



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-3000

OFFICE OF ADMINISTRATION

October 5, 2017

Michelle Lockard, Esq.
Lockard Law PLLC
Attorney At Law
1015 15th Street, NW, Suite 600
Washington, DC 20005

RE: Freedom of Information Act Request
FOIA Control No.: 18-FI-HQ-00024

Dear Ms. Lockard:

This letter acknowledges the Department of Housing and Urban Development's receipt of your Freedom of Information Act request (FOIA) dated and received on October 4, 2017, in the FOIA Branch.

Pursuant to the FOIA, 5 U.S.C. 552(a)(6)(A)(i), once HUD properly receives a FOIA request, the Department has 20 working days within which to make a determination on the request unless unusual circumstances exist. Under unusual circumstances, such as an agency's backlog, or the need to examine a voluminous amount of records required by the request, HUD can extend the 20-day time limit for processing a request.

The Department will comply with your request to the extent permissible by law. Any records not subject to an exemption will be forwarded to you promptly upon the completion of HUD's search and review process. Your request has been assigned to me for processing. If you have any questions regarding your request, please contact me directly at (202) 402-3379 or email at adrienne.harding@hud.gov.

Thank you for your interest in the Department's programs and policies.

Sincerely,

Adrienne R. Harding

Adrienne R. Harding
Government Information Specialist, FOIA Branch
Office of the Executive Secretariat