



# DMV ADMINISTRATOR PETITION – UNAVAILABLE DOCUMENTATION

Wisconsin Department of Transportation  
MV3012 6/2021

Use of this form is authorized, pursuant to Wisconsin Administrative Code § Trans 102.15(5m), for a photo identification card for voting purposes that complies with 2011 Wisconsin Act 23, s. 343.50(5)(a)3., and any other applicable requirements.

“Unavailable” may include items that persons have forgotten to bring with them when applying for an identification card.

This process is available for applicants unable to provide proof of name and date of birth or United States citizenship.

### A. To facilitate the document search process for United States-born citizens, please provide the following:

Please be advised that complete birth record information improves the search process with Vital Records.

Birth Name – First		Middle	Last (as it appears on the birth certificate)
Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Birth Date (mm/dd/yyyy)	Place of Birth (State/Jurisdiction/Territory)	
Place of Birth – County or Equivalent (Parish – LA, Borough – AK)		Place of Birth (City, Village or Township)	
Parent’s Birth Name – First		Middle	Last (as it appears on the birth certificate/Maiden name – if applicable)
Parent’s Birth Name – First		Middle	Last (as it appears on the birth certificate/Maiden name – if applicable)
Is your current name different than that on your birth record <input type="checkbox"/> Yes <input type="checkbox"/> No    If Yes, What is Your Current Legal Name:			

### B. For United States citizens, not born in the United States, who do not have the appropriate documents available, please provide the following United States Customs and Immigration Service (USCIS) identifiers. This information will be used to verify citizenship status with the Department of Homeland Security.

Alien/USCIS Number	Citizenship Certificate Number
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### C. All Applicants: Contact Information

Email Address	(Area Code) Telephone Number
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Wisconsin DMV or Vital Records may contact you for any follow-up information which may be necessary to complete the verification process.

The information that I have provided on this petition application is true under penalty of perjury and I am a resident of Wisconsin. (s. 343.14(5) Wis. Stats.)

**X** \_\_\_\_\_ (Signature of Applicant) \_\_\_\_\_ (Date Signed – m/d/yyyy)

— DMV Office Use Only —		
Envelope Number	DID	Photo Number

— DHS Use Only —		
Vital Records Search <input type="checkbox"/> Verified <input type="checkbox"/> Not Verified	Date (m/d/yyyy)	Processor ID