

# **EXHIBIT 13-C**

U.S. Department of Homeland Security  
U.S. Citizenship and Immigration Services  
National Records Center  
P.O. Box 648010  
Lee's Summit, MO 64064-8010



U.S. Citizenship  
and Immigration  
Services

COW2021000990

March 23, 2021

Alec Ferretti  
242 E 38th St. APT 2F  
New York, NY 10016

Dear Alec Ferretti:

The Department of Homeland Security, Freedom of Information Act (FOIA) regulations at 6 C.F.R., Part 5, Subpart A, requires that the following information be provided in order to allow us to proceed with your FOIA request. **Please submit the requested information with this form. Failure to properly respond to this request for additional information within 30 days of the above date will cause your request to be administratively closed.**

This is a response to your Freedom of Information Act/Privacy Act (FOIA/PA) request received in this office on March 13, 2021 relating to screenshots or extracts of official staff calendars for every entire day of scheduling which has the word "NAPHSIS." Please do a global search of all employees, and search from the years 2015-2020. Your request stated:

“screenshots or extracts of official staff calendars for every entire day of scheduling which has the word "NAPHSIS." Please do a global search of all employees, and search from the years 2015-2020.”

Your request is being handled under the provisions of the Freedom of Information Act (5 U.S.C. § 552). It has been assigned the following control number: COW2021000990. Please cite this number in all future correspondence about your request.

Consistent with 6 C.F.R. § 5.3(b) of the Department of Homeland Security (DHS) FOIA regulations, your request must describe the records sought in sufficient detail to enable our personnel to locate them with a reasonable amount of effort. Upon initial review, United States Citizenship and Immigration Services (USCIS) does not find that you have adequately described the records sought. In accordance with 6 C.F.R. § 5.3(c), USCIS FOIA needs clarification from you regarding the records you are requesting. To the extent possible, please provide specific information that may assist our office with identifying the requested records, such a specific list of individuals USCIS email accounts and an exact date specific time frame. You may respond with the clarification by U.S. mail or electronic mail. Please clearly mark the letter, envelope, and/or email “COW2021000990 Clarification” for our staff to track your correspondence accordingly.



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In order to be considered timely, your response must be postmarked or received by electronic mail within 30 days of the date of this letter. To aid you in adequately describing the records sought, you may contact USCIS's FOIA Public Liaison, Terri White, for assistance at:

U.S. Citizenship and Immigration Services

National Records Center, FOIA/PA Office

P.O. Box 648010

Lee's Summit, MO 64064-8010

Telephone: (800) 375-5283

Email: FOIASIG.NRC@uscis.dhs.gov

If you do not respond with clarification of the records you are requesting, your request may be administratively closed by our office in accordance with 6 C.F.R. § 5.3(c). This administrative closure does not prejudice your ability to submit a new request for further consideration with additional information.

All FOIA/PA related requests, including address changes, must be submitted in writing and be signed by the requester. Questions concerning this FOIA/PA request may be mailed to the FOIA/PA Officer at the PO Box listed at the top of the letterhead or emailed to [FOIAPAQuestions@uscis.dhs.gov](mailto:FOIAPAQuestions@uscis.dhs.gov). Please include the control number listed above on all correspondence with this office. You can now submit a new FOIA request online using our new Freedom of Information Act Records System (FIRST). If you wish to submit a new FOIA/PA request, please visit [www.uscis.gov/FOIA](http://www.uscis.gov/FOIA) for instructions and requirements.



Sincerely,

Terri White  
Acting Director, FOIA Operations

Enclosure(s)