

BRAZOS COUNTY

PROCESS FOR EXPANDED PARTIAL MANUAL COUNT For NOVEMBER 7, 2023 CONSTITUTIONAL AMENDMENT ELECTION

- 1. Notice of the Partial Manual Count was posted on Monday, November 6, 2023 at www.brazosvotes.org and in the office;
- 2. On Thursday, November 9, 2023, I ran the "Precincts Reporting" report for the Hart Verity system to account for all precincts;
- 3. On Friday, November 10, 2023, at 9:00 am, with General Council (Bruce Erratt), representatives from Democratic and Republican parties (Thomas Cavaness and Brandon Gaines), Krystal Ocon and Paul Velasquez present, I cut apart the precincts, they were folded and placed into a bowl;
- 4. General Council and each representative of the party drew a precinct (41, 34 & 23);
- 5. Printed the reports on Friday, November 10, 2023, needed from the Hart Verity system;
- 6. Organizing and pulling of ballots began on Tuesday, November 14, 2023, at 9:00 am;
- 7. Ballots were tallied;
- 8. Tally sheets were compared to the tape from each location to insure they matched;
- 9. Spreadsheets were created to accumulate totals;
- 10. Entries onto the SOS document were made and report submitted.

Ballot sorting and tally were performed on camera and live streamed.