

Digital Contract Execution and Reporting Routing Sheet

FY 19-20 <input type="checkbox"/>	FY 20-21 <input type="checkbox"/>	FY 21-22 <input type="checkbox"/>	FY 22-23 <input type="checkbox"/>	FY 23-24 <input checked="" type="checkbox"/>	FY 24-25 <input type="checkbox"/>	FY 25-26 <input type="checkbox"/>
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This digital Sub-recipient Agreement routing sheet is to satisfy LAHSA internal review process

Contractor Name: Upward Bound House
Allocation Ref. Number: CA2081Y9D001900
Previous Contract Number: CA2081Y9D001900
Amendment Number: Amendment 1 to CA2081Y9D001900
Current EGMS ID: AD-2081-1900-009-01
New EGMS ID: AD-2081-1900-009-02
EGMS Am. Req. Number: CR-AD-2081-1900-009-01-00
This Amendment Amount: N/A
Amendment Term: November 1, 2022 to October 31, 2024
Total Contract Amount: \$ 891,290.00
Total Contract Term: November 1, 2022 to October 31, 2024

Comment:

- *FY 2023 – 2024 Scope of Work Change.*
- *Pursuant to the contracting process and EGMS administration, this Scope of Work Change for Amendment Number One updates Exhibit C, Program Budget and Services by adding Special Issues and Conditions under EGMS ID Number AD-2081-1900-009-02 (per EGMS Amendment Request Number: CR-AD-2081-1900-009-01-00)*

Completed & Reviewed by

Christopher McGhee *Christopher McGhee*
Christopher McGhee (Mar 11, 2024 13:08 PDT)

Contracts Specialist

02/05/2024

Date

Approved Generally by

Yolanda Bosch
Yolanda Bosch (Feb 12, 2024 10:25 PST)

A.D./ Supervisor, Contracts & Procurement

Jeffrey Samson
Jeffrey Samson (Mar 12, 2024 07:59 PDT)

Chief Financial & Administration Officer

Executive execution by

See Signature Page in the Agreement

Chief Executive Officer

LOS ANGELES HOMELESS SERVICES AUTHORITY
2023 - 2024 RRH - CoC PROGRAM AGREEMENT
FY 23 – 24 AMENDMENT AGREEMENT

Contractor:	Upward Bound House
Allocation Reference Number:	CA2081Y9D001900
Original EGMS ID Number:	RRH - CoC
Previous EGMS ID Number:	AD-2081-1900-009-01
New EGMS ID Number:	AD-2081-1900-009-02
EGMS Amendment Request Number:	CR-AD-2081-1900-009-01-00
Program Name:	RRH - CoC
Term:	November 1, 2022 to October 31, 2024

CFDA: N/A

UNIQUE ENTITY IDENTIFICATION (UEI) NUMBER: E9Z1EPLZDD93

**AMENDMENT NUMBER ONE
TO CONTRACT NUMBER CA2081Y9D001900 BETWEEN
LOS ANGELES HOMELESS SERVICES AUTHORITY
AND
UPWARD BOUND HOUSE
RELATING TO THE
2023 RRH - COC PROGRAM AGREEMENT**

THIS AMENDMENT NUMBER ONE (“Amendment Number One”) to Allocation Reference Number CA2081Y9D001900 and EGMS ID Number AD-2081-1900-009-02 (“Agreement”), under EGMS Amendment Request Number CR-AD-2081-1900-009-01-00, is made and entered into by and between the Los Angeles Homeless Service Authority (“LAHSA”), a joint powers authority of the City and County of Los Angeles, and Upward Bound House (“Contractor”), a 501(c)(3) organization incorporated under the laws of the State of California, collectively “the Parties”.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the Parties agree as follows:

AMENDMENT

Effective on the date of LAHSA’s Executive Director’s signature, the Agreement is amended.

