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**STATE OF ALASKA
Division of Elections
Office of the Lieutenant Governor**

November 20, 2015

Ms. Carly Sitrin
MuckRock
DEPT MR 18853
PO Box 55819
Boston, MA 02205-5819

Re: Response to June 22nd & Amended July 9th Public Records Request

SENT BY EMAIL ONLY TO: 18853-07173513@requests.muckkrock.com

Dear Ms. Sitrin:

On June 22nd, 2015 the Division of Elections (Division) received your Alaska Public Records Act request for "copies of relevant reports regarding the Accu-Vote program." The Division also received your amended request on July 9th clarifying that the records you were requesting pertain to the 2012 General Election.

Additionally, in your request, you asked that the Division inform you of the total charges in advance of fulfilling your request. Therefore, the Division has prepared the following estimate. Enclosed is an excerpt from the Alaska Administrative Code 2 AAC 96.360, which outlines the procedures for estimating costs associated with public requests.

Total Estimated Cost - \$7,381.72

- Copies of the State Review Board (SRB), Accu-Vote Review Board (RAB) and Accu-Vote Coordinators Logic & Accuracy Test (LAT) documentation - 3,826 copies x .20 cents per copy = \$765.20 (first 20 copies will be no charge).
- Copies of Election Board's zero totals reports for Optical Scan and Touch Screen units - 743 copies x 6 single sided pages x .20 = \$891.60.
- Copies of notes, memos or logs from poll workers in Anchorage precincts (120 precincts) - 120 x .20 = \$24.00.

- Costs for retrieving and delivering boxes from AAA Moving & Storage - (131 boxes) - \$943.70.
- The Division estimates that completing these tasks will require 214 person-hours, costing \$4,757.22.

Upon receiving a check or money order (made payable to the State of Alaska) for \$7,381.72, the Division will begin the work. If the Division determines that the cost will exceed the estimate, it will suspend the work, provide any images copied, and provide an estimate of the cost to complete the work. If the cost of the work is less than the estimate, the Division will return the overpayment.

If you have any questions, please contact me at 907-465-3021 or lauri.wilson@alaska.gov.

Sincerely,

Lauri Wilson
Region I Supervisor
Division of Elections

cc: Josie Bahnke, Director

Enclosure

Excerpts from Alaska Administrative Code

2 AAC 96.360. Copies and fees

(a) A public agency shall prescribe in writing the standard unit charge for copies of public records.

(b) The fee to search for and duplicate a public record may reflect

(1) actual costs for copying the record in the requested format, including costs for paper, tapes, microfiche, disks or other media;

(2) costs incurred by the agency to duplicate the record, including computer processing time; and

(3) salary and benefits costs for the employees performing the work, including computer programming work required to extract or copy the records, as set out in [AS 40.25.110](#).

(c) Except in the case of news organizations, fees must be paid before the records are disclosed. A public agency may require payment in advance of a search for a public record if the agency reasonably believes that the search will generate a fee under [AS 40.25.110](#). If the request is from a news organization or an employee or agent of a news organization and the agency head reasonably believes that the requested record search will require more than five hours to complete, the public agency head may require payment in advance of the search by the news organization only when

(1) the request is unreasonable or in bad faith;

(2) the news organization has failed to pay for previous requests; or

(3) the request requires extraordinary expenditure of state resources.

(d) A public agency may waive the requirement under (c) of this section for payment in advance if the requester and the public agency agree in writing to mutually acceptable time frames for payment.