



## Axon Citizen Field Trial Agreement

This Axon Citizen™ Field Trial Agreement ("**Agreement**") grants the right to your law enforcement agency ("**Agency**" or "**you**") to use Axon Enterprise, Inc.'s ("**Axon**") Axon Citizen public evidence submission tool ("**Product**") without charge for evaluation in the field for a period of three (3) months ("**Trial Period**"). Axon may extend the Trial Period.

- 1 **Product.** Axon agrees to provide Agency with access to the Product for evaluation by the Agency for the Trial Period.
- 2 **Agency Obligations.** You agree to use the Product only for the purpose of evaluating the Product. You agree to provide Axon with weekly detailed reports of the results of your evaluation at the end of each week during the Trial Period. You agree to not (a) reproduce, modify or reverse engineer the Product; or (b) rent, sell, lease, loan, or otherwise transfer the Product to any person or entity for any period of time. You agree that Axon shall have the right to use (e.g., reproduce, prepare derivatives, transfer) the report of your evaluation results in Axon's training, marketing and sales materials.
- 3 **Access to Product.** Upon termination of this Agreement pursuant to Section 4 below, your access to the Product under this Agreement shall be immediately disabled. Notwithstanding the foregoing, all data obtained by you through the Product shall remain in your Evidence.com account without further charge. It is your responsibility to manage the storage of such data.
- 4 **Termination.** Termination of this Agreement occurs at the earlier of: (a) the end of the Trial Period or extension thereof; (b) the date when Axon makes the Product generally available for sale; or (c) seven (7) days after Axon provides written notice of termination to you. Termination of this Agreement pursuant to subsections (a) or (b) above will be effective immediately without further notice required. Upon termination of this Agreement all of your rights under this Agreement terminate.
- 5 **IP Rights.** Axon owns and reserves all right, title, and interest in and to the Product. You agree that Axon has and claims various proprietary rights in the software, and the integration of ancillary materials, knowledge, and designs that constitute the Product, and that you will not directly or indirectly cause any proprietary rights to be violated.
- 6 **Confidentiality.** You agree that your evaluation of the Product is confidential. You agree that you shall not directly or indirectly disclose any information about the Product and your evaluation of the Product to any third person or entity and only to those people of your Agency who have a need to know.
- 7 **Miscellaneous.**
  - 7.1 **Entire Agreement; Modification; Severability; Survival.** This Agreement is the entire agreement between Axon and you regarding your evaluation of the Product and supersedes all other Agreements. This Agreement can be modified or changed only in writing signed by both parties. If any part of this Agreement is held invalid or unenforceable, the rest of the Agreement shall continue in full force and effect. Sections 5, 6, and 7 shall survive termination of this Agreement.




**Axon Citizen  
Field Trial Agreement**

- 7.2 Relationship of the Parties.** The parties are independent contractors and this Agreement does not create a partnership, franchise, joint venture, agency, fiduciary or employment relationship between the parties.
- 7.3 Assignment.** You may not, by operation of law or otherwise, assign any of your rights or delegate any of your obligations under this Agreement without the prior express written consent of Axon.
- 7.4 Governing Law; Venue.** The laws of the state where you are physically located, without reference to conflict of law rules, govern this Agreement and any dispute of any sort that might arise between the parties.

ACCEPTED and AGREED as of this 26 day of January, 2018.

Agency Name: Twin Falls Police Department

By: 

Print Name: Anthony Barnhart

Title: Captain

Address: 321 2<sup>nd</sup> Ave E  
Twin Falls, ID 83301

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# **Axon Citizen Guide**

Early Access Version  
Document Revision: A



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## Welcome!

Thank you again for joining the Axon Citizen Early Access Program. For too long, agencies have struggled to securely receive evidence from the community and determine what content is useful for an investigation. Now, Axon Citizen makes it easier for citizens to submit photos and videos of an incident and for your agency to manage that media in Evidence.com, helping lead to more prosecutions.

Being a part of our Early Access Program is an opportunity to help shape the direction of the product. We ask that you send weekly feedback to [citizen-feedback@axon.com](mailto:citizen-feedback@axon.com). Let us know the good and the bad!

## Overview of Functionality

1. This Axon Citizen early access trial project only supports one-on-one invitations to citizens for submitting files to your agency.
2. Submissions for this trial are automatically accepted as evidence for your agency. The owner of the evidence is the officer that sent the invitation.
3. Audit trails are recorded for user, evidence, and portal actions. Note: Portal audit trails are not yet accessible during this trial.
4. When searching for evidence, you can find Citizen evidence by filtering with the **AXONCitizen** tag.
5. By default, the Evidence Title contains the name and phone number of the citizen that uploaded the file.
6. Citizen evidence will be included in Evidence Created and Evidence Deleted reports.
7. To prevent spam, each one-on-one invitation may only be used for one submission.
8. Improvements coming in the next few weeks:
  - Confidential submissions
  - Virus scanning

## Enabling Axon Citizen Permissions

Before users can send individual invitations, agency Evidence.com administrators must enable the Individual Invite permission for all Roles that will use Axon Citizen.

1. On the menu bar, click **Admin** and then under Agency Settings, click **Roles & Permissions**.

The Roles & Permissions page lists available roles in alphabetical order.

2. Click the edit icon (✎) on the same line as the role that you want to edit.

The Configure Role page lists the permissions and their settings for the role.

3. Scroll down to the Citizen Management section and select **Allowed** for the Invite Individual permission.

**Note:** This permission is set to **Allowed** by default for the pre-configured Admin role.

The screenshot shows the 'Configure Role' interface. At the top, there is a section titled 'Citizen Management'. Under this section, the 'Invite Individual' permission is highlighted with a green box and is currently set to 'ALLOWED'. Below this, there is a section titled 'Email Notification Preferences' which includes three items: 'Account Lockout Notification', 'Upcoming Evidence Deletion Notification', and 'Evidence Timestamp Notification'. Each of these items has radio buttons for 'ALLOWED' and 'PROHIBITED', with 'ALLOWED' selected for all three. At the bottom of the form, there are buttons for 'CANCEL', 'SAVE', 'DUPLICATE', and 'DELETE ROLE'.

4. When you have finished editing the role, scroll to the bottom of the page and then click **Save**.

Evidence.com immediately begins enforcing the changes to permissions that you made.

## Instructions for Evidence Collectors

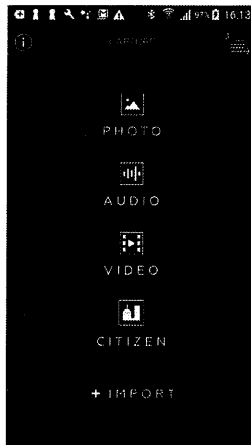
There are two ways to send upload invitations, using Axon Capture and using Evidence.com.

### Using Axon Capture to Send an Upload Invitation

**Important:** Before using you must upgrade your Axon Capture app to version 3.4.4. You may have to log out of the app and then log back in for the new Axon Citizen button to appear.

1. Open the Axon Capture app.

2. Go to the Capture screen and tap **Citizen**.



3. On the Invite Individual screen, enter the Incident **ID** or **NA**, as required by your agency.

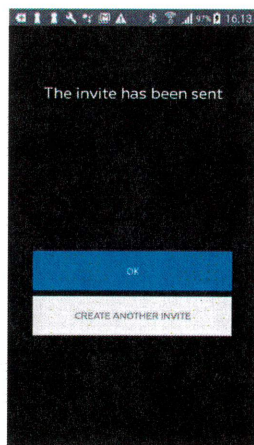
A screenshot of the 'Invite Individual' screen in a mobile application. The screen is white with black text and a dark header. The header has a close button (X), the text 'INVITE INDIVIDUAL', and a 'CLEAR' button. Below the header, there are several sections: 'INCIDENT' with an 'ID' field containing '12345678901234567890', an 'ADD CATEGORIES' button with a right arrow, and a 'CITIZEN' section with a 'PHONE NUMBER' field containing '+1 (847) 424-2231', and three stacked text input fields for 'FIRST NAME', 'MIDDLE NAME', and 'LAST NAME', and a 'BIRTHDATE' field containing 'MM/DD/YYYY'.

4. Add Categories as needed.
5. Select the country code and enter the **Phone Number** for the citizen submitting items.
6. Optionally, enter the name and birth date information for the citizen.
7. Tap **Send**.

The SMS message is sent to the phone number. The message contains a one-time use link to a website where the citizen can upload video, photo, and audio files for submission.



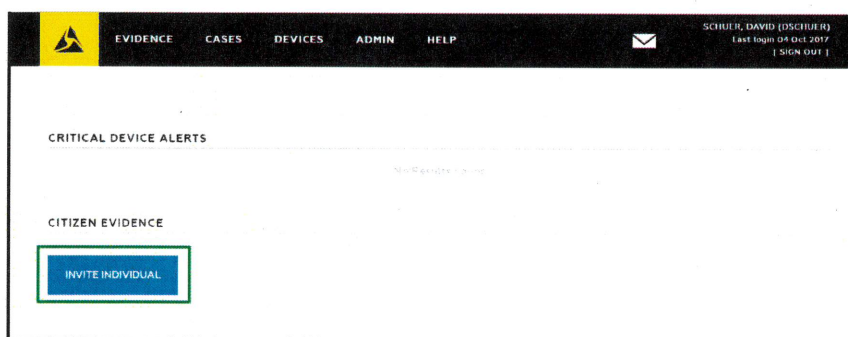
8. On the Invite Sent screen, you can:



- Tap **OK** to return to the Capture screen.
- Tap **Create another invite** to use the same Incident ID and Categories for a new upload invitation. Repeat steps 5 - 7 to send a new invitation.

## Using Evidence.com to Send an Upload Invitation

1. Sign in to your Evidence.com account.
2. On the Dashboard page, under Citizen Evidence, click **Invite Individual**.



3. On the Individual Invite page, enter the **ID** or **NA** as required by your agency.

The screenshot shows a web application interface for creating a new individual invite. At the top, there is a navigation bar with a logo on the left and menu items: EVIDENCE, CASES, DEVICES, ADMIN, and HELP. On the right side of the navigation bar, there is a user profile for 'SCHUER, DAVID (DSCHUE)' with the text 'Last login 04 Oct 2017' and a '[ SIGN OUT ]' link. Below the navigation bar, there are several tabs: ALL EVIDENCE, MY EVIDENCE, SHARED EVIDENCE, EVIDENCE MAP, and IMPORT EVIDENCE. The main content area is titled 'NEW INDIVIDUAL INVITE' and contains the following fields: 'ID' (a text input field), 'EVIDENCE CATEGORIES' (a text input field), 'COMMUNITY MEMBER' section with 'PHONE NUMBER \*' (a dropdown menu showing 'United States (+1)' and a 'Phone Number' text input field), 'FIRST NAME' (a text input field), 'MIDDLE NAME' (a text input field), 'LAST NAME' (a text input field), and 'DATE OF BIRTH' (a text input field with a placeholder 'YYYY/MM/DD'). At the bottom of the form is a blue 'SUBMIT' button.

4. Add **Categories** as needed.
5. Select the country code and enter the **Phone Number** for the citizen submitting items.
6. Optionally, enter the name and birth date information for the citizen.
7. Click **Submit**.

The SMS message is sent to the phone number. The message contains a one-time use link to a website where the citizen can upload video, photo, and audio files for submission.

8. Click **Done** in the Successfully Created Portal dialog box to return to the Individual Invite page.

## What Citizens See

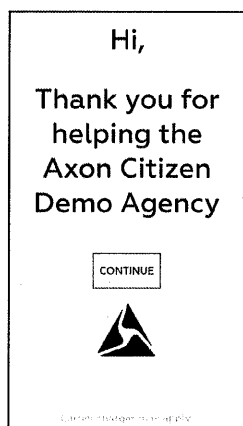
This section provides information on what citizens see on their phones.

**Note:** The images below are examples from the Axon Citizen Demo Agency. In the final implementation, your agency name and (coming later this year) logo, as it appears in your Evidence.com account, is used in place of the Axon name and logo.

- After the invitation is sent, the citizen receives the SMS text message on their phone with the link. Tapping the link takes them to a website where they can upload files.

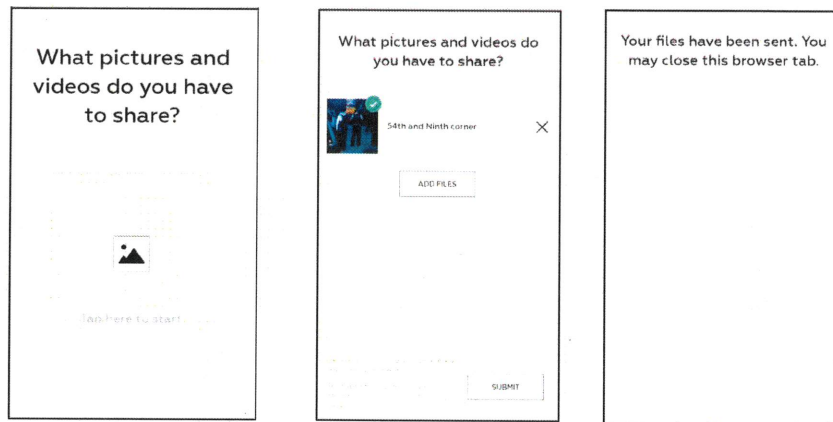


- The first screen welcomes them. If a name was entered in the invitation, the first name is used on this screen. Tapping **Continue** takes them to the upload screen.



- From the upload screen, the citizen can add files for uploading. They also have the option of adding a caption for the file. More files can be added by tapping **Add Files**. After the citizen has added all their files and the files are uploaded to the website,

they tap **Submit** to transfer the files to your agency's Evidence.com account and then can close their browser.



## Known Issues

- If the citizen tries to upload the same file multiple times, the duplicate files will not be added to your Evidence.com account. This is by design to avoid spamming, but we wanted to call your attention to this in case you wonder why some test files you try to upload do not appear.
- Virus scanning will not be activated for a few more weeks. It's currently running in the background to allow us to validate its performance before full deployment.
- Photos and videos uploaded in portrait mode are presented sideways in Evidence.com. This is just a bug in how we present the files and not an issue with the underlying file itself. We expect to have the photo display resolved soon and the video display resolved later this year.
- We are not yet displaying date of birth on the Evidence Details page.

## Anthony Barnhart

---

**From:** Lee McMillan <lmcmillan@axon.com>  
**Sent:** Thursday, January 25, 2018 11:30 AM  
**To:** Anthony Barnhart  
**Cc:** Steve Insalaco  
**Subject:** RE: Axon Citizen - Join the Early Access Program  
**Attachments:** Axon Citizen - Field Trial Agreement.pdf

Captain Barhart-

Great news, we are looking forward to working with your agency. To address your pricing question, Citizen 1 to 1 will be included with your current Evidence.com **PRO** subscription so no incremental cost for the early access program or Citizen 1 to 1 when it is generally released. The Citizen Public Portal is still under development (summer release) will have an incremental cost, pricing will be finalized before we start Early Access program in the spring.

The field trial agreement is attached, please have it signed and send it back to me. Once the agreement is in place, I will send you information to get started, we will turn on Citizen 1 to 1 in evidence.com, and we can schedule a 30-minute kick-off call.

