

**UNALASKA DEPARTMENT OF PUBLIC SAFETY
REQUEST FOR PUBLIC INFORMATION**

RECORDS REQUEST (please print):

Date: _____

I, _____, request the following incident report completed by the Unalaska Department of Public Safety if such document is a matter of public information and available for public disclosure.

Date of Incident: _____ DPS Complaint number if known: _____

Nature of Incident: _____

Signature:  _____ Phone Number: _____

Residence Address: _____ State: _____ Zip: _____

Mailing Address: _____ State: _____ Zip: _____

Email address: _____

Please be sure your address is both correct and legible so that your report can be mailed or emailed to you when processed. Requests may not be filled if the requestor's address is illegible.

Public records requests are \$20.00 for pages one through seven, and thereafter \$.25 per page. Photographs and audio recording computer discs are \$10.00 each. The basic \$20.00 non-refundable fee must accompany this request. Payment must be in the form of in-state check or money order made out to the City of Unalaska.

Receipt Number: _____ Amount: _____

Officer receiving request: _____

APPROVED

DENIED FOR THE FOLLOWING REASON:

1. The incident requested is an on-going criminal investigation.
2. The incident is protected under Alaska Statute (AS.12.61.110-150, or AS 40.25.120).
3. The incident has not been adjudicated.
4. The incident requested does not exist in UDPS records.
5. The request is for information not managed or controlled by this department.

Sergeant John Warden, Public Information Officer
UNALASKA DEPARTMENT OF PUBLIC SAFETY

Date