

CHARTER SCHOOLS
(Intent to Apply to Become a District Charter School)

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Instructions: All district charter school applicants must file this intent to apply form with the district at least 30 days before submitting an application to the Board of Education. The intent to apply form may be returned to the Division of Accountability and Research, 15701 E. 1st Avenue, Suite 112, Aurora, CO 80011. The form should also be the first document included in the district charter school application.

Today's Date: February 5, 2018
Date when you intend to submit your application: March 9, 2018
Name of proposed district charter school: University Prep
Name of education management provider (EMP), if applicable: _____
Contact person: Olivia Gallegos
Mailing address: _____
City: _____ State: _____ Zip: _____
Daytime phone: _____ Fax: _____
Email: _____

Please respond to the following; attach separate sheets as necessary.

1. Applicant(s) has/will file an application to charter this school or a substantially similar school with other authorizers:
 Yes No
If yes, please list the other authorizer(s):
Denver Public Schools
2. Applicant(s) submitting this form: (Check appropriate statement)
 is incorporated in Colorado as a nonprofit
 has filed application to become a Colorado nonprofit
 (state type of entity, if other than above): _____
3. If applicant intends to contract with an EMP, the corporate status of the EMP is:
 incorporated in Colorado as a nonprofit
 has filed application to become a Colorado nonprofit
 (state type of entity, if other than above): _____
4. The proposed district charter school will be located within the boundaries of the school district in which this intent to apply form is submitted: Yes No
If no, the proposed district charter school will be located in _____.

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5. Does the school expect to contract with a charter management organization or company for school management or operation?

Yes No

If yes, identify the charter management organization:

University Preparatory Schools

6. Proposed principal or lead administrator information
Name of proposed principal candidate:

Antonio Pacifico

Current employment:

University Preparatory Schools

██████████

Phone (day)

Phone (evening)

████████████████████

Email address

7. Model or focus of proposed school: (ex. Arts, College Prep, Dual Language, etc.)

College prep

8. Grade levels to be served:

PreK-5

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9. Projected enrollment and demographics chart

	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
School Year 1	75	75	75											225
School Year 2	75	75	75	75	75	75								450
School Year 3	75	75	75	75	75	75								450
School Year 4	75	75	75	75	75	75								450
School Year 5	75	75	75	75	75	75								450

	% ELL	% SPED	% FRL
School Year 1	70	12	90
School Year 2	70	12	90
School Year 3	70	12	90
School Year 4	70	12	90
School Year 5	70	12	90

10. Name of applicant team or founding entity:

University Preparatory Schools

A. Names, roles, and current employment of all persons on the applicant team:

David Singer, Founder & Executive Director
Antonio Pacifico, Proposed Principal
Olivia Gallegos, Director of External Affairs
Thelma Behnke, Director of Finance
Naomi Lopez, Director of Talent
Taryn Tong, Director of Academics
Allison Burtzloff, Director of Scholar Advancement
Kathryn Sabanos, Director of English Language Development

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B. Does the applicant team or any members of the team currently operate any other schools?

Yes No

C. Explain the individual and collective qualifications of the applicant team members to establish a high-quality charter school, in particular the capacity to assume responsibility for public funds, administration and governance.

The central office (" home office ") exists to serve as a direct support to the schools in our network to ensure they can ultimately achieve the mission of the organization with our children and families. As such, the home office currently employs the following staff to provide the supports listed below (Executive Director, Director of External Affairs, Director of Finance, Director of Academics, Director of Scholar Advancement (SPED), Director of English Language Development and Director of Talent). On a daily basis, these individuals provide direct support in the following areas: Facility acquisition, student recruitment and enrollment, family and community engagement, fund development, marketing and communications, curriculum, instruction and assessment, school culture, special education needs and compliance, human capital development, human resources, ELL needs and compliance, and staff recruitment and hiring.

Daily operations of the individuals at the home office varies depending on the roles and responsibilities of each individual and their position. As an example, the Director of Academics, spends the vast majority of her time at the campus-level working with instructional leaders who coach and develop our teaching talent. Our Director of Finance, on the other hand, engages in daily work to ensure each entity of the organization (campuses and the home office) remains in financial health through work tied to payroll, billing, budgeting, bank reconciliation, production of monthly financial reports, etc.

Key Staff

Director of Talent, Naomi Lopez - works to recruit individuals to fill our critical roles and supports in retention efforts tied to talent both inside and outside of the classroom

Director of Finance, Thelma Behnke - ensures each campus is in a positive fiscal state and has all of the resources necessary to drive our core program forward.

Director of Scholar Advancement, Allison Burtzloff - serves as a support to ensure all scholars with special needs are being served at the highest level. Works directly with the district and campus-based staff to ensure not only that we are in compliance with local, state and federal special education legislation, but that the supports we ' re providing are leading to significant academic and behavioral gains.

Director of External Affairs, Olivia Gallegos – leads all efforts to ensure we have fully enrolled schools and that the communities we serve are not only aware of our work, but engaged with us.

Director of Academics, Taryn Tong – supports campus-based staff in all efforts tied to curriculum, instruction and assessment. Ensures our program is run to fidelity and that supports to drive continued growth and development for our teaching staff are in place and highly effective.

Director of English Language Development, Kathryn Sabanos – serves as a support to ensure all English Language Learners (ELL ' s) are being served at the highest level. Works directly with the district and campus-based staff to ensure not only that we are in compliance with local, state and federal legislation, but that the supports we are providing are leading to significant academic gains.

Executive Director, David Singer – serves as our Principal Manager, providing direct supports to school-based leadership on their ability to manage all aspects of their work including each technical skill tied to developing and growing teacher talent and directly oversees the home office staff.

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D. Include as attachments resumes for each individual on the applicant team.

Have you included the attachments? Yes No

E. Explain the circumstances and motivations that brought the applicant team together to propose this charter school.

All members of the applicant team currently are employed at University Prep's central office and currently operate two campuses.

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F. Which applicant team members will become founding board members?

N/A

11. Identify any organizations, agencies, consultants or institutions of higher education that are partners in planning and establishing this charter school, along with a brief description of their current and planned role and any resources they have contributed or plan to contribute to the school's development.

N/A