Best,

**LEE MCMILLAN**  
Sr. Product Marketing Manager

**M / 847 445 4441**  
**AXON.COM**

TASER INTERNATIONAL IS NOW AXON

**From:** Anthony Barnhart [mailto:ABarnhart@tfid.org]  
**Sent:** Thursday, January 25, 2018 7:37 AM  
**To:** Lee McMillan <lmcmillan@axon.com>  
**Cc:** Steve Insalaco <sinsalaco@axon.com>  
**Subject:** RE: Axon Citizen - Join the Early Access Program

Hello Lee,

Thank you for the offer, and yes we are interested. I would prefer to know what the cost of Axon Citizen will ultimately cost us before moving forward. That being said I think it is valuable technology, and I look forward to seeing how it's going to work. Please send us the Field Trial Agreement.

Thank you,

Anthony Barnhart  
Captain – ASD  
Twin Falls Police Department

321 2<sup>nd</sup> Avenue East  
Twin Falls, ID 83301  
208-308-7242

**From:** Lee McMillan [<mailto:lmcmillan@axon.com>]  
**Sent:** Wednesday, January 24, 2018 5:41 PM  
**To:** Anthony Barnhart <[ABarnhart@tfid.org](mailto:ABarnhart@tfid.org)>  
**Subject:** Axon Citizen - Join the Early Access Program

Captain Barhart-

Thanks for attending our Axon Citizen webinar last month! As a current Evidence.com subscriber, we would like to see if your agency would be interested in rolling out **Citizen 1 to 1 as part of our early access program**? Here are some additional resources and few FAQs to determine if this program is right for your agency.

**Resources:** Download the [Axon Citizen](#) product card or visit <https://www.axon.com/products/citizen> for additional product details.

#### FAQs

**Q: Yes we are interested, what are the next steps?**

A: Please, respond to this email with your affirmative response and I will send a Field Trail Agreement for your signature. We can turn on your agency or provide you with a testing site (your choice) once it's been signed.

**Q: What is the advantage of joining the early access program?**

A: Not only will your agency have access to the product prior to the general release, but you will be one of the first to test and provide feedback on a new Triage feature and other exiting product updates.

**Q: What happens if we pass on the early access program?**

A: Your agency will have access to Citizen 1 to 1 as part of your current subscriptions when it releases generally later this quarter.

Please reach out to me directly if you have any questions!

Best,

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**AXON.COM**

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## Anthony Barnhart

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**From:** Lee McMillan <lmcmillan@axon.com>  
**Sent:** Monday, January 29, 2018 6:33 PM  
**To:** Anthony Barnhart  
**Cc:** Mike Plane  
**Subject:** RE: Axon Citizen - Join the Early Access Program  
**Attachments:** Axon Citizen Guide (Early Access).pdf

Anthony / Mike-

Thanks for the quick turnaround! I've entered to the request to have your agency "turned on," and I will send out a notification when it's live. The early access user guide is attached, and I would be happy to set-up a kick-off call, here are some open times on my end this week"

Thursday, 2/1 at 11:30-2:30 pm CST or 5-7pm CST (I am PST time zone)  
Friday, 2/3 anytime after 12:30 pm CST

Let me know if any of these times work (or suggest alternate next week) and I will send out a calendar invite with call-in info.

Best,  
Lee McMillan

**From:** Anthony Barnhart [mailto:ABarnhart@tfid.org]  
**Sent:** Friday, January 26, 2018 7:25 AM  
**To:** Lee McMillan <lmcmillan@axon.com>  
**Cc:** Mike Plane <mplane@tfid.org>  
**Subject:** RE: Axon Citizen - Join the Early Access Program

Hello Lee,

Attached is the signed field trial agreement. I've included Mike Plane in this conversation. He is our IT representative, and will work any issues on that side. We look forward to seeing how this will work for us, and to provide any input we can back to Axon.

Thank you,

Anthony Barnhart  
Captain – ASD  
Twin Falls Police Department  
321 2<sup>nd</sup> Avenue East  
Twin Falls, ID 83301

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Captain – ASD  
Twin Falls Police Department  
321 2<sup>nd</sup> Avenue East  
Twin Falls, ID 83301  
208-308-7242

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**Sent:** Wednesday, January 24, 2018 5:41 PM

**To:** Anthony Barnhart <[ABarnhart@tfid.org](mailto:ABarnhart@tfid.org)>

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**Resources:** Download the [Axon Citizen](#) product card or visit <https://www.axon.com/products/citizen> for additional product details.

**FAQs**

**Q: Yes we are interested, what are the next steps?**

A: Please, respond to this email with your affirmative response and I will send a Field Trail Agreement for your signature. We can turn on your agency or provide you with a testing site (your choice) once it's been signed.

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**Q: What happens if we pass on the early access program?**

A: Your agency will have access to Citizen 1 to 1 as part of your current subscriptions when it releases generally later this quarter.

Please reach out to me directly if you have any questions!

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**LEE MCMILLAN**

Sr. Product Marketing Manager

M / 847 445 4441

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## Anthony Barnhart

---

**From:** Lee McMillan <lmcmillan@axon.com>  
**Sent:** Monday, February 5, 2018 6:58 PM  
**To:** Anthony Barnhart; Brent H. Wright  
**Cc:** Mike Plane  
**Subject:** Axon Citizen Follow-up

Thanks for your time today, we are looking forward to hearing about your Citizen 1 on 1 experiences. If you have any feedback at all, send it to [citizen-feedback@axon.com](mailto:citizen-feedback@axon.com) as we've got a great team of folks listening.

Also, here are some key updates and exciting new features that will be included in our **February 27th release**:

1. Citizen one-on-one will now be available to every [Evidence.com](https://www.evidence.com) agency in the US, Canada, UK, and Australia
2. iPhone support in Axon Capture
3. Ability to send individual invitations to an email address, great for collecting CCTV
4. Ability to require contact info so officers can't accept anonymous submissions
5. Support for our CAD/RMS integration product so ID and category are auto-tagged on submissions

@Brent - here is a link to the [Axon Convert](#) product card that may assist with some of the challenges you outlined when working with CCTV footage. Let me know if you're interested in looking at the product.

Best,

**LEE MCMILLAN**  
Sr. Product Marketing Manager

**M / 847 445 4441**  
**AXON.COM**

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## Anthony Barnhart

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**Subject:** Axon Citizen Kickoff  
**Location:** <https://axon.webex.com/meet/lmcmillan>  
**Start:** Mon 2/5/2018 11:00 AM  
**End:** Mon 2/5/2018 11:30 AM  
**Recurrence:** (none)  
**Meeting Status:** Accepted  
**Organizer:** Lee McMillan

### Agenda-

- Review Citizen 1 to 1, app and evidence.com
- Address any questions
- Discuss next steps for feedback

Also, if you have any issues with WebEx just use the dial-in number (that always works).

Best,  
Lee

-- Do not delete or change any of the following text. --

Join meeting in my WebEx Personal Room  
<https://axon.webex.com/join/lmcmillan> | 927 086 823

Join from a video conferencing system or application  
Dial [lmcmillan@axon.webex.com](mailto:lmcmillan@axon.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

If you are the host, you can also enter your host PIN in your video conferencing system or application to start the meeting.

Join by phone

+1-240-454-0887 US Toll

1-844-621-3956 US Toll free

Access code: 927 086 823

[Global call-in numbers](#) | [Toll-free calling restrictions](#)

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IMPORTANT NOTICE: Please note that this WebEx service allows audio and other information sent during the session to

be recorded, which may be discoverable in a legal matter. By joining this session, you automatically consent to such recordings. If you do not consent to being recorded, discuss your concerns with the host or do not join the session.

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