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Board of Directors

Item #: AI-2022-490

Agenda Date: 7/25/2022

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**SUBJECT:**

Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with SELS USA LLC for the fabrication and delivery of bus stop solar lighting for a one (1) year base period and four (4) option years for \$1,144,263, plus \$286,066, representing a 25% contingency, for a total not to exceed amount of \$1,430,329.

**FISCAL IMPACT:**

Funding for this action is available in the FY2022 Capital Budget

**STRATEGIC PLAN:**

Strategic Goal Alignment:

- 1. Customer       2. Community
- 3. Workforce       4. Organizational Effectiveness

Strategic Objectives:

- 1.1 Safe & Reliable Service       1.2 High Quality Customer Experience       1.3 Accessible System
- 2.1 Support Sustainable Regional Growth       2.2 Become a Carbon Neutral Agency
- 2.3 Responsive to Community and Customer Needs       2.4 Regional Leader in Transit Planning
- 3.1 Diversity of Staff       3.2 Employer of Choice       3.3 Expand Highly Skilled Workforce
- 4.1 Fiscally Responsible and Transparent       4.2 Culture of Safety       4.3 State of Good Repair

**EXPLANATION OF STRATEGIC ALIGNMENT:** Capital Metro's goal is to provide safe, attractive, accessible quality transit facilities and infrastructure, including the installation of solar lighting at bus stops. The amenities will provide exceptional customer service and add value to the ridership experience on existing and new routes. In addition, the amenities will offer passengers an enhanced and secure environment.

**BUSINESS CASE:** Capital Metro is currently updating existing bus stop amenities and adding solar lighting at locations that benefit from lighting. This solar lighting contract will help to provide additional lighting at bus stops and not require any electricity. The funding for this contract is included in the FY 2022 capital budget and in the five-year capital improvement plan.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on July 25, 2022.

EXECUTIVE SUMMARY: Capital Metro is improving bus stop transit amenities as part of the state of good repair program and adding additional amenities to comply with the current ridership standards. This provides riders with a safe and comfortable place to wait, providing protection from the elements and coordinating the design of selected street furniture elements for improved appearance and quality. Capital Metro's goal is to provide safe, attractive, accessible quality transit facilities and infrastructure.

DBE/SBE PARTICIPATION: The goal on this contract was set at 11%. The contractor will meet this goal utilizing the following SBE contractor.

Subcontractor	Race/Gender	Services/Products	SBE Responsive
A&E Welding	Caucasian/Female	Supply Metal Parts components	12.6%
			12.6%

PROCUREMENT: On March 29, 2022, an Invitation for Bids was issued and formally advertised for the four (4) bus stop amenities-Shelters, Benches, Litter Receptacles, and Solar Lighting. By the closing date of June 03, 2022, three (3) bids were received. One bid was received from Tolar Manufacturing Company, Incorporated for the Shelters, one bid was received from Tournesol Siteworks for the Litter Receptacles, and two bids were received for the Solar Lighting from both Tolar Manufacturing Company and SELS USA, LLC. This award pertains to the Shelters and Solar Lighting only. In accordance with the instructions in the solicitation, award will be made to the lowest responsive responsible bidder for each of the amenities. Based on the evaluations and cost analysis conducted, the proposal from Tolar Manufacturing Company in the total amount of \$8,365,350.00 is determined to be the responsive responsible bidder for the Shelters and the proposal from SELS USA, LLC in the total amount of \$1,144,262.70 is determined to be the lowest responsive responsible bidder for the Solar Lighting amenity. The term for both contracts is one (1) year from the Notice to Proceeds with four (4) one-year option periods. This resolution also includes a 25% contingency.

RESPONSIBLE DEPARTMENT: Capital Construction and Facilities Management

**RESOLUTION  
OF THE  
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS**

**STATE OF TEXAS  
COUNTY OF TRAVIS**

**AI-2022-490**

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management endeavor to provide bus stop amenities as part of a continuous improvement for exceptional customer service and add value to the ridership experience on new and existing bus routes; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to award this solar lighting fabrication and delivery contract to fulfill this goal.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority board of directors that the Interim President & CEO, or their designee, is authorized to finalize and execute a contract with SELS USA LLC for the fabrication and delivery of bus stop solar lighting for a one (1) year base period and four (4) option years for \$1,144,263, plus \$286,066, representing a 25% contingency, for a total not to exceed amount of \$1,430,329.

**Date:** \_\_\_\_\_

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**Secretary of the Board  
Leslie Pool**

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Board of Directors

Item #: AI-2022-491

Agenda Date: 7/25/2022

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**SUBJECT:**

Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Tolar Manufacturing, Inc. for the fabrication and delivery of bus stop shelters for a one (1) year base period and four (4) option years for a total of \$8,365,350, plus \$2,091,337, representing 25% contingency, for a total not to exceed amount of \$10,456,687.

**FISCAL IMPACT:**

Funding for this action is available in the FY2022 Capital Budget

**STRATEGIC PLAN:**

Strategic Goal Alignment:

- 1. Customer
- 2. Community
- 3. Workforce
- 4. Organizational Effectiveness

Strategic Objectives:

- 1.1 Safe & Reliable Service
- 1.2 High Quality Customer Experience
- 1.3 Accessible System
- 2.1 Support Sustainable Regional Growth
- 2.2 Become a Carbon Neutral Agency
- 2.3 Responsive to Community and Customer Needs
- 2.4 Regional Leader in Transit Planning
- 3.1 Diversity of Staff
- 3.2 Employer of Choice
- 3.3 Expand Highly Skilled Workforce
- 4.1 Fiscally Responsible and Transparent
- 4.2 Culture of Safety
- 4.3 State of Good Repair

**EXPLANATION OF STRATEGIC ALIGNMENT:** Capital Metro's goal is to provide safe, attractive, accessible quality transit facilities and infrastructure. The bus stop amenities will provide exceptional customer service and add value to the ridership experience on existing and new routes. In addition, the amenities will offer passengers an enhanced and secure environment.

**BUSINESS CASE:** Capital Metro is constantly working to improve the customer experience at the bus stop by providing new shelters and replacing older shelters which have reached their end of useful life. This contract is for the supply of new shelters. The funding for this contract is included in the FY 2022 capital budget and in the five-year capital improvement plan.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on July 25, 2022.

EXECUTIVE SUMMARY: Capital Metro is improving public transit amenities as part of the state of good repair program and adding additional amenities to comply with the current ridership standards. This program provides passengers with a safe and comfortable place to wait, providing protection from the elements and coordinating the design of selected street furniture elements for improved appearance and quality. Capital Metro's goal is to provide safe, attractive, accessible quality transit facilities and infrastructure.

DBE/SBE PARTICIPATION: The goal on this contract was set at 11%. The contractor will meet this goal utilizing the following SBE contractors.

Subcontractor	Race/Gender	Services/Products	SBE Responsive
David Freight Management	Caucasian/Female	Freight Transportation Services	2.7%
LAW Contracting LLC	Caucasian/Female	Freight Unloading and Inventory Services	1.5%
C.J. Hood Company, Inc.	Caucasian/Female	Supply of Solar Lighting and Components	7.5%
			11.7%

PROCUREMENT: On March 29, 2022, an Invitation for Bids was issued and formally advertised for the four (4) bus stop amenities-Shelters, Benches, Litter Receptacles, and Solar Lighting. By the closing date of June 03, 2022, three (3) bids were received. One bid was received from Tolar Manufacturing Company, Incorporated for the Shelters, one bid was received from Tournesol Siteworks for the Litter Receptacles, and two bids were received for the Solar Lighting from both Tolar Manufacturing Company and SELS USA, LLC. This award pertains to the Shelters and Solar Lighting only. In accordance with the instructions in the solicitation, award will be made to the lowest responsive responsible bidder for each of the amenities. Based on the evaluations and cost analysis conducted, the proposal from Tolar Manufacturing Company in the total amount of \$8,365,350.00 is determined to be the responsive responsible bidder for the Shelters and the proposal from SELS USA, LLC in the total amount of \$1,144,262.70 is determined to be the lowest responsive responsible bidder for the Solar Lighting amenity. The term for both contracts is one (1) year from the Notice to Proceeds with four (4) one-year option periods. This resolution also includes a 25% contingency.

RESPONSIBLE DEPARTMENT: Capital Construction and Facilities Management

**RESOLUTION  
OF THE  
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS**

**STATE OF TEXAS  
COUNTY OF TRAVIS**

**AI-2022-491**

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management endeavor to provide bus stop amenities as part of a continuous improvement for exceptional customer service and add value to the ridership experience; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to award this shelter fabrication and delivery contract to fulfill this goal.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority board of directors that the Interim President & CEO, or their designee, is authorized to finalize and execute a contract with Tolar Manufacturing, Inc. for the fabrication and delivery of bus stop shelters for a one (1) year base period and four (4) option years for a total of \$8,365,350, plus \$2,091,337, representing 25% contingency, for a total not to exceed amount of \$10,456,687.

**Date:** \_\_\_\_\_

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**Secretary of the Board  
Leslie Pool**