 THE PAY RATE OF AN EMPLOYEE OCCUPYING A POSITION SUBJECT TO THE PAY FREEZE FOR CERTAIN SENIOR POLITICAL OFFICIALS SHALL BE BASED ON THE RATE OF PAY AND APPLICABLE PAY LIMITATIONS IN EFFECT ON DECEMBER 31, 2013

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS</b> <b>HUMAN RESOURCE SPECIALIST</b> <b>171420815</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>08/04/17</b>	DOI-17-0553-B-000132		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>DOVE, WILLIAM T</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	5-A. Code <b>894</b>	5-B. Nature of Action <b>GEN ADJ</b>	
5-C. Code	5-D. Legal Authority	5-C. Code <b>QWM</b>	5-D. Legal Authority <b>REG 531.207</b>	
5-E. Code	5-F. Legal Authority	5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT</b>  <b>20000000 IGS1367</b>	15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>  <b>20000000 IGS1367</b>
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8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 68036</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 52329</b>	12B. Locality Adj. <b>\$ 14181</b>	12C. Adj. Basic Pay <b>\$ 66510</b>	12D. Other Pay <b>\$ 0</b>	20A. Basic Pay <b>\$ 53062</b>	20B. Locality Adj. <b>\$ 14974</b>	20C. Adj. Basic Pay <b>\$ 68036</b>	20D. Other Pay <b>\$ 0</b>				

14. Name and Location of Position's Organization <b>ASST SECY-LAND &amp; MINERALS</b>  <b>WASHINGTON, DC</b>	22. Name and Location of Position's Organization <b>ASST SECY-LAND &amp; MINERALS</b>  <b>WASHINGTON, DC</b>
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23. Veterans Preference <b>(b) (6)</b>	24. Tenure <b>3</b>	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>	28. Annuitant Indicator <b>9 NOT APPLICABLE</b>	29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>	31. Service Comp. Date (Leave) <b>03/09/15</b>	32. Work Schedule <b>F FULL-TIME</b>	33. Part-Time Hours Per Biweekly Pay Period

34. Position Occupied <b>2</b>	35. FLSA Category <b>E</b>	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>11-0010-001</b>	39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		

40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
**CORRECTS ITEM NUMBER 031 FROM 08/14/17**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>	50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>180902724</b>
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>
49. Approval Date <b>05/15/18</b>	<b>DOI-17-0553-B-000133</b>

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>DOVE, WILLIAM T</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>QWM</b>	5-D. Legal Authority <b>REG 531.207</b>	6-C Code	6-D. Legal Authority	
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>			

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>						
<b>20000000 IGS1367</b>					<b>20000000 IGS1367</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>11</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 68036</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 52329</b>	12B. Locality Adj. <b>\$ 14181</b>	12C. Adj. Basic Pay <b>\$ 66510</b>	12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 53062</b>	20B. Locality Adj. <b>\$ 14974</b>	20C. Adj. Basic Pay <b>\$ 68036</b>	20D. Other Pay <b>\$ 0</b>			

14. Name and Location of Position's Organization <b>ASST SECY-LAND &amp; MINERALS</b>					22. Name and Location of Position's Organization <b>ASST SECY-LAND &amp; MINERALS</b>				
<b>WASHINGTON, DC</b>					<b>WASHINGTON, DC</b>				

23. Veterans Preference				24. Tenure			25. Agency Use	28. Veterans Preference for RIF
<b>(b) (6)</b>	1 - None	3 - 10-Point/Disability	5 - 10-Point Other	<b>3</b>	0 - None	2 - Conditional	<b>(b) (6)</b>	
	2 - 5-Point	4 - 10-Point Compensable	6 - 10-Point/Compensable/30%		1 - Permanent	3 - Indefinite		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>08/14/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>
1 - Competitive Service			3 - SES General		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		
2 - Excepted Service			4 - SES Career Reserved		40. Agency Data <b>CLC 00</b>		
38. Duty Station Code <b>11-0010-001</b>			41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>

40. Agency Data <b>CLC 00</b>				41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>	180160818		DOI-17-0553-B-000134



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DOVE, WILLIAM T</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>08/14/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>170</b>	6-B. Nature of Action <b>EXC APPT</b>	
6-C. Code	6-D. Legal Authority	6-C Code <b>Y7M</b>	6-D. Legal Authority <b>SCH C, 213.3301</b>	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>					
						<b>20000000 IGS1367</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>11</b>	<b>01</b>	<b>\$ 66510</b>	<b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay			20A. Basic Pay	20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay		
						<b>\$ 52329</b>	<b>\$ 14181</b>	<b>\$ 66510</b>	<b>\$ 0</b>		
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>ASST SECY-LAND &amp; MINERALS</b>					
						<b>WASHINGTON, DC</b>					

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuity Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>03/09/15</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

## POSITION DATA

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved		35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				
40. Agency Code <b>CLS</b>	41. VET-STAT <b>00</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**CORRECTS ITEM NUMBER 031 FROM 08/14/17**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>05/10/18</b>	HUMAN RESOURCES SPECIALIST <b>180871373</b>		DOI-17-0553-B-000135

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DOVE, WILLIAM T</b>					2. Social Security Number <b>(b) (6)</b>			3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>08/14/17</b>	
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>						
5-A. Code <b>170</b>		5-B. Nature Of Action <b>EXC APPT</b>			6-A. Code		6-B. Nature of Action				
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>			6-C. Code		6-D. Legal Authority				
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>						
					<b>20000000 IGS1367</b>						
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 66510</b>		13. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 52329</b>		12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay		20A. Basic Pay <b>\$ 52329</b>		20B. Locality Adj. <b>\$ 14181</b>	20C. Adj. Basic Pay <b>\$ 66510</b>	20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>ASST SECY-LAND &amp; MINERALS</b>  <b>WASHINGTON, DC</b>						
<b>EMPLOYEE DATA</b>											
23. Veterans Preference <b>(b) (6)</b>					24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>08/14/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>											
34. Position Occupied <b>2</b>			35. FLSA Category <b>E E - Exempt</b>			36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>						
45. Remarks <b>APPOINTMENT AFFIDAVIT EXECUTED 08/14/17.</b> <b>CREDITABLE MILITARY SERVICE: (b) (6)</b> <b>PREVIOUS RETIREMENT COVERAGE: NEVER COVERED</b> <b>FROZEN SERVICE NONE</b> <b>EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.</b> <b>ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.</b>											
48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>					50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>171395680 DOI-17-0553-B-000136</b>						
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>	49. Approval Date <b>08/01/17</b>								

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle)  <b>STOLTE, CHRISTOPHER J</b> <b>FIRST ACTION</b>	2. Social Security Number (b) (6)	3. Date of Birth (b) (6)	4. Effective Date 01/07/18
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5-A. Code 894	5-B. Nature Of Action GEN ADJ
5-C. Code QWM	5-D. Legal Authority REG 531.207
5-E. Code ZLM	5-F. Legal Authority E.O. 13819 DATED 12/22/17

7. FROM: Position Title and Number WHITE HOUSE FELLOW  10000000      17-0165	15. TO: Position Title and Number WHITE HOUSE FELLOW  10000000      17-0165
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8. Pay Plan GS	9. Occ. Code 0301	10. Grade/Level 14	11. Step/Rate 03	12. Total Salary \$119489	13. Pay Basis PA	16. Pay Plan GS	17. Occ. Code 0301	18. Grade/Level 14	19. Step/Rate 03	20. Total Salary/Award \$122230	21. Pay Basis PA				
12A. Basic Pay \$ 94012		12B. Locality Adj. \$ 25477		12C. Adj. Basic Pay \$119489		12D. Other Pay \$ 0		20A. Basic Pay \$ 95328		20B. Locality Adj. \$ 26902		20C. Adj. Basic Pay \$122230		20D. Other Pay \$ 0	

14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC	22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC
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23. Veterans Preference (b) (6)    1 - None    3 - 10-Point/Disability    5 - 10-Point Other 2 - 5-Point    4 - 10-Point Compensable    6 - 10-Point/Compensable/30%	24. Tenure 3    0 - None    2 - Conditional 1 - Permanent    3 - Indefinite	25. Agency Use	26. Veterans Preference for RIF (b) (6)
27. FEGLI (b) (6)	28. Annuitant Indicator 9 NOT APPLICABLE		29. Pay Rate Determinant 0
30. Retirement Plan (b) (6)	31. Service Comp. Date (Leave) 08/28/17	32. Work Schedule F FULL-TIME	33. Part-Time Hours Per Biweekly Pay Period

34. Position Occupied 2    1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved	35. FLSA Category E    E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status 8888
38. Duty Station Code 11-0010-001		39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA	

40. Agency Code CLS	41. VET-STAT 00	42. EDUC LVL 17	43. SUPV STAT 8	44. POSITION SENSITIVITY CRITICAL-SENSITIVE
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45. Remarks  
 SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.

46. Employing Department or Agency IN - OFC OF THE SECRETARY	50. Signature/Authentication and Title of Approving Official AUTHORIZING OFFICIAL 180160858      DOI-17-0553-B-000137	
47. Agency Code IN01	48. Personnel Office ID 4342	49. Approval Date 01/07/18



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>STOLTE, CHRISTOPHER J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>08/28/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>171</b>	5-B. Nature Of Action <b>EXC APPT NTE 08-27-18</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>WZM</b>	5-D. Legal Authority <b>SCH A, 213.3102(Z)</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>WHITE HOUSE FELLOW</b>					
						<b>10000000 17-0165</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>14</b>	<b>03</b>	<b>\$119489</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
								<b>\$ 94012</b>		<b>\$ 25477</b>	
								<b>\$119489</b>		<b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>					
						<b>WASHINGTON, DC</b>					

## EMPLOYEE DATA

23. Veterans Preference				24. Tenure				25. Agency Use		26. Veterans Preference for RIF	
<b>(b) (6)</b>	1 - None	3 - 10-Point/Disability	5 - 10-Point Other	<b>3</b>	0 - None	2 - Conditional			<b>(b) (6)</b>		
	2 - 5-Point	4 - 10-Point Compensable	6 - 10-Point/Compensable/30%		1 - Permanent	3 - Indefinite					
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator				29. Pay Rate Determinant			
<b>(b) (6)</b>				<b>9 NOT APPLICABLE</b>				<b>7</b>			
30. Retirement Plan				31. Service Comp. Date (Leave)				32. Work Schedule		33. Part-Time Hours Per Biweekly Pay Period	
<b>(b) (6)</b>				<b>08/28/17</b>				<b>F FULL-TIME</b>			
<b>POSITION DATA</b>				35. FLSA Category				36. Appropriation Code		37. Bargaining Unit Status	
<b>2</b>				<b>E E - Exempt</b>						<b>8888</b>	
34. Position Occupied				39. Duty Station (City - County - State or Overseas Location)							
<b>11-0010-001</b>				<b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data		41. VET-STAT		42. EDUC LVL		43. SUPV STAT		44. POSITION SENSITIVITY			
<b>CLS 00</b>		<b>(b) (6)</b>		<b>17</b>		<b>8</b>		<b>CRITICAL-SENSITIVE</b>			
45. Remarks											
<p>APPOINTMENT AFFIDAVIT EXECUTED 08/28/17.  CREDITABLE MILITARY SERVICE: <b>(b) (6)</b>  PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  REASON FOR TEMPORARY APPOINTMENT WHITE HOUSE FELLOW  PAY SET USING THE SUPERIOR QUALIFICATIONS AND SPECIAL NEEDS PAY-SETTING AUTHORITY UNDER 5 CFR 531.212  ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  FROZEN SERVICE NONE</p>											

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>08/29/17</b>	<b>HUMAN RESOURCES SPECIALIST</b>		
			<b>171610362</b>		
			<b>DOI-17-0553-B-000138</b>		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>TAHSUDA III, JOHN NMN</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>09/05/17</b>
5-A. Code <b>146</b>		5-B. Nature Of Action <b>SES NON-CAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DATED 07/31/17</b>		

**SECOND ACTION**

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>PRINCIPAL DEPUTY ASSISTANT SECRETARY-INDIAN AFFAIRS 50000000 ES01551</b>						
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$170000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$170000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$170000</b>		20A. Basic Pay <b>\$170000</b>		20B. Locality Adj. <b>\$ 0</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS  WASHINGTON, DC</b>					

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuity Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>09/05/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

**POSITION DATA**

34. Position Occupied <b>3</b>		35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>15</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>		

45. Remarks  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C) TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 APPOINTMENT AFFIDAVIT EXECUTED 09/05/17.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 FROZEN SERVICE NONE

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS HUMAN RESOURCES SPECIALIST 171624645 DOI-17-0553-B-000139</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>08/31/17</b>			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>EWELL III, AUSTIN B</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>09/17/17</b>
6-A. Code <b>146</b>		5-B. Nature Of Action <b>SES NON-CAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DATED 07/21/17</b>		

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>DEPUTY ASSISTANT SECRETARY-WATER AND SCIENCE</b> <b>30000000 ES19764</b>					
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$170000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$170000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$170000</b>		20A. Basic Pay <b>\$ 0</b>		20B. Locality Adj. <b>\$ 0</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>ASST SECY-WATER &amp; SCIENCE</b>  <b>WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b>						24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>09/17/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>3</b>						35. FLSA Category <b>E</b>			36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>				

45. Remarks

EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C) TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

APPOINTMENT AFFIDAVIT EXECUTED 09/18/17.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>171396154 DOI-17-0553-B-000140</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>08/01/17</b>			

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>CASSIDY, BENJAMIN J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
5-A. Code <b>894</b>		5-B. Nature of Action <b>GEN ADJ</b>		
5-C. Code <b>QWM</b>		5-D. Legal Authority <b>REG 531.207</b>		
5-E. Code <b>ZLM</b>		5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>		

7. FROM: Position Title and Number <b>SENIOR DEPUTY DIRECTOR, OFFICE INTERGOVERNMENTAL &amp; EXTERNAL AFFAIRS 10000000 IGS1394</b>					15. TO: Position Title and Number <b>SENIOR DEPUTY DIRECTOR, OFFICE INTERGOVERNMENTAL &amp; EXTERNAL AFFAIRS 10000000 IGS1394</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>06</b>	12. Total Salary <b>\$130692</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>06</b>	20. Total Salary/Award <b>\$133689</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$102826</b>		12B. Locality Adj. <b>\$ 27866</b>		12C. Adj. Basic Pay <b>\$130692</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$104265</b>		20B. Locality Adj. <b>\$ 29424</b>		20C. Adj. Basic Pay <b>\$133689</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>10/01/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					

40. Agency Code <b>CLS</b>	41. VET-STAT <b>00</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL</b>	
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>	<b>180160946 DOI-17-0553-B-000141</b>	

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>CASSIDY, BENJAMIN J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>10/01/17</b>
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5-A. Code <b>002</b>		5-B. Nature Of Action <b>CORRECTION</b>			6-A. Code <b>170</b>		6-B. Nature of Action <b>EXC APPT</b>		
5-C. Code		5-D. Legal Authority			6-C. Code <b>Y7M</b>		6-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SENIOR DEPUTY DIRECTOR, OFFICE INTERGOVERNMENTAL &amp; EXTERNAL AFFAIRS 10000000 IGS1394</b>					
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8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>06</b>	12. Total Salary <b>\$102826</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>06</b>	20. Total Salary/Award <b>\$130692</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay <b>\$102826</b>	20B. Locality Adj. <b>\$ 27866</b>	20C. Adj. Basic Pay <b>\$130692</b>	20D. Other Pay <b>\$ 0</b>				

14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>						
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#### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>7</b>		
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>10/01/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

#### POSITION DATA

34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>				

45. Remarks  
 CORRECTS ITEM NUMBER 019 FROM 01  
 CORRECTS ITEM NUMBER 020 FROM 112021  
 CORRECTS ITEM NUMBER 20A FROM 88136  
 CORRECTS ITEM NUMBER 20B FROM 23885  
 CORRECTS ITEM NUMBER 20C FROM 112021

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS HUMAN RESOURCES SPECIALIST 171966915 DOI-17-0553-B-000142</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>10/26/17</b>			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>CASSIDY, BENJAMIN J</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>10/01/17</b>
5-A. Code <b>170</b>		5-B. Nature Of Action <b>EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SENIOR DEPUTY DIRECTOR, OFFICE INTERGOVERNMENTAL &amp; EXTERNAL AFFAIRS 10000000 IGS1394</b>					
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>14</b>	<b>01</b>	<b>\$112021</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
								<b>\$ 88136</b>		<b>\$ 23885</b>	
				20C. Adj. Basic Pay		20D. Other Pay					
								<b>\$112021</b>			
								<b>\$ 0</b>			

14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					
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**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>7</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>10/01/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 10/02/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 PAY SET USING THE SUPERIOR QUALIFICATIONS AND SPECIAL NEEDS PAY-SETTING AUTHORITY UNDER 5 CFR 531.212

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>171823419</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>10/02/17</b>	
			DOI-17-0553-B-000143		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>LARRABEE, JASON G</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>10/29/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	5-A. Code <b>881</b>	5-B. Nature of Action <b>CHANGE IN FEGLI</b>	
5-C. Code	5-D. Legal Authority	5-C. Code <b>DPM</b>	5-D. Legal Authority <b>5 U.S.C. CHAPTER 87</b>	
5-E. Code	5-F. Legal Authority	5-E. Code	5-F. Legal Authority	

7. FROM: Position Title and Number <b>PRINCIPAL DEPUTY ASSISTANT SECY-FISH AND WILDLIFE AND PARKS 40000000 ES19540</b>						15. TO: Position Title and Number <b>PRINCIPAL DEPUTY ASSISTANT SECY-FISH AND WILDLIFE AND PARKS 40000000 ES19540</b>					
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$170000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$170000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$170000</b>		20A. Basic Pay <b>\$170000</b>		20B. Locality Adj. <b>\$ 0</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>ASST SECY-FISH &amp; WILDLIFE &amp; PARKS</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>ASST SECY-FISH &amp; WILDLIFE &amp; PARKS</b>  <b>WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>03/09/05</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						

40. Agency Code <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>
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45. Remarks  
 CORRECTS ITEM NUMBER 030 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER 031 FROM 10/02/17  
 CORRECTS ITEM 045 TO READ: PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 180345582 DOI-17-0553-B-000144</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>11/21/17</b>			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>LARRABEE, JASON G</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>10/29/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>881</b>	5-B. Nature Of Action <b>CHANGE IN FEGLI</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>DPM</b>	5-D. Legal Authority <b>5 U.S.C. CHAPTER 87</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>PRINCIPAL DEPUTY ASSISTANT SECY- FISH AND WILDLIFE AND PARKS 40000000 ES19540</b>					15. TO: Position Title and Number <b>PRINCIPAL DEPUTY ASSISTANT SECY- FISH AND WILDLIFE AND PARKS 40000000 ES19540</b>							
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$170000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>	
12A. Basic Pay <b>\$170000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$170000</b>		20A. Basic Pay <b>\$170000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$170000</b>		20D. Other Pay <b>\$ 0</b>
14. Name and Location of Position's Organization <b>ASST SECY-FISH &amp; WILDLIFE &amp; PARKS  WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>ASST SECY-FISH &amp; WILDLIFE &amp; PARKS  WASHINGTON, DC</b>						

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9</b> NOT APPLICABLE			29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>10/02/17</b>		32. Work Schedule <b>F</b> FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period	
<b>POSITION DATA</b>				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt			37. Bargaining Unit Status <b>8888</b>	
34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			36. Appropriation Code			38. Duty Station Code <b>11-0010-001</b>		
39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			40. Agency Code <b>CLC</b>			41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>
43. SUPV STAT <b>2</b>			44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			45. Remarks <b>EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)</b>		

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>11/14/17</b>	172067060 DOI-17-0553-B-000145		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>LARRABEE, JASON G</b>	2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>10/02/17</b>
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<b>FIRST ACTION</b>		<b>SECOND ACTION</b>	
6-A. Code <b>002</b>	5-B. Nature Of Action <b>CORRECTION</b>	6-A. Code <b>146</b>	6-B. Nature of Action <b>SES NON-CAREER APPT</b>
5-C. Code	5-D. Legal Authority	6-C Code <b>V4L</b>	6-D. Legal Authority <b>5 U.S.C. 3394(A) NONCAREER</b>
5-E. Code	5-F. Legal Authority	6-E. Code <b>AWM</b>	6-F. Legal Authority <b>OPM FORM 1652 DTD 09/07/17</b>

7. FROM: Position Title and Number	15. TO: Position Title and Number <b>PRINCIPAL DEPUTY ASSISTANT SECY-FISH AND WILDLIFE AND PARKS 40000000 ES19540</b>
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8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$170000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$170000</b>	12B. Locality Adj.	12C. Adj. Basic Pay <b>\$ 0</b>	12D. Other Pay	20A. Basic Pay <b>\$170000</b>	20B. Locality Adj.	20C. Adj. Basic Pay <b>\$ 0</b>	20D. Other Pay <b>\$ 0</b>				

14. Name and Location of Position's Organization	22. Name and Location of Position's Organization <b>ASST SECY-FISH &amp; WILDLIFE &amp; PARKS  WASHINGTON, DC</b>
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**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>	1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%	24. Tenure <b>0</b>	0 - None 1 - Permanent 2 - Conditional 3 - Indefinite	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>	28. Annuitant Indicator <b>9 NOT APPLICABLE</b>	29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>	31. Service Comp. Date (Leave) <b>03/09/05</b>	32. Work Schedule <b>F FULL-TIME</b>	33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>3</b>	1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved	35. FLSA Category <b>E</b>	E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>11-0010-001</b>	39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				

40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>
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45. Remarks  
 CORRECTS ITEM NUMBER 030 FROM **(b) (6)**  
 CORRECTS ITEM NUMBER 031 FROM 10/02/17  
 CORRECTS ITEM 045 TO READ: PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>	50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 172173864</b>
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>
49. Approval Date <b>11/21/17</b>	DOI-17-0553-B-000146

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>LARRABEE, JASON G</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>10/02/17</b>
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<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>146</b>	5-B. Nature of Action <b>SES NON-CAREER APPT</b>	5-A. Code	5-B. Nature of Action	
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>	5-C. Code	5-D. Legal Authority	
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DTD 09/07/17</b>	5-E. Code	5-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>PRINCIPAL DEPUTY ASSISTANT SECY-FISH AND WILDLIFE AND PARKS 40000000 ES19540</b>					
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8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$170000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$170000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$170000</b>	12B. Locality Adj. <b>\$ 0</b>	12C. Adj. Basic Pay <b>\$170000</b>	12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$170000</b>		20B. Locality Adj. <b>\$ 0</b>	20C. Adj. Basic Pay <b>\$170000</b>	20D. Other Pay <b>\$ 0</b>		

14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>ASST SECY-FISH &amp; WILDLIFE &amp; PARKS  WASHINGTON, DC</b>					
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#### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>		
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>10/02/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	

#### POSITION DATA

34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved		35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>		

45. Remarks  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C) TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 APPOINTMENT AFFIDAVIT EXECUTED 10/02/17.  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 171823322 DOI-17-0553-B-000147</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>10/02/17</b>			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>WYNN, TODD M FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>10/15/17</b>
5-A. Code <b>146</b>		5-B. Nature Of Action <b>SES NON-CAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DTD 09/26/17</b>		

**SECOND ACTION**

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>DIRECTOR, OFFICE OF INTERGOVERNMENTAL AND EXTERNAL AFFAIRS 10000000 ES19565</b>							
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$162000</b>	13. Pay Basis <b>PA</b>	18. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$162000</b>	21. Pay Basis <b>PA</b>	
12A. Basic Pay <b>\$162000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$162000</b>		20A. Basic Pay <b>\$162000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$162000</b>		20D. Other Pay <b>\$ 0</b>
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>							

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>10/15/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			

**POSITION DATA**

34. Position Occupied <b>3</b>		35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>		

45. Remarks

EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C) TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

APPOINTMENT AFFIDAVIT EXECUTED 10/16/17.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 171823215 DOI-17-0553-B-000148</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>10/02/17</b>			



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>MAY, RICK A FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>10/29/17</b>
<b>SECOND ACTION</b>				
5-A. Code <b>146</b>	5-B. Nature Of Action <b>SES NON-CAREER APPT</b>			
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>			
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DTD 9/22/17</b>			

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SENIOR ADVISOR TO THE SECRETARY</b>  <b>10000000 ES19768</b>										
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$162000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$162000</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$162000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$162000</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$162000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$162000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>10/29/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period	

## POSITION DATA

34. Position Occupied <b>3</b>			35. FLSA Category <b>E</b>			36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Division <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>		

## 45. Remarks

EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C) TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

APPOINTMENT AFFIDAVIT EXECUTED 10/30/17.

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 172033498 DOI-17-0553-B-000149</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>11/06/17</b>			

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>ARGO, MICHAEL P</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>11/06/17</b>
5-A. Code <b>146</b>		5-B. Nature Of Action <b>SES NON-CAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DTD 10/20/17</b>		

### SECOND ACTION

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>DEPUTY CHIEF OF STAFF (OPERATIONS)</b>  <b>10000000 ES19662</b>										
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis				
						<b>ES</b>	<b>0301</b>	<b>00</b>	<b>00</b>	<b>\$162000</b>	<b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.		20C. Adj. Basic Pay		20D. Other Pay	
								<b>\$162000</b>		<b>\$ 0</b>		<b>\$162000</b>		<b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>										

### EMPLOYEE DATA

23. Veterans Preference				24. Tenure			25. Agency Use		26. Veterans Preference for RIF	
<b>(b) (6)</b>				<b>0</b>					<b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator			29. Pay Rate Determinant			
<b>(b) (6)</b>				<b>9 NOT APPLICABLE</b>			<b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave)		32. Work Schedule		33. Part-Time Hours Per Biweekly Pay Period			
<b>(b) (6)</b>			<b>11/06/17</b>		<b>F FULL-TIME</b>					

### POSITION DATA

34. Position Occupied			35. FLSA Category		36. Appropriation Code		37. Bargaining Unit Status		
<b>3</b>			<b>E E-Exempt</b>				<b>8888</b>		
38. Duty Station Code			39. Duty Station (City - County - State or Overseas Location)						
<b>11-0010-001</b>			<b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Division		41. VET-STAT		42. EDUC LVL		43. SUPV STAT		44. POSITION SENSITIVITY	
<b>CLS 00</b>		<b>(b) (6)</b>		<b>17</b>		<b>2</b>		<b>CRITICAL-SENSITIVE</b>	

45. Remarks

TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.

CREDITABLE MILITARY SERVICE: **(b) (6)**

PREVIOUS RETIREMENT COVERAGE: NEVER COVERED

APPOINTMENT AFFIDAVIT EXECUTED 11/06/17.

EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)

EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

FROZEN SERVICE NONE

ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>172034484 DOI-17-0553-B-000150</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>11/06/17</b>			

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>HOWKE, STEVEN D</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
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<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>894</b>	5-B. Nature of Action <b>GEN ADJ</b>	5-A. Code	5-B. Nature of Action	
5-C. Code <b>OWM</b>	5-D. Legal Authority <b>REG 531.207</b>	5-C. Code	5-D. Legal Authority	
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>	5-E. Code	5-F. Legal Authority	

7. FROM: Position Title and Number <b>SENIOR ADVISOR</b>		15. TO: Position Title and Number <b>SENIOR ADVISOR</b>		
<b>60000000 IGS1395</b>		<b>60000000 IGS1395</b>		

8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$134789</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$103672</b>	12B. Locality Adj. <b>\$ 28095</b>	12C. Adj. Basic Pay <b>\$131767</b>	12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$105123</b>	20B. Locality Adj. <b>\$ 29666</b>	20C. Adj. Basic Pay <b>\$134789</b>	20D. Other Pay <b>\$ 0</b>			

14. Name and Location of Position's Organization <b>ASST SECY-POLICY, MGMT &amp; BUDGET/CFO</b>		22. Name and Location of Position's Organization <b>ASST SECY-POLICY, MGMT &amp; BUDGET/CFO</b>		
<b>WASHINGTON, DC</b>		<b>WASHINGTON, DC</b>		

23. Veterans Preference <b>(b) (6)</b>		24. Tenure <b>3</b>	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>		28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>
30. Retirement Plan <b>(b) (6)</b>		31. Service Comp. Date (Leave) <b>11/07/17</b>	32. Work Schedule <b>F FULL-TIME</b>	

34. Position Occupied <b>2</b>		35. FLSA Category <b>E</b>	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		

40. Agency Division <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>		50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>	<b>180161097 DOI-17-0553-B-000151</b>	



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>HOWKE, STEVEN D</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>11/07/17</b>
5-A. Code <b>170</b>		5-B. Nature Of Action <b>EXC APPT</b>		
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>			
5-E. Code	5-F. Legal Authority			

### SECOND ACTION

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SENIOR ADVISOR</b>						
					<b>60000000 IGS1395</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay <b>\$103672</b>	20B. Locality Adj. <b>\$ 28095</b>	20C. Adj. Basic Pay <b>\$131767</b>	20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>ASST SECY-POLICY, MGMT &amp; BUDGET/CFO</b>  <b>WASHINGTON, DC</b>						

### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>11/07/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

### POSITION DATA

34. Position Occupied <b>2</b>		35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Division <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 11/07/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>172032016 DOI-17-0553-B-000152</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>11/06/17</b>			



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>BOCKMIER, JOHN M</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
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<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>QWM</b>	5-D. Legal Authority <b>REG 531.207</b>	6-C. Code	6-D. Legal Authority	
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SENIOR ADVISOR FOR STRATEGIC COMMUNICATION AND OUTREACH 10500000 IGS1396</b>		15. TO: Position Title and Number <b>SENIOR ADVISOR FOR STRATEGIC COMMUNICATION AND OUTREACH 10500000 IGS1396</b>		
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8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$112021</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$114590</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 88136</b>	12B. Locality Adj. <b>\$ 23885</b>	12C. Adj. Basic Pay <b>\$112021</b>	12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 89370</b>	20B. Locality Adj. <b>\$ 25220</b>	20C. Adj. Basic Pay <b>\$114590</b>	20D. Other Pay <b>\$ 0</b>			

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION  WASHINGTON, DC</b>		22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION  WASHINGTON, DC</b>		
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23. Veterans Preference <b>(b) (6)</b>		24. Tenure <b>3</b>	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>		28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>
30. Retirement Plan <b>(b) (6)</b>		31. Service Comp. Date (Leave) <b>11/12/17</b>	32. Work Schedule <b>F FULL-TIME</b>	

34. Position Occupied <b>2</b>		35. FLSA Category <b>E E - Exempt N - Nonexempt</b>	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>11-0010-001</b>		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		

40. Agency Date/CLC <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>		50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL 180161105 DOI-17-0553-B-000153</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BOCKMIER, JOHN M</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>11/12/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>170</b>	5-B. Nature Of Action <b>EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SENIOR ADVISOR FOR STRATEGIC COMMUNICATION AND OUTREACH 10500000 IGS1396</b>						
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>14</b>	<b>01</b>	<b>\$112021</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		20A. Basic Pay		20B. Locality Adj.		20D. Other Pay	
						<b>\$ 88136</b>		<b>\$ 23885</b>		<b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION  WASHINGTON, DC</b>						

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>11/12/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b>			35. FLSA Category <b>E Exempt</b>		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							

**POSITION DATA**

40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 11/13/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 172033998 DOI-17-0553-B-000154</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>11/06/17</b>			



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>TANNER, JOHN R</b> <b>FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>11/14/17</b>
5-A. Code <b>146</b>	5-B. Nature Of Action <b>SES NON-CAREER APPT</b>			
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>			
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DTD 10/23/17</b>			

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>DIRECTOR, OFFICE OF CONGRESSIONAL AND LEGISLATIVE AFFAIRS</b> <b>10400000 ES03254</b>								
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$168000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$168000</b>	21. Pay Basis <b>PA</b>		
12A. Basic Pay <b>\$168000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$168000</b>		20A. Basic Pay <b>\$168000</b>		20B. Locality Adj. <b>\$ 0</b>		20C. Adj. Basic Pay <b>\$168000</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b> <b>OFFC OF CONGRSNL &amp; LEGSL AFFAIRS</b>  <b>WASHINGTON, DC</b>								

## EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>11/14/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt			36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Division <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			

45. Remarks  
EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
CREDITABLE MILITARY SERVICE: **(b) (6)**  
PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
APPOINTMENT AFFIDAVIT EXECUTED 11/14/17.  
HEALTH BENEFITS COVERAGE CONTINUES.  
EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
FROZEN SERVICE NONE

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>172032315</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>11/06/17</b>	DOI-17-0553-B-000155		



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>SCHERER, KYLE E</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/07/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>	5-A. Code	5-B. Nature of Action	
5-C. Code <b>OWM</b>	5-D. Legal Authority <b>REG 531.207</b>	5-C Code	5-D. Legal Authority	
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>			

7. FROM: Position Title and Number <b>COUNSELOR TO THE ASSISTANT SECRETARY INDIAN AFFAIRS 50000000 IGS1405</b>					15. TO: Position Title and Number <b>COUNSELOR TO THE ASSISTANT SECRETARY INDIAN AFFAIRS 50000000 IGS1405</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0905</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$134789</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$105123</b>		20B. Locality Adj. <b>\$ 29666</b>		20C. Adj. Basic Pay <b>\$134789</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS  WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS  WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuity Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>08/22/16</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL 180161153 DOI-17-0553-B-000156</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SCHERER, KYLE E</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>QWM</b>	5-D. Legal Authority <b>REG 531.207</b>	6-C. Code	6-D. Legal Authority	
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>COUNSELOR TO THE ASSISTANT SECRETARY INDIAN AFFAIRS 50000000 IGS1405</b>					15. TO: Position Title and Number <b>COUNSELOR TO THE ASSISTANT SECRETARY INDIAN AFFAIRS 50000000 IGS1405</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0905</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$134789</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$105123</b>		20B. Locality Adj. <b>\$ 29666</b>		20C. Adj. Basic Pay <b>\$134789</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS  WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS  WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>08/22/16</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			60. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL 180161153 DOI-17-0553-B-000157</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>			

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>SCHERER, KYLE E</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>12/10/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>882</b>	5-B. Nature Of Action <b>CHG IN SCD</b>			
5-C. Code <b>VZM</b>	5-D. Legal Authority <b>5 U.S.C. 6303</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number <b>COUNSELOR TO THE ASSISTANT SECRETARY INDIAN AFFAIRS 50000000 IGS1405</b>						15. TO: Position Title and Number <b>COUNSELOR TO THE ASSISTANT SECRETARY INDIAN AFFAIRS 50000000 IGS1405</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0905</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$103672</b>		12B. Locality Adj. <b>\$ 28095</b>		12C. Adj. Basic Pay <b>\$131767</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/25/15</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**CHANGES SCD FROM 05/14/17 BECAUSE PRIOR SERVICE DOCUMENTATION HAS BEEN RECEIVED AND VERIFIED.**

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/24/18</b>	180345709 DOI-17-0553-B-000158		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SCHERER, KYLE E</b>	2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>12/10/17</b>
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<b>FIRST ACTION</b>		<b>SECOND ACTION</b>	
5-A. Code <b>882</b>	5-B. Nature Of Action <b>CHG IN SCD</b>	6-A. Code	6-B. Nature of Action
5-C. Code <b>VZM</b>	5-D. Legal Authority <b>5 U.S.C. 6303</b>	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number <b>COUNSELOR TO THE ASSISTANT SECRETARY INDIAN AFFAIRS 50000000 IGS1405</b>	15. TO: Position Title and Number <b>COUNSELOR TO THE ASSISTANT SECRETARY INDIAN AFFAIRS 50000000 IGS1405</b>
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8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0905</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$103672</b>	12B. Locality Adj. <b>\$ 28095</b>	12C. Adj. Basic Pay <b>\$131767</b>	12D. Other Pay <b>\$ 0</b>	20A. Basic Pay <b>\$103672</b>	20B. Locality Adj. <b>\$ 28095</b>	20C. Adj. Basic Pay <b>\$131767</b>	20D. Other Pay <b>\$ 0</b>				

14. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS  WASHINGTON, DC</b>	22. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS  WASHINGTON, DC</b>
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23. Veterans Preference <b>(b) (6)</b>	24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>	28. Annuitant Indicator <b>9</b> NOT APPLICABLE	29. Pay Rate Determinant <b>0</b>	

30. Retirement Plan <b>(b) (6)</b>	31. Service Comp. Date (Leave) <b>01/25/15</b>	32. Work Schedule <b>F</b> FULL-TIME	33. Part-Time Hours Per Biweekly Pay Period
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34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved	35. FLSA Category <b>E</b> E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status <b>8888</b>
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38. Duty Station Code <b>11-0010-001</b>	39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>
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40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>15</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**CHANGES SCD FROM 05/14/17 BECAUSE PRIOR SERVICE DOCUMENTATION HAS BEEN RECEIVED AND VERIFIED.**

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>	50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 180345709 DOI-17-0553-B-000159</b>
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>
49. Approval Date <b>01/24/18</b>	



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SCHERER, KYLE E</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>12/10/17</b>
5-A. Code <b>170</b>		5-B. Nature Of Action <b>EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>COUNSELOR TO THE ASSISTANT SECRETARY INDIAN AFFAIRS 50000000 IGS1405</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0905</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$103672</b>		20B. Locality Adj. <b>\$ 28095</b>		20C. Adj. Basic Pay <b>\$131767</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS  WASHINGTON, DC</b>									

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>08/22/16</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>2</b>		35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 12/11/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 FROZEN SERVICE NONE  
 HEALTH BENEFITS COVERAGE CONTINUES.

48. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 172341060 DOI-17-0553-B-000160</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>12/07/17</b>			



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>SCHERER, KYLE E</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>12/10/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>170</b>	5-B. Nature Of Action <b>EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>COUNSELOR TO THE ASSISTANT SECRETARY INDIAN AFFAIRS 50000000 IGS1405</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grada/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award <b>\$131767</b>	21. Pay Basis
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay			20A. Basic Pay <b>\$103672</b>	20B. Locality Adj. <b>\$ 28095</b>	20C. Adj. Basic Pay <b>\$131767</b>	20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS  WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>08/22/16</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b>				35. FLSA Category <b>E</b>			36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 12/11/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 FROZEN SERVICE NONE  
 HEALTH BENEFITS COVERAGE CONTINUES.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 172341060 DOI-17-0553-B-000161</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>12/07/17</b>			

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>PAVLIK, BRIAN ROBERT</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>05/14/2017</b>						
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>									
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>			6-A. Code		6-B. Nature of Action							
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.33REG. 213.3301</b>			6-C. Code		6-D. Legal Authority							
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority							
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT SPECIAL ASSISTANT TO THE DIRECTOR 0001 000002</b>									
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary		13. Pay Basis		16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
									<b>GS</b>	<b>0301</b>	<b>11</b>	<b>01</b>	<b>66510</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.		20C. Adj. Basic Pay		20D. Other Pay
								<b>52329</b>		<b>14181</b>		<b>66510</b>		<b>0</b>
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>OFFICE OF THE DIRECTOR  WASHINGTON,DC</b>									
<b>EMPLOYEE DATA</b>														
23. Veterans Preference <b>(b) (6)</b> 1 - None    2 - 5 Points 3 - 10 Points/Disability    4 - 10 Points/Compassionate					24. Tenure <b>3</b> 0 - None    1 - Permanent    2 - Conditional    3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>				
27. FEGLI <b>(b) (6)</b>					28. Annuity Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>						
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>05/14/2017</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period						
<b>POSITION DATA</b>														
34. Position Occupied <b>2</b> 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Excepted    N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>						
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>											
40. Agency Data <b>FUNC CLS 00</b>		41. VET STAT <b>000</b>		42. EDUC LVL 04		43. SUPV STAT 8		44. POSITION SENSITIVITY HIGH RISK						
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 05-15-17. FROZEN SERVICE NONE CREDITABLE MILITARY SERVICE: <b>(b) (6)</b> PREVIOUS RETIREMENT COVERAGE: NEVER COVERED EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-PRAE. WITHIN 60 DAYS OF HIRE, YOU ARE ELIGIBLE TO ENROLL IN A FEDERAL HEALTH BENEFITS PLAN AND APPLY FOR THE FEDERAL EMPLOYEES LONG TERM CARE INSURANCE PROGRAM USING AN ABBREVIATED UNDERWRITING APPLICATION. WITHIN 60 DAYS OF HIRE, YOU ARE ELIGIBLE TO ELECT OPTIONAL LIFE INSURANCE. IF YOU DID NOT SUBMIT FORM TSP-1, THEN ACCORDING TO PUBLIC LAW 111-31, YOU HAVE BEEN AUTOMATICALLY ENROLLED IN THE THRIFT SAVINGS PLAN (TSP) AT A CONTRIBUTION RATE OF 3% OF YOUR SALARY. YOU MAY OPT OUT OF CONTRIBUTIONS AT ANYTIME. POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND. APPOINTMENT IS SUBJECT TO COMPLETION OF ONE YEAR TRIAL PERIOD BEGINNING 05/14/17. APPOINTMENT IS INDEFINITE.														
46. Employing Department or Agency <b>IN - NATIONAL PARK SERVICE</b>					50. Signature/Authentication and Title of Approving Official <b>170878435 / ELECTRONICALLY SIGNED BY: DIANA L BOAN STAFFING OPERATIONS MANAGER</b>									
47. Agency Code <b>IN10</b>		48. Personnel Office ID <b>1614</b>		49. Approval Date <b>05/10/2017</b>										



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>LAUDNER, CHARLES ALAN</b>	2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>02/05/2018</b>
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FIRST ACTION		SECOND ACTION	
5-A. Code <b>170</b>	5-B. Nature of Action <b>EXC APPT</b>	6-A. Code	6-B. Nature of Action
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.33REG. 213.3301</b>	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SENIOR ADVISOR FOR CONGRESSIONAL SENIOR ADVISOR LEGISLATIVE AFFAIRS 0001 -000090 SYM</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade or Level <b>14</b>	11. Step or Rate <b>01</b>	12. Total Salary <b>114590</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade or Level <b>14</b>	19. Step or Rate <b>01</b>	20. Total Salary/Award <b>114590</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>89370</b>		12B. Locality Adj. <b>25220</b>		12C. Adj. Basic Pay <b>114590</b>		12D. Other Pay <b>0</b>		20A. Basic Pay <b>89370</b>		20B. Locality Adj. <b>25220</b>		20C. Adj. Basic Pay <b>114590</b>		20D. Other Pay <b>0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>OFFICE OF THE DIRECTOR  WASHINGTON,DC</b>									

EMPLOYEE DATA									
23. Veterans Preference <b>(b) (6)</b> 1 - None    3 - 10-Point/Disability    5 - 10-Point/Other 2 - 5-Point    4 - 10-Point/Compensable    6 - 10-Point/Compensable/30%			24. Tenure <b>3</b> 0 - None    1 - Permanent    2 - Conditional    3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>			28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>02/05/2018</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		

POSITION DATA							
34. Position Occupied <b>2</b> 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved		35. FLSA Category <b>E</b> E - Exempt    N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				
40. Agency Data <b>FUNC CLS 00</b>		41. VET STAT <b>(b) (6)</b>	42. EDUC LVL <b>04</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 02-06-18.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 FROZEN SERVICE NONE  
 POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.  
 WITHIN 60 DAYS OF HIRE, YOU ARE ELIGIBLE TO ENROLL IN A FEDERAL HEALTH BENEFITS PLAN AND APPLY FOR THE FEDERAL EMPLOYEES LONG TERM CARE INSURANCE PROGRAM USING AN ABBREVIATED UNDERWRITING APPLICATION. WITHIN 60 DAYS OF HIRE, YOU ARE ELIGIBLE TO ELECT OPTIONAL LIFE INSURANCE. IF YOU DID NOT SUBMIT FORM TSP-1, THEN ACCORDING TO PUBLIC LAW 111-31, YOU HAVE BEEN AUTOMATICALLY ENROLLED IN THE THRIFT SAVINGS PLAN (TSP) AT A CONTRIBUTION RATE OF 3% OF YOUR SALARY. YOU MAY OPT OUT OF CONTRIBUTIONS AT ANYTIME. APPOINTMENT IS INDEFINITE.  
 APPOINTMENT IS SUBJECT TO COMPLETION OF ONE YEAR TRIAL PERIOD BEGINNING 02-05-18.

46. Employing Department or Agency <b>IN - NATIONAL PARK SERVICE</b>			50. Signature/Authentication and Title of Approving Official <b>180414382 / ELECTRONICALLY SIGNED BY: KATHY LEWIS-SHEPARD STAFFING OPERATIONS MANAGER</b>		
47. Agency Code <b>IN10</b>	48. Personnel Office ID <b>1614</b>	49. Approval Date <b>02/05/2018</b>			



NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) SMITH, PAUL DANIEL	2. Social Security Number (b) (6)	3. Date of Birth (b) (6)	4. Effective Date 01/07/2018
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FIRST ACTION		SECOND ACTION	
5-A. Code 146	5-B. Nature of Action SES NON-CAREER APPT	6-A. Code	6-B. Nature of Action
5-C. Code V4L	5-D. Legal Authority 5 U.S.C. 3394(A) NONCAREER	6-C. Code	6-D. Legal Authority
5-E. Code AWM	5-F. Legal Authority OPM FORM 1652	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number	15. TO: Position Title and Number DD, CONGRESSIONAL & EXTERNAL RELATIONS 0035 -000030 350
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8. Pay Plan ES	9. Occ. Code 0340	10. Grade or Level 00	11. Step or Rate 00	12. Total Salary 162000	13. Pay Basis PA
12A. Basic Pay 162000	12B. Locality Adj. 0	12C. Adj. Basic Pay 162000	12D. Other Pay 0		

14. Name and Location of Position's Organization	22. Name and Location of Position's Organization OFFICE OF THE DIRECTOR DEP DIR COMMUNICATIONS AND COMMUNITY  WASHINGTON, DC
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23. Veterans Preference (b) (6) 1 - None 3 - 10-Points/Disability 2 - 5-Point 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/30%	24. Tenure 0 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite	25. Agency Use	26. Veterans Preference for RIF (b) (6)
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27. FEGLI (b) (6)	28. Annuity Indicator (b) (6)	29. Pay Rate Determinant 0
30. Retirement Plan (b) (6)	31. Service Comp. Date (Leave) 10/12/1981	32. Work Schedule F FULL-TIME
		33. Part-Time Hours Per Biweekly Pay Period

34. Position Occupied 3 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved	35. FLSA Category E E - Except N - Nonsuppl	36. Appropriation Code	37. Bargaining Unit Status 8888
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38. Duty Station Code 11-0010-001	39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA
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40. Agency Data FUNC CLS 00	41. VET STAT (b) (6)	42. EDUC LVL 17	43. SUPV STAT 2	44. POSITION SENSITIVITY CRITICAL-SENSITIVE
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45. Remarks  
 VETERAN PREFERENCE IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 ANNUITY AT PRESENT IS \$59736 PA.  
 ANNUAL SALARY TO BE REDUCED BY THE AMOUNT OF YOUR RETIREMENT ANNUITY AND BY FUTURE COST OF LIVING INCREASES.  
 SUBJECT TO SATISFACTORY COMPLETION OF ONE YEAR SES PROBATIONARY PERIOD BEGINNING 20180107.  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: (b) (6)  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 APPOINTMENT IS SUBJECT TO COMPLETION OF ONE YEAR INITIAL PROBATIONARY PERIOD BEGINNING 01/07/18.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/08/18.  
 YOU ARE REQUIRED TO SUBMIT TO THE PERSONNEL OFFICE A COPY OF ANY SUBSEQUENT NOTICE FROM OPM OF ANY CHANGE IN YOUR GROSS ANNUITY RATE.

46. Employing Department or Agency IN - NATIONAL PARK SERVICE	50. Signature/Authentication and Title of Approving Official 180012016 / ELECTRONICALLY SIGNED BY: KATHY LEWIS-SHEPARD STAFFING OPERATIONS MANAGER
47. Agency Code IN10	48. Personnel Office ID 1614
49. Approval Date 01/05/2018	



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DAVIS, LONDON D T</b>		2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>02/13/2017</b>	
<b>FIRST ACTION</b>				<b>SECOND ACTION</b>			
5-A. Code <b>190</b>		5-B. Nature of Action <b>PROVISIONAL APPT NTE 06-12-17</b>		6-A. Code		6-B. Nature of Action	
5-C. Code <b>Y9K</b>		5-D. Legal Authority <b>SCH C, 213.3302(A)</b>		6-C. Code		6-D. Legal Authority	
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority	
7. FROM: Position Title and Number				15. TO: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>			
				<b>10000000 ISG1356</b>			
8. Pay Plan		9. Orr. Code		18. Grade or Level		19. Step or Rate	
				<b>13</b>		<b>01</b>	
10. Total Salary		11. Pay Basis		20. Total Salary/Award		21. Pay Basis	
				<b>94796</b>		<b>PA</b>	
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay	
<b>74584</b>		<b>20212</b>		<b>94796</b>		<b>0</b>	
14. Name and Location of Position's Organization				22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>			
				<b>WASHINGTON, DC</b>			
<b>EMPLOYEE DATA</b>							
23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>		25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>02/13/2017</b>		32. Work Schedule <b>F FULL-TIME</b>	
33. Part-Time Hours Per Biweekly Pay Period							
<b>POSITION DATA</b>							
34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>				
40. Agency Data <b>FUNC CLS 00</b>		41. VET STAT <b>000</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT #	44. POSITION SENSITIVITY <b>HIGH RISK</b>		
45. Remarks <p>APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES.</p> <p>APPOINTMENT AFFIDAVIT EXECUTED 02/13/17.</p> <p>CREDITABLE MILITARY SERVICE: <b>(b) (6)</b></p> <p>PREVIOUS RETIREMENT COVERAGE: NEVER COVERED</p> <p>FROZEN SERVICE NONE</p> <p>EMPLOYEE IS AUTOMATICALLY COVERED UNDER PERS, PERS-RAE OR PERS-FRAE.</p> <p>ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.</p>							
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>				50. Signature/Authentication and Title of Approving Official <b>170473397 / ELECTRONICALLY SIGNED BY:</b>			
47. Agency Code <b>1N01</b>				48. Personnel Office ID <b>4342</b>		49. Approval Date <b>02/13/2017</b>	
				<b>GARY P. HARDAWAY</b>			
				<b>HUMAN RESOURCES SPECIALIST</b>			

### NOTIFICATION OF PERSONNEL ACTION

<b>1. Name (Last, First, Middle)</b> DAVIS, LONDON D T				<b>2. Social Security Number</b> (b) (6)		<b>3. Date of Birth</b> (b) (6)		<b>4. Effective Date</b> 06/12/2017		
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>					
<b>5-A. Code</b> 760		<b>5-B. Nature of Action</b> EXT OF APPT NTE 10-09-17			<b>6-A. Code</b>		<b>6-B. Nature of Action</b>			
<b>5-C. Code</b> Y9K		<b>5-D. Legal Authority</b> SCH C, 213.3302(A)			<b>6-C. Code</b>		<b>6-D. Legal Authority</b>			
<b>5-E. Code</b>		<b>5-F. Legal Authority</b>			<b>6-E. Code</b>		<b>6-F. Legal Authority</b>			
<b>7. FROM: Position Title and Number</b> SPECIAL ASSISTANT TO THE SECRETARY  18000000 ISG1356					<b>15. TO: Position Title and Number</b> SPECIAL ASSISTANT TO THE SECRETARY  10000000 ISG1356					
<b>8. Pay Plan</b> GS		<b>9. Occ. Code</b> 0301	<b>10. Grade or Level</b> 13	<b>11. Step or Rate</b> 01	<b>12. Total Salary</b> 94796	<b>13. Pay Basis</b> PA				
<b>16. Pay Plan</b> GS		<b>17. Occ. Code</b> 0301	<b>18. Grade or Level</b> 13	<b>19. Step or Rate</b> 01	<b>20. Total Salary/Award</b> 94796	<b>21. Pay Basis</b> PA				
<b>11A. Basic Pay</b> 74584		<b>11B. Locality Adj.</b> 20212	<b>11C. Adj. Basic Pay</b> 94796		<b>11D. Other Pay</b> 0		<b>18A. Basic Pay</b> 74584		<b>18B. Locality Adj.</b> 20212	
		<b>18C. Adj. Basic Pay</b> 94796		<b>18D. Other Pay</b> 0						
<b>14. Name and Location of Position's Organization</b> SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC					<b>22. Name and Location of Position's Organization</b> SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC					
<b>EMPLOYEE DATA</b>										
<b>23. Veterans Preference</b> (b) (6)				<b>24. Tenure</b> 0			<b>25. Agency Use</b>		<b>26. Veterans Preference for RIF</b> (b) (6)	
<b>27. FEGLI</b> (b) (6) BASIC ONLY				<b>28. Annuitant Indicator</b> 9 NOT APPLICABLE			<b>29. Pay Rate Determinant</b> 0			
<b>30. Retirement Plan</b> (b) (6)			<b>31. Service Comp. Date (Leave)</b> 02/13/2017		<b>32. Work Schedule</b> F FULL-TIME		<b>33. Part-Time Hours Per Biweekly Pay Period</b>			
<b>POSITION DATA</b>										
<b>34. Position Occupied</b> 2			<b>35. FLSA Category</b> E		<b>36. Appropriation Code</b>			<b>37. Bargaining Unit Status</b> 7777		
<b>38. Duty Station Code</b> 11-0010-001			<b>39. Duty Station (City - County - State or Overseas Location)</b> WASHINGTON, DISTRICT OF COLUMBIA							
<b>40. Agency Data</b> FUNC CLS 00	<b>41. VET STAT</b> (b) (6)	<b>42. EDUC LVL</b> 13		<b>43. SUPV STAT #</b>		<b>44. POSITION SENSITIVITY</b> HIGH RISK				
<b>45. Remarks</b>										
<b>46. Employing Department or Agency</b> IN - OFC OF THE SECRETARY					<b>50. Signature/Authentication and Title of Approving Official</b> 170827985 / ELECTRONICALLY SIGNED BY:					
<b>47. Agency Code</b> IN01		<b>48. Personnel Office ID</b> 4342		<b>49. Approval Date</b> 05/08/2017		<b>GARY P. HARDAWAY</b> HUMAN RESOURCES SPECIALIST				



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DAVIS, LONDON D T</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>08/06/2017</b>						
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>									
5-A. Code <b>570</b>		5-B. Nature of Action <b>CONV TO EXC APPT</b>			6-A. Code		6-B. Nature of Action							
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>			6-C. Code		6-D. Legal Authority							
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority							
7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b> <b>10000000 IGS1356</b>					15. TO: Position Title and Number <b>ADVISOR</b> <b>1090 IGS1392</b>									
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>	10. Grade or Level <b>13</b>	11. Step or Rate <b>01</b>	12. Total Salary <b>94796</b>	13. Pay Basis <b>PA</b>		16. Pay Plan <b>GS</b>		17. Occ. Code <b>0000</b>	18. Grade or Level <b>13</b>	19. Step or Rate <b>01</b>	20. Total Salary/Award <b>94796</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>74584</b>		12B. Locality Adj. <b>20212</b>		12C. Adj. Basic Pay <b>94796</b>		12D. Other Pay <b>0</b>		20A. Basic Pay <b>74584</b>		20B. Locality Adj. <b>20212</b>		20C. Adj. Basic Pay <b>94796</b>		20D. Other Pay <b>0</b>
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					22. Name and Location of Position's Organization <b>OFFICE OF SURFACE MINING</b> <b>OFFC OF THE DIRECTOR/DEPTY DIR</b>  <b>WASHINGTON, DC</b>									
<b>EMPLOYEE DATA</b>														
23. Veterans Preference <b>(b) (6)</b>				14. Tenure <b>3</b>		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>						
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>								
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>02/13/2017</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period							
<b>POSITION DATA</b>														
34. Position Occupied <b>2</b>			35. FLSA Category <b>E</b>		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>						
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>											
40. Agency Data <b>FUNC CLS 00</b>		41. VET STA <b>(b) (6)</b>	42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>							
45. Remarks <b>CREDITABLE MILITARY SERVICE: (b) (6)</b> <b>EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.</b> <b>PREVIOUS RETIREMENT COVERAGE: NEVER COVERED</b> <b>HEALTH BENEFITS COVERAGE CONTINUES.</b> <b>FROZEN SERVICE NONE</b>														
46. Employing Department or Agency <b>IN - OFC OF SURFACE MINING</b>					50. Signature/Authentication and Title of Approving Official <b>171558557 / ELECTRONICALLY SIGNED BY:</b> <b>ARNITA R. EDMONDS</b> <b>HUMAN RESOURCES SPECIALIST</b>									
47. Agency Code <b>IN22</b>		48. Personnel Office ID <b>4228</b>		49. Approval Date <b>08/23/2017</b>										

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BAPTISTE, THOMAS P FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>08/20/17</b>
5-A. Code <b>570</b>		5-B. Nature of Action <b>CONV TO EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1348</b>						15. TO: Position Title and Number <b>ADVISOR</b>  <b>LLW0100000 IGS1393</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94796</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94796</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 74584</b>		12B. Locality Adj. <b>\$ 20212</b>		12C. Adj. Basic Pay <b>\$ 94796</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 74584</b>		20B. Locality Adj. <b>\$ 20212</b>		20C. Adj. Basic Pay <b>\$ 94796</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO</b> <b>OFFICE OF THE DIRECTOR</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/31/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>				35. FLSA Category <b>E Exempt</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
34. Position Occupied <b>2</b>			38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**PREVIOUS RETIREMENT COVERAGE: NEVER COVERED**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**  
**POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.**  
**OPF MAINTAINED BY DOI-BLM WO-HR**

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>			50. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON HUMAN RESOURCES SPECIALIST 171609208</b>		
47. Agency Code <b>IN05</b>	48. Personnel Office ID <b>1868</b>	49. Approval Date <b>08/03/07</b>			





**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>STEED, BRIAN C</b>	2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>10/01/17</b>
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5. FROM: Position Title and Number <b>FIRST ACTION</b>		15. TO: Position Title and Number <b>SECOND ACTION</b>	
5-A. Code <b>002</b>	5-B. Nature of Action <b>CORRECTION</b>	5-A. Code <b>146</b>	5-B. Nature of Action <b>SES NON-CAREER APPT</b>
5-C. Code	5-D. Legal Authority	5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>
5-E. Code	5-F. Legal Authority	5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DATED 09/07/17</b>

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>DEPUTY DIRECTOR, PROGRAMS AND POLICY</b>					
						<b>LLW0100000 ES19551</b>					
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$168000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$168000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$168000</b>	12B. Locality Adj.	12C. Adj. Basic Pay <b>\$ 0</b>	12D. Other Pay	20A. Basic Pay <b>\$168000</b>	20B. Locality Adj. <b>\$ 0</b>	20C. Adj. Basic Pay <b>\$168000</b>	20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO OFFICE OF THE DIRECTOR  WASHINGTON, DC</b>					

<b>EMPLOYEE DATA</b>									
23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>10/01/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part Time Hours Per Biweekly Pay Period		

<b>POSITION DATA</b>										
34. Position Occupied <b>3</b>			35. FLSA Category <b>E</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Designation <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>21</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>		

45. Remarks  
**CORRECTS ITEM NUMBER 3 FROM (b) (6)**

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>			50. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON HUMAN RESOURCES SPECIALIST 171987278</b>		
47. Agency Code <b>AMIN05</b>	48. Personnel Office ID <b>1868</b>	49. Approval Date <b>10/31/17</b>			

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>STEED, BRIAN C</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>10/01/17</b>
5-A. Code <b>146</b>		5-B. Nature Of Action <b>SES NON-CAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DATED 09/07/17</b>		

**SECOND ACTION**

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>DEPUTY DIRECTOR, PROGRAMS AND POLICY</b> <b>LLW0100000 ES19551</b>					
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$168000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$168000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$168000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$168000</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$168000</b>		20B. Locality Adj. <b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO</b> <b>OFFICE OF THE DIRECTOR</b>  <b>WASHINGTON, DC</b>					

**EMPLOYEE DATA**

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>10/01/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part Time Hours Per Biweekly Pay Period		

**POSITION DATA**

34. Position Occupied <b>3</b>			35. FLSA Category <b>E Exempt</b>			36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>21</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>		

45. Remarks  
**CREDITABLE MILITARY SERVICE: (b) (6)**  
**TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.**  
**PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED**  
**APPOINTMENT AFFIDAVIT EXECUTED 10-02-17.**  
**SUBJECT TO SATISFACTORY COMPLETION OF ONE YEAR SES PROBATIONARY PERIOD BEGINNING 20171001.**  
**EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.**  
**EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C) OPF MAINTAINED BY DOI-BLM WO HR**

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>			50. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>171743072</b>		
47. Agency Code <b>IN05</b>	48. Personnel Office ID <b>1868</b>	49. Approval Date <b>09/15/17</b>			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>YOUNGER, CALLY A FIRST ACTION</b>	2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>08/20/17</b>
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5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>		5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>	
6-A. Code		6-B. Nature of Action		6-E. Code		6-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>COUNSELOR LLW0100000 IGS1389</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$112021</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0905</b>	18. Grade/Level <b>14</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$112021</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 88136</b>		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay <b>\$ 23885</b>		20B. Locality Adj.	
20C. Adj. Basic Pay <b>\$112021</b>		20D. Other Pay <b>\$ 0</b>		14. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO OFFICE OF THE DIRECTOR  WASHINGTON, DC</b>							

<b>EMPLOYEE DATA</b>				24. Tenure		25. Agency Use		26. Veterans Preference for RIF	
23. Veterans Preference <b>(b) (6)</b>				3 - None 1 - Permanent		2 - Conditional 3 - Indefinite		<b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuity Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>	
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>08/20/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
<b>POSITION DATA</b>				35. FLSA Category		36. Appropriation Code		37. Bargaining Unit Status	
34. Position Occupied <b>2</b>				E - Exempt N - Nonexempt		<b>8888</b>		<b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Division <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>	

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 08-21-17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.  
 OFF MAINTAINED BY DOI-BLM WO-HR

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>			50. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON HUMAN RESOURCES SPECIALIST 171559283</b>		
47. Agency Code <b>IN05</b>	48. Personnel Office ID <b>1868</b>	49. Approval Date <b>07/13/17</b>			



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>BENEDETTO, KATHLEEN M F</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>09/16/17</b>
5-A. Code <b>546</b>		5-B. Nature of Action <b>CONV TO SES NONCAREER APPT</b>		
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>		
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DATED 09/12/17</b>		

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>						15. TO: Position Title and Number <b>SENIOR ADVISOR</b>					
<b>10000000 IGS1341</b>						<b>LLW0100000 ES19762</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$131767</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$162000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$103672</b>	12B. Locality Adj. <b>\$ 28095</b>	12C. Adj. Basic Pay <b>\$131767</b>	12D. Other Pay <b>\$ 0</b>	20A. Basic Pay <b>\$162000</b>	20B. Locality Adj. <b>\$ 0</b>	20C. Adj. Basic Pay <b>\$162000</b>	20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>						22. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO OFFICE OF THE DIRECTOR</b>					
<b>WASHINGTON, DC</b>						<b>WASHINGTON, DC</b>					

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>				25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuity Indicator <b>(b) (6)</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>05/13/04</b>				32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>3</b>				35. FLSA Category <b>E</b>				36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Code <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			

45. Remarks  
 SUBJECT TO SATISFACTORY COMPLETION OF ONE YEAR SES PROBATIONARY PERIOD BEGINNING 20170916.  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>			50. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON HUMAN RESOURCES SPECIALIST 171746650</b>		
47. Agency Code <b>IN05</b>	48. Personnel Office ID <b>1868</b>	49. Approval Date <b>09/13/17</b>			





**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>KASTER, AMANDA E</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>06/10/18</b>
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5-A. Code <b>570</b>		5-B. Nature Of Action <b>CONV TO EXC APPT</b>		5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>	
6-A. Code		6-B. Nature of Action		6-C. Code		6-D. Legal Authority	
6-E. Code		6-F. Legal Authority		6-E. Code		6-F. Legal Authority	

7. FROM: Position Title and Number <b>ADVISOR TO THE SECRETARY</b>  <b>10000000 IGS1374</b>	15. TO: Position Title and Number <b>ADVISOR</b>  <b>LLW0100000 IGS1420</b>
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8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>11</b>	11. Step/Rate <b>05</b>	12. Total Salary <b>\$ 77109</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 96970</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 60138</b>	12B. Locality Adj. <b>\$ 16971</b>	12C. Adj. Basic Pay <b>\$ 77109</b>	12D. Other Pay <b>\$ 0</b>	20A. Basic Pay <b>\$ 75628</b>	20B. Locality Adj. <b>\$ 21342</b>	20C. Adj. Basic Pay <b>\$ 96970</b>	20D. Other Pay <b>\$ 0</b>				

14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>	22. Name and Location of Position's Organization <b>BUREAU OF LAND MANAGEMENT, WO</b> <b>OFFICE OF THE DIRECTOR</b>  <b>WASHINGTON, DC</b>
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23. Veterans Preference <b>(b) (6)</b>	24. Tenure <b>3</b>	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>	28. Annuitant Indicator <b>9 NOT APPLICABLE</b>	29. Pay Rate Determinant <b>0</b>	

30. Retirement Plan <b>(b) (6)</b>	31. Service Comp. Date (Leave) <b>02/12/14</b>	32. Work Schedule <b>F FULL-TIME</b>	33. Part-Time Hours Per Biweekly Pay Period
34. Position Occupied <b>2</b>	35. FLSA Category <b>N</b>	36. Appropriation Code	37. Bargaining Unit Status <b>7777</b>
38. Duty Station Code <b>11-0010-001</b>	39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>		

40. Agency Data <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>13</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>
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45. Remarks  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND.

46. Employing Department or Agency <b>IN - BUREAU OF LAND MGMT</b>	60. Signature/Authentication and Title of Approving Official <b>LASHAWN M. JACKSON</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>181215155</b>
47. Agency Code <b>IN05</b>	48. Personnel Office ID <b>1868</b>
49. Approval Date <b>06/08/18</b>	



NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) SHEEHAN, GREGORY JOHN	2. Social Security Number (b) (6)	3. Date of Birth (b) (6)	4. Effective Date 06/18/2017
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<b>FIRST ACTION</b>		<b>SECOND ACTION</b>	
5-A. Code 146	5-B. Nature of Action SES NON-CAREER APPT	6-A. Code	6-B. Nature of Action
5-C. Code V4L	5-D. Legal Authority 5 U.S.C. 3394(A) NONCAREER	6-C. Code	6-D. Legal Authority
5-E. Code AWM	5-F. Legal Authority OPM FORM 1652 DATED 5/23/17	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number	15. TO: Position Title and Number PRINCIPAL DEPUTY DIRECTOR, USFWS FF09D00000 ES19683
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8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan ES	17. Occ. Code 0301	18. Grade or Level 00	19. Step or Rate 00	20. Total Salary/Award 162000	21. Pay Basis PA
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay 162000	20B. Locality Adj. 0	20C. Adj. Basic Pay 162000	20D. Other Pay 0				

14. Name and Location of Position's Organization	22. Name and Location of Position's Organization DIRECTOR-U.S. FISH & WILDLIFE SERVICE  WASHINGTON,DC
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<b>EMPLOYEE DATA</b>		24. Tenure	25. Agency Use	26. Veterans Preference for RIF
23. Veterans Preference (b) (6)	1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable	0 0 - None 1 - Permanent 2 - Conditional		(b) (6)

27. FEGLI (b) (6)	28. Annuitant Indicator 9 NOT APPLICABLE	29. Pay Rate Determinant 0
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30. Retirement Plan (b) (6)	31. Service Comp. Date (Leave) 06/18/2017	32. Work Schedule F FULL-TIME	33. Part-Time Hours Per Biweekly Pay Period
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<b>POSITION DATA</b>		35. FLSA Category	36. Appropriation Code	37. Bargaining Unit Status
34. Position Occupied 3	1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved	E E - Except N - Nonexcept		8888

38. Duty Station Code 11-0010-001	39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA
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40. Agency Data FUNC CLS 00	41. VET STAT 10700	42. EDUC LVL 17	43. SUPV STAT 2	44. POSITION SENSITIVITY CRITICAL-SENSITIVE
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45. Remarks  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 APPOINTMENT AFFIDAVIT EXECUTED 06/19/17.  
 VETERAN PREFERENCE IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 FROZEN SERVICE NONE  
 CREDITABLE MILITARY SERVICE: (b) (6)  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 WITHIN 60 DAYS OF HIRE YOU ARE ELIGIBLE TO ENROLL IN A FEDERAL HEALTH BENEFITS PLAN AND APPLY FOR THE FEDERAL EMPLOYEE LONG TERM CARE INSURANCE PROGRAM USING AN ABBREVIATED UNDERWRITING APPLICATION. YOU HAVE BEEN ENROLLED IN BASIC LIFE INSURANCE COVERAGE. WITHIN 60 DAYS OF HIRE YOU ARE ELIGIBLE TO ELECT OPTIONAL LIFE INSURANCE. YOU MAY WAIVE YOUR COVERAGE AT ANY TIME. UNLESS YOU MAKE YOUR OWN TSP CONTRIBUTION ELECTION, YOU ARE AUTOMATICALLY ENROLLED IN THE TSP AT A CONTRIBUTION RATE OF 3% OF YOUR BASIC PAY EACH PAY PERIOD.  
 SERVICE COMPUTATION DATE WILL BE ADJUSTED UPON RECEIPT OF OFFICIAL PERSONNEL FOLDER.  
 PROBATIONARY PERIOD FOR SES POSITION IS NOT REQUIRED.  
 \*\*\* REMARKS CONTINUED ON THE NEXT PAGE \*\*\*

46. Employing Department or Agency IN - FISH AND WILDLIFE SERV	50. Signature/Authentication and Title of Approving Official 170994903 / ELECTRONICALLY SIGNED BY: RYAN A MYERS HR SPECIALIST (STAFF & RECRUIT)
47. Agency Code INIS	48. Personnel Office ID 1735
49. Approval Date 06/02/2017	

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SHEEHAN, GREGORY JOHN</b>					2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>06/18/2017</b>			
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>							
5-A. Code <b>146</b>		5-B. Nature of Action <b>SES NON-CAREER APPT</b>			6-A. Code		6-B. Nature of Action					
5-C. Code <b>V4L</b>		5-D. Legal Authority <b>5 U.S.C. 3394(A) NONCAREER</b>			6-C. Code		6-D. Legal Authority					
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DATED 5/23/17</b>			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>PRINCIPAL DEPUTY DIRECTOR, USFWS</b> <b>FF09D00000 ES19683</b>							
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis	
						<b>ES</b>	<b>0301</b>	<b>00</b>	<b>00</b>	<b>162000</b>	<b>PA</b>	
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.		
								<b>162000</b>		<b>0</b>		
								<b>162000</b>		<b>0</b>		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>DIRECTOR-U.S. FISH &amp; WILDLIFE SERVICE</b>  <b>WASHINGTON,DC</b>							
<b>EMPLOYEE DATA</b>												
23. Veterans Preference <b>(b) (6)</b>					24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>06/18/2017</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>												
34. Position Occupied <b>3</b>			35. FLSA Category <b>E</b>			36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>FUNC CLS 00</b>		41. VET STAT <b>(b) (6)</b>		42. EDUC LVL 17		43. SUPV STAT 2		44. POSITION SENSITIVITY CRITICAL-SENSITIVE				
45. Remarks *** REMARKS CONTINUED *** SUBJECT TO RANDOM DRUG TESTING WELCOME TO THE U.S. FISH AND WILDLIFE SERVICE!												
46. Employing Department or Agency <b>IN - FISH AND WILDLIFE SERV</b>					50. Signature/Authentication and Title of Approving Official <b>170994903 / ELECTRONICALLY SIGNED BY:</b> <b>RYAN A MYERS</b> <b>HR SPECIALIST (STAFF &amp; RECRUIT)</b>							
47. Agency Code <b>IN15</b>		48. Personnel Office ID <b>1735</b>		49. Approval Date <b>06/02/2017</b>								



NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>GAMBILL, ZACHARIAH JAMES</b>					2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>10/15/2017</b>						
<b>FIRST ACTION</b>						<b>SECOND ACTION</b>									
5-A. Code <b>170</b>			5-B. Nature of Action <b>EXC APPT</b>			6-A. Code			6-B. Nature of Action						
5-C. Code <b>Y7M</b>			5-D. Legal Authority <b>SCH C, 213.33SCH C 213.3301(A)</b>			6-C. Code			6-D. Legal Authority						
5-E. Code			5-F. Legal Authority			6-E. Code			6-F. Legal Authority						
7. FROM: Position Title and Number						15. TO: Position Title and Number <b>ADVISOR</b> <b>FF09D00000 IGS1390</b>									
8. Pay Plan		9. Occ. Code		10. Grade or Level		11. Step or Rate		12. Total Salary		13. Pay Basis					
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		16. Pay Plan <b>GS</b>		17. Occ. Code <b>0301</b>					
18. Grade or Level <b>12</b>		19. Step or Rate <b>01</b>		20. Total Salary/Award <b>79720</b>		21. Pay Basis <b>PA</b>		20A. Basic Pay <b>62722</b>		20B. Locality Adj. <b>16998</b>					
20C. Adj. Basic Pay <b>79720</b>		20D. Other Pay <b>0</b>		14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>DIRECTOR-U.S. FISH &amp; WILDLIFE SERVICE</b>  <b>WASHINGTON,DC</b>					
<b>EMPLOYEE DATA</b>															
23. Veterans Preference <b>(b) (6)</b> 1 - None    3 - 10-Point/Disability    5 - 10-Point/Other 2 - 5-Point    4 - 10-Point/Compensable    6 - 10-Point/Compensable/30%						24. Tenure <b>3</b> 0 - None    2 - Conditional 1 - Permanent    3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>				
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>						
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>05/22/2010</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period							
<b>POSITION DATA</b>															
34. Position Occupied <b>2</b> 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt    N - Non-exempt		36. Appropriation Code				37. Bargaining Unit Status <b>8888</b>					
38. Duty Station Code <b>11-8010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>											
40. Agency Data <b>FUNC CLS 00</b>		41. VET STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>MODERATE RISK</b>							
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 10/16/17. CREDITABLE MILITARY SERVICE: <b>(b) (6)</b> PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. DATE OF LAST EQUIVALENT INCREASE 10/15/17. <b>(b) (6)</b> WITHIN 60 DAYS OF HIRE YOU ARE ELIGIBLE TO ENROLL IN A FEDERAL HEALTH BENEFITS PLAN AND APPLY FOR THE FEDERAL EMPLOYEE LONG TERM CARE INSURANCE PROGRAM USING AN ABBREVIATED UNDERWRITING APPLICATION. YOU HAVE BEEN ENROLLED IN BASIC LIFE INSURANCE COVERAGE. WITHIN 60 DAYS OF HIRE YOU ARE ELIGIBLE TO ELECT OPTIONAL LIFE INSURANCE. YOU MAY WAIVE YOUR COVERAGE AT ANY TIME. UNLESS YOU MAKE YOUR OWN TSP CONTRIBUTION ELECTION, YOU ARE AUTOMATICALLY ENROLLED IN THE TSP AT A CONTRIBUTION RATE OF 3% OF YOUR BASIC PAY EACH PAY PERIOD. POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND. WELCOME TO THE U.S. FISH AND WILDLIFE SERVICE!															
46. Employing Department or Agency <b>IN - FISH AND WILDLIFE SERV</b>						50. Signature/Authentication and Title of Approving Official <b>171803724 / ELECTRONICALLY SIGNED BY:</b> <b>RYAN A MYERS</b> <b>HR SPECIALIST (STAFF &amp; RECRUIT)</b>									
47. Agency Code <b>IN15</b>		48. Personnel Office ID <b>1735</b>		49. Approval Date <b>09/27/2017</b>											



NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) BURMAN, BRENDA W				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 12/05/2017				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>							
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action					
5-C. Code ZNM		5-D. Legal Authority 43 U.S.C. 373A			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number COMMISSIONER							
					9100000 C000001							
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis	
						EX	0340	05	00	151700	PA	
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay	20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay		
						151700		0	151700	0		
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization COMMISSIONER'S OFFICE  WASHINGTON,DC						
<b>EMPLOYEE DATA</b>												
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure 0 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF (b) (6)	
27. FEGLI (b) (6)						28. Annuitant Indicator 9 NOT APPLICABLE			29. Pay Rate Determinant 0			
30. Retirement Plan (b) (6)				31. Service Comp. Date (Leave) 07/21/1992		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>												
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category E E - Exempt N - Nonexempt			36. Appropriation Code			37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA								
40. Agency Data FUNC CLS 00		41. VET STAT (b) (6)		42. EDUC LVL 15		43. SUPV STAT 2		44. POSITION SENSITIVITY SPECIAL-SENSITIVE (				
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 12/05/17. PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED PAY RATE IS ESTABLISHED PER PL 113-16, U.S.C. 5316 SENATE CONFIRMATION: 11/16/2017 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.												
46. Employing Department or Agency IN - BUREAU OF RECLAMATION						50. Signature/Authentication and Title of Approving Official 172338548 / ELECTRONICALLY SIGNED BY: PIA M. BLOOM HUMAN RESOURCES SPECIALIST						
47. Agency Code IN07		48. Personnel Office ID 1368		49. Approval Date 12/07/2017								

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) STERHAN, ALEXANDER J				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 01/07/2018			
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>						
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action				
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.33SCH C 213.3301			6-C. Code		6-D. Legal Authority				
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number					15. TO: Position Title and Number SPECIAL ASSISTANT 9100000 IGS1404						
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
						GS	0301	09	01	55027	PA
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay	20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay	
						43857		11170	55027	0	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization COMMISSIONER'S OFFICE  WASHINGTON, DC						
<b>EMPLOYEE DATA</b>											
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure 3 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF (b) (6)	
27. ID Code (b) (6)						28. Annuitant Indicator 9 NOT APPLICABLE		29. Pay Rate Determinant 0			
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) 01/07/2018		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>											
34. Position Occupied 2 1 - Competitive Service 3 - SES General 3 - Excepted Service 4 - SES Career Reversed			35. FLSA Category N E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888			
38. Duty Station Code 08-1435-059			39. Duty Station (City - County - State or Overseas Location) LAKEWOOD, JEFFERSON, COLORADO								
40. Agency Data FUNC CLS 00		41. VET STAT (b) (6)		42. EDUC LVL 12		43. SUPV STAT 8		44. POSITION SENSITIVITY NONSENSITIVE/LOW RI			
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 1/8/18 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED SCHEDULE C APPOINTMENT APPROVED BY OPM 10/30/2017. EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. PERSONNEL RECORDS WILL BE UPDATED WITH ACCURATE DATE ONCE ANY PREVIOUS FEDERAL SERVICE IS VERIFIED.											
46. Employing Department or Agency IN - BUREAU OF RECLAMATION					49. Signature/Authentication and Title of Approving Official 172022666 / ELECTRONICALLY SIGNED BY: PIA M. BLOOM HUMAN RESOURCES SPECIALIST						
47. Agency Code IN07		48. Personnel Office ID 1368		49. Approval Date 11/02/2017							

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) JORJANI, DANIEL H				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 05/14/2017						
<b>FIRST ACTION</b>						<b>SECOND ACTION</b>								
5-A. Code 546		5-B. Nature of Action CONV TO SES NONCAREER APPT				6-A. Code		6-B. Nature of Action						
5-C. Code V4L		5-D. Legal Authority 5 U.S.C. 3394(A) NONCAREER				6-C. Code		6-D. Legal Authority						
5-E. Code AWM		5-F. Legal Authority OPM FORM 1652 APPR 5/4/2017				6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number SPECIAL ASSISTANT TO THE SECRETARY 10000000 IGS1333						15. TO: Position Title and Number PRINCIPAL DEPUTY SOLITICTOR 90100 ES19754								
8. Pay Plan GS		9. Occ. Code 0301	10. Grade or Level 15	11. Step or Rate 10	12. Total Salary 161900	13. Pay Basis PA		16. Pay Plan ES		17. Occ. Code 0905	18. Grade or Level 00	19. Step or Rate 00	20. Total Salary/Award 170000	21. Pay Basis PA
12A. Basic Pay 134776		12B. Locality Adj. 27124		12C. Adj. Basic Pay 161900		12D. Other Pay 0		20A. Basic Pay 170000		20B. Locality Adj. 0		20C. Adj. Basic Pay 170000		20D. Other Pay 0
14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC						22. Name and Location of Position's Organization IMMEDIATE OFC OF THE SOLICITOR  WASHINGTON,DC								
<b>EMPLOYEE DATA</b>														
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure 0 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF (b) (6)			
27. FEGLI (b) (6)						28. Annuitant Indicator 9 NOT APPLICABLE			29. Pay Rate Determinant 0					
30. Retirement Plan (b) (6)				31. Service Comp. Date (Leave) 08/25/2009		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period						
<b>POSITION DATA</b>														
34. Position Occupied 3 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category E E - Exempt N - Nonexempt			36. Appropriation Code			37. Bargaining Unit Status 8888					
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA											
40. Agency Data FUNC CLS 00		41. VET STAT (b) (6)		42. EDUC LVL 15		43. SUPV STAT 2		44. POSITION SENSITIVITY CRITICAL-SENSITIVE						
45. Remarks TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE. CREDITABLE MILITARY SERVICE: (b) (6) PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED FROZEN SERVICE NONE EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C) HEALTH BENEFITS COVERAGE CONTINUES. VETERAN PREFERENCE IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE. THIS POSITION IS DESIGNATED FOR DRUG TESTING														
46. Employing Department or Agency IN - OFFICE OF THE SOLICITOR						50. Signature/Authentication and Title of Approving Official 170889462 / ELECTRONICALLY SIGNED BY: LORETTA A POPE HUMAN RESOURCES OFFICER								
47. Agency Code IN21		48. Personnel Office ID 1890		49. Approval Date 05/12/2017										

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) MIDDLETON, BRANDON MURRAY				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 11/26/2017				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>							
5-A. Code 146		5-B. Nature of Action SES NON-CAREER APPT			6-A. Code		6-B. Nature of Action					
5-C. Code V4L		5-D. Legal Authority 5 U.S.C. 3394(A) NONCAREER			6-C. Code		6-D. Legal Authority					
5-E. Code AWM		5-F. Legal Authority OPM FORM 1652 APPR 10/20/2017			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number DEPUTY SOLICITOR - WATER RESOURCES 90100 ES19610							
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis	
						ES	0905	00	00	162000	PA	
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.		
								162000		0		
								162000		0		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IMMEDIATE OFC OF THE SOLICITOR  WASHINGTON,DC							
<b>EMPLOYEE DATA</b>												
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable(30%)						24. Tenure 0 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF (b) (6)	
27. FEGLI (b) (6)						28. Annuitant Indicator 9 NOT APPLICABLE			29. Pay Rate Determinant 0			
30. Retirement Plan (b) (6)				31. Service Comp. Date (Leave) 04/01/2013		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>												
34. Position Occupied 3 1 - Competitive Service 3 - SES General 2 - Exempt Service 4 - SES Career Reserved				35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA								
40. Agency Data FUNC CLS 00		41. VET STAT (b) (6)		42. EDUC LVL 15		43. SUPV STAT 2		44. POSITION SENSITIVITY CRITICAL-SENSITIVE				
45. Remarks SUBJECT TO SATISFACTORY COMPLETION OF ONE YEAR SES PROBATIONARY PERIOD BEGINNING 20171126. EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C) TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE. CREDITABLE MILITARY SERVICE: (b) (6) PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED APPOINTMENT AFFIDAVIT EXECUTED 11/27/17. EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. FROZEN SERVICE NONE HEALTH BENEFITS COVERAGE CONTINUES. CONTINUED EMPLOYMENT WILL BE SUBJECT TO YOUR SUCCESSFUL COMPLETION OF A BACKGROUND INVESTIGATION AND FAVORABLE ADJUDICATION.												
46. Employing Department or Agency IN - OFFICE OF THE SOLICITOR						50. Signature/Authentication and Title of Approving Official 172321302 / ELECTRONICALLY SIGNED BY: LORETTA A POPE HUMAN RESOURCES OFFICER						
47. Agency Code 1N21		48. Personnel Office ID 1890		49. Approval Date 11/24/2017								





NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) CAMPBELL, JOSHUA JOSEPH				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 05/14/2017				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>							
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action					
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3301			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number ADVISOR 90100 IGS1364							
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay	20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IMMEDIATE OFC OF THE SOLICITOR  WASHINGTON, DC							
<b>EMPLOYEE DATA</b>												
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure 3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF (b) (6)			
27. FEGLI (b) (6)					28. Annuity Indicator 9 NOT APPLICABLE			29. Pay Rate Determinant 0				
30. Retirement Plan KF (b) (6)			31. Service Comp. Date (Leave) 04/20/2016		32. Work Schedule F FULL-TIME			33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>												
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Exempt Service 4 - SES Career Reserved			35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888				
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA									
40. Agency Data FUNC CLS 00		41. VET STAT (b) (6)	42. EDUC LVL 15		43. SUPV STAT 8		44. POSITION SENSITIVITY HIGH RISK					
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 05/15/17. CREDITABLE MILITARY SERVICE: (b) (6) PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED FROZEN SERVICE NONE EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. HEALTH BENEFITS COVERAGE CONTINUES. OPM APPROVED SCH C APPT 5/4/2017												
46. Employing Department or Agency IN - OFFICE OF THE SOLICITOR					50. Signature/Authentication and Title of Approving Official 170935527 / ELECTRONICALLY SIGNED BY: LORETTA A POPE HUMAN RESOURCES OFFICER							
47. Agency Code IN21		48. Personnel Office ID 1890		49. Approval Date 05/12/2017								



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>VOYLES, JAMES R</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>170</b>	5-B. Nature Of Action <b>EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SENIOR COUNSEL</b>					
						<b>10400000 IGS1403</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0905</b>	10. Grade/Level <b>15</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0905</b>	18. Grade/Level <b>15</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$134789</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay			20A. Basic Pay <b>\$105123</b>	20B. Locality Adj. <b>\$ 29666</b>	20C. Adj. Basic Pay <b>\$134789</b>	20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFC OF CONGRSNL &amp; LEGSL AFFAIRS  WASHINGTON, DC</b>					

<b>EMPLOYEE DATA</b>						<b>24. Tenure</b>						<b>25. Agency Use</b>		<b>26. Veterans Preference for RIF</b>			
23. Veterans Preference <b>(b) (6)</b>						3. 10-Point Other <b>3</b>						1. None <b>(b) (6)</b>		2. Conditional <b>(b) (6)</b>		3. Indefinite <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>9 NOT APPLICABLE</b>						29. Pay Rate Determinant <b>0</b>					
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/07/18</b>		32. Work Schedule <b>F FULL-TIME</b>				33. Part-Time Hours Per B Weekly Pay Period							
<b>POSITION DATA</b>						35. FLSA Category <b>E E-Exempt N-Nonexempt</b>						36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
34. Position Occupied <b>2</b>						38. Duty Station Code <b>11-0010-001</b>						39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
40. Agency Data <b>CIS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>									

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 01/08/18.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>12/18/17</b>	172430654 DOI-17-0553-B-000182		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>PETTY, TIMOTHY R FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/12/18</b>
5-A. Code <b>170</b>		5-B. Nature Of Action <b>EXC APPT</b>		
5-C. Code <b>ZNM</b>		5-D. Legal Authority <b>43 U.S.C. 1453</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>ASSISTANT SECRETARY WATER AND SCIENCE 30000000 EX-1008</b>						
8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>EX</b>	<b>0340</b>	<b>04</b>	<b>00</b>	<b>\$155500</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Other Pay	
								<b>\$155500</b>		<b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>ASST SECY-WATER &amp; SCIENCE  WASHINGTON, DC</b>						

23. Veterans Preference <b>(b) (6)</b>					24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>T</b>			
30. Retirement Plan <b>(b) (6)</b>					31. Service Comp. Date (Leave) <b>01/12/18</b>			32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b>					35. FLSA Category <b>E Exempt</b>			36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>					39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>21</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>SPECIAL-SENSITIVE (</b>			

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 01/12/18.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 NOMINATED: 11/14/17 CONFIRMED: 12/21/17 ATTESTED: 01/04/18  
 EXEMPT FROM THE ANNUAL AND SICK LEAVE ACT.  
 THE PAY RATE OF AN EMPLOYEE OCCUPYING A POSITION SUBJECT TO THE PAY FREEZE FOR CERTAIN SENIOR POLITICAL OFFICIALS SHALL BE BASED ON THE RATE OF PAY AND APPLICABLE PAY LIMITATIONS IN EFFECT ON DECEMBER 31, 2013

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS HUMAN RESOURCES SPECIALIST 180301235 DOI-17-0553-B-000183</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/16/18</b>			

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>COMBS, SUSAN NMN</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>01/25/18</b>		
<b>FIRST ACTION</b>				<b>SECOND ACTION</b>						
5-A. Code <b>148</b>		5-B. Nature of Action <b>SES LTD TERM APPT NTE 01-24-19</b>		6-A. Code		6-B. Nature of Action				
5-C. Code <b>V4M</b>		5-D. Legal Authority <b>5 U.S.C. 3394 (A) LIMITED TERM</b>		6-C. Code		6-D. Legal Authority				
5-E. Code <b>AWM</b>		5-F. Legal Authority <b>OPM FORM 1652 DTD 01/23/18</b>		6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number				15. TO: Position Title and Number <b>SENIOR ADVISOR TO THE SECRETARY</b>						
				<b>10000000 ES19776</b>						
6. Pay Plan <b>ES</b>		9. Occ. Code <b>0301</b>		10. Grade Level <b>00</b>		19. Step/Rate <b>00</b>		20. Total Salary/Award <b>\$155500</b>		21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$155500</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$155500</b>		20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization				22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

<b>EMPLOYEE DATA</b>				24. Tenure <b>0</b>		25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
23. Veterans Preference <b>(b) (6)</b>		3 - 10-Point/Disability 4 - 10-Point/Compensable		5 - 10-Point Other 6 - 10-Point/Compensable/30%		0 - None 1 - Permanent		2 - Conditional 3 - Indefinite	
27. FECLT <b>(b) (6)</b>				28. Appointment Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/25/18</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
<b>POSITION DATA</b>				35. FLSA Category <b>E Exempt</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
34. Position Occupied <b>3</b>		1 - Competitive Service 2 - Excepted Service		3 - SES General 4 - SES Career Reserved		39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
38. Duty Station Code <b>11-0010-001</b>				40. Agency Data <b>CLS 00</b>					
41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>15</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks

TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 APPOINTMENT AFFIDAVIT EXECUTED 01/25/18.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.  
 VETERAN PREFERENCE IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>		
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>01/24/18</b>	
			HUMAN RESOURCES SPECIALIST <b>180345515</b>		
			DOI-17-0553-B-000184		



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DERMODY, MATTHEW D</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>02/04/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>170</b>	5-B. Nature of Action <b>EXC APPT</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Y7M</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>					
						<b>10100000 IGS1402</b>					
8. Pay Plan	9. Occ. Code	10. Grade Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>11</b>	<b>01</b>	<b>\$ 68036</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
								<b>\$ 53062</b>		<b>\$ 14974</b>	
								<b>\$ 68036</b>		<b>\$ 0</b>	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFICE OF THE DEPUTY SECRETARY  WASHINGTON, DC</b>					

<b>EMPLOYEE DATA</b>					
23. Veterans Preference <b>(b) (6)</b>			24. Tenure <b>3</b>		
25. Agency Use <b>(b) (6)</b>			26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>			28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		
29. Pay Rate Determinant <b>0</b>			30. Retirement Plan <b>(b) (6)</b>		
31. Service Comp. Date (Leave) <b>02/04/18</b>			32. Work Schedule <b>F FULL-TIME</b>		
33. Part-Time Hours Per Biweekly Pay Period			34. Position Occupied <b>2</b>		
35. FLSA Category <b>E</b>			36. Appropriation Code <b>8888</b>		
37. Bargaining Unit Status			38. Duty Station Code <b>11-0010-001</b>		
39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			40. Agency Data <b>CLC 00</b>		
41. VET-STAT <b>(b) (6)</b>			42. EDUC LVL <b>13</b>		
43. SUPV STAT <b>8</b>			44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 02/05/18.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST 180394517 DOI-17-0553-B-000185</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>02/01/18</b>			

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>WILSON, EVAN M</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>04/15/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>881</b>	5-B. Nature Of Action <b>CHANGE IN FEGLI</b>			
5-C. Code <b>DPM</b>	5-D. Legal Authority <b>5 U.S.C. CHAPTER 87</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number <b>FIELD COORDINATOR</b>					15. TO: Position Title and Number <b>FIELD COORDINATOR</b>						
<b>60000000 IGS1401</b>					<b>60000000 IGS1401</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 94890</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 94890</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$ 75628</b>	12B. Locality Adj. <b>\$ 19262</b>	12C. Adj. Basic Pay <b>\$ 94890</b>	12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 75628</b>	20B. Locality Adj. <b>\$ 19262</b>	20C. Adj. Basic Pay <b>\$ 94890</b>	20D. Other Pay <b>\$ 0</b>			
14. Name and Location of Position's Organization <b>ASST SECY-POLICY, MGMT &amp; BUDGET/CFO</b>					22. Name and Location of Position's Organization <b>ASST SECY-POLICY, MGMT &amp; BUDGET/CFO</b>						
<b>WASHINGTON, DC</b>					<b>WASHINGTON, DC</b>						

23. Veterans Preference <b>(b) (6)</b>					24. Tenure <b>3</b>	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>02/04/18</b>	32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
34. Position Occupied <b>2</b>				35. FLSA Category <b>E Exempt</b>	36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>08-0600-031</b>			39. Duty Station (City - County - State or Overseas Location) <b>DENVER, DENVER, COLORADO</b>				
40. Agency Division <b>CLC 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>MARJORIE G. KROM</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>04/05/18</b>	HUMAN RESOURCES SPECIALIST (EMP BEN) <b>180700248 DOI-17-0553-B-000186</b>		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>WILSON, EVAN M FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>02/04/18</b>
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>FIELD COORDINATOR</b>						
					<b>60000000 IGS1401</b>						
8. Pay Plan	9. Occ. Code	10. Grade Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>13</b>	<b>01</b>	<b>\$ 94890</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
								<b>\$ 75628</b>		<b>\$ 19262</b>	
								<b>\$ 94890</b>		<b>\$ 0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>ASST SECY-POLICY, MGMT &amp; BUDGET/CFO</b>						
					<b>WASHINGTON, DC</b>						

<b>EMPLOYEE DATA</b>						24. Tenure		25. Agency Use		26. Veterans Preference for RIF	
23. Veterans Preference		3. 10-Point/Disability		5. 10-Point Other		0 - None		2. Conditional		<b>(b) (6)</b>	
<b>(b) (6)</b>		4. 10-Point Compensable		6. 10-Point/Compensable/30%		1 - Permanent		3. Indefinite			
27. FEGLI						28. Annuitant Indicator		29. Pay Rate Determinant			
<b>(b) (6)</b>						<b>9 NOT APPLICABLE</b>		<b>0</b>			
30. Retirement Plan				31. Service Comp. Date (Leave)		32. Work Schedule		33. Part-Time Hours Per Biweekly Pay Period			
<b>(b) (6)</b>				<b>02/04/18</b>		<b>F FULL-TIME</b>					
<b>POSITION DATA</b>						35. FLSA Category		36. Appropriation Code		37. Bargaining Unit Status	
34. Position Occupied		3. SES General		E - Exempt		36. Appropriation Code		8888			
<b>2</b>		4. SES Career Reserve		N - Nonexempt							
38. Duty Station Code				39. Duty Station (City - County - State or Overseas Location)							
<b>08-0600-031</b>				<b>DENVER, DENVER, COLORADO</b>							
40. Agency Data		41. VET-STAT		42. EDUC LVL		43. SUPV STAT		44. POSITION SENSITIVITY			
<b>CLS 00</b>		<b>(b) (6)</b>		<b>17</b>		<b>8</b>		<b>HIGH RISK</b>			

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 02/05/18.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 FROZEN SERVICE NONE  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>ERICA J. WILLIAMS HUMAN RESOURCES SPECIALIST 180394403</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>02/01/18</b>	DOI-17-0553-B-000187		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>MIKKELSEN, ALAN WAYNE FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>04/16/17</b>
5-A. Code <b>146</b>	5-B. Nature Of Action <b>SES NON-CAREER APPT</b>			
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>			
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM APPROVED 4/14/2017</b>			

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>DEPUTY COMMISSIONER</b>						
					<b>9100000 ES19694</b>						
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$162000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay		20A. Basic Pay <b>\$162000</b>	20B. Locality Adj. <b>\$ 0</b>	20C. Adj. Basic Pay <b>\$162000</b>	20D. Other Pay <b>\$ 0</b>			
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>COMMISSIONER'S OFFICE</b>  <b>WASHINGTON, DC</b>						

<b>EMPLOYEE DATA</b>					24. Tenure		25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>			
23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%					0 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite						
27. FEGLI <b>(b) (6)</b>					28. Annuity Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>04/16/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA:</b>					35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>		
34. Position Occupied <b>3</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			38. Duty Station Code <b>11-0010-001</b>					39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			

45. Remarks  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 APPOINTMENT AFFIDAVIT EXECUTED 4/17/17 .  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>BUREAU OF RECLAMATION</b>			50. Signature/Authentication and Title of Approving Official <b>PIA M. BLOOM HUMAN RESOURCES SPECIALIST 170796138</b>		
47. Agency Code <b>IN07</b>	48. Personnel Office ID <b>1368</b>	49. Approval Date <b>04/21/17</b>	DOI-17-0553-B-000188		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>CLARKSON, GAVIN S</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>06/11/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>146</b>	5-B. Nature Of Action <b>SES NON-CAREER APPT</b>			
5-C. Code <b>V4L</b>	5-D. Legal Authority <b>5 U.S.C. 3394 (A) NONCAREER</b>			
5-E. Code <b>AWM</b>	5-F. Legal Authority <b>OPM FORM 1652 DATED 06/05/17</b>			

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>DEPUTY ASSISTANT SECRETARY - INDIAN AFFAIRS</b> <b>50000000 ES19547</b>					
8. Pay Plan <b>ES</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>00</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$162000</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>ES</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>00</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$162000</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$162000</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$162000</b>		12D. Other Pay <b>\$ 0</b>					
14. Name and Location of Position's Organization <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>ASST SECY-INDIAN AFFAIRS</b>  <b>WASHINGTON, DC</b>					

<b>EMPLOYEE DATA</b>						<b>POSITION DATA</b>					
23. Veterans Preference <b>(b) (6)</b>			24. Tenure <b>0</b>			25. Agency Use			26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>			28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>					
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>06/11/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>3</b>			35. FLSA Category <b>E Exempt</b>			36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Designation <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>21</b>		43. SUPV STAT <b>2</b>		44. POSITION SENSITIVITY <b>CRITICAL-SENSITIVE</b>			

45. Remarks  
 EMPLOYEE SUBJECT TO POST-EMPLOYMENT RESTRICTIONS UNDER 18 U.S.C. 207(C)  
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 APPOINTMENT AFFIDAVIT EXECUTED 06/12/17.  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>171017946</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>06/08/17</b>	DOI-17-0553-B-000189		

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>SMETHERS, LACEY A</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>QWM</b>	5-D. Legal Authority <b>REG 531.207</b>	6-C. Code	6-D. Legal Authority	
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT</b>  <b>10000000 IGS1369</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>  <b>10000000 IGS1369</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade Level <b>07</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 44941</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade Level <b>07</b>	19. Step/Rate <b>01</b>	20. Total Salary Award <b>\$ 45972</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 35359</b>		12B. Locality Adj. <b>\$ 9582</b>		12C. Adj. Basic Pay <b>\$ 44941</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 35854</b>		20B. Locality Adj. <b>\$ 10118</b>		20C. Adj. Basic Pay <b>\$ 45972</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>				25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Level) <b>11/01/15</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>2</b>				35. FLSA Category <b>N</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>11</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>	180160738		DOI-17-0553-B-000190

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SMETHERS, LACEY A</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>06/11/17</b>
5-A. Code <b>170</b>		5-B. Nature Of Action <b>EXC APPT</b>		
5-C. Code <b>YTM</b>	5-D. Legal Authority <b>SCH C, 213.3301</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>					
						<b>10000000 IGS1369</b>					
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade Level <b>07</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 44941</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade Level <b>07</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 44941</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay			20A. Basic Pay <b>\$ 35359</b>	20B. Locality Adj. <b>\$ 9582</b>	20C. Adj. Basic Pay <b>\$ 44941</b>	20D. Other Pay <b>\$ 0</b>		
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>					

<b>EMPLOYEE DATA</b>						<b>24. Tenure</b>						<b>25. Agency Use</b>		<b>26. Veterans Preference for RIF</b>	
<b>(b) (6)</b>						<b>3</b>		0 - None 1 - Permanent		2 - Conditional 3 - Indefinite		<b>(b) (6)</b>			
<b>27. FESLI (b) (6)</b>						<b>28. Appointment Indicator</b> <b>9 NOT APPLICABLE</b>						<b>29. Pay Rate Determinant</b> <b>0</b>			
<b>30. Retirement Plan (b) (6)</b>				<b>31. Service Comp. Date (Leave)</b> <b>11/01/15</b>		<b>32. Work Schedule</b> <b>F FULL-TIME</b>		<b>33. Part-Time Hours Per Biweekly Pay Period</b>							
<b>POSITION DATA</b>						<b>35. FLSA Category</b> <b>N</b> E - Exempt N - Nonexempt						<b>36. Appropriation Code</b>		<b>37. Bargaining Unit Status</b> <b>8888</b>	
<b>34. Position Occupied</b> <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				<b>39. Duty Station (City - County - State or Overseas Location)</b> <b>WASHINGTON, DISTRICT OF COLUMBIA</b>											
<b>38. Duty Station Code</b> <b>11-0010-001</b>				<b>40. Agency Division</b> <b>CIS 00</b>		<b>41. VET - STAT</b> <b>(b) (6)</b>		<b>42. EDUC LVL</b> <b>11</b>		<b>43. SUPV STAT</b> <b>8</b>		<b>44. POSITION SENSITIVITY</b> <b>HIGH RISK</b>			

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 06/12/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>171017143</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>06/08/17</b>	<b>DOI-17-0553-B-000191</b>		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>FUNES, JASON NMN</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/27/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>893</b>	5-B. Nature Of Action <b>REG WRI</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>Q7M</b>	5-D. Legal Authority <b>REG 531.404</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT</b>  <b>10000000 IGS1370</b>						15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>  <b>10000000 IGS1370</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade Level <b>07</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 45972</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade Level <b>07</b>	19. Step/Rate <b>02</b>	20. Total Salary/Award <b>\$ 47504</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 35854</b>		12B. Locality Adj. <b>\$ 10118</b>		12C. Adj. Basic Pay <b>\$ 45972</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 37049</b>		20B. Locality Adj. <b>\$ 10455</b>		20C. Adj. Basic Pay <b>\$ 47504</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. ESI <b>(b) (6)</b>				28. Announcement Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>05/16/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category <b>N</b> E - Exempt N - Nonexempt			36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Division <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>10</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
 DATE OF LAST EQUIVALENT INCREASE 05/16/17.  
 WORK PERFORMANCE IS AT AN ACCEPTABLE LEVEL OF COMPETENCE.

46. Employing Department or Agency <b>INTE OFFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>181015714</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>05/31/18</b>	DOI-17-0553-B-000192		



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>FUNES, JASON NMN FIRST ACTION</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>			
5-C. Code <b>QWM</b>	5-D. Legal Authority <b>REG 531.207</b>			
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>			

7. FROM: Position Title and Number <b>SPECIAL ASSISTANT 10000000 IGS1370</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT 10000000 IGS1370</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade Level <b>07</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 44941</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>07</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 45972</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 35359</b>		12B. Locality Adj. <b>\$ 9582</b>		12C. Adj. Basic Pay <b>\$ 44941</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 35854</b>		20B. Locality Adj. <b>\$ 10118</b>		20C. Adj. Basic Pay <b>\$ 45972</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. ESI <b>(b) (6)</b>				28. Annuity Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>05/16/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserve I			35. FLSA Category <b>N</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Division <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>10</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>AMERICAN OVERSIGHT OFFICE OF THE SECRETARY</b>			47. Agency Code <b>INCL</b>			48. Personnel Office ID <b>4342</b>			49. Approval Date <b>01/07/18</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL 180160698 DOI-17-0553-B-000193</b>		
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**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>FUNES, JASON NMN</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/16/17</b>
5-A. Code <b>170</b>		5-B. Nature Of Action <b>EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>						
					<b>10000000 IGS1370</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade Level <b>07</b>	11. Step/Rate <b>01</b>	12. Total Salary	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>07</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 44941</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay <b>\$ 35359</b>	20B. Locality Adj. <b>\$ 9582</b>	20C. Adj. Basic Pay <b>\$ 44941</b>	20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b>	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
27. FEGLI <b>(b) (6)</b>				28. Annuant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>05/16/17</b>	32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period
34. Position Occupied <b>2</b>			35. FLSA Category <b>N</b>	36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			
40. Agency Division <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>10</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 05/16/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>AMERICAN OVERSIGHT</b>			47. Agency Code <b>IN01</b>			48. Personnel Office ID <b>4342</b>			49. Approval Date <b>05/11/17</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b> <b>170883904</b>			DOI-17-0553-B-000194		
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**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SMITH, STEVEN M</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>01/07/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>894</b>	5-B. Nature Of Action <b>GEN ADJ</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>QWM</b>	5-D. Legal Authority <b>REG 531.207</b>	6-C Code	6-D. Legal Authority	
5-E. Code <b>ZLM</b>	5-F. Legal Authority <b>E.O. 13819 DATED 12/22/17</b>	6 E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>ADVISOR, INTERGOVERNMENTAL AFFAIRS</b>  <b>10000000 IGS1376</b>					15. TO: Position Title and Number <b>ADVISOR, INTERGOVERNMENTAL AFFAIRS</b>  <b>10000000 IGS1376</b>										
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>12</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 79720</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>12</b>	19. Step/Rate <b>01</b>	20. Total Salary/Award <b>\$ 81548</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$ 62722</b>		12B. Locality Adj. <b>\$ 16998</b>		12C. Adj. Basic Pay <b>\$ 79720</b>		12D. Other Pay <b>\$ 0</b>		20A. Basic Pay <b>\$ 63600</b>		20B. Locality Adj. <b>\$ 17948</b>		20C. Adj. Basic Pay <b>\$ 81548</b>		20D. Other Pay <b>\$ 0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>									

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>				28. Annuity Indicator <b>9 NOT APPLICABLE</b>				29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>05/14/17</b>			32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b>				35. FLSA Category <b>N</b> E - Exempt N - Nonexempt			36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>			

45. Remarks  
**SALARY INCLUDES A GENERAL INCREASE OF 1.4 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.**

46. Employing Department or Agency <b>IN-OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>AUTHORIZING OFFICIAL</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>01/07/18</b>	180160706		DOI-17-0553-B-000195

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SMITH, STEVEN M</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>05/14/17</b>
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>		
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>ADVISOR, INTERGOVERNMENTAL AFFAIRS</b>						
					<b>10000000 IGS1376</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>12</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>\$ 79720</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay <b>\$ 62722</b>	20B. Locality Adj.	20C. Adj. Basic Pay <b>\$ 79720</b>	20D. Other Pay <b>\$ 0</b>				
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

EMPLOYEE DATA					24. Term		25. Agency Use		26. Veterans Preference for RIF	
23. Veterans Preference <b>(b) (6)</b>					3. 10-Point Other <b>3</b>		2. Conditional 3. Indefinite		<b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>					28. Annuant Indicator <b>9 NOT APPLICABLE</b>		29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>					31. Service Comp. Date (Leave) <b>05/14/17</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
POSITION DATA					35. FLSA Category <b>N E - Exempt M - Nonexempt</b>		36. Appropriation Code		37. Bargaining Unit Status <b>8888</b>	
34. Position Occupied <b>2</b>					38. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>					
39. Duty Station Code <b>11-0010-001</b>										
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>13</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>HIGH RISK</b>		

45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 05/15/17.  
 CREDITABLE MILITARY SERVICE: NONE  
 PREVIOUS RETIREMENT COVERAGE: NEVER COVERED  
 FROZEN SERVICE NONE  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.  
 ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE.