1. RECITALS is hereby amended as follows:

Add the following:

“WHEREAS, on January 30, 2023 LAHSA and Contractor executed the Original Agreement under Allocation Reference Number CA2081Y9D001900 and EGMS ID Number AD-2081-1900-009-01;

WHEREAS, the LAHSA Board of Commissioners has authorized the Executive Director of LAHSA to enter into agreements for up to five hundred thousand dollars and no cents (\$500,000.00) without the Commission’s approval;

WHEREAS, for administrative purposes, original EGMS ID Number AD-2081-1900-009-01 is amended to EGMS ID Number AD-2081-1900-009-02 via EGMS Amendment Request Number CR-AD-2081-1900-009-01-00;

WHEREAS, LAHSA and Contractor now desire to amend the Agreement for the purposes of: (a) updating the budget through a Scope of Work Change; (b) adding Special Issues and Conditions and (c) making such other changes as are required in connection with all of the foregoing, as detailed elsewhere in this Amendment Number **One**;

WHEREAS, Section 72, Change and Amendment to Terms and Conditions, provides for said amendments;”

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2. **Exhibit C, Program Budget and Services**, is hereby amended as follows:

Amend **Exhibit C / AD-2081-1900-009-01, Program Budget and Services**, Fiscal Year 2023-2024, July 1, 2023 to June 30, 2024 and replace with **Exhibit C-1 / AD-2081-1900-009-02, Program Budget and Services**, for Fiscal Year 2023-2024, July 1, 2023 to June 30, 2024, attached hereto and incorporated herein by such reference. Any and all references to **Exhibit C, Program Budget and Services**, in the Agreement and its Table of Contents, and/or Exhibits and any related amendments shall hereby incorporate and include **Exhibit C-1 / AD-2081-1900-009-02, Program Budget and Services**, Fiscal Year 2023-2024, July 1, 2023 to June 30, 2024.

Except as herein amended, all other terms and conditions of the Agreement remain in full force and effect.

This Amendment Number **One** includes **three (3)** pages, which, together with the Agreement, and all Exhibits and Attachments constitute the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the Los Angeles Homeless Services Authority and Contractor have caused this Amendment **One** to be executed by their duly authorized representatives.

For: Los Angeles Homeless Services Authority

By: *Va Lecia Adams Kellum*
Name: Dr. Va Lecia Adams Kellum
Title: Chief Executive Officer

Executed this day 03/12/2024

For: Upward Bound House

Internal Revenue Service ID Number:
95-4288926

By: *Christine Mirasy-Glasco*
Name: Christine Mirasy-Glasco
Title: Executive Director

Executed this day 03/11/2024

Said Agreement shall be referenced as **Amendment One to CA2081Y9D001900 and AD-2081-1900-009-02 / CR-AD-2081-1900-009-01-00**

Exhibit C-1
Program Budget and Services
(on next page)

Agreement Number: CA2081Y9D001900
EGMS ID Number: AD-2081-1900-009-02
Contractor Name: Upward Bound House

Subaward - UBH-YHDP/CoC-22/24: RRH-Youth SPA 5

EGMS ID AD-2081-1900-009-01	Status Pending Activation	Grant ID GT-2081-1900-009	Budget Period 11/1/2022 - 10/31/2024
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Overview

Subaward Information

Subaward Title UBH-YHDP/CoC-22/24: RRH-Youth SPA 5	Subaward Type Amendment	Version 2
Grant Period Start Date 11/01/2022	Grant Period End Date 10/31/2024	Grant Abbreviation RRH-COC
Budget Period Start Date 11/01/2022	Budget Period End Date 10/31/2024	Program Code 215
Operational Term Start Date 11/01/2022	Operational Term End Date 10/31/2024	Program Name RRH - CoC
Population TAY - Men & Women	Service Planning Area (SPA) SPA 5	Allocation/Reference ID
CoC Contract Number CA2081Y9D001900		

Subrecipient Information

Subrecipient Organization UPWARD BOUND HOUSE	Unique Entity ID (UEI) E9Z1EPLZDD93	EIN 954288926
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SAM Expiration Date
03/11/2023

Sites										
Site Name	Address	City	State	Zip Code	Service Planning Area	State Assembly District	Supervisory District	US Congressional District	LA City Council District	Census Tract
Family Shelter	12841 W. Washington Blvd.	Culver City	CA	90066	SPA 5	55th Assembly District	Second	37th Congressional District	Not Applicable	7028.03

Contacts			
Authority/Role	Name	Email	Authorized Organization Representative?
Authorized Signatory; Data (e.g. HMIS); Chief Finance Officer; Chief Program Officer;	Tara Brown	tbrown@upwardboundhouse.org	true
Other;	Alex Darby	adarby@upwardboundhouse.org	false
Chief Finance Officer; Fiscal Officer;	Lani Garcia	lgarcia@upwardboundhouse.org	false
Other;	Karen Acfalle	kacfalle@upwardboundhouse.org	false

Special Issues, Conditions, and Waivers
EGMS ID: TC-19339

Title: YHDP - CoC - No funding rate
Source: Subaward
Type: Fiscal
Created Date: 02/07/2024 3:43 PM
Effective From: 11/01/2022
Effective To: 10/31/2024

EGMS ID: TC-19340
Title: Slot Allocation
Source: Amendment
Type: Program - Special Issue and Condition
Created Date: 02/07/2024 3:43 PM
Effective From: 11/01/2022
Effective To: 10/31/2024

Budget

Budget Period Details

Awarded Amount \$891,290.00	Budgeted Amount \$891,290.00	Subrecipient Match (%) 0.00%
Match this Budget Period \$0.00	Subaward Budget \$891,290.00	
Plan to bill indirect costs to LAHSA?	Negotiated Indirect Cost Rate	Budget Redirection Threshold

No

10.00%

Estimated Program Income
\$0.00

Funding Accounts

EGMS ID: FA-FD-155
Title: UBH CA2081Y9D001900 YHDP Youth RRH
Grantor: HUD
Funding Source: CoC
Strategy:
Program: RRH - CoC
SPA: 5
Population: TAY - Both
CFDA Number: 14.276
FAIN: CA2081Y9D001900
Subrecipient Admin Rate %: 10
Subrecipient Indirect Cost Rate %: 0
Start Date: 11/01/2022
End Date: 10/31/2024
Allowable Advance %: 4.66
Subaward Allocation: \$891,290.00
Change in Funding: \$0.00
Total Budgeted Amount: \$891,290.00
Status: Funded

Subaward Budget

Budget Category	Budget Category	Funding Account EGMS ID	Direct Costs	Match: Cash	Match: In Kind	Total Match
: -- HUD/ CoC/ / Exp.10/31/2024	01 : Acquisition	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	02 : Rehabilitation	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	03 : New Construction	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	04 : Leasing	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	05 : Rental Assistance	FA-FD-155	\$662,921.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	06 : Supportive Services: Assistance w/ Moving costs	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	07 : Supportive Services: Annual Assessment of Service Needs	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	08 : Supportive Services: Case Management	FA-FD-155	\$147,369.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	09 : Supportive Services: Child Care	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ /						

Exp.10/31/2024	10 : Supportive Services: Education Services	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	11 : Supportive Services: Employment Assistance & Job Training	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	12 : Supportive Services: Food	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	13 : Supportive Services: Housing Search & Counseling Services	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	14 : Supportive Services: Legal Services	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	15 : Supportive Services: Life Skills Training	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	16 : Supportive Services: Mental Health Services	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	17 : Supportive Services: Outpatient Health Services	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	18 : Supportive Services: Substance Abuse Treatment Services	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	19 : Supportive Services: Transportation	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	20 : Supportive Services: Utility Deposits	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	21 : Supportive Services: Operating Costs (Supportive Services Only)	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00

: -- HUD/ CoC/ / Exp.10/31/2024	22 : Supportive Services: Outreach Services	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	23 : Operating Costs	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	24 : Relocation Costs	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	25 : Admin	FA-FD-155	\$81,000.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	41 : Indirect Cost	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
: -- HUD/ CoC/ / Exp.10/31/2024	44 : HMIS	FA-FD-155	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total			\$891,290.00	\$0.00	\$0.00	\$0.00

Performance

Related Key Performance Indicators (KPIs)

EGMS ID	Title	Measure	Unit of Measurement	Target	Actual
KPI-0055	Exits to Permanent Housing Destination	Refer HMIS Report:[GNRL-220] Program Details Report Look at the Exits spreadsheet to see the destinations	Percentage (%)	60	0
KPI-0058	Increased Income from All Sources	Refer HMIS Report: [OUTS-102] Performance Monitoring	Percentage (%)	15	0

KPI-0066	Moved Into Housing within 120 Days of Program Enrollment	Refer HMIS Report [OUTS-101] Program Outcome Measures Can select project type (RRH, etc.) and program name. The report also returns "Outcome VI. Of those who discharged to permanent housing, length of time to obtain housing?"	Percentage (%)	70	0
KPI-0082	Remained Housed After 6 Months of Housing Placement	No HMIS Report "Because this metric involves looking at client enrollments in additional programs, administrative HMIS access is required melea suggests adding ""contact datasupport@lahsa.org"""	Percentage (%)	85	0

Attachments

Forms: Complete Forms using the Edit icon

Form Name	Required	Applies To
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Supporting Documents Checklist

Description	Required	Applies To	Status	Template Link	Subrecipient Document Link
Asset Purchase Authorization Form	Optional	Reimbursement Request	Active	View	Not Applicable
Advance Certification Form	Mandatory	Advance Request	Active	View	Not Applicable
Certificate of Occupancy	Optional	Award	Active	Not Applicable	Not Applicable
Cost Verification Forms (required if funded by ESG)	Optional	Reimbursement Request	Active	Not Applicable	Not Applicable
Evidence of Required Insurance, including Form CG 20 26, naming LAHSA and Funders as Additional Insured	Mandatory	Award	Active	Not Applicable	Not Applicable

Evidence of Workers Compensation	Mandatory	Award	Active	Not Applicable	Not Applicable
Insurance Requirements (for reference)	Optional	Award	Active	Not Applicable	Not Applicable
Program Income Report (required if program generated income)	Optional	Budget Period Closeout	Active	Not Applicable	Not Applicable
Reimbursement Certification Form	Mandatory	Reimbursement Request	Active	View	Not Applicable
Scope of Required Services (for reference)	Optional	Reimbursement Request	Active	View	Not Applicable
Scope of Required Services (for reference)	Optional	Award	Active	View	Not Applicable
Supporting Financial Documentation (e.g. Trial Balance, P&L, GL, etc.)	Mandatory	Reimbursement Request	Active	Not Applicable	Not Applicable

Files: Add additional files at your discretion

Title	Classification	File Extension	Description	Created Date
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Presenting_AD-2081-1900-009-02_AMD1_UBH_2.5.24

Final Audit Report

2024-02-12

Created:	2024-02-12
By:	Christopher McGhee (cmcghee@lahsa.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA4SMhtIVj3OE6reBdEiTzseYrLMG8wWSu

"Presenting_AD-2081-1900-009-02_AMD1_UBH_2.5.24" History

-  Document created by Christopher McGhee (cmcghee@lahsa.org)
2024-02-12 - 4:11:46 PM GMT
-  Document emailed to ybosch@lahsa.org for signature
2024-02-12 - 4:12:33 PM GMT
-  Email viewed by ybosch@lahsa.org
2024-02-12 - 6:04:56 PM GMT
-  Signer ybosch@lahsa.org entered name at signing as Yolanda Bosch
2024-02-12 - 6:25:41 PM GMT
-  Document e-signed by Yolanda Bosch (ybosch@lahsa.org)
Signature Date: 2024-02-12 - 6:25:43 PM GMT - Time Source: server
-  Agreement completed.
2024-02-12 - 6:25:43 PM GMT