

***United States Court of Appeals***

FIFTH CIRCUIT  
OFFICE OF THE CLERK

LYLE W. CAYCE  
CLERK

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NEW ORLEANS, LA 70130

June 24, 2024

No. 23-50724 Mayfield v. LABR  
USDC No. 1:22-CV-792

Dear Counsel:

The above referenced case has been scheduled for oral argument on 08/07/2024. It will be held in New Orleans - East Courtroom at 9:00. The Oral Argument session number is 4.

**Arguing counsel are responsible for electronically filing the Oral Argument Acknowledgment Form by no later than 7/22/24.** To submit your form, log in to CM/ECF and select the event 'Oral Argument Acknowledgment Form Filed.' Please include your session number when completing the Oral Argument Acknowledgment Form.

**IMPORTANT:** Please confer with all counsel on your side regarding the order and division of time before submitting the form. This step is critical to ensure you are providing the court with accurate information. The court will not allow any changes except in emergency situations.

**The Oral Argument Acknowledgment Form is available on our website at <https://www.ca5.uscourts.gov/oral-argument-information/attending-oral-arguments>.** Also available on this page are links to the 'Court and Special Hearings Calendar' and 'Court Policy on Electronic Devices'.

If you have not electronically filed a "Form for Appearance of Counsel," you must do so before filing the Oral Argument Acknowledgment Form. You must name each party you represent, See Fed. R. App. P. and 5th Cir. R. 12. The form is available at <https://www.ca5.uscourts.gov/appearanceform>. Attorneys appointed under the Criminal Justice Act are exempt from the requirement to file a Form for Appearance of Counsel.

To ensure that we can provide all pertinent materials to the court before argument, we must receive any additional filings in this office by noon on the workday immediately preceding the day your case is scheduled for argument. Exceptions will be made for emergencies only.

Notice to Court Appointed Counsel: Please review for information on CJA travel at <https://www.ca5.uscourts.gov/oral-argument-information/attorney-information/cja-travel-information>.

All questions regarding the scheduling and argument of this case should be directed to the assigned courtroom deputy, Shirley Engelhardt at 504-310-7631.

Sincerely,

LYLE W. CAYCE, Clerk

*Shirley M. Engelhardt*

By: \_\_\_\_\_  
Shirley M. Engelhardt, Calendar

Clerk

504-310-7631

cc:

Ms. Courtney Dixon  
Mr. Frank D. Garrison IV  
Ms. Brianne Jenna Gorod  
Ms. Alexandra Cobb Hains  
Ms. Alisa Beth Klein  
Mr. Michael S. Raab  
Brian C. Rosen-Shaud  
Mr. Luke A. Wake  
Mr. John Marc Wheat