



Charity No: 20241



**Proposal for
Dublin 8
Education/Community
Facility
From D8CEC**

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Education Centre**

Contents

	Page
Introduction	3
D8CEC Cohort and Academic Delivery	5
Proposal for Former Library Inchicore	6
Use of the Library for D8CEC.....	7
Use of the Library to Community Groups	8
Suggested plan layout of the Library	9
Academic Governance	11
Brief History	12
D8CEC Centre History	14
D8CEC Governance and Management	15
D8CEC Board of Management	16
Management and Staff of D8CEC.....	18
Opening Day D8CEC in our new premises Synge Street.....	19
D8CEC through the years	21
The day Simon Harris visited D8CEC during the COVID 19 Pandemic.....	22

Introduction

Dublin 8 Community Education Centre CLG (D8CEC)– is a company limited by guarantee with charitable status. Our academic year runs from September to June for all QQI Accredited courses, we run a small number of non– formal education courses all year round. We open Monday to Friday 9am to 5pm. We offer room rent to community groups at community rates.

The Centre receives annual funding from City of Dublin Education and Training Board to operate effectively and this budget includes the following outlays:

- Centre Managers Wage
- Centre Assistant Managers wage.
- Tutor hours
- Receptionists Wage
- Cleaners Wage
- Overheads which include:
- Light, heating and telephone costs.
- Public Liabilities Insurance & Directors Insurance.
- Supply costs and Equipment costs
- Maintenance costs
- Legal costs and the rental cost on the building we reside in.

The Centre has funding, the appropriate liability insurance and governance procedures to operate in a highly regulated environment. We are the only independent Adult Education Centre in Dublin 8 and we are constantly striving to provide the highest quality adult education serves to our community.

Annual accounts for previous years are available on request.

Organisation Mission Statement

“In our Community Education Centre, the adults of our community have access to a quality, learner- centred education in a welcoming and caring environment. At all times, the learner will be at the centre of the learning process and will be supported in an atmosphere of respect, understanding and trust. We recognise the importance of helping learners acquire self–confidence through the educational process. We commit ourselves to quality work and proper accreditation.”

Services who refer Learners to D8CEC

Intreo Office in Dublin 8 & 12
HSE
WALK (Adults with Learning Disabilities)
South West Inner City Local Employment Service
Jobpath
CDETB (City of Dublin Education and Training Board)
Energy Action
EVE (Mental Health Service Thomas Court)

Courses Delivered in D8CEC

Non Formal Education:

Beginners Computers
Voter Education (check the register)
CV Preparation
Job Preparation for Work (Included Interview Skills)
Study Skills (Support for College Students)
Conversational English for speakers of other languages
Irish Conversation
Spanish Conversation
Art & Crafts
Painting with water colours
Creative writing
Christmas Crafts
Gardening for Beginners
Local History
Flower Arranging
Hena Hand Art
Advanced Internet
Mindfulness
Safe Talk (Suicide Prevention)
Yoga

Formal Education/QQI Accredited Course:

Computer Literacy QQI Level 3
Internet Skills QQI Level 3
Digital Media QQI Level 3
Functional Maths QQI Level 3
Application of Numbers QQI Level 3
Mathematics QQI Level 3
ESOL (English for Speakers of Other Languages) QQI Level 3
Communications QQI Level 3
IT Skills QQI level 4
Computer Applications QQI Level 4
Mathematics QQI Level 4
ESOL (English for Speakers of Other Languages) QQI Level 4
ESOL (English for Speakers of Other Languages) QQI Level 5

D8CEC Cohort and Academic Delivery

D8CEC supports a wide range of educationally disadvantaged adults and people from marginalised communities. This includes a high number of people who finished school at primary level due to a myriad of social and economic barriers. Our Centre is a learning hub where the community can come and learn new skills for many different reasons. What we deliver each year in D8CEC is based on the demands of the community and can be based on social/economic circumstances within the community. Older retired learners come to D8CEC to learn new skills and socialize with their peers, while younger learners come to D8CEC to start their education journey so they can gain employment or go on to further education.

Utilising non-formal education as a stepping stone model, we build trust with our learners and support them to build their confidence. This model has proven successful. Many continue their lifelong learning journey in D8CEC undertaking accredited programmes. Our learners may start with non formal education or One to One literacy classes but over time gain the confidence to begin a QQI accredited course at level 3 & 4.

D8CEC is a QQI (Quality Qualification Ireland) Quality Assured Centre. We deliver courses at QQI Level 3, 4 & 5. Currently we are the only independent Community Education Centre in Dublin 8. We deliver minor awards at these levels so our learners can achieve accreditation and have the credits to go on to FE colleges locally. A high percentage of our learners go on to attend QQI Level 5 courses in Inchicore College, Pearse College, Crumlin College and Liberties College. We also support learners who attend local colleges and are finding it difficult to keep up with the demand of work expected in the first year of their course.

Our core learner cohort includes:

- Early-school leavers
- Long-term unemployed
- Short-term unemployed
- Lone Parents
- Senior Citizens
- Adults living with disabilities
- Migrant Workers
- Asylum Seekers and Refugees
- People impacted by homelessness
- People in recovery
- People in their first year of college on PLC courses.

Proposal for the Former Library Inchicore

Our vision for the former Library in Inchicore would be to see it opened as a education/community facility. D8CEC requests to become anchor tenant, we would continue to offer formal and non formal second chance education to the local community but we would also facilitate local groups in the community. Our vision is to maximise the use of the library for community purpose as we know the closure of St Michaels Parish Community Centre left local groups with no base to run from.

The Library would be open Monday to Friday from 9am to 9pm and we would open Saturday and Sundays when the need for use is required.

Currently D8CEC employees -

- 1 - Centre Manager
- 1- Assistant Manager
- 1- Admin Staff
- 1- Receptionist
- 1 - Cleaner
- 5 - Paid Tutors
- 5 - Voluntary Tutors

We acknowledge an additional staff member would be needed (keyholder) to open the Library evening hours to allow community groups maximise the use of the building. This has been discussed at D8CEC Board level and has received a positive response.

We have looked at other services in the area to make sure we are not duplicating other courses being delivered. We enclose a letter of support from the Local Partnership. We had a meeting with our funders CDET, they are in favour of D8CEC moving to this location. Many of the D8CEC learners have gone on to attend courses in Inchicore College and we know we can offer support to the college student who may need a quiet room to study or work on assignments daily. If our proposal is accepted and D8CEC moves into the Library. The library will give people the opportunity to pursue and persist in life long learning and will continue to be used for learning and education purposes as it has always been in the past.

Use of the Library

for D8CEC

D8CEC will run our formal and non formal classes Monday to Friday 9am to 5pm. We do not offer evening classes or weekend classes. Our accredited course run on a academic year September to the first week in June. Over the months June, July and August we do not off accredited courses. We register with learners for classes over the months June , July and August.

We are been to the Libaray to see the space and we know the space could work for us. How we envision the space, 1 large room which would have a divider between the rooms so the room can be use as 2 separate rooms. It is a policy of D8CEC that everyone must sign in and out of the building for fire safety regulations so it is important we have a reception desk as you walk in the front door. On the opposite side of the space it would be separated into a few smaller rooms as this would allow us to maximise the space. 1 room would be a permanent ICT training room and the other rooms would be smaller training rooms. The only 2 rooms that would not be available for use to community groups would be the Manager/Assistant Mangers office and the ICT training room. The reason the office would not be available would be because we have to be GDPR compliant and we store documents in the office. The ICT training cost use a huge amount of ICT maintenance, security and firewall protection. This room would only be available if a trained ICT tutor is supervising and is available evening times. Other than these 2 rooms, every other room would be available to community group evenings and weekends.

Our classes are delivered with up to date equipment, which caters for everyone's needs. We have 4 digital whiteboards for each training rooms. We have all our own computers and laptops for staff and learners. We have a Learner Laptop Loan scheme (30 Laptops) which allows our learners the opportunity to practise and use the new skills they are learning at home.

In the back of the Library we would have a main office at the furthest part of the building. This office would be the Centre Managers and Assistant Managers office. This would be locked after 5pm daily for GDPR purposes. We would have 2 toilets, 1 of the toilets would double up as a disabled toilet. We would have a small tea room as you go through the door leading to the back section of the library.

Use of the Library to Community Groups

The Libaray would be available to community groups Monday to Friday 5pm to 9pm, Saturday and Sundays 9am to 6pm on request if needed. The months of June, July and August D8CEC only uses the main office and 1 room would be needed for registering new learners for the coming academic year in the September. This means majority of the rooms would be available 9am to 9pm weekdays during these months.

We would offer rooms at community rates to the following -

Local Community Groups

Meetings

Resident Committee

Local Clubs

Local Organisations

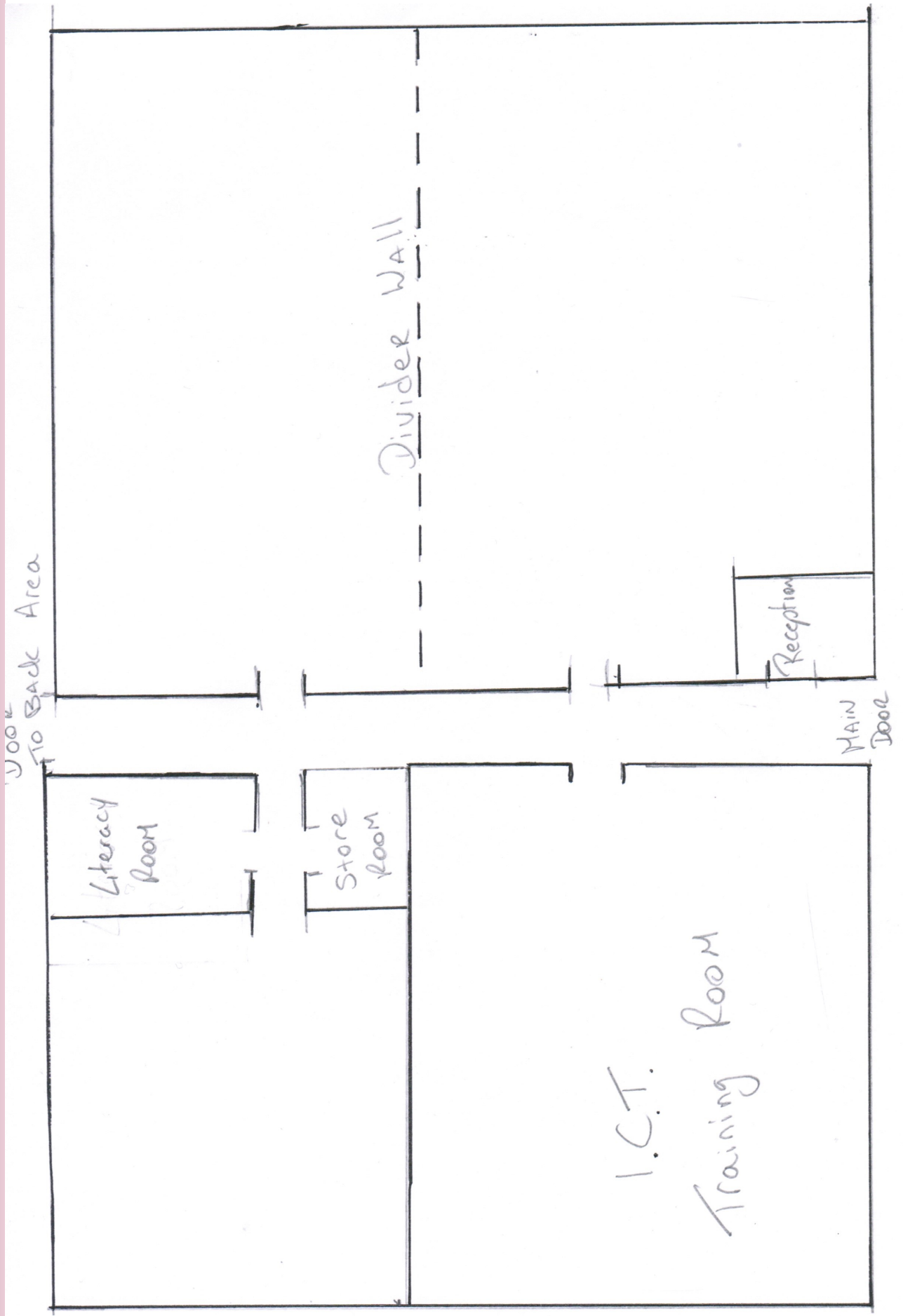
Summer months the rooms would be available summer camps

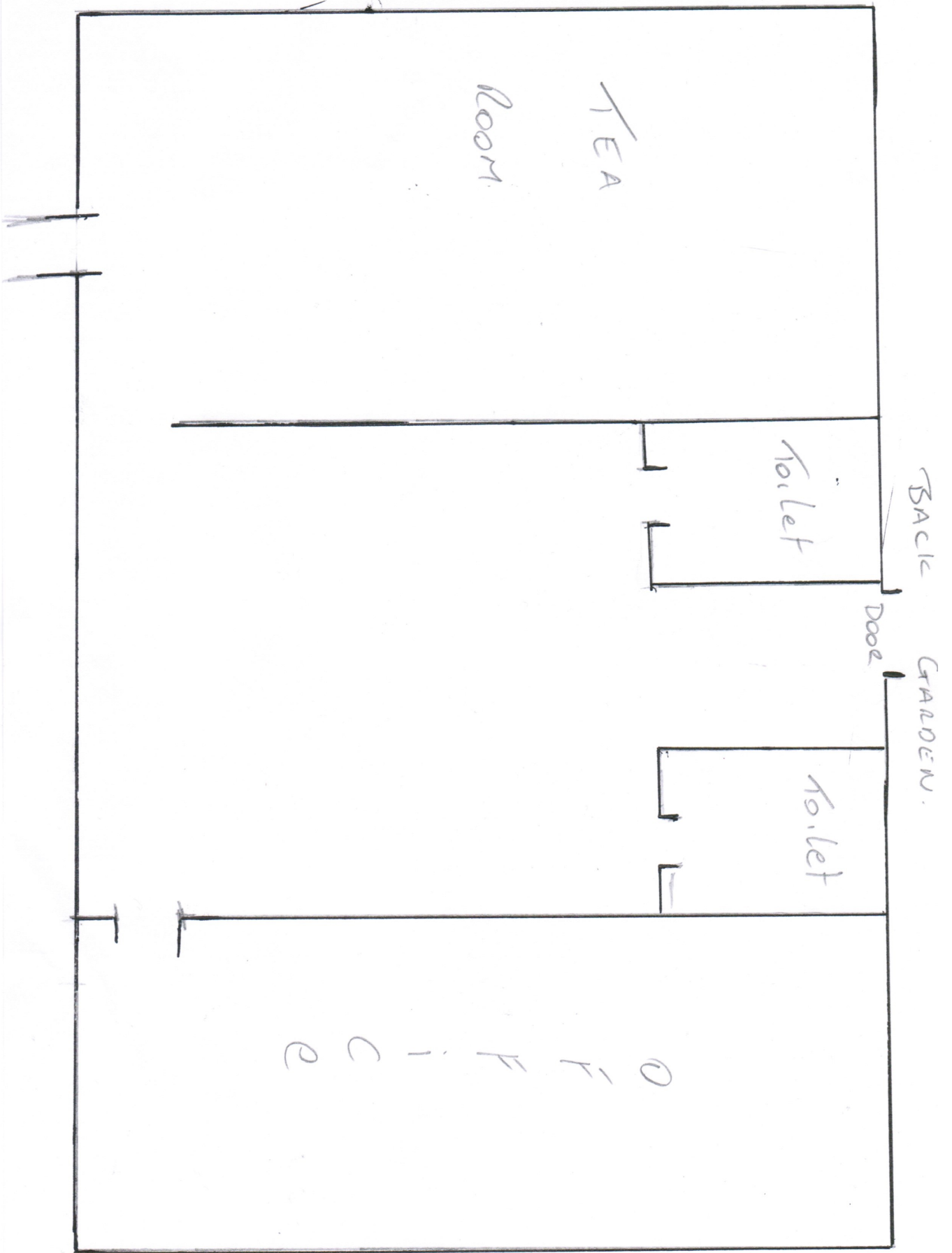
Activates e.g. Dance, Girl guides, Yoga, Pilates

The larger room would be available for e.g. Art Exhibitions

We are aware we will need to employ an extra people to work the hours Monday to Friday 5pm to 9pm and weekends when needed. We have discussed this at Board level.

Please see suggested layout on following pages.





Academic Governance

The provision of programmes of education and training in D8CEC are informed by the following values.

It is never too late to learn; we encourage and promote Lifelong Learning.

People in our community deserve the opportunity to reconnect with education.

We recognise that adults who get a 2nd chance at education can improve not only their own lives but also those of their families.

We recognise that multiple literacies are essential for participating meaningfully in society today.

We place learners at the centre of the learning process—they influence content, pace and learning style.

We provide a welcoming and supportive environment that allows learners to feel safe and confident in exploring, experimenting, and stretching their horizons.

We provide relevant, accredited programmes, informed by local needs.

We have and will maintain our QQI Quality Assurance status.

We will always ensure that our services are easily accessible by learners in terms of flexibility and attendance options.

We work in partnership with other providers to cater for the total wellbeing of the learner.

We believe that tutors deserve a rewarding place of employment and support for professional development.

Our academic governance is underpinned by specific policies and procedures that ensure academic integrity, seek to avoid academic or other fraud associated with provision of our services and ensure adequate services are provided to our learners. We ensure that there are both internal and external oversights in this area through the services of our Academic Quality Assurance Committee, tutors, learners, Internal Verification and External Authentication of Learner Results and robust Results approval procedures.

Brief History

Dublin 8 Community Education Centre CLG (D8CEC)– started our life as Francis Street Community Education Centre. Centre initially served the needs of families attending Francis Street CSB until 2003. Under the leadership of Marie Mulvihill, who was Director from 2003 to 2014, the Centre grew and changed its name to Dublin 8 Community Education Centre (D8CEC) in 2007. The Centre has been seeking a permanent home since 2003 and has been located in multiple spaces around the Dublin 8 area during that time. However, at all times the Centre has provided much needed adult education services to the community and this proposal charts a brief history of where we have been, what we have achieved and what we wish to provide to the local community in the coming decades. Nelson Mandela once write that “Education is the most powerful weapon which you can use to change the world”, and the staff and Board of D8CEC believe this and we are keen to play our role in changing the world of Dublin 8 and its surrounds for the better.

In January 2005 Marie moved her office to Saint Catherine’s Foyer and Community Sports Hall Marrowbone Lane. The office was located on the Foyer side of St Catherine’s Foyer, in a flat on the first floor. Classes were held in two large rooms in the Foyer on the ground floor and we continued to deliver outreach classes to the community in a number of locations. These locations included Oliverbond Community Centre, Michael Mallin House, the Computer Clubhouse on Rainsford Street and in SWICN 90 Meath Street.

Over the next 2 years, numbers increased and the D8CEC Board of Management began to look for larger premises. In 2007 the Centre moved to 108 James Street, a large Victorian three story house owned by DIAGEO Ireland and located within the Digital Hub area. The Centre continued to deliver classes to the community in this location till 2009. The yearly rent was extremely high so the Centre moved to a new location within the Digital Hub. The Centre relocated to Rainsford Street, to a building owned by DHDA (Digital Hub Development Agency), this spaces saw further growth in numbers and services.

In 2012 the Centre became a standalone entity, due to organisational restructuring within the Christian Brothers community. While the Centre had originally been established by the Christian Brothers in Francis Street under the leadership of Br Brian Molloy, this new structure established the Centre as a Limited Company with Charitable Status. In this way it protected the Centre and ensured that it could grow and develop into the future.

In 2010 D8CEC applied to Dublin City Council for the Community Gain Fund as part of the Liberties interrogated area plan, and were successful. The initial funding of €2000,000 was received from DCC to be used to acquire a permanent premises for D8CEC. Around this time the D8CEC Board of Management opened discussions with the Christian Brothers for the use of space in the former Synge Street Primary School, which was partially lying idle at that time. D8CEC agreed to pay for the refurbishment on the former school in return of a 10 years lease, with the first 5 years rent free and the remaining 5 years at peppercorn rent. The Christian Brothers initially verbally agreed to renew the lease at the end of the 10 years, but unfortunately this potential extension never materialised and the building is now to be sold. D8CEC moved into Synge Street in March 2014 and therefore our lease will expire in March 2024. Currently we have agreed to stay in the premises until the end of June 2024 and we are actively looking to relocate to new premises within the Dublin 8 area.

The purpose of the Centre

As mentioned earlier, D8CEC has a long history of working with Adults in our community and in helping them to access second chance education. We are part funded by City of Dublin Education and Training Board (CDETb) and we serve the people living in Dublin 8 through the provision of literacy, numeracy, digital skills and other relevant courses, which are all accredited under QQI, the National Qualification Agency. We believe our long term future should be within our community so that we can continue to meet the needs of our community and therefore we wish to apply to become the anchor tenants of the Former Library Inchicore.

D8CEC Centre History

(who we are)

The Dublin 8 Community Education Centre began in 1991 in Francis Street CBS. It was established by Joe Ryan the principal of the school and by Brian Molloy a Christian Brother, who worked in a voluntary capacity, with responsibility for setting -up courses for the parents of children in the school. Brian worked with Gerry Mooney the home-school-liaison teacher, and with funding from the Christian Brothers, Brian converted a cloakroom into a parent's room. Brian worked with parents from both Francis Street and St. Brigid's Holy Faith schools over many years and he organised courses in cookery, dry flower arranging and knitting as well as personal development. At this stage Brian Molloy undertook a training course for trainers of Literacy Tutors as well a Higher Diploma in Adult and Community Education in Maynooth University. He joined with the Literacy Organiser from Liberties College to offer a training course for tutors, and adult literacy classes began to be delivered as well as computer classes.

In time local Community Employment Schemes availed of courses in the Centre, as did the general public. The Centre also offered courses in Junior Certificate English and Maths accredited by the National Council for Vocational Awards. At the time all computer classes were also accredited by the NCVA. Those who undertook Junior Cert English sat their exam in Liberties College. Over two years Literacy Tutor Training Courses were offered to potential Literacy tutors. With regard to the administration of the centre Brian Molloy was Director and there were two Community Employment workers from the local Parish Centre assisting.

In 1996 the new lay principal asked that the Centre be separated from the Home-School- Liaison programme and go it alone while still using the facilities in the school. This brought about the birth of Francis Street Community Education Centre and a Board of Management was set up. The next development initiated by Brian Molloy was to get funding from the Department of Education to pay a Director for the Centre, and in 2003 the job was advertised and Marie Mulvihill took over the Centre as Manager. The number of children attending Francis Street CBS increased and the school needed the rooms the Education Centre was using, Thus the Centre, not for the first time, was required to find new spaces from which to operate.

In 2004 Marie Mulvihill the centre Manager located a new office in 90 Meath Street and the classes ran from 3 new locations. Computer classes were held in a Dublin City Council flat in Michael Mallin House, the Computer Clubhouse in Rainsford Street and St Catherine's Foyer and Community Sports Hall, Marrowbone Lane. As the centre had changed locations, the D8CEC Board of Management felt a new name was needed

D8CEC Governance and Management

D8CEC CLG is fully committed to ensuring the overall governance of this organisation, the quality of our education and training programmes and the financial management of the organisation is carried out in an effective, transparent and efficient manner.

Financial Governance:

D8CEC engages in best practice in Financial Governance in all aspects of its work. The Board of Management has ultimate responsibility for the financial management of all activities. An annual audit takes place and is presented at the Annual General Meeting (AGM) to the Board for approval. The Board of Management meet regularly to ensure that there is continuous oversight of the organisation and its ongoing activities. Annual accounts are presented to the Board of management at the AGM each year by the accountant and must be approved and signed off by the Board of Management. The D8CEC Manager is authorised to enter into contracts for activities that have been approved by the Board of Management as part of projected budgets and/or business plans and to manage expenses within the parameters of the overall approved budget, reporting to the Board of Management at each Board meeting held throughout the year. The Board of Management is cognisant of its responsibility to minimise risk and protect the organisation for the benefit of learners, staff and the wider community. Minutes of all Board of Management Meetings and our AGM are maintained.

The day-to-day responsibility for running the centre and the financial responsibility for this lies with the D8CEC Manager supported by the Assistant Manager, who report to the Board of Management and to the company's accountant and funding bodies as required. The D8CEC Manager is authorised to recruit and supervise staff and independent consultants, pay regular bills, receive funds, and maintain bank accounts. All financial activities are reported to the Board of Management at regular Board Meetings and D8CEC Manager provides the Board of Management with accurate and complete financial data on income and expenditure, compiled on a monthly basis which is externally audited on an annual basis by our accountant.

D8CEC Board Of Management

The members of the D8CEC Board of Management are chosen on the basis of their willingness to serve, ability, governance, experience and support of the ethos, mission and philosophy of the Centre.

Current D8CEC Board Members.

Caitriona Egan (Chairperson)

Caitriona is an international Human Resources leader with over 25 years' HR experience within blue chip and multinational environments. Her areas of expertise lie in inclusion, organisational effectiveness, process improvement, change management and HR strategy. Caitriona is currently a People and Inclusion partner with HEINEKEN Ireland.

Bobby Neill

Bobby is a retired former Senior Community Officer in Dublin City Council. Bobby originally was a DCC rep on the Board of D8CEC in 2006 to 2012. When Bobby's term ended on the D8CEC board in 2012, Michael Stubbs Dublin City Council Assistant City Manager took over Bobby's position. Michael Stubbs served a term of 4 years on the D8CEC Board of Management. Bobby returned to the D8CEC Board of Management in 2021 and currently volunteers as a Literacy tutor two days per week. Bobby is a native of Inchicore and has worked with several local groups in the Inchicore area.

Dearbhail Lawless

Dearbháil Lawless is the CEO of AONTAS, the National Adult Learning Organisation. Her expertise on the Board includes adult learning, senior management, and governance. Dearbháil is the Co-Chair of Coalition 2030, Vice-President of the European Association for the Education of Adults, and she's on the Editorial Board of ELM Magazine (education content). Her background includes teaching in adult and community education, and Higher Education, and managing European-funded education projects.

Michael Hallissy

Dr Michael Hallissy, Director H2 Learning

Michael is working in the field of digital education and he is actively engaged in policy making, teacher education and projects that focus on the innovative use of digital technologies. He works across all sectors of education, including Further Education and Training, and he has a particular interest in how digital technologies can be embedded into adult education services.

Paula Pinto

Paula works at All Ireland Institute of Hospice and Palliative Care as Programme Manager for Policy and Engagement. She is a Chilean lawyer by profession, who has worked in the private and charity sector. She has a Master's from Goldsmiths, University of London in Social Entrepreneurship.

Pat Brennan

A former primary teacher, Pat was an Assistant Principal and Digital Learning Coordinator in Tallaght for over twenty years. Since the late nineties he has worked extensively in the digital learning space, with NCTE (PDST Technology), INTO, DCU Institute of Education, Marino Institute, Dublin West and Blackrock Education Centres. Pat works with H2 Learning since 2007 and looks after the TeachNet.ie portal and was instrumental in the development of the TeachNet Learning Blog. Pat also leads the delivery of online and blended CPD to teachers at all levels of the education system through the TeachNet and TeachNimble platforms. Much of his work focuses on the design and production of engaging eLearning materials and the integration and development of participatory/social web technologies.

Brian Molloy

Brian is a Christian Bother and the founder of D8CEC. Brian was a former Primary School teacher for 17 years. He held the position of principle in three primary schools. Brian volunteers as a literacy tutor in D8CEC four day per week. Brian also teaches Irish language and Communications QQI level 3 in D8CEC.

D8CEC Company Secretary

L&P Trustee Service Limited

D8CEC Auditor

McCloskey & Co

Management and Staff in D8CEC

Rachel Morrissey

Rachel is the Centre Manager in D8CEC, Rachel has worked in D8CEC for 20 years. Rachel first began working in D8CEC in 2004 and worked as Assistant Manager for 10 years. Sadly in 2014 the Centre Manager Marie Gill passed away and Rachel took over as Centre Manager.

Olya Sobol

Olya is the D8CEC Assistant Manager. Olya began working in D8CEC in 2004 on a voluntary capacity as a Bookkeeper. Olya was employed in D8CEC from 2009 as a part time bookkeeper. In 2012 Olya took a full time position in D8CEC as an accountant. In 2014 the Assistant Managers position became available as Rachel Morrissey took over as the D8CEC Centre Manager and Olya was a successful applicant for the post of Assistant Manager.

Administration - Pheobe Kane

Receptionist - Tea Carabini

ICT Tutors -

Miriam Gillis
Caroline Kelly

Mathematics Tutor-

Miriam Gillis

ESOL Tutor -

Dara Moran
Olha Panasyuk

Communications & Irish Conversational Tutor

Brian Molloy

Literacy Tutors-

Brian Molloy
Bobby Neill
Maura Sampson
Breda Walsh
Jim O Hagan

The Day Minister Simon Harris visited D8CEC during the Covid 19 Pandemic in 2020



D8CEC Through The Years

Award Ceremonies



Kevin Humpries presenting awards to the D8CEC Learners in the Guinness Store House



John Tierney DCC City Manager presenting awards to the D8CEC Learners in the Guinness Store House



Lord Mayor Emer Costello presenting Angela Smith from Diageo and a D8CEC Board member an award on behalf of D8CEC