

Scope of Investigation Fact Sheet

Board of Trustees Business Records:

- 15 years of medical claims data (Third Party Administrator): 2003 – April 2018
- 15 years of medical Insurance (Third Party Administrator): 2003 – April 2018
- 30 Board Member files were reviewed for compliance with the Board's Health Care Premium Policy
 - Board Appointments
 - GCRTA Healthcare History

Enterprise Resource Planning System Records:

- 24 Years of Payroll Records: 1994 – April 2018
- 24 Years of Human Resources Records: 1994 - Present
- 24 Years of Accounts Receivable Records: 1994 - Present
- 24 Years of Miscellaneous Receipts Records: 1994 - Present

Restoration of Archived Databases

2,200 Investigative Hours of Internal Audit Staff

30 Interviews:

- 50 Interview hours, including employees, former employees, and current and past Board Members

15 Workstations cloned and reviewed

- 24 Years of document history reviewed

15 Network drives cloned and reviewed

- 8 TeraBytes of Data Reviewed

72 Records boxes reviewed

- 7,200 Paper Records reviewed
- 667 Records identified as pertinent information
 - Premium Amounts
 - Premium Payments
 - Collection Activities
 - Notification Letters
 - Copies of Checks
 - Enrollment Forms
 - Third Party Administrators Correspondence
 - Management Correspondence

16 Personnel files reviewed

Greater Cleveland Regional Transit Authority
Internal Audit Department
GCRTA Board Member Benefits Investigation
May 2018

- Background Checks
- Employment History

- Job Descriptions/Responsibilities

16 GCRTA Email Accounts Searched

- 700,000+ emails reviewed
- 114 emails identified as pertinent information
 - Management Actions
 - Payment Notifications
 - Confirmation of Enrollment
 - Payment Summaries
 - Scheduled Meetings

50 Keyword Searches

- 160 review hours

10 Years of George Dixon Cell Phone Records: 2008 – 2018:

- 925 Contacts reviewed
 - Personal
 - Business
 - Unclassified

Cell Phone Data Cloning:

- 32 investigative hours

Cell Phone Data Review:

- 74 Review Hours
- 134,878 Calls Reviewed
 - 288,592 Total Minutes
- 92,691 Personal Calls Reviewed
 - 196,433 Personal Call Minutes
- 35,047 Unclassified Calls Reviewed
 - 76,081 Unclassified Call Minutes
- 6,859 Business Calls Reviewed
 - 15,428 Business Call Minutes