

Subject: PIR # 65049-Email-(Lewis-American Oversight)- Release Documents at No Charge
Date: Wednesday, January 17, 2024 at 5:26:41 PM Eastern Standard Time
From: PIR <PIR@tea.texas.gov>
To: AO Records <records@americanoversight.org>
CC: MediaRelations <MediaRelations@tea.texas.gov>
Attachments: image001.png, image002.png, image003.png, image004.png, 65049 Release.zip, OR2023-28864.pdf, Public Information Request (TX-TEA-23-1208).eml, TX-TEA-23-1208.pdf

EXTERNAL SENDER

**Public Information Request
Release Documents at No Charge
January 17, 2024**

Emma Lewis
American Oversight

TEA PIR #65049

Dear Ms. Emma Lewis:

On December 12, 2023, the Texas Education Agency (TEA) received your public information request for a complete copy of any document detailing the findings of the Texas Education Agency's investigation into the presence of pornography and other obscene content in Texas public schools. To the extent it exists, the requested information is provided to you with this letter and includes a copy of the original request.

Redactions:

- Please note that email addresses considered confidential under section 552.137 of the Government Code and Open Records Decision No. 684 have been redacted.
- Pursuant to the federal Family Educational Rights and Privacy Act of 1974 (FERPA), 20 U.S.C. Section 1232g, TEA is required to withhold from public disclosure personally identifiable, non-directory information in education records. Additionally, FERPA does not permit state and local educational authorities to disclose to the Office of the Attorney General (OAG) personally identifiable information contained in education records for the purpose of review in the open records ruling process under the Texas Public Information Act. The United States Department of Education has ruled FERPA determinations must be made by the educational authority in possession of the education records. Consequently, it is impermissible for TEA to seek an OAG opinion concerning the applicability of FERPA to records responsive to a public information request. <https://www.texasattorneygeneral.gov/sites/default/files/files/divisions/open-government/20060725-USDept-Education.pdf>

TEA believes that any investigative information responsive to your request is excepted from disclosure under the Texas Public Information Act. Pursuant to the previous determination issued in Open Records Letter No. 2023-28864 (2023), TEA is withholding from public disclosure all evidence collected by the agency in connection with a special investigation authorized by section 39.003(a) of the Education Code under section 552.101 of the Government Code in conjunction with section 39.004(e) of the Education Code.

Additionally, there are no charges for fulfilling this request and PIR # **65049** is considered closed.

If you have any questions or wish to discuss this matter further, please contact me at (512) 463-3464 or by email at PIR@tea.texas.gov.

Sincerely,



Sherry Mansell

Public Information Coordinator

Office of General Counsel



512-463-3464



pir@tea.texas.gov



www.tea.texas.gov

Sherry Mansell
Public Information Coordinator

Enclosures: Original Request
TEA Responsive Documents
Copy of OR2023-28864

October 6, 2023

NO RESPONSE REQUIRED

John Allison, Interim Superintendent
Keller ISD
350 Keller PKWY
Keller, Texas 76248-3447

SENT VIA EMAIL
john.allison@kellerisd.net
charles.randklev@kellerisd.net

Charles Randklev, Board President
Keller ISD
350 Keller PKWY
Keller, Texas 76248-3447

SUBJECT: TEA Reference # INV2022-11-068 Notice of Closure
Keller ISD

Dear Interim Superintendent Allison and Board President Randklev:

On November 22, 2021, the Texas Education Agency ("TEA") received a complaint regarding Keller ISD ("KISD"). The complaint(s) allege the following: KISD failed to properly review and monitor the procurement of library volumes leading to the inclusion of sexually explicit content without parental input or proper review by administration and the district's governing board.

Following a review of the complaint(s) and related documentation, TEA determined a Corrective Action Plan ("CAP") was the most appropriate action to address any deficiencies. Therefore, TEA issued a CAP to KISD, dated 06-06-2022.

After a review of the allegations, evidence, and information received from KISD, the TEA Special Investigations Unit ("SIU") has determined that KISD has addressed the reported concern(s) through the completion of the CAP.

Please consider this correspondence a Notice of Closure. As indicated in the subject line, this closure letter only addresses complaint #INV2022-11-068 and does NOT apply to any other TEA SIU complaints that may be currently pending.

This concludes the SIU's review of INV2022-11-068 and no further action will be taken by SIU at this time.¹ Thank you for your cooperation. If you have any questions regarding this matter, you may contact Investigator Rebecca Clevlen at rebecca.clevlen@tea.texas.gov.

¹ If there are any allegations of educator misconduct, the TEA Educator Investigations Department will be handling these allegations separately and you may contact them directly for further information.

Sincerely,

A handwritten signature in black ink that reads "Adam Benthall". The signature is written in a cursive style with a large initial "A".

Adam Benthall, Ed.D.
Division of Governance and Investigations
Director, Special Investigations Unit
Texas Education Agency
1701 N. Congress Avenue
Austin, Texas 78701
Tel: (512) 936-5962

From: [Complaints Management](#)
To: "Ricardo Barreda"
Subject: Carroll ISD: TEA Ref#INV2022-10-076
Date: Thursday, October 21, 2021 9:57:00 AM
Attachments: [OCR Information sheet.pdf](#)
[Local Grievance Process.pdf](#)
[image.png](#)
[image.png](#)
[image.png](#)
[image.png](#)
Importance: High

Dear Mr. Barreda,

We have received your concerns and have begun our initial review to determine the most efficient and effective manner in which to address your complaint.

TEA Recommends You Consider Taking the Following Actions Now:

- **All Complainants:** If you have not yet done so, we recommend that you address your concerns locally by filing a **formal**, local grievance with the school district through the school district's local grievance process. ***Please pay special attention to the school district's timelines in order to file your complaint in a timely manner.*** For your convenience, we have attached a guide to assist you with this process.
 - **Carroll ISD's** grievance policy can be found at the following website:
<https://pol.tasb.org/Policy/Search/1113?filter=grievance>
- **Discrimination Complaint:** If you have reason to believe an organization which receives federal financial assistance from the U.S. Department of Education is treating you or another unfairly because of race, national origin, sex, disability, or age, you may file a complaint by accessing OCR's online complaint form at <http://www.ed.gov/ocr/complaintprocess.html>.
- **Special Education Complaint:** Complaints relating to alleged violations of the Individuals with Disabilities Education Act (IDEA) are handled directly by TEA's Division of Special Education in accordance with federal law. If you would like TEA to investigate these issues, please file a special education complaint. Information for how to do so can be found at the following link: https://tea.texas.gov/Academics/Special_Student_Populations/Special_Education/Dispute_Resolution/Special_Education_Dispute_Resolution_Processes/. If the Jurisdiction Review Team determines that your complaint may be related to special education violations, we will also forward your complaint to the TEA Special Education Division for review. They may reach out to you for further information/instructions directly.

TEA Jurisdiction Review Process:

The TEA will address the issues in your complaint that fall within the agency's jurisdiction and within the scope of the agency's complaints management program. If we identify issues that would be more appropriately addressed by another entity, we will provide you information on how to file your concerns directly with that entity for further review. We may contact you at a later date if we need additional information to review your complaint.

TEA's Complaints Process can be found at the following websites:

http://tea.texas.gov/About_TEA/Contact_Us/Complaints/
http://tea.texas.gov/About_TEA/Contact_Us/Complaints/TEA_Complaints_Management/

Please include the above complaint number in all future correspondence. TEA Complaints Management Division will review your complaint and will keep you apprised of the status at the

end of our review. If you have any questions, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Regards,



Naomi Roach

Manager, Jurisdiction Review Unit

Governance – Compliance and Investigations



512.463.3544



complaintsmanagement@TEA.Texas.gov



TEA.Texas.gov

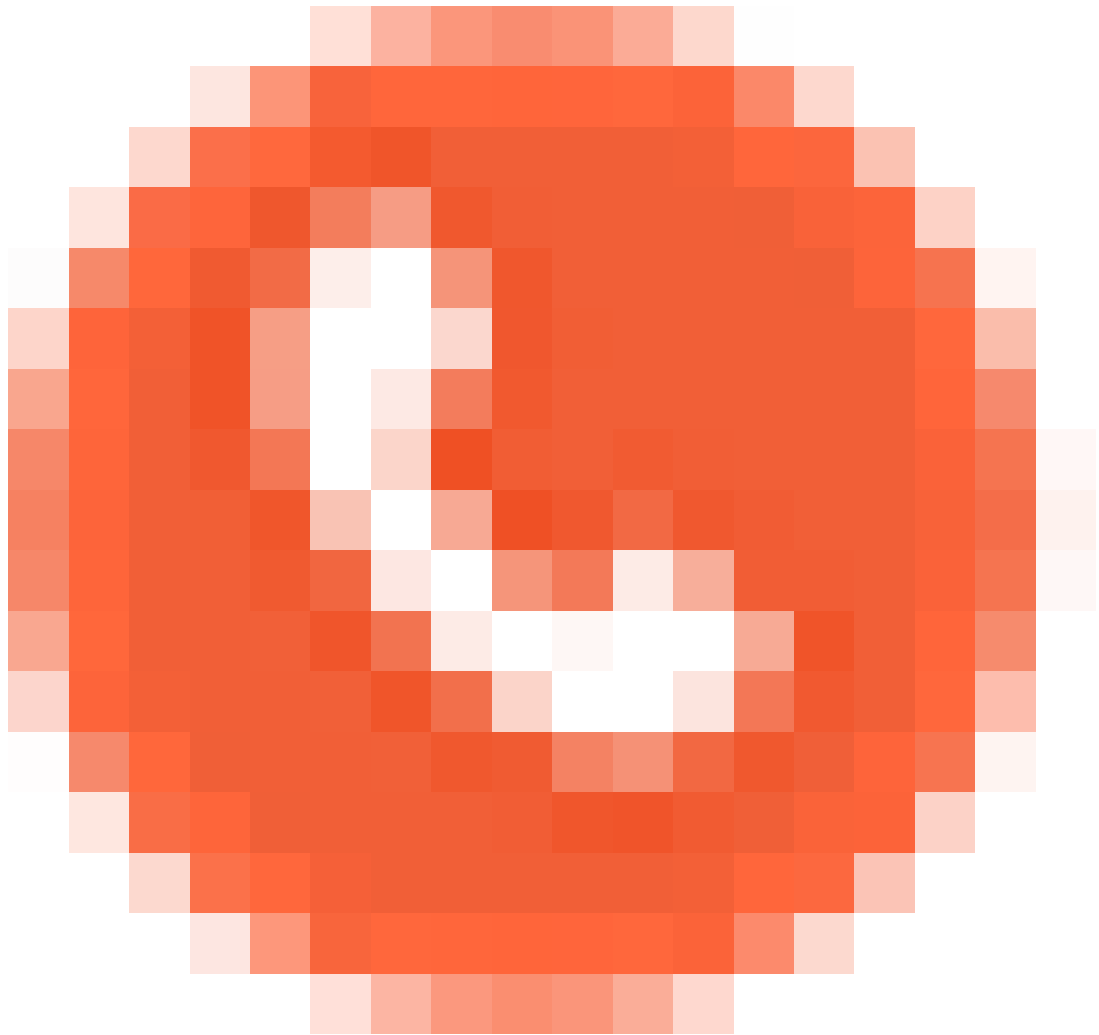
Audit Working Papers Exception Texas Gov't Code §552.116

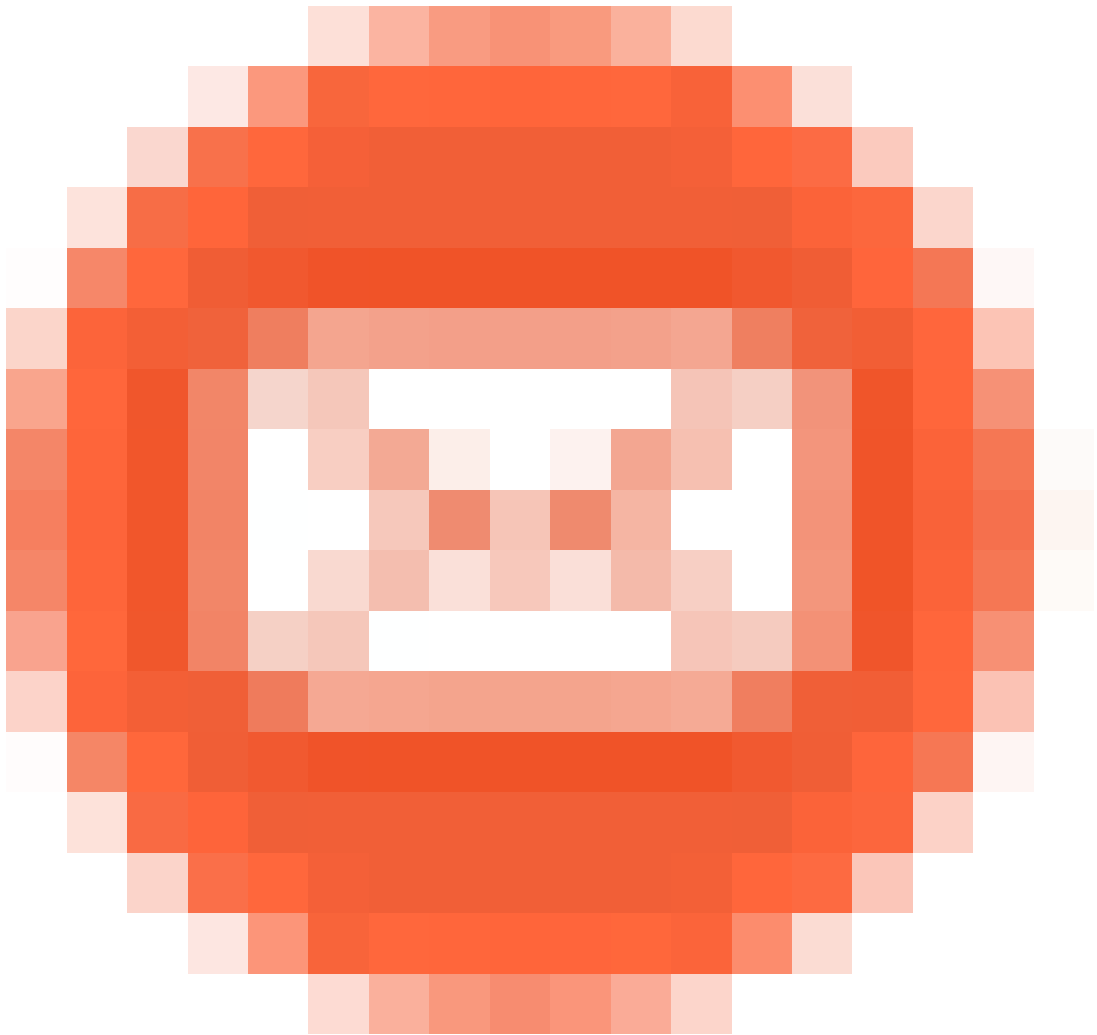
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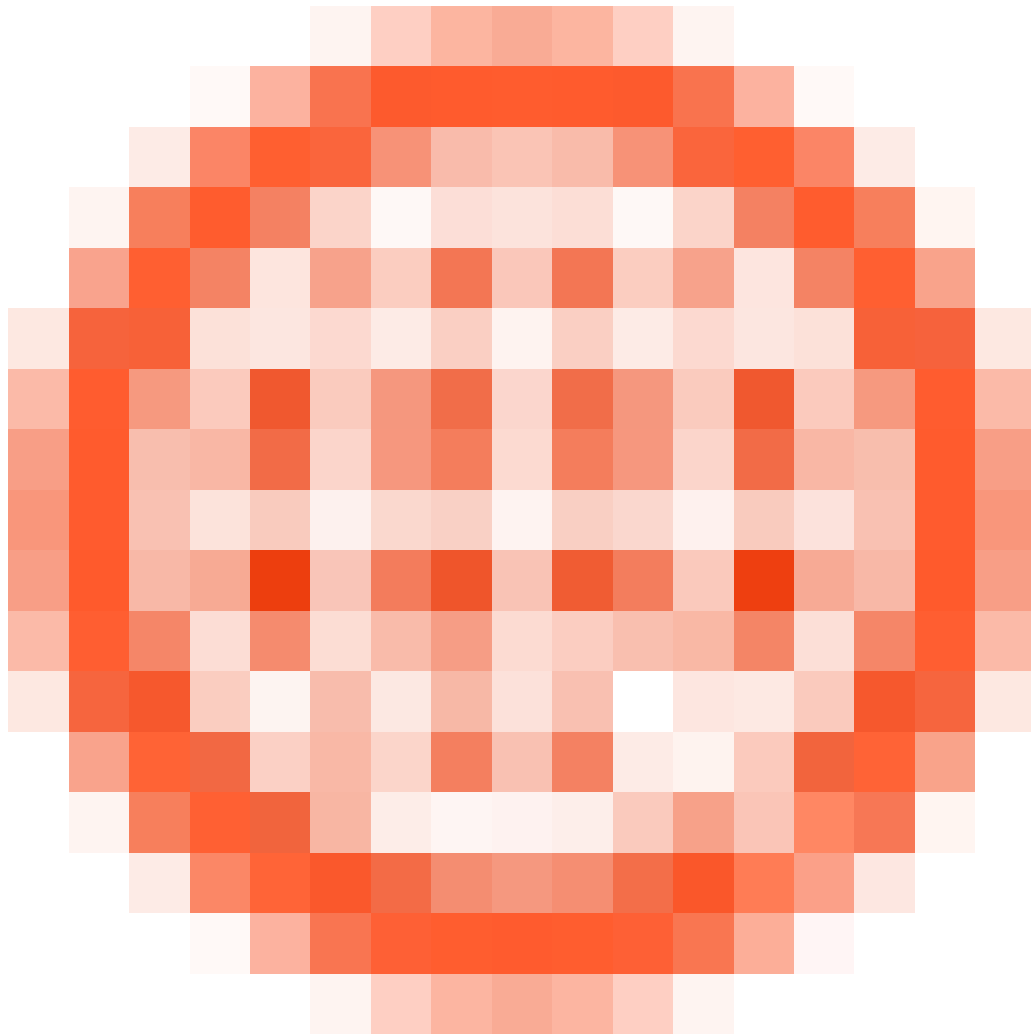
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TEA

Texas Education Agency







Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district’s/charter’s employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

In most districts, a formal grievance is first filed, in writing, with the school or campus principal. Each school District or Charter may have their own timelines and complaint forms so you will need to request these from the District or Charter (if required by local policy). You may also include any other supporting documentation relating to your complaint.

Level Two – Superintendent or Superintendent’s Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

U.S. Department of Education – Office for Civil Rights

Discrimination, Civil Rights Violations, and Violations of Sec. 504 of the Rehabilitation Act

The mission of the U.S. Department of Education, Office for Civil Rights (OCR) is to ensure equal access to education and to promote education excellence throughout the nation through vigorous enforcement of civil rights.

OCR serves student populations facing discrimination. An important responsibility is resolving complaints of discrimination. The OCR enforces several Federal civil rights laws that prohibit discrimination in programs or activities that receive federal financial assistance from the Department of Education. Discrimination on the basis of race, color, and national origin is prohibited by Title VI of the Civil Rights Act of 1964; sex discrimination is prohibited by Title IX of the Education Amendments of 1972; discrimination on the basis of disability is prohibited by Section 504 of the Rehabilitation Act of 1973; and age discrimination is prohibited by the Age Discrimination Act of 1975. These civil rights laws enforced by OCR extend to all state education agencies, elementary and secondary school systems, colleges and universities, vocational schools, proprietary schools, state vocational rehabilitation agencies, libraries, and museums that receive U.S. Department of Education funds. Areas covered may include, but are not limited to: admissions, recruitment, financial aid, academic programs, student treatment and services, counseling and guidance, discipline, classroom assignment, grading, vocational education, recreation, physical education, athletics, housing, and employment. OCR also has responsibilities under Title II of the Americans with Disabilities Act of 1990 (prohibiting disability discrimination by public entities, whether or not they receive federal financial assistance).

If you have reason to believe an organization which receives federal financial assistance from the U.S. Department of Education is treating you unfairly because of your race, national origin, sex, disability or age, you may file a complaint via facsimile to 214-661-9587, or by writing a letter to:

**U.S. Department of Education
Civil Rights Division
1999 Bryan Street, Suite 1620
Dallas, TX 75201-6801
(214) 661-9600**

You may also file a complaint electronically by accessing OCR's online complaint form at <http://www.ed.gov/ocr/complaintprocess.html>.

The person or organization filing the complaint need not be a victim of the alleged discrimination, but may file a complaint on behalf of another person or group.

From: [Brown, Bradley](#)
To: john.allison@kellerisd.net; charles.randklev@kellerisd.net
Subject: Closure Notice INV2022-11-068
Date: Friday, October 6, 2023 12:33:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[CAP Closure Letter Keller ISD INV2022-11-068 -LEA Sup.pdf](#)

Good afternoon!

Please consider this correspondence a Notice of Closure. As indicated in the subject line, this closure letter only addresses complaint #INV2022-11-068 and does NOT apply to any other TEA SIU complaints that may be currently pending.

This concludes the SIU's review of INV2022-11-068 and no further action will be taken by SIU at this time. Thank you for your cooperation. If you have any questions regarding this matter, you may contact Investigator Rebecca Clevlen at rebecca.clevlen@tea.texas.gov.



Brad Brown, M. Ed.

Investigator VI, Special Investigations Unit
Division of Compliance and Investigations

Office of Governance

(512) 463-9642

bradley.brown@tea.texas.gov

www.TEA.Texas.gov



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October 6, 2023

NO RESPONSE REQUIRED

John Allison, Interim Superintendent
Keller ISD
350 Keller PKWY
Keller, Texas 76248-3447

SENT VIA EMAIL
john.allison@kellerisd.net
charles.randklev@kellerisd.net

Charles Randklev, Board President
Keller ISD
350 Keller PKWY
Keller, Texas 76248-3447

SUBJECT: TEA Reference # INV2022-11-068 Notice of Closure
Keller ISD

Dear Interim Superintendent Allison and Board President Randklev:

On November 22, 2021, the Texas Education Agency ("TEA") received a complaint regarding Keller ISD ("KISD"). The complaint(s) allege the following: KISD failed to properly review and monitor the procurement of library volumes leading to the inclusion of sexually explicit content without parental input or proper review by administration and the district's governing board.

Following a review of the complaint(s) and related documentation, TEA determined a Corrective Action Plan ("CAP") was the most appropriate action to address any deficiencies. Therefore, TEA issued a CAP to KISD, dated 06-06-2022.

After a review of the allegations, evidence, and information received from KISD, the TEA Special Investigations Unit ("SIU") has determined that KISD has addressed the reported concern(s) through the completion of the CAP.

Please consider this correspondence a Notice of Closure. As indicated in the subject line, this closure letter only addresses complaint #INV2022-11-068 and does NOT apply to any other TEA SIU complaints that may be currently pending.

This concludes the SIU's review of INV2022-11-068 and no further action will be taken by SIU at this time.¹ Thank you for your cooperation. If you have any questions regarding this matter, you may contact Investigator Rebecca Clevlen at rebecca.clevlen@tea.texas.gov.

¹ If there are any allegations of educator misconduct, the TEA Educator Investigations Department will be handling these allegations separately and you may contact them directly for further information.

Sincerely,

A handwritten signature in black ink that reads "Adam Benthall". The signature is written in a cursive style with a large initial "A".

Adam Benthall, Ed.D.
Division of Governance and Investigations
Director, Special Investigations Unit
Texas Education Agency
1701 N. Congress Avenue
Austin, Texas 78701
Tel: (512) 936-5962







From: [Complaints Management](#)
To: Redacted 552.137
Subject: Closure: TEA Reference INV2022-05-068 Northside ISD
Date: Friday, May 20, 2022 10:31:00 AM
Attachments: [image001.png](#)
[Closure Letter.pdf](#)
[Step by Step Guide Local Grievance Process.pdf](#)

Please see attached.

Regards,

Naomi Roach



Naomi Roach

Manager, Jurisdiction Review Unit
Division of Compliance and Inquiries
TEA.Texas.gov

Audit Working Papers Exception Texas Gov't code 552.116

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May 20, 2022

Redacted
FERPA

VIA EMAIL: Redacted 552.137

Subject: TEA Reference #INV2022-05-068
Northside Independent School District

Dear [REDACTED]:

The Texas Education Agency (TEA) received your complaint concerning Northside Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Northside Independent School District: <https://pol.tasb.org/Policy/Search/184?filter=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

Attachment: *Local Grievance Process*



AMERICAN
OVERSIGHT

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district’s/charter’s employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

In most districts, a formal grievance is first filed, in writing, with the school or campus principal. Each school District or Charter may have their own timelines and complaint forms so you will need to request these from the District or Charter (if required by local policy). You may also include any other supporting documentation relating to your complaint.

Level Two – Superintendent or Superintendent’s Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

From: [cru](#)
Bcc: ["Woods, Catosha L."](#)
Subject: Complaint Closure Notification | TEA Ref#IR2023-02-003 | Houston ISD
Date: Friday, June 9, 2023 1:15:00 PM
Attachments: [Notice of Complaint Closure.pdf](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

Good afternoon,

-

Please see the attached correspondence regarding the above reference complaint #.

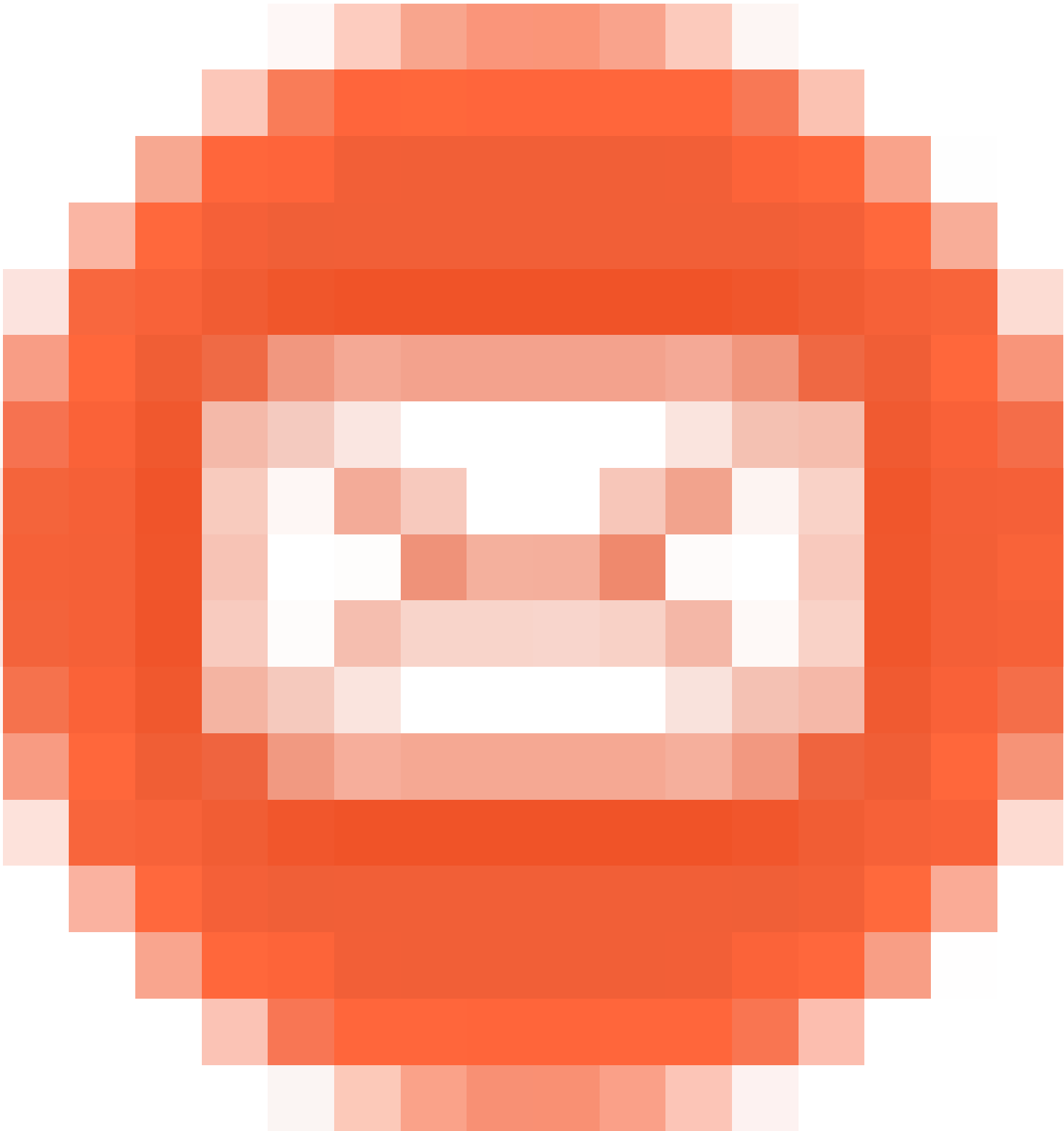


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June 8, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #IR2023-02-003
Houston Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) conducted a compliance review based on complaint allegation(s) that Houston ISD was not in compliance with Tex. Educ. Code §Sec. 30A.104 (Course Eligibility in General) & Tex. Educ. Code §Sec. 30A.105 (Approval of Electronic Courses).

As a part of our review, CRU requested a response, including documentation to demonstrate that the school entity was/is in compliance with program and/or statutory requirements. After a review of the allegations, evidence and documents received, the TEA Compliance Review Unit (CRU) has determined that the school entity has addressed the reported concern(s) that were within the jurisdiction of TEA and no further actions will be taken at this time. All documentation received relating to this review will be maintained by TEA in accordance with agency retention requirements.

However, if any additional information is provided and/or a new complaint is filed against the school entity concerning allegations of a similar nature, TEA reserves the right to reopen the complaint and proceed with any action deemed appropriate.

Please feel free to contact us at cru@tea.texas.gov with any additional questions you may have.

Thank you for your attention to this matter.

Sincerely,

Leslie M. King
Manager, Compliance Review Unit
Office of Governance
Texas Education Agency

From: [cru](#)
Bcc: ["AmyRejcek@misdmail.org"](mailto:AmyRejcek@misdmail.org); [Cowan, Shawntee](#)
Subject: Compliance Review- Mansfield ISD -TEA IR#2022-11-002 - No Response Required
Date: Tuesday, July 19, 2022 11:16:00 AM
Attachments: [CRU 0 Letter.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

Good Morning,

Please see the attached correspondence, as this complaint has been closed by the TEA.

If you have any questions, please do not hesitate to let us know.

Regards,



Vanessa Olivares

Investigator, Compliance Review Unit

Governance & Accountability



vanessa.olivares@tea.texas.gov



<https://tea.texas.gov>

Audit Working Papers Exception Texas Gov't code 552.116

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CONFIDENTIAL: The information contained in this electronic message is confidential. It may also be subject to the attorney-client and/or work product privileges. This information is intended solely for the exclusive use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that the sender does not waive any privileges accorded to this information and that any use, disclosure, dissemination, distribution, copying or the taking of any action because of this information

July 19, 2022

Via Email

AmyRejcek@misdmail.org

No Response Required

Dr. Kimberly Cantu
Mansfield ISD
605 E Broad St
Mansfield, TX 76063

Re: TEA Ref#IR2022-11-002
Compliance Review – Mansfield ISD

Dear Dr. Cantu,

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report that alleges that your school entity was not in compliance with state law requirements related to Library Standards.

Without reaching a conclusion on whether your school entity is in compliance with this requirement, TEA wishes to remind you that [Tex. Educ. Code §33.021 Library Standards](#) requires a school district to consider the standards in developing, implementing, or expanding library services.

School districts and charter schools are required to maintain compliance with all applicable state laws and associated rules. Please be advised that the Commissioner is authorized to consider any ongoing failures to address deficiencies previously identified or patterns of recurring deficiencies per 19 Tex. Admin. Code §97.1059. All documentation reviewed relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

Thank you for your attention to this matter. This complaint has now been closed and no further actions will be taken by the TEA, Compliance Review Unit.

Leslie M. King
Compliance Review Unit Manager
Texas Education Agency

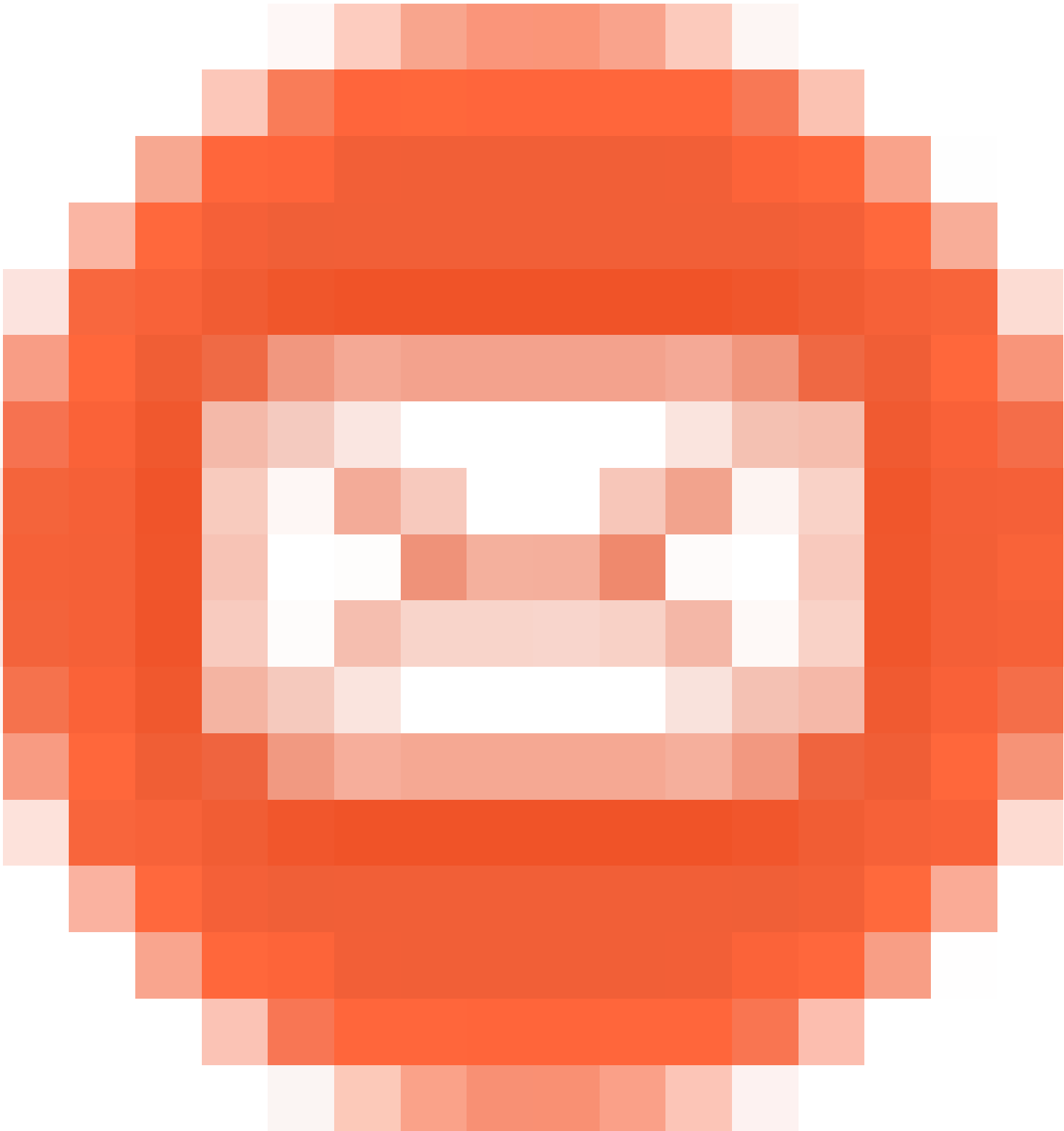
CC: Complainant













From: [Complaints Management](#)
To: Redacted 552.137
Subject: Closed: TEA Ref#INV2022-01-127 Texas Education Agency
Date: Wednesday, February 9, 2022 1:41:00 PM
Attachments: [Closure Letter.pdf](#)
Importance: High

Please see the attached correspondence regarding your complaint to TEA.

Compliance and Inquiries
Office of Governance
Texas Education Agency

February 9, 2022

VIA EMAIL

Redacted 552.137

Redacted FERPA

Subject: TEA Reference #INV2022-01-127
Texas Education Agency

Dear [REDACTED]

The purpose of this letter is to notify you that the Texas Education Agency (TEA) has received your correspondence. We wish to acknowledge your comments and thank you for taking the time to share your concerns with TEA.

This concludes the agency's review of your correspondence. If you have any questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR:ar

MEMO TO FILE

Date: April 15, 2022

Subject: TEA Reference #INV2022-03-094
Northside Independent School District

A State Board of Education Member forwarded an internet weblink in which she alleges that the school district is teaching components of critical race theory after the December bill was law. Typically, in this situation, the complainant would be referred to the local grievance policy to address his/her concerns regarding instruction.

From: [Complaints Management](#)
To: [Redacted 552.137](#)
Subject: Closed: TEA Ref#INV2022-03-094 Northside ISD
Date: Friday, April 15, 2022 11:48:00 AM
Attachments: [Closure Letter.pdf](#)
[Local Grievance Process.pdf](#)
Importance: High

Please see the attached correspondence regarding your complaint to TEA.

Compliance and Inquiries
Office of Governance
Texas Education Agency

April 15, 2022

Leo Fuentes

VIA EMAIL: Redacted 552.137

Subject: TEA Reference #INV2022-03-094
Northside Independent School District

Dear Mr. Fuentes:

The Texas Education Agency (TEA) received your complaint concerning Northside Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Northside Independent School District: <https://pol.tasb.org/Policy/Search/184?filter=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR:ar

Attachment: *Local Grievance Process*

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district’s/charter’s employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

In most districts, a formal grievance is first filed, in writing, with the school or campus principal. Each school District or Charter may have their own timelines and complaint forms so you will need to request these from the District or Charter (if required by local policy). You may also include any other supporting documentation relating to your complaint.

Level Two – Superintendent or Superintendent’s Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

MEMO TO FILE

To: File
From: Abby Rodriguez, Director of Compliance and Inquiries
Date: August 8, 2023
Subject: TEA Reference #INV2022-04-056
Katy ISD

The Texas Education Agency (TEA) received a forwarded complaint on Friday, April 8, 2022, from SBOE member Julie Pickren. The complaint, from a Katy ISD mom and member of a citizen group, raised concerns with SBOE member regarding experts from the book "Flamer" found on the library shelves of Katy ISD. The citizen group raised concerns about graphic content regarding self-mutilation, sex, suicide, and vulgar language.

The documentation submitted by the complainant shows that upon the citizen group raising concerns at the local level, the book was received by a committee at the school (made up of school employees and parents) and determined the book will continue to be a choice book in the high school library. The citizen group continues to disagree with the committee decision.

On Tuesday, May 3, 2022, the Manager of the Jurisdiction unit, emailed SBOE member, Julie Pickern, a status letter to inform her the complaint has been referred to the Compliance Review Unit for further review.

On Thursday, May 5, 2022, SBOE member, Julie Pickern replied that the status letter sent to her was confusing because she had not filed the complaint against Katy ISD, she was just forwarding the email to the Commissioner.

Complaints Management only received a copy of the email that with redacted contact information of the Katy ISD mom who submitted the complaint. Because of this, the Compliance Review Unit was unable to send a closure letter to the complainant. Additionally, SBOE member, Julie Pickern will not be receiving a closure letter to avoid any additional confusion.

From: [Complaints Management](#)
To: Redacted FERPA
Subject: Closed: TEA Ref#INV2022-04-141 Prosper ISD
Date: Monday, June 6, 2022 5:36:00 PM
Attachments: [Closure Letter.pdf](#)
Importance: High

Please see the attached correspondence regarding your complaint to TEA.

Compliance and Inquiries
Office of Governance
Texas Education Agency

June 6, 2022

Redacted FERPA

VIA EMAIL:

Redacted 552.137

Subject: TEA Reference #INV2022-04-141
Prosper Independent School District

Dear [REDACTED]

The Texas Education Agency (TEA) received your complaint concerning Prosper Independent School District. After further review, the agency has determined that you should pursue this matter with your local school district.

You should contact the Prosper ISD to appeal to the local process to have specific books reviewed by the library book review committee.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR:ar

June 28, 2022

Redacted FERPA

VIA EMAIL Redacted 552.137

Subject: TEA Reference #INV2022-05-077
Eanes Independent School District

Dear [REDACTED]:

The Texas Education Agency (TEA) received your complaint concerning Eanes Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Eanes Independent School District: <https://pol.tasb.org/Policy/Search/1151?filter=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR:ar

Attachment: *Local Grievance Process*

From: [Complaints Management](#)
To: Redacted FERPA
Subject: Closed: TEA Ref#INV2022-05-077 Eanes ISD
Date: Tuesday, June 28, 2022 4:52:00 PM
Attachments: [Closure Letter.pdf](#)
[Local Grievance Process.pdf](#)
Importance: High

Please see the attached correspondence regarding your complaint to TEA.

Compliance and Inquiries
Office of Governance
Texas Education Agency

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district’s/charter’s employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

In most districts, a formal grievance is first filed, in writing, with the school or campus principal. Each school District or Charter may have their own timelines and complaint forms so you will need to request these from the District or Charter (if required by local policy). You may also include any other supporting documentation relating to your complaint.

Level Two – Superintendent or Superintendent’s Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

June 28, 2022

Redacted FERPA

VIA EMAIL: Redacted 552.137

Subject: TEA Reference #INV2022-05-077
Eanes Independent School District

Dear [REDACTED]:

The Texas Education Agency (TEA) received your complaint concerning Eanes Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Eanes Independent School District: <https://pol.tasb.org/Policy/Search/1151?filter=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR:ar

Attachment: *Local Grievance Process*

From: [Complaints Management](#)
To: Redacted FERPA
Subject: Closed: TEA Ref#INV2022-05-077 Eanes ISD
Date: Tuesday, June 28, 2022 4:52:00 PM
Attachments: [Closure Letter.pdf](#)
[Local Grievance Process.pdf](#)
Importance: High

Please see the attached correspondence regarding your complaint to TEA.

Compliance and Inquiries
Office of Governance
Texas Education Agency

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

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GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

In most districts, a formal grievance is first filed, in writing, with the school or campus principal. Each school District or Charter may have their own timelines and complaint forms so you will need to request these from the District or Charter (if required by local policy). You may also include any other supporting documentation relating to your complaint.

Level Two – Superintendent or Superintendent’s Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

From: [Complaints Management](#)
To: Redacted 552.137
Subject: Closed: TEA Ref#INV2022-08-073 North Lamar ISD
Date: Friday, September 9, 2022 3:48:00 PM
Attachments: [Closure Letter.pdf](#)
Importance: High

Please see the attached correspondence regarding your complaint to TEA.

Compliance and Inquiries

Office of Governance

Texas Education Agency

September 9, 2022

Teresa Bussell

VIA EMAIL: Redacted 552.137

Subject: TEA Reference #INV2022-08-073
North Lamar Independent School District

Dear Ms. Bussell:

The Texas Education Agency (TEA) received your complaint concerning North Lamar Independent School District. After further review, the agency has determined that since you have exhausted the local grievance process (Levels One-Three), and if you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under [TEC §7.057](#).

For instructions on filing an appeal, please visit <https://tea.texas.gov/about-tea/government-relations-and-legal/hearings-and-appeals>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process and appeal process.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR:ar

Attachment: *Local Grievance Process*

From: [Complaints Management](#)
To: [Glenn Bridges](#)
Bcc: [Complaints Management](#)
Subject: Request for Information
Date: Tuesday, November 2, 2021 3:02:00 PM
Importance: High

**Texas Education Agency
Request for Information**

Thank you for contacting the Texas Education Agency (TEA). The Commissioner of Education has designated one e-mail address and one fax number to receive Public Information Act (PIA) requests. Requests for information received at any other agency e-mail address or fax number are not PIA requests and do not trigger the PIA requirements.

How to submit your request

Online to: [Online Request Form](#), which sends requests directly to the designated PIR email address.

By email to: PIR@tea.texas.gov

By fax to: 512-463-1022

By mail or in person to:

Texas Education Agency
Public Information Office
1701 N. Congress Avenue
Austin, Texas 78701-1494

In person visitors must register at the Main Reception Desk on the 2nd Floor

For additional information, please visit our [Public Information](#) website.

From: Glenn Bridges <[Redacted 552.137](#)>
Sent: Thursday, October 28, 2021 2:06 PM
To: Complaints Management <ComplaintsManagement@tea.texas.gov>
Subject: Re: TEA INV2022-09-010

To follow up on the attached closing letter dated October 15, I contacted State Representative Steve Toth's office to discuss how the new state law created by HB 3979 will be enforced. I was told that TEA will issue guidance to all school districts in the state. I have the following questions: Has TEA set a time schedule yet for issuance of the guidance? Is it possible for me to receive a copy of TEA's guidance document, as a concerned resident and property taxpayer of the state?

Thank you,

Glenn A. Bridges
(512) 289-7860

On Fri, Oct 15, 2021 at 1:13 PM Complaints Management <ComplaintsManagement@tea.texas.gov>

wrote:

Please see attached.

Governance & Investigations
Texas Education Agency
1701 N. Congress Avenue, 5-128 | Austin, Texas 78701-1494
☎ Fax: 512-475-3665

Audit Working Papers Exception Texas Gov't code 552.116

This message and any attachments contain information which may be an audit working paper and/or may be confidential, privileged, or otherwise exempt from open records. Unless you are the addressee (or authorized to receive for the addressee), you may not use, copy, or disclose to anyone the message or any information contained in the message. If you have received the message in error, please advise the sender by reply e-mail and delete the message.

CONFIDENTIAL: The information contained in this electronic message is confidential. It may also be subject to the attorney-client and/or work product privileges. This information is intended solely for the exclusive use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that the sender does not waive any privileges accorded to this information and that any use, disclosure, dissemination, distribution, copying or the taking of any action because of this information

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

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Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

From: [Complaints Management](#)
To: [REDACTED]
Subject: TEA INV2022-09-021
Date: Thursday, October 14, 2021 9:09:00 AM
Attachments: [closing letter.pdf](#)
[Step by Step Guide Local Grievance Process.pdf](#)

Please see attached correspondence.

Governance & Investigations
Texas Education Agency
1701 N. Congress Avenue, 5-128 | Austin, Texas 78701-1494
☎ Fax: 512-475-3665

Audit Working Papers Exception Texas Gov't code 552.116

This message and any attachments contain information which may be an audit working paper and/or may be confidential, privileged, or otherwise exempt from open records. Unless you are the addressee (or authorized to receive for the addressee), you may not use, copy, or disclose to anyone the message or any information contained in the message. If you have received the message in error, please advise the sender by reply e-mail and delete the message.

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October 14, 2021

Redacted FERPA

VIA EMAIL

Redacted 552.137

Subject: TEA Reference #INV2022-09-021
Northwest Independent School District

Dear Redacted FERPA

The Texas Education Agency (TEA) received your complaint concerning Northwest Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Northwest Independent School District: <https://pol.tasb.org/Policy/Search/391?filter=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR: jl

Attachment: *Local Grievance Process*

From: [Complaints Management](#)
To: [REDACTED]
Subject: TEA INV2022-09-021
Date: Thursday, October 14, 2021 9:09:00 AM
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Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR: jl

Attachment: *Local Grievance Process*

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district’s/charter’s employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

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Level Two – Superintendent or Superintendent’s Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

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From: [Complaints Management](#)
To: Redacted 552.137
Subject: TEA INV2022-10-075
Date: Friday, May 13, 2022 9:50:00 AM
Attachments: [status letter.pdf](#)

Please see attached correspondence.

Governance & Investigations
Texas Education Agency
1701 N. Congress Avenue, 5-128 | Austin, Texas 78701-1494
☎ Fax: 512-475-3665

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May 13, 2022

Redacted FERPA

VIA EMAIL:

Redacted 552 137

Subject: TEA Reference #2022-10-075
Leander Independent School District

Dear Redacted FERPA:

The Texas Education Agency (TEA) received your complaint concerning Leander Independent School District.

After a review of your complaint, we have referred the Library Standards to the TEA, Division of Governance and Accountability, Compliance Review Unit for further review. If you have any questions related to your complaint, please contact the Division of Governance and Accountability, Compliance Review Unit at the following:

Division of Governance and Accountability
Compliance Review Unit
Texas Education Agency
1701 N. Congress Avenue
Austin, Texas 78701
E-mail: cru@tea.texas.gov

This concludes TEA's review of your complaint. The Division of Governance and Accountability, Compliance Review Unit will keep you apprised of the status of your complaint.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR: jl

From: [Complaints Management](#)
To: Redacted 552.137
Subject: TEA INV2022-10-075
Date: Friday, May 13, 2022 9:50:00 AM
Attachments: [status letter.pdf](#)

Please see attached correspondence.

Governance & Investigations
Texas Education Agency
1701 N. Congress Avenue, 5-128 | Austin, Texas 78701-1494
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May 13, 2022

Redacted FERPA

VIA EMAIL: Redacted 552.137

Subject: TEA Reference #2022-10-075
Leander Independent School District

Dear Redacted FERPA:

The Texas Education Agency (TEA) received your complaint concerning Leander Independent School District.

After a review of your complaint, we have referred the Library Standards to the TEA, Division of Governance and Accountability, Compliance Review Unit for further review. If you have any questions related to your complaint, please contact the Division of Governance and Accountability, Compliance Review Unit at the following:

Division of Governance and Accountability
Compliance Review Unit
Texas Education Agency
1701 N. Congress Avenue
Austin, Texas 78701
E-mail: cru@tea.texas.gov

This concludes TEA's review of your complaint. The Division of Governance and Accountability, Compliance Review Unit will keep you apprised of the status of your complaint.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR: jl

From: [Complaints Management](#)
To: Redacted 552.137
Subject: Closed: TEA Ref#INV2022-10-076 Carroll ISD
Date: Tuesday, October 26, 2021 12:03:00 PM
Attachments: [Closure Letter.pdf](#)
[Step by Step Guide Local Grievance Process.pdf](#)
Importance: High

Please see the attached correspondence regarding your complaint to TEA.

Compliance and Investigations
Office of Governance
Texas Education Agency

October 26, 2021

Ricardo Barreda

VIA EMAIL: Redacted 552.137

Subject: TEA Reference #INV2022-10-076
Carroll Independent School District

Dear Mr. Barreda:

The Texas Education Agency (TEA) received your complaint concerning Carroll Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Carroll Independent School District: <https://pol.tasb.org/Policy/Search/1113?filter=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR:ar

Attachment: *Local Grievance Process*

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district’s/charter’s employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

In most districts, a formal grievance is first filed, in writing, with the school or campus principal. Each school District or Charter may have their own timelines and complaint forms so you will need to request these from the District or Charter (if required by local policy). You may also include any other supporting documentation relating to your complaint.

Level Two – Superintendent or Superintendent’s Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

MEMO TO FILE

Date: April 11, 2022

Subject: TEA Reference #IR2022-02-002

Fort Worth Independent School District

A State Board of Education Member forwarded a series of internet weblinks in which she alleges that the school district is teaching components of critical race theory. Typically, in this situation, the complainant would be referred to the local grievance policy to address his/her concerns regarding instruction.

April 7, 2022

Redacted FERPA

VIA EMAIL: Redacted 552.137

Subject: TEA Reference #IR2022-03-003
Austin Independent School District

Dear [REDACTED]:

The Texas Education Agency (TEA) received your complaint concerning Austin Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Austin Independent School District: <https://pol.tasb.org/Policy/Search/1146?filter=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR:ar

Attachment: *Local Grievance Process*

From: [Complaints Management](#)
To: [REDACTED] Redacted FERPA
Subject: Closed: TEA Ref#IR2022-03-003 Austin ISD
Date: Thursday, April 7, 2022 4:22:00 PM
Attachments: [Local Grievance Process.pdf](#)
[Closure Letter.pdf](#)
Importance: High

Please see the attached correspondence regarding your complaint to TEA.

Compliance and Inquiries
Office of Governance
Texas Education Agency

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

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April 7, 2022

Redacted FERPA

VIA EMAIL: Redacted 552.137

Subject: TEA Reference #IR2022-03-003
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Dear [REDACTED]:

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Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR:ar

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Subject: Closed: TEA Ref#IR2022-03-003 Austin ISD
Date: Thursday, April 7, 2022 4:22:00 PM
Attachments: [Local Grievance Process.pdf](#)
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Compliance and Inquiries
Office of Governance
Texas Education Agency

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TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

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Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

MEMO TO FILE

To: File
From: Naomi Roach, Jurisdiction Review Unit
Date: May 6, 2022
Subject: TEA Reference #IR2022-011-002
Mansfield Independent School District

The Texas Education Agency (TEA) received an internal referral concerning Mansfield Independent School District. The complaint has been referred to the Compliance Review Unit for further review.

MEMO TO FILE

To: File
From: Naomi Roach, Jurisdiction Review Unit
Date: May 6, 2022
Subject: TEA Reference #IR2022-011-003
Conroe Independent School District

The Texas Education Agency (TEA) received an internal referral concerning Conroe Independent School District. The complaint has been referred to the Compliance Review Unit for further review.

From: [cru](#)
To: superintendent@saisd.org
Subject: Notice of Complaint Closure | ER2022-07-007 | San Angelo ISD
Date: Friday, August 11, 2023 1:15:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #

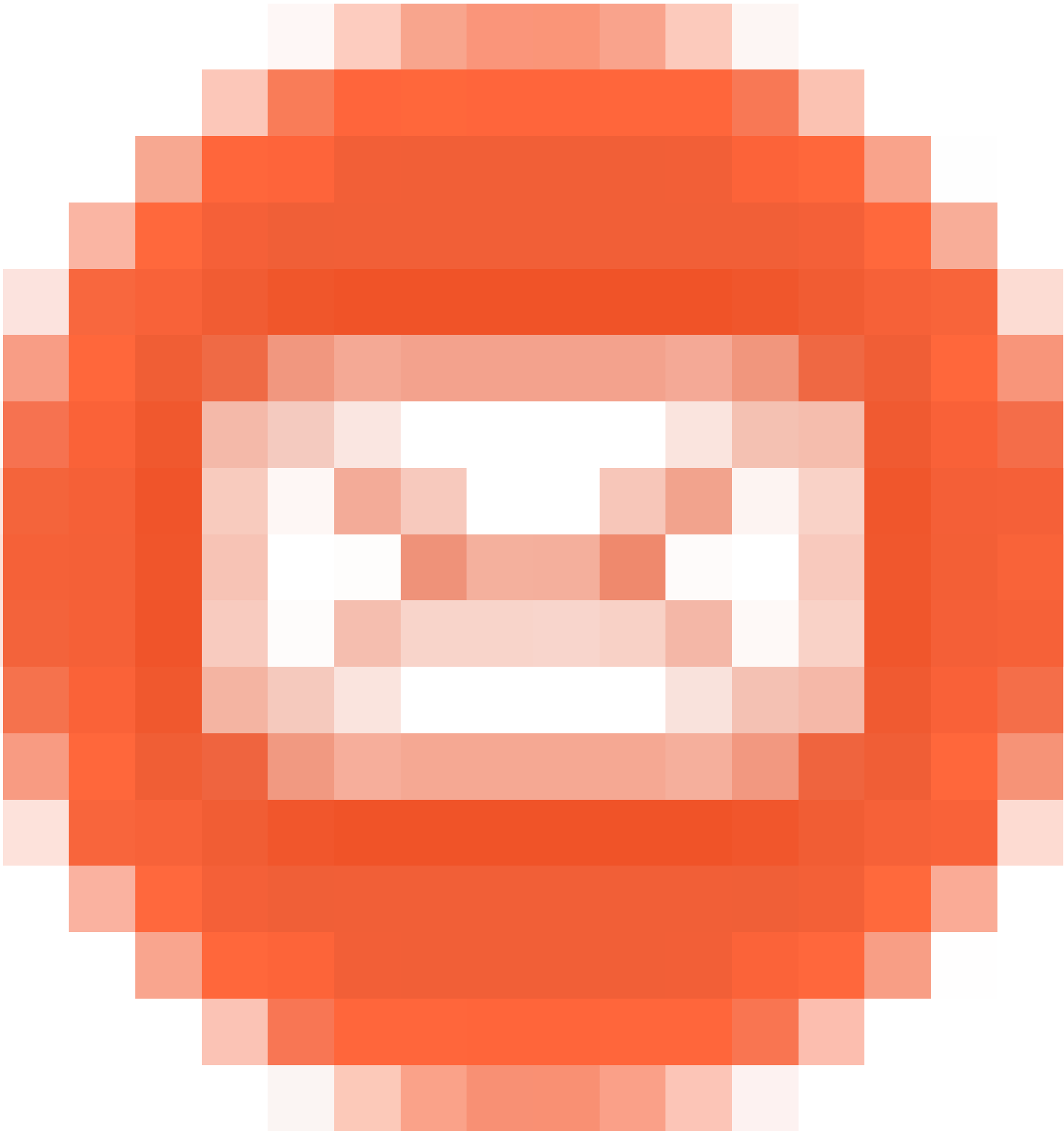
 **Leslie M. King**
Manager, Compliance Review Unit
Office of Governance
 cru@tea.texas.gov
 <https://tea.texas.gov>

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August 11, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-12-030
San Angelo Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on July 8, 2022, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA on September 23, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that , on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024, and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

School districts and charter schools are required to maintain compliance with all applicable state laws and associated rules. Please be advised that the Commissioner is authorized to consider any ongoing failures to address deficiencies previously identified or patterns of recurring deficiencies per 19 Tex. Admin. Code § 97.1059. All documentation reviewed relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: cru
To: jarnett@eanesisd.net
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-03-060 | Eanes ISD
Date: Monday, August 7, 2023 2:12:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Office of Governance



cru@tea.texas.gov

<https://tea.texas.gov>

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August 7, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-03-060
Eanes Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on March 9, 2022, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding the complaint on June 28, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that , on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024 and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

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Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: cru
To: jarnett@eanesisd.net
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-03-060 | Eanes ISD
Date: Monday, August 7, 2023 2:12:00 PM
Attachments: [image001.png](#)
[image002.png](#)
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[Notice of Complaint Closure.pdf](#)

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Leslie M. King

Manager, Compliance Review Unit

Office of Governance



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August 7, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-03-060
Eanes Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on March 9, 2022, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding the complaint on June 28, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

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Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: [BRIAN T WOODS](#)
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-03-063 | Northside ISD
Date: Friday, August 11, 2023 12:08:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Office of Governance



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August 11, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-03-063
Northside Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on March 9, 2022, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding a substantially similar complaint on August 30, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that ,on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024, and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

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Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: [BRIAN T WOODS](#)
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-03-063 | Northside ISD
Date: Friday, August 11, 2023 12:08:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

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Leslie M. King

Manager, Compliance Review Unit

Office of Governance



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August 11, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-03-063
Northside Independent School District

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Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: [JEREMY K GLENN](#)
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-03-160 | Granbury ISD
Date: Thursday, August 10, 2023 1:37:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)
Importance: High

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Office of Governance



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August 10, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-03-160
Granbury Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on May 25, 2022, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding a substantially similar complaint on June 13, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that ,on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024, and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

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Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: [JEREMY K GLENN](#)
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-03-160 | Granbury ISD
Date: Thursday, August 10, 2023 1:37:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)
Importance: High

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Office of Governance



cru@tea.texas.gov

<https://tea.texas.gov>

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August 10, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-03-160
Granbury Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on May 25, 2022, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding a substantially similar complaint on June 13, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

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Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: [Curtis Null](#)
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-05-045 | Conroe ISD
Date: Monday, August 7, 2023 12:13:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Office of Governance



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August 7, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-05-045
Conroe Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on May 5, 2022, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding the complaint on June 13, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

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Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: [Curtis Null](#)
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-05-045 | Conroe ISD
Date: Monday, August 7, 2023 12:13:00 PM
Attachments: [image001.png](#)
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Manager, Compliance Review Unit

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August 7, 2023

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Subject: TEA Reference #INV2022-05-045
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Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: [ROLAND HERNANDEZ](#)
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-025 | Corpus Christi ISD
Date: Monday, August 7, 2023 1:17:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit

Office of Governance



cru@tea.texas.gov

<https://tea.texas.gov>

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August 7, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-12-025
Corpus Christi Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on December 3, 2021, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding the complaint on August 30, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that ,on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024 and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

School districts and charter schools are required to maintain compliance with all applicable state laws and associated rules. Please be advised that the Commissioner is authorized to consider any ongoing failures to address deficiencies previously identified or patterns of recurring deficiencies per 19 Tex. Admin. Code § 97.1059. All documentation reviewed relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: [ROLAND HERNANDEZ](#)
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-025 | Corpus Christi ISD
Date: Monday, August 7, 2023 1:17:00 PM
Attachments: [image001.png](#)
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August 7, 2023

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Subject: TEA Reference #INV2022-12-025
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Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: cquierrez@bishopcisd.net
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-026 | Bishop CISD
Date: Monday, August 7, 2023 11:04:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

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Leslie M. King

Manager, Compliance Review Unit

Office of Governance



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August 7, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-12-026
Bishop Consolidated Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on December 3, 2021, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding the complaint on June 16, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

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Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: cquierrez@bishopcisid.net
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-026 | Bishop CISD
Date: Monday, August 7, 2023 11:04:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

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Manager, Compliance Review Unit

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August 7, 2023

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Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: cru
To: mckinney@paisd.net
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-029 | Port Aransas ISD
Date: Friday, August 11, 2023 12:45:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

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Leslie M. King

Manager, Compliance Review Unit

Office of Governance



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August 11, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-12-029
Port Aransas Independent School District

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Compliance Review Unit
Texas Education Agency

CC: Complainant

From: cru
To: mckinney@paisd.net
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-029 | Port Aransas ISD
Date: Friday, August 11, 2023 12:45:00 PM
Attachments: [image001.png](#)
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August 11, 2023

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Subject: TEA Reference #INV2022-12-029
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Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: marc.puiq@robstownisd.net
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-030 | Robstown ISD
Date: Friday, August 11, 2023 1:10:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

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Manager, Compliance Review Unit

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August 11, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-12-030
Robstown Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on December 3, 2021, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding a substantially similar complaint on September 21, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

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Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: marc.puiq@robstownisd.net
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-030 | Robstown ISD
Date: Friday, August 11, 2023 1:10:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



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August 11, 2023

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Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: [STEPHEN VANMATRE](#)
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-031 | Tuloso-Midway ISD
Date: Friday, August 11, 2023 1:20:00 PM
Attachments: [Notice of Complaint Closure.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit

Office of Governance



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August 11, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-12-031
Tuloso-Midway Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on December 3, 2021, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA on August 2, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

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Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: [STEPHEN VANMATRE](#)
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-031 | Tuloso-Midway ISD
Date: Friday, August 11, 2023 1:20:00 PM
Attachments: [Notice of Complaint Closure.pdf](#)
[image001.png](#)
[image002.png](#)
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Manager, Compliance Review Unit

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Tuloso-Midway Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on December 3, 2021, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA on August 2, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that , on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024, and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

School districts and charter schools are required to maintain compliance with all applicable state laws and associated rules. Please be advised that the Commissioner is authorized to consider any ongoing failures to address deficiencies previously identified or patterns of recurring deficiencies per 19 Tex. Admin. Code § 97.1059. All documentation reviewed relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: pio@canutillo-isd.org
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-085 | Canutillo ISD
Date: Monday, August 7, 2023 11:24:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit

Office of Governance



cru@tea.texas.gov

<https://tea.texas.gov>

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August 7, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-12-085
Canutillo Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on December 9, 2021, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding the complaint on October 17, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that ,on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024 and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

School districts and charter schools are required to maintain compliance with all applicable state laws and associated rules. Please be advised that the Commissioner is authorized to consider any ongoing failures to address deficiencies previously identified or patterns of recurring deficiencies per 19 Tex. Admin. Code § 97.1059. All documentation reviewed relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: pio@canutillo-isd.org
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-085 | Canutillo ISD
Date: Monday, August 7, 2023 11:24:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

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Leslie M. King

Manager, Compliance Review Unit

Office of Governance



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August 7, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-12-085
Canutillo Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on December 9, 2021, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding the complaint on October 17, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that ,on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024 and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

School districts and charter schools are required to maintain compliance with all applicable state laws and associated rules. Please be advised that the Commissioner is authorized to consider any ongoing failures to address deficiencies previously identified or patterns of recurring deficiencies per 19 Tex. Admin. Code § 97.1059. All documentation reviewed relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: kennethgregorski@katyisd.org
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-100 | Katy ISD
Date: Friday, August 11, 2023 11:18:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit

Office of Governance



cru@tea.texas.gov

<https://tea.texas.gov>

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August 11, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-12-100
Katy Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on December 14, 2021, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding a substantially similar complaint on July 29, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that ,on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024, and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

School districts and charter schools are required to maintain compliance with all applicable state laws and associated rules. Please be advised that the Commissioner is authorized to consider any ongoing failures to address deficiencies previously identified or patterns of recurring deficiencies per 19 Tex. Admin. Code § 97.1059. All documentation reviewed relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: kennethgregorski@katyisd.org
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2022-12-100 | Katy ISD
Date: Friday, August 11, 2023 11:18:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit

Office of Governance



cru@tea.texas.gov

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August 11, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2022-12-100
Katy Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on December 14, 2021, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding a substantially similar complaint on July 29, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that ,on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024, and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

School districts and charter schools are required to maintain compliance with all applicable state laws and associated rules. Please be advised that the Commissioner is authorized to consider any ongoing failures to address deficiencies previously identified or patterns of recurring deficiencies per 19 Tex. Admin. Code § 97.1059. All documentation reviewed relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: cru
To: jarnett@eanesisd.net
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2023-09-048 | Eanes ISD
Date: Monday, August 7, 2023 2:18:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit

Office of Governance



cru@tea.texas.gov

<https://tea.texas.gov>

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August 7, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2023-09-048
Eanes Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on September 6, 2022, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding a substantially similar complaint on June 28, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that , on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024 and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

School districts and charter schools are required to maintain compliance with all applicable state laws and associated rules. Please be advised that the Commissioner is authorized to consider any ongoing failures to address deficiencies previously identified or patterns of recurring deficiencies per 19 Tex. Admin. Code § 97.1059. All documentation reviewed relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: cru
To: jarnett@eanesisd.net
Bcc: [REDACTED]
Subject: Notice of Complaint Closure | INV2023-09-048 | Eanes ISD
Date: Monday, August 7, 2023 2:18:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit

Office of Governance



cru@tea.texas.gov

<https://tea.texas.gov>

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August 7, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #INV2023-09-048
Eanes Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on September 6, 2022, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding a substantially similar complaint on June 28, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that , on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024 and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

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Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: communications@prosper-isd.net
Subject: Notice of Complaint Closure | IR2022-01-001 | Prosper ISD
Date: Friday, August 11, 2023 1:01:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #

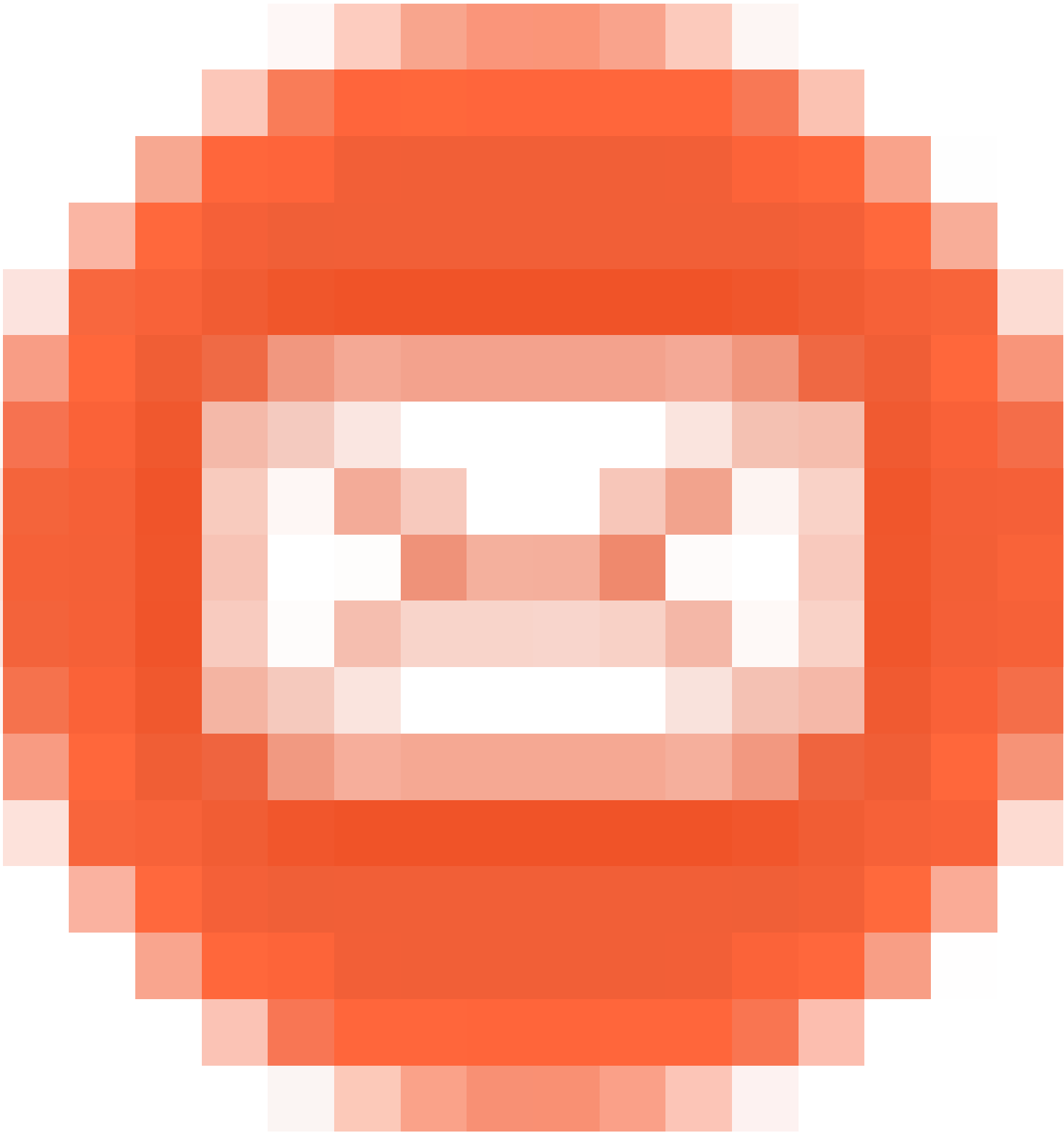
 **Leslie M. King**
Manager, Compliance Review Unit
Office of Governance
 cru@tea.texas.gov
 <https://tea.texas.gov>

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August 11, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #IR2022-01-001
Prosper Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on January 26, 2022, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding a substantially similar complaint on June 10, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that , on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024, and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

School districts and charter schools are required to maintain compliance with all applicable state laws and associated rules. Please be advised that the Commissioner is authorized to consider any ongoing failures to address deficiencies previously identified or patterns of recurring deficiencies per 19 Tex. Admin. Code § 97.1059. All documentation reviewed relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

From: [cru](#)
To: [CURTIS NULL](#)
Subject: Notice of Complaint Closure | IR2022-11-003| Conroe ISD
Date: Monday, August 7, 2023 12:20:00 PM
Attachments: [Notification of Complaint Closure.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Office of Governance



cru@tea.texas.gov

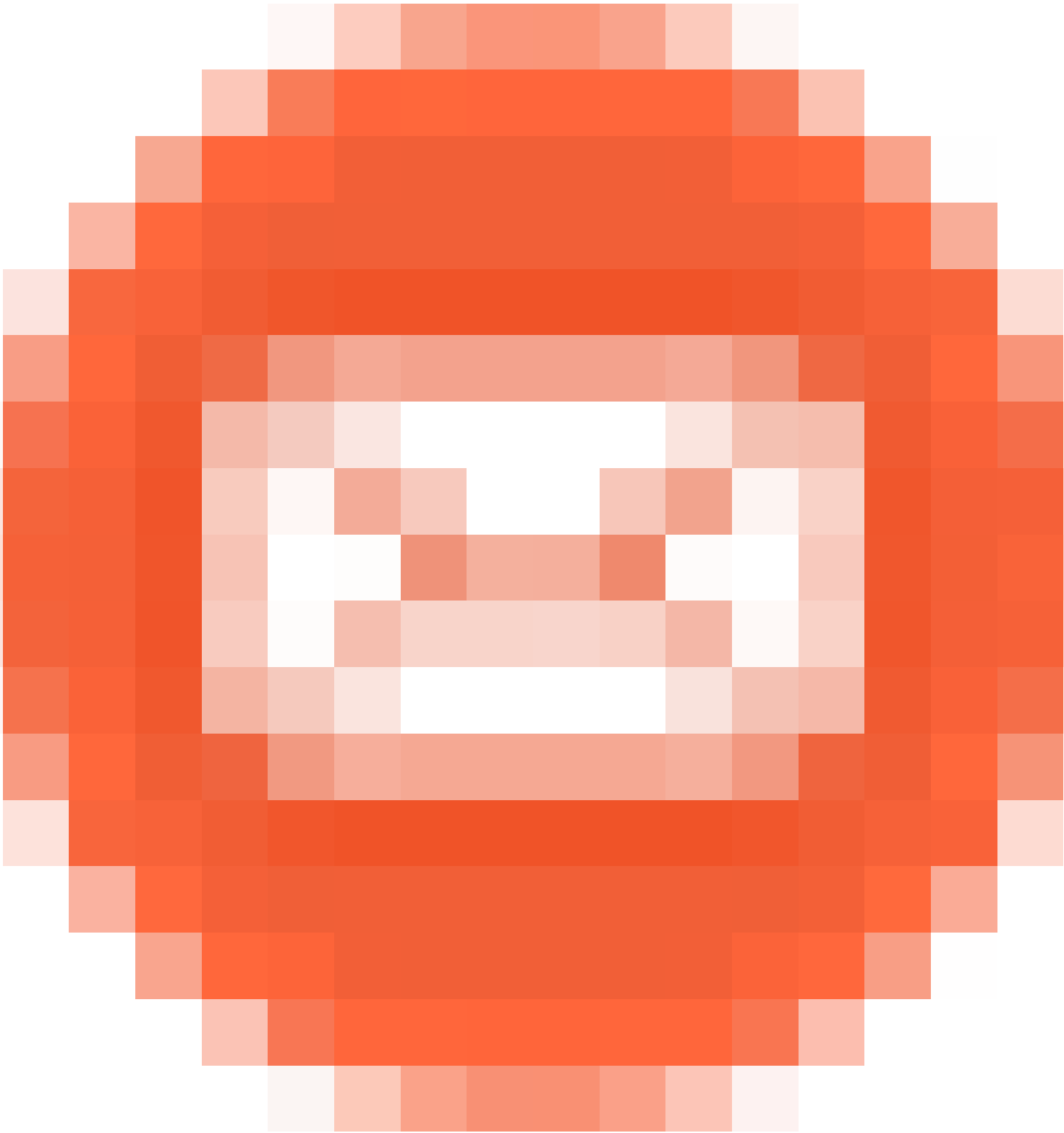
<https://tea.texas.gov>

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August 7, 2023

COMPLIANCE REVIEW UNIT: NOTICE OF REVIEW COMPLETION

Subject: TEA Reference #IR2022-11-003
Conroe Independent School District

The purpose of this letter is to inform you that the Texas Education Agency (TEA) received a report on November 12, 2021, that alleges your school entity was not in compliance with state law requirements related to Library Standards under Tex. Educ. Code § 33.021. You provided a response to TEA regarding the complaint on June 13, 2022. This complaint has now been closed and no further actions will be taken by the TEA Compliance Review Unit.

Relating to the subject matter of the complaint, please be advised that , on September 1, 2023, [House Bill 900](#) will go into effect. This bill provides updates to the regulation of library materials sold to or included in public school libraries based on standards that will be adopted by the Texas State Library and Archives Commission by January 1, 2024 and approved by the State Board of Education. Additionally, per Tex. Educ. Code § 35.006(a), school entities will be required to conduct an initial content review of certain library material and either post on the district's website or provide physical copies of the initial report no later than January 1, 2025 (and by every January 1 of odd-numbered years thereafter.) Additionally, per Tex. Educ. Code § 35.005, written consent from the student's parent or person standing in parental relation is required for a school entity to allow a student to access library material that the vendor has rated as sexually relevant material.

School districts and charter schools are required to maintain compliance with all applicable state laws and associated rules. Please be advised that the Commissioner is authorized to consider any ongoing failures to address deficiencies previously identified or patterns of recurring deficiencies per 19 Tex. Admin. Code § 97.1059. All documentation reviewed relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

Thank you for your attention to this matter,

Leslie M. King, Manager
Compliance Review Unit
Texas Education Agency

CC: Complainant

August 11, 2022

COMPLIANCE REVIEW UNIT: NOTICE OF COMPLAINT CLOSURE

Subject: TEA Reference #INV2022-01-005
Compliance Review – Plano ISD

The purpose of this letter is to inform you that the Texas Education Agency (TEA) conducted a compliance review based on complaint allegation(s) that Plano ISD was not in compliance with Library Standards.

Based on the evidence and documents reviewed, TEA is will not be taking any additional action and will consider this complaint closed. All documentation received relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

However, if any additional information is provided and/or a new complaint is filed against the school entity concerning allegations of a similar nature, TEA reserves the right to reopen the complaint and proceed with any action deemed appropriate.

Please feel free to contact us at cru@tea.texas.gov with any additional questions you may have.

Thank you for your attention to this matter.

Sincerely,

Leslie M. King
Manager, Compliance Review Unit
Governance and Accountability
Texas Education Agency

From: [cru](#)
Bcc: [theresa.williams@pisd.edu](#)
Subject: Notice of Complaint Closure: TEA Ref#INV2022-01-005 (Plano ISD)
Date: Thursday, August 11, 2022 10:47:00 AM
Attachments: [Notice of Complaint Closure.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Governance & Accountability



cru@tea.texas.gov



<https://tea.texas.gov>

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From: [cru](#)
Bcc: [theresa.williams@pisd.edu](#)
Subject: Notice of Complaint Closure: TEA Ref#INV2022-01-005 (Plano ISD)
Date: Thursday, August 11, 2022 10:47:00 AM
Attachments: [Notice of Complaint Closure.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Governance & Accountability



cru@tea.texas.gov

<https://tea.texas.gov>

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August 11, 2022

COMPLIANCE REVIEW UNIT: NOTICE OF COMPLAINT CLOSURE

Subject: TEA Reference #INV2022-01-005
Compliance Review – Plano ISD

The purpose of this letter is to inform you that the Texas Education Agency (TEA) conducted a compliance review based on complaint allegation(s) that Plano ISD was not in compliance with Library Standards.

Based on the evidence and documents reviewed, TEA is will not be taking any additional action and will consider this complaint closed. All documentation received relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

However, if any additional information is provided and/or a new complaint is filed against the school entity concerning allegations of a similar nature, TEA reserves the right to reopen the complaint and proceed with any action deemed appropriate.

Please feel free to contact us at cru@tea.texas.gov with any additional questions you may have.

Thank you for your attention to this matter.

Sincerely,

Leslie M. King
Manager, Compliance Review Unit
Governance and Accountability
Texas Education Agency

August 11, 2022

COMPLIANCE REVIEW UNIT: NOTICE OF COMPLAINT CLOSURE

Subject: TEA Reference #INV2022-02-080
Compliance Review – Garland ISD

The purpose of this letter is to inform you that the Texas Education Agency (TEA) conducted a compliance review based on complaint allegation(s) that Garland ISD was not in compliance with Library Standards.

Based on the evidence and documents reviewed, TEA is will not be taking any additional action and will consider this complaint closed. All documentation received relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

However, if any additional information is provided and/or a new complaint is filed against the school entity concerning allegations of a similar nature, TEA reserves the right to reopen the complaint and proceed with any action deemed appropriate.

Please feel free to contact us at cru@tea.texas.gov with any additional questions you may have.

Thank you for your attention to this matter.

Sincerely,

Leslie M. King
Manager, Compliance Review Unit
Governance and Accountability
Texas Education Agency

From: [cru](#)
Bcc: [a878@qarlandisd.net](#)
Subject: Notice of Complaint Closure: TEA Ref#INV2022-02-080 (Garland ISD)
Date: Thursday, August 11, 2022 10:40:00 AM
Attachments: [Notice of Complaint Closure.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Governance & Accountability



cru@tea.texas.gov

<https://tea.texas.gov>

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From: [cru](#)
Bcc: [a878@qarlandisd.net](#)
Subject: Notice of Complaint Closure: TEA Ref#INV2022-02-080 (Garland ISD)
Date: Thursday, August 11, 2022 10:40:00 AM
Attachments: [Notice of Complaint Closure.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Governance & Accountability



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August 11, 2022

COMPLIANCE REVIEW UNIT: NOTICE OF COMPLAINT CLOSURE

Subject: TEA Reference #INV2022-02-080
Compliance Review – Garland ISD

The purpose of this letter is to inform you that the Texas Education Agency (TEA) conducted a compliance review based on complaint allegation(s) that Garland ISD was not in compliance with Library Standards.

Based on the evidence and documents reviewed, TEA is will not be taking any additional action and will consider this complaint closed. All documentation received relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

However, if any additional information is provided and/or a new complaint is filed against the school entity concerning allegations of a similar nature, TEA reserves the right to reopen the complaint and proceed with any action deemed appropriate.

Please feel free to contact us at cru@tea.texas.gov with any additional questions you may have.

Thank you for your attention to this matter.

Sincerely,

Leslie M. King
Manager, Compliance Review Unit
Governance and Accountability
Texas Education Agency

June 21, 2022

COMPLIANCE REVIEW UNIT: NOTICE OF COMPLAINT CLOSURE

Subject: TEA Reference #INV2022-12-027
Compliance Review – Calallen ISD

The purpose of this letter is to inform you that the Texas Education Agency (TEA) conducted a compliance review based on complaint allegation(s) that Calallen ISD was not in compliance with Library Standards.

Based on the evidence and documents reviewed, TEA is will not be taking any additional action and will consider this complaint closed. All documentation received relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

However, if any additional information is provided and/or a new complaint is filed against the school entity concerning allegations of a similar nature, TEA reserves the right to reopen the complaint and proceed with any action deemed appropriate.

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Thank you for your attention to this matter.

Sincerely,

Leslie M. King
Manager, Compliance Review Unit
Governance and Accountability
Texas Education Agency

From: cru
Bcc: "elorenz@calallen.org"; [REDACTED]
Subject: Notice of Complaint Closure: TEA Ref#INV2022-12-027 (Calallen ISD)
Date: Tuesday, June 21, 2022 6:49:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Governance & Accountability



cru@tea.texas.gov

<https://tea.texas.gov>

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From: cru
Bcc: "elorenz@calallen.org"; [REDACTED]
Subject: Notice of Complaint Closure: TEA Ref#INV2022-12-027 (Calallen ISD)
Date: Tuesday, June 21, 2022 6:49:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Governance & Accountability



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June 21, 2022

COMPLIANCE REVIEW UNIT: NOTICE OF COMPLAINT CLOSURE

Subject: TEA Reference #INV2022-12-027
Compliance Review – Calallen ISD

The purpose of this letter is to inform you that the Texas Education Agency (TEA) conducted a compliance review based on complaint allegation(s) that Calallen ISD was not in compliance with Library Standards.

Based on the evidence and documents reviewed, TEA is will not be taking any additional action and will consider this complaint closed. All documentation received relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

However, if any additional information is provided and/or a new complaint is filed against the school entity concerning allegations of a similar nature, TEA reserves the right to reopen the complaint and proceed with any action deemed appropriate.

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Thank you for your attention to this matter.

Sincerely,

Leslie M. King
Manager, Compliance Review Unit
Governance and Accountability
Texas Education Agency

June 21, 2022

COMPLIANCE REVIEW UNIT: NOTICE OF COMPLAINT CLOSURE

Subject: TEA Reference #INV2022-12-028
Compliance Review – Driscoll ISD

The purpose of this letter is to inform you that the Texas Education Agency (TEA) conducted a compliance review based on complaint allegation(s) that Driscoll ISD was not in compliance with Library Standards.

Based on the evidence and documents reviewed, TEA is will not be taking any additional action and will consider this complaint closed. All documentation received relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

However, if any additional information is provided and/or a new complaint is filed against the school entity concerning allegations of a similar nature, TEA reserves the right to reopen the complaint and proceed with any action deemed appropriate.

Please feel free to contact us at cru@tea.texas.gov with any additional questions you may have.

Thank you for your attention to this matter.

Sincerely,

Leslie M. King
Manager, Compliance Review Unit
Governance and Accountability
Texas Education Agency

From: [cru](#)
Bcc: [REDACTED] "cgarcia@driscollisd.us"
Subject: Notice of Complaint Closure: TEA Ref#INV2022-12-028 (Driscoll ISD)
Date: Tuesday, June 21, 2022 6:58:00 AM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Governance & Accountability



cru@tea.texas.gov

<https://tea.texas.gov>

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From: [cru](#)
Bcc: [REDACTED] "cgarcia@driscollisd.us"
Subject: Notice of Complaint Closure: TEA Ref#INV2022-12-028 (Driscoll ISD)
Date: Tuesday, June 21, 2022 6:58:00 AM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[Notice of Complaint Closure.pdf](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit
Governance & Accountability



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June 21, 2022

COMPLIANCE REVIEW UNIT: NOTICE OF COMPLAINT CLOSURE

Subject: TEA Reference #INV2022-12-028
Compliance Review – Driscoll ISD

The purpose of this letter is to inform you that the Texas Education Agency (TEA) conducted a compliance review based on complaint allegation(s) that Driscoll ISD was not in compliance with Library Standards.

Based on the evidence and documents reviewed, TEA is will not be taking any additional action and will consider this complaint closed. All documentation received relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

However, if any additional information is provided and/or a new complaint is filed against the school entity concerning allegations of a similar nature, TEA reserves the right to reopen the complaint and proceed with any action deemed appropriate.

Please feel free to contact us at cru@tea.texas.gov with any additional questions you may have.

Thank you for your attention to this matter.

Sincerely,

Leslie M. King
Manager, Compliance Review Unit
Governance and Accountability
Texas Education Agency

July 26, 2022

COMPLIANCE REVIEW UNIT: NOTICE OF COMPLAINT CLOSURE

Subject: TEA Reference #INV2022-12-032
Compliance Review – West Oso ISD

The purpose of this letter is to inform you that the Texas Education Agency (TEA) conducted a compliance review based on complaint allegation(s) that West Oso ISD was not in compliance with the library standards.

Based on the evidence and documents reviewed, TEA is will not be taking any additional action and will consider this complaint closed. All documentation received relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

However, if any additional information is provided and/or a new complaint is filed against the school entity concerning allegations of a similar nature, TEA reserves the right to reopen the complaint and proceed with any action deemed appropriate.

Please feel free to contact us at cru@tea.texas.gov with any additional questions you may have.

Thank you for your attention to this matter.

Sincerely,

Leslie M. King
Manager, Compliance Review Unit
Governance and Accountability
Texas Education Agency

From: cru
Bcc: conrado.garcia@westosoid.net; [REDACTED]
Subject: Notice of Complaint Closure: TEA Ref#INV2022-12-032 (West Oso ISD)
Date: Tuesday, July 26, 2022 8:54:00 AM
Attachments: [Notice of Complaint Closure.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit

Governance & Accountability



cru@tea.texas.gov



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From: cru
Bcc: conrado.garcia@westosoid.net; [REDACTED]
Subject: Notice of Complaint Closure: TEA Ref#INV2022-12-032 (West Oso ISD)
Date: Tuesday, July 26, 2022 8:54:00 AM
Attachments: [Notice of Complaint Closure.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)

Please see the attached correspondence regarding the above reference complaint #



Leslie M. King

Manager, Compliance Review Unit

Governance & Accountability



cru@tea.texas.gov



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July 26, 2022

COMPLIANCE REVIEW UNIT: NOTICE OF COMPLAINT CLOSURE

Subject: TEA Reference #INV2022-12-032
Compliance Review – West Oso ISD

The purpose of this letter is to inform you that the Texas Education Agency (TEA) conducted a compliance review based on complaint allegation(s) that West Oso ISD was not in compliance with the library standards.

Based on the evidence and documents reviewed, TEA is will not be taking any additional action and will consider this complaint closed. All documentation received relating to this complaint will be maintained by TEA in accordance with agency retention requirements.

However, if any additional information is provided and/or a new complaint is filed against the school entity concerning allegations of a similar nature, TEA reserves the right to reopen the complaint and proceed with any action deemed appropriate.

Please feel free to contact us at cru@tea.texas.gov with any additional questions you may have.

Thank you for your attention to this matter.

Sincerely,

Leslie M. King
Manager, Compliance Review Unit
Governance and Accountability
Texas Education Agency

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that "*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*" By state law, "the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs." TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter's local formal complaint process and follow the steps outlined in the board policy manual.
- (2) Please pay special attention to the school district or charter school's timelines in order to file your complaint in a timely manner.

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district's/charter's employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

In most districts, a formal grievance is first filed, in writing, with the school or campus principal. Each school District or Charter may have their own timelines and complaint forms so you will need to request these from the District or Charter (if required by local policy). You may also include any other supporting documentation relating to your complaint.

Level Two – Superintendent or Superintendent's Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

From: [Complaints Management](#)
To: Redacted FERPA
Subject: TEA INV2023-11-103
Date: Thursday, January 12, 2023 7:54:00 AM
Attachments: [closing letter.pdf](#)
[Step by Step Guide Local Grievance Process.pdf](#)

Please see attached correspondence.

Governance & Investigations
Texas Education Agency
1701 N. Congress Avenue, 5-128 | Austin, Texas 78701-1494
☎ Fax: 512-475-3665

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January 12, 2023

Redacted FERPA

VIA EMAIL:

Redacted 552.137

Subject: TEA Reference #INV2023-11-103
Huckabay Independent School District

Dear Redacted FERPA

The Texas Education Agency (TEA) received your complaint concerning Huckabay Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Huckabay Independent School District: <https://pol.tasb.org/Policy/Search/451?filter=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Office of Governance
Texas Education Agency

NR: jl

Attachment: *Local Grievance Process*

January 12, 2023

Redacted FERPA

VIA EMAIL:

Redacted 552.137

Subject: TEA Reference #INV2023-11-103
Huckabay Independent School District

Dear Redacted FERPA

The Texas Education Agency (TEA) received your complaint concerning Huckabay Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

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This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Office of Governance
Texas Education Agency

NR: jl

Attachment: *Local Grievance Process*

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district’s/charter’s employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

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Level Two – Superintendent or Superintendent’s Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

From: [Complaints Management](#)
To: Redacted FERPA
Subject: TEA INV2023-11-103
Date: Thursday, January 12, 2023 7:54:00 AM
Attachments: [closing letter.pdf](#)
[Step by Step Guide Local Grievance Process.pdf](#)

Please see attached correspondence.

Governance & Investigations
Texas Education Agency
1701 N. Congress Avenue, 5-128 | Austin, Texas 78701-1494
☎ Fax: 512-475-3665

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February 16, 2023

Redacted FERPA

VIA EMAIL: Redacted 552.137

Subject: TEA Reference # INV2023-01-104
Henderson Independent School District

Dear Redacted FERPA:

The Texas Education Agency (TEA) received your complaint concerning Henderson Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Henderson Independent School District: <https://pol.tasb.org/PolicyOnline/SearchResults/?key=184&query=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

TEA has posted an informative video regarding the local grievance policy on its website at: [Complaints Management Division Webinars | Texas Education Agency](#). Please scroll to the bottom of the page to see the video.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Office of Governance
Texas Education Agency

NR:jf

Attachment: *Local Grievance Process*

From: [Complaints Management](#)
To: Redacted FERPA
Subject: TEA Reference # INV2023-01-104 Northside ISD
Date: Thursday, February 16, 2023 3:57:00 PM
Attachments: [image002.png](#)
[Closure Ltr.pdf](#)

Please see the attached correspondence regarding your complaint to TEA.



Complaints Management

Jurisdiction Review Unit
Division of Compliance and Inquiries
TEA.Texas.gov
512-463-3544

[Audit Working Papers Exception Texas Gov't Code §552.116](#)

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February 16, 2023

Redacted FERPA

VIA EMAIL: Redacted 552.137

Subject: TEA Reference # INV2023-01-104
Henderson Independent School District

Dear Redacted FERPA:

The Texas Education Agency (TEA) received your complaint concerning Henderson Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Henderson Independent School District: <https://pol.tasb.org/PolicyOnline/SearchResults/?key=184&query=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

TEA has posted an informative video regarding the local grievance policy on its website at: [Complaints Management Division Webinars | Texas Education Agency](#). Please scroll to the bottom of the page to see the video.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Office of Governance
Texas Education Agency

NR:jf

Attachment: *Local Grievance Process*

From: [Complaints Management](#)
To: Redacted FERPA
Subject: TEA Reference # INV2023-01-104 Northside ISD
Date: Thursday, February 16, 2023 3:57:00 PM
Attachments: [image002.png](#)
[Closure Ltr.pdf](#)

Please see the attached correspondence regarding your complaint to TEA.



Complaints Management

Jurisdiction Review Unit
Division of Compliance and Inquiries
TEA.Texas.gov
512-463-3544

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December 28, 2022

Redacted
FERPA

VIA EMAIL:

Redacted 552 137

Subject: TEA Reference #INV2023-10-204
McKinney Independent School District

Dear Redacted
FERPA

The Texas Education Agency (TEA) received your complaint concerning McKinney Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for McKinney Independent School District: <https://pol.tasb.org/Policy/Search/880?filter=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057

(<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Office of Governance
Texas Education Agency

Attachment: *Local Grievance Process*

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that "*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*" By state law, "the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs." TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter's local formal complaint process and follow the steps outlined in the board policy manual.
- (2) Please pay special attention to the school district or charter school's timelines in order to file your complaint in a timely manner.

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district's/charter's employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

In most districts, a formal grievance is first filed, in writing, with the school or campus principal. Each school District or Charter may have their own timelines and complaint forms so you will need to request these from the District or Charter (if required by local policy). You may also include any other supporting documentation relating to your complaint.

Level Two – Superintendent or Superintendent's Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

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Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

From: [Complaints Management](#)
To: [Redacted FERPA](#)
Subject: TEA Reference #INV2023-10-204
Date: Wednesday, December 28, 2022 12:24:00 PM
Attachments: [image001.png](#)
[Closure Ltr.pdf](#)
[Step by Step Guide Local Grievance Process.pdf](#)

Please see attached.

Regards,

Naomi Roach



Naomi Roach

Manager, Jurisdiction Review Unit
Division of Compliance and Inquiries
TEA.Texas.gov

Audit Working Papers Exception Texas Gov't code 552.116

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December 28, 2022

Redacted
FERPA

VIA EMAIL:

Redacted 552.137

Subject: TEA Reference #INV2023-10-204
McKinney Independent School District

Dear Redacted
FERPA

The Texas Education Agency (TEA) received your complaint concerning McKinney Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for McKinney Independent School District: <https://pol.tasb.org/Policy/Search/880?filter=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057

(<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

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Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Office of Governance
Texas Education Agency

Attachment: *Local Grievance Process*

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district’s/charter’s employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

In most districts, a formal grievance is first filed, in writing, with the school or campus principal. Each school District or Charter may have their own timelines and complaint forms so you will need to request these from the District or Charter (if required by local policy). You may also include any other supporting documentation relating to your complaint.

Level Two – Superintendent or Superintendent’s Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

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Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

From: [Complaints Management](#)
To: [Redacted FERPA](#)
Subject: TEA Reference #INV2023-10-204
Date: Wednesday, December 28, 2022 12:24:00 PM
Attachments: [image001.png](#)
[Closure Ltr.pdf](#)
[Step by Step Guide Local Grievance Process.pdf](#)

Please see attached.

Regards,

Naomi Roach



Naomi Roach

Manager, Jurisdiction Review Unit
Division of Compliance and Inquiries
TEA.Texas.gov

Audit Working Papers Exception Texas Gov't code 552.116

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From: [Complaints Management](#)
To: Redacted 552.137
Subject: TEA Reference INV2022-09-123 Klein ISD
Date: Thursday, October 14, 2021 2:30:00 PM
Attachments: [Closure Letter.pdf](#)
[Attachment - Local Grievance Process.pdf](#)

Please see the attached correspondence regarding your complaint to TEA.

**Compliance and Inquiries
Governance & Accountability
Texas Education Agency**

October 14, 2021

Tim Bielert

VIA EMAIL: Redacted 552.137

Subject: TEA Reference #INV2022-09-123
Klein Independent School District

Dear Mr. Bielert:

The Texas Education Agency (TEA) received your complaint concerning Klein Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Klein Independent School District: <https://pol.tasb.org/Policy/Search/595?filter=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Governance and Accountability
Texas Education Agency

NR:dt

Attachment: *Local Grievance Process*

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district’s/charter’s employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

In most districts, a formal grievance is first filed, in writing, with the school or campus principal. Each school District or Charter may have their own timelines and complaint forms so you will need to request these from the District or Charter (if required by local policy). You may also include any other supporting documentation relating to your complaint.

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Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

Local Employment Issues

Allegations relating to employment issues do not fall within the jurisdiction of TEA. Allegations related to local employment issues should be filed directly with the school district/charter through the school district’s/charter’s employee grievance process

GENERAL OVERVIEW OF LOCAL GRIEVANCE PROCESS

Level One – School or Campus Principal

In most districts, a formal grievance is first filed, in writing, with the school or campus principal. Each school District or Charter may have their own timelines and complaint forms so you will need to request these from the District or Charter (if required by local policy). You may also include any other supporting documentation relating to your complaint.

Level Two – Superintendent or Superintendent’s Designee

If you did not receive the relief requested at Level One or if the time for a response has expired, you may request a conference with the Superintendent or designee to appeal the Level One decision. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One. You may also include any other supporting documentation relating to your complaint.

Level Three – School Board of Trustees or Charter School Board

If you did not receive the relief requested at Level Two or if the time for a response has expired, you may appeal the decision to the school board. The appeal notice must be filed in writing, on a form provided by the District or Charter (if required by local policy). You should include your original complaint form and all other documents you had submitted and received at Level One and Level Two. You may also include any other supporting documentation relating to your complaint.

Should you have additional questions regarding the procedures for filing a local grievance, please feel free to contact the TEA's Complaints Management Team at complaintsmanagement@tea.texas.gov

Appeal to the Commissioner of Education

If after exhausting the local grievance process (Levels One-Three) you are still aggrieved by the school district's decision, you may file an appeal in writing to the Commissioner of Education under TEC §7.057 (<http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.7.htm#7.057>). Exception: *A student disciplinary action under Chapter 37 by the board of trustees is final and may not be appealed to the Commissioner – TEC §7.057(e)(2)*. **The Commissioner has determined that appeals of decisions by the governing body of Charter Schools may not be considered under TEC §7.057 (a)(2).**

If you believe your appeal is governed by this statute, you have **45 calendar days** from the date the decision was communicated to you to file a Petition for Review in writing with the Commissioner.

Please read Chapter 157 Texas Administrative Code, in particular Subchapters AA and BB, to find out where and how to file your appeal (<http://ritter.tea.state.tx.us/rules/tac/chapter157/index.html>).

Please pay special attention to the deadlines in order to file your documents in a timely manner.

Should you have additional questions regarding the procedures for filing an appeal, please feel free to contact the **Office of Legal Services at (512) 463-9720**.

December 15, 2022

Redacted FERPA

VIA EMAIL: Redacted 552 137

Subject: TEA Reference #INV2023-10-105
Conroe Independent School District

Dear Redacted FERPA

The Texas Education Agency (TEA) received your complaint concerning Conroe Independent School District. After further review, the agency has determined that you should pursue this matter through the school district's local grievance process.

Violation of district policies falls under the authority of the local school district and may be addressed by filing a grievance through the school district's local grievance process. By state law, every school district must have a grievance process through which parents, guardians of students, students, and members of the public may obtain a hearing from district administrators and the board regarding a complaint. TEC §11.1511(b)(13).

We have provided direct links to the grievance policy and procedure for Conroe Independent School District: <https://pol.tasb.org/PolicyOnline/SearchResults/?key=909&query=grievance>. In addition, we have attached a step-by-step informational sheet to guide you through the local complaint process.

This concludes TEA's review of your complaint. Should you have questions regarding this letter, please feel free to contact us at complaintsmanagement@tea.texas.gov.

Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Office of Governance
Texas Education Agency

NR:dt

Attachment: *Local Grievance Process*

From: [Complaints Management](#)
To: [Redacted FERPA](#)
Subject: TEA Reference INV2023-10-105 Conroe ISD
Date: Thursday, December 15, 2022 2:59:00 PM
Attachments: [Closure Letter.pdf](#)
[Attachment - Local Grievance Process.pdf](#)

Please see the attached correspondence regarding your complaint to TEA.

Compliance and Inquiries
Office of Governance
Texas Education Agency

Texas Education Agency Review Process for Local Grievance Process

Statutory Requirement

State law gives local education agencies, including school districts and charter schools, significant autonomy and authority. The Texas Education Code (TEC) Section 11.1511 establishes specific powers and duties of the board of trustees. Section 11.151(b) states that “*All powers and duties not specifically delegated by statute to the agency or the State Board of Education are reserved for the trustees, and the agency may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.*” By state law, “the board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.” TEC §7.028.

TEA encourages and supports parents and school staff in their efforts to reach a resolution locally. If informal means are not successful, you may initiate the formal process described below by timely filing a formal **written complaint form**.

Important Notes:

- (1) Please access the specific District or Charter’s local formal complaint process and follow the steps outlined in the board policy manual.**
- (2) Please pay special attention to the school district or charter school’s timelines in order to file your complaint in a timely manner.**

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December 15, 2022

Redacted FERPA

VIA EMAIL: Redacted 552.137

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Sincerely,

Naomi Roach
Manager, Jurisdiction Review Unit
Office of Governance
Texas Education Agency

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