

**RESPONSE TO WRITTEN REQUEST TO INSPECT RECORDS
(NMSA 1978, Sections 14-2-1 et seq.)**

Daniel Welch
27578-41061284@requests.muckrock.com

Regarding: IPRA request

1. _____ Your written request has been received, and the records will be available for your inspection on _____ (date) at Department of Public Safety, 4491 Cerrillos Road, Santa Fe, New Mexico or _____

(address where inspection will be permitted).
2. _____ Your written request for copies of records has been received, and the records are available. Please remit a check for \$_____ made payable to the *New Mexico Department of Public Safety* for the cost of the record copies and mail to the address listed. Please, to expedite your request, include copy of this letter with your payment. Upon receipt, we will mail the records accordingly. Thank you!
3. Your written request has been received, and the New Mexico Department of Public Safety will respond to your request after the records have been located and reviewed.
4. _____ Your written request has been received, and the custodian of records has determined that your request is excessively burdensome or broad and that additional time will be needed to respond to the written request.
5. _____ Your written request has been received and the New Mexico Department of Public Safety does not have custody or control of the records you request because this agency is not responsible for maintaining those records. The records may be maintained by _____ (Name and address of agency if known). We are forwarding your request to that agency's records custodian for response. To expedite your request, it would be advisable for you to write an additional letter requesting the records to the proper custodian at your earliest convenience
6. _____ Your written request has been received and is denied.
 - (a) _____ (Description of records)
 - (b) _____ (Name and title or position of person responsible for denial)_____
 - (c) _____ (Explanation for denial)

- i) ____ Executive Privilege
- ii) ____ Law Enforcement Evidentiary/Investigatory Privilege
- iii) ____ Confidential pursuant to Arrest Records Information Act
- iv) ____ Excepted pursuant to NMSA 1978, Section 14-2-1, Subsection ____.
- v) ____ Other: _____

7. _____ Your written request has been received. In order to adequately respond to your request, we need the following additional information:

8. _____ Your written request has been received, and the New Mexico Department of Public Safety has reviewed the department's records and no records exist which are responsive to your request.

08/23/2016 (Date written request received at the office of the custodian)

08/23/2016 (Date DPS response mailed)

Regina Chacon

Name

NM Department of Public Safety

Title

P.O. Box 1628, Santa Fe, NM 87504-1628

Address

505-827-9192

Approved by: sn/rc

today's Date: 08/23/2016