From: BROKER0001@aol.com

Date: July 7, 2006 1:31:26 PM MDT

To: BROKER0001@aol.com

Subject: Fwd: FW: NCESGR's Privacy Act Policy

Here it is for your information.

Fred Samuelson

Date: June 14, 2006 7:48:11 AM MDT

To: "ESGR Members (mgr@mdesgr.org)" <mgr@mdesgr.org>, "MD ESGR Webmaster

(webmaster@mdesgr.org)" <webmaster@mdesgr.org>

Subject: FW: NCESGR's Privacy Act Policy

\*\*\*This message has been sent to all MD ESGR members with active email accounts. It will appear that you are the sole recipient because it was sent as blind copy [Bcc:] to protect you and others from inadvertently having your email address added to a bulk mailing [SPAM] list.\*\*\*\*\*\*

— has requested that ALL MD ESGR members be sent this important message. Please take the time to read this message. If you have any questions regarding this message, please give a call at or give me a call at a call

Thank you

MD ESGR

Telephone =

Fax =

DSN =

\*\*\*

Dear Maryland ESGR committee member,

Please be aware that as an ESGR volunteer, any information you collect regarding other people, especially servicemembers, may be covered by the Federal Privacy Act. NCESGR is in the process of developing a policy governing the retention of data, such as names, addresses and phone numbers (and social security numbers, but you probably should not have those anyway). That policy will probably require State ESGR Committee volunteers to delete any Privacy Act protected data within 90 days after reporting it to NCESGR.

This policy is especially important for our ombudsmen. To ensure compliance with the Federal Privacy Act, all ombudsmen (and Committee members) are advised to immediately delete or destroy any old files you have retained but have already reported as closed to NCESGR.

Maryland ESGR

<sup>&</sup>quot;Let us speak courteously, deal fairly, and keep ourselves armed and ready."

<sup>--</sup> Theodore Roosevelt (San Francisco, 1913)