

**CITY OF CARRABELLE, FLORIDA**

**FINANCIAL STATEMENTS**

**SEPTEMBER 30, 2022**

**CITY OF CARRABELLE, FLORIDA  
TABLE OF CONTENTS  
SEPTEMBER 30, 2022**

	<b>Page(s)</b>
<b>Independent Auditors’ Report</b>	1 – 4
<b>Management’s Discussion and Analysis</b>	5 – 10
<b>Basic Financial Statements</b>	
Government-wide Financial Statements:	
Statement of Net Position	11
Statement of Activities	12
Fund Financial Statements:	
Balance Sheet – Governmental Funds	13
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	14
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds	15
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	16
Statement of Net Position – Proprietary Funds	17
Statement of Revenues, Expenses and Changes in Net Position – Proprietary Funds	18
Statement of Cash Flows – Proprietary Funds	19
Notes to Financial Statements	20 – 38
<b>Required Supplementary Information</b>	39
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund	40
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – Special Revenue Fund	41
Notes to Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – Governmental Funds	42
Schedule of Proportionate Share of Net Pension Liability	43
Schedule of Contributions	44
<b>Other Items and Reports</b>	
Schedule of Expenditures of Federal Awards and State Financial Assistance	45 – 46
Notes to the Schedule of Federal Awards and State Financial Assistance	47
<b>Independent Auditors’ Report on Compliance for Each Major Federal Program and Each Major State Project and Report on Internal Control Over Compliance in Accordance with the Uniform Guidance and Chapter 10.550, Rules of the Auditor General</b>	48 – 50

**CITY OF CARRABELLE, FLORIDA  
TABLE OF CONTENTS  
SEPTEMBER 30, 2022**

	<u><b>Page(s)</b></u>
<b>Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i></b>	51 – 52
<b>Schedule of Findings and Questioned Costs</b>	53 - 55
<b>Summary Schedule of Prior Audit Findings</b>	56
<b>Independent Auditors' Management Letter Required by Chapter 10.550, Rules of the State of Florida, Office of the Auditor General</b>	57 – 59
<b>Independent Accountants' Examination Report</b>	60
<b>Officials</b>	61
<b>Corrective Action Plan</b>	62



## INDEPENDENT AUDITORS' REPORT

To the Honorable City Council,  
City of Carrabelle, Florida:

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Carrabelle, Florida as of and for the year ended September 30, 2022 and the related notes to the financial statements, which collectively comprise City of Carrabelle, Florida's basic financial statements as listed in the table of contents.

#### ***Qualified Opinion on the Governmental Activities, Business-type Activities, and Water and Sewer Fund***

In our opinion, except for the effects of the matters described in the Basis for Qualified Opinion paragraph on the governmental activities, business-type activities and Water and Sewer Fund, the financial statements referred to above present fairly in all material respects, the respective financial position of the governmental activities, business-type activities, and Water and Sewer Fund of the City as of September 30, 2022, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Unmodified Opinion on each major fund and the aggregate remaining fund information***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information for the City, as of September 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Qualified Opinion on the Governmental Activities, Business-type Activities, and Water and Sewer Fund***

As discussed in Note (15) to the financial statements, the City has not implemented the provisions of GASB Statement No. 75, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions. Accounting principles generally accepted in the United States of America require recording of an obligation for postemployment benefits other than pensions, which would increase liabilities, decrease net position, and change the expenses in the governmental activities, business-type activities, and the Water and Sewer Fund.

The amounts by which these departures would affect the deferred inflows, liabilities, deferred outflows, net position, and expenses of the governmental activities, business-type activities, and Water and Sewer Fund has not been determined.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of City of Carrabelle, Florida's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about City of Carrabelle, Florida’s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis, budgetary comparison information, and other required supplementary information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Emphasis of Matter – Implementation of New Accounting Standard***

As discussed in Note 1(t) to the financial statements, the City has adopted the provisions of GASB Statement No. 87, *Leases*. This adoption did not lead to a restatement of net position. Our opinion is not modified with respect to this matter.

### ***Other Information***

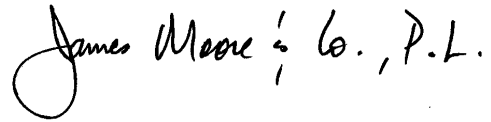
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City’s basic financial statements. The schedule of expenditures of state financial assistance, as required by Section 215.97, Florida Statutes, *Florida Single Audit Act*; and Chapter 10.550, Rules of the State of Florida, Office of the Auditor General, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The Schedule of Expenditures of federal awards and state financial assistance as required by the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and Section 215.97, Florida Statutes, *Florida Single Audit Act*, is presented for purposes of additional analysis and are not a required part of the basic financial statements.

The schedule of expenditures of federal awards and state financial assistance is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 26, 2023 on our consideration of City of Carrabelle, Florida's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Carrabelle, Florida's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "James Moore & Co., P.L.". The signature is written in a cursive style with a large, looped initial "J".

Tallahassee, Florida  
June 26, 2023

**City of Carrabelle, Florida**  
**Management's Discussion and Analysis**  
**September 30, 2022**

As management of the City of Carrabelle, Florida, we offer readers of the City of Carrabelle, Florida's financial statements this narrative overview and analysis of the financial activities of the City of Carrabelle, Florida for the fiscal year ended September 30, 2022.

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the City of Carrabelle, Florida's basic financial statements. The City of Carrabelle, Florida's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the City of Carrabelle, Florida's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the City of Carrabelle, Florida's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Carrabelle, Florida is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City of Carrabelle, Florida that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City of Carrabelle, Florida include general government, public safety, transportation, culture and recreation and physical environment. The business-type activities of the City of Carrabelle, Florida include a water and sewer operation and an airport operation.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Carrabelle, Florida, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Carrabelle, Florida can be divided into two categories: governmental funds and proprietary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.



**City of Carrabelle, Florida**  
**Management's Discussion and Analysis**  
**September 30, 2022**  
(Continued)

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City of Carrabelle, Florida maintains two major governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund and special revenue fund, both of these are considered to be major funds.

The City of Carrabelle, Florida adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** The City of Carrabelle, Florida maintains proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City of Carrabelle, Florida uses enterprise funds to account for its water and sewer operation and its airport operation.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water and sewer operation, and the airport operation.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found as listed in the table of contents.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the City of Carrabelle, Florida's budgetary information.

### **Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Carrabelle, Florida, assets exceeded liabilities by \$50,009,831 at the close of the most recent fiscal year.

The largest portion of the City of Carrabelle, Florida's net position reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The City of Carrabelle, Florida uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City of Carrabelle, Florida's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the City of Carrabelle, Florida's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* \$4,119,998 may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the City of Carrabelle, Florida is able to report positive balances in all three categories of net position for the government as a whole.

**City of Carrabelle, Florida**  
**Management's Discussion and Analysis**  
**September 30, 2022**  
(Continued)

**City of Carrabelle, Florida's Net Position**

	<b>2022</b>		
	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
Current and other assets	\$ 4,857,936	\$ 6,999,598	\$ 11,857,534
Capital assets	6,699,128	43,014,254	49,713,382
Total assets	<u>11,557,064</u>	<u>50,013,852</u>	<u>61,570,916</u>
Deferred outflows	<u>192,391</u>	<u>114,682</u>	<u>307,073</u>
Long-term liabilities outstanding	782,731	4,667,312	5,450,043
Net pension liability	763,643	455,199	1,218,842
Other liabilities	417,667	3,993,876	4,411,543
Total liabilities	<u>1,964,041</u>	<u>9,116,387</u>	<u>11,080,428</u>
Deferred inflows	<u>733,582</u>	<u>54,148</u>	<u>787,730</u>
Net position:			
Net investment in capital assets	6,666,356	38,398,278	45,064,634
Restricted	630,406	194,793	825,199
Unrestricted	1,755,070	2,364,928	4,119,998
Total net position	<u>\$ 9,051,832</u>	<u>\$ 40,957,999</u>	<u>\$ 50,009,831</u>
	<b>2021</b>		
	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
Current and other assets	\$ 2,546,773	\$ 3,850,266	\$ 6,397,039
Capital assets	6,894,929	39,794,700	46,689,629
Total assets	<u>9,441,702</u>	<u>43,644,966</u>	<u>53,086,668</u>
Deferred outflows	<u>140,388</u>	<u>101,178</u>	<u>241,566</u>
Long-term liabilities outstanding	790,279	4,812,792	5,603,071
Net pension liability	294,213	187,248	481,461
Other liabilities	42,853	409,089	451,942
Total liabilities	<u>1,127,345</u>	<u>5,409,129</u>	<u>6,536,474</u>
Deferred inflows	<u>500,264</u>	<u>327,434</u>	<u>827,698</u>
Net position:			
Net investment in capital assets	6,894,929	35,036,920	41,931,849
Restricted	814,551	87,668	902,219
Unrestricted	245,001	2,884,993	3,129,994
Total net position	<u>\$ 7,954,481</u>	<u>\$ 38,009,581</u>	<u>\$ 45,964,062</u>

**City of Carrabelle, Florida**  
**Management's Discussion and Analysis**  
**September 30, 2022**  
(Continued)

**City of Carrabelle, Florida's Changes in Net Position**

	<b>2022</b>		
	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
Revenues:			
Program revenues:			
Charges for services	\$ 179,344	\$ 2,635,773	\$ 2,815,117
Operating grants and contributions	1,252,168	-	1,252,168
Capital grants and contributions	506,278	4,156,309	4,662,587
General revenues:			
Taxes	1,737,558	-	1,737,558
Intergovernmental and other	228,123	13,810	241,933
Total revenues	<u>3,903,471</u>	<u>6,805,892</u>	<u>10,709,363</u>
Expenses:			
General government	737,746	-	737,746
Public Safety	467,463	-	467,463
Transportation	369,928	-	369,928
Culture and recreation	435,997	-	435,997
Physical environment	763,683	-	763,683
Interest on long term debt	31,303	-	31,303
Water and Sewer	-	3,653,074	3,653,074
Airport	-	204,400	204,400
Total expenses	<u>2,806,120</u>	<u>3,857,474</u>	<u>6,663,594</u>
Change in net position	1,097,351	2,948,418	4,045,769
<b>Net position</b> , beginning of year	7,954,481	38,009,581	45,964,062
<b>Net position</b> , end of year	<u>\$ 9,051,832</u>	<u>\$ 40,957,999</u>	<u>\$ 50,009,831</u>

	<b>2021</b>		
	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
Revenues:			
Program revenues:			
Charges for services	\$ 190,565	\$ 2,245,602	\$ 2,436,167
Operating grants and contributions	11,981	-	11,981
Capital grants and contributions	1,002,191	135,057	1,137,248
General revenues:			
Taxes	1,589,433	-	1,589,433
Intergovernmental and other	60,335	35,040	95,375
Total revenues	<u>2,854,505</u>	<u>2,415,699</u>	<u>5,270,204</u>
Expenses:			
General government	592,976	-	592,976
Public Safety	423,760	-	423,760
Transportation	333,701	-	333,701
Culture and recreation	185,594	-	185,594
Physical environment	1,156,947	-	1,156,947
Interest on long term debt	31,724	-	31,724
Water and Sewer	-	3,521,668	3,521,668
Airport	-	170,428	170,428
Total expenses	<u>2,724,702</u>	<u>3,692,096</u>	<u>6,416,798</u>
Change in net position	129,803	(1,276,397)	(1,146,594)
<b>Net position</b> , beginning of year	7,824,678	39,285,978	47,110,656
<b>Net position</b> , end of year	<u>\$ 7,954,481</u>	<u>\$ 38,009,581</u>	<u>\$ 45,964,062</u>

**City of Carrabelle, Florida**  
**Management's Discussion and Analysis**  
**September 30, 2022**  
(Continued)

**Governmental activities.** Governmental activities increased the City of Carrabelle, Florida's net position by \$1,097,351. The key element of this increase was:

- Coronavirus State and Local Fiscal Recovery Funds.

**Business-type activities.** Business-type activities increased the City of Carrabelle, Florida's net position by \$2,948,418. The key element of this increase was:

- Capital grants related to the Lighthouse utility project

### **Financial Analysis of the Government's Funds**

As noted earlier, the City of Carrabelle, Florida uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the City of Carrabelle, Florida's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City of Carrabelle, Florida's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City of Carrabelle, Florida's governmental funds reported combined ending fund balances of \$3,768,662, an increase of \$1,264,742 in comparison with the prior year. Approximately 80% of this total amount constitutes *unassigned fund balance*, which is available for spending at the government's discretion. The remainder of fund balance is *assigned, nonspendable and restricted* to indicate that it is not available for new spending because it has already been committed to generate income to pay for a variety of other restricted purposes.

The general fund is the chief operating fund of the City of Carrabelle, Florida. At the end of the current fiscal year, unassigned fund balance of the general fund was \$3,030,990 while total fund balance reached \$3,492,062. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 132 percent of total general fund expenditures, while total fund balance represents 152 percent of that same amount.

The fund balance of the City of Carrabelle, Florida's general fund increased by \$1,432,292 during the current fiscal year. The key factors in this increase were:

- Coronavirus State and Local Fiscal Recovery Funds

**Proprietary funds.** The City of Carrabelle, Florida's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position of the Water and Sewer fund and the Airport fund at the end of the year amounted to \$2,310,992, and \$53,936, respectively. The total increase in net position for the funds was \$2,948,418. Other factors concerning the finances of these two funds have already been addressed in the discussion of the City of Carrabelle, Florida's business-type activities.

**City of Carrabelle, Florida**  
**Management's Discussion and Analysis**  
**September 30, 2022**  
(Continued)

**General Fund Budgetary Highlights**

- Public safety and physical environment expenditures greater than budget amounts due to fixed asset purchases and grant activity.

**Capital Asset and Debt Administration**

**Capital assets:** The City of Carrabelle, Florida's investment in capital assets for its governmental and business type activities as of September 30, 2022, amounts to \$49,660,468 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, buildings and system, improvements, machinery and equipment, park facilities and roads.

Major capital asset events during the current fiscal year included the following:

- Water and sewer infrastructure improvements.
- Airport improvements.

Additional information on the City of Carrabelle, Florida's capital assets can be found in the notes to the financial statements as indicated in the table of contents.

**Right-to-use assets:** The City's right-to-use assets as of September 30, 2022, amounts to \$52,914.

**Long-term debt.** At the end of the current fiscal year, the City of Carrabelle, Florida had total debt outstanding of \$5,406,721, which was related to capital improvement debt and equipment, and compensated absences.

Additional information on the City of Carrabelle, Florida's long-term debt can be found in the notes to the financial statements as indicated in the table of contents.

**Economic Factors and Next Year's Budgets and Rates**

- Millage rate consistent with previous years.
- Continued water and sewer fund infrastructure improvements
- Increase in property tax revenues based on increasing values.

**Requests for Information**

This financial report is designed to provide a general overview of the City of Carrabelle, Florida's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to City Clerk, 1206 Hwy 98 East, Carrabelle, Florida 32322.

**CITY OF CARRABELLE, FLORIDA  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2022**

	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 2,763,921	\$ 2,924,656	\$ 5,688,577
Certificates of deposit	56,097	251,402	307,499
Investments	1,038	-	1,038
Receivables, net	59,261	300,411	359,672
Due from other governments	564,264	3,297,535	3,861,799
Internal balances	80,028	(80,028)	-
Inventory	-	2,900	2,900
Prepays	107,266	88,137	195,403
Restricted assets			
Cash and cash equivalents	555,789	214,585	770,374
Right-to-use lease receivable			
Due within one year	44,707	-	44,707
Due in more than one year	625,565	-	625,565
Capital assets not being depreciated:			
Land	401,368	2,970,515	3,371,883
Construction in process	-	5,569,806	5,569,806
Capital assets being depreciated, net	6,264,988	34,453,791	40,718,779
Right-of-use lease asset being amortized, net	32,772	20,142	52,914
Total assets	<u>\$ 11,557,064</u>	<u>\$ 50,013,852</u>	<u>\$ 61,570,916</u>
<b>DEFERRED OUTFLOWS</b>			
Deferred outflows related to pensions	<u>\$ 192,391</u>	<u>\$ 114,682</u>	<u>\$ 307,073</u>
<b>LIABILITIES</b>			
Account payable and accrued expenses	\$ 156,050	\$ 3,726,864	\$ 3,882,914
Unearned revenue	249,617	9,030	258,647
Deposits	12,000	257,982	269,982
Noncurrent liabilities:			
Due within one year	63,217	225,979	289,196
Due within one year- leases	6,138	7,790	13,928
Due in more than one year	692,253	4,425,272	5,117,525
Due in more than one year- leases	21,123	8,271	29,394
Net pension liability	763,643	455,199	1,218,842
Total liabilities	<u>\$ 1,964,041</u>	<u>\$ 9,116,387</u>	<u>\$ 11,080,428</u>
<b>DEFERRED INFLOWS</b>			
Deferred inflows related to pensions	\$ 90,839	\$ 54,148	\$ 144,987
Deferred inflows related to leases	642,743	-	642,743
Total deferred inflows	<u>\$ 733,582</u>	<u>\$ 54,148</u>	<u>\$ 787,730</u>
<b>NET POSITION</b>			
Net investment in capital assets	\$ 6,666,356	\$ 38,398,278	\$ 45,064,634
Restricted for:			
Infrastructure	71,869	-	71,869
Community redevelopment	276,544	-	276,544
Public safety	152,207	-	152,207
Building permit enforcement	78,411	-	78,411
Cemetery	51,375	-	51,375
Debt service	-	194,793	194,793
Unrestricted	1,755,070	2,364,928	4,119,998
Total net position	<u>\$ 9,051,832</u>	<u>\$ 40,957,999</u>	<u>\$ 50,009,831</u>

The accompanying notes to financial statements are an integral part of this statement.



**CITY OF CARRABELLE, FLORIDA  
BALANCE SHEET -  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	<b>General Fund</b>	<b>Special Revenue Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Assets</b>				
Cash and cash equivalents	\$ 2,763,865	\$ -	\$ 56	\$ 2,763,921
Certificate of deposit	56,097	-	-	56,097
Investments	1,038	-	-	1,038
Receivables	622,190	-	-	622,190
Prepaid items	107,266	-	-	107,266
Due from other funds	80,028	-	-	80,028
Restricted cash and cash equivalents	275,395	280,394	-	555,789
<b>Total Assets</b>	<b>\$ 3,905,879</b>	<b>\$ 280,394</b>	<b>\$ 56</b>	<b>\$ 4,186,329</b>
<b>Liabilities</b>				
Accounts payable and accrued expenses	\$ 152,200	\$ 3,850	\$ -	\$ 156,050
Deposits	12,000	-	-	12,000
Unearned revenue	249,617	-	-	249,617
<b>Total liabilities</b>	<b>413,817</b>	<b>3,850</b>	<b>-</b>	<b>417,667</b>
<b>Fund Balances:</b>				
Nonspendable	107,266	-	-	107,266
Restricted for:				
Infrastructure	71,813	-	56	71,869
Public safety	152,207	-	-	152,207
Community redevelopment	-	276,544	-	276,544
Building permit enforcement	78,411	-	-	78,411
Cemetery	51,375	-	-	51,375
Unassigned	3,030,990	-	-	3,030,990
<b>Total fund balances</b>	<b>3,492,062</b>	<b>276,544</b>	<b>56</b>	<b>3,768,662</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 3,905,879</b>	<b>\$ 280,394</b>	<b>\$ 56</b>	<b>\$ 4,186,329</b>

The accompanying notes to financial statements are an integral part of this statement.



**CITY OF CARRABELLE, FLORIDA**  
**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2022**

**Fund balances - total governmental funds** \$ 3,768,662

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Capital assets, not being depreciated	401,368	
Capital assets, being depreciated	12,861,044	
Accumulated depreciation	<u>(6,596,056)</u>	6,666,356

Net pension liability and related deferred inflows/outflows are not due and payable in the current period and, therefore, are not reported in the funds:

Deferred outflows	192,391	
Net pension liability	(763,643)	
Deferred inflows	<u>(90,839)</u>	(662,091)

Long-term liabilities, are not due and payable in the current period and, therefore, are not reported in the funds:

Notes payable	(724,626)	
Compensated absences	<u>(30,844)</u>	(755,470)

Lease assets and liabilities, are not due and payable in the current period and, therefore, are not reported in the funds:

Lease asset	32,772	
Lease liability	(27,261)	
Lease receivable	670,272	
Lease interest receivable	1,335	
Lease deferred inflow	<u>(642,743)</u>	34,375

Net position of governmental activities	<u><u>\$ 9,051,832</u></u>
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The accompanying notes to financial statements are an integral part of this statement.

**CITY OF CARRABELLE, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	<b>General Fund</b>	<b>Special Revenue Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Revenues</b>				
Taxes, licenses and permits	\$ 1,788,522	\$ 83,588	\$ -	\$ 1,872,110
Intergovernmental	1,541,054	-	-	1,541,054
Grants	308,603	-	-	308,603
Charges for services	42,899	-	-	42,899
Other	179,635	1,884	-	181,519
Total revenues	<u>3,860,713</u>	<u>85,472</u>	<u>-</u>	<u>3,946,185</u>
<b>Expenditures</b>				
General government	591,810	-	-	591,810
Public safety	575,634	-	-	575,634
Transportation	307,325	-	-	307,325
Culture and recreation	343,146	185,575	-	528,721
Physical environment	334,640	204,960	-	539,600
Community development	58,852	-	-	58,852
Debt service:				
Principal	48,198	-	-	48,198
Interest	31,303	-	-	31,303
Total expenditures	<u>2,290,908</u>	<u>390,535</u>	<u>-</u>	<u>2,681,443</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>1,569,805</u>	<u>(305,063)</u>	<u>-</u>	<u>1,264,742</u>
<b>Other financing sources (uses)</b>				
Transfers in	-	137,513	-	137,513
Transfers out	(137,513)	-	-	(137,513)
Total other financing sources (uses)	<u>(137,513)</u>	<u>137,513</u>	<u>-</u>	<u>-</u>
<b>Net change in fund balances</b>	<u>1,432,292</u>	<u>(167,550)</u>	<u>-</u>	<u>1,264,742</u>
<b>Fund balances, beginning of year</b>	2,059,770	444,094	56	2,503,920
<b>Fund balances, end of year</b>	<u>\$ 3,492,062</u>	<u>\$ 276,544</u>	<u>\$ 56</u>	<u>\$ 3,768,662</u>

The accompanying notes to financial statements are an integral part of this statement

**CITY OF CARRABELLE, FLORIDA  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances-total governmental funds \$ 1,264,742

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation and amortization expense:

Capital outlay expenditures	132,341	
Gain on disposal of assets	13,331	
Insurance proceeds	(36,465)	
Amortization expense	(2,341)	
Depreciation expense	<u>(337,780)</u>	
		(230,914)

The issuance of long-term debt provides current financial resources to governmental funds, while repayment of the principal of long-term debt consumes the current financial resources of governmental funds:

Repayment of principal of capital lease and notes payable 48,198

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Pension expense	(8,002)	
Changes in compensated absences	<u>(5,537)</u>	
		(13,539)

Lease income is recorded as cash is received in the governmental funds. However, it is recognized straightline in the statement of activities along with interest revenue

Lease interest revenue	16,348	
Adjustment to lease income	<u>12,516</u>	
		28,864

Change in net position of governmental activities \$ 1,097,351

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF CARRABELLE, FLORIDA**  
**STATEMENT OF NET POSITION - PROPRIETARY FUNDS**  
**SEPTEMBER 30, 2022**

	<u>Business-type Activities - Enterprise Funds</u>		
	<u>Water and Sewer</u>	<u>Airport</u>	<u>Total</u>
<b>ASSETS</b>			
Current assets:			
Cash and cash equivalents	\$ 2,889,838	\$ 34,818	\$ 2,924,656
Restricted assets:			
Cash and cash equivalents	214,585	-	214,585
Certificate of deposit	251,402	-	251,402
Receivables, net	285,131	15,280	300,411
Due from other governments	3,252,445	45,090	3,297,535
Inventory	-	2,900	2,900
Prepaid items	78,259	9,878	88,137
Total current assets	<u>6,971,660</u>	<u>107,966</u>	<u>7,079,626</u>
Noncurrent assets:			
Capital assets, net of accumulated depreciation	37,849,580	5,144,532	42,994,112
Right-to-use lease asset, net of accumulated amortization	20,142	-	20,142
Total noncurrent assets	<u>37,869,722</u>	<u>5,144,532</u>	<u>43,014,254</u>
Total assets	<u>\$ 44,841,382</u>	<u>\$ 5,252,498</u>	<u>\$ 50,093,880</u>
<b>DEFERRED OUTFLOWS</b>			
Deferred outflows related to pensions	<u>\$ 114,682</u>	<u>\$ -</u>	<u>\$ 114,682</u>
<b>LIABILITIES</b>			
Current liabilities:			
Accounts payable and accrued expenses	\$ 3,726,864	\$ -	\$ 3,726,864
Current portion of lease liability	7,790	-	7,790
Current portion of compensated absences	24,276	-	24,276
Current portion of notes payable	201,703	-	201,703
Due to other funds	35,028	45,000	80,028
Unearned revenue	-	9,030	9,030
Utility deposits	257,982	-	257,982
Noncurrent liabilities:			
Compensated absences	31,141	-	31,141
Lease liability, long-term portion	8,271	-	8,271
Notes payable, long-term portion	4,394,131	-	4,394,131
Net pension liability	455,199	-	455,199
Total liabilities	<u>\$ 9,142,385</u>	<u>\$ 54,030</u>	<u>\$ 9,196,415</u>
<b>DEFERRED INFLOWS</b>			
Deferred inflows related to pensions	<u>\$ 54,148</u>	<u>\$ -</u>	<u>\$ 54,148</u>
<b>NET POSITION</b>			
Net investment in capital assets	\$ 33,253,746	\$ 5,144,532	\$ 38,398,278
Restricted for debt service	194,793	-	194,793
Unrestricted	2,310,992	53,936	2,364,928
Total net position	<u>\$ 35,759,531</u>	<u>\$ 5,198,468</u>	<u>\$ 40,957,999</u>

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF CARRABELLE, FLORIDA**  
**STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION -**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	<b>Business-type Activities - Enterprise Funds</b>		
	<b>Water and Sewer</b>	<b>Airport</b>	<b>Total</b>
<b>Operating revenues:</b>			
Charges for services	\$ 2,532,638	\$ 103,135	\$ 2,635,773
Other revenues	431	-	431
<b>Total operating revenues</b>	<b>2,533,069</b>	<b>103,135</b>	<b>2,636,204</b>
<b>Operating expenses:</b>			
Contracted services	-	2,510	2,510
Salaries	462,415	-	462,415
Employee benefits	201,743	-	201,743
Auto and truck	13,464	-	13,464
Depreciation	1,839,663	120,063	1,959,726
Amortization	4,700	-	4,700
Professional fees	86,197	330	86,527
Repairs	374,905	22,267	397,172
Utilities	183,676	4,972	188,648
Supplies	302,184	52,667	354,851
Insurance	75,625	1,566	77,191
Miscellaneous	22,455	25	22,480
<b>Total operating expenses</b>	<b>3,567,027</b>	<b>204,400</b>	<b>3,771,427</b>
<b>Operating income (loss)</b>	<b>(1,033,958)</b>	<b>(101,265)</b>	<b>(1,135,223)</b>
<b>Nonoperating revenues (expenses):</b>			
Capital grants	3,994,559	161,750	4,156,309
Interest earnings	13,233	146	13,379
Interest expense	(86,047)	-	(86,047)
<b>Total nonoperating revenues (expenses)</b>	<b>3,921,745</b>	<b>161,896</b>	<b>4,083,641</b>
<b>Change in net position</b>	<b>2,887,787</b>	<b>60,631</b>	<b>2,948,418</b>
<b>Total net position, beginning of year</b>	<b>32,871,744</b>	<b>5,137,837</b>	<b>38,009,581</b>
<b>Total net position, end of year</b>	<b>\$ 35,759,531</b>	<b>\$ 5,198,468</b>	<b>\$ 40,957,999</b>

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF CARRABELLE, FLORIDA**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	<b>Business-type Activities - Enterprise Funds</b>		
	<b>Water and Sewer</b>	<b>Airport</b>	<b>Total</b>
<b>Cash flows from operating activities</b>			
Cash received from customers and others	\$ 2,564,601	\$ 87,765	\$ 2,652,366
Cash paid to vendors	(739,628)	(94,215)	(833,843)
Cash paid to employees	(654,153)	-	(654,153)
Net cash provided by (used in) operating activities	<u>1,170,820</u>	<u>(6,450)</u>	<u>1,164,370</u>
<b>Cash flows from noncapital financing activities</b>			
Interfund loans	-	45,000	45,000
Net cash provided by noncapital financing activities	<u>-</u>	<u>45,000</u>	<u>45,000</u>
<b>Cash flows from capital and related financing activities</b>			
Acquisition and construction of capital assets	(1,892,293)	(161,750)	(2,054,043)
Capital grants	869,322	116,750	986,072
Principal payments of long-term debt	(217,724)	-	(217,724)
Proceeds from issuance of long-term debt	63,410	-	63,410
Interest paid	(86,047)	-	(86,047)
Net cash used in capital and related financing activities	<u>(1,263,332)</u>	<u>(45,000)</u>	<u>(1,308,332)</u>
<b>Cash flows from investing activities</b>			
Interest received	13,233	146	13,379
<b>Net change in cash and cash equivalents</b>	<u>(79,279)</u>	<u>(6,304)</u>	<u>(85,583)</u>
<b>Cash and cash equivalents, beginning of year</b>	3,183,702	41,122	3,224,824
<b>Cash and cash equivalents, end of year</b>	<u>\$ 3,104,423</u>	<u>\$ 34,818</u>	<u>\$ 3,139,241</u>
<b>Cash and cash equivalents classified as:</b>			
Unrestricted	\$ 2,889,838	\$ 34,818	\$ 2,924,656
Restricted	214,585	-	214,585
Total cash and cash equivalents	<u>\$ 3,104,423</u>	<u>\$ 34,818</u>	<u>\$ 3,139,241</u>
<b>Reconciliation of operating loss to net cash provided by (used in) operating activities:</b>			
Operating loss	\$ (1,033,958)	\$ (101,265)	\$ (1,135,223)
Adjustments to reconcile net operating loss to net cash provided by (used in) operating activities:			
Depreciation	1,839,663	120,063	1,959,726
Changes in assets and liabilities:			
Accounts receivable	(6,171)	(15,280)	(21,451)
Due from other governments	-	(90)	(90)
Prepaid items	(78,259)	(9,878)	(88,137)
Accounts payable and accrued liabilities	421,847	-	421,847
Deposits	37,703	-	37,703
Compensated absences	8,834	-	8,834
Net pension liability, deferred inflows and deferred outflows related to pensions	(18,839)	-	(18,839)
Net cash provided by (used in) operating activities	<u>\$ 1,170,820</u>	<u>\$ (6,450)</u>	<u>\$ 1,164,370</u>

The accompanying notes to financial statements are an integral part of this statement.

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(1) **Summary of Significant Accounting Policies:**

(a) **Description of government-wide financial statements**—The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. All fiduciary activities are reported only in the fund financial statements. *Governmental activities*, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges to external customers for support.

(b) **Reporting entity**—City of Carrabelle, Florida (the “City”) is a municipal corporation formed under Florida Laws 1965, c. 65-1349, and is governed by an elected mayor and a four-member council. The accompanying financial statements present the government and its component units, entities for which the government is considered financially accountable. As required by accounting principles generally accepted in the United States of America, these financial statements include the City’s Community Redevelopment Agency. A blended component unit is, in substance, part of the primary government’s operations, even though it is a legally separate entity. Thus, the blended component unit is appropriately presented as a fund of the primary government. The City’s Community Redevelopment Agency (“Agency”) serves all the citizens of the City and is governed by the same Board as the City of Carrabelle, Florida. The Agency was established for the conservation, rehabilitation, and redevelopment of the City and for the interest of the public health, safety, morals, and welfare of the residents. The Agency is reported as a special revenue fund.

(c) **Basis of presentation – government-wide financial statements**—While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds, while business-type activities incorporate data from the government’s enterprise funds. Separate financial statements are provided for governmental funds and proprietary funds.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

(d) **Basis of presentation – fund financial statements**—The fund financial statements provide information about the government’s funds, including its blended component unit. Separate statements for each fund category-governmental and proprietary– are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental funds:

The *general fund* is the City’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *special revenue fund* accounts for the receipts and expenditures related the City’s Community Redevelopment Agency.

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(1) **Summary of Significant Accounting Policies:** (Continued)

The City reports the following major proprietary funds:

The *water and sewer fund* accounts for the activities of the City's water distribution and sewer operations.

The *airport fund* accounts for the activities of the City's airport operations.

During the course of operations the City has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as transfers in the business-type activities column.

(e) **Measurement focus and basis of accounting**—The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.



**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(1) **Summary of Significant Accounting Policies:** (Continued)

Sales taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of yearend). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met. All other revenue items are considered to be measurable and available only when cash is received by the government.

The proprietary funds are reported using the *economic resources measurement focus* and the *accrual basis of accounting*.

(f) **Budgetary information**—Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund, and special revenue fund.

The appropriated budget is prepared by fund, function, and department. The City's department heads may make transfers of appropriations within a department. Transfers of appropriations between departments require the approval of the council. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the fund level.

Appropriations in all budgeted funds lapse at the end of the fiscal year even if they have related encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods or services (i.e., purchase orders, contracts, and commitments). Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. While all appropriations and encumbrances lapse at year end, valid outstanding encumbrances (those for which performance under the executory contract is expected in the next year) are re-appropriated and become part of the subsequent year's budget.

(g) **Deposits and investments**—The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the City to invest in direct obligations of the U.S. Treasury, Local Government Surplus Funds Trust Funds, any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act of 1969, SEC registered money market funds with the highest credit quality rating and savings and CD accounts in state-certified public depositories.

(h) **Capital assets**—Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. For financial reporting purposes, capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. For financial reporting purposes, infrastructure assets are defined by the government as assets with an initial, individual cost of more than \$5,000 acquired after September 30, 2003 and an estimated useful life in excess of two years. For inventory purposes, capital assets are assets with individual cost of \$1,000 or more. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(1) **Summary of Significant Accounting Policies:** (Continued)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant, and equipment of the City are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	39
Infrastructure	20
Utility system	5 – 50
Vehicles	5
Office equipment	5 – 10

(i) **Long-term obligations**—In the government-wide financial statements, and for proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

(j) **Use of estimates**—The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

(k) **Net position flow assumption**—Sometimes the City will fund outlays for a particular purpose from both restricted (e.g., restricted grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

(l) **Net position flow assumption**—Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to determine amounts reported as restricted and unrestricted net position, it is the City's policy to consider restricted net position to have been used before unrestricted net position is applied.

(m) **Deferred outflows/inflows of resources**—In addition to assets and liabilities, the statement of financial position will, if required, report a separate section for deferred outflows of resources and deferred inflows of resources, respectfully. These separate financial statement elements, deferred outflows/inflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow/inflow of resources (expense/expenditure or revenue) until then. Currently, the only item in this category consisted of deferred amounts related to pension and leases, as discussed further in the Florida Retirement System note.

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(1) **Summary of Significant Accounting Policies:** (Continued)

(n) **Pensions**—For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System (FRS) and additions to/deductions from FRS’s fiduciary net position have been determined on the same basis as they are reported by FRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

(o) **Prepaid items**—Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

(p) **Program revenues**—Amounts reported as *program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than as program revenues.

(q) **Property taxes**—Property taxes are billed and collected for the City by the County Tax Collector according to Florida Statute under the following calendar:

Lien Date:	January 1
Levy Date:	October 1
Due Date:	November 1
Delinquency Date:	April 1, of the following year

(r) **Compensated absences**—It is the City’s policy to permit employees to accumulate earned but unused vacation and sick pay benefits. Vacation pay and sick pay are accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

(s) **Proprietary funds operating and nonoperating revenues and expenses**—Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the water fund and sewer fund are charges to customers for sales and services. The water fund and sewer fund also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. The principal operating revenues for the airport fund include hangar rental charges and sales of fuel. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(1) **Summary of Significant Accounting Policies:** (Continued)

(t) **New accounting pronouncements**—GASB Statement No. 87, Leases establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset (RTU), and a lessor is required to recognize a lease receivable and a deferred inflow of resources. The City has implemented this Statement and its various provisions in 2022.

(u) **Leases**—The City has leases for vehicles. The City determines the arrangement of lease at inception. The City recognizes intangible right-to-use (RTU) assets and corresponding lease liabilities for all leases that are not considered short-term. RTU assets represent the City’s right to use an underlying asset for the lease term and lease liabilities represent the City’s obligation to make lease payments arising from the lease. RTU assets and liabilities are recognized at the lease commencement date based on the present value of lease payments over the lease term.

Lease receivable – The City receives rental income from multiple tenants who lease buildings from the City. Typically, rental agreements are structured with payment increases over the life of the lease. The City recognizes revenue with lease assets and liabilities, per GASB 87. As per GASB 87, leases receivable now have a current portion and long-term portion and a related deferred inflow. The current and long-term portion represent the future cash payments and associated interest, while the deferred inflow represents the lease revenue to be recognized over the lease.

Basis of lease classification – Leases that meet the following requirements will not be considered short term: the maximum possible lease term(s) is non-cancelable by both lessee and lessor, and is more than 12 months.

Discount Rate – Unless explicitly stated in the lease agreement, known by the City, or the City is able to determine the rate implicit within the lease, the discount rate used to calculate lease right-to-use assets and liabilities will be the City’s estimated borrowing rate at the time of lease inception.

(2) **Reconciliation of Government-Wide and Fund Financial Statements:**

(a) **Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position**—Following the governmental fund balance sheet is a reconciliation between fund balance – total governmental funds and net position – governmental activities as reported in the government-wide statement of net position. A detailed explanation of these differences is provided in this reconciliation.

(b) **Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities**—Following the governmental fund statement of revenues, expenditures, and changes in fund balances, there is a reconciliation between net changes in fund balances - total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. A detailed explanation of these differences is provided in this reconciliation.

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(3) **Receivables:**

Receivables as of year-end, including the applicable allowances for uncollectible accounts, are as follows:

	General Fund	Capital Projects Fund	Water Sewer Fund	Airport Fund	Total
Intergovernmental	\$ 564,264	\$ -	\$ 3,252,445	\$ 45,090	\$ 3,861,799
Accounts receivable	59,261	-	419,834	15,280	494,375
Less: allowance for uncollectible receivables	-	-	(134,703)	-	(134,703)
Net receivables	<u>\$ 623,525</u>	<u>\$ -</u>	<u>\$ 3,537,576</u>	<u>\$ 60,370</u>	<u>\$ 4,221,471</u>

(4) **Loans and Transfer:**

The composition of interfund balances as of September 30, 2022, is as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Airport Fund	\$ 45,000
General Fund	Water and Sewer Fund	35,028
		<u>\$ 80,028</u>

The interfund amounts were used to cover CRA repayments and operations.

The composition of interfund transfers during the year ended September 30, 2022, is as follows:

<u>Transfers In</u>	<u>Transfers Out</u>	<u>Amount</u>
Special Revenue Fund	General Fund	\$ 137,513
		<u>\$ 137,513</u>

Transfers from the general fund to the special revenue fund were for the City's portion of the tax increment funding for the Community Redevelopment Agency as required by State Statutes. Transfers from the general fund to the airport fund were to cover matching requirements for State grants.

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(5) **Leases:**

The City has leases in effect for vehicles through 2027. The vehicles are considered right-to-use assets of the City. The City also leases buildings to tenants with terms ending from 2026 through 2038. The City records lease receivables representing the future cash payments and associated interest, while the deferred inflows represent the lease revenue to be recognized over the term of the lease. The City assumed a 6% interest rate based on expected borrowing rate.

As of September 30, 2022, total lease related assets by major class, and the related accumulated amortization, disclosed separately from other capital assets as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Right-to-use leased assets, being amortized:				
Vehicles	\$ 35,113	\$ -	\$ -	\$ 35,113
Accumulated amortization	-	(2,341)	-	(2,341)
Right-to-use leased assets, net	<u>\$ 35,113</u>	<u>\$ (2,341)</u>	<u>\$ -</u>	<u>\$ 32,772</u>
Business-type activities:				
Right-to-use leased assets, being amortized:				
Vehicles	\$ 24,842	\$ -	\$ -	\$ 24,842
Accumulated amortization	-	(4,700)	-	(4,700)
Right-to-use leased assets, net	<u>\$ 24,842</u>	<u>\$ (4,700)</u>	<u>\$ -</u>	<u>\$ 20,142</u>

The amortization expense for right-to-use leased assets was \$7,041 for the year ended September 30, 2022.

The principal and interest requirements to maturity for the lease liabilities as of September 30, 2022 is as follows:

<u>Year Ending September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 13,929	\$ 2,903	\$ 16,832
2024	14,840	1,992	16,832
2025	7,030	1,021	8,051
2026	7,523	528	8,051
Total future minimum lease payments	<u>\$ 43,322</u>	<u>\$ 6,444</u>	<u>\$ 49,766</u>

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(5) **Leases:** (Continued)

At September 30, 2022, the future minimum rental payments to be received by governmental activities of the City are as follows:

<u>Year Ending September 30,</u>	<u>Payments</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 44,707	\$ 15,577	\$ 60,284
2024	52,147	14,383	66,530
2025	53,778	13,119	66,897
2026	57,363	11,800	69,163
2027	59,779	10,397	70,176
2028-2032	228,457	32,125	260,582
2033-2037	163,505	10,988	174,493
2038	10,536	105	10,641
Total	<u>\$ 670,272</u>	<u>\$ 108,494</u>	<u>\$ 778,766</u>

Total rental income for the years ended September 30, 2022 was \$58,710 and interest income was \$16,348 related to the leases of the buildings.

(6) **Deposits:**

At year end, the carrying amount of the City deposits was \$6,766,450 and the bank balance was \$6,874,110. The entire bank balance was covered by Federal depository insurance, or by collateral held by the City's custodial bank which is pledged to a state trust fund that provides security for amounts held in excess of FDIC coverage in accordance with the Florida Security for Deposits Act Chapter 280, Florida Statutes.

The Florida Security for Public Deposits Act established guidelines for qualification and participation by banks and savings associations, procedures for the administration of the collateral requirements and characteristics of eligible collateral.

The carrying amount of deposits consisted of the following as of September 30, 2022:

Cash and cash equivalents	\$ 6,458,951
Certificates of deposit	307,499
	<u>\$ 6,766,450</u>

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**(7) Capital Assets:**

Capital asset activity for the year ended September 30, 2022 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 401,368	\$ -	\$ -	\$ 401,368
Total capital assets, not being depreciated	<u>401,368</u>	<u>-</u>	<u>-</u>	<u>401,368</u>
Capital assets, being depreciated:				
Land improvements	546,913	12,000	-	558,913
Buildings and improvements	6,841,605	19,925	-	6,861,530
Equipment, furniture, fixtures and vehicles	2,934,556	100,416	(33,855)	3,001,117
Infrastructure	2,439,484	-	-	2,439,484
Total capital assets, being depreciated	<u>12,762,558</u>	<u>132,341</u>	<u>(33,855)</u>	<u>12,861,044</u>
Less accumulated depreciation for:				
Land Improvements	(89,848)	(23,890)	-	(113,738)
Buildings and improvements	(2,423,536)	(172,896)	-	(2,596,432)
Equipment, furniture, fixtures and vehicles	(2,805,400)	(32,917)	10,721	(2,827,596)
Infrastructure	(950,213)	(108,077)	-	(1,058,290)
Total accumulated depreciation	<u>(6,268,997)</u>	<u>(337,780)</u>	<u>10,721</u>	<u>(6,596,056)</u>
Total capital assets, being depreciated, net	<u>6,493,561</u>	<u>(205,439)</u>	<u>(23,134)</u>	<u>6,264,988</u>
Governmental activities capital assets, net	<u>\$ 6,894,929</u>	<u>\$ (205,439)</u>	<u>\$ (23,134)</u>	<u>\$ 6,666,356</u>
Business-type activities:				
Capital assets, not being depreciated:				
Land	\$ 2,970,515	\$ -	\$ -	\$ 2,970,515
Construction in progress	535,284	5,034,522	-	5,569,806
Total capital assets, not being depreciated	<u>3,505,799</u>	<u>5,034,522</u>	<u>-</u>	<u>8,540,321</u>
Capital assets, being depreciated:				
Equipment, buildings, utility systems and improvements	57,099,333	124,616	-	57,223,949
Total capital assets, being depreciated	<u>57,099,333</u>	<u>124,616</u>	<u>-</u>	<u>57,223,949</u>
Less accumulated depreciation:				
Equipment, buildings, utility systems and improvements	(20,810,432)	(1,959,726)	-	(22,770,158)
Total accumulated depreciation	<u>(20,810,432)</u>	<u>(1,959,726)</u>	<u>-</u>	<u>(22,770,158)</u>
Total capital assets, being depreciated, net	<u>36,288,901</u>	<u>(1,835,110)</u>	<u>-</u>	<u>34,453,791</u>
Business type activities capital assets, net	<u>\$ 39,794,700</u>	<u>\$ 3,199,412</u>	<u>\$ -</u>	<u>\$ 42,994,112</u>



**CITY OF CARRABELLE, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022**

(7) **Capital Assets** : (Continued)

Depreciation expense was charged to functions/programs as follows:

Governmental activities:		
General government	\$	80,895
Public safety		11,342
Transportation		61,652
Culture and recreation		54,911
Physical environment		128,980
Total	\$	<u>337,780</u>
Business-type activities:		
Water and sewer	\$	1,839,663
Airport		120,063
Total	\$	<u>1,959,726</u>

(8) **Long-term Debt**:

***Governmental Activities***

*Note payable*

3.94% note payable to bank payable in monthly installments of \$5,015 beginning May 2019 including interest, through March 2029 with remaining principal and interest payments due at that time, collateralized by building.

	\$	724,626
Less: Current portion		<u>32,373</u>
Notes payable, less current portion	\$	<u>692,253</u>

Maturities of note payable are as follows:

<u>Year Ending September 30,</u>	<u>Principal</u>	<u>Interest</u>
2023	\$ 32,373	\$ 27,811
2024	33,598	26,585
2025	35,022	25,161
2026	36,428	23,755
2027	37,892	22,292
2028 – 2029	549,313	30,547
Total	<u>\$ 724,626</u>	<u>\$ 156,151</u>

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(8) **Long-term Debt:** (Continued)

***Business-type Activities***

*Notes payable*

1.34% note payable to government agency, payable in semi-annual installments of \$7,077 including interest through February 15, 2031, collateralized by water and sewer revenues	\$ 110,214
1.54% note payable to government agency, payable in semi-annual installments of \$106,198 including interest through May 15, 2042, collateralized by water and sewer revenues	3,625,280
2.71% note payable to government agency, payable in semi-annual installments of \$18,689 including interest, through December 15, 2040, collateralized by water and sewer revenues	540,999
2.71% note payable to government agency, payable in semi-annual installments of \$11,174 including interest, through December 15, 2040, collateralized by water and sewer revenues	319,341
	4,595,834
Less: Current portion	201,703
Notes payable, less current portion	\$ 4,394,131

Maturities of notes payable are as follows:

<b>Year Ending September 30,</b>	<b>Principal</b>	<b>Interest</b>
2023	\$ 201,703	\$ 81,574
2024	208,362	77,913
2025	212,095	74,179
2026	215,898	70,377
2027	219,775	66,500
2028 – 2032	1,134,677	271,936
2033 – 2037	1,193,657	166,948
2038 – 2042	1,209,667	54,311
Total	\$ 4,595,834	\$ 863,738

**CITY OF CARRABELLE, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022**

(8) **Long-term Debt:** (Continued)

Changes in long-term debt

Long-term liability activity for the year ended September 30, 2022, was as follows:

	<u>Beginning Balances</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balances</u>	<u>Due within one year</u>
Governmental activities:					
Compensated absences	\$ 25,307	\$ 49,452	\$ 43,915	\$ 30,844	\$ 30,844
Capital lease	11,267	-	11,267	-	-
Notes payable	753,705	-	29,079	724,626	32,373
Governmental activity long-term liabilities	<u>\$ 790,279</u>	<u>\$ 49,452</u>	<u>\$ 84,261</u>	<u>\$ 755,470</u>	<u>\$ 63,217</u>
Business-type activities:					
Notes payable	\$ 4,757,780	\$ 38,568	\$ 200,514	\$ 4,595,834	\$ 201,703
Capital lease	8,429	-	8,429	-	-
Compensated absences	26,150	50,601	21,334	55,417	24,276
Business-type activity long-term liabilities	<u>\$ 4,792,359</u>	<u>\$ 89,169</u>	<u>\$ 230,277</u>	<u>\$ 4,651,251</u>	<u>\$ 225,979</u>

(9) **Unearned Revenue:**

The City has unearned Coronavirus State and Local Fiscal Recovery Funds totaling \$249,617 and unearned airport hangar rent of \$9,030 as of September 30, 2022.

(10) **Contingent Liabilities:**

**Grant Programs**—Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the Federal and State governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects amounts, if any, to be immaterial.

(11) **Other Items:**

(a) **Risk Management**—The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the City carries commercial insurance.

(b) **Contractual Commitments:** As of September 30, 2022, the City had the following commitments related to unfinished projects—

<u>Projects</u>	<u>Remaining Commitment</u>
Local Infrastructure Improvement Projects	\$ 2,427,000

**CITY OF CARRABELLE, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022**

**(12) Florida Retirement System:**

**Plan Description and Administration**

The City participates in the Florida Retirement System (FRS), a multiple-employer, cost sharing defined public employee retirement system which covers all of the entity's full-time employees. The System is a noncontributory retirement plan, administered by the State of Florida, Department of Administration, Division of Retirement to provide retirement and survivor benefits to participating public employees. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. The FRS is a single retirement system administered by the Department of Management Services, Division of Retirement, and consists of two cost-sharing, multiple-employer retirement plans and other nonintegrated programs. These include a defined-benefit pension plan (Plan), with a Deferred Retirement Option Program (DROP), and a defined-contribution plan, referred to as the FRS Investment Plan (Investment Plan).

In addition, all regular employees of the entity are eligible to enroll as members of the Retiree Health Insurance Subsidy (HIS) Program. The HIS is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. Eligible retirees and beneficiaries receive a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to section 112.363, Florida Statutes. To be eligible to receive a HIS benefit, a retiree under one of the state-administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.

**Benefits Provided and Employees Covered**

Employees enrolled in the Plan prior to July 1, 2011, vest at six years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at eight years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service. Members of both Plans may include up to four years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments. Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement plan and/or class to which the member belonged when the service credit was earned.

**CITY OF CARRABELLE, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022**

(12) **Florida Retirement System:** (Continued)

DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate, except that certain instructional personnel may participate for up to 96 months. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest.

Employees may elect to participate in the Investment Plan in lieu of the FRS defined-benefit plan. Employer and employee contributions are defined by law, but the ultimate benefit depends in part on the performance of investment funds. The Investment Plan is funded by employer and employee contributions that are based on salary and membership class (Regular, DROP, etc.). Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Employees in the Investment Plan vest at one year of service.

**Financial Statements**

Financial statements and other supplementary information of the FRS are included in the State's Comprehensive Annual Financial Report, which is available from the Florida Department of Financial Services, Bureau of Financial Reporting Statewide Financial Reporting Section by mail at 200 E. Gaines Street, Tallahassee, Florida 32399-0364; by telephone at (850) 413-5511; or at the Department's Web site ([www.myfloridacfo.com](http://www.myfloridacfo.com)). An annual report on the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from:

Florida Department of Management Services  
Division of Retirement, Research and Education Services  
P.O. Box 9000  
Tallahassee, FL 32315-9000  
850-488-5706 or toll free at 877-377-1737

**Contributions**

Employers may participate in certain classes of FRS membership. The employee contribution rate for eligible employees are 3.0%. Each class has descriptions and employer contribution rates in effect during the fiscal year ended September 30, 2022, as follows (contribution rates are in agreement with the actuarially determined rates):

<b>FRS Membership Plan &amp; Class</b>	<b>Through June 30, 2022</b>	<b>After June 30, 2022</b>
Regular Class	10.82%	11.91%
Senior Management	29.01%	31.57%
Special Risk	25.89%	27.83%

Current-year employer HIS contributions were made at a rate of 1.66% of covered payroll, included in the above rates.

**CITY OF CARRABELLE, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022**

(12) **Florida Retirement System:** (Continued)

Actual contributions made for entity employees participating in FRS and HIS for the plan year ended June 30, 2022, were as follows:

Entity Contributions – FRS	\$ 110,874
Entity Contributions – HIS	14,400
Employee Contributions – FRS	26,024

**Net Pension Liability, Pension Expense, and Deferred Outflows and Inflows of Resources Related to Pensions**

At September 30, 2022, the entity reported a net pension liability related to FRS and HIS as follows:

<b>Plan</b>	<b>Net Pension Liability</b>
FRS	\$ 966,777
HIS	252,065
Total	\$ 1,218,842

The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The employer proportion of the net pension liability was based on a projection of the organization’s long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, as actuarially determined. At June 30, 2022 and June 30, 2021, the City’s proportionate share of the FRS and HIS net pension liabilities were as follows:

<b>Plan</b>	<b>2022</b>	<b>2021</b>
FRS	0.002598302%	0.002550393%
HIS	0.002379855%	0.002354444%

For the plan year ended June 30, 2022, pension expense was recognized related to the FRS and HIS plans as follows:

FRS	\$ 107,977
HIS	8,988
Total	\$ 116,965

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(12) **Florida Retirement System:** (Continued)

*Deferred outflows/inflows related to pensions:*

At September 30, 2022, deferred outflows of resources and deferred inflows of resources related to pensions were recorded from the following sources:

	<b>FRS</b>		<b>HIS</b>	
	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 45,916	\$ -	\$ 7,651	\$ (1,109)
Changes of assumptions	119,063	-	14,449	(38,994)
Net different between projected and actual investment earnings	63,836	-	365	-
Change in proportionate share	10,757	(87,514)	12,422	(17,370)
Contributions subsequent to measurement date	29,015	-	3,599	-
	<u>\$ 268,587</u>	<u>\$ (87,514)</u>	<u>\$ 38,486</u>	<u>\$ (57,473)</u>

The above amounts for deferred outflows of resources for contributions related to pensions resulting from employer contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the year ended September 30, 2023.

Other amounts reported as deferred outflows and deferred inflows of resources related to pensions being amortized for a period of greater than one year will be recognized in pension expense in succeeding years as follows:

	<b>FRS</b>	<b>HIS</b>	<b>Total</b>
2023	\$ 26,934	\$ (7,826)	\$ 19,108
2024	(5,915)	(4,761)	(10,676)
2025	(37,379)	(3,037)	(40,416)
2026	158,528	(468)	158,060
2027	9,890	(4,236)	5,654
Thereafter	-	(2,258)	(2,258)
Total	<u>\$ 152,058</u>	<u>\$ (22,586)</u>	<u>\$ 129,472</u>

*Actuarial assumptions:*

The actuarial assumptions for both defined benefit plans are reviewed annually by the Florida Retirement System Actuarial Assumptions Conference. The FRS has a valuation performed annually. The HIS Program has a valuation performed biennially that is updated for GASB reporting in the year a valuation is not performed. The most recent experience study for the FRS was completed in 2019 for the period July 1, 2003, through June 30, 2018. Because HIS is funded on a pay-as-you-go basis, no experience study has been completed.

**CITY OF CARRABELLE, FLORIDA  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2022**

(12) **Florida Retirement System:** (Continued)

The total pension liability for each of the defined benefit plans was determined by an actuarial valuation, using the entry age normal actuarial cost method. Inflation increases for both plans is assumed at 2.40%. Payroll growth, including inflation, for both plans is assumed at 3.25%. Both the discount rate and the long-term expected rate of return used for FRS investments is 6.70%. This rate decreased from the prior year rate of 6.80%. The plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return. Because HIS Program uses a pay-as-you-go funding structure, a municipal bond rate of 3.54% was used to determine the total pension for the program. This rate increased from the prior year rate, which was 2.16%. Mortality assumptions for both plans were based on the PUB-2010 base table varies by member category and sex, projected generationally with Scale MP-2018 details.

*Sensitivity of the net pension liability to changes in the discount rate:*

The following presents the proportionate shares of the FRS and HIS net pension liability of the entity calculated using the current discount rates, as well as what the entity's net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rate:

<u>Plan</u>	<u>Current Discount Rate</u>	<u>NPL with 1% Decrease</u>	<u>NPL at Current Discount Rate</u>	<u>NPL with 1% Increase</u>
FRS	6.70%	\$ 1,671,975	\$ 966,777	\$ 377,148
HIS	3.54%	288,383	252,065	222,012

*Long-term expected rate of return:*

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in October 2020, the FRS Actuarial Assumptions conference reviewed long-term assumptions developed by both Milliman's capital market assumptions team and by a capital market assumptions team from Aon Hewitt Investment Consulting, which consults to the Florida State Board of Administration. The table below shows Milliman's assumptions for each of the asset classes in which the plan was invested at that time based on the long-term target asset allocation. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Arithmetic Expected Rate of Return</u>
Cash	1.0%	2.6%
Fixed income	19.8%	4.4%
Global equities	54.0%	8.8%
Real estate	10.3%	7.4%
Private equity	11.1%	12.0%
Strategic investments	3.8%	6.2%
Total	<u>100.0%</u>	



**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**(13) Recent Accounting Pronouncements:**

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial statements. Listed below are pronouncements with required implementation dates effective for fiscal years subsequent to September 30, 2020, that have not yet been implemented. Management has not currently determined what, if any, impact implementation of the following will have on the City's financial statements:

- GASB issued Statement No. 96, Subscription-Based Information Technology Arrangements, in May 2020. provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, Leases, as amended.
  
- GASB issued Statement No. 101, Compensated Absences, in June 2022. GASB Statement No. 101 amends the existing guidance related to the calculation and disclosures surrounding the liability for compensated absences. The provisions for GASB 101 are effective for fiscal years beginning after December 15, 2023.

**(14) Subsequent Events:**

The City has evaluated events and transactions for potential recognition or disclosure in the financial statements through June 26, 2023, the date which the financial statements were available to be issued. Subsequent to September 30, 2022, the City sold the old city hall building to a private buyer.

**(15) Other Postemployment Benefits:**

The City provides other postemployment benefits (OPEB) to its employees by providing retirement healthcare benefits through an implicit rate subsidy. The City has not implemented the provisions of GASB Statement No. 75, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which establishes standards for the measurement, recognition, and display of OPEB expense/expenditures and related liabilities, note disclosures, and required supplementary information.

**CITY OF CARRABELLE, FLORIDA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SEPTEMBER 30, 2022**

**CITY OF CARRABELLE, FLORIDA**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<b>Variance with Final Budget - Positive (Negative)</b>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Licenses and Permits	\$ 1,449,657	\$ 1,768,174	\$ 1,788,522	\$ 20,348
Intergovernmental	49,300	458,475	1,541,054	1,082,579
Grants	-	462,320	308,603	(153,717)
Charges for services	4,350	20,435	42,899	22,464
Other	72,000	94,423	179,635	85,212
<b>Total revenues</b>	<u>1,575,307</u>	<u>2,803,827</u>	<u>3,860,713</u>	<u>1,056,886</u>
<b>EXPENDITURES</b>				
General government	448,850	686,174	591,810	94,364
Public safety	487,800	481,972	575,634	(93,662)
Transportation	342,650	333,335	307,325	26,010
Culture and recreation	-	836,010	343,146	492,864
Physical environment	-	221,146	334,640	(113,494)
Community development	70,000	66,854	58,852	8,002
Debt service:				
Principal	-	-	48,198	(48,198)
Interest	-	-	31,303	(31,303)
<b>Total expenditures</b>	<u>1,349,300</u>	<u>2,625,491</u>	<u>2,290,908</u>	<u>334,583</u>
<b>Excess of revenues over expenditures</b>	<u>226,007</u>	<u>178,336</u>	<u>1,569,805</u>	<u>1,391,469</u>
<b>Other financing sources (uses)</b>				
Transfers out	-	-	(137,513)	(137,513)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>(137,513)</u>	<u>(137,513)</u>
<b>Net change in fund balances</b>	<u>226,007</u>	<u>178,336</u>	<u>1,432,292</u>	<u>1,253,956</u>
<b>Fund balances, beginning of year</b>	1,525,308	1,525,308	2,059,770	534,462
<b>Fund balances, end of year</b>	<u><u>\$ 1,751,315</u></u>	<u><u>\$ 1,703,644</u></u>	<u><u>\$ 3,492,062</u></u>	<u><u>\$ 1,788,418</u></u>

The accompanying note to schedule of revenues, expenditures, and changes in fund balance - budget to actual is an integral part of this schedule

**CITY OF CARRABELLE, FLORIDA**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL - SPECIAL REVENUE FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes, licenses and permits	\$ 82,000	\$ 83,588	\$ 83,588	\$ -
Other	117,798	117,798	1,884	(115,914)
Total revenues	199,798	201,386	85,472	(115,914)
<b>EXPENDITURES</b>				
Culture and recreation	294,500	185,575	185,575	-
Physical environment	322,500	562,194	204,960	357,234
Total expenditures	617,000	747,769	390,535	357,234
<b>Excess (deficiency) of revenues over (under) expenditures</b>	(417,202)	(546,383)	(305,063)	241,320
<b>Other financing sources</b>				
Transfers in	130,000	137,513	137,513	-
<b>Net change in fund balances</b>	(287,202)	(408,870)	(167,550)	241,320
<b>Fund balances, beginning of year</b>	444,094	444,094	444,094	-
<b>Fund balances, end of year</b>	\$ 156,892	\$ 35,224	\$ 276,544	\$ 241,320

The accompanying note to schedule of revenues, expenditures, and changes in fund balance - budget to actual is an integral part of this schedule

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO SCHEDULE OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCES – BUDGET AND ACTUAL – GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**Budgetary Information:**

1. The annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the governmental funds. All annual appropriations lapse at fiscal yearend.

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- a) Prior to October 1, the City Council prepares the proposed operating budgets for the fiscal year commencing the following October 1. The operating budgets include proposed expenditures and the means of financing them.
- b) Public hearings are conducted to obtain taxpayer comments.
- c) Prior to October 1, the budgets are legally enacted through passage of a resolution.
- d) Revisions that alter the total expenditures of any fund must be approved by the City Council.
- e) Formal budgetary integration is employed as a management control device during the year for the funds. The legal level of budgetary control is the fund level.
- f) The budgets for the funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America.

**CITY OF CARRABELLE, FLORIDA**  
**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY -**  
**LAST 10 FISCAL YEAR AS OF SEPTEMBER 30**  
**(UNAUDITED)**

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
<b>Florida Retirement System (FRS)</b>									
Proportion of the net pension liability (asset)	0.002598302%	0.002550393%	0.002718544%	0.002909241%	0.003262706%	0.331695200%	0.003389060%	0.003199934%	0.003350965%
Proportionate share of the net pension liability (asset)	\$ 966,777	\$ 192,653	\$ 1,178,257	\$ 1,001,902	\$ 982,744	\$ 981,132	\$ 855,740	\$ 413,314	\$ 204,458
Covered-employee payroll	867,478	833,701	797,477	738,314	828,120	814,325	822,788	1,194,464	1,444,086
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	111.45%	23.11%	147.75%	135.70%	118.67%	120.48%	104.00%	34.60%	14.16%
Plan fiduciary net position as a percentage of the total pension liability	82.89%	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%	96.09%
<b>Health Insurance Subsidy Program (HIS)</b>									
Proportion of the net pension liability (asset)	0.002379855%	0.002354444%	0.002297274%	0.002207136%	0.002534893%	0.002554142%	0.002653027%	0.002667368%	0.002787310%
Proportionate share of the net pension liability (asset)	\$ 252,065	\$ 288,808	\$ 280,466	\$ 246,956	\$ 268,296	\$ 273,101	\$ 309,199	\$ 272,030	\$ 260,620
Covered-employee payroll	867,478	833,701	797,477	738,314	828,120	814,325	822,788	1,194,464	1,444,086
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	29.06%	34.64%	35.17%	33.45%	32.40%	33.54%	37.58%	22.77%	18.05%
Plan fiduciary net position as a percentage of the total pension liability	4.81%	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%	0.99%

Note 1: GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, the City will present information for only those years for which information is available.

**CITY OF CARRABELLE, FLORIDA  
SCHEDULE OF CONTRIBUTIONS -  
LAST 10 FISCAL YEAR AS OF SEPTEMBER 30  
(UNAUDITED)**

	2022	2021	2020	2019	2018	2017	2016	2015	2014
<b><u>Florida Retirement System (FRS)</u></b>									
Contractually required contribution	\$ 110,874	\$ 97,159	\$ 90,325	\$ 90,207	\$ 92,985	\$ 87,318	\$ 86,474	\$ 72,982	\$ 83,035
Contributions in relation to the contractually required contribution	(110,874)	(97,159)	(90,325)	(90,207)	(92,985)	(87,318)	(86,474)	(72,982)	(83,035)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered-employee payroll	\$ 867,478	\$ 833,701	\$ 797,477	\$ 738,314	\$ 828,120	\$ 814,325	\$ 822,788	\$ 1,194,464	\$ 1,444,086
Contributions as a percentage of covered-employee payroll	12.78%	11.65%	11.33%	12.22%	11.23%	10.72%	10.51%	6.11%	5.75%
<b><u>Health Insurance Subsidy Program (HIS)</u></b>									
Contractually required contribution	\$ 14,400	\$ 13,839	\$ 13,238	\$ 12,256	\$ 13,747	\$ 13,518	\$ 13,658	\$ 15,050	\$ 17,329
Contributions in relation to the contractually required contribution	(14,400)	(13,839)	(13,238)	(12,256)	(13,747)	(13,518)	(13,658)	(15,050)	(17,329)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered-employee payroll	\$ 867,478	\$ 833,701	\$ 797,477	\$ 738,314	\$ 828,120	\$ 814,325	\$ 822,788	\$ 1,194,464	\$ 1,444,086
Contributions as a percentage of covered-employee payroll	1.66%	1.66%	1.66%	1.66%	1.66%	1.66%	1.66%	1.26%	1.20%

Note 1: GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, the City will present information for only those years for which information is available.

**CITY OF CARRABELLE, FLORIDA**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE**  
**SEPTEMBER 30, 2022**

<b>Federal Agency Pass-Through Entity Federal Program</b>	<b>Assistance Listing Number</b>	<b>Pass-Through Identifying/ Grant Contract Identification Number</b>	<b>Expenditures</b>
<b>FEDERAL AGENCY</b>			
<b>U.S. Department of Housing and Urban Development</b>			
Passed through Florida Department of Economic Opportunity Community Development Block Grants/State's Program	14.228	H2457	\$ 8,473
<b>Total U.S. Department of Housing and Urban Development</b>			<b>8,473</b>
<b>U.S. Environmental Protection Agency</b>			
Passed through Florida Department of Environmental Protection Capitalization Grants for Drinking Water State Revolving Funds	66.468	DW190420	77,135
Capitalization Grants for Drinking Water State Revolving Funds	66.468	DW190421	3,308,311
<b>Total U.S. Environmental Protection Agency</b>			<b>3,385,446</b>
<b>Department of the Interior</b>			
Passed through Florida Fish and Wildlife Commission: Sport Fish Restoration	15.605	21025	197,675
<b>Total Department of the Interior</b>			<b>197,675</b>
<b>Department of Treasury</b>			
Passed through Franklin County Board of County Commissioners Coronavirus State and Local Fiscal Recovery Funds	21.027	Y5168	1,162,790
<b>Total Department of Treasury</b>			<b>1,162,790</b>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<b>\$ 4,754,384</b>

The accompanying notes to Schedule of Expenditures of Federal Awards and State Financial Assistance are an integral part of this schedule.



**CITY OF CARRABELLE, FLORIDA**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE**  
**SEPTEMBER 30, 2022**

State Agency Pass-Through Entity State Project	State CSFA Number	Pass-Through Identifying/ Grant Contract Identification Number	Expenditures
<b>STATE AGENCY</b>			
<b>Fish and Wildlife Conservation Commission</b>			
Direct:			
Derelict Vessel Removal Grant	31.066	DEM-20-HL-2020-19-AG-B0050	\$ 89,378
<b>Total Fish and Wildlife Conservation Commission</b>			<b>89,378</b>
<b>Florida Department of Environmental Protection</b>			
Passed through Northwest Florida Water Management District			
Water Management Districts - Land Acquisition and Improvement	37.022	17-069	502,090
Passed through Northwest Florida Water Management District			
Early Restoration Deepwater Horizon Oil Spill	37.081	20-011	985,236
<b>Total Florida Department of Environmental Protection</b>			<b>1,487,326</b>
<b>Florida Department of Transportation</b>			
Direct:			
Aviation Grant Programs	55.004	G2212	161,750
Direct:			
Small County Outreach Programs (SCOP)	55.009	G1B43	301,130
<b>Total Florida Department of Transportation</b>			<b>462,880</b>
<b>TOTAL EXPENDITURES OF STATE FINANCIAL ASSISTANCE</b>			<b>\$ 2,039,584</b>

The accompanying notes to Schedule of Expenditures of Federal Awards and State Financial Assistance are an integral part of this schedule.

**CITY OF CARRABELLE, FLORIDA**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**AND STATE FINANCIAL ASSISTANCE**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

(1) **Basis of Presentation:**

The accompanying schedule of expenditures of federal awards and state financial assistance (the Schedule) includes the federal grant activity of the City of Carrabelle, Florida (the City), and is presented on the modified accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.550, Rules of the Auditor General. Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the City.

(2) **Summary of Significant Accounting Policies:**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) or Chapter 10.550, Rules of the Auditor General, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

(3) **De Minimis Indirect Cost Rate Election:**

The City did not elect to use the 10% de minimis indirect cost rate as covered in §200.414, *Indirect (F&A) costs*, of the Uniform Guidance.

(4) **Subrecipients:**

The City did not pass any monies recognized on the Schedule to subrecipients.

(5) **Contingency:**

Project expenditures are subject to audit and adjustment. If any expenditures were to be disallowed by the grantor agency as a result of such an audit, any claim for reimbursement to the grantor agency would become a liability of the City. In the opinion of management, all project expenditures included on the accompanying schedule are in compliance with the terms of the project agreements and applicable federal and state laws and regulations.

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR  
FEDERAL PROGRAM AND EACH MAJOR STATE PROJECT AND REPORT ON INTERNAL  
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM GUIDANCE  
AND WITH CHAPTER 10.550, RULES OF THE AUDITOR GENERAL**

To the Honorable City Council,  
City of Carrabelle, Florida:

**Report on Compliance for Each Major Federal Program and State Project**

***Opinion on Each Major Federal Program and State Project***

We have audited the City of Carrabelle, Florida's (the City) compliance with the types of compliance requirements described in the U.S. *Office of Management and Budget (OMB) Compliance Supplement*, and the requirements described in the Department of Financial Services *State Projects Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs and state projects for the year ended September 30, 2022. The City's major federal programs and state projects are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2022.

***Basis for Opinion on Each Major Federal Program and State Project***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and Chapter 10.550, Rules of the Auditor General. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the City's federal programs and state projects.

### ***Auditors' Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.550, Rules of the Auditor General, will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program and state project as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.550, Rules of the Auditor General, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.550, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

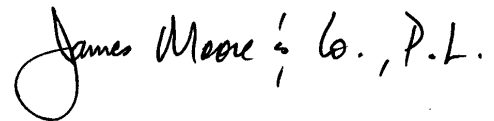
### **Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance, this report is not suitable for any other purpose.

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Tallahassee, Florida  
June 26, 2023

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT  
AUDITING STANDARDS***

To the Honorable City Council,  
City of Carrabelle, Florida:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Carrabelle, Florida as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise City of Carrabelle, Florida's basic financial statements, and have issued our report thereon dated June 26, 2023.

***Report on Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered City of Carrabelle, Florida's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Carrabelle, Florida's internal control. Accordingly, we do not express an opinion on the effectiveness of City of Carrabelle, Florida's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described below, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2022-001 and 2022-002, that we consider to be material weaknesses.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether City of Carrabelle, Florida's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

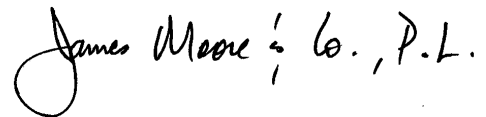
### **City of Carrabelle, Florida's Response to Findings**

City of Carrabelle, Florida's response to the findings identified in our audit are described in the accompanying corrective action plan. City of Carrabelle, Florida's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

We also noted certain matters that we reported to management of City of Carrabelle, Florida, in a separate management Letter Required by Chapter 10.550, Rules of the State of Florida, Office of the Auditor General dated June 26, 2023.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "James Moore & Co., P.L." The signature is written in a cursive style with a large, looped initial "J".

Tallahassee, Florida  
June 26, 2023

**CITY OF CARRABELLE, FLORIDA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**I. Summary of Auditors' Results:**

***Financial Statements:***

Type of audit report issued on the financial statements: *Modified*

Internal control over financial reporting:

Material weakness(es) identified?   X   yes        no

Significant deficiency(ies) identified?        yes   X   none reported

Noncompliance material to financial statements noted?        yes   X   no

***State Financial Assistance:***

Internal control over major State projects:

Material weakness(es) identified?        yes   X   no

Significant deficiency(ies) identified?        yes   X   none reported

Type of auditor's report issued on compliance for major State projects: *Unmodified*

Any audit findings disclosed that are required to be reported for state financial assistance projects in accordance with Chapter 10.550?        yes   X   none reported

Dollar threshold used to distinguish between type A and type B programs:   \$611,875  

Identification of major State programs:

State CSFA Number	Project Name
37.081	Restoration Deepwater Horizon Oil Spill
55.009	Small Counties Outreach Programs

***Federal Awards:***

Internal control over major Federal programs:

Material weakness(es) identified?        yes   X   no

Significant deficiency(ies) identified?        yes   X   none reported

Type of auditor's report issued on compliance for major Federal programs: *Unmodified*



**CITY OF CARRABELLE, FLORIDA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? \_\_\_\_\_ yes  X  none reported

Auditee qualified as a low-risk auditee? \_\_\_\_\_ yes  X  no

Dollar threshold used to distinguish between type A and type B programs:  \$750,000

Identification of major Federal programs:

<u>Assistance Listing Number</u>	<u>Program Name</u>
21.027	Coronavirus State and Local Fiscal Recovery Fund
66.468	Drinking Water State Revolving Fund

**II. Financial Statement Findings:**

**Finding 2022-001: Prepare Financial Statements in Accordance with GAAP and Significant Adjustments**

**Criteria:** Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America (“GAAP”).

**Condition:** Adjustments were required to be made to the accounting records subsequent to the start of the audit process to be in accordance with GAAP.

**Cause:** Management relied on auditors to propose entries that had not been recorded at the time of the audit.

**Effect:** Incorrect recording of accounting records could lead to a material misstatement on the financial statements.

**Recommendation:** We recommend that the process for identifying accounting transaction be reviewed and updated.

**Finding 2022-002: Segregation of Duties**

**Criteria:** Internal controls are designed to safeguard assets and help prevent or detect losses from employee dishonesty or error. A fundamental concept in a good system of internal control is the segregation of duties. The basic premise is that no one employee should have access to both physical assets and the related accounting records or to all phases of a transaction.

**CITY OF CARRABELLE, FLORIDA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**II. Financial Statement Findings: (Continued)**

**Condition:** The size of the City's accounting staff precludes certain internal controls that would be preferred. We believe that certain practices could be implemented to improve existing internal control without impairing efficiency.

**Cause:** The size of the City's accounting and administrative staff precludes certain internal controls that would be preferred – including timely deposits of cash receipts, mailing signed checks without returning them to the employee responsible for accounts payable, and maintaining a management approved vendor list.

**Effect:** Errors or material misstatements in the financial statements presented to the board by management may exist and not be detected.

**Recommendation:** We recommend management develop compensating controls.

**III. Federal Program and State Project Findings and Questioned Costs: None.**

**CITY OF CARRABELLE, FLORIDA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDING  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

**2021-001 Prepare Financial Statements in Accordance with GAAP and Significant Adjustments –**  
Corrective action not taken. See repeat finding 2022-001.

**2021-002 Segregation of Duties –** Corrective action not taken. See repeat finding 2022-002.

**2021-003 Community Redevelopment Agency –** Corrective action taken.

**INDEPENDENT AUDITORS' MANAGEMENT LETTER REQUIRED BY CHAPTER  
10.550, RULES OF THE STATE OF FLORIDA, OFFICE OF THE AUDITOR GENERAL**

To the Honorable City Council,  
City of Carrabelle, Florida:

**Report on the Financial Statements**

We have audited the financial statements of the City of Carrabelle, Florida, as of and for the fiscal year ended September 30, 2022, and have issued our report thereon June 26, 2023.

Because the City's management has not acquired an actuarial valuation to determine the amount of its OPEB (Other Postemployment Benefits) liability and has not presented such liability in its government-wide financial statements as required by accounting principles generally accepted in the United States of America, we issued a qualified opinion on the governmental activities. The impact of such departure from generally accepted accounting principles on the liabilities, net position and expenditures of the government-wide financial statements of the City is unknown.

**Auditors' Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountant's Report on an examination conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated June 26, 2023, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report except as noted in the table below.

<b>Tabulation of Uncorrected Audit Findings</b>			
<b>Description</b>	<b>Current Year Finding #</b>	<b>2020-21 FY Finding #</b>	<b>2019-20 FY Finding #</b>
Prepare Financial Statements in Accordance with GAAP and Significant Adjustments	2022-001	2021-001	2020-001
Segregation of Duties	2022-002	2021-002	2020-002

**Official Title and Legal Authority**

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed as required by accounting principles generally accepted in the United States of America in Note 1(b) to the financial statements.

**Financial Condition and Management**

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not City of Carrabelle, Florida has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the City of Carrabelle, Florida did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management’s responsibility to monitor the City of Carrabelle, Florida’s financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we recommended the following:

**Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

**Special District Component Units**

Section 10.554(1)(i)5.c., Rules of the Auditor General, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes.

### **Specific Special District Information – Carrabelle Community Redevelopment Agency**

The required reporting items in accordance with Section 218.39(3)(c), Florida Statutes for the Carrabelle Community Redevelopment Agency (the CRA) have been reported in the separately-issued audited financial statements of the CRA.

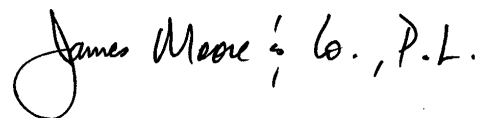
The following items have been provided to us to comply with state reporting requirements and have not been audited by us. We did not audit the following information within this section, nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on this data.

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)6, Rules of the Auditor General, the CRA reported the following unaudited data:

- a) The total number of district employees compensated in the last pay period of the district’s fiscal year: None
- b) The total number of independent contractors to whom nonemployee compensation was paid in the last month of the district’s fiscal year: 1
- c) All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency: \$0
- d) All compensation earned by or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency: \$30,291
- e) Each construction project with a total cost of at least \$65,000 approved by the district that is scheduled to begin on or after October 1 of the fiscal year being reported, together with the total expenditures for such project as:
  - a. Road resurfacing- \$112,539
- f) A budget variance based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported if the district amends a final adopted budget under Section 189.016(6), Florida Statutes, as follows: there were no amendments between the original and final total district expenditure budget. the district’s original budget totaled \$617,000 and was amended by the total amount of \$130,769, for final budgeted expenditures of \$747,769.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Council Members, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.



Tallahassee, Florida  
June 26, 2023



## INDEPENDENT ACCOUNTANTS' EXAMINATION REPORT

To the Honorable City Council,  
City of Carrabelle, Florida:

We have examined City of Carrabelle, Florida's compliance with Section 218.415, Florida Statutes, *Local Government Investment Policies*, for the year ended September 30, 2022. Management is responsible for City of Carrabelle, Florida's compliance with those requirements. Our responsibility is to express an opinion on City of Carrabelle, Florida's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about City of Carrabelle, Florida's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on City of Carrabelle, Florida's compliance with specified requirements.

In our opinion, City of Carrabelle, Florida complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

A handwritten signature in black ink that reads "James Moore & Co., P.L." with a stylized initial "J" and a flourish.

Tallahassee, Florida  
June 26, 2023

**CITY OF CARRABELLE, FLORIDA  
OFFICIALS  
SEPTEMBER 30, 2022**

**CITY COUNCIL**

Brenda LaPaz, Mayor  
Franklin Mathes  
Calvin Allen  
Sebrina Brown  
Anthony Millender

**CITY ADMINISTRATOR**

Courtney Millender Dempsey

**CITY CLERK**

Keisha Messer



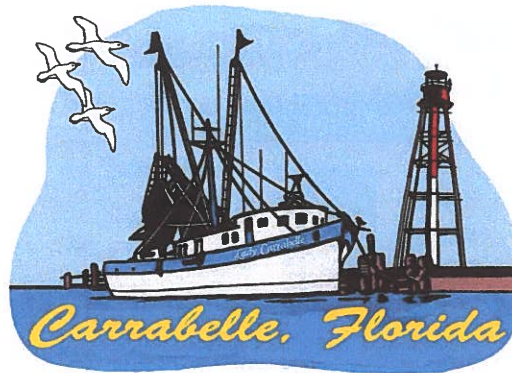
# CITY OF CARRABELLE CARRABELLE, FLORIDA

BRENDA LAPAZ  
MAYOR-COMMISSIONER

CAL ALLEN  
COMMISSIONER

SEBRINA BROWN  
COMMISSIONER

ANTHONY MILLENDER  
COMMISSIONER



DAN HARTMAN  
CITY ATTORNEY

COURTNEY DEMPSEY  
CITY ADMINISTRATOR

KEISHA MESSER  
CITY CLERK

1206 HWY 98 EAST  
CARRABELLE, FLORIDA 32322  
TELEPHONE: 850-697-3618  
FAX: 850-697-3156

## Managements Corrective Action Plan

### FY 2022-001 Prepare Financial Statements in Accordance with GAAP and Significant Adj.

The City is hopeful with the development and implementation of the accounting policy manual that the financial reporting will be improved. In some cases, implementation of certain accounting standards is complex and costly for the City, ex- GASB 68, GASB 78, and the soon to be implemented GASB 87, and the City relies on auditor assistance for proposing journal entries to comply with these standards. The City does send staff to classes held by the Florida Government Finance Officers Association to ensure staff is properly educated on accounting standards.

FY 2022-002 Segregation of Duties Due to the size of the City Staff it is difficult to create a separation of duties, however the City makes every effort to mitigate controls.

*Courtney Dempsey  
City Administrator*