## UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

		or cozembin	
	)		
Plaintiff	)		
v.	) ) )	Civil Action No.	
	)		
	SUMMONS IN A CIV	VIL ACTION	
To: (Defendant's name and address)			
A lawsuit has been filed ag	ainst you.		
serve on the plaintiff an answer to	the attached complaint or a	(not counting the day you received it) you ma motion under Rule 12 of the Federal Rules the plaintiff or plaintiff's attorney, whose name	of
If you fail to respond, judgr complaint. You also must file you	•	tered against you for the relief demanded in the court.	the
	A	ANGELA D. CAESAR, CLERK OF COURT	
Date:			
	<del>-</del>	Signature of Clerk or Deputy Clerk	

FOIA Summons (1/13) (Page 2)

Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nan	ne of individual and title, if any)						
was re	ceived by me on (date)	·						
	☐ I personally served	the summons on the individual a	t (place)					
			on (date)	; or				
	☐ I left the summons	at the individual's residence or us						
	, a person of suitable age and discretion who resides							
	on (date), and mailed a copy to the individual's last known address; or							
	☐ I served the summo	ons on (name of individual)			, who is			
	designated by law to accept service of process on behalf of (name of organization)							
			on (date)	; or				
	☐ I returned the summ	nons unexecuted because			; or			
	☐ Other ( <i>specify</i> ):							
	My fees are \$	for travel and \$	for services, for a total of \$					
	I declare under penalty	y of perjury that this information	is true.					
Date:			Server's signature		<u></u>			
			Ü					
		<del></del>	Printed name and title					
			Server's address					

Additional information regarding attempted service, etc: