



MEMO

To: LAHSA Commission

From: Daniel Fisher, Associate Director, Contracts & Procurement

Date: September 27, 2024

CC: Dr. Va Lecia Adams Kellum, Chief Executive Officer
 Janine Trejo, Chief Financial Officer
 Rachel Johnson, Acting Chief Programs Officer
 Lucy Lin, Director, Contracts and Procurement

Re: **Authorize LAHSA’s Chief Executive Officer to enter into specific contracts and amendments with service providers for activities in Fiscal Year 2023-2024 and Fiscal Year 2024-2025, funded by sources, for terms and in the amounts shown on the attached table, subject to funding being allocated to LAHSA. In the event that funding period or amount allocated from the referenced source is reduced or not forthcoming, authorize the Chief Executive Officer to reduce terms of service, compensation, or not enter into agreements as deemed appropriate by the Chief Executive Officer.**

Background:

The Los Angeles Homeless Services Authority (LAHSA) receives funding from multiple funding sources in order to provide funding to direct service providers for homeless services. The LAHSA Commission has a threshold of \$500,000 for service provider contracts and \$100,000 for vendor/consultant contracts and must approve funding increases or decreases that are in excess of these amounts. This memo outlines service provider and vendor contracts, their amounts, and the justification for the contract requests in the following table attached to this memo.

❖ **FY 2024-2025 New Contracts, and Amendments**

The FY 2024-2025 New Contracts and Amendments Table is seeking the Commission’s approval of new contracts and additional allocations of funding for 2024-2025 homeless services programs that were previously authorized and now need to have additional funding sources added that were recently approved by funders.

- **Downtown Women’s Center**
 This amendment proposes a shift of \$525,353 in Encampment Resolution Funds (ERF) from DWC’s Time Limited Subsidies award to their Interim Housing program serving women in the Every Woman Housed program. This will target resources where necessary and maximize expenditures for the State ERF grant, which crosses fiscal years.
- **The People Concern**
 This Pathway Home program will provide Housing Navigation, Time-Limited Subsidies, and supportive services to clients residing in a motel in the Florence/Firestone area. This program continues to support ongoing Encampment Resolution efforts.
- **Union Station Homeless Services**
 Revised Sole Source Directive from CEO-HI adding funding to extend the Pomona Pathway Home Project through September 23, 2025, serving thirty-six participants.
- **Union Station Homeless Services**
 Revised Sole Source Directive from CEO-HI adding funding to extend the Hilary /El Monte Pathway Home Project through September 23, 2025, serving one hundred-two participants.
- **Special Services for Groups, Inc.**
 Revised Sole Source Directive from CEO-HI adding funding to extend the Compton Pathway Home Project through September 23, 2025, serving forty-two participants.
- **People Assisting the Homeless**
 This is a new Pathway Home operation in Inglewood that is expected to serve 68 individuals in 56 household configurations.
- **Plan 4 Technologies LLC**
 The vendor provides the Plan4 IT platform on which LAHSA's Administrative and Direct Program budgets for FY24-25 will be accessible for consultation, review and updates by LAHSA leadership and the Finance Team. The Plan4 platform provides a user-friendly and secure mechanism for budget monitoring by LAHSA Departments of all of their budget line items (by Department, GL Category and GL Code), and vendor will provide real-time technical support.
- **Upward Bound House**
 This is an allocation of 100 slots of DPSS-Housing Support Program (HSP) funding Time Limited Subsidies intended to serve eligible DPSS families.
- **The Information and Referral Federation of Los Angeles County (211 LA County)**
 DPSS funding is being added to provide short term motel voucher services for DPSS eligible families.

- **The Information and Referral Federation of Los Angeles County (211 LA County)**
County- Motel Voucher Program & Incidentals for the 2024-25 Augmented Winter Shelter Program
- **The Information and Referral Federation of Los Angeles County (211 LA County)**
City- funded Information Referral and Transportation Services for the FY 2024-25 Winter Shelter Program.
- **The Information and Referral Federation of Los Angeles County (211 LA County)**
City- Motel Voucher Program & Incidentals for the Emergency Response Program/ Augmented Winter Shelter Program
- **Volunteers of America – Los Angeles**
This is the renewal of a Family Crisis Housing program providing four units of crisis housing and hotel/motel vouchers in Pomona and El Monte for families experiencing unsheltered homelessness in SPA 3
- **Volunteers of America – Los Angeles**
This amendment is for a bed rate increase approved by the City of Los Angeles, and also adds funding for capital improvements at the Project Home Key site located at 21603 Devonshire Street in Chatsworth.
- **Homes for Life Foundation**
This is the renewal of the Consolidated Permanent Supportive Housing Program operated by Homes for Life Foundation providing supportive services to 115 adult men and women.
- **People Assisting the Homeless**
This amendment proposes to increase People Assisting the Homeless’ Inside Safe Program FY2024-2025 contract through Quarter 2.
- **St. Joseph Center**
This amendment proposes to increase St. Joseph Center’s Inside Safe Program FY2024-2025 contract through Quarter 2.
- **Hope of the Valley Rescue Mission**
This amendment proposes to increase Hope of the Valley Rescue Mission’s Inside Safe Program FY2024-2025 contract through Quarter 2.
- **The People Concern**
This amendment proposes to increase The People Concern’s Inside Safe Program FY2024-2025 contract through Quarter 2.