46. Employing Department or Agency <b>AMERICAN OVERSIGHT - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>INOL</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>05/12/17</b>	170889364 DOI-17-0553-B-000196		



### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>ZINKE, RYAN K</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>03/01/17</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>170</b>	5-B. Nature Of Action <b>EXC APPT</b>			
5-C. Code <b>ZNM</b>	5-D. Legal Authority <b>43 USC 1451</b>			
5-E. Code	5-F. Legal Authority			

7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SECRETARY OF THE INTERIOR</b>  <b>10000000 EX-0001</b>						
8. Pay Plan <b>EX</b>	9. Occ. Code <b>0340</b>	10. Grade/Level <b>01</b>	11. Step/Rate <b>00</b>	12. Total Salary <b>\$175700</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>EX</b>	17. Occ. Code <b>0340</b>	18. Grade/Level <b>01</b>	19. Step/Rate <b>00</b>	20. Total Salary/Award <b>\$175700</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$175700</b>		12B. Locality Adj. <b>\$ 0</b>		12C. Adj. Basic Pay <b>\$175700</b>		12D. Other Pay <b>\$ 0</b>					
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON, DC</b>						

#### EMPLOYEE DATA

23. Veterans Preference <b>(b) (6)</b>				24. Tenure <b>0</b>			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>2</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>03/01/17</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied <b>2</b>				35. FLSA Category <b>E E-Exempt</b>		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						

#### POSITION DATA

40. Agency Div/INC <b>CLS 00</b>	41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>2</b>	44. POSITION SENSITIVITY <b>SPECIAL-SENSITIVE (</b>
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45. Remarks  
 APPOINTMENT AFFIDAVIT EXECUTED 03/01/17.  
 CREDITABLE MILITARY SERVICE: **(b) (6)**  
 PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED  
 NOMINATED: 1/20/17 CONFIRMED: 3/1/17 ATTESTED: 3/1/17  
 EXEMPT FROM THE ANNUAL AND SICK LEAVE ACT.  
 FROZEN SERVICE NONE  
**(b) (6)**  
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.

46. Employing Department or Agency <b>IN-OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>02/28/17</b>	HUMAN RESOURCES SPECIALIST <b>170535789</b>		
			DOI-17-0553-B-000197		

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>NEWBY, LYNETTE D</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/21/18</b>
5-A. Code <b>352</b>		5-B. Nature Of Action <b>TERMINATION-APPT IN IRS</b>		
5-C. Code <b>DFM</b>		5-D. Legal Authority <b>5 CFR PART 715 PROM</b>		
5-E. Code		5-F. Legal Authority		

7. FROM: Position Title and Number <b>PROGRAM ANALYST</b>						15. TO: Position Title and Number					
60510100		0150210									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0343</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>04</b>	12. Total Salary <b>\$126049</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay <b>\$ 98307</b>	12B. Locality Adj. <b>\$ 27742</b>	12C. Adj. Basic Pay <b>\$126049</b>	12D. Other Pay <b>\$ 0</b>		20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay		
14. Name and Location of Position's Organization <b>ASST SECY-POLICY, MGMT &amp; BUDGET/CFO DEP ASST SEC-PUB SAF, RES PRO &amp; EM SV OFFICE OF LAW ENFORCEMENT &amp; SECURITY INCIDENT MGMT ANALYSIS &amp; RPTG SYS</b>						22. Name and Location of Position's Organization <b>TR93</b>					

23. Veterans Preference						24. Tenure			25. Agency Use		26. Veterans Preference for RIF		
<b>(b) (6)</b>		1 - None 2 - 5-Point		3 - 10-Point/Disability 4 - 10-Point Compensable		5 - 10-Point Other 6 - 10-Point/Compensable/30%		0 - None 1 - Permanent		2 - Conditional 3 - Indefinite		<b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>				
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>04/05/02</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period				
34. Position Occupied						35. FLSA Category <b>E Exempt N - Nonexempt</b>			36. Appropriation Code		37. Bargaining Unit Status <b>7777</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>									
40. Agency Data <b>CLS 00</b>		41. VET-STAT <b>(b) (6)</b>		42. EDUC LVL <b>17</b>		43. SUPV STAT <b>8</b>		44. POSITION SENSITIVITY <b>NONCRITICAL-SENSITI</b>					

45. Remarks  
**FORWARDING ADDRESS: (b) (6)**

46. Employing Department or Agency <b>OFFICE OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>KRISTEN B. BARRIGHER HUMAN RESOURCES SPECIALIST 181340124</b>		
47. Agency Code <b>INCL</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>07/20/18</b>	DOI-17-0553-B-000198		

### NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>NEWBY, LYNETTE D</b>		2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/21/18</b>
<b>FIRST ACTION</b>		<b>SECOND ACTION</b>		
5-A. Code <b>352</b>	5-B. Nature Of Action <b>TERMINATION-APPT IN IRS</b>	6-A. Code	6-B. Nature of Action	
5-C. Code <b>DFM</b>	5-D. Legal Authority <b>5 CFR PART 715 PROM</b>	6-C. Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number <b>PROGRAM ANALYST</b>						15. TO: Position Title and Number					
<b>60510100</b>		<b>0150210</b>									
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0343</b>	10. Grade/Level <b>14</b>	11. Step/Rate <b>04</b>	12. Total Salary <b>\$126049</b>	13. Pay Basis <b>PA</b>	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay <b>\$ 98307</b>	12B. Locality Adj. <b>\$ 27742</b>	12C. Adj. Basic Pay <b>\$126049</b>	12D. Other Pay <b>\$ 0</b>		20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay		
14. Name and Location of Position's Organization <b>ASST SECY-POLICY, MGMT &amp; BUDGET/CFO DEP ASST SEC-PUB SAF, RES PRO &amp; EM SV OFFICE OF LAW ENFORCEMENT &amp; SECURITY INCIDENT MGMT ANALYSIS &amp; RPTG SYS</b>						22. Name and Location of Position's Organization <b>TR93</b>					

<b>EMPLOYEE DATA</b>				24. Tenure	25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>
23. Veterans Preference <b>(b) (6)</b>	1 - None 2 - 5-Point	3 - 10-Point/Disability 4 - 10-Point Compensable	5 - 10 Point Other 6 - 10 Point/Compensable/30%	<b>1</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		
27. ESTI <b>(b) (6)</b>	28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>		
30. Retirement Plan <b>(b) (6)</b>	31. Service Comp. Date (Leave) <b>04/05/02</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period	
<b>POSITION DATA</b>			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status <b>7777</b>	
34. Position Occupied <b>1</b> 1 - Competitive Service 2 - Excepted Service	3 - SES General 4 - SES Career Reserved	38. Duty Station Code <b>11-0010-001</b>				
39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>			40. Agency Data/INC <b>CLS 00</b>			
41. VET-STAT <b>(b) (6)</b>	42. EDUC LVL <b>17</b>	43. SUPV STAT <b>8</b>	44. POSITION SENSITIVITY <b>NONCRITICAL-SENSITI</b>			

45. Remarks  
**FORWARDING ADDRESS: (b) (6)**

46. Employing Department / Agency <b>ATTN: OIG OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>KRISTEN B. BARRIGHER HUMAN RESOURCES SPECIALIST 181340124</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>07/20/18</b>	DOI-17-0553-B-000199		



# United States Department of the Interior

OFFICE OF THE SECRETARY

Washington, DC 20240

IN REPLY REFER TO:  
7202.4-OS-2018-00344

October 2, 2018

Via email: [sara.creighton@americanoversight.org](mailto:sara.creighton@americanoversight.org)

Sara Creighton  
American Oversight  
1030 15<sup>th</sup> Street, NW (B255)  
Washington, DC 20005

*Re: American Oversight v. U.S. Department of the Interior, 1:18-cv-00656*

Dear Ms. Creighton:

On November 28, 2017, Mr. Austin Evers of American Oversight filed a Freedom of Information Act (FOIA) request seeking the following:

- 1) Records sufficient to identify all employees who entered into a position at the agency as “political appointees” since April 3, 2017 and the title or position of each employee (to the extent that such individuals have held multiple titles or positions since April 3, 2017 identify each title or position). For purposes of this request, please consider any employee in a PAS position, a presidentially-appointed position, a non-career SES position, a Schedule C position, or any administratively-determined position to be a “political appointee.”
- 2) Records sufficient to identify all career employees who have been detailed into a leadership office or component front office since April 3, 2017; the title or position of each employee while on detail; and each employee’s originating agency or component, and prior title (to the extent that such individuals have held multiple titles or positions since April 3, 2017, identify each title or position).
- 3) Names and resumes of anyone from the transition teams or beachhead teams who have joined the agency in full-time capacity, either as career, political, or administratively determined positions since April 3, 2017. For the purposes of this request, please include any employee who previously had a temporary or provisional appointment at DOI before April 3, 2017, and took on a permanent appoint after that date.
- 4) For each individual identified in response to requests 1 to 3:
  - a. The resume provided by the individual to the agency in connection with determining the appropriate salary for the individual, or, if that is not available, a recent resume contained within the agency’s records. We have no objection to the redaction of contact information (addresses, telephone numbers, e-mail addresses) for the employee or references, or to the



redaction of past salary information. Employment, education, and professional association information is not exempt and we object to any redactions of such information.

- b. Any conflicts or ethics waivers or authorizations for the individual, including authorizations pursuant to 5 C.F.R. § 2635.502.
- c. Records reflecting any recusal determination made or issued for the individual.
- d. Copies of any SF-50 forms for the individual reflecting any change in position or title, including when the employee enters or leaves a position. We have no objection to the redaction of home addresses, telephone numbers, or social security numbers from the SF-50s.

Please provide all responsive records from the date of April 3, 2017

Mr. Evers' request was received in the Office of the Secretary FOIA office on November 28, 2017, and acknowledged on December 28, 2017. On June 5, 2018 you were provided an initial partial response responsive to parts 1, 3, and 4(b). On August 30, 2018, you were provided a second partial response responsive to part 4(d). On September 4, 2018, parts 4(b) and 4(c) were referred to the Department of the Interior's Office of the Solicitor for response. The Department of the Interior's Office of the Solicitor will respond to you directly.

We are writing today to provide a final response to Mr. Evers' request from the Office of the Secretary. We have enclosed one file consisting of 5 pages which are responsive to parts 2 and 4(d). Of those 5 pages, 1 page is being released in full and 4 pages contain redactions as described below.

**Portions of the enclosed documents have been redacted pursuant to Exemption 6 of the FOIA (5 U.S.C. § 552(b)(6)) because they fit certain categories of information:**

### **Personal Information**

Exemption 6 allows an agency to withhold "personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy." The courts have held that the phrase "similar files" involves all information that applies to a particular person. Hertzberg v. Veneman, 273 F. Supp. 2d 67, 85 n.11 (D.D.C. 2003).

To determine whether releasing requested information would constitute a clearly unwarranted invasion of personal privacy, we are required to perform a "balancing test." This means that we must weigh the individual's right to privacy against the public's right to disclosure.

- (1) First, we must determine whether the individual has a discernable privacy interest in the information that has been requested.
- (2) Next, we must determine whether release of this information would serve "the public interest generally" (i.e., would "shed light on the performance of the agency's statutory duties").

- (3) Finally, we must determine whether the public interest in disclosure is greater than the privacy interest of the individual in withholding.

The information that we are withholding consists of personal information, and we have determined that the individuals to whom this information pertains have a substantial privacy interest in it. Additionally, we have determined that the disclosure of this information would shed little or no light on the performance of the agency's statutory duties and that, on balance, the public interest to be served by its disclosure does not outweigh the privacy interest of the individuals in question, in withholding it. Nat'l Ass'n of Retired Fed. Employees v. Horner, 879 F.2d 873, 879 (D.C. Cir. 1989).

In summation, we have determined that release of the information that we have withheld would constitute a clearly unwarranted invasion of the privacy of these individuals, and that it therefore may be withheld, pursuant to Exemption 6.

Rachel Spector, Attorney-Advisor, in the Office of the Solicitor, was consulted in reaching this decision. Clarice Julka, Office of the Secretary FOIA Officer, is responsible for making this partial denial.

If you have any questions about our response to your request, you may contact Jeremy Simon, Assistant United States Attorney, by phone at (202) 252-2528 or by email at [Jeremy.simon@usdoj.gov](mailto:Jeremy.simon@usdoj.gov).

Sincerely,

Clarice Julka  
Office of the Secretary  
FOIA Officer

Electronic Enclosure

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) NACHMANY, ELI NMN				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 03/04/2018																					
<b>FIRST ACTION</b>						<b>SECOND ACTION</b>																							
5-A. Code 570		5-B. Nature of Action CONV TO EXC APPT				6-A. Code		6-B. Nature of Action																					
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3301				6-C. Code		6-D. Legal Authority																					
5-E. Code		5-F. Legal Authority				6-E. Code		6-F. Legal Authority																					
7. FROM: Position Title and Number WRITER  10000000 IGS1385						15. TO: Position Title and Number SPEECHWRITER  10000000 IGS1414																							
8. Pay Plan GS		9. Occ. Code 0301		10. Grade or Level 09		11. Step or Rate 01		12. Total Salary 56233		13. Pay Basis PA		16. Pay Plan GS		17. Occ. Code 0301		18. Grade or Level 11		19. Step or Rate 01		20. Total Salary/Award 68036		21. Pay Basis PA							
12A. Basic Pay 43857			12B. Locality Adj. 12376			12C. Adj. Basic Pay 56233			12D. Other Pay 0			20A. Basic Pay 53062			20B. Locality Adj. 14974			20C. Adj. Basic Pay 68036			20D. Other Pay 0								
14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC												22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC																	
<b>EMPLOYEE DATA</b>																													
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%												24. Tenure 3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite						25. Agency Use			26. Veterans Preference for RIF (b) (6)								
27. FEGLI (b) (6)												28. Annuitant Indicator 9 NOT APPLICABLE						29. Pay Rate Determinant 0											
30. Retirement Plan (b) (6)												31. Service Comp. Date (Leave) 07/09/2017						32. Work Schedule F FULL-TIME						33. Part-Time Hours Per Biweekly Pay Period					
<b>POSITION DATA</b>																													
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved												35. FLSA Category E E - Exempt N - Nonexempt						36. Appropriation Code						37. Bargaining Unit Status 8888					
38. Duty Station Code 11-0010-001												39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA																	
40. Agency Data FUNC CLS 00				41. (b) (6)				42. EDUC LVL 13				43. SUPV STAT 8				44. POSITION SENSITIVITY HIGH RISK													
45. Remarks (b) (6)																													
46. Employing Department or Agency IN - OFC OF THE SECRETARY												50. Signature/Authentication and Title of Approving Official 180526846 / ELECTRONICALLY SIGNED BY: GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST																	
47. Agency Code IN01				48. Personnel Office ID 4342				49. Approval Date 03/05/2018																					

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) NACHMANY, ELI NMN				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 03/04/2018				
<b>FIRST ACTION</b>						<b>SECOND ACTION</b>						
5-A. Code 570		5-B. Nature of Action CONV TO EXC APPT				6-A. Code		6-B. Nature of Action				
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3301				6-C. Code		6-D. Legal Authority				
5-E. Code		5-F. Legal Authority				6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number WRITER  10000000 IGS1385						15. TO: Position Title and Number SPEECHWRITER  10000000 IGS1414						
8. Pay Plan GS	9. Occ. Code 0301	10. Grade or Level 09	11. Step or Rate 01	12. Total Salary 56233		13. Pay Basis PA	16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 11	19. Step or Rate 01	20. Total Salary/Award 68036	21. Pay Basis PA
12A. Basic Pay 43857		12B. Locality Adj. 12376		12C. Adj. Basic Pay 56233		12D. Other Pay 0	20A. Basic Pay 53062		20B. Locality Adj. 14974		20C. Adj. Basic Pay 68036	20D. Other Pay 0
14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC						22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC						
<b>EMPLOYEE DATA</b>												
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure 3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF (b) (6)		
27. FEGLI (b) (6)						28. Annuitant Indicator 9 NOT APPLICABLE			29. Pay Rate Determinant 0			
30. Retirement Plan (b) (6)				31. Service Comp. Date (Leave) 07/09/2017		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>												
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category E E - Exempt N - Nonexempt			36. Appropriation Code			37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA									
40. Agency Data FUNC CLS 00		41. (b) (6)	42. EDUC LVL 13		43. SUPV STAT 8		44. POSITION SENSITIVITY HIGH RISK					
45. Remarks  (b) (6)												
46. Employing Department or Agency IN - OFC OF THE SECRETARY						50. Signature/Authentication and Title of Approving Official 180526846 / ELECTRONICALLY SIGNED BY: GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST						
47. Agency Code IN01		48. Personnel Office ID 4342		49. Approval Date 03/05/2018								



## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) NACHMANY, ELI NMN				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 03/04/2018															
<b>FIRST ACTION</b>						<b>SECOND ACTION</b>																	
5-A. Code 570		5-B. Nature of Action CONV TO EXC APPT				6-A. Code		6-B. Nature of Action															
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3301				6-C. Code		6-D. Legal Authority															
5-E. Code		5-F. Legal Authority				6-E. Code		6-F. Legal Authority															
7. FROM: Position Title and Number WRITER  10000000 IGS1385						15. TO: Position Title and Number SPEECHWRITER  10000000 IGS1414																	
8. Pay Plan GS		9. Occ. Code 0301		10. Grade or Level 09		11. Step or Rate 01		12. Total Salary 56233		13. Pay Basis PA		16. Pay Plan GS		17. Occ. Code 0301		18. Grade or Level 11		19. Step or Rate 01		20. Total Salary/Award 68036		21. Pay Basis PA	
12A. Basic Pay 43857			12B. Locality Adj. 12376			12C. Adj. Basic Pay 56233			12D. Other Pay 0			20A. Basic Pay 53062			20B. Locality Adj. 14974			20C. Adj. Basic Pay 68036			20D. Other Pay 0		
14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC												22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC											
<b>EMPLOYEE DATA</b>																							
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%												24. Tenure 3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite						25. Agency Use			26. Veterans Preference for RIF (b) (6)		
27. FEGLI (b) (6)												28. Annuitant Indicator 9 NOT APPLICABLE						29. Pay Rate Determinant 0					
30. Retirement Plan (b) (6)						31. Service Comp. Date (Leave) 07/09/2017						32. Work Schedule F FULL-TIME						33. Part-Time Hours Per Biweekly Pay Period					
<b>POSITION DATA</b>																							
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved						35. FLSA Category E E - Exempt N - Nonexempt						36. Appropriation Code						37. Bargaining Unit Status 8888					
38. Duty Station Code 11-0010-001						39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA																	
40. Agency Data FUNC CLS 00			41. (b) (6)			42. EDUC LVL 13			43. SUPV STAT 8			44. POSITION SENSITIVITY HIGH RISK											
45. Remarks  (b) (6)																							
46. Employing Department or Agency IN - OFC OF THE SECRETARY												50. Signature/Authentication and Title of Approving Official 180526846 / ELECTRONICALLY SIGNED BY: GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST											
47. Agency Code IN01			48. Personnel Office ID 4342			49. Approval Date 03/05/2018																	

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) NACHMANY, ELI NMN				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 03/04/2018				
<b>FIRST ACTION</b>						<b>SECOND ACTION</b>						
5-A. Code 570		5-B. Nature of Action CONV TO EXC APPT				6-A. Code		6-B. Nature of Action				
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3301				6-C. Code		6-D. Legal Authority				
5-E. Code		5-F. Legal Authority				6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number WRITER  10000000 IGS1385						15. TO: Position Title and Number SPEECHWRITER  10000000 IGS1414						
8. Pay Plan GS	9. Occ. Code 0301	10. Grade or Level 09	11. Step or Rate 01	12. Total Salary 56233	13. Pay Basis PA	16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 11	19. Step or Rate 01	20. Total Salary/Award 68036	21. Pay Basis PA	
12A. Basic Pay 43857		12B. Locality Adj. 12376		12C. Adj. Basic Pay 56233		12D. Other Pay 0		20A. Basic Pay 53062		20B. Locality Adj. 14974		
								20C. Adj. Basic Pay 68036		20D. Other Pay 0		
14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC						22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC						
<b>EMPLOYEE DATA</b>												
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure 3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF (b) (6)	
27. FEGLI (b) (6)						28. Annuitant Indicator 9 NOT APPLICABLE			29. Pay Rate Determinant 0			
30. Retirement Plan (b) (6)				31. Service Comp. Date (Leave) 07/09/2017		32. Work Schedule F FULL-TIME			33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>												
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA								
40. Agency Data FUNC CLS 00		41. (b) (6)		42. EDUC LVL 13		43. SUPV STAT 8		44. POSITION SENSITIVITY HIGH RISK				
45. Remarks  (b) (6)												
46. Employing Department or Agency IN - OFC OF THE SECRETARY						50. Signature/Authentication and Title of Approving Official 180526846 / ELECTRONICALLY SIGNED BY: GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST						
47. Agency Code IN01		48. Personnel Office ID 4342		49. Approval Date 03/05/2018								

Date Effective	Noa 1	Noa Narr 1	Dept	Bureau	Sub Bur	Org	Name Compressed	Pay Plan	Occupational Series	Grade Or Level	Salary Total	Position Title Opm	Type Of Appointment
04/16/17	930	DETAIL NTE 08-13-17	IN	01	50	50000000	KEEL, BENJAMIN N	GS	0301	13	\$94,796.00	SEE REMARKS	44
02/20/18	930	DETAIL NTE 06-19-18	IN	21	01	90100	YOUNGER, CALLY A	GS	0905	14	\$114,590.00	STATEMENT OF DUTIES	44
03/12/18	930	DETAIL NTE 05-11-18	IN	21	01	90100	SCHERER, KYLE E	GS	0905	15	\$134,789.00	ATTORNEY - ADVISOR	44
08/13/18	930	DETAIL NTE 09-27-18	IN	01	10	10000000	NACHMANY, ELI NMN	GS	0301	11	\$68,036.00	SPEECHWRITER	44



United States Department of the Interior  
OFFICE OF THE SOLICITOR  
WASHINGTON, D.C. 20240

IN REPLY REFER TO:  
SOL-2018-00252

October 18, 2018

Via Email: [foia@americanoversight.org](mailto:foia@americanoversight.org)

Austin R. Evers, Executive Director  
American Oversight  
1030 15<sup>th</sup> Street, NW  
Suite B255  
Washington, DC 20005

Dear Mr. Evers,

On September 4, 2018, the U.S. Department of the Interior, Office of the Solicitor received your Freedom of Information Act (FOIA) request from the Office of the Secretary. In your November 28, 2017 request, you specifically ask for:

- 1) Records sufficient to identify all employees who entered into a position at the agency as “political appointees” since April 3, 2017 and the title or position of each employee (to the extent that such individuals have held multiple titles or positions since April 3, 2017 identify each title or position). For purposes of this request, please consider any employee in a PAS position, a presidentially-appointed position, a non-career SES position, a Schedule C position, or any administratively-determined position to be a “political appointee.”
- 2) Records sufficient to identify all career employees who have been detailed into a leadership office or component front office since April 3, 2017; the title or position of each employee while on detail; and each employee’s originating agency or component, and prior title (to the extent that such individuals have held multiple titles or positions since April 3, 2017, identify each title or position).
- 3) Names and resumes of anyone from the transition teams or beachhead teams who have joined the agency in full-time capacity, either as career, political, or administratively determined positions since April 3, 2017. For the purposes of this request, please include any employee who previously had a temporary or provisional appointment at DOI before April 3, 2017, and took on a permanent appoint after that date.



- 4) For each individual identified in response to requests 1 to 3:
  - a. The resume provided by the individual to the agency in connection with determining the appropriate salary for the individual, or, if that is not available, a recent resume contained within the agency's records. We have no objection to the redaction of contact information (addresses, telephone numbers, e-mail addresses) for the employee or references, or to the redaction of past salary information. Employment, education, and professional association information is not exempt and we object to any redactions of such information.
  - b. Any conflicts or ethics waivers or authorizations for the individual, including authorizations pursuant to 5 C.F.R. § 2635.502.
  - c. Records reflecting any recusal determination made or issued for the individual.
  - d. Copies of any SF-50 forms for the individual reflecting any change in position or title, including when the employee enters or leaves a position. We have no objection to the redaction of home addresses, telephone numbers, or social security numbers from the SF-50s.

Please provide all responsive records from the date of April 3, 2017.

The Office of the Secretary referred parts 4(b) and 4(c) to the Office of the Solicitor for response. In response to parts 4(b) and 4(c) of your request, the Office of the Solicitor searched its records and found 69 responsive pages. Upon review, 60 pages are being released to you in full, and 9 pages are being redacted in part. We are redacting pages pursuant to Exemption 5 deliberative process, and Exemption 6 which allows an agency to withhold "personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy." 5 U.S.C. § 552(b)(6).

### **Deliberative Process Privilege**

The deliberative process privilege protects the decision-making process of government agencies and encourages the frank exchange of ideas on legal or policy matters by ensuring agencies are not forced to operate in a fish bowl. A number of policy purposes have been attributed to the deliberative process privilege. Among the most important are to: (1) assure that subordinates will feel free to provide the decision-maker with their uninhibited opinions and recommendations; (2) protect against premature disclosure of proposed policies; and (3) protect against confusing the issues and misleading the public.

The deliberative process privilege protects materials that are both predecisional and deliberative. The privilege covers records that reflect the give-and-take of the consultative process and may include recommendations, draft documents, proposals, suggestions, and other subjective documents which reflect the personal opinions of the writer rather than the policy of the agency.

The materials that have been withheld under the deliberative process privilege of Exemption 5 are both predecisional and deliberative. They do not contain or represent formal or informal agency policies or decisions. They are the result of frank and open discussions among employees of the Department of the Interior. Their contents have been held confidential by all parties and public dissemination of this information would expose the agency's decision-making process in such a way as to discourage candid discussion within the agency, and thereby undermine its ability to perform its mandated functions.

The deliberative process privilege does not apply to records created 25 years or more before the date on which the records were requested.

### **Personnel and Medical Files**

The phrase "similar files" covers any agency records containing information about a particular individual that can be identified as applying to that individual. To determine whether releasing records containing information about a particular individual would constitute a clearly unwarranted invasion of personal privacy, we are required to balance the privacy interest that would be affected by disclosure against any public interest in the information.

Under the FOIA, the only relevant public interest to consider under the exemption is the extent to which the information sought would shed light on an agency's performance of its statutory duties or otherwise let citizens 'know what their government is up to. The burden is on the requester to establish that disclosure would serve the public interest. When the privacy interest at stake and the public interest in disclosure have been determined, the two competing interests must be weighed against one another to determine which is the greater result of disclosure: the harm to personal privacy or the benefit to the public. The purposes for which the request for information is made do not impact this balancing test, as a release of information requested under the FOIA constitutes a release to the general public.

The information that has been withheld under Exemption 6 consists of personal information, cellular phone numbers, and we have determined that the individuals to whom this information pertain have a substantial privacy interest in withholding it.

Rachel Spector, Attorney-Advisor, Office of the Solicitor was consulted in reaching this decision. Lance Purvis, FOIA Officer, Office of the Solicitor, is responsible for making this decision. You may contact the FOIA Officer at [sol.foia@sol.doi.gov](mailto:sol.foia@sol.doi.gov) for further assistance and to discuss any aspect of your request.

This concludes the Office of the Solicitor's response to your request. The fee incurred in responding to your request is less than \$50 and is not being charged in accordance with 43 CFR 2.16(b)(2).

If you consider this response to be a denial of your request, you may appeal this response to the Department's FOIA Appeals Officer. If you choose to appeal, the FOIA Appeals Officer must receive your FOIA appeal no later than 90 workdays from the date of this letter. Appeals arriving or delivered after 5 p.m. Eastern Time, Monday through Friday, will be deemed received on the next workday. Your appeal must be in writing and addressed to:

FOIA Appeals Officer  
U.S. Department of the Interior  
1849 C Street, N.W., MS 6556  
Washington, D.C. 20240  
Phone: 202-208-5339  
Fax: 202-208-6677  
Email: FOIA.Appeals@sol.doi.gov

You must include with your appeal copies of all correspondence between you and the Office of the Solicitor concerning your FOIA request, including a copy of your original FOIA request and your denial letter. Failure to include this documentation with your appeal will result in the Department's rejection of your appeal. All communications concerning your appeal, including envelopes, should be clearly marked with the words "FREEDOM OF INFORMATION APPEAL." You must include an explanation of why you believe the Office of the Solicitor's response is in error. For more information on FOIA Administrative Appeals, you may review the Department's FOIA regulations at 43 C.F.R. Part 2, Subpart H.

Sincerely,



Lance Purvis  
Office of the Solicitor FOIA Officer

**Email Search Request  
OS-2017-00761**

Dept	Team	Office	Employee Name	Effective Date	Position Title	Grade
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	KASTER, AMANDA E	1/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>KASTER, AMANDA E</b>	<b>5/14/2017</b>	ADVISOR TO THE SECRETARY	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	GUIDEN, NANCY A	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	BAUSERMAN, CHRISTINE NMN	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
	BEACH HEAD TEAM	ASST. SECY. - LAND AND MINERALS MANAGEMENT	<b>BAUSERMAN, CHRISTINE NMN</b>	<b>09/16/2017</b>	SPECIAL ASSISTANT	GS-12
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	JORJANI, DANIEL H	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	OFFICE OF THE SOLICITOR	<b>JORJANI, DANIEL H</b>	<b>05/14/2017</b>	PRINCIPAL DEPUTY SOLICITOR	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	YAKHOUR, WADI A	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-09
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>YAKHOUR, WADI A</b>	<b>03/19/2017</b>	SPECIAL ASSISTANT SCHEDULING AND ADVANCE	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	JOHNSON, VIRGINIA H	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	ASST. SECY. - FISH & WILDLIFE & PARKS	<b>JOHNSON, VIRGINIA H</b>	<b>05/14/2017</b>	PRINCIPAL DEPUTY ASSISTANT SECRETARY- FISH AND WILDLIFE AND PARKS	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	HAMMOND, CASEY B	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
	BEACH HEAD TEAM	ASST. SECY. - FISH & WILDLIFE & PARKS	<b>HAMMOND, CASEY B</b>	<b>09/20/2017</b>	DEPUTY ASSISTANT SECRETARY - FISH & WILDLIFE & PARKS	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	CASON, JAMES E	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	OFFICE OF THE DEPUTY SECRETARY	<b>CASON, JAMES E</b>	<b>05/14/2017</b>	ASSOCIATE DEPUTY SECRETARY	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	WILLIAMS JR, TIMOTHY G	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>WILLIAMS JR, TIMOTHY G</b>	<b>05/14/2017</b>	DEPUTY DIRECTOR, EXTERNAL AFFAIRS	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	CAMERON, SCOTT J	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	ASST. SECY. - POLICY, MGMT, & BUDGET	<b>CAMERON, SCOTT J</b>	<b>05/14/2017</b>	PRINCIPAL DEPUTY ASSISTANT SECRETARY- POLICY, MANAGEMENT, AND BUDGET	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	SCHINDLER, JAMES R	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-12
INTERIOR	BEACH HEAD TEAM	BUREAU OF OCEAN ENERGY MGMT.	<b>SCHINDLER, JAMES R</b>	<b>05/28/2017</b>	SPECIAL ASSISTANT	GS-12
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	DICKENS, THOMAS C	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	MACGREGOR, KATHARINE S	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
	BEACH HEAD TEAM	ASST. SECY. - FISH & WILDLIFE & PARKS	<b>MACGREGOR, KATHARINE S</b>	<b>12/24/2017</b>	PRINCIPAL DEPUTY ASSISTANT SECRETARY- FISH & WILDLIFE & PARKS	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	DOMENECH, DOUGLAS W	01/20/2017	WHITE HOUSE SENIOR ADVISOR	GS-15
	BEACH HEAD TEAM	ASST. SECY. - INSULAR AFFAIRS	<b>DOMENECH, DOUGLAS W</b>	<b>09/20/2017</b>	ASSISTANT SECRETARY - INSULAR AFFAIR	EX-IV
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	KEEL, BENJAMIN N	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
INTERIOR	BEACH HEAD TEAM	ASST. SECY. - INDIAN AFFAIRS	<b>KEEL, BENJAMIN N</b>	<b>03/19/2017</b>	ADVISOR	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	CRITCHFIELD, MARSHALL T	01/23/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
INTERIOR	BEACH HEAD TEAM	ASST. SECY. - FISH & WILDLIFE & PARKS	<b>CRITCHFIELD, MARSHALL T</b>	<b>05/03/2017</b>	ADVISOR	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	CHAMBERS, MICAH D	02/12/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>CHAMBERS, MICAH D</b>	<b>04/13/2017</b>	DEPUTY DIRECTOR, CONGRESSIONAL AND LEGISLATIVE AFFAIRS	GS-14
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	SIMPSON, MELISSA M	02/13/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	DAVIS, NATALIE D	02/05/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>DAVIS, NATALIE D</b>	<b>03/19/2017</b>	SPECIAL ASSISTANT	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	PUCKETT, RICKY D	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	BOULTON, CAROLINE H	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-09
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>BOULTON, CAROLINE H</b>	<b>03/19/2017</b>	SPECIAL ASSISTANT SCHEDULING & ADVANCE	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	BENEDETTO, KATHLEEN M F	01/20/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	MASHBURN, LORI K	01/26/2017	WHITE HOUSE LIAISON	GS-15
	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>MASHBURN, LORI K</b>	<b>12/24/2017</b>	WHITE HOUSE LIAISON AND SENIOR ADVISOR TO THE SECRETARY	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	SWIFT, HEATHER N	02/13/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-14
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>SWIFT, HEATHER N</b>	<b>07/09/2017</b>	PRESS SECRETARY	GS-14
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	RODDY, RUSSELL W	01/24/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-14
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>RODDY, RUSSELL W</b>	<b>03/19/2017</b>	DIRECTOR, SCHEDULING AND ADVANCE	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	HOMMEL, SCOTT C	01/27/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>HOMMEL, SCOTT C</b>	<b>03/19/2017</b>	CHIEF OF STAFF	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	MAGALLANES, DOWNEY P	01/24/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	<b>MAGALLANES, DOWNEY P</b>	<b>05/28/2017</b>	SENIOR ADVISOR & COUNSELOR TO THE SECRETARY	ES-00
	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	MAGALLANES, DOWNEY P	12/11/2017	DEPUTY CHIEF OF STAFF (POLICY)	ES-00
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	BLOOMGREN, MEGAN B	01/25/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	BAPTISTE, THOMAS P	01/26/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
	BEACH HEAD TEAM	BUREAU OF LAND MANAGEMENT	<b>BAPTISTE, THOMAS P</b>	<b>08/06/2017</b>	ADVISOR	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	NICHOLS, RYAN C	01/26/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13



INTERIOR	BEACH HEAD TEAM	ASST. SECY. - WATER & SCIENCE	NICHOLS, RYAN C	05/26/2017	ADVISOR	GS-13
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	QUINN, BRENDAN J	01/30/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-11
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	MITCHELL, AMY K	01/31/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-15
INTERIOR	BEACH HEAD TEAM	IMMEDIATE OFFICE OF THE SECRETARY	DAVIS, LONDON D T	01/31/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-13
	BEACH HEAD TEAM	OFFICE OF SURFACE MINING, RECLAMATION AND ENFORCEMENT	DAVIS, LONDON D T	08/06/2017	ADVISOR	GS-13
INTERIOR	N/A	ASST. SECY. - FISH & WILDLIFE & PARKS	SKIPWITH, AURELIA	04/19/2017	DEPUTY ASSTANT SECRETARY- FISH & WILDLIFE & PARKS	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	RIGAS, LAURA C. K.	04/16/2017	COMMUNICATIONS DIRECTOR	ES-00
INTERIOR	N/A	BUREAU OF SAFETY & ENVIRONMENTAL	ANGELLE, SCOTT A.	05/24/2017	DIRECTOR, BUREAU OF SAFETY & ENVIRONMENTAL ENFORCEMENT	ES-00
INTERIOR	N/A	BUREAU OF SAFETY & ENVIRONMENTAL	BEARD, PRESTON R.	06/05/2017	ADVISOR	GS-13
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	THIELE, AARON J.	05/14/2017	ADVANCE REPRESENTATIVE	GS-11
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	HINSON, ALEX K.	06/01/2017	DEPUTY PRESS SECRETARY	GS-13
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	MIHALIC, DAVID A.	04/21/2017	SENIOR ADVISOR TO THE SECRETARY	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	DEVITO, VINCENT	04/13/2017	COUNSELOR FOR ENERGY POLICY	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	WACKOWSKI, STEPHEN M. JR.	05/18/2017	SENIOR ADVISOR FOR ALASKAN AFFAIRS	GS-15
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	GETTO, LEILA	06/25/2017	DEPUTY DIRECTOR OF SCHEDULING AND ADVANCE	GS-14
INTERIOR	N/A	ASST. SECY. - WATER & SCIENCE	TRAVNICEK, ANDREA	07/09/2017	DEPUTY ASSISTANT SECRETARY - WATER AND SCIENCE	ES-00
	N/A	ASST. SECY. - WATER & SCIENCE	TRAVNICEK, ANDREA	03/04/2018	PRINCIPAL DEPUTY ASSISTANT SECRETARY - WATER AND SCIENCE	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	NACHMANY, ELI	07/09/2017	WRITER	GS-09
	N/A	IMMEDIATE OFFICE OF THE SECRETARY	NACHMANY, ELI	03/04/2018	SPEECHWRITER	GS-11
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	RENNER, ELINOR	07/09/2017	SPECIAL ASSISTANT TO THE SECRETARY	GS-11
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	BULLOCK, WESLEY	07/12/2017	ADVANCE REPRESENTATIVE	GS-11
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	WILLENS, TODD	07/05/2017	ASSISTANT DEPUTY SECRETARY	ES-00
INTERIOR	N/A	OFFICE OF THE SOLICITOR	LAWKOWSKI, GARY	07/09/2017	COUNSELOR	GS-15
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	LAWKOWSKI, GARY	01/08/2018	SENIOR COUNSELOR TO THE DEPUTY SECRETARY	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	BERNHARDT, DAVID	08/02/2017	DEPUTY SECRETARY	EX-II
INTERIOR	N/A	ASST. SECY. - LAND AND MINERALS MANAGEMENT	DOVE, WILLIAM	08/14/2017	SPECIAL ASSISTANT	GS-11
INTERIOR	N/A	BUREAU OF LAND MANAGEMENT	YOUNGER, CALLY	08/20/2017	COUSELOR	GS-14
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	STOLTE, CHRISTOPHER	08/28/2017	WHITE HOUSE FELLOW	GS-14
INTERIOR	N/A	ASST. SECY. - INDIAN AFFAIRS	TAHSUDA, JOHN	09/05/2017	PRINCIPAL DEPUTY ASSISTANT SECRETARY- INDIAN AFFAIRS	ES-00
INTERIOR	N/A	ASST. SECY. - WATER & SCIENCE	EWELL, AUSTIN	09/17/2017	DEPUTY ASSISTANT SECRETARY - WATER AND SCIENCE	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	CASSIDY, BENJAMIN	10/01/2017	SENIOR DEPUTY DIRECTOR, OFFICE OF INTERGOVERNMENT AND EXTERNAL	GS-14
INTERIOR	N/A	ASST. SECY. - FISH & WILDLIFE & PARKS	LARRABEE, JASON	10/01/2017	PRINCIPAL DEPUTY ASSISTANT SECRETARY - FISH & WILDLIFE & PARKS	ES-00
INTERIOR	N/A	BUREAU OF LAND MANAGEMENT	STEED, BRIAN	10/01/2017	DEPUTY DIRECTOR, PROGRAM AND POLICY	ES-00
INTERIOR	N/A	FISH AND WILDLIFE SERVICE	GAMBILL, ZACHARIAH	10/15/2017	ADVISOR	GS-12
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	WYNN, TODD	10/16/2017	DIRECTOR, OFICE OF INTERGOVERNMENTAL AND EXTERNAL AFFAIRS	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	MAY, RICK	10/30/2017	SENIOR ADVISOR TO THE SECRETARY	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	ARGO, MICHAEL	11/06/2017	DEPUTY CHIEF OF STAFF (OPERATIONS)	ES-00
INTERIOR	N/A	ASST. SECY. - POLICY, MGMT, & BUDGET	HOWKE, STEVEN	11/07/2017	SENIOR ADVISOR	GS-15
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	BOCKMEIER, JOHN	11/13/2017	SENIOR ADVISOR FOR STRATEGIC COMMUNICATION AND OUTREACH	GS-14
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	TANNER, JOHN	11/14/2017	DIRECTOR, OFFICE OF CONGRESSIONAL AND LEGISLATIVE AFFAIRS	ES-00
INTERIOR	N/A	OFFICE OF THE SOLICITOR	MIDDLETON, BRANDON	11/27/2017	DEPUTY SOLICITOR - WATER RESOURCES	ES-00
INTERIOR	N/A	BUREAU OF RECLAMATION	BURMAN, BRENDA	12/05/2017	COMMISSONER	EX-V
INTERIOR	N/A	ASST. SECY. - INDIAN AFFAIRS	SCHERER, KYLE	12/11/2017	COUNSELOR	GS-15
INTERIOR	N/A	ASST. SECY. - LAND AND MINERALS MANAGEMENT	BALASH, JOESPH	12/21/2017	ASSISTANT SECRETARY - LAND AND MINERALS MANAGEMENT	EX-IV
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	VOYLES, JAMES	01/08/2018	SENIOR COUNSEL	GS-15
INTERIOR	N/A	NATIONAL PARK SERVICE	SMITH, PAUL	01/08/2018	DEPUTY DIRECTOR	ES-00
INTERIOR	N/A	BUREAU OF RECLAMATION	STERHAN, ALEXANDER	01/08/2018	SPECIAL ASSISTANT	GS-09
INTERIOR	N/A	ASST. SECY. - WATER & SCIENCE	PETTY, TIMOTHY	01/12/2018	ASSISTANT SECRETARY - WATER & SCIENCE	EX-IV
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	COMBS, SUSAN	01/25/2018	SENIOR ADVISOR TO THE SECRETARY	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	DERMODY, MATTHEW	02/04/2018	SPECIAL ASSISTANT	GS-11
INTERIOR	N/A	ASST. SECY. - POLICY, MGMT, & BUDGET	WILSON, EVAN	02/04/2018	FIELD COORDINATOR	GS-13
INTERIOR	N/A	NATIONAL PARK SERVICE	LAUDNER, CHARLES	02/04/2018	SENIOR ADVISOR FOR CONGRESSIONAL AND LEGISLATIVE AFFAIRS	GS-14
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	MILLS, KATIE	02/20/2018	COUNSEL	GS-13
INTERIOR	N/A	OFFICE OF THE SOLICITOR	CAMPBELL, JOSHUA J.	05/14/2017	ADVISOR	GS-13
INTERIOR	N/A	BUREAU OF RECLAMATION	MIKKELSEN, ALAN	04/16/2017	DEPUTY DIRECTOR, BUREAU OF RECLAMATION	ES-00
INTERIOR	N/A	NATIONAL PARK SERVICE	PAVLIK, BRIAN	05/14/2017	SPECIAL ASSISTANT	GS-11
INTERIOR	N/A	ASST. SECY. - INDIAN AFFAIRS	CLARKSON, GAVIN S.	06/11/2017	DEPUTY ASSTANT SECRETARY- INDIAN AFFAIRS	ES-00

INTERIOR	N/A	U.S. FISH AND WILDLIFE SERVICE	SHEEHAN, GREGORY	06/19/2017	PRINCIPAL DEPUTY DIRECTOR, U.S. FISH AND WILDLIFE SERVICE	ES-00
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	SMETHERS, LACEY A.	06/11/2017	SPECIAL ASSISTANT	GS-07
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	FUNES, JASON	05/11/2017	SPECIAL ASSISTANT	GS-07
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	SMITH, STEVEN M.	05/14/2017	ADVISOR, INTERGOVERNMENTAL AFFAIRS	GS-12
INTERIOR	N/A	IMMEDIATE OFFICE OF THE SECRETARY	RYAN ZINKE	03/01/17	SECRETARY OF THE INTERIOR	EX-1

✓  
Don't put in  
date  
May XX, 2017  
we can  
date  
stamp

- Exec Sec ?  
- He'll return next Thurs  
(Acting) Dep Ch/Staff ?  
- scan resignation letter  
~~Pledge lang correct ?~~  
Go Final  
on Letter head

To: Acting Deputy Secretary  
Acting Solicitor  
Acting Assistant Secretaries  
Acting Bureau Directors  
Chief of Staff  
~~Deputy Chief of Staff~~  
Designated Agency Ethics Official (DAEO)

From: Secretary

Subject: Ethics Recusal

The purpose of this letter is to inform you that in accordance with my ethics agreement (attached) of January 10, 2017, as required by 18 U.S.C. § 208(a), I will not participate personally and substantially in any particular matter in which I know that I have a financial interest directly and predictably affected by the matter, or in which I know that a person whose interests are imputed to me has a financial interest directly and predictably affected by the matter, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1), or qualify for a regulatory exemption, pursuant to 18 U.S.C. § 208(b)(2). I understand that the interests of the following persons are imputed to me: any spouse or minor child of mine; any general partner of a partnership in which I am a limited or general partner; any organization in which I serve as officer, director, trustee, general partner or employee; and any person or organization with which I am negotiating or have an arrangement concerning prospective employment.

I have resigned from my position with Great Northern Veterans Peace Park Foundation. For a period of one year after my resignation, I will not participate personally and substantially in any particular matter involving specific parties in which I know this entity is a party or represents a party, unless I am first authorized to participate, pursuant to 5 C.F.R. § 2635.502(d). (See also Ethics Pledge reference below.)

I have resigned from my positions with Continental Divide International, LLC, and have become a non-managing member of this entity. During my appointment to the position of Secretary, I will not manage this entity or provide any other services to it. Instead, I will receive only passive investment income from it. As Secretary, I will not participate personally and substantially in any particular matter that to my knowledge has a direct and predictable effect on the financial interests of Continental Divide International, LLC, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1). (See also Ethics Pledge reference below.)

I have resigned from my position with Double Tap, LLC, and have become a non-managing member of this entity. During my appointment, I will not manage this entity or provide any other services to it. Instead, I will receive only passive investment income from it. As Secretary, I will not participate personally and substantially in any particular matter

that to my knowledge has a direct and predictable effect on the financial interests of Double Tap, LLC, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1). (See also Ethics Pledge reference below.)

I receive royalties from Thomas Nelson for sales of my book, *American Commander: Serving a Country Worth Fighting For and Training the Brave Soldiers Who Lead the Way*. I will not participate personally and substantially in any particular matter involving specific parties in which I know Thomas Nelson is a party or represents a party, unless I am first authorized to participate, pursuant to 5 C.F.R. § 2635.502(d).

My spouse has a vested beneficial interest in, and receives property management fees from, a family trust with underlying assets consisting of rental properties and an undeveloped lot, all of which are located in Santa Barbara, CA. As Secretary, I will not participate personally and substantially in any particular matter that to my knowledge has a direct and predictable effect on the financial interests of this trust, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1).

I am aware that I am prohibited by 30 U.S.C. § 1211(f) from holding a financial interest in any surface or underground coal mining operation. Additionally, I am aware that my position is subject to the prohibitions against holding any financial interest in federal lands or resources administered or controlled by the Department of the Interior extended to me by supplemental regulation 5 C.F.R. § 3501.103.

As an appointee, I have signed the Ethics Pledge (Exec. Order No. 13770) and I understand that I will be bound by the requirements and restrictions therein in addition to the commitments that I have made in this and any other ethics agreement. Accordingly, I will not participate personally and substantially, for two years after appointment, in any particular matter involving specific parties in which a former employer or client of mine is or represents a party, if I served that employer or client during the two years prior to my appointment, unless first authorized to participate, pursuant to Section 3 of Exec. Order No. 13770. This additional, extended prohibition applies to Great Northern Veterans Peace Park Foundation; Continental Divide International, LLC; and Double Tap, LLC. Moreover, this two-year prohibition forbids my participation in any meeting or other communication with these entities unless the communication is about particular matters of general applicability, or a broad policy that does not constitute a particular matter, and is made at a meeting or other event at which multiple parties are present.

The matters covered by this recusal are not to be referred to me and are to be resolved without my participation. Anyone having a question about my recusal agreement should bring the matter to the attention of Scott Hommel for a determination. In order to help ensure that I do not inadvertently participate in matters from which I should be recused, he will seek the assistance of an agency ethics official if necessary. Matters from which I am recused will be appropriately delegated for handling.

In consultation with an agency ethics official, I will revise and update this memorandum whenever that is warranted by changed circumstances. In the event of any



changes to this screening arrangement, I will provide you a copy of the revised screening arrangement memorandum.

I encourage you to distribute this memorandum to other Department of the Interior employees who have a need to know.

Please be reminded that ethics advice must come from the DAEO or designee acting on the DAEO's behalf, as only a designated ethics official can make ethics determinations on which Department employees may authoritatively rely for safe harbor.

Attachment

(b) (5)



January 10, 2017

Melinda Loftin  
Designated Agency Ethics Official  
and Director, Ethics Office  
U.S. Department of the Interior  
1849 C Street, NW, MS 7346  
Washington, DC 20240

Dear Ms. Loftin:

The purpose of this letter is to describe the steps that I will take to avoid any actual or apparent conflict of interest in the event that I am confirmed for the position of Secretary of the Department of Interior.

As required by 18 U.S.C. § 208(a), I will not participate personally and substantially in any particular matter in which I know that I have a financial interest directly and predictably affected by the matter, or in which I know that a person whose interests are imputed to me has a financial interest directly and predictably affected by the matter, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1), or qualify for a regulatory exemption, pursuant to 18 U.S.C. § 208(b)(2). I understand that the interests of the following persons are imputed to me: any spouse or minor child of mine; any general partner of a partnership in which I am a limited or general partner; any organization in which I serve as officer, director, trustee, general partner or employee; and any person or organization with which I am negotiating or have an arrangement concerning prospective employment.

Upon confirmation, I will resign from my position with Great Northern Veterans Peace Park Foundation. For a period of one year after my resignation, I will not participate personally and substantially in any particular matter involving specific parties in which I know this entity is a party or represents a party, unless I am first authorized to participate, pursuant to 5 C.F.R. § 2635.502(d).

Upon confirmation, I will resign from my positions with Continental Divide International, LLC, and become a non-managing member of this entity. During my appointment to the position of Secretary, I will not manage this entity or provide any other services to it. Instead, I will receive only passive investment income from it. As Secretary, I will not participate personally and substantially in any particular matter that to my knowledge has a direct and predictable effect on the financial interests of Continental Divide International, LLC, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1).

Upon confirmation, I will resign from my position with Double Tap, LLC, and I will become a non-managing member of this entity. During my appointment, I will not manage this entity or provide any other services to it. Instead, I will receive only passive investment income from it. As Secretary, I will not participate personally and substantially in any particular matter

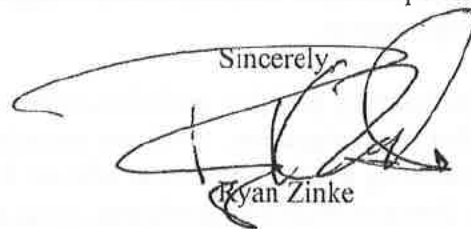
that to my knowledge has a direct and predictable effect on the financial interests of Double Tap, LLC, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1).

I receive royalties from Thomas Nelson for sales of my book, *American Commander: Serving a Country Worth Fighting For and Training the Brave Soldiers Who Lead the Way*. I will not participate personally and substantially in any particular matter involving specific parties in which I know Thomas Nelson is a party or represents a party, unless I am first authorized to participate, pursuant to 5 C.F.R. § 2635.502(d).

My spouse has a vested beneficial interest in, and receives property management fees from, a family trust with underlying assets consisting of rental properties and an undeveloped lot, all of which are located in Santa Barbara, CA. As Secretary, I will not participate personally and substantially in any particular matter that to my knowledge has a direct and predictable effect on the financial interests of this trust, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1).

If I am confirmed as Secretary of the Department of the Interior, I am aware that I am prohibited by 30 U.S.C. § 1211(f) from holding a financial interest in any surface or underground coal mining operation. Additionally, I am aware that my position is subject to the prohibitions against holding any financial interest in federal lands or resources administered or controlled by the Department of the Interior extended to me by supplemental regulation 5 C.F.R. § 3501.103.

Finally, I have been advised that this ethics agreement will be posted publicly, consistent with 5 U.S.C. § 552, on the website of the U.S. Office of Government Ethics with ethics agreements of other Presidential nominees who file public financial disclosure reports.

Sincerely,  
  
Ryan Zinke

I receive royalties from Thomas Nelson for sales of my book, *American Commander: Serving a Country Worth Fighting For and Training the Brave Soldiers Who Lead the Way*. I will not participate personally and substantially in any particular matter involving specific parties in which I know Thomas Nelson is a party or represents a party, unless I am first authorized to participate, pursuant to 5 C.F.R. §2635.502(d).

My spouse has a vested beneficial interest in, and receives property management fees from, a family trust with underlying assets consisting of rental properties and an undeveloped lot, all of which are located in Santa Barbara, CA. As Secretary, I will not participate personally and substantially in any particular matter that to my knowledge has a direct and predictable effect on the financial interests of this trust, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1).

I am aware that I am prohibited by 30 U.S.C. § 121 l(f) from holding a financial interest in any surface or underground coal mining operation. Additionally, I am aware that my position is subject to the prohibitions against holding any financial interest in federal lands or resources administered or controlled by the Department of the Interior extended to me by supplemental regulation 5 C.F.R. § 3501.103.

As an appointee, I have signed the Ethics Pledge (Exec. Order No. 13770 ) and I understand that I will be bound by the requirements and restrictions therein in addition to the commitments that I have made in this and any other ethics agreement. Accordingly, I will not participate personally and substantially, for two years after appointment, in any particular matter involving specific parties in which a former employer or client of mine is or represents a party, if I served that employer or client during the two years prior to my appointment, unless first authorized to do so by the DAEO pursuant to Section 3 of Exec. Order No. 13770. This additional extended prohibition applies to Great Northern Veterans Peace Park Foundation; Continental Divide International, LLC; Double Tap, LLC. Moreover, this two-year prohibition forbids my participation in any meeting or other communication with these entities unless the communication is about particular matters of general applicability, or a broad policy that does not constitute a particular matter, and is made at a meeting or other event at which multiple parties are present.

The matters covered by this recusal are not to be referred to me and are to be resolved without my participation. Anyone having a question about my recusal agreement should bring the matter to the attention of Scott Hommel for a determination. In order to help ensure that I do not inadvertently participate in matters from which I should be recused, he will seek the assistance of an agency ethics official if necessary. Matters from which I am recused will be appropriately delegated for handling.

In consultation with an agency ethics official, I will revise and update this memorandum whenever that is warranted by changed circumstances. In the event of any changes to this screening arrangement, I will provide you a copy of the revised screening arrangement memorandum.

I encourage you to distribute this memorandum to other Department of the Interior who have a need to know.

Please be reminded that ethics advice must come from the DAEO or designed acting in the DAEO's behalf, as only a designated ethics official can make ethics determinations on which Department employees may authoritatively rely for safe harbor.



April 7, 2017

DRAFT

To: Acting Deputy Secretary  
Acting Solicitor  
Acting Assistant Secretaries  
Acting Bureau Directors  
Chief of Staff  
Deputy Chief of Staff  
Designated Agency Ethics Official (DAEO)

From: Secretary

Subject: Ethics Recusal

*- Check sentence spacing*

The purpose of this letter is to inform you that in accordance with my ethics agreement (attached) of January 10, 2017, as required by 18 U.S.C. § 208(a), I will not participate personally and substantially in any particular matter in which I know that I have a financial interest directly and predictably affected by the matter, or in which I know that a person whose interests are imputed to me has a financial interest directly and predictably affected by the matter, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1), or qualify for a regulatory exemption, pursuant to 18 U.S.C. § 208(b)(2). I understand that the interests of the following persons are imputed to me: any spouse or minor child of mine; any general partner of a partnership in which I am a limited or general partner; any organization in which I serve as officer, director, trustee, general partner or employee; and any person or organization with which I am negotiating or have an arrangement concerning prospective employment.

I resigned from my position with Great Northern Veterans Peace Park Foundation. For a period of one year after my resignation, I will not participate personally and substantially in any particular matter involving specific parties in which I know this entity is a party or represents a party, unless I am first authorized to participate, pursuant to 5 C.F.R. § 2635.502(d). (See also Ethics Pledge reference below.)

I resigned from my positions with Continental Divide International, LLC, and became a non-managing member of this entity. During my appointment to the position of Secretary, I will not manage this entity or provide any other services to it. Instead, I will receive only passive investment income from it. As Secretary, I will not participate personally and substantially in any particular matter that to my knowledge has a direct and predictable effect on the financial interests of Continental Divide International, LLC, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1). (See also Ethics Pledge reference below.)

I resigned from my position with Double Tap, LLC, and became a non-managing member of this entity. During my appointment, I will not manage this entity or provide any other services to it. Instead, I will receive only passive investment income from it. As Secretary, I will not participate personally and substantially in any particular matter that to my knowledge has a direct and predictable effect on the financial interests of Double Tap, LLC, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1). (See also Ethics Pledge reference below.)

February 2, 2017

Melinda Loftin  
Designated Agency Ethics Official  
and Director, Ethics Office  
U.S. Department of the Interior  
1849 C Street, NW, MS 7346  
Washington, DC 20240

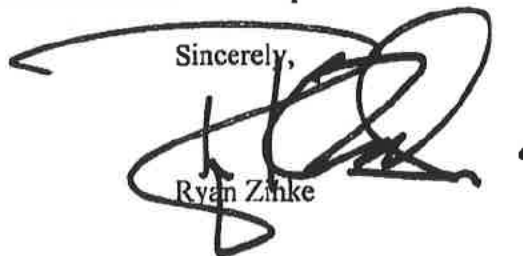
Dear Ms. Loftin:

The purpose of this letter is to supplement my ethics agreement signed on January 10, 2017. The following information supplements my ethics agreement:

I understand that as an appointee I will be required to sign the Ethics Pledge required under the Executive Order dated January 28, 2017 ("Ethics Commitments by Executive Branch Appointees") and that I will be bound by the requirements and restrictions therein in addition to the commitments I made in the ethics agreement I signed on January 10, 2017.

I have been advised that this supplement to my ethics agreement will be posted publicly, consistent with 5 U.S.C. § 552, on the website of the U.S. Office of Government Ethics with ethics agreements of other Presidential nominees who file public financial disclosure reports.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Zinke", with a large, sweeping flourish extending to the left.

Ryan Zinke



# United States Department of the Interior

OFFICE OF THE SOLICITOR  
Washington, D.C. 20240

IN REPLY REFER TO:

February 3, 2017

Walter M. Shaub, Jr.  
Director  
U.S. Office of Government Ethics  
1201 New York Ave., NW, Suite 500  
Washington, DC 20005-3017

Dear Director Shaub:

I am enclosing a supplement to the ethics agreement that Ryan Zinke signed on January 10, 2017. Based on my review of the ethics commitment made in this supplement, it is my opinion that there will be no unresolved conflicts between his financial interests and the duties that he will be expected to perform as Secretary.

Sincerely,

Melinda Loftin  
Designated Agency Ethics Official

Enclosure





THE DEPUTY SECRETARY OF THE INTERIOR  
WASHINGTON

AUG 15 2017

To: Secretary  
Acting Solicitor  
Acting Assistant Secretaries  
Acting Bureau Directors  
Associate Deputy Secretary  
Chief of Staff  
Deputy Chief of Staff  
Designated Agency Ethics Official (DAEO)

From: Deputy Secretary

Subject: Ethics Recusal

The purpose of this letter is to inform you that in accordance with my ethics agreement (attached) of May 1, 2017, as required by 18 U.S.C. § 208(a), I will not participate personally and substantially in any particular matter in which I know that I have a financial interest directly and predictably affected by the matter, or in which I know that a person whose interests are imputed to me has a financial interest directly and predictably affected by the matter, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1), or qualify for a regulatory exemption, pursuant to 18 U.S.C. § 208(b)(2). I understand that the interests of the following persons are imputed to me: any spouse or minor child of mine; any general partner of a partnership in which I am a limited or general partner; any organization in which I serve as officer, director, trustee, general partner or employee; and any person or organization with which I am negotiating or have an arrangement concerning prospective employment.

In addition, I will not participate personally and substantially in any particular matter involving specific parties in which I know a former employer or client of mine is a party or represents a party for a period of one year after I last provided service to that employer or client, unless I am first authorized to participate, pursuant to 5 C.F.R. § 2635.502(d).

As a Trump Administration political appointee, I have signed the Ethics Pledge (Exec. Order No. 13770) and I understand that I will be bound by the requirements and restrictions therein in addition to the commitments that I have made in this and any other ethics agreement. Accordingly, I will not participate personally and substantially, for two years after appointment, in any particular matter involving specific parties in which a former employer or client of mine is or represents a party, if I served that employer or client during the two years prior to my appointment,



unless first authorized to participate, pursuant to Section 3 of Exec. Order No. 13770. Moreover, this two-year prohibition forbids my participation in any meeting or other communication with these entities unless (1) there are five or more different stakeholders present and (2) no particular matters involving specific parties are discussed.

I am aware that I am prohibited by 30 U.S.C. § 1211(f) from holding a financial interest in any surface or underground coal mining operation. Additionally, I am aware that my position is subject to the prohibitions against holding any financial interest in federal lands or resources administered or controlled by the Department of the Interior extended to me by supplemental regulation 5 C.F.R. § 3501.103.

In addition to a copy of my ethics agreement, I have attached a list of my current recusals under the Ethics Pledge and 5 C.F.R. § 2635.502. This list will be updated as necessary. Additionally, to facilitate the implementation of best ethics practices, I have included a document entitled “Guidance for Recusal Analysis” to assist in screening matters before the Department to determine whether they are subject to my recusal requirements.

Particular matters involving specific parties, in which an entity included in my list of current recusals is a party or represents a party, are not to be referred to me and are to be resolved without my participation. Such matters include, but are not limited to, litigation, permits, grants, licenses, and agreements. Anyone having a question about my recusal agreement should bring the matter to the attention of Assistant Deputy Secretary Willens for a determination. In order to help ensure that I do not inadvertently participate in matters from which I should be recused, he will seek the assistance of an agency ethics official as appropriate. Matters from which I am recused will be appropriately delegated for handling. If you have any questions, please be reminded that ethics advice must come from the DAEO or designee acting on the DAEO’s behalf, as only a designated ethics official can make ethics determinations on which Department employees may authoritatively rely for safe harbor.

In consultation with an agency ethics official, I will revise and update this memorandum whenever that is warranted by changed circumstances. In the event of any changes to this screening arrangement, I will provide you a copy of the revised screening arrangement memorandum.

Attachments

May 1, 2017

Melinda Loftin  
Designated Agency Ethics Official  
and Director, Ethics Office  
U.S. Department of the Interior  
1849 C Street, NW, MS 7346  
Washington, DC 20240

Dear Ms. Loftin:

The purpose of this letter is to describe the steps that I will take to avoid any actual or apparent conflict of interest in the event that I am confirmed for the position of Deputy Secretary of the Department of the Interior.

As required by 18 U.S.C. § 208(a), I will not participate personally and substantially in any particular matter in which I know that I have a financial interest directly and predictably affected by the matter, or in which I know that a person whose interests are imputed to me has a financial interest directly and predictably affected by the matter, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1), or qualify for a regulatory exemption, pursuant to 18 U.S.C. § 208(b)(2). I understand that the interests of the following persons are imputed to me: any spouse or minor child of mine; any general partner of a partnership in which I am a limited or general partner; any organization in which I serve as officer, director, trustee, general partner or employee; and any person or organization with which I am negotiating or have an arrangement concerning prospective employment.

Upon confirmation, I will withdraw from the partnership of Brownstein Hyatt Farber and Schreck, LLP, and all related entities. Pursuant to the 2012 Equityholders Agreement of Brownstein Hyatt Farber and Schreck, LLP, and BHFS-E PC, I will receive a *pro rata* partnership distribution based on the value of my partnership interests for services performed in 2017 through the date of my withdrawal. This payment will be based solely on the firm's earnings through the date of my withdrawal from the partnership. I currently have a capital account with the firm. If the firm will not refund the account before I enter into Federal service, I will forfeit the account. For a period of one year after my withdrawal, I also will not participate personally and substantially in any particular matter involving specific parties in which I know the firm is a party or represents a party, unless I am first authorized to participate, pursuant to 5 C.F.R. § 2635.502(d). In addition, I will not participate personally and substantially in any particular matter involving specific parties in which I know a former client of mine is a party or represents a party for a period of one year after I last provided service to that client, unless I am first authorized to participate, pursuant to 5 C.F.R. § 2635.502(d).

My term with the Virginia Board of Game and Inland Fisheries has expired and I have resigned from my position with the Center for Environmental Science Accuracy and Reliability. For a period of one year after termination of my position with each of these entities, I will not participate personally and substantially in any particular matter involving specific parties in

which I know that entity is a party or represents a party, unless I am first authorized to participate, pursuant to 5 C.F.R. § 2635.502(d).

I will divest my interest in the T. Rowe Price Virginia Tax-Free Bond Fund; within 90 days of my confirmation. Until I have completed this divestiture, I will not participate personally and substantially in any particular matter that to my knowledge has a direct and predictable effect on the financial interests of any holding of the T. Rowe Price Virginia Tax-Free Bond Fund that is invested in the Virginia municipal bonds sector, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1), or qualify for a regulatory exemption, pursuant to 18 U.S.C. § 208(b)(2).

If I have a managed account or otherwise use the services of an investment professional during my appointment, I will ensure that the account manager or investment professional obtains my prior approval on a case-by-case basis for the purchase of any assets other than cash, cash equivalents, investment funds that qualify for the exemption at 5 C.F.R. § 2640.201(a), or obligations of the United States.


I understand that I may be eligible to request a Certificate of Divestiture for qualifying assets and that a Certificate of Divestiture is effective only if obtained prior to divestiture. Regardless of whether I receive a Certificate of Divestiture, I will ensure that all divestitures discussed in this agreement occur within the agreed upon timeframes and that all proceeds are invested in non-conflicting assets.

If I am confirmed as Deputy Secretary of the Department of the Interior, I am aware that I am prohibited by 30 U.S.C. § 1211(f) from holding a financial interest in any surface or underground coal mining operation. Additionally, I am aware that my position is subject to the prohibitions against holding any financial interest in federal lands or resources administered or controlled by the Department of the Interior extended to me by supplemental regulation 5 C.F.R. § 3501.103.

I understand that as an appointee I will be required to sign the Ethics Pledge (Exec. Order no. 13770) and that I will be bound by the requirements and restrictions therein in addition to the commitments I have made in this ethics agreement.

I will meet in person with you during the first week of my service in the position of Deputy Secretary in order to complete the initial ethics briefing required under 5 C.F.R. § 2638.305. Within 90 days of my confirmation, I will document my compliance with this ethics agreement by notifying you in writing when I have completed the steps described in this ethics agreement.

I have been advised that this ethics agreement will be posted publicly, consistent with 5 U.S.C. § 552, on the website of the U.S. Office of Government Ethics with ethics agreements of other Presidential nominees who file public financial disclosure reports.

Sincerely,  
  
David L. Bernhardt



David Bernhardt

List of Recusals<sup>1</sup>

1. Ethics Pledge Recusals

Until August 3, 2019, absent a waiver under Section 3 of Executive Order No. 13770, I am recused from particular matters involving specific parties in which any of the following entities either is a party or represents a party to the matter. Such matters include, but are not limited to, litigation, permits, grants, licenses, applications, and agreements. For the purposes of the Ethics Pledge, this also prohibits my participation in any meeting or other communication with these entities unless (1) there are five or more different stakeholders present and (2) no particular matters involving specific parties are discussed.

Active Network LLC

BHFS-E PC

Brownstein Hyatt Farber and Schreck, LLP

Cadiz, Inc.

Center for Environmental Science Accuracy and Reliability (CESAR)

Cobalt International Energy

Eni Petroleum, North America

Halliburton Energy Services, LLC

Hudbay

Independent Petroleum Association of America (IPAA)

Klees, Don (individual)

National Ocean Industry Association (NOIA)

Noble Energy Company LLC

NRG Energy Inc.

Rosemont Copper Company

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<sup>1</sup> Note that the scopes of the recusal requirements for the Ethics Pledge and 5 C.F.R. § 2635.502 are not the same. Accordingly, the lists of recusals for the Ethics Pledge and 5 C.F.R. § 2635.502 are not identical.

Sempra Energy  
Statoil Gulf Services LLC  
Statoil Wind LLC  
Targa Resources Company LLC  
Taylor Energy Company LLC  
UBE PC  
U.S. Oil and Gas Association

2. 5 C.F.R. § 2635.502 Recusals

Until the date indicated for the specific entity, unless first authorized to participate by the DAEO under 5 C.F.R. § 2635.502(d), I am recused from particular matters involving specific parties in which any of the following entities either is a party or represents a party to the matter. For the purposes of 5 C.F.R. § 2635.502, such matters include, but are not limited to, litigation, permits, grants, licenses, applications, and agreements.

Active Network LLC	8-1-18
BHFS-E PC	8-1-18
Brownstein Hyatt Farber and Schreck, LLP	8-1-18
Cadiz, Inc.	5-1-18
Center for Environmental Science Accuracy and Reliability (CESAR)	3-24-18
Cobalt International Energy	8-1-18
Eni Petroleum, North America	8-1-18
Forest County Potawatomi Community	3-1-18
Garrison Diversion Irrigation District	8-1-18
Halliburton Energy Services, LLC	7-29-18
Hudbay	8-1-18

Klees, Don (individual)	8-1-18
National Ocean Industry Association (NOIA)	7-29-18
Noble Energy Company LLC	12-1-17
NRG Energy Inc.	8-1-18
Rosemont Copper Company	8-1-18
Santa Ynez River Water Conservation District, Improvement District No. 1	11-1-17
Sempra Energy	4-1-18
Statoil Gulf Services LLC	8-1-18
Statoil Wind LLC	8-1-18
Targa Resources Company LLC	8-1-18
Taylor Energy Company LLC	7-29-18
UBE PC	8-1-18
U.S. Oil and Gas Association	7-29-18
Westlands Water District	8-1-18

August 15, 2017

## Guidance for Recusal Analysis

In his ethics agreement, the Deputy Secretary agreed that, for one year after his withdrawal from his firm, he would not participate personally and substantially in any particular matter involving specific parties in which he knows his former firm is or represents a party, unless authorized to participate, pursuant to 5 C.F.R. § 2635.502(d). He also agreed not to participate personally and substantially in any particular matter involving specific parties in which he knows a former client of his is or represents a party for a period of one year after he last provided service to that client, unless he is first authorized to participate, pursuant to 5 C.F.R. § 2635.502(d).” In addition, per the Ethics Pledge, the Deputy Secretary agreed that he will not for a period of two years from the date of his appointment participate in any particular matter involving specific parties in which a former employer or client of his is or represents a party, if he served that former employer or client during the two years prior to his appointment, absent a waiver under Section 3 of Executive Order No. 13770. This includes recusal from any meeting or other communication with such a former employer or client unless (1) there are five or more different stakeholders present and (2) no particular matters involving specific parties are discussed

To assist the Deputy Secretary in complying with his ethics agreement and the Ethics Pledge, sufficient information needs to be secured before the Deputy Secretary participates in a matter to determine whether the matter meets the criteria described above.

To determine whether the Deputy Secretary may participate in a given matter, we must first determine whether that “matter” is a broad policy directed to the interests of a large and diverse group of persons or one of the two types of “particular matters” -- a “particular matter of general applicability” or a “particular matter involving specific parties.”

In the context of the ethics rules, the unmodified term “matter” refers to virtually all Government work. It includes the consideration of broad policy options that are directed to the interests of a large and diverse group of persons. For instance, health and safety regulations applicable to all employers or a legislative proposal for tax reform. It also includes more narrowly defined “particular matters.”

The term “particular matter” means any matter that involves deliberation, decision, or action that is focused on the interests of (1) specific persons or (2) a discrete and identifiable class of persons. These two types of particular matters are defined separately as “particular matters involving specific parties” and “particular matters of general applicability.” (See attached diagram.)

A “particular matter involving specific parties” typically involves a specific proceeding affecting the legal rights of the parties, or an isolatable transaction or related set of transactions between identified parties.” Examples include contracts, grants, licenses, investigations, litigation, and partnership agreements. This is the narrowest type of matter.



A “particular matter of general applicability” does not involve specific parties but at least focuses on the interests of a discrete and identifiable class, such as a particular industry or profession. Examples include rulemaking, legislation, or policy-making of general applicability that affect a particular industry or profession. For instance, a regulation prescribing safety standards for operators of oil rigs in the Gulf of Mexico or a regulation applicable to all those who have grazing permits on DOI public lands. On the other hand, a land use plan covering a large geographic area and affecting a number of industries (*e.g.*, agriculture; grazing; mining; timber; recreation; wind, solar, and/or geothermal power generation; etc.) would not constitute a “particular matter of general applicability” but, rather, would still fall within the broader definition of “matter,” as it constitutes a broad policy directed to the interests of a large and diverse group of persons.

To assist the Deputy Secretary in complying with his ethics recusal requirements, one must gather sufficient information regarding a matter before the Department to determine whether the matter constitutes a particular matter involving specific parties, a particular matter of general applicability, or falls into the category of broad policy options that are directed to the interests of a large and diverse group of persons. In the event that a determination is made that the matter before the Department constitutes the narrowest type of matter, a particular matter involving specific parties, one must then reference the Deputy Secretary’s List of Recusals to determine whether he is recused from participating in that matter.

Attachment



Parsons, Matthew &lt;matthew.parsons@sol.doi.gov&gt;

**Re: query**

1 message

**Carr, Kathleen** <kathleenmarion.carr@sol.doi.gov>

Tue, Mar 6, 2018 at 1:27 PM

To: "Parsons, Matthew" &lt;matthew.parsons@sol.doi.gov&gt;

Cc: "McDonnell, Edward" &lt;edward.mcdonnell@sol.doi.gov&gt;, Scott Hulbert &lt;scott.hulbert@sol.doi.gov&gt;

Thank you! That is what I had hoped to hear. I appreciate the follow-up.

Kathleen

On Tue, Mar 6, 2018 at 1:11 PM, Parsons, Matthew <matthew.parsons@sol.doi.gov> wrote:

Kathleen and Scott,

There is no additional paperwork required in this instance. I think you made the correct call on this. As you know, the financial interests of a spouse are imputed to an employee under the conflict of interest statute, 18 USC 208. While in this instance it seems unlikely that the outcome of litigation in which the Wilderness Society is a party would directly and predictably affect Scott's wife's financial interests as a salaried employee, theoretically it is possible such a situation could arise. Beyond that, however, Scott clearly has a "covered relationship" with the Wilderness Society as his wife's employer under 5 CFR 2635.502((b)(1)(iii)). As a result, his recusal from litigation in which the Wilderness Society is a party is warranted under the circumstances. Participation in litigation where the Wilderness Society is a party when his wife is responsible for communications on behalf of the Wilderness Society seems to meet the threshold of a reasonable person questioning Scott's impartiality in the matter. While a written recusal is not required, Scott may wish to document his recusal in a written notice to you Kathleen or other appropriate official if that has not already been done. Please let me know if you have any other questions or concerns. Matt

On Mon, Mar 5, 2018 at 7:01 AM, Kathleen Carr <kathleenmarion.carr@sol.doi.gov> wrote:

Terrific thanks!

On Mar 5, 2018, at 6:46 AM, McDonnell, Edward <edward.mcdonnell@sol.doi.gov> wrote:

Hi Scott and Kathleen,

I've asked Matt Parsons in Denver to help you with this. He'll be in touch shortly.

Thanks!

Ed

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*--- Please note that a current or former employee who discloses information to an agency ethics official or a Government attorney does not personally enjoy an attorney-client privilege with respect to such communications. Additionally, reliance on the oral or written advice of an agency ethics official cannot ensure that an employee will not be prosecuted for a violation of Title 18 of the United States Code. However, good faith reliance on such advice is a factor that*

*may be taken into account by the Department of Justice in the selection of cases for prosecution.*

---

Ed McDonnell

Alternate Designated Agency Ethics Official/Deputy Designated Agency Ethics Official  
U.S. Department of the Interior

*Departmental Ethics Office*

*Office of the Solicitor*

E-mail: [edward.mcdonnell@sol.doi.gov](mailto:edward.mcdonnell@sol.doi.gov)

Fax: (202) 208-5515 *(Please call or e-mail me to let me know you've sent me a fax as the fax machine is in a separate room.)*

Located at:

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Cell: (202) 510-8427

Mailing Address:

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Office of the Solicitor  
Department of the Interior  
Mail Stop 5311  
[1849 C Street NW](#)  
[Washington, DC 20240](#)

*E-mail the Departmental Ethics Office at [DOI\\_Ethics@sol.doi.gov](mailto:DOI_Ethics@sol.doi.gov) or visit us online at [www.doi.gov/ethics](http://www.doi.gov/ethics)*

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On Fri, Mar 2, 2018 at 7:58 PM, Scott Hulbert <[scott.hulbert@sol.doi.gov](mailto:scott.hulbert@sol.doi.gov)> wrote:

Thank you both. Just want to stay on the up and up. Kate and I do a great job of communicating and in certain cases not communicating.

On: 02 March 2018 16:51, "Carr, Kathleen" <[kathleenmarion.carr@sol.doi.gov](mailto:kathleenmarion.carr@sol.doi.gov)> wrote:

Ed,

Hi! Scott Hulbert's wife recently was appointed as the Communications Director for the Wilderness Society. Previously, she worked in a lower level staff job for them. While we have had only one or two cases that involve the Wilderness Society in Boise-SOL we have recused Scott from them and made sure he had no part in any discussion or filings involving them (even if the departmental and WS interests' aligned).

Query, are there any paperwork itmes or other formalities that we need to be observing due to the imputed conflict of interest from his wife's new job to him? I have copied Scott in case you need him to respond directly.

Thanks for your time

Kathleen

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--

Matthew W. Parsons  
Attorney Advisor Ethics  
U.S. Department of the Interior

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Lakewood, CO 80215

*E-mail the Departmental Ethics Office at [DOI\\_Ethics@sol.doi.gov](mailto:DOI_Ethics@sol.doi.gov) or visit us online at [www.doi.gov/ethics](http://www.doi.gov/ethics)*

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McDonnell, Edward &lt;edward.mcdonnell@sol.doi.gov&gt;

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**Follow-up re: Recent Conversations**

1 message

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**Goeken, Richard** <richard.goeken@sol.doi.gov>  
To: Edward McDonnell <edward.mcdonnell@sol.doi.gov>

Wed, Sep 27, 2017 at 12:36 PM

Mr. McDonnell

Following-up on our two recent conversations, I seek your Office's advice regarding recusal in the following factual situations:

**1. Entities For Which I Worked In The Past Two Years.**

I have already taken it upon myself to recuse myself from client matters involving the following clients for whom I have worked within the past two years. I have also advised the Solicitor's Office of my desire not to work on client matters involving them:

Gebbers Farm, Inc.; Cascadia Holdings Group; Cascade Operating, Ltd.; Mac and Cass Partnership; Gebbers Cattle; WTG Trust; DR Kelpman; Cass and Alycia Gebbers; Gamble Land and Timber, Inc.; Cole Bros. Inc.; Diamond Acres Trust; Grand River Cooperative Grazing Assn.; Hedstrom Lumber Co.; Shafer and Lake Freeman Environmental Conservation Assn.; Vaagen Bros. Lumber, Inc.; Viking Lumber Co.; Hedstrom Lumber, Co.; Woodward Stuckard, LLC; Future Forests, Inc.; Glacier Guides, Inc.; Cortona Academy; Looks Great Services, Inc.; Optimum Services, Inc.; Purple Line Transit Constructors, LLC; Brown & Pipkins, LLC; Eric and Laurie Casper; Bob and Connie Hermann; Ryan Hermann; Jamie Herman.

**2. Participation In A Single Matter Involving Trade Associations.**

Additionally, we discussed a matter in which I was tangentially involved, *Center for Biological Diversity v. Ashe*, 15-cv-00477-EGS (D.D.C.). The case was filed on April 2, 2015 and I became involved on August 31, 2015, when I submitted intervention papers on behalf of Hedstrom Lumber Co., Bell Lumber & Pole Co. and Johnson Timber Company. This three company group was assembled by Hedstrom Lumber Co., a client of mine, and as noted above, I will recuse myself from matters involving Hedstrom Lumber Co. However, I had not participated in any matters involving Bell Lumber & Pole Co. or Johnson Timber Company prior to - - or after - - this proceeding.

Intervention by the three companies was unopposed and as such they were admitted to the case without further briefing or any argument by me in court. Thereafter, I took no substantive actions on behalf of these companies as the case remained effectively stayed. The three companies and I submitted papers to withdraw from the case on April 15, 2016. From the time of my withdrawal from the case until my appointment to the Department I rendered no services and received no payments from any of the three companies. I have had no ongoing contractual relationship or agreement with any of the three companies.

During the course of the same proceeding, several trade associations learned that I had prepared intervention papers on behalf of the three companies mentioned above.[1] The trade associations asked me to prepare intervention papers for them modeled on the papers I had submitted on behalf of the three companies. I had not worked for the trade associations before this case nor did I work for them after this case.

On October 19, 2015, I submitted intervention papers using the intervention papers I had filed on behalf of the three timber companies as a template. As with the three companies that had intervened, the trade associations' interventions were unopposed and, therefore, did not require briefing or my appearance in court. The court granted the unopposed interventions in a one sentence order.

After the associations were granted intervention, I made no substantive submissions for them as the case remained effectively stayed. Rather, the trade associations merely consented to two extension of the deadlines for filing briefs during the stay. These procedural matters were agreed to by the parties without briefing or any appearance by me in court. I made neither of the electronic filings to the court to extend the briefing schedule and the court granted the extensions of the schedule without elaboration.

Moreover, at all times it was anticipated that additional, much larger, trade associations would intervene in the case and that when they did, other counsel would take over and conduct the litigation on behalf of *all* of the trade associations. As expected, on May 5, 2016, new counsel filed appearances in the case, including on behalf of all of the trade associations. That same day I filed a notice of my withdrawal from the case. Thereafter, new counsel handled the matter on behalf of all of the trade association and I have had no contact with the proceedings since that time.

In total, I was paid \$10,625 for my work on behalf of the *nine* trade associations, which, at my hourly rate, equated to approximately 25 hours. Accordingly, on average, I worked 2.8 hours and was paid

\$1,180.56 for each trade association. From the time of my withdrawal until my appointment to the Department I rendered no services and received no payments from the trade associations. I have no ongoing contractual relationship or agreement with any of the trade associations.

### **3. Two Other Trade Associations**

There are two additional timber trade associations to which my law firm belonged during the past two years: American Forest Resource Council and Federal Forest Resource Coalition. Although I have attended annual conventions and other meetings of these associations and I am generally familiar with their leadership and members, I have not represented either association, received payment from them or served on their Boards. I have no ongoing contractual relationship or agreement with either of these trade associations.

### **4. My Private Practice Generally**

My practice involved work with small and medium sized forest products companies. The only such companies I have worked for in the past two years are identified in paragraph 1 above and, as noted, I will recuse myself from client matters involving them. Additionally, I believe my general knowledge of forestry-related issues would be of considerable benefit to the Department and I have determined that the circumstances would not cause a reasonable person with knowledge of the relevant facts to question my impartiality.

### **Conclusion**

I request your Office's opinion as to whether my recusal should be considered in the foregoing circumstances as well as with particular respect to matters involving Bell Lumber & Pole Co., Johnson Timber Company or any of the trade associations discussed above.

If I can provide any additional information, please do not hesitate to contact me.

Rick Goeken

[1]The trade associations were: American Forest & Paper Association; Black Hills Forest Association; Forest Landowners Association, Inc.; Forest Resources Association, Inc.; Great Lakes Timber Professionals Association; Hardwood Federation; National Alliance of Forest Owners; New Hampshire Timberland Owners; and Southeastern Lumber Manufacturers Association, Inc. My firm was a member of the Forest Landowners Assn. during the two years prior to my appointment. Neither I nor my firm were members of any of the other trade associations during the two years prior to my appointment.

--

Richard W. Goeken  
Deputy Solicitor, Parks and Wildlife  
Department of Interior - Solicitor's Office, MS 6341  
[Richard.Goeken@sol.doi.gov](mailto:Richard.Goeken@sol.doi.gov)  
office - 202-208-3142

(b) (6)





McDonnell, Edward &lt;edward.mcdonnell@sol.doi.gov&gt;

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**Fwd: Ethics Discussion Follow up**

1 message

---

**McDonnell, Edward** <edward.mcdonnell@sol.doi.gov>

Mon, Sep 18, 2017 at 8:18 AM

To: "Younger, Cally" &lt;cyounger@blm.gov&gt;, Melinda J Loftin &lt;Melinda.Loftin@sol.doi.gov&gt;

Hi Cally,

Sorry, I neglected to transfer the attachments from my original draft email. Here they are.

Thanks,  
Ed

*- Stewardship for America with Integrity and Excellence -*

*--- Please note that a current or former employee who discloses information to an agency ethics official or a Government attorney does not personally enjoy an attorney-client privilege with respect to such communications. Additionally, reliance on the oral or written advice of an agency ethics official cannot ensure that an employee will not be prosecuted for a violation of Title 18 of the United States Code. However, good faith reliance on such advice is a factor that may be taken into account by the Department of Justice in the selection of cases for prosecution. ---*

Ed McDonnell

Alternate Designated Agency Ethics Official/Deputy Designated Agency Ethics Official  
U.S. Department of the Interior*Departmental Ethics Office**Office of the Solicitor*E-mail: [edward.mcdonnell@sol.doi.gov](mailto:edward.mcdonnell@sol.doi.gov)Fax: (202) 208-5515 *(Please call or e-mail me to let me know you've sent me a fax as the fax machine is in a separate room.)*

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----- Forwarded message -----

From: **McDonnell, Edward** <[edward.mcdonnell@sol.doi.gov](mailto:edward.mcdonnell@sol.doi.gov)>  
Date: Sun, Sep 17, 2017 at 8:44 AM  
Subject: Re: Ethics Discussion Follow up  
To: Cally Younger <[cyounger@blm.gov](mailto:cyounger@blm.gov)>  
Cc: Melinda J Loftin <[Melinda.Loftin@sol.doi.gov](mailto:Melinda.Loftin@sol.doi.gov)>

Hi Cally,

Below is a brief recap of our discussion that I had prepared previously but had not yet sent you. I believe it is consistent with your summary. Please let me know if you have any questions regarding this recap or your recusal requirements. If you have the chance to provide additional information regarding the legal distinctions between the Governor's Office and the State of Idaho, that may prove useful.

#### Recap

We concentrated on the potential recusal requirements to which you may be subject in connection with actions under Secretarial Order 3353 - Greater Sage-Grouse Conservation and Cooperation with Western States, based on your previous position as General Counsel in the Office of the Governor of Idaho.

We briefly touched on 18 USC 208's prohibition against participating in particular matters that will have a direct and predictable effect on your own financial interests or the financial interests of those whose interests are imputed to you under the statute. I understand that you have no continuing financial interest in the Office of the Governor.

As we discussed, the ethics pledge does not apply since the Office of the Governor and the State of Idaho are entities of State government.

You must however, consider the potential impact of the impartiality regulation, [5 CFR 2635.502](#). This regulation is summarized as follows:

An executive branch-wide regulation recognizes that a reasonable person may believe that an employee's impartiality can be influenced by interests other than the employee's own or those that are imputed to the employee by the criminal conflict of interest statute. Under [5 C.F.R. § 2635.502](#), employees are required to consider whether their impartiality would be questioned whenever their involvement in a "particular matter involving specific parties" might affect certain personal or business relationships. The term "particular matter involving specific parties" refers to a subset of all "particular matters" and includes Government matters such as a contract, grant, permit, license, or loan involving a specific party or parties. If a particular matter involving specific parties is likely to have a direct and predictable effect on the financial interests of a member of the employee's household, or if a person with whom the employee has a "covered relationship" is or represents a party to such matter, the employee must consider whether a reasonable person would question the employee's impartiality in the matter. An employee has a covered relationship with:

- a person with whom the employee has or seeks a business, contractual, or other financial relationship;
- a person who is a member of the employee's household or is a relative with whom the employee has a close personal relationship;
- a person for whom the employee's spouse, parent, or dependent child serves or seeks to serve as an officer, director, trustee, general partner, agent, attorney, consultant, contractor, or employee;

- any person for whom the employee has within the last year served as an officer, director, trustee, general partner, agent, attorney, consultant, contractor, or employee; or
- any organization (other than a political party) in which the employee is an active participant.

If the employee concludes that participation in such a matter would cause a reasonable person to question the employee's impartiality, the employee should not work on the matter absent authorization from the appropriate agency official. Moreover, an employee should not work on any matter if the employee is concerned that circumstances other than those expressly described in the regulation would raise a question regarding the employee's impartiality. The employee should follow agency procedures so that the agency can determine whether participation is appropriate. Example: Susan was president of XYZ Corporation until she joined the Government. Susan's agency learns about her prior employment during the hiring process (and possibly from her financial disclosure report). The agency will decide if she should be disqualified for one year from some or all matters involving XYZ Corporation.

As we discussed, the Office of Government Ethics (OGE) has advised that an employee of a Governor's Office has a covered relationship with both the Governor's Office and the State for one year after leaving his or her position but that the nature of the position is considered in making the reasonable person determination. We agreed that you would provide additional information regarding the legal distinctions between the Governor's Office and the State of Idaho as such information may impact the covered relationship determination and/or the reasonable person determination in your case.

We discussed the three types of matters and I provided you the attached diagram and the attached OGE guidance to help you in characterizing the various types of matters that you encounter. I have also attached detailed OGE guidance on the various types of matters.

For one year after leaving your position as General Counsel, you are prohibited from participating in party matters in which the State of Idaho and/or the Office of the Governor of the State of Idaho is or represents a party, if you or an ethics official determines that a reasonable person with knowledge of the relevant facts would question your impartiality in the matter, unless you are first authorized to participate pursuant to 5 CFR 2635.502(d). You must also recuse from any particular matter if you or an ethics official determines that a reasonable person with knowledge of the relevant facts would question your impartiality in the matter, unless you are first authorized to participate pursuant to 5 CFR 2635.502(d). On the other hand, you are free to participate in broad policy options directed to the interests of large and diverse groups of persons.

The litigation, in which you were attorney of record, between the Office of the Governor and DOI, is considered a party matter in which the Office of the Governor is a party. Accordingly, you must recuse from that matter for at least a year after leaving your previous position. Given your involvement in the litigation, it may be appropriate to recuse from the litigation beyond the one-year period.

Federal land use plans covering large geographic areas and affecting the interests of multiple industries are not considered particular matters. Accordingly, you may participate in the consideration of such Federal land use plans, even those in Idaho.

I understand that you will contact me if you have any further questions or if you would like help in analyzing a specific set of facts.

\*\*\*

Thanks very much,  
Ed

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*--- Please note that a current or former employee who discloses information to an agency ethics official or a Government attorney does not personally enjoy an attorney-client privilege with respect to such communications.*

DOI-17-0553-D-000032

*Additionally, reliance on the oral or written advice of an agency ethics official cannot ensure that an employee will not be prosecuted for a violation of Title 18 of the United States Code. However, good faith reliance on such advice is a factor that may be taken into account by the Department of Justice in the selection of cases for prosecution. ---*

Ed McDonnell

Alternate Designated Agency Ethics Official/Deputy Designated Agency Ethics Official  
U.S. Department of the Interior

*Departmental Ethics Office*

*Office of the Solicitor*

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On Tue, Sep 5, 2017 at 10:56 AM, Cally Younger <[cyounger@blm.gov](mailto:cyounger@blm.gov)> wrote:

Ed,

A couple weeks ago, you and I spoke about my scope of work for BLM in light of my previous employer, Governor Otter and possibly whether that also extended to the State of Idaho generally. The primary discussion was about sage-grouse due to ongoing litigation in which Governor Otter is a party.

From our discussion, I understand that I cannot participate in litigation or settlement discussions with Governor Otter or his attorneys. However, because of the broad nature of land use amendments and because neither Governor Otter nor the State of Idaho are particular parties in those decisions, I could participate in policy discussions about land use plans in sage-grouse habitat range wide. I may also participate in meetings and discussions of other sage-grouse cases where Governor Otter and the State of Idaho are not parties.

We also agreed to have continuing conversations as issues come up that may impact Governor Otter and the State of Idaho.

Have I captured that correctly? Let me know.

**Cally Younger** | Counsel  
Office of the Director  
Bureau of Land Management  
U.S. Department of the Interior

DOI-17-0553-D-000033



Direct: 202-208-3027

Cell (b) (6)




---

**3 attachments**

 **Matters Diagram for recusal class.docx**  
27K

 **The Nettlesome Question of Particular Matters of General Applicability.pdf**  
163K

 **do06029 (1).pdf**  
120K



McDonnell, Edward &lt;edward.mcdonnell@sol.doi.gov&gt;

---

**Re: Follow-up re: Recent Conversations**

1 message

---

**McDonnell, Edward** <edward.mcdonnell@sol.doi.gov>  
To: "Goeken, Richard" <richard.goeken@sol.doi.gov>

Tue, Oct 31, 2017 at 10:34 AM

Hi Rick,

Thanks for your voicemail.

I have spoken with the Office of Government Ethics (OGE) regarding your situation. We discussed a number of issues.

First, we don't see that the restrictions of either 5 CFR 2635.502 or the pledge would apply to you with respect to the American Forest Resource Council or the Federal Forest Resource Coalition based on your description in paragraph 3 of your email.

With respect to Hedstrom Lumber Co., Bell Lumber &amp; Pole Co., Johnson Timer Company, and the nine trade associations, the following applies:

You indicate that your representation of the three companies ended April 15, 2016 and your representation of the nine trade associations ended May 5, 2016. As these relationships ended more than one year ago, you no longer have a covered relationship with any of these entities under 5 CFR 2635.502.

Regarding whether your service to these entities would be considered de minimis under the administration ethics pledge:

I was advised that OGE has struggled mightily when considering whether specific "consulting" services should be considered de minimis, since "consulting" can mean anything from consulting on a purely technical issue to consultation on a deeply substantive issue. However, they are less comfortable finding service to be "de minimis" where legal representation and a fiduciary duty are involved, as in your situation.

In your computation of time and the amount of compensation you received for your representational services, it appears you did not include in your calculations the time spent and compensation billed for the intervention of the three companies. If you used the intervention papers you prepared for these three companies, these values should be included in determining whether the services you provided to Bell Lumber & Pole Co., Johnson Timer Company, and the nine trade associations should be considered de minimis.

When considering the presence or absence of an ongoing contractual relationship or agreement, you were the attorney for the three companies for approximately seven and a half months; approximately six and a half months for the trade associations. While you indicate you took no further substantive actions on behalf of the companies and no further substantive submissions for the trade associations, you remained their attorney during these periods and, had substantive actions been required, you would presumably have been responsible to represent them.

I must say that, at this point, I would not consider the services you provided to the companies and the trade associations to be de minimis. If you would like to provide the time and compensation information involving the intervention of the three companies, I would be happy to consider it but, given the other factors, I'm not sure that it would change my determination. Accordingly, at this point, I consider the three companies and the nine trade associations to be your former clients under the pledge.

Please let me know if you will be submitting additional information or if you would care to discuss.

Thanks,  
Ed

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Ed McDonnell

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U.S. Department of the Interior

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On Wed, Sep 27, 2017 at 12:36 PM, Goeken, Richard <[richard.goeken@sol.doi.gov](mailto:richard.goeken@sol.doi.gov)> wrote:  
Mr. McDonnell

Following-up on our two recent conversations, I seek your Office's advice regarding recusal in the following factual situations:

**1. Entities For Which I Worked In The Past Two Years.**

I have already taken it upon myself to recuse myself from client matters involving the following clients for whom I have worked within the past two years. I have also advised the Solicitor's Office of my desire not to work on client matters involving them:

Gebbers Farm, Inc.; Cascadia Holdings Group; Cascade Operating, Ltd.; Mac and Cass Partnership; Gebbers Cattle; WTG Trust; DR Kelpman; Cass and Alycia Gebbers; Gamble Land and Timber, Inc.; Cole Bros. Inc.; Diamond Acres Trust; Grand River Cooperative Grazing Assn.; Hedstrom Lumber Co.; Shafer and Lake Freeman Environmental Conservation Assn.; Vaagen Bros. Lumber, Inc.; Viking Lumber Co.; Hedstrom Lumber, Co.; Woodward Stuckard, LLC; Future Forests, Inc.; Glacier Guides, Inc.; Cortona Academy; Looks Great Services, Inc.; Optimum Services, Inc.; Purple Line Transit Constructors, LLC; Brown & Pipkins, LLC; Eric and Laurie Casper; Bob and Connie Hermann; Ryan Hermann; Jamie Herman.

## **2. Participation In A Single Matter Involving Trade Associations.**

Additionally, we discussed a matter in which I was tangentially involved, *Center for Biological Diversity v. Ashe*, 15-cv-00477-EGS (D.D.C.). The case was filed on April 2, 2015 and I became involved on August 31, 2015, when I submitted intervention papers on behalf of Hedstrom Lumber Co., Bell Lumber & Pole Co. and Johnson Timber Company. This three company group was assembled by Hedstrom Lumber, Co., a client of mine, and as noted above, I will recuse myself from matters involving Hedstrom Lumber, Co. However, I had not participated in any matters involving Bell Lumber & Pole Co. or Johnson Timber Company prior to - - or after - - this proceeding.

Intervention by the three companies was unopposed and as such they were admitted to the case without further briefing or any argument by me in court. Thereafter, I took no substantive actions on behalf of these companies as the case remained effectively stayed. The three companies and I submitted papers to withdraw from the case on April 15, 2016. From the time of my withdrawal from the case until my appointment to the Department I rendered no services and received no payments from any of the three companies. I have had no ongoing contractual relationship or agreement with any of the three companies.

During the course of the same proceeding, several trade associations learned that I had prepared intervention papers on behalf of the three companies mentioned above.[1] The trade associations asked me to prepare intervention papers for them modeled on the papers I had submitted on behalf of the three companies. I had not worked for the trade associations before this case nor did I work for them after this case.



On October 19, 2015, I submitted intervention papers using the intervention papers I had filed on behalf of the three timber companies as a template. As with the three companies that had intervened, the trade associations' interventions were unopposed and, therefore, did not require briefing or my appearance in court. The court granted the unopposed interventions in a one sentence order.

After the associations were granted intervention, I made no substantive submissions for them as the case remained effectively stayed. Rather, the trade associations merely consented to two extension of the deadlines for filing briefs during the stay. These procedural matters were agreed to by the parties without briefing or any appearance by me in court. I made neither of the electronic filings to the court to extend the briefing schedule and the court granted the extensions of the schedule without elaboration.

Moreover, at all times it was anticipated that additional, much larger, trade associations would intervene in the case and that when they did, other counsel would take over and conduct the litigation on behalf of *all* of the trade associations. As expected, on May 5, 2016, new counsel filed appearances in the case, including on behalf of all of the trade associations. That same day I filed a notice of my withdrawal from the case. Thereafter, new counsel handled the matter on behalf of all of the trade association and I have had no contact with the proceedings since that time.

In total, I was paid \$10,625 for my work on behalf of the *nine* trade associations, which, at my hourly rate, equated to approximately 25 hours. Accordingly, on average, I worked 2.8 hours and was paid \$1,180.56 for each trade association. From the time of my withdrawal until my appointment to the Department I rendered no services and received no payments from the trade associations. I have no ongoing contractual relationship or agreement with any of the trade associations.

### **3. Two Other Trade Associations**

There are two additional timber trade associations to which my law firm belonged during the past two years: American Forest Resource Council and Federal Forest Resource Coalition. Although I have attended annual conventions and other meetings of these associations and I am generally familiar with their leadership and members, I have not represented either association, received payment from them or served on their Boards. I have no ongoing contractual relationship or agreement with either of these trade associations.

### **4. My Private Practice Generally**

My practice involved work with small and medium sized forest products companies. The only such companies I have worked for in the past two years are identified in paragraph 1 above and, as noted, I will recuse myself from client matters involving them. Additionally, I believe my general knowledge of forestry-related issues would be of considerable benefit to the Department and I have determined that the circumstances would not cause a reasonable person with knowledge of the relevant facts to question my impartiality.

### **Conclusion**

I request your Office's opinion as to whether my recusal should be considered in the foregoing circumstances as well as with particular respect to matters involving Bell Lumber & Pole Co., Johnson Timber Company or any of the trade associations discussed above.

If I can provide any additional information, please do not hesitate to contact me.

Rick Goeken

---

[1]The trade associations were: American Forest & Paper Association; Black Hills Forest Association; Forest Landowners Association, Inc.; Forest Resources Association, Inc.; Great Lakes Timber Professionals Association; Hardwood Federation; National Alliance of Forest Owners; New Hampshire Timberland Owners; and Southeastern Lumber Manufacturers Association, Inc. My firm was a member of the Forest Landowners Assn. during the two years prior to my appointment. Neither I nor my firm were members of any of the other trade associations during the two years prior to my appointment.

--

Richard W. Goeken  
Deputy Solicitor, Parks and Wildlife  
Department of Interior - Solicitor's Office, MS 6341  
[Richard.Goeken@sol.doi.gov](mailto:Richard.Goeken@sol.doi.gov)  
office - 202-208-3142  
mobile - (b) (6)



McDonnell, Edward &lt;edward.mcdonnell@sol.doi.gov&gt;

---

**Re: Recusal issues**

1 message

---

**McDonnell, Edward** <edward.mcdonnell@sol.doi.gov>  
To: "Goeken, Richard" <richard.goeken@sol.doi.gov>  
Cc: Melinda J Loftin <Melinda.Loftin@sol.doi.gov>

Tue, Oct 31, 2017 at 2:25 PM

Rick,

Given these facts, no restriction/prohibition under 5 CFR 2635.502 or the pledge.

Just act impartially and don't provide any, or create the appearance of providing any, preferential treatment.

Thanks,  
Ed

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Ed McDonnell

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On Tue, Oct 31, 2017 at 12:14 PM, Goeken, Richard <[richard.goeken@sol.doi.gov](mailto:richard.goeken@sol.doi.gov)> wrote:

Thank you for the response to my email.

I have another question for you: A former law partner of mine is a frequent litigant against NPS regarding concessions contracts. He left my old law firm **in 2003** and I have had no contact with him since then.

Would it be appropriate for me to attend meetings where he is in attendance re litigation with the NPS and/or to oversee litigation in which he is involved in my capacity as Deputy Solicitor for Parks?

--

Richard W. Goeken  
Deputy Solicitor, Parks and Wildlife  
Department of Interior - Solicitor's Office, MS 6341  
[Richard.Goeken@sol.doi.gov](mailto:Richard.Goeken@sol.doi.gov)  
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McDonnell, Edward <edward.mcdonnell@sol.doi.gov>

---

## Revised Mikkelson Advice

1 message

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Parsons, Matthew <matthew.parsons@sol.doi.gov>  
To: Edward McDonnell <edward.mcdonnell@sol.doi.gov>

Fri, Sep 8, 2017 at 10:23 AM

Ed, Here is the revised response for Alan:

(b) (5)



*you*

Matthew W. Parsons  
Attorney Advisor Ethics  
U.S. Department of the Interior

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Parsons, Matthew &lt;matthew.parsons@sol.doi.gov&gt;

**Re: Quick question**

1 message

**Riggs, Helen** <helen.riggs@bia.gov>

Wed, Dec 21, 2016 at 3:18 PM

To: "Parsons, Matthew" &lt;matthew.parsons@sol.doi.gov&gt;

Cc: "McDonnell, Edward" &lt;edward.mcdonnell@sol.doi.gov&gt;, "Oberly, Johnna" &lt;johnna.oberly@bia.gov&gt;, Jamie Sellar-Baker &lt;jsellarb@blm.gov&gt;, "Currie, Scott" &lt;scott.currie@sol.doi.gov&gt;, "Rogalski, Caitlin" &lt;crogalski@blm.gov&gt;, "Adams, Michael" &lt;michael.adams@bia.gov&gt;

Matt,

I appreciate your quick response to my question. We will take your advice and move forward accordingly.

Thank you,

Helen

Helen Riggs  
 Deputy Bureau Director, Trust Services  
 Bureau of Indian affairs  
 1849 C Street NW  
 Washington, D.C. 20240  
 Office: (202) 208-5831

On Wed, Dec 21, 2016 at 4:39 PM, Parsons, Matthew &lt;matthew.parsons@sol.doi.gov&gt; wrote:

Helen, We have reviewed the potential hiring of the spouse of an Executive Management Group (EMG) member representing ONRR as a Branch Chief by the Indian Energy Services Center (IESC) (in conjunction with BLM) and concluded that it would not require the recusal of the ONRR member/representative from the EMG. There are four authorities relevant to this situation. First, is the "nepotism" statute at 5 USC 3110, which bars an employee from hiring and promoting a relative. Second, the Federal conflict of interest statute, 18 USC 208, which prohibits an employee from participating in an official matter that will affect the financial interest of a spouse. Third, the ethics regulation at 5 CFR 2635.702(d), which bars the performance of official duties that would affect the financial interests of a friend, relative, or other person with whom an employee is affiliated outside of government. Finally, the general ethics principles at 5 CFR 2635.101(b), specifically numbers 2, 8, and 14.

It is our understanding that the EMG here provides strategic oversight and counsel to the Director of the IESC, who is a BIA employee. The EMG is composed of members from four different bureaus (BIA, BLM, ONRR, OST) each with expertise in different areas related to Indian resource/energy development and revenue therefrom. The EMG member from ONRR has a spouse who has applied for the position of Branch Chief of Minerals and Engineering in the IESC. It is also our understanding that the subject Branch Chief position is primarily affiliated with BLM and in fact will work 1/3 of the time for the IESC and 2/3 of the time for BLM. Also that the EMG has and will play no role in the hiring of the subject Branch Chief position and will not have a supervisory role over that position or otherwise exercise personnel responsibilities for the position such as evaluation, promotion, etc.

Given the roles and relationships of the various persons and entities recited above, we do not believe that these facts create an issue under the nepotism statute and its implementing regulations. The ONRR EMG member will not be hiring or promoting his spouse. Similarly, we do not believe that the ONRR EMG member will participate in or take official action that affects the financial interests of his spouse if she is selected for the subject Branch Chief position. Again, the EMG provides strategic oversight and advice to the Director of the IESC with regard to the broad goal of Indian energy development as noted above. However, the Director of the IESC operates the IESC, including personnel matters, and in the case of the subject Branch Chief position does this in conjunction with the BLM. The expertise the ONRR EMG member provides to the Director of the IESC would not reasonably be expected to include personnel management of the subject Branch Chief position and the organization structure of the Branch Chief position is further insulated from the ONRR EMG member by the Director of the IESC (who is a BIA employee) and the fact that the Branch Chief position falls primarily within BLM.

Nevertheless, the ONRR EMG member should understand that he should not participate in the personnel management of the subject Branch Chief position, if his spouse is selected for the position. This would preclude him from providing  
 DOI-17-0553-D-000044

input on matters such as evaluating the performance of his spouse, performance awards, promotion, or any other employee related benefits that would affect the financial interests of his spouse. If the subject spouse is hired as Branch Chief, both the Branch Chief and the ONRR EMG member may want to consult with their respective bureau Deputy Ethics Counselors (cc'd) to ensure they observe the relevant limitations under the laws and regulations cited above. The same is true of the Director of the IESC and members of the EMG if they have any questions or concerns.

Please let me know if you have any other questions or concerns. Matt

On Wed, Dec 21, 2016 at 6:00 AM, McDonnell, Edward <[edward.mcdonnell@sol.doi.gov](mailto:edward.mcdonnell@sol.doi.gov)> wrote:

Hi Helen,

I am going to ask Matt Parsons, a senior attorney in the Ethics Office who is stationed in Denver, to help you with this. Having looked over your question, I know that he will need additional information. He and I will discuss and then he will contact you later today.

Thanks very much,  
Ed

*--- Please note that a current or former employee who discloses information to an agency ethics official or a Government attorney does not personally enjoy an attorney-client privilege with respect to such communications. Additionally, reliance on the oral or written advice of an agency ethics official cannot ensure that an employee will not be prosecuted for a violation of Title 18 of the United States Code. However, good faith reliance on such advice is a factor that may be taken into account by the Department of Justice in the selection of cases for prosecution. ---*

Ed McDonnell

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DOI-17-0553-D-000045



On Tue, Dec 20, 2016 at 12:03 PM, Riggs, Helen <[helen.riggs@bia.gov](mailto:helen.riggs@bia.gov)> wrote:

I have an Executive Management Group (EMG) that provides guidance to a Director of a program.

One of the members of the EMG has a spouse that is on a CERT list for a position in the program. The spouse is a strong candidate for being selected to the position. Does the EMG member (her spouse) have to recuse himself from the EMG if the spouse is selected?

Thanks,

Helen Riggs  
Deputy Bureau Director, Trust Services  
Bureau of Indian affairs  
1849 C Street NW  
Washington, D.C. 20240  
Office: (202) 208-5831

On Tue, Dec 20, 2016 at 11:59 AM, Keable, Edward <[edward.keable@sol.doi.gov](mailto:edward.keable@sol.doi.gov)> wrote:

Helen.

If your question relates to the applicability of the Standards of Conduct for Employees in the Executive Branch, the Ethics Office will have to answer your question. I am copying Melinda Loftin and Ed McDonnell in that Office. Thanks.

Ed

On Tue, Dec 20, 2016 at 10:49 AM, Riggs, Helen <[helen.riggs@bia.gov](mailto:helen.riggs@bia.gov)> wrote:

Mr. Keable,

I have a quick question on a possible recusal. Do you have a moment to discuss?

Helen Riggs  
Deputy Bureau Director, Trust Services  
Bureau of Indian affairs  
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--

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--

Matthew W. Parsons  
Attorney Advisor Ethics  
U.S. Department of the Interior

AMERICAN  
OVERSIGHT

DOI-17-0553-D-000046

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755 Parfet Street, Suite 151  
Lakewood, CO 80215

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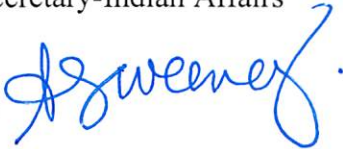
# United States Department of the Interior

OFFICE OF THE SECRETARY  
Washington, DC 20240

September 26, 2018

## MEMORANDUM

To: Secretary  
Deputy Secretary  
Solicitor  
Assistant Secretaries  
Bureau Directors  
Associate Deputy Secretary  
Chief of Staff  
Deputy Chief of Staff  
Designated Agency Ethics Official (DAEO) and Director, Ethics Office  
Principal Deputy Assistant Secretary-Indian Affairs  
Deputy Assistant Secretary for Policy and Economic Development-Indian Affairs  
Acting Chief of Staff, Assistant Secretary-Indian Affairs

From: Tara Sweeney  
Assistant Secretary-Indian Affairs 

Subject: Ethics Recusals & Recusal Screening Arrangement

I have previously consulted with the Departmental Ethics Office (DEO) and have been advised about my ethics obligations. This memorandum formally notifies you of my continuing obligation to recuse myself from participating personally and substantially in certain matters in which I have a financial interest, or personal or business relationship. I also understand that I have obligations pursuant to Executive Order 13770 and the Ethics Pledge that I signed.

### FINANCIAL CONFLICTS OF INTEREST

As required by 18 U.S.C. § 208(a), I will not participate personally and substantially in any particular matter in which I know that I have a financial interest directly and predictably affected by the matter, or in which I know that a person whose interests are imputed to me has a financial interest directly and predictably affected by the matter, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1), or qualify for a regulatory exemption, pursuant to 18 U.S.C. § 208(b)(2). I understand that the interests of the following persons are imputed to me: any spouse or minor child of mine; any general partner of a partnership in which I am a limited or general partner; any organization in which I serve as officer, director, trustee, general partner, or employee; and any person or organization with which I am negotiating or have an arrangement concerning prospective employment.

I have been granted a limited waiver under 18 U.S.C. § 208(b)(1) with respect to my financial interest in the Arctic Slope Regional Corporation. Accordingly, for the duration of my

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appointment, unless I first obtain an additional written waiver pursuant to 18 U.S.C. § 208(b)(1), or qualify for a regulatory exemption under 18 U.S.C. § 208(b)(2) or a statutory exemption under 18 U.S.C. § 208(b)(4), I am recused from particular matters affecting the Arctic Slope Regional Corporation in which the Arctic Slope Regional Corporation is a party. I have consulted with the DEO and been advised that I must also remain vigilant regarding my financial interests in Apple, Inc. and Michael Kors. These recusal requirements are set forth in Attachment A to this memorandum.

### IMPARTIALITY

Additionally, as required by 5 C.F.R. § 2635.502, if I know that a particular matter involving specific parties is likely to have a direct and predictable effect on the financial interest of a member of my household, or know that a person with whom I have a covered relationship is or represents a party to such matter, and where I determine that the circumstances would cause a reasonable person with knowledge of the relevant facts to question my impartiality in the matter, I will not participate in the matter unless I have informed the DEO of the appearance problem and received authorization from the DEO to participate in the matter. Certain specific impartiality concerns are addressed in Attachment A to this memorandum.

### EXTRAORDINARY PAYMENT

Additionally, as required by 5 C.F.R. § 2635.503, for a period of two years from the date on which I received payments from the Arctic Slope Regional Corporation Employee Incentive Program and the Arctic Slope Regional Corporation Long-Term Incentive Plan, unless I first receive a written waiver pursuant to 5 C.F.R. § 2635.503(c), I will not participate personally and substantially in any particular matter involving specific parties in which I know the Arctic Slope Regional Corporation is a party or represents a party.

### OBLIGATIONS UNDER THE ETHICS PLEDGE

As a Trump Administration political appointee, I have signed the Ethics Pledge (Executive Order 13770) and I understand that I will be bound by the requirements and restrictions therein in addition to the commitments that I have made in this and any other ethics agreement. Accordingly, I will not participate personally and substantially, for two years after appointment, in any particular matter involving specific parties in which any former employer or former client of mine, as defined under the Ethics Pledge, is or represents a party, if I served that employer or client during the two years prior to my appointment, unless first authorized to participate in the matter. I understand that, for purposes of the Ethics Pledge, the term “particular matter involving specific parties” includes any meetings or other communication relating to the performance of my official duties, unless the communication applies to a particular matter of general applicability or a broad policy option directed to the interests of a large and diverse group of persons and participation in the meeting or other event is open to all interested parties. I understand that the term “open to all interested parties” means five or more parties. My former employer and clients are set forth in Attachment A to this memorandum.

### DEPARTMENTAL SUPPLEMENTAL REGULATIONS



I am aware that 30 U.S.C. § 1211(f) prohibits me from holding a financial interest in any surface or underground coal mining operation if I perform any function or duty under Chapter 25 of Title 30 of the U.S. Code. Additionally, I am aware that my position is subject to the prohibitions against holding any financial interest in federal lands or resources administered or controlled by the Department of the Interior extended to me by supplemental regulation 5 C.F.R. § 3501.103(b). I am also aware that, absent a waiver under 5 C.F.R. § 3501.103(e), I am prohibited by supplemental regulation 5 C.F.R. § 3501.103(c) from acquiring or retaining any claim, permit, lease, small tract entries, or other rights granted by the Department in Federal lands.

### RECUSAL SCREENING ARRANGEMENT

In order to help ensure that I do not participate in matters relating to any of the entities discussed in this memorandum and listed on Attachment A, I have taken or will take the following steps:

1. In coordination with and under the direction of the DEO, a screening process has been established to assist in screening for recusals all Department matters directed to my attention or that require my participation which involve the entities discussed in this memorandum and listed on Attachment A in order to determine whether they involve any of the entities or organizations listed above.
2. All inquiries or comments involving the entities discussed in this memorandum and listed on Attachment A should be directed to a screener (the "Screener") without my knowledge or involvement until after my recusal period ends.
3. The Screener will take action or re-assign inquiries, comments, or matters without my involvement or knowledge of the particulars of the inquiry, comment, or matter.
4. I will continue to personally take my calls and screen my e-mail. If a particular matter involving any of the entities discussed in this memorandum and listed on Attachment A is directed to my attention, I will not take any action, but immediately forward the matter to the Screener for action or assignment, without my further involvement or knowledge of the particulars of the matter.
5. I will provide the Screener with a copy of this memorandum and my most recent OGE Form 278e, so that he/she may fully understand the purpose and scope of my recusal obligations. It is my understanding that the Screener will seek the advice of the DEO if he/she is ever uncertain whether or not I may participate in a particular matter.
6. I will provide my principal subordinates with a copy of this memorandum and will further instruct my principal subordinates that all inquiries and comments involving my recusal obligations should be directed to the Screener without my involvement or knowledge of the particulars of the matter.

7. John Tahsuda, Principal Deputy Assistant Secretary-Indian Affairs, is currently the Screener.

#### UPDATE AS NECESSARY

In consultation with the DEO, according to applicable rules and regulations, I will revise and update this memorandum whenever warranted by changed circumstances, including changes to my financial interests, changes in my personal or business relationships, or any changes to the nature of my Department duties. In the event of any changes to my screening arrangement, I will provide a copy of the revised memorandum to the Screener, my principal subordinates, and the DEO. Finally, I understand that ethics advice must come from the DEO, as only a designated ethics official can make ethics determinations upon which Department employees may authoritatively rely.

As noted above, in consultation with an agency ethics official, I will revise and update this memorandum whenever that is warranted by changed circumstances. In the event of any changes to this screening arrangement, I will provide you a copy of the revised screening arrangement memorandum.

Attachment

CC: Anita Personius, Executive Assistant to the Assistant Secretary-Indian Affairs  
Willow Iron Cloud, Executive Assistant to the Assistant Secretary-Indian Affairs  
Armadio Ruiz, Executive Assistant to the Assistant Secretary-Indian Affairs

Attachment A to Tara Sweeney Ethics Recusals & Screening Arrangement Memorandum

<b>Entity</b>	<b>Within 2 years of appointment (8/1/2020)</b>	<b>At all times</b>	<b>Authorities</b>
Arctic Slope Regional Corporation (ASRC)	- Recuse from all particular matters involving specific parties in which ASRC is or represents a party (includes any official meetings or communications in which ASRC participates)	- Recuse from any particular matter involving specific parties that affects ASRC's financial interests if ASRC is a party to the matter  - Consider appearances for all particular matters and seek DAEO authorization, if necessary	Ethics Agreement; 18 U.S.C. § 208; Ethics Pledge, E.O. 13770 (2 years); 5 C.F.R. § 2635.502; 5 C.F.R. 2635.503 (2 years)
Arctic Economic Council (AEC)	- Recuse from all particular matters involving specific parties in which AEC is or represents a party (includes any official meetings or communications in which AEC participates)	- Consider appearances for all particular matters and seek DAEO authorization, if necessary	Ethics Agreement; Ethics Pledge, E.O. 13770 (2 years); 5 C.F.R. § 2635.502
Ted Stevens Foundation (TSF)	- Recuse from all particular matters involving specific parties in which TSF is or represents a party (includes any official meetings or communications in which TSF participates)	- Consider appearances for all particular matters and seek DAEO authorization, if necessary	Ethics Agreement; Ethics Pledge, E.O. 13770 (2 years); 5 C.F.R. § 2635.502
Apple, Inc.		- Recuse from all particular matters affecting Apple, Inc.'s	Ethics Agreement; 18 U.S.C. § 208; 5 C.F.R. § 2635.502

Attachment A to Tara Sweeney Ethics Recusals & Screening Arrangement Memorandum

		<p>financial interests since the value of your stock exceeds \$15,000</p> <p>- Consider appearances for all particular matters and seek DAEO authorization, if necessary</p>	
Michael Kors		<p>- Recuse from all particular matters affecting Michael Kors' financial interests if the value of your stock exceeds \$15,000</p> <p>- Consider appearances for all particular matters and seek DAEO authorization, if necessary</p>	<p>Ethics Agreement; 18 U.S.C. § 208; 5 C.F.R. § 2635.502</p>



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**CONGRESS. LEGISLATION. POLITICS.**

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**CAMPAIGN 2018****Lola Zinke joins effort to unseat Tester**

Nick Sobczyk, E&amp;E News reporter

Published: Thursday, September 7, 2017

Lola Zinke, the wife of Interior Secretary Ryan Zinke, will join the campaign of one of the Republican challengers to Sen. Jon Tester (D-Mont.).

Troy Downing, a storage company CEO who launched his bid for the seat in May, announced yesterday that Lola Zinke would serve as his campaign chair.

"I'm honored and excited to be a part of Troy's great team," Lola Zinke tweeted last night. "He is right for #Montana."

The announcement marks Tester's second recent political run-in with the Zinkes. Ryan Zinke was floated as a possible candidate to challenge the second-term Montana senator before relinquishing his House seat and taking the job as Interior secretary earlier this year.

Lola Zinke has been politically active during her husband's tenure in the Trump administration, often appearing alongside Ryan Zinke at public events and tweeting about the administration's policies.

Nonpartisan analysts consider Tester to be one of the most vulnerable Democrats in the Senate in 2018. He also has one of the highest disapproval ratings, though he may benefit from a dearth of strong challengers.

Downing is a political novice, and the Senate bid will be his first try at public office. In an interview with the Associated Press in May, he said one of his first moves would be "to start going through the GOP list and introducing myself."

State Sen. Al Olszewski has also entered the race on the Republican side.

In a statement posted to Twitter, Lola Zinke said now is the "perfect time" for Downing to take public office.

"I first met Troy on a fishing trip and his kindness, intelligence, youthful enthusiasm, business experience and amazing military history made me think that one day he must serve his state and country again," she said.

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Twitter: [@nick\\_sobczyk](#) | Email: [nsobczyk@eenews.net](mailto:nsobczyk@eenews.net)

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McDonnell, Edward &lt;edward.mcdonnell@sol.doi.gov&gt;

**ea zinke**

1 message

**EA Compliance** <eacompliance@oge.gov>

Sat, Mar 4, 2017 at 8:45 AM

To: "edward.mcdonnell@sol.doi.gov" &lt;edward.mcdonnell@sol.doi.gov&gt;

Cc: EA Compliance &lt;eacompliance@oge.gov&gt;

Dear Mr. McDonnell

*approx  
6/1/17?*

Mr. Zinke was confirmed as Secretary of the Department of the Interior on 3/1/17. This is a reminder that Mr. Zinke has 90 days from the date of appointment to comply with the terms of his ethics agreement, unless an extension is granted by the Office of Government Ethics (OGE). Agency ethics officials do not have the authority to extend the compliance deadline; in rare circumstances of unusual hardship, OGE may decide to extend the deadline. See 5 C.F.R. § 2634.802(b). Please advise OGE via eacompliance@oge.gov as soon as possible if an extension will be requested.

Mr. Zinke is required to resign from the outside positions as specified in his ethics agreement. The Designated Agency Ethics Official (DAEO) or the DAEO's designee is required to provide OGE with written confirmation (email is acceptable and preferred) that Mr. Zinke has complied with the terms of his ethics agreement and that compliance was achieved within the 90-day deadline. The DAEO's or designee's confirmation to OGE must be based on written notification of compliance received from Mr. Zinke. OGE should receive written confirmation from the DAEO or designee no later than seven days after the expiration of the 90-day deadline. Agencies are, however, encouraged to send written confirmation to OGE as soon as possible. Please consult OGE's Legal Advisory LA-14-06 for additional guidance.

Here is the link to the guidance:

[https://www2.oge.gov/Web/OGE.nsf/Legal%20Advisories/ECDADA000D6612BF85257E96005FBF0C/\\$FILE/eecbe744513c40b7a3c049def23f2fdd3.pdf?open](https://www2.oge.gov/Web/OGE.nsf/Legal%20Advisories/ECDADA000D6612BF85257E96005FBF0C/$FILE/eecbe744513c40b7a3c049def23f2fdd3.pdf?open)

Please forward confirmation of compliance to OGE at eacompliance@oge.gov. Thank you for your assistance in this matter, and please contact eacompliance@oge.gov if you have any questions. If you are not the point of contact for this matter, please advise eacompliance@oge.gov and forward this email to the appropriate ethics official.

Sincerely,

Compliance Division

United States Office of Government Ethics

EM raw Zinke documents 000433

DOI-17-0553-D-000055

<https://mail.google.com/mail/u/0/?ui=2&ik=72f76a062c&view=pt&search=inbox&type=15a95ad573b4b1cc&th=15a99923e1226818&siml=15a99923e1226818>

1/2

1201 New York Avenue NW

Suite 500

Washington, DC 20005



ea zinke  
1/1

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2/2





Parsons, Matthew &lt;matthew.parsons@sol.doi.gov&gt;

## Ethics Issues and the Milk River Project

1 message

**Parsons, Matthew** <matthew.parsons@sol.doi.gov>

Fri, Sep 8, 2017 at 11:57 AM

To: Alan Mikkelsen <amikkelsen@usbr.gov>

Cc: James Hess <jhess@usbr.gov>, "Gibson, James" <jgibson@usbr.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>, Melinda Loftin <melinda.loftin@sol.doi.gov>

Alan, It is our understanding that you served as Coordinator for the St. Mary's Rehabilitation Working Group (SMRWG) until the end of March 2017. The SMRWG was formed by the Governor of the State of Montana to provide input on strategy for rehabilitation of the St. Mary's Diversion facilities and the Milk River Project, which diverts water from the St. Mary's River into the Milk River for use in north central Montana.

The SMRWG is not a formal agency of the State of Montana and it is not incorporated. Rather it is a group of separate parties who have a bona fide interest in the Milk River watershed, including irrigation districts, cities, counties, tribes, and other interested persons and organizations. Because the SMRWG is not formal legal entity, the Bear Paw Development Corporation (Bear Paw) serves as fiscal agent for the SMRWG. Bear Paw is a non profit corporation that is federally recognized to serve as an economic development district in north central Montana. It is our understanding that you contracted with Bear Paw to serve as Coordinator for the SMRWG.

You are covered by the Trump Ethics Pledge (EO 13770). Under the Pledge, you may not, for two years after appointment, participate in any particular matter involving specific parties in which a former employer or client is or represents a party, if you served that employer or client during the two years prior to your appointment. This includes any meeting or other communication with a former employer or client relating to your official duties, unless the communication applies to a particular matter of general applicability (there are no specific parties to the matter) and participation in the meeting or other event is open to all interested parties (five or more stakeholders are in attendance). "Former employer" is any person for whom you have within the 2 years prior to the date of your appointment served as an employee, officer, director, trustee, or general partner, except that "former employer" does not include any executive agency or other entity of the Federal Government, State or local government, the District of Columbia, a Native American tribe, or any United States territory or possession. "Former client" is any person for whom you served personally as agent, attorney, or consultant within the 2 years prior to the date of your appointment, but excluding instances where the service provided was limited to a speech or similar appearance. It does not include clients of the your former employer to whom you did not personally provide services, nor does it include any executive agency or other entity of the Federal Government, State or local government, the District of Columbia, a Native American tribe, or any United States territory or possession. ( hereinafter referred to as the "revolving door" provision). Your former service as Coordinator for the SMRWG is covered by the "revolving door" provision of pledge as to both the SMRWG and Bear Paw, since you were the Coordinator for SMRWG (a client/consultant for purposes of the Pledge) and a contractor for Bear Paw (also a client for purposes of the Pledge). As a result, you may not participate in any particular matters involving specific parties in which either the SMRWG or Bear Paw is a party or represents a party.

We note that the "revolving door" restriction in the Pledge does not apply to an agency or entity of State Government. We have discussed whether the SMRWG is a State agency or entity for the purposes of the Pledge with the Office of Government Ethics (OGE). In their view, unless the entity in question actually exercises a sovereign State function, it does not qualify for the exclusion of State Government entities from the "revolving door" restriction of the Pledge. In this instance, since the SMRWG exists to advise and inform the Governor as well as advocate for rehabilitation of the St. Mary's Diversion facilities and the Milk River Project, but does not otherwise exercise any sovereign function, it does not qualify as a State Government entity for the purposes of the Pledge.

The term particular matter involving specific parties is also defined in the pledge: "[p]articular matter involving specific parties" shall have the same meaning as set forth in section 2641.201(h) of title 5, Code of Federal Regulations, except that it shall also include any meeting or other communication relating to the performance of one's official duties with a former employer or former client, unless the communication applies to a particular matter of general applicability and participation in the meeting or other event is open to all interested parties. For your reference, 5 CFR 2641.201(h) defines a party matter as a a specific proceeding affecting the legal rights of the parties or an isolatable transaction or related set of transactions between identified parties, such as a specific contract, grant, license, product approval application, enforcement action, administrative adjudication, or court case.

A particular matter involving specific parties (party matter) does not include matters of general applicability, such as legislation and rulemaking which affect a discreet and identifiable class of persons, such as a specific industry, as

DOI-17-0553-D-000057



opposed to specific and identified parties, whose legal rights are being affected. However, it is important to note, as mentioned above, that the definition of party matter in the Pledge also includes any meetings or other communications with former employers or clients, such as the SMRWG or Bear Paw, relating to the performance of your official duties, unless the meeting or communication is about a matter of general applicability AND is a meeting or event at which participation is open to all interested parties. For the purpose of the Pledge a meeting or other event is open to the public if five or more stakeholders are in attendance.

Application of this guidance to you and the SMRWG and Bear Paw in the context of the St. Mary's Diversion facilities and the Milk River Project is challenging. You may participate in matters of general applicability about the Milk River Project, which affect the interests of a discreet and identifiable class of persons, such as a specific industry. Such a group could include the SMRWG or Bear Paw. However, you may not participate in matters of the Milk River Project which affect the legal rights of the SMRWG or Bear as discreet and identifiable parties in the matter, not as part of a class of persons. Making these fine distinctions can be difficult. We also note that the "revolving door" restrictions in the Pledge only apply to former employers or clients. In the case of the SMRWG, this means that the restriction only applies to the SMRWG itself as an organization and not its component members individually. Thus, if a matter involves only a member entity of the SMRWG in its individual capacity or a meeting is held with or communication is made to a component member on its own behalf and not on behalf of the SMRWG as a whole, then it would not be covered by the "revolving door" restriction of the Pledge.

Our understanding is that you are currently recusing yourself from matters involving the Milk River Project. That approach may be the safest and most efficient way to address compliance with the Pledge restrictions that apply to you, as discussed above. However, from a technical standpoint, a complete recusal from the Milk River Project may be over broad. As noted in the discussion above, you may participate in matters of general applicability regarding the Milk River Project or even party matters regarding the Milk River Project where neither the SMRWG or Bear Paw are parties. The challenge is ensuring that any Milk River Project matters in which you participate meet those conditions. We would be happy to discuss specific matters or actions to help you determine whether you can participate in them under the Pledge if you would like to take that approach.

We note that we have not discussed any possible restrictions that could arise under 5 CFR 2635.502, the regulation addressing appearance concerns due to personal and business relationships. In this instance it was not necessary to do so since the applicable restrictions under the Pledge are broader than those rules. However, under other circumstances, such as matters involving a Tribe or State Government entity, the application of that rule would have to be considered. Nevertheless, as noted above, the "revolving door" restrictions under the Pledge, as described above, apply to you. Matt

--

Matthew W. Parsons  
Attorney Advisor Ethics  
U.S. Department of the Interior

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Lakewood, CO 80215

*E-mail the Departmental Ethics Office at [DOI\\_Ethics@sol.doi.gov](mailto:DOI_Ethics@sol.doi.gov) or visit us online at [www.doi.gov/ethics](http://www.doi.gov/ethics)*

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Parsons, Matthew &lt;matthew.parsons@sol.doi.gov&gt;

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**Re: Expert witness question**

1 message

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**Parsons, Matthew** <matthew.parsons@sol.doi.gov>  
To: "Clarkson, Gavin" <gavin.clarkson@bia.gov>  
Cc: Edward McDonnell <edward.mcdonnell@sol.doi.gov>

Fri, Aug 18, 2017 at 1:38 PM

Gavin,

As we discussed, Federal employees are typically prohibited by [5 CFR 2635.805](#) from serving as expert witnesses, other than on behalf of the United States, in litigation where the US is a party or has a direct and substantial interest. Authorization to provide expert testimony is permitted when it is (1) determined to be in the best interests of the United State or (2) when the expert testimony is unrelated to the employee's official duties (see 5 CFR 2635.805(c)).

In this instance, possible expert testimony on tribal sovereignty appears to be related to your official duties as that term is defined at [5 CFR 2635.807\(a\)\(2\)\(i\)](#). As a result, the remaining possible basis for approval for you to provide expert testimony, other than for the Government, is if it is found to be in the Government's interest.

If you receive a subpoena to provide expert testimony in the case of U.S. v. Tucker from a party other than the Government, please let us know and we will coordinate with the Department of Justice (DOJ) on whether your possible testimony is in the best interests of the Government. As we discussed, it is possible that the party calling you may not agree with a determination that is made and, if so, they may ask that the court order your testimony. In that event, DOJ will determine how the Government will respond, to include possible argument to the court.

I have attached an expert witness guide prepared by the Office of Government Ethics for your information.

Matt

On Mon, Aug 14, 2017 at 11:31 AM, Clarkson, Gavin <[gavin.clarkson@bia.gov](mailto:gavin.clarkson@bia.gov)> wrote:  
I'm trying to call you, but I am getting a busy signal. Can you call me?

--  
Dr. Gavin Clarkson, Esq.  
Deputy Assistant Secretary for Policy and Economic Development  
Office of the Assistant Secretary -- Indian Affairs  
1849 C. Street, NW  
Washington, DC 20240  
202-208-7163  
[gavin.clarkson@bia.gov](mailto:gavin.clarkson@bia.gov)

DOI-17-0553-D-000059

On Tue, Jul 25, 2017 at 5:23 PM, Parsons, Matthew <[matthew.parsons@sol.doi.gov](mailto:matthew.parsons@sol.doi.gov)> wrote:

I will be leaving the office before you land. However, I will be in at 7 Denver time in the morning. Lets discuss at that time.

On Tue, Jul 25, 2017 at 3:16 PM, Gavin Clarkson <[gavin.clarkson@bia.gov](mailto:gavin.clarkson@bia.gov)> wrote:

I'll try to call you when I land in Denver in 90 minutes

--

Dr. Gavin Clarkson, Esq.  
Deputy Assistant Secretary for Policy and Economic Development  
Office of the Assistant Secretary -- Indian Affairs  
1849 C. Street, NW  
Washington, DC 20240  
202-208-7163  
[gavin.clarkson@bia.gov](mailto:gavin.clarkson@bia.gov)

Sent from my iPhone

On Jul 25, 2017, at 3:15 PM, Parsons, Matthew <[matthew.parsons@sol.doi.gov](mailto:matthew.parsons@sol.doi.gov)> wrote:

Gavin, Can you provide some more information on your prior work or consultation regarding the case(s) in question? As Ed noted, the Pledge bars you from participating in a matter in which a former employer or client is a party or represents a party. That prohibition is not limited to a meeting where the former employer or client is present, but includes any participation in the matter where the former employer or client is a party or represents a party.

18 USC 205 also bars you from serving as the agent or attorney on behalf of a third party before any department, agency, court, court-martial, officer, or civil, military or naval commission in connection with any covered matter in which the United States is a party or has a direct and substantial interest.

Both these rules can be complex depending upon the facts, so additional detailed information will help us ensure we have not missed something. Matt

On Tue, Jul 25, 2017 at 2:23 PM, Gavin Clarkson <[gavin.clarkson@bia.gov](mailto:gavin.clarkson@bia.gov)> wrote:

No former client will be in attendance at the meeting tomorrow that I am aware of.

--

Dr. Gavin Clarkson, Esq.  
Deputy Assistant Secretary for Policy and Economic Development  
Office of the Assistant Secretary -- Indian Affairs  
1849 C. Street, NW  
Washington, DC 20240  
202-208-7163  
[gavin.clarkson@bia.gov](mailto:gavin.clarkson@bia.gov)

Sent from my iPhone

On Jul 25, 2017, at 1:57 PM, Ethics, DOI <[doi\\_ethics@sol.doi.gov](mailto:doi_ethics@sol.doi.gov)> wrote:

Hi Gavin,

I am asking Matt Parsons (cc'd) to help you with this as he is already working with you on another litigation issue. We will need a detailed description of the facts so that we can analyze your situation, preferably in writing.

I can't tell from your email whether you are planning to attend tomorrow's meeting or whether the ethics rules would permit you to do so. At minimum, if someone who

DOI-17-0553-D-000060

was a former employer or client of yours during the last two years is a party or represents a party to the case being discussed tomorrow, the Pledge may prohibit your participation in the meeting

Matt, please reach out to Gavin as soon as possible.

Thank ,  
Ed McDonnell

On Tue, Jul 25, 2017 at 3:25 PM, Gavin Clarkson <[gavin.clarkson@bia.gov](mailto:gavin.clarkson@bia.gov)> wrote:

I was previously designated as an expert witness on tribal sovereignty in a case brought by Preet Bhara in the SDNY. I believe the government's position is wrong as to tribal sovereignty and the case is set for trial in September.

The matter is similar to the case the CFPB is being against a tribe in California, which is the subject of a White House meeting tomorrow.

My preference is to work with DOJ to dismiss both cases (for no compensation, of course), but I need guidance

--

Dr. Gavin Clarkson, Esq.  
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202 208 7163  
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--

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 **Expert Witness OGE Guide do\_07\_019.pdf**  
336K



Parsons, Matthew &lt;matthew.parsons@sol.doi.gov&gt;

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**Re: OIEED and Lower Brule Loan**

1 message

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**Parsons, Matthew** <matthew.parsons@sol.doi.gov>

Thu, Jul 13, 2017 at 12:16 PM

To: "Clarkson, Gavin" &lt;gavin.clarkson@bia.gov&gt;

Cc: David Lacroix &lt;david.lacroix@sol.doi.gov&gt;, Edward McDonnell &lt;edward.mcdonnell@sol.doi.gov&gt;, Melinda Loftin &lt;melinda.loftin@sol.doi.gov&gt;

Gavin, Ed asked me to look at your questions and I have done some initial research on the case of Great American Insurance Company v. Department of the Interior (DOI) et al. As you note, there are several ethics concerns raised with your involvement in the Great American Insurance Company (GALIC) suit against DOI over the loan guaranty to the Lower Brule.

As a starting point, given the lawsuit, GALIC, as plaintiff, and the law firm/attorneys representing it in the case, are "prohibited sources" for the purpose of the requirement under 5 CFR 3501.103(b) that DOI employees obtain prior approval before engaging in outside employment with a prohibited source. They are a prohibited source in this case because they are seeking official action by DOI (payment of the loan guaranty). Outside employment under 5 CFR 3501.105(b)(4)(i) is defined very broadly and includes any form of non-Federal business relationship involving the provision of personal services by an employee, with or without compensation, and specifically includes work as a consultant. As a result, if you wish to continue to provide advice to GALIC you should submit a written request for approval. I have attached a form for your use. The standard for approval of a request under 5 CFR 3501.105(b)(3) is that "approval shall be granted unless a determination is made that the outside employment is expected to involve conduct prohibited by statute or Federal regulation, including 5 CFR part 2635 and this part."

If you make a request there are several issues we will need to examine. First, is whether your proposed work would violate 18 USC 203 or 205.

18 USC 203 prohibits you from receiving any compensation for representing others in relation to any proceeding, application, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, or other particular matter in which the United States is a party or has a direct and substantial interest, before any department, agency, court, court-martial, officer, or any civil, military, or naval commission. If your work for GALIC on the case, now that you are a Government employee, is uncompensated, it is unlikely 18 USC 203 would be a concern. However, if you would be compensated, then we would have to determine if the work qualified as representational services and was prohibited under the statute. Testimony under oath (fact or expert) is not barred under 18 USC 203 since it contains an exception allowing testimony under oath. Consequently, the concern here would focus on other compensated work that would qualify as representational services.

18 USC 205 prohibits you from:

- acting as an agent or attorney (compensated or not) for prosecuting any claim against the United States, or receiving any gratuity, or any share of or interest in any such claim, in consideration of assistance in the prosecution of such claim, or

- acting as an agent or attorney (compensated or not) for anyone before any department, agency, court, court-martial, officer, or civil, military or naval commission in connection with any covered matter in which the United States is a party or has a direct and substantial interest.

Like 18 USC 203, 18 USC 205 also has an exception for testimony under oath. As a result, the question here is whether the work would involve service as an agent or attorney beyond expert testimony.

Second, The Standards of Conduct for Employees of the Executive Branch at 5 CFR 2635.805 generally prohibit expert testimony by Government employees for anyone, except the United States, in proceedings before a US court or agency, in which the US is a party or has a direct and substantial interest. There are two circumstances in which a Government employee may be authorized to provide expert testimony for a party other than the US.

The first exception is if the Designated Agency Ethics Official (DAEO) determines that the expert testimony service is in the interest of Government. The regulation requires that we consult with the agency representing the U.S. in the proceeding. In this instance we would consult with the Office of Indian Energy and Economic Development (OIEED), the Division of Indian Affairs of the Office of the Solicitor (DIA), and the US Attorney's Office for the Southern District of Ohio. While we have not conducted this consultation, intuitively it seems unlikely that your testimony for GALIC would be found to be in the interest of the Government.

The second exception is if the DAEO determined that the subject matter of the testimony does not relate to your official duties. The relatedness test in the OGE teaching/speaking/writing rule, 5 C.F.R. 2635.807(a)(2) (i), is used to determine a relationship to official duties. Under that standard, it appears that the case is related to your official duties because it is related to an ongoing operation of OIEED, which falls under the purview of the Office of the Assistant Secretary for Indian Affairs.

Therefore, it seems unlikely that you would be granted approval to serve as an expert witness for GALIC in the subject case given the prohibition in 5 CFR 2635.805.

If you receive approval to serve as an expert witness or otherwise advise and assist GALIC, and will be compensated, you should be aware that you are subject to the outside earned income limitations under 5 CFR 2636, Subpart C. These limits apply to all combined outside income and would include payments from GALIC as well as income from outside work from other sources. Your outside earned income limit for 2017 is \$15,518 (pro rata portion of \$27,765 based on your date of appointment).

Finally, there is also a sensitive question of whether you should recuse yourself from any participation in the subject case in your official capacity as Deputy Assistant Secretary for Policy and Economic Development, including settlement of the case on behalf of the Government. You did not indicate whether you had recused

DOI-17-0553-D-000064

yourself from official participation in the case. However, if you have not made such a determination, there are a couple concerns. First, we would want to make sure that your participation in the subject case would not violate the Federal conflict of interest statute, 18 USC 208. Based on your OGE Form 278e you currently hold an advisory board position with the Lower Brule and it is possible that 18 USC 208 may be implicated. We should review that issue before you participate in the case in your official capacity.

Second, there is a potentially significant impartiality concern under 5 CFR 2635.502 that appears to support your recusal from official participation in the case. Under 5 CFR 2635.502(a), where an employee knows that a person with whom he has a covered relationship is or represents a party to a particular matter involving specific parties and where the employee determines that the circumstances would cause a reasonable person with knowledge of the relevant facts to question his impartiality in the matter, the employee should not participate in the matter. While it is unclear if you have a "covered relationship" with GALIC, it seems likely. If it has been less than a year since you served as a consultant for GALIC, then you have a covered relationship with GALIC. Even if it has been over a year since you last advised or consulted for them, your current interest in advising them and serving as an expert witness may qualify as seeking a business or contractual relationship, particularly if you will be compensated, and constitute a covered relationship with GALIC under 5 CFR 2635.502(b)(1)(i).

However, even if no covered relationship with the parties or representatives of the parties in the subject case exists, the circumstances raise an impartiality concern under the "catch all" provision of 5 CFR 2635.502(a) (2). In circumstances other than those specifically described in section 2635.502(b), when the circumstances would cause a reasonable person to question the employee's participation in an official matter, the employee should not participate in that matter unless authorized to do so. Given the officer position (CEO) you formerly held with the Lower Brule, your work involving the loan and guaranty transactions leading to the subject case, as well as your subsequent advice to GALIC concerning the case, your current position with the Lower Brule, the monetary value of the case, and your current official responsibilities, we believe that a reasonable person with knowledge of the facts would question your impartiality in any official participation in the case and that you should recuse yourself from official participation in the case.

Paragraph 6 of the Ethics Pledge established by Executive Order 13770 presents another concern depending upon when you last served as an advisor to GALIC. If that was within the two year period prior to your date of appointment, they would be considered a "former client" and you would be barred from participating in the subject case for two years from the date of your appointment, since the case is a particular matter related to a former client.

If you wish to be an expert witness in the subject case or otherwise advise GALIC, please complete the attached form and submit it to me for review. Separately, we advise that you be recused from participation in the case in your official capacity. You should let your staff know so that they do not bring matters involving the case to you. If you believe you should participate in the case in your official capacity we should discuss that further.

On Sat, Jul 8, 2017 at 3:35 PM, Edward McDonnell <[edward.mcdonnell@sol.doi.gov](mailto:edward.mcdonnell@sol.doi.gov)> wrote:

Hi Gavin,

I've asked Matt Parsons to help you with this. He'll be in touch.

Thanks,  
Ed

Sent from my iPhone

- Stewardship for America with Integrity and Excellence -

--- Please note that a current or former employee who discloses information to an agency ethics official or a Government attorney does not personally enjoy an attorney-client privilege with respect to such communications. Additionally, reliance on the oral or written advice of an agency ethics official cannot ensure that an employee will not be prosecuted for a violation of Title 18 of the United States Code. However, good faith reliance on such advice is a factor that may be taken into account by the Department of Justice in the selection of cases for prosecution. ---

Ed McDonnell

Alternate Designated Agency Ethics Official/Deputy Designated Agency Ethics Official  
U.S. Department of the Interior

*Departmental Ethics Office*

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On Jul 7, 2017, at 12:03 PM, Clarkson, Gavin <[gavin.clarkson@bia.gov](mailto:gavin.clarkson@bia.gov)> wrote:

The Indian Loan Guaranty program guaranteed a loan from a CDFI at Lower Brule (I was the CEO at the time) based on a favorable consultation memo from the IRS (essentially confirming that the world was round in terms of capital gains treatments for outside interests in Section 17 Corporations)

Later, the IRS reversed itself and declared the world was flat (they deemed a federally chartered corporation to be a partnership without any basis in the law whatsoever ... they just didn't like the fact that tribes don't pay taxes)

The secondary market purchaser of the loan is now suing on the guaranty. I have been advising them as an expert witness.

I need guidance on a whole bunch of issues

1) expert witness (the government was wrong, but I know there are restrictions on service as an expert against the government)

2) helping settle the matter (it is bad for us and the program to fail to honor the guaranty)

DOI-17-0553-D-000066



3) highlighting the hostility of the IRS towards tribes and pointing out that but for the IRS's malfeasance (I can detail that if necessary), the loan would still be performing and would likely have been paid off by now.

--

Dr. Gavin Clarkson, Esq.  
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Parsons, Matthew &lt;matthew.parsons@sol.doi.gov&gt;

## Re: Speaking at Evergreen State University

1 message

Parsons, Matthew &lt;matthew.parsons@sol.doi.gov&gt;

Thu, Oct 12, 2017 at 2:00 PM

To: "Clarkson, Gavin" &lt;gavin.clarkson@bia.gov&gt;

Cc: Edward McDonnell &lt;edward.mcdonnell@sol.doi.gov&gt;, David Lacroix &lt;david.lacroix@sol.doi.gov&gt;

Gavin, I am sorry I missed your call last night. We have discussed the possibility of you attending this event in an official instead of a personal capacity. Based on our conversation, my understanding is that this event was planned before you came to DOI and the invitation was extended to you by a former student and as an author of the textbook being used by the class. In other words, this was intended as a personal activity. In light of those facts, and notwithstanding the substantive overlap between the class topics and your official duties, we feel that your attendance in an official capacity would, at a minimum, create an appearance that you were doing this for your own gain and that of the university in violation of 5 CFR 2635.702 and the general ethics principle at 5 CFR 2635.101(b)(7). Under both of those references, employees may not use their public office for private gain, either for themselves or others. Changing what was to have been a personal activity (based on your authorship of a textbook) and for which you would otherwise be responsible for paying your own transportation costs to attend (so as to not violate the ban on receipt of compensation for teaching, speaking or writing related to one's official duties) into an official event would result in a personal gain for you. Again, under the circumstances we believe it would be inappropriate for you to attend in an official capacity.

On Wed, Oct 11, 2017 at 3:22 PM, Parsons, Matthew <matthew.parsons@sol.doi.gov> wrote:

Gavin, I have reviewed the regulations that apply to you regarding the pending speaking engagement at Evergreen State University and unfortunately you are either going to have to pay for all of your travel expenses or decline to attend the event.

Under 5 CFR 2635.807, all Federal employees are barred from receiving compensation for teaching, speaking, and writing that is related to official duties. For covered non-career (CNC) employees, such as yourself, the definitions of the terms compensation and relation to official duties are defined more broadly than for other employees. While travel and transportation expenses are not considered compensation for most employees, they are included within the definition of compensation for CNC employees (5 CFR 2635.807(a)(2)(iii)(D)). As a result, under the regulation, the fact that Evergreen is paying for air travel, hotel, and a meal means you are being compensated for the proposed speaking engagement at Evergreen State.

Compensation is only problematic if the subject matter of the speaking event is related to your official duties. However, for CNC employees that term is defined extremely broadly to include the "general subject matter area, industry, or economic sector primarily affected by the programs and operations of the agency" (5 CFR 2635.807(a)(2)(i)(E)(3)). The regulation emphasizes this point in example 6 to 5 CFR 2635.807(a)(2)(i), copied below (see the key language highlighted). As the DAS-PED, agency in your case includes the entire DOI. The chapters you authored in American Indian Business: Principles and Practice fall within this broad definition of relation to official duties. While there is a note to 5 CFR 2635.807(a)(2)(i)(E) that ordinarily allows outside speaking, teaching, and writing on a subject within an employee's "discipline or inherent area of expertise based on his educational background or experience," that note specifically states it is not applicable to CNC employees. Again, in light of the broad regulatory definition of what is related to your official duties, discussion of the chapters you wrote in the textbook are related to your official duties, subjecting you to the compensation ban.

If you pay for your own travel to the event (and there is no other compensation, including a speaker's fee or honorarium), your participation in the event meets the standards in the regulation. If you are unable to fund your own travel, then you should decline to participate in the event. If you decide to pay your own travel expenses and participate, remember that you may not use your official title or position or disclose nonpublic information at the event.  
Matt

*Example 6:* A program analyst employed at the Environmental Protection Agency may receive royalties and other compensation for a book about the history of the environmental movement in the United States even though it contains brief references to the creation and responsibilities of the EPA. A covered noncareer employee of the EPA, however, could not receive compensation for writing the same book because it deals with the general subject matter area affected by EPA programs and operations. Neither employee could receive compensation for writing a book that focuses on specific EPA regulations or otherwise on its programs and operations.

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# United States Department of the Interior

OFFICE OF THE SECRETARY

Washington, DC 20240

IN REPLY REFER TO:  
7202.4-OS-2018-00344

November 23, 2018

Via email: [sara.creighton@americanoversight.org](mailto:sara.creighton@americanoversight.org)

Sara Creighton  
American Oversight  
1030 15<sup>th</sup> Street, NW (B255)  
Washington, DC 20005

*Re: American Oversight v. U.S. Department of the Interior, 1:18-cv-00656*

Dear Ms. Creighton:

On November 28, 2017, Mr. Austin Evers of American Oversight filed a Freedom of Information Act (FOIA) request seeking the following:

- 1) Records sufficient to identify all employees who entered into a position at the agency as “political appointees” since April 3, 2017 and the title or position of each employee (to the extent that such individuals have held multiple titles or positions since April 3, 2017 identify each title or position). For purposes of this request, please consider any employee in a PAS position, a presidentially-appointed position, a non-career SES position, a Schedule C position, or any administratively-determined position to be a “political appointee.”
- 2) Records sufficient to identify all career employees who have been detailed into a leadership office or component front office since April 3, 2017; the title or position of each employee while on detail; and each employee’s originating agency or component, and prior title (to the extent that such individuals have held multiple titles or positions since April 3, 2017, identify each title or position).
- 3) Names and resumes of anyone from the transition teams or beachhead teams who have joined the agency in full-time capacity, either as career, political, or administratively determined positions since April 3, 2017. For the purposes of this request, please include any employee who previously had a temporary or provisional appointment at DOI before April 3, 2017, and took on a permanent appoint after that date.
- 4) For each individual identified in response to requests 1 to 3:
  - a. The resume provided by the individual to the agency in connection with determining the appropriate salary for the individual, or, if that is not available, a recent resume contained within the agency’s records. We have no objection to the redaction of contact information (addresses, telephone numbers, e-mail addresses) for the employee or references, or to the

redaction of past salary information. Employment, education, and professional association information is not exempt and we object to any redactions of such information.

- b. Any conflicts or ethics waivers or authorizations for the individual, including authorizations pursuant to 5 C.F.R. § 2635.502.
- c. Records reflecting any recusal determination made or issued for the individual.
- d. Copies of any SF-50 forms for the individual reflecting any change in position or title, including when the employee enters or leaves a position. We have no objection to the redaction of home addresses, telephone numbers, or social security numbers from the SF-50s.

Please provide all responsive records from the date of April 3, 2017

Mr. Evers' request was received in the Office of the Secretary FOIA office on November 28, 2017, and acknowledged on December 28, 2017. On June 5, 2018 you were provided an initial partial response responsive to parts 1, 3, and 4(b). On August 30, 2018, you were provided a second partial response responsive to part 4(d). On September 4, 2018, parts 4(b) and 4(c) were referred to the Department of the Interior's Office of the Solicitor for response. On October 2, 2018, you were provided a third response responsive to parts 2 and 4(d).

In response to Mr. Hart Wood's, of American Oversight, communication to Mr. Jeremy Simon, of the Department of Justice, dated November 7, 2018, the Office of the Secretary FOIA office conducted an additional search for responsive records. After a search reasonably calculated to uncover all relevant documents, no SF-50s forms were found for Lane Dickson, Amy Mitchell, or Melissa Simpson.

We are writing today to provide a final response to Mr. Evers' request from the Office of the Secretary. We have enclosed 1 file consisting of 17 pages which are responsive to parts 4(a) and 4(d). Of those 17 pages, all pages contain redactions as described below.

**Portions of the enclosed documents have been redacted pursuant to Exemption 6 of the FOIA (5 U.S.C. § 552(b)(6)) because they fit certain categories of information:**

#### **Personal Information**

Exemption 6 allows an agency to withhold "personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy." The courts have held that the phrase "similar files" involves all information that applies to a particular person. Hertzberg v. Veneman, 273 F. Supp. 2d 67, 85 n.11 (D.D.C. 2003).

To determine whether releasing requested information would constitute a clearly unwarranted invasion of personal privacy, we are required to perform a "balancing test." This means that we must weigh the individual's right to privacy against the public's right to disclosure.



- (1) First, we must determine whether the individual has a discernable privacy interest in the information that has been requested.
- (2) Next, we must determine whether release of this information would serve “the public interest generally” (i.e., would “shed light on the performance of the agency's statutory duties”).
- (3) Finally, we must determine whether the public interest in disclosure is greater than the privacy interest of the individual in withholding.

The information that we are withholding consists of personal information, and we have determined that the individuals to whom this information pertains have a substantial privacy interest in it. Additionally, we have determined that the disclosure of this information would shed little or no light on the performance of the agency’s statutory duties and that, on balance, the public interest to be served by its disclosure does not outweigh the privacy interest of the individuals in question, in withholding it. Nat’l Ass’n of Retired Fed. Employees v. Horner, 879 F.2d 873, 879 (D.C. Cir. 1989).

In summation, we have determined that release of the information that we have withheld would constitute a clearly unwarranted invasion of the privacy of these individuals, and that it therefore may be withheld, pursuant to Exemption 6.

If you have any questions about our response to your request, you may contact Jeremy Simon, Assistant United States Attorney, by phone at (202) 252-2528 or by email at [Jeremy.simon@usdoj.gov](mailto:Jeremy.simon@usdoj.gov).

Sincerely,

Clarice Julka  
Office of the Secretary  
FOIA Officer

Electronic Enclosure

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>BALASH, JOSEPH R</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>12/21/2017</b>				
<b>FIRST ACTION</b>				<b>SECOND ACTION</b>								
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>		6-A. Code		6-B. Nature of Action						
5-C. Code <b>ZNM</b>		5-D. Legal Authority <b>43 USC 1451</b>		6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number				15. TO: Position Title and Number <b>ASSISTANT SECRETARY-LAND AND MINERALS MANAGEMENT 20000000 EX01012</b>								
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis	
						<b>EX</b>	<b>0340</b>	<b>04</b>	<b>00</b>	<b>155500</b>	<b>PA</b>	
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.		
								<b>155500</b>		<b>0</b>		
								20C. Adj. Basic Pay		20D. Other Pay		
								<b>155500</b>		<b>0</b>		
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>ASST SECY-LAND &amp; MINERALS</b>  <b>WASHINGTON,DC</b>						
<b>EMPLOYEE DATA</b>												
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure <b>0</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>9</b> NOT APPLICABLE			29. Pay Rate Determinant <b>T</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>12/07/2002</b>		32. Work Schedule <b>F</b> FULL-TIME			33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>												
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 13</b>		43. <b>SUPV STAT 2</b>		44. <b>POSITION SENSITIVITY SPECIAL-SENSITIVE (</b>				
45. Remarks  <b>(b) (6)</b>												
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>172430459 / ELECTRONICALLY SIGNED BY:</b>						
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>12/18/2017</b>		46. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>						

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>MILLS, KATIE E</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>02/20/2018</b>				
<b>FIRST ACTION</b>				<b>SECOND ACTION</b>								
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>		6-A. Code		6-B. Nature of Action						
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number				15. TO: Position Title and Number <b>COUNSEL</b> <b>10400000 IGS1408</b>								
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis	
						<b>GS</b>	<b>0905</b>	<b>13</b>	<b>01</b>	<b>96970</b>	<b>PA</b>	
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.		
								<b>75628</b>		<b>21342</b>		
								<b>96970</b>		<b>0</b>		
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b> <b>OFFC OF CONGRSNL &amp; LEGSL AFFAIRS</b>  <b>WASHINGTON,DC</b>						
<b>EMPLOYEE DATA</b>												
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>9</b> NOT APPLICABLE			29. Pay Rate Determinant <b>0</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>02/20/2018</b>		32. Work Schedule <b>F</b> FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>												
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 17</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>				
45. Remarks  <b>(b) (6)</b>												
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>180394760 / ELECTRONICALLY SIGNED BY:</b>						
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>02/01/2018</b>		ERICA J. WILLIAMS <b>HUMAN RESOURCES SPECIALIST</b>						

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>GETTO, LEILA S</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>06/25/2017</b>			
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>						
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>			6-A. Code		6-B. Nature of Action				
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>			6-C. Code		6-D. Legal Authority				
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>DEPUTY DIRECTOR, OFFICE OF SCHEDULING AND ADVANCE 10000000 IGS1383</b>						
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
						<b>GS</b>	<b>0301</b>	<b>14</b>	<b>06</b>	<b>130692</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay	20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay	
						<b>102826</b>		<b>27866</b>	<b>130692</b>	<b>0</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC</b>						
<b>EMPLOYEE DATA</b>											
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>7</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>06/25/2017</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>											
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>		
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>							
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>	42. <b>EDUC LVL 04</b>		43. <b>SUPV STAT 2</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>				
45. Remarks  <b>(b) (6)</b>											
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>					50. Signature/Authentication and Title of Approving Official <b>171119423 / ELECTRONICALLY SIGNED BY: ERICA J. WILLIAMS HUMAN RESOURCE SPECIALIST</b>						
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>06/20/2017</b>							

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>GETTO, LEILA S</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>06/25/2017</b>				
<b>FIRST ACTION</b>				<b>SECOND ACTION</b>								
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>		6-A. Code		6-B. Nature of Action						
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>		6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number				15. TO: Position Title and Number <b>DEPUTY DIRECTOR, OFFICE OF SCHEDULING AND ADVANCE 10000000 IGS1383</b>								
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis	
						<b>GS</b>	<b>0301</b>	<b>14</b>	<b>06</b>	<b>130692</b>	<b>PA</b>	
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.		
								<b>102826</b>		<b>27866</b>		
								<b>130692</b>		<b>0</b>		
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC</b>						
<b>EMPLOYEE DATA</b>												
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>	
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>7</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>06/25/2017</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period			
<b>POSITION DATA</b>												
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 04</b>		43. <b>SUPV STAT 2</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>				
45. Remarks  <b>(b) (6)</b>												
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>171119423 / ELECTRONICALLY SIGNED BY: ERICA J. WILLIAMS HUMAN RESOURCE SPECIALIST</b>						
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>06/20/2017</b>								



**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>GETTO, LEILA S</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>06/25/2017</b>															
<b>FIRST ACTION</b>						<b>SECOND ACTION</b>																	
5-A. Code <b>002</b>		5-B. Nature of Action <b>CORRECTION</b>				6-A. Code <b>170</b>		6-B. Nature of Action <b>EXC APPT</b>															
5-C. Code		5-D. Legal Authority				6-C. Code <b>Y7M</b>		6-D. Legal Authority <b>SCH C, 213.3301</b>															
5-E. Code		5-F. Legal Authority				6-E. Code		6-F. Legal Authority															
7. FROM: Position Title and Number						15. TO: Position Title and Number <b>DEPUTY DIRECTOR, OFFICE OF SCHEDULING AND ADVANCE 10000000 IGS1383</b>																	
8. Pay Plan		9. Occ. Code		10. Grade or Level		11. Step or Rate		12. Total Salary		13. Pay Basis		16. Pay Plan <b>GS</b>		17. Occ. Code <b>0301</b>		18. Grade or Level <b>14</b>		19. Step or Rate <b>06</b>		20. Total Salary/Award <b>130692</b>		21. Pay Basis <b>PA</b>	
12A. Basic Pay			12B. Locality Adj.		12C. Adj. Basic Pay			12D. Other Pay			20A. Basic Pay <b>102826</b>			20B. Locality Adj. <b>27866</b>		20C. Adj. Basic Pay <b>130692</b>		20D. Other Pay <b>0</b>					
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE  WASHINGTON,DC</b>																	
<b>EMPLOYEE DATA</b>																							
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>												
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>7</b>														
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>07/09/2009</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period														
<b>POSITION DATA</b>																							
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>														
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>																			
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 04</b>		43. <b>SUPV STAT 2</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>															
45. Remarks <b>(b) (6)</b>																							
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>180408075 / ELECTRONICALLY SIGNED BY: GARY P. HARDAWAY HUMAN RESOURCES SPECIALIST</b>																	
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>02/02/2018</b>																			

Lynette Denise Newby

Effective Date:

10/18/15

(b) (6)

Mobile: (b) (6)

Evening Phone: (b) (6)

Fax: (b) (6)

Email: (b) (6)

Country of Citizenship: (b) (6)

Veterans' Preference: (b) (6)

Highest Grade: 13

Availability: Job Type: Permanent

Detail

Presidential Management Fellows

Recent Graduates

Telework

Work Schedule: Full-Time

Job Sharing

Desired locations: US - MD - Andrews AFB

US - MD - Temple Hills

US - MD - Upper Marlboro

US - MD - Prince George's County

US - MD - Arlington

US - MD - Fort Washington

US - MD - Indian Head

US - VA - Alexandria

US - VA - Arlington

US - DC

Work Experience: Department of Treasury

03/2013 - Present

401 14th ST SW

Salary: \$96,878.00 USD Per Year

Washington, DC 20227 US

Hours per week: 40

Series: 0501

Pay Plan: GS



Grade: 13

Supervisor: (b) (6)

Okay to contact this Supervisor: Contact me first

#### Financial Program Specialist - Project Manager

Evaluate multiple complex programs/projects, determine and set goals and priorities, and successfully deliver projects under pressure of tight time frames and changing conditions; support all facets of running the card acquiring service program to include coordinating work between federal agencies and financial/fiscal agents, documenting and addressing audits and incidents, reviewing and approving expenses, formulating and managing budgets, developing and enforcing Fiscal Service and Treasury policies, developing communication strategies, performing analyses, resolving problems, processing improvements; Acting on behalf of the program manager; perform process improvement, qualitative and quantitative evaluations of financial programs, processes, and systems to assess the efficiency and effectiveness of operations, identify root cause issues, and provide recommendations for remedies/improvements in policies, procedures, customer service, and program management; represent the Fiscal service on inter-agency work groups; provide advice and guidance regarding building, maintaining, enhancing and operating revenue collection or similar financial management system and/or application; maintain knowledge of card acquiring service and card related network rules; provide guidance and presentations to other federal agencies regarding credit card use, implementation, and rules as established by the card network; evaluate card transaction amounts and volumes for trends that result in cost savings to the government; develop, implement and monitor project plans for various initiatives within the card acquiring service; routinely brief executive management on card related issues; supervise program staff in the analysis and administration of complex data review, daily operations, and additional tasks as assigned, to include drafting of recommendations for executive level management; conduct independent research, establish contracts, resolve complex problems and direct team members in the accomplishment of these tasks; perform detailed briefings of program related data at interagency or public forums, presentations, or conferences; develop, review and write policies, procedures, technical interpretations, risk analysis, strategic documents and white papers in support of program goals and initiatives; manage the Payment Card Industry Data Security Standard (PCI DSS) and ensure federal agencies are compliant with its guidelines; review, analyze and authorize payment of daily and/or monthly credit card interchange fees; use SharePoint to facilitate document dissemination, records management and version control for all program related documents; facilitate procurement management to include developing performance work statements, independent government estimates or other procurement related documentation ensuring contract development and fulfillment for multiple contracts

Department of Veteran Affairs

11/2012 - 03/2013



1725 eye St

Salary: \$54,032.00 USD Per Year

Washington, DC 20227 US

Hours per week: 40

Series: 2210

Pay Plan: GS

Grade: 09

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes

#### IT Specialist

Perform technical tasks and analysis for office automation systems by applying accurate and reliable solutions to complex and simplified trouble calls within 2 hours of call assignment; monitor helpdesk database and self assign tasks or assign to other technicians based on skill level and/or priority; additionally provides timely updates to ticket with descriptions of full resolution of action taken to include closure, reassign to appropriate personnel, and additional details if further assessment is needed; provide customer support through communication, coordination, and cooperation with customers regarding all IT related equipment to include personal computers, pbx phone systems, printers, and fax machines; coordinated, managed and updated over 100 computer systems from Windows XP platform to Windows 7 platform; installed and configured network users and peripheral network devices and troubleshoot network failures using Microsoft Exchange applications and services; administer user rights and privileges through Microsoft Active Directory; administer SharePoint site for end users to facilitate version and document management control

Marine Federal Credit Union

09/2008 - 10/2012

4180 Western Blvd

Salary: \$37,000.00 USD Per Year

Jacksonville, NC 28546 US

Hours per week: 40

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes

#### IT Technical Writer/Research Specialist

Deliver high quality service to internal and external members; Research and document technical configurations, operating procedures, end user information, and testing procedures as well as presentation and delivery of these publications via verbal, written, and web based methods; Document user requirements for multiple systems and information technology components; Create and publish technical reports, brochures and/or manuals to fulfill educational and technical



requirements for existing and new software systems; compile, research, and review technical literature and regulatory material required in the planning and implementation of system configuration and processes; provide research summary reports to development team and executive levels of management; provide research driven solution alternatives as they relate to current and future projects; use complex technical source material to develop, write, and revise reference documentation for end-users and system administrators; provide standard operating procedures detailing the administration and configuration of various computer applications and systems; directs, establishes, documents, and advise on regulatory requirements to support proposed project plans and organizational objectives; develops and creates web based and/or paper based documentation for all new systems, software, and applications; research new vendor management systems and act as project manager for all new software/hardware applications to include their implementation into current user environment; create, analyze, present financial reports; resolve member related and employee conflicts; manage and administrate customer relationship management software via web based system based on SQL; write ETL statements; continuous contact with third party vendors to manage and implement a variety of outsourced applications; additional duties include conducting training courses via web and traditional formats for new, emerging, and existing information systems related applications; manage intranet to include development of web based applications for IT helpdesk, interdepartmental and cross departmental framework; assess, evaluate and respond to daily requests via helpdesk that include software, hardware, windows operating systems, custom applications, and vendor managed sites - resolutions may involve vendor contact, training development, and/or innovative solutions; act as team lead on project development and implementation of variety of regulatory, organizational and departmental information technology products or processes across the organization; management of web based intranet; provide standard operating procedures detailing the administration and configuration of various computer applications and systems and detail role specific tasks and duties as they relate to project planning and implementation; directs, establishes, documents and advises on regulatory requirements to support purposed project plans and organizational objectives; provide system administration support for learning management system to include developing and editing content, administering web based courses and distributed learning for entire organization; provide troubleshooting and technical support for learning management system

Coastal Carolina Community College

08/2003 - 10/2012

444 Western Blvd

Jacksonville, NC 28546 US

Hours per week: 20

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes



### IT Adjunct Instructor

Provide daily instruction to approximately 60 students and online instruction via Blackboard in asynchronous format. Topics include computer components, peripheral devices (i.e. hard drives, monitors, printers), network configurations, introduction to intermediate applications of Microsoft Office 2007 (spreadsheets, databases, word processing, and graphics), and introduction of database design and creation using a Database Management System (DBMS), industry usage of databases, design theory, types of DBMS models, creation of database tables, queries, reports, and forms that lead the successful student to MOUS (Microsoft Office User Specialist) Certification; participate, evaluate, and develop curriculum through workshops, course development, and collaborative participation

### Marine Federal Credit Union

09/2007 - 09/2008

4180 Western Blvd

Salary: \$32,000.00 USD Per Year

Jacksonville, NC 28546 US

Hours per week: 45

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes

### Assistant Branch Manager

Provide exceptional service and quality to members; supervise, motivate, and educate employees on credit union policies, practices and procedures; create, analyze, present financial reports; resolve member related and employee conflicts; process and approve consumer loans and credit card applications by evaluating credit reports, credit worthiness and risks to organization; advise members regarding appropriate levels of insurance; open, close, and maintain accounts; process applications for IRA's and other tax related documents to include appropriate filing with federal agencies; Evaluate alternative methods of identification like credit reports to determine validity of applicants; assume duties of branch manager when necessary; review, analyze and/or correct credit card disputes before submission to credit card companies; maintain general knowledge of credit card network rules, guidelines, and/or regulations that apply to consumer use; provide performance feedback and assessment to include underperforming staff, addressing misconduct/conflict issues, and advancing staff development through the use of Individual Development Plans

### U S Investigations, Inc

08/2004 - 01/2006

Jacksonville, NC US

Hours per week: 45

Supervisor: (b) (6)



Okay to contact this Supervisor: Yes

### Special Investigator

Conduct background investigations for individuals requiring a security clearance for positions of national security or public trust; perform in-person interviews with the subject of investigation and any sources that may have knowledge of the subject through employment, residence, education, social activities and other activities that may apply; obtain records that are applicable to the aforementioned activities, to include meeting organizational and federal requirements for investigation processes. Daily task include independent assessment of criteria for case resolution, time management, and meeting established deadlines.

United States Marine Corps

01/1993 - 08/2003

Bldg 4080

Jacksonville, NC 28542 US

Hours per week: 40

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes

### Supervisory Computer Technician

Computer Technician/Repairer 1999-2003

Configured computer systems; interfaced modems, printers, and other communication devices; used special diagnostics to troubleshoot system components and copiers; created routine and ad hoc reports that represented real time readiness of computer related devices; maintained diagnostic tools and equipment according to federal regulations; installed and configured network users and peripheral network devices; troubleshoot network failures; manipulated asset tracking systems to monitor readiness of computer related devices, ordering of new equipment, and disposal of older or underutilized equipment; additional duties included briefing senior management; recommending and implementing changes to existing methods of computer repair; supervised section of 40 persons in daily completion of repair tasks; performed routine and ad-hoc counseling of subordinates; created award recommendations and administered performance awards to subordinates based on organizational goals; used computer management software to track and evaluate performance of section; identified trends in work patterns to develop optimal scheduling of employees; provide performance feedback and assessment to include underperforming staff, addressing misconduct/conflict issues, and advancing staff development through the use of Individual Development Plans

Administrative/Personnel Clerk 1993-1999

Performed clerical and administrative duties for general administration to include manipulation of word processing and database software integration, preparation of correspondence and messages,



maintained service records, expert knowledge of MS Office 2000; performed administrative, management, or analyst duties that displayed analytical and critical thinking, problem-solving, conflict resolution, knowledge of Marine Corps regulations, and the ability to manage projects, programs, and individuals; researched regulations and guidelines to ensure compliance; analyzed employee records to include payroll, promotion, etc. to ensure success of the individual and organizational goals; performed analysis that facilitated subsequent scores of 97 percent compliance with internal governance inspection; evaluated, monitored and implemented locality-type pay changes and prepared routine and ad-hoc reports to ensure compliance with Department of Defense regulations

#### MCCS

05/2001 - 02/2003

Salary: \$10.00 USD Per Hour

Camp Lejeune , NC US

Hours per week: 25

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes

#### Recreation Attendant

maintained cleanliness at Camp Geiger Fitness Center; instructed patrons in the use of all gym equipment; monitored use of gym equipment by patrons; facilitated world class customer service

#### Walgreen's

05/1994 - 02/1997

Chicago, IL US

Hours per week: 40

Supervisor: (b) (6)

Okay to contact this Supervisor: No

#### Pharmacy Technician

Measured and filled prescriptions under pharmacist's direct supervision, interacted with customers to provide necessary information to fulfill prescription requirements, maintained pharmacy inventory by daily assessing use of drugs and reordering of supplies.

#### Northeastern Illinois University

09/1993 - 02/1997

Salary: \$15.00 USD Per Hour

Chicago, IL US

Hours per week: 15

## Tutor

Tutored elementary through high school age students in basic, intermediate and advanced Math, Science, English, and History. Facilitator for summer program that involved advance skills for each basic subject. Provided direct interaction with students to impact the learning environment through reinforcement of basic skills.

Education: Boston University

Boston, MA US

Master's Degree - 05/2013

32 Semester hours

Major: Computer Information Systems - Project Management Cert

GPA: (b) (6)

Relevant Coursework, Licensures and Certifications:

Project Management Certificate

Webster University

Camp Lejeune, NC US

Master's Degree - 03/2007

27 Semester hours

Major: Human Resource Management

GPA: (b) (6)

Baker College

Flint, MI US

Master's Degree - 12/2004

48 Quarter hours

Major: Computer Information Systems

Minor: Electronic Commerce

GPA: (b) (6)

Relevant Coursework, Licensures and Certifications:

Microsoft Office User Specialist Certification in Word, Excel, Access, and PowerPoint 2007 & 2003

Southern Illinois University

Carbondale, IL US

Bachelor's Degree - 12/2001

120 Semester hours

Major: Electronics Management

GPA: (b) (6)



Relevant Coursework, Licensures and Certifications:  
Completed bachelors degree in electronics management

ST. John's High School  
Darlington, SC US  
High School or equivalent - 06/1992

Job Related Training: Technical Foundations for IT Professionals - Oct 2014  
Project Management Exam Prep - Sep 2013  
MySQL Database Administrator Course - May 2009  
Microsoft Office User Specialist Certification - Office 2010 -  
Windows NT 4.0 Server Administration - 2002  
Windows NT 4.0 Workstation - 2002  
Atlas II+ Database Management Course - 2002

References: (b) (6)

(b) (6)

Phone Number: (b) (6)

Email Address: (b) (6)

Reference Type: Professional

(b) (6)

Phone Number: (b) (6)

Email Address:

Reference Type: Personal

(b) (6)

Phone Number: (b) (6)

Email Address: (b) (6)

Reference Type: Professional

(b) (6)



(b) (6)

Phone Number: (b) (6)

Email Address: (b) (6)

Reference Type: Professional

(b) (6)

Phone Number: (b) (6)

Email Address: (b) (6)

Reference Type: Professional

Additional Information: United States Marine Corps 1/11/1993 - 8/9/2003 -

(b) (6)

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>YAKHOUR, WADI A</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>03/19/2017</b>															
<b>FIRST ACTION</b>						<b>SECOND ACTION</b>																	
5-A. Code <b>570</b>		5-B. Nature of Action <b>CONV TO EXC APPT</b>				6-A. Code		6-B. Nature of Action															
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3301</b>				6-C. Code		6-D. Legal Authority															
5-E. Code		5-F. Legal Authority				6-E. Code		6-F. Legal Authority															
7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1338</b>						15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b> <b>(SCHEDULE AND ADVANCE)</b>  <b>10000000 IGS1360</b>																	
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>		10. Grade or Level <b>09</b>		11. Step or Rate <b>01</b>		12. Total Salary <b>54972</b>		13. Pay Basis <b>PA</b>		16. Pay Plan <b>GS</b>		17. Occ. Code <b>0301</b>		18. Grade or Level <b>11</b>		19. Step or Rate <b>01</b>		20. Total Salary/Award <b>66510</b>		21. Pay Basis <b>PA</b>	
12A. Basic Pay <b>43251</b>			12B. Locality Adj. <b>11721</b>			12C. Adj. Basic Pay <b>54972</b>			12D. Other Pay <b>0</b>			20A. Basic Pay <b>52329</b>			20B. Locality Adj. <b>14181</b>			20C. Adj. Basic Pay <b>66510</b>			20D. Other Pay <b>0</b>		
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>												22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>											
<b>EMPLOYEE DATA</b>																							
23. Veterans Preference <b>(b) (6)</b> 1 - None    3 - 10-Point/Disability    5 - 10-Point/Other 2 - 5-Point    4 - 10-Point/Compensable    6 - 10-Point/Compensable/30%												24. Tenure <b>3</b> 0 - None    2 - Conditional 1 - Permanent    3 - Indefinite						25. Agency Use			26. Veterans Preference for RIF <b>(b) (6)</b>		
27. FEGLI <b>(b) (6)</b>												28. Annuitant Indicator <b>9</b> NOT APPLICABLE						29. Pay Rate Determinant <b>0</b>					
30. Retirement Plan <b>(b) (6)</b>						31. Service Comp. Date (Leave) <b>01/20/2017</b>						32. Work Schedule <b>F</b> FULL-TIME						33. Part-Time Hours Per Biweekly Pay Period					
<b>POSITION DATA</b>																							
34. Position Occupied <b>2</b> 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved						35. FLSA Category <b>N</b> E - Exempt N - Nonexempt						36. Appropriation Code						37. Bargaining Unit Status <b>7777</b>					
38. Duty Station Code <b>11-0010-001</b>						39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>																	
40. Agency Data <b>FUNC CLS 00</b>			41. <b>(b) (6)</b>			42. <b>EDUC LVL 13</b>			43. <b>SUPV STAT 8</b>			44. <b>POSITION SENSITIVITY HIGH RISK</b>											
45. Remarks <b>(b) (6)</b>																							
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>												50. Signature/Authentication and Title of Approving Official <b>170631382 / ELECTRONICALLY SIGNED BY:</b>											
47. Agency Code <b>IN01</b>				48. Personnel Office ID <b>4342</b>				49. Approval Date <b>03/15/2017</b>				48. Signature/Authentication and Title of Approving Official <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>											

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>YAKHOUR, WADI A</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>03/19/2017</b>							
<b>FIRST ACTION</b>				<b>SECOND ACTION</b>											
5-A. Code <b>002</b>		5-B. Nature of Action <b>CORRECTION</b>		6-A. Code <b>570</b>		6-B. Nature of Action <b>CONV TO EXC APPT</b>									
5-C. Code		5-D. Legal Authority		6-C. Code <b>Y7M</b>		6-D. Legal Authority <b>SCH C, 213.3301</b>									
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority									
7. FROM: Position Title and Number <b>SPECIAL ASSISTANT TO THE SECRETARY</b>  <b>10000000 IGS1338</b>				15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b> <b>(SCHEDULE AND ADVANCE)</b> <b>10000000 IGS1360</b>											
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade or Level <b>09</b>	11. Step or Rate <b>01</b>	12. Total Salary <b>54972</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade or Level <b>11</b>	19. Step or Rate <b>01</b>	20. Total Salary/Award <b>66510</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>43251</b>		12B. Locality Adj. <b>11721</b>		12C. Adj. Basic Pay <b>54972</b>		12D. Other Pay <b>0</b>		20A. Basic Pay <b>52329</b>		20B. Locality Adj. <b>14181</b>		20C. Adj. Basic Pay <b>66510</b>		20D. Other Pay <b>0</b>	
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>									
<b>EMPLOYEE DATA</b>															
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure <b>3</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b>				
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>9 NOT APPLICABLE</b>			29. Pay Rate Determinant <b>0</b>						
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/20/2011</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period						
<b>POSITION DATA</b>															
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>N</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>7777</b>						
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>											
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 13</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>							
45. Remarks  <b>(b) (6)</b> <b>(b) (6)</b> <b>(b) (6)</b> <b>(b) (6)</b>															
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>171018346 / ELECTRONICALLY SIGNED BY:</b>  <b>GARY P. HARDAWAY</b> <b>HUMAN RESOURCES SPECIALIST</b>									
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>06/08/2017</b>											