



STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT

OFFICE OF THE SECRETARY

August 7, 2017

Dear Selectman Bishop,

On August 2nd, the Governor directed the Office of Policy and Management to produce a series of reports on the fiscal health of municipalities (please see attached).

To that end, I am requesting updated information on your municipality's fund balance. We have historic data already reported to our office, which we have included below. We are looking for estimates of your General Fund's total fund balance and unassigned fund balance for as of June 30, 2017. In addition, we are requesting projections of your municipality's General Fund total fund balance and unassigned fund balance as of June 30, 2018, based on the assumptions from your adopted FY 18 budget.

WESTBROOK

General Fund

|   | <u>Total Fund Balance</u> | <u>Unassigned Fund Balance<br/>per GASB 54</u> |
|---|---------------------------|--|
| FY 15 Actual  | 4,709,126                 | 4,190,266                                      |
| FY 16 Actual  | 4,768,133                 | 4,252,045                                      |
| FY 17 Estimated                                     | 4,968,133                 | 4,452,045                                      |
| FY 18 Projected (based on adopted municipal budget) | 4,968,133                 | 4,452,045                                      |

Finally, please provide any supplemental information about the potential impact of a continuing state budget impasse on your community's finances, such as contingency plans to utilize fund balance, issue supplemental taxes or reduce spending.

Please email the requested information to Michael Izadi on my staff at michael.izadi@ct.gov by August 16, 2017.

Sincerely,

Handwritten signature of Benjamin Barnes

Benjamin Barnes  
Secretary

Cc: Donna Castracane, Director Of Finance  
Michael Izadi, Office of Policy and Management  
Kerry Kelley, Office of Policy and Management