- **Los Angeles Family Housing Corporation**
This amendment proposes to increase Los Angeles Housing Corporation's Inside Safe Program FY2024-2025 contract through Quarter 2.
- **Special Services for Groups**
This amendment proposes to increase Special Services for Group's Inc.'s Inside Safe Program FY2024-2025 contract through Quarter 2.
- **First to Serve**
This amendment proposes to increase Special Services for Group's Inc.'s Inside Safe Program FY2024-2025 contract through Quarter 2.
- **Harbor Interfaith Services, Inc.**
This amendment proposes to increase Special Services for Group's Inc.'s Inside Safe Program FY2024-2025 contract through Quarter 2.

Justification:

This authorization would enable LAHSA to execute new contracts, and amendments for activities in FY 2023-24 and FY2024-25, as described on the attached tables, enabling provider agencies to continue providing services necessary to address the needs of individuals and families at risk of experiencing homelessness and those experiencing homelessness in the City and County of Los Angeles.

**LAHSA Commission Meeting- September 27, 2024
FY 24-25 New Contracts and Amendments**

Item 6.0 (a)

Funder	Department	Component	Contract #	Allocation Reference #	Service Provider / Vendor	SPA	Site Location	No. to be Served	Justification	Funding Term	FY 24-25 Previously Awarded / Vendor		
											Funding to Date	Total Added Not to Exceed	Total Funding
Encampment Resolution Fund #1	Permanent Housing	Time Limited Subsidies	AD-TLS-N-067	2021RRHIA19	Downtown Women's Center	4	442 S San Pedro St. Los Angeles, CA 90013	200	Funding will be shifted from TLS to Interim Housing to support operating costs for the service provider's IH site. This will target resources where necessary and maximize expenditures for State ERF grant.	4-1-2022 to 6-30-2025	\$4,640,869	-\$525,353	\$4,115,516
State Encampment Resolution Funds	Interim Housing	Crisis Housing	AD-BH-EW-009	2022EBW07	Downtown Women's Center	4	1123 W. 7th St., Los Angeles, CA 90017	58	Downtown Women's Center is repurposing funds originally allocated for Time-Limited Subsidies to Interim Housing operations	4/1/2022-6/30/2025	\$7,129,983	\$525,353	\$7,655,336
Measure H	Permanent Housing	Pathway Home	AD-PW-HM-013-01	2024PHP013	The People Concern	6	626 S San Pedro Los Angeles, CA 90013	53	This Pathway Home program will provide Housing Navigation, Time-Limited Subsidies, and supportive services to clients residing in a motel in the Florence/Firestone area. This program continues to support the ongoing Encampment Resolution efforts.	8/27/2024-6/30/2025	\$0	\$1,559,023	\$1,559,023
Measure H	Permanent Housing	Pathway Home - Pomona Housing Navigation & Time Limited Subsidies	AD-PW-HM004	2023PHP005	Union Station Homeless Services	3	1183 E. Mission Blvd., Pomona, CA 91766	36	Revised Sole Source Directive from CEO-HI adding funding to extend the Pomona Pathway Home Project through September 23, 2025	9/24/2024 to 9/23/2025	\$810,828	\$994,525	\$1,805,353
Measure H	Interim Housing Permanent Housing	Pathway Home- Hilary/ El Monte Interim Housing Housing Navigation Time Limited Subsidies	AD-PW-HM-005	2023PHP006	Union Station Homeless Services	3	11652 Garvey Ave., El Monte, CA 91732 & 12040 Garvey Ave, El monte, CA 91732	102	Revised Sole Source Directive from CEO-HI adding funding to extend the Hilary / El Monte Pathway Home Project through September 23, 2025	9/24/2024 to 9/23/2025	\$5,663,904	\$6,104,607	\$11,768,511
Measure H	Permanent Housing	Pathway Home - Compton Housing Navigation Time Limited Subsidies	AD-PW-HM-006	2023PHP004	Special Services For Groups, Inc.	6	5849 S Crocker St, Suite X, Los Angeles, CA 90003	42	Revised Sole Source Directive from CEO-HI adding funding to extend the Compton Pathway Home Project through September 23, 2025	9/24/2024 to 9/23/2025	\$810,858	\$1,160,279	\$1,971,137
Measure H	Permanent Housing	Pathway Home - Inglewood Housing Navigation Time Limited Subsidies	TBD	TBD	People Assisting the Hoimeless	8	TBD	68	This is a new Pathway Home operation in Inglewood that is expected to serve 68 individuals in 56 household configurations.	10/2/2024 to 6/30/2025	\$0	\$1,038,638	\$1,038,638
General Administration	Finance	N/A	2019PSA275	N/A	Plan 4 Technologies, LLC (Vendor)	N/A	N/A	N/A	The vendor provides the Plan4 IT platform on which LAHSA's Administrative and Direct Program budgets for FY24-25 will be accessible for consultation, review and updates by LAHSA leadership and the Finance Team. The Plan4 platform provides a user-friendly and secure mechanism for budget monitoring by LAHSA Departments of all of their budget line items (by Department, GL Category and GL Code), and vendor will provide real-time technical support.	7/1/2024 to 6/30/2025	\$345,050	\$67,481	\$412,531
DPSS - Housing Support Program	Permanent Housing	Time Limited Subsidies for Families	AD-TLS-N-081	2024RRDPS09	Upward Bound House	6	1104 Washington Avenue Santa Monica, CA 90403	100	This is an allocation of 100 slots of DPSS-Housing Support Program funded Time Limited Subsidies intended to serve eligible DPSS families.	7/1/2024 to 6/30/2025	\$0	\$2,613,300	\$2,613,300
DPSS - Housing Support Program	Interim Housing	Interim Housinf Motel Vouchers	AD-CH-211MV-001	2021CH211	The Informationn & Referral Federation of Los Angeles County (211 LA County)	All	Admin: 526 W. Las Tunas Dr., San Gabriel, CA 91776	24	DPSS funding is being added to provide short term motel voucher services for DPSS eligible families.	7/1/2024 to 6/30/2025	\$499,000	1,011,781	\$1,510,781
Measure H- Pillar 4	Interim Housing	Emergency Response Program- Augmented Winter Shelter Program	New Contract	2024ERPAWS01	The Informationn & Referral Federation of Los Angeles County (211 LA County)	All	526 W. Las Tunas Dr., San Gabriel, CA 91776		County- Motel Voucher Program & Incidental	7/1/2024 - 6/30/2025	\$0	\$541,875	\$541,875
City GF	Interim Housing	Winter Shelter Program	New Contract	2024WSPIRT01	The Informationn & Referral Federation of Los Angeles County (211 LA County)	All	526 W. Las Tunas Dr., San Gabriel, CA 91776		City- Information Referral and Transportation Services	7/1/2024 - 6/30/2025	\$0	\$523,367	\$523,367

City GF	Interim Housing	City- Motel Voucher Program & Incidental	New Contract	2024ERPAWS02	The Informationn & Referral Federation of Los Angeles County (211 LA County)	All	526 W. Las Tunas Dr., San Gabriel, CA 91776		City- Motel Voucher Program & Incidental for the Emergency Response Program/ Augmented Winter Shelter Program	7/1/2024 – 6/30/2025	\$0	\$532,313	\$532,313
County Year Round Program Discretionary Funding	Interim Housing	Crisis Housing	AD-CH-CH-70	2017CNGF179	Volunteers of America - Los Angeles	3	628 Empress Road, Pomona, CA 91738	6	This is the renewal of a Family Crisis Housing program providing four units of crisis housing and hotel/motel vouchers in Pomona and El Monte for families experiencing unsheltered homelessness in SPA 3	7-1-2024 to 12-31-2026	\$0	\$781,582	\$781,582
HUD Continuum of Care (CoC)	Permanent Housing	Permanent Supportive Housing	AD-0345-2316-001-01	CA0345L9D002316	Homes for Life Foundation	2, 7	13457 Vanowen Street, Van Nuys, CA 91401 11401 Bloomfield Avenue, Norwalk, CA 90650	115	This is the renewal of the Consolidated Permanent Supportive Housing Program operated by Homes for Life Foundation providing supportive services to 115 adult men and women.	4-1-2024 to 6-30-2025	\$0	\$785,315	\$785,315
City General Funds (City GF)	Interim Housing	Inside Safe / Adults	AD-ISP-AEPH-001	2022ISP02	People Assisting the Homeless	4	Various Motel Locations	212	Increase funding to align with the allocations from the City to Inside Safe Program funding through Quarter 2	7/1/2024-6/30/2025	\$2,074,600	\$2,145,440	\$4,220,040
City General Funds (City GF)	Interim Housing	Inside Safe / Adults	AD-ISP-AEPH-004	2022ISP04	St. Joseph Center	5	Various Motel Locations	249	Increase funding to align with the allocations from the City to Inside Safe Program funding through Quarter 2	7/1/2024-6/30/2025	\$2,438,920	\$2,519,880	\$4,958,800
City General Funds (City GF)	Interim Housing	Inside Safe / Adults	AD-ISP-AEPH-007	2022ISP07	Hope of the Valley Rescue Mission	2	Various Motel Locations	204	Increase funding to align with the allocations from the City to Inside Safe Program funding through Quarter 2	7/1/2024-6/30/2025	\$2,145,440	\$2,064,480	\$4,209,920
City General Funds (City GF)	Interim Housing	Inside Safe / Adults	AD-ISP-AEPH-002	2022ISP05	The People Concern	4	Various Motel Locations	117	Increase funding to align with the allocations from the City to Inside Safe Program funding through Quarter 2	7/1/2024-6/30/2025	\$1,791,240	\$374,440	\$2,165,680
City General Funds (City GF)	Interim Housing	Inside Safe / Adults	AD-ISP-AEPH-005	2022ISP01	Item 8.0 (a)	2	Various Motel Locations	86	Increase funding to align with the allocations from the City to Inside Safe Program funding through Quarter 2	7/1/2024-6/30/2025	\$910,800	\$748,880	\$1,659,680
City General Funds (City GF)	Interim Housing	Inside Safe / Adults	AD-ISP-AEPH-003	2022ISP03	Special Services For Groups, Inc.	Various	Various Motel Locations	253	Increase funding to align with the allocations from the City to Inside Safe Program funding through Quarter 2	7/1/2024-6/30/2025	\$2,580,600	\$2,762,760	\$5,343,360
City General Funds (City GF)	Interim Housing	Inside Safe / Adults	AD-ISP-AEPH-007	2022ISP08	First to Serve	5	Various Motel Locations	81	Increase funding to align with the allocations from the City to Inside Safe Program funding through Quarter 2	7/1/2024-6/30/2025	\$1,092,960	\$647,680	\$1,740,640
City General Funds (City GF)	Interim Housing	Inside Safe / Adults	AD-ISP-AEPH-008	2022ISP09	Harbor Interfaith Services, Inc.	8	Various Motel Locations	95	Increase funding to align with the allocations from the City to Inside Safe Program funding through Quarter 2	7/1/2024-6/30/2025	\$1,123,320	\$738,760	\$1,862,080
Totals											\$34,058,372	\$29,716,406	\$63,774,778

Commissioner Greuel to be recused from these agencies.
Commissioner Saunders to be recused from these agencies.
Commissioner Chinchilla to be recused from these agencies.
Commissioner Horvath - Levine Act Recusal



Los Angeles HOMELESS SERVICES AUTHORITY

"We drive the collaborative strategic vision to create solutions for the crisis of homelessness grounded in compassion, equity, and inclusion".

MINUTES OF THE LOS ANGELES HOMELESS SERVICES AUTHORITY COMMISSION MEETING

Held Friday, September 27, 2024

The Los Angeles Homeless Services Authority Commission Meeting held at 637 Wilshire Boulevard, 1st floor Commission Room and conducted as a teleconference was called to order at 9:12 a.m. by Commissioner Greuel.

Attendance:

LAHSA Commissioners Present:

Wendy Greuel, Chair
Karen Bass
Melissa Chinchilla
Yasmine-Imani McMorrin
Tanisha Saunders
Amber Sheikh

LAHSA Commissioners Absent:

Lindsey Horvath, Vice Chair
Kathryn Barger
Sasha Renée Pérez

Attorneys Present:

Dan Kim, County Counsel

LAHSA Staff:

Rachel Johnson, Chief of Staff
Janine Trejo, Chief Financial Officer
Lucy Lin, Director, Contracts & Procurement
Jessica Reed, Associate Director, Systems
Brenna Rochelle, Board Commission Liaison
Eugene Hunter, Executive Assistant

Participants:

Call to Order/Roll Call/Establishment of Quorum

Commissioner Greuel called the meeting to order. Roll was called and quorum was not established at 9:12 a.m.

1.0 Land Acknowledgement.

Rachel Johnson, Chief of Staff, gave the report:

- Rachel Johnson, Chief of Staff, presented the Land Acknowledgement.

Public Speaker(s): There were no public speakers.

2.0 Labor Acknowledgement

Rachel Johnson, Chief of Staff, gave the report:

- Ms. Johnson presented the Labor Acknowledgement.

Public Speaker: Susan Price.

Commissioner Bass joined the meeting at 9:16 a.m. The agenda was heard out of order.

4.0 Chief Executive Officer Report.

Rachel Johnson, Chief of Staff, gave the report:

- Ms. Johnson gave a report on various items including interim housing rate increase, funder requests for next year, Inside Safe and Pathway Home operations, extreme heat response, data dashboards going live, equity activities, sunset of remote work policy, and office reconfiguration.

Public Speaker(s): There were no public speakers.

Commissioner Saunders arrived at 9:24 a.m. and quorum was established.

3.0 Acceptance of minutes including any corrections from the Commission Meeting held Friday, July 26, 2024.

No changes were suggested and the minutes were accepted as submitted.

6.0 Authorize LAHSA's Chief Executive Officer or Commission Chair to enter into specific agreements and amendments with sub-recipients and vendors for activities in Fiscal Year 2023-2024 and 2024-2025, funded by sources, for terms and in the amounts shown on the attached table, subject to funding being allocated to LAHSA. In the event that funding period or amount allocated from the referenced source is reduced or not forthcoming, authorize the Chief Executive Officer or Commission Chair to reduce terms of service, compensation, or not enter into agreements as deemed appropriate by the Chief Executive Officer or Commission Chair.

Lucy Lin, Director, Contracts & Procurement, gave the report:

- Lucy Lin, Director, Contracts & Procurement, requested approval as shown in the provided documents.

Motion: Commissioner Sheikh moved and Commissioner Chinchilla seconded to authorize LAHSA's Chief Executive Officer or Commission Chair to enter into specific agreements and amendments with sub-recipients and vendors for activities in Fiscal Year 2023-2024 and 2024-2025, funded by sources, for terms and in the amounts shown on the attached table, subject to funding being allocated to LAHSA. In the event that funding period or amount allocated from the referenced source is reduced or not forthcoming, authorize the Chief Executive Officer or Commission Chair to reduce terms of service, compensation, or not enter into agreements as deemed appropriate by the Chief Executive Officer or Commission Chair.

Public Speaker(s): There were no public speakers.

Action: A roll vote was called with Commissioners Greuel, Bass, Chinchilla, Saunders, and Sheikh voting for approval as amended, with no objections and no abstentions. The motion passed unanimously.

7.0 Review and approve the recommendations for the Request for Statement of Qualifications (RFSQ).

Lucy Lin, Director, Contracts & Procurement, gave the report:

- Ms. Lin requested approval as shown in the provided documents.
- Six agencies applied and one is recommended for approval.
- There was discussion about the issues which might be roadblocks to approval. Janine Trejo, Chief Financial Officer, provided some clarification on the risk assessment.

Motion: Commissioner Sheikh moved and Commissioner Bass seconded to approve the recommendations for the Request for Statement of Qualifications (RFSQ).

Public Speaker: Aazim Muhammad.

Action: A roll vote was called with Commissioners Greuel, Bass, Chinchilla, Saunders, and Sheikh voting for approval as amended, with no objections and no abstentions. The motion passed unanimously.

8.0 Review and approve 2024 CoC Program Priority List Ranking Policy.

Jessica Reed, Associate Director, CoC Programs, and Joseph Botelho, CoC Manager, gave the report:

- Jessica Reed, Associate Director, CoC Programs, and Joseph Botelho, CoC Manager, requested approval as shown in the provided documents. They described historical aspects of the CoC program and possibilities for this year, amount of funding, change to every two-year application, key considerations, performance thresholds, changes to the policy, and next steps.

Motion: Commissioner Bass moved and Commissioner Chinchilla seconded to approve 2024 CoC Program Priority List Ranking Policy.

Public Speaker(s): There were no public speakers.

Action: A roll vote was called with Commissioners Greuel, Bass, Chinchilla, McMorrin, Saunders, and Sheikh voting for approval as amended, with no objections and no abstentions. The motion passed unanimously.

Commissioner Chinchilla recused herself and left the room at 9:56 a.m.

5.0 Authorize LAHSA's Chief Executive Officer to apply, enter into specific agreements and amendments, and accept funding from various Funders, for activities in Fiscal Year 2024-2025. In the event that funding is reduced or not forthcoming, further authorize the Chief Executive Officer to reduce terms of service, compensation, or not enter into agreements as deemed appropriate. This authorization is subject to funding being allocated to LAHSA, up to the amounts and terms shown on the attached table.

Lucy Lin, Director, Contracts and Procurement, gave the report.

- Ms. Lin requested approval as shown in the provided documents.

Motion: Commissioner McMorrin moved and Commissioner Saunders seconded to authorize LAHSA's Chief Executive Officer to apply, enter into specific agreements and amendments, and accept funding from various Funders, for activities in Fiscal Year 2024-2025. In the event that funding is reduced or not forthcoming, further authorize the Chief Executive Officer to reduce terms of service, compensation, or not enter into agreements as deemed appropriate. This authorization is subject to funding being allocated to LAHSA, up to the amounts and terms shown on the attached table.

Public Speaker(s): There were no public speakers.

Action: A roll vote was called with Commissioners Greuel, Bass, McMorrin, Saunders, and Sheikh voting for approval with no objections and no abstentions. The motion passed unanimously.

6.0 (a) Authorize LAHSA's Chief Executive Officer to enter into specific agreements and amendments with sub-recipients and vendors for activities in Fiscal Year 2023-2024 and 2024-2025, funded by sources, for terms and in the amounts shown on the attached table, subject to funding being allocated to LAHSA. In the event that funding period or amount allocated from the referenced source is reduced or not forthcoming, authorize the Chief Executive Officer to reduce terms of service, compensation, or not enter into agreements as deemed appropriate by the Chief Executive Officer.

Lucy Lin, Director, Contracts & Procurement, gave the report:

- Ms. Lin requested approval as shown in the provided documents.

Motion: Commissioner Sheikh moved and Commissioner Saunders seconded to authorize LAHSA's Chief Executive Officer to enter into specific agreements and amendments with sub-recipients and vendors for activities in Fiscal Year 2023-2024 and 2024-2025, funded by sources, for terms and in the amounts shown on the attached table, subject to funding being allocated to LAHSA. In the event that funding period or amount allocated from the referenced source is reduced or not forthcoming, authorize the Chief Executive Officer to reduce terms of service, compensation, or not enter into agreements as deemed appropriate by the Chief Executive Officer.

Public Speaker(s): There were no public speakers.

Action: A roll vote was called with Commissioners Greuel, Bass, McMorrin, Saunders, and Sheikh voting for approval as amended, with no objections and no abstentions. The motion passed unanimously.

Commissioner Chinchilla returned to the room at 9:59 a.m.

Commissioner Greuel announced that due to technical difficulties, online comments will not be heard.

9.0 Review and approve results of the 2024 Continuum of Care (CoC) Program New Projects Request for Proposals (RFP) and hear any potential appeals.

Lucy Lin, Director, Contracts & Procurement, gave the report:

- Ms. Lin requested approval as shown in the provided documents. No appeals were received.
- It was confirmed that the RFP would also be issued every two years going forward.
- There was discussion about technical assistance to agencies that did not achieve threshold scoring.

Motion: Commissioner Sheikh moved and Commissioner Chinchilla seconded to approve results of the 2024 Continuum of Care (CoC) Program New Projects Request for Proposals (RFP).

Public Speaker(s): There were no public speakers.

Action: A roll vote was called with Commissioners Greuel, Bass, Chinchilla, McMorrin, Saunders, and Sheikh voting for approval as amended, with no objections and no abstentions. The motion passed unanimously.



MEMO

To: LAHSA Commission

From: Jacqueline Montgomery, Associate Director, Contracts & Procurement

Date: October 30, 2024

CC: Dr. Va Lecia Adams Kellum, Chief Executive Officer
 Janine Trejo, Chief Financial Officer
 Rachel Johnson, Acting Chief Programs Officer
 Lucy Lin, Director, Contracts and Procurement

Re: **Authorize LAHSA’s Chief Executive Officer to enter into specific contracts and amendments with service providers for activities in Fiscal Year 2024-2025, funded by sources, for terms and in the amounts shown on the attached table, subject to funding being allocated to LAHSA. In the event that funding period or amount allocated from the referenced source is reduced or not forthcoming, authorize the Chief Executive Officer to reduce terms of service, compensation, or not enter into agreements as deemed appropriate by the Chief Executive Officer.**

Background:

The Los Angeles Homeless Services Authority (LAHSA) receives funding from multiple funding sources in order to provide funding to direct service providers for homeless services. The LAHSA Commission has a threshold of \$500,000 for service provider contracts and \$100,000 for vendor/consultant contracts and must approve funding increases or decreases that are in excess of these amounts. This memo outlines service provider and vendor contracts, their amounts, and the justification for the contract requests in the following table attached to this memo.

❖ FY 2024-2025 New Contracts, and Amendments

The FY 2024-2025 New Contracts and Amendments Table is seeking the Commission’s approval of new contracts and additional allocations of funding for 2024-2025 homeless services programs that were previously authorized and now need to have additional funding sources added that were recently approved by funders.

- **National Health Foundation**
 This proposed amendment will provide Additional funding for capital improvements via City Roadmap. The funding will provide construction costs for Woodman/Arleta interim housing site located at Woodman Ave.
- **Volunteers of America of Los Angeles**
 This proposed amendment will add funds to improve the flooring at Glenchure Interim Housing site upon the recommendation from County HI sole source directive. The funds will provide for the purchase of materials, labor and costs associated with renovating flooring at the site. The improvements are needed to ensure adequate operation at the site and address emergent need during the county’s homeless emergency.
- **St. Joseph Center**
 This proposed amendment will extend the Pathway Home operations for a second year per recommendation from County HI Office directive. The addition of this funding will provide 34 Housing Navigation slots in East Gardena.
- **Special Services for Groups, Inc.**
 This proposed amendment will extend the Pathway Home operations for a second year per recommendation from County HI Office directive. The additional funding for this proposed amendment will provide 38 additional Housing Navigation slots in West Rancho Dominguez.
- **People Assisting the Homeless**
 This proposed amendment will extend the Pathway Home operations for a second year per recommendation from County HI Office directive. The additional funding will provide for approximately 33 Time Limited Subsidy slots in SPA 8.
- **Upward Bound House**
 This funding adds Upward Bound House (UBH) as a DPSS-funded service provider. With this new funding, UBH will be able to provide increased services to DPSS-eligible Families.
- **Hope of the Valley Rescue Mission**
 This proposed contract requested by the County of LA through a sole source directive for encampment resolution, will provide supportive services to Housing Navigation and Time Limited Subsidy participants in the city of Lancaster.
- **B.A.R.E. Truths, Inc.**
 This proposed contract will provide funding for supportive services to Inside Safe participants housed at two motels (Antonio Hotel and Starlight Inn). Funding will provide case management, meal service, and 24-hour bed access will be provided to participants.

Justification:

This authorization would enable LAHSA to execute new contracts, and amendments for activities in FY2024-25, as described on the attached tables, enabling provider agencies to continue providing services necessary to address the needs of individuals and families at risk of experiencing homelessness and those experiencing homelessness in the City and County of Los Angeles.

**Programs & Contracts Committee Meeting- October 2024
FY 24-25 Periodic Renewals and New Contracts and Amendments**

Funder	Department	Component	Contract #	Allocation Reference #	Service Provider	SPA	Site Location	No. to be Served	Justification	Funding Term	FY 24-25 Previously Awarded	Total Added Not to Exceed	Total Funding
City Roadmap	Interim Housing	PHK	AD-BH-PHKCO-016	2021CIPHA16	National Health Foundation	2	9120 Woodman Ave, Arleta, CA	148	Additional funding added for Capital improvements via City Roadmap	7/1/2024-6/30/2025	\$ 7,022,600	\$ 1,434,097	\$ 8,456,697
Measure H	Interim Housing	Crisis Housing	AD-CH-CH-076	2022CHA01	Volunteers of America of Los Angeles	1	45120 60TH Street West, Lancaster, CA	N/A	Adding funds to improve flooring at Glenchure Interim Housing site, which is adjacent to VOA's High Desert Multi-Ambulatory Care Center site, upon recommendation received via sole source letter from County HI Office.	7/1/2024-6/30/2025	\$ 457,000	\$ 300,000	\$ 757,000
Measure H	Interim Housing	Pathway Home	AD-PW-HM-003	2023PHP003	St. Joseph Center	6	12429 & 12330 Long Beach Blvd. Lynwood, CA 90262	35	Extension to operate second year of Pathway Home site, per recommendation from County HI Office via sole source letter.	8/15/2024-8/14/2025	\$ 506,410	\$ 1,825,513	\$ 2,331,923
Measure H	Interim Housing	Pathway Home	AD-PW-HM-007	2023PHP007	Special Services For Groups, Inc.	8	11617 S Western Ave #5006, Los Angeles, CA 90047	60	Extension to operate second year of Pathway Home site, per recommendation from County HI Office via sole source letter.	12/07/2024-12/06/2025	\$ 757,115	\$ 2,802,644	\$ 3,559,759
Measure H	Interim Housing	Pathway Home	AD-PW-HM-002	2023PHP001	People Assisting Homeless	8	4501 W Imperial Hwy, Inglewood, CA 90304	57	Extension to operate second year of Pathway Home site, per recommendation from County HI Office via sole source letter.	8/09/2024-8/08/2025	\$ 659,388	\$ 3,885,282	\$ 4,544,670
DPSS (HSP TANF non-WtW / WtW)	Permanent Housing	Time Limited	AD-TLS-N-092	2024RRDPS09	Upward Bound House	6	5120 Goldleaf Circle #300 Los Angeles, CA 90056	19	This funding adds Upward Bound House (UBH) as a DPSS-funded service provider. With this new funding, UBH will be able to provide increased services to DPSS-eligible Families.	7/1/2024-6/30/2025	\$ -	\$ 2,613,300	\$ 2,613,300
Measure H	Housing Navigation Time Limited Subsidies	Pathway Home	TBD	TBD	Hope of the Valley Rescue Mission	2	11076 Norris Ave. Pacoima, CA91346	81	County of Los Angeles sole source directive for encampment resolution within City of Lancaster	11/13/2024-6/30/2025	\$ -	\$ 972,165	\$ 972,165
City General Fund	Interim Housing	Inside Safe	Pending	2024ISP01	B.A.R.E. Truths, Inc.		Antonio Hotel: 229 N Soto St., Los Angeles 90033 Starlight Inn: 4949 Alhambra Blvd., Los Angeles 90032	77	Provider is taking over operations at two Inside Safe Program motels (Antonio Hotel and Starlight Inn). Funding will provide case management, meal service, and 24 hour bed access will be provided to participants.	10/11/2024-12/31/2024	\$ -	\$ 694,540	\$ 694,540
											\$ 9,402,513	\$ 14,527,541	\$ 23,930,054

Commissioner Greuel to be recused from these agencies.
 Commissioner Saunders to be recused from these agencies.
 Commissioner Chinchilla to be recused from these agencies.
 Commissioner Horvath to be recused based on Levine Act.

- 5.3 **Review and approve the recommendations for the Request for Statement of Qualifications (RFSQ).**
- 5.4 **Review and approve the Quality Review Results and Recommendations from the 2024 Winter Shelter Program Procurement Request for Proposals (RFP).**
- 5.5 **Review and approve the Quality Review Results and Recommendations from the 2024 Emergency Response Program Request for Proposals (RFP).**
- 5.6 **Review and approve Internal Audit Charter.**
- 5.7 **Review and approve FY 24-25 Internal Audit Plan.**
- 5.8 **Review and approve Conflict of Interest (COI) Code Statements.**

Commissioner McMorrin recused herself for Item 5.4 based on Levine Act and left the room at 9:33 a.m.

Motion: Commissioner Horvath moved for approval of 5.1, 5.2, 5.3, 5.5, 5.6, 5.7, 5.8 and Commissioner Sheikh seconded to approve.

Public Speaker: Donald Stevens.

Action: A roll vote was called with Commissioners Horvath, Greuel, Bass, Perez, and Sheikh voting for approval with no objections and no abstentions. The motion passed unanimously.

Commissioner McMorrin returned to the room at 9:38 a.m.

Commissioner Horvath recused herself based on Levine Act and left the room at 9:38 a.m.

- 6.0 **Authorize LAHSA's Chief Executive Officer to enter into specific contracts and amendments with service providers for activities in Fiscal Year 2024-2025, funded by sources, for terms and in the amounts shown on the attached table, subject to funding being allocated to LAHSA. In the event that funding period or amount allocated from the referenced source is reduced or not forthcoming, authorize the Chief Executive Officer to reduce terms of service, compensation, or not enter into agreements as deemed appropriate by the Chief Executive Officer.**

Jacqueline Montgomery, Associate Director, Operations Contracts & Procurement, gave the report:

- Jacqueline Montgomery, Associate Director, Contracts & Procurement, requested approval as shown in the provided documents.

Motion: Commissioner Sheikh moved and Commissioner McMorrin seconded to authorize LAHSA's Chief Executive Officer to enter into specific contracts and amendments with service providers for activities in Fiscal Year 2024-2025, funded by sources, for terms and in the amounts shown on the attached table, subject to funding being allocated to LAHSA. In the event that funding period or amount allocated from the referenced source is reduced or not forthcoming, authorize the Chief Executive Officer to reduce terms of service, compensation, or not enter into agreements as deemed appropriate by the Chief Executive Officer.

Public Speaker(s): There were no public speakers.

Action: A roll vote was called with Commissioners Greuel, Bass, McMorrin, Perez, and Sheikh voting for approval as amended, with no objections and no abstentions. The motion passed unanimously.

Commissioner Horvath returned to the room at 9:40 a.m.

Commissioner Perez left the meeting at 9:41 a.m.

7.0 2024 Continuum of Care (CoC) Builds (CoC Builds) Targeted Request for Proposals (RFP).

7.1 Review and approve the quality review results and recommendations for the 2024 Continuum of CoC Builds Targeted RFP and hear potential appeals.

Daniel Fisher, Associate Director, Contracts & Procurement, gave the report:

- Daniel Fisher, Associate Director, Contracts & Procurement, requested approval as shown in the provided documents.
- Eleven agencies applied and one is recommended for approval. There were three appeals.
- There was discussion about not utilizing the total amount available. Talked about LAHSA's restricted to one project and the issues which might be roadblocks to approval. Jessica Reed, Associate Director CoC Programs, provided some clarification on the challenges.

Motion: Commissioner Sheikh moved and Commissioner Horvath seconded to approve the quality review results and recommendations for the 2024 Continuum of CoC Builds Targeted RFP and hear potential appeals.

Public Speaker: Joseph Corcoran.

Action: A roll vote was called with Commissioners Horvath, Greuel, Bass, McMorrin, and Sheikh voting for approval as amended, with no objections and no abstentions. The motion passed unanimously.

7.2 Authorize LAHSA Board of Commissioner Chair to execute 2024 CoC Builds NOFO Application Cover Letter and authorize LAHSA's Chief Executive Officer to submit the 2024 CoC Builds NOFO Application to the U.S. Department of Housing and Urban Development (HUD) on behalf of the Los Angeles CoC.

Jessica Reed, Associate Director, Continuum of Care (Coc) Planning, gave the report:

- Jessica Reed, Associate Director, Continuum of Care (Coc) Planning, requested approval as shown in the provided documents.

Motion: Commissioner Horvath moved and Commissioner Bass seconded to authorize LAHSA Board of Commissioner Chair to execute 2024 CoC Builds NOFO Application Cover Letter and authorize LAHSA's Chief Executive Officer to submit the 2024 CoC Builds NOFO Application to the U.S. Department of Housing and Urban Development (HUD) on behalf of the Los Angeles CoC.

Public Speaker(s): There were no public speakers.

Action: A roll vote was called with Commissioners Horvath, Greuel, Bass, McMorrin, and Sheikh voting for approval as amended, with no objections and no abstentions. The motion passed unanimously.

8.0 Systems Needs and LAHSA Fiscal Year 25-26 Funding Plan Presentation.

Rachel Johnson, Chief of Staff, and Bevin Kuhn, Deputy Chief Analytics Officer gave the report:

- Rachel Johnson, Chief of Staff, and Bevin Kuhn, Deputy Chief Analytics Officer, as shown in the provided documents. They described the system's needs and funding overview which will be presented at the next meeting

Public Speakers: Suzette Shaw, Natasha Gascon.