

January 5, 2024

VIA EXPRESS MAIL

Deborah Kendall
Town Manager
112 South Main St
P.O. Box 276
Gordonsville, VA 22942

To Whom It May Concern:

This is to inform you that Ruan Transport Corporation will close its facilities located at 11499 Intertrans Lane Gordonsville, VA 22942 on March 1, 2024. This action is expected to be permanent, and the facilities will be closed entirely. These facilities do not have bumping rights.

Enclosed is a listing of the job titles of the positions to be affected and the number of affected employees in each job classification. All employee separations will take place on March 1, 2024. We apologize for the delay in providing this information, however we were in discussions with our customer related to a contract extension. We did notify all employees of the impending closure on November 15, 2023, via US Mail.

Operation T#	Physical Location	Drivers	Technicians	Forklift Operator	Admin. Coord.	Dedicated Transportation Manager	Dispatch Coord.	Service Manager	Dispatch Manager/Fleet Supervisor
644	Gordonsville, VA	29		3	2	1	3		2
644	Rural Retreat, VA	17							
644	Beaver, WV	13							
744	Gordonsville, VA		5					1	
Totals		59	5	3	2	1	3	1	2
Grand Total – All Affected Employees = 76									

You may contact Mallory Harmon, Human Resources Business Partner, Ruan Transport Corporation, for further information. My contact information is listed below for your convenience.

With Best Regards,

Mallory Harmon
Human Resources Business Partner
Ruan Transport Corporation
515.235.4510 / mharmon@ruan.com

CC: John Garrison
3125 Odd Fellows Road
Lynchburg, VA 24501

Brett Tavel
P.O. Box 26441
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