UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

FOR THE DISTRICT OF COLUMDIA					
	Plaintiff))			
	v.)	Civil Action No.		
	Defendant)))			
	CIT	MMONIC IN A C	IVII ACTION		
	5 U.	MMONS IN A C	IVIL ACTION		
To:	(Defendant's name and address)				
	A lawsuit has been filed against y	ou.			
Civil	on the plaintiff an answer to the atta	ached complaint or	u (not counting the day you received it r a motion under Rule 12 of the Federa the plaintiff or plaintiff's attorney, who	l Rules of	
comp	If you fail to respond, judgment b laint. You also must file your answ	-	ntered against you for the relief demar the court.	ided in the	
			ANGELA D. CAESAR, CLERK OF C	OURT	
Date:					
			Signature of Clerk or Deputy Clerk		

FOIA Summons (12/11) (Page 2)

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (1))

		me of individual and title, if any)					
was re	ceived by me on (date)	<u> </u>					
	☐ I personally served the summons on the individual at (place)						
			on (date)	; or			
	I left the summons at the individual's residence or usual place of abode with (name) , a person of suitable age and discretion who resides there, on (date) , and mailed a copy to the individual's last known address; or						
	☐ I served the summons on (name of individual)						
	designated by law to accept service of process on behalf of (name of organization)						
		; or					
	☐ I returned the sum	; or					
	☐ Other (specify):						
	My fees are \$	for travel and \$	for services, for a total of \$				
	I declare under penalty of perjury that this information is true.						
Date:			Server's signature				
	Printed name and title						
			Server's address				

Additional information regarding attempted service, etc: