

# Exhibit 4

## Annalise Beube

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**From:** S&G Information Request Staff  
**Sent:** Friday, April 1, 2022 7:24 AM  
**To:** Garcia-Malene, Gorka (NIH/OD) [E]; S&G Information Request Staff  
**Subject:** Re: NIAID FOIA Request: 56618 (IR#0518)

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

To Whom It May Concern:

My client would like the agency to provide an updated estimated date of completion for its action on this FOIA Request. Title 5 United States Code Section 552 (a)(7)(B)(ii) states that each agency shall provide the person making a request for records an estimated date on which the agency will complete its action on the request. The law states:

*Each agency shall -- . . . (B) establish a telephone line or Internet service that provides information about the status of a request to the person making the request using the assigned tracking number, including -- . . . (ii) an estimated date on which the agency will complete action on the request.*

This provision was enacted by Congress in 2007. According to the Office of Government Information Services Freedom of Information Act Ombudsman, "[t]his requirement helps the requester better understand the agency's FOIA process and gives the requester a more accurate picture of when he/she will receive a response."

Please provide one as soon as possible.

Sincerely,

Colin Farnsworth, Attorney

Siri | Glimstad

200 Park Avenue  
Seventeenth Floor  
New York, NY 10166  
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**From:** Garcia-Malene, Gorka (NIH/OD) [E] <gorka.garcia-malene@nih.gov>  
**Date:** Thursday, November 4, 2021 at 7:54 AM  
**To:** S&G Information Request Staff <foia@sirillp.com>  
**Subject:** RE: NIAID FOIA Request: 56618 (IR#0518)

Good morning, Ms. Beube –

Thank you for your email. We have begun processing request 56618. We are currently concentrating on processing the 3 FOIA lawsuits your organization filed against NIH.

Best regards.

Gorka Garcia-Malene  
FOIA Officer for NIH

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**From:** S&G Information Request Staff <[foia@sirillp.com](mailto:foia@sirillp.com)>  
**Sent:** Monday, November 1, 2021 10:52 PM  
**To:** West, Elisabeth (NIH/NHLBI) [E] <[elisabeth.west@nih.gov](mailto:elisabeth.west@nih.gov)>  
**Cc:** Moore, Marg (NIH/NIAID) [E] <[mmoore@niaid.nih.gov](mailto:mmoore@niaid.nih.gov)>  
**Subject:** RE: NIAID FOIA Request: 56618 (IR#0518)

Dear Ms. West,

Could you please provide a status update on this request?

Thank you,

Annalise Beube, Law Clerk

Siri | Glimstad

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**From:** West, Elisabeth (NIH/NHLBI) [E] <[elisabeth.west@nih.gov](mailto:elisabeth.west@nih.gov)>  
**Sent:** Tuesday, June 29, 2021 9:26 AM  
**To:** S&G Information Request Staff <[foia@sirillp.com](mailto:foia@sirillp.com)>  
**Cc:** Moore, Marg (NIH/NIAID) [E] <[mmoore@niaid.nih.gov](mailto:mmoore@niaid.nih.gov)>  
**Subject:** NIAID FOIA Request: 56618

Good afternoon,

Please see the attached interim letter in response to Ms. Brehm's FOIA request, dated June 24<sup>th</sup>.

If you all have any questions please do not hesitate to contact us.

Thank you,  
Elisabeth

Elisabeth West  
Government Information Specialist  
NIH/NHLBI/OM/FOIA Service Center  
Rockledge One, 4<sup>th</sup> Floor  
[elisabeth.west@nih.gov](mailto:elisabeth.west@nih.gov)

301-496-9737 (FOIA Main Line)

301-827-6259 (Direct Line)