UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

)
)
) Civil Action No.
)
IS IN A CIVIL ACTION
TES NATIONAL ARCHIVES AND RECORDS ADMINISTRATION ania Avenue, NW D.C. 20408
ions on you (not counting the day you received it) you must emplaint or a motion under Rule 12 of the Federal Rules of served on the plaintiff or plaintiff's attorney, whose name and
t may be entered against you for the relief demanded in the otion with the court.
ANGELA D. CAESAR, CLERK OF COURT
Signature of Clerk or Deputy Clerk

FOIA Summons (1/13) (Page 2)

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (1))

was re	This summons for <i>(nan ceived by me on (date)</i>	ne of individual and title, if any)					
., 6,5 16	•	the summons on the indiv	· idual at (place)				
				on (date)	; or		
	☐ I left the summons at the individual's residence or usual place of abode with (name)						
		, a pe	erson of suitab	le age and discretion who resid	les there	,	
	on (date)	, and mailed a co	py to the indiv	idual's last known address; or			
	☐ I served the summo	ons on (name of individual)				, who is	
	designated by law to accept service of process on behalf of (name of organization)						
				on (date)	; or		
	☐ I returned the summ	nons unexecuted because				; or	
	☐ Other (specify):						
	My fees are \$	for travel and \$		for services, for a total of \$		0	
	I declare under penalty of perjury that this information is true.						
Date:							
Dute.				Server's signature			
				Printed name and title			
				Server's address			

Additional information regarding attempted service, etc: