

Contracts Agenda for the Meeting of the Panel for Educational Policy - Wednesday, February 15, 2023

Contract Type	PEP Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Request for Proposals	R1267 Birth to Five New Awards	\$302,026	\$1,052,104	4 Years	1
Multiple Task Award Contract	Math Related Services and Professional Development (RA 10)	\$60,000	\$300,000	5 Years	2
Multiple Task Award Contract	Social Studies Professional Development (RA 4)	\$30,000	\$150,000	5 Years	3
Multiple Task Award Contract	Student Support Services (RA 36)	\$390,000	\$1,950,000	5 Years	4
Competitive Sealed Bidding	Window Air Conditioners	\$1,741,917	\$8,709,583	5 Years	5
Negotiated Services	4410 Special Education Enhancement	\$4,383,177.75	\$8,766,355.50	2 Years	6
Negotiated Services	Contract Processing System (CPS) Maintenance & Support Services	\$96,687.34	\$240,419.18	2 Years, 6 Months	7
Amendments and Extensions	LTW ICR Amendments FY20	\$76,299.43	\$228,898.29	3 Years	8
Amendments and Extensions	Repair and Service of Security Systems - Intercom Equipment Upgrade (Door lock)	\$42,637,507.22	\$42,637,507.22	1 Year	9
Amendments and Extensions	Medical Waste Removal Services and Supplies	\$36,000	\$108,000	3 Years	10
Amendments and Extensions	Unemployment Insurance Processing and Claims Management Services	\$313,524.86	\$627,049.72	2 Years	11
MWBE Discretionary Method	Nursing Portal Enhancements Project	\$483,270	\$483,270	1 Year	12
Listing Application	Educational Software - Littera Education Software Products	\$45,792	\$320,544	7 Years	13
	Technical Changes				

Request for Authorization to Contract with Vendors for the Provision of Birth to Five Services – R1267

Procurement Method: Request for Proposals per DOE Procurement Policy and Procedures, Section 3-03

Estimated Contract Amount: \$1,052,104.00

Funding Source: Various, including Tax Levy, NYS Education Department, and Childcare Block Grant

Contract Retroactive? Yes

Contract Term: 7/1/2022-6/30/2026

Options: Three, 1-Year

Options Amount: \$250,026.00 / \$750,078.00

Contract Type: Requirements

RA Number: 11168

Vendor Name: See table below.

Contract Manager: Tiffany Mobley, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: James Morgano, Senior Director, Portfolio Planning, Division of Early Childhood Education

Division of Contracts and Purchasing Contact: Rehawi Ibrahim Chief Administrator - Contracts and Purchasing

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to contract with the below-named vendors to provide high-quality early childhood care and education programming as part of the birth-to-five system.

Discussion

In 1997, the New York State Education Department established the Universal Prekindergarten (“UPK”) program, which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to their families. In March 2014, the New York State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City.

In April 2017, Mayor de Blasio announced the introduction of a 3-K for All program (“3-K”) in order to expand high-quality early childhood care and education for New York City (“NYC”) children. As part of this expansion, Mayor de Blasio announced that all birth-to-five services would be transferred to the DOE’s control from the Administration for Children’s Services (“ACS”) so that all contracted early care and education programs would be under one system. This transfer process which was completed in July 2019. The birth-to-five system will provide every eligible child with free, full-day, high-quality early care and education.

Eligibility criteria for these programs depend on the service type and age group. As such, Request for Proposals (“RFP”) – R1267 was released to the public on March 5, 2019, seeking to identify and award eligible high-quality early childhood care and education providers who are willing to collaborate with

DECE to implement elements of the birth-to-five program throughout the City in areas with the highest need. This solicitation was conducted as a Request for Proposals (“RFP”) and not as a Request for Bids because these services are administered directly to children and must be evaluated on qualitative criteria. The deadline for proposals was August 5, 2019.

The two types of service models available through the birth-to-five RFP include:

- School day and year services: 6 hours 20 mins daily, for 180 days annually. Available to all Pre-K aged children and 3-K aged children with NYC residency.
- Extended day and year services: Eight or 10 hours daily, for 225 or 260 days annually. Available to children ages six weeks to five years old whose families meet income and other eligibility requirements based on federal and state Childcare Block Grant (“CCBG”) guidelines.

Providers were allowed to propose: (1) school day and year services only, (2) extended day and year services only, or (3) both school day and year services AND extended day and year services. Providers were also allowed to propose to occupy a facility that is owned or leased by the City.

Throughout New York City, there are varying levels of need for school day and year and extended day and year services, as well as varying levels of need for infant, toddler, 3-year-old, and 4-year-old services. Through this RFP, the Head Start/Early Head Start RFP, and the Family Childcare Networks RFP, the DOE aims to award slots that align to the needs of each community.

All Pre-K for All, 3-K for All, and EarlyLearn contracts expired on June 30, 2021. These contracts were not extended and, thus, the awards from this RFP provide for services in the 2021-2022 school year and onward. DECE calculates demand for services by evaluating the difference between the estimated number of students in each eligible zone, and the number of seats available.

Of the 1,561 proposals received in the Health and Human Services Accelerator, 1,548 were evaluated after removing duplicates and non-responsive proposals during the responsiveness checks. Additional sites will be included in subsequent RAs. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

DECE convened Evaluation Committees comprised of DECE Early Childhood Education instructional, social work, and performance personnel to evaluate proposals under their guidance, as well as consultants with extensive experience in Early Childhood education. Proposals were scored using the following evaluation criteria:

- Program Overview and Demonstrated Effectiveness: 65 points
- Early Childhood Framework for Quality Elements: 35 points

All vendors in areas where seats are needed and who met the DOE’s quality standards, proposed a viable site, and presented fair and reasonable prices are recommended for award. In areas where the capacity of vendors exceeded the estimated demand for services, awards were made based on vendors’ scores and ranking.

While price is not an evaluation criterion, recommended contract awards were subjected to successful budget negotiations between the DOE and proposers, and based on a fair and reasonable price per student. DECE negotiated budgets, inclusive of the cost-per-child and any proposed start-up funding (materials, furniture, and/or construction) with vendors recommended for award. Proposers’ program expenditures were subject to review to assure that actual expenditures were consistent with the

approved budgets. The negotiated cost-per-child is the amount charged for the term of the entire contract.

Vendors requiring start-up funds were offered additional resources outside of their negotiated per child rate for the first year of their contract. These funds will support facility improvements necessary for their required Department of Health and Mental Hygiene or Office of Children and Family Services permit, other small upgrades, or for furniture and other materials for their classrooms.

These contracts are retroactive because the time required to complete health and safety reviews, budget reviews and/or vendor responsibility determinations delayed their processing.

Awards for both School Day and Year and Extended Day and Year Services

Site ID	City Facility	Vendor Name	EDY Infant	EDY Toddler	EDY 3YO	EDY 4YO	SDY 3YO	SDY 4YO	Max Annual	Startup Yr. 1	Startup Yr. 2	4 Year Total Amount
MBVL	-	Chabad of Gramercy Park DBA Preschool of the Arts	-	-	-	-	-	14	\$250,026.00	\$52,000.00	-	\$1,052,104.00

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Math-Related Services and Professional Development
– R1254 (RA10)

Procurement Method: Multiple Task Award Contract (MTAC) per DOE Procurement Policy and Procedures, Section 3-04

Estimated Highest Annual Amount: \$60,000.00

Estimated Total Amount: \$300,000.00

Funding Source: Various incl. Tax Levy & Reimbursable Funds

Contract Retroactive? No

Contract Term: Five Years

Options: One ,3-Year

Options Amount: \$180,000

Contract Type: Requirements

RA Number: 11246

Vendor Name: Le Ru Multi-Service Agency

Vendor Address: 114-02 Guy R Brewer Blvd, Queens, NY 11434

Awarded Components: 1, 2

Contract Manager: Jessica Kaplan, Deputy Executive Director Office of Curriculum, Instruction & Professional Learning Division of Teaching and Learning

Lead Contracting Officer: Karen Watts, Senior Executive Advisor, Division of Curriculum and Instruction

Division of Contracts and Purchasing Contact: Peter Le, Procurement Analyst, Instructional Service Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Teaching and Learning (“DTL”) to contract with the above-named vendor to provide system-wide mathematics professional development and coaching services. These services will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

Discussion

To help ensure that its students achieve the higher standards in mathematics that adoption of Next Generation Math Learning Standard (“NGMLS”) requires, the DOE must acquire professional development services for its teachers, leaders, coaches, administrators, and support staff. These services will increase math content and pedagogical knowledge, support the implementation of NGMLS, and align resources to improve student achievement. These services will also support schools and learning communities as they plan and conduct effective instruction and professional development in math.

Vendors will provide high-quality, needs-based, and NGMLS-aligned professional development and support instruction for teachers and other staff covering pre-kindergarten through 12th grade. Services will focus on math content, pedagogy, citywide curriculum programs, cognitive and socio-emotional

development, and research and best practices, and will include institutes, workshops, seminars, course work, conferences, walk-throughs, and inter-visitations.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

Vendors proposed for one or more of the following focus areas: 1) Mathematics Professional Development, and 2) Mathematics Consultants/Coaches.

Proposals were evaluated by a minimum of three evaluators. The evaluation committees included a teacher, math director, and STEM instructional specialist. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Thirteen vendors were recommended for contract awards under previous Requests for Authorization, and one is named here.

The recommended vendors' services introduce shifts in pedagogy and provide direction on efficient and effective ways to use student data to inform instructional practices that will improve student achievement and prepare them for college and careers in math. Professional development offerings will provide specific support to schools and teachers for implementing NGMLS, including conceptual understanding, procedural fluency, problem solving, and communication. Program delivery methods include customized workshops, support, and coaching.

Le Ru Multi-Service Agency offers to provide workshops focused on best practices and strategies to enhance fluency, competency, and proficiency of math teachers. Le Ru's Acute Academic Intervention in Mathematics (A2IM) model will help teachers utilize technology to convert student data into learning activities, provide publishing, modeling, and evaluation of implementation.

Pricing for Le Ru Multi-Service Agency was determined to be fair and reasonable based on comparison with hourly rates for like services by vendors contracted under this solicitation.

The estimated annual contracted amount for Le Ru Multi-Service Agency is based on the amount for new vendors with a math professional development service requirements MTAC contract of \$30,000 for each awarded service component.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization for Social Studies Professional Development and Direct Student Services – R1255 (RA 4)

Procurement Method: Multiple Task Award Contract (MTAC) per DOE Procurement Policy and Procedures, Section 3-04

Estimated Highest Annual Amount: \$30,000.00

Estimated Total Amount: \$150,000.00

Funding Source: Various incl. Tax Levy & Reimbursable

Contract Retroactive? No

Contract Term: Five Years

Options: One, 3-Year

Options Amount: \$90,000.00

Contract Type: Requirements

RA Number: 11250

Vendor Name: The Research Foundation of CUNY on behalf of the Graduate Center CUNY

Vendor Address: 230 West 41st Street, 7th Floor New York, NY 10036

Awarded Component: 1

Contract Manager: Jessica Kaplan, Deputy Executive Director, Office of Curriculum, Instruction & Professional Learning, Division of Teaching and Learning

Lead Contracting Officer: Karen Watts, Senior Executive Advisor, Division of Curriculum and Instruction

Division of Contracts and Purchasing Contact: Peter Le, Procurement Analyst, Instructional Services Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Teaching and Learning (“DTL”) to contract with the above-named vendor for social studies professional development and direct services to students. These services will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

Discussion

The Chancellor wants to ensure that all New York City schools work collaboratively with parents, educators, school communities, and external stakeholders to improve student achievement and that every child graduates from high school prepared for college or a career. Toward that end, efforts in social studies are focused on raising the level of content understanding (U.S. History, World History, geography, economics, civics/citizenship, and government), integrating national social studies standards, the Next Generation Learning Standards (“NGLS”), the DOE’s Social Studies Scope and Sequence, and the New York State Social Studies Framework K-12, while ensuring student engagement, inquiry, and subject area literacy.

Vendors will provide professional development and direct student services in social studies to support the implementation of the DOE’s initiatives, engaging teachers and students in work that incorporates

social studies best practices, inquiry-based instruction, disciplinary literacy, and informed action around the topics of citizenship, leadership, and democracy.

It is necessary to contract for these services because the DOE does not possess the capacity of expertise necessary to meet the objectives of this program.

Vendors proposed for one or both of these focus areas: 1) Social Studies Professional Development, and 2) Social Studies Direct Student Services.

Proposals were evaluated by a minimum of three evaluators. The evaluation committee included 11 social studies instructional specialists from the Division of Teaching and Learning. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Four vendors were recommended in prior Requests for Authorization (“RAs”), and one is named here.

The Research Foundation of CUNY on behalf of the Graduate Center CUNY (“Graduate Center CUNY”) offers social studies professional development workshops using a blend of face-to-face and online models designed to help teachers of U.S. History and Social Studies develop and hone their skills at integrating history content, historical ways of thinking, and literacy supports into their curriculum and instructional practices. Graduate Center CUNY materials and approaches contain scaffolds that are particularly useful for ELL and special needs learners. The series of seminars and online services will give teachers the capacity to improve all students’ historical knowledge and disciplinary literacy skills.

Pricing for Graduate Center CUNY was determined to be fair and reasonable based on comparison with hourly rates for like services by vendors contracted under this solicitation.

The estimated annual contract amount for Graduate Center CUNY is based on the minimum amount for new vendors for Social Studies Professional Development and Direct Student Services requirements contracts of \$30,000 per component.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Research Foundation of the City University of New York

A news article from July 2018 indicated that an advertising firm filed a suit against the City University of New York (CUNY), claiming that CUNY and its research foundation did not pay them \$172,000 during CUNY’s rebranding campaign. A news report in April 2018 reported that the New York State Inspector General is investigating why CUNY bypassed procurement rules and authorized the sole-source contract through the CUNY Research Foundation (RF CUNY). RF CUNY advised that they have no further information regarding this matter. In light of the vendor’s exceptional performance on prior DOE work, the DOE determines the RF CUNY to be