

Texas Department of Criminal Justice

Statement of Actual Charges for Copies of Public Information

Requestor: Janjalla Chirakijja

Date: 05/12/2016

Regarding: Open Records Request
Dated 04/26/2016

The records you requested have been prepared for release. Viewing the requested records, rather than receiving copies, may be less expensive. Payment in full for all Public Information Requests are due in advance and must be in the form of cash, check, cashier's check, or money order. Checks, cashier's checks, and money orders shall be made payable to the TDCJ. The following is an itemization of the cost of your request.

Table with 2 columns: Description and Amount. Rows include: 1360 Pages @ \$0.10/page (\$136.00), Personnel Charges (hours @ \$15.00/hour), Overhead charges @ 20% of personnel charges (\$27.20), Postage: 1360 pages @ \$0.49 for the first five (5) pages + \$0.04 per additional page (\$54.69), Other Charges @ \$ / (0), and a TOTAL of \$217.89.

Please check one of the options below, sign this document, and return it to the address at the top of the page within ten (10) business days from the date of this document. If your response is not received within this time frame, your request will be automatically withdrawn. Should questions or the need for additional information arise, please contact my office at 936.437.6460.

Sincerely,

Jasmine Jones
Open Records Coordinator
Executive Services
861 IH 45 N
Huntsville TX 77340

Requestor's Response

I wish to receive copies of the records I requested. I have enclosed payment for the full amount shown above. Please mail my records to the following address:

Name
Address
City, State, ZIP

I wish to view the records I requested. I understand that these records can only be viewed at your location. I understand that I will receive a Statement of Estimated Charges for Inspection of Public Information or a Statement of Actual Charges for Inspection of Public Information. Please call the phone number below to schedule an appointment for viewing:

Name
Phone

I wish to revise this request as follows. I understand that a new Statement of Estimated Charges or Statement of Actual Charges will be prepared based on the revised request.

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I have sent a complaint to the Office of the Attorney General of Texas alleging that I have been overcharged for copies of public information.

I wish to cancel this request.

Signature of requestor

Date

