



## Tulsa County Sheriff's Office Interoffice Memorandum

To: Undersheriff Albin  
From: Chief R. J. Weigel  
Date: June 2, 2012  
Subject: CHC Staff Meetings

A meeting was held with Chris Roger, HSA for CHC, on January 25<sup>th</sup> 2012 regarding an issue with an inmate and his treatment by CHC staff. It was decided that I would address the CHC staff on the expectations that TCSO has of their responsibilities.

The meetings were held on three separate dates to insure that all employees of CHC would attend. The dates for the meetings were held on February 2<sup>nd</sup>, February 6<sup>th</sup>, and February 7<sup>th</sup>, all meetings were held at 0700 hours, shift change for CHC employees. Chris Rogers stated all of her employees attended one of these three meetings.

There were five topics discussed and the meeting lasted approximately 30 minutes.

**Topic #1: Security Issues**

Communication between detention staff and medical staff was stressed regarding all matters, security or medical related.

**Topic #2: Innocence until Proven Guilty**

All inmates have a right to be seen and treated for ailments in a timely matter, as any patient would be treated.

**Topic # 3: Alone – Questions of Medical Issues**

Most inmates are alone and away from family while confronting medical issues in at DLM. During this time the inmate needs re-assurance that the issue is not life

threatening, etc. He or she does not have a support group of family and friends to re-assure them.

Topic #4: “LISTEN” - Treat with kindness

All inmates should be treated in the fashion a nurse would treat a patient in a hospital. Take time to listen to the inmate, not all inmates are trying to con you. Treat your patient as you would want a family member to be treated.

Topic # 5: Experiences and Communications

The CHC staff should use their experiences and their communication skills to facilitate a better relationship with the detention staff and inmates. If issues with either staff or inmates arise detention supervisors should be notified.

A question and answer period followed the discussion.

CHC staff was informed that I was working on a survey to be given to inmates that had received treatment from the medical unit. A survey form issued by a local hospital was obtained for sample questions, however, at present it has not been implemented.

Cc: Chief Robinette, DLM  
Josh Turley, Risk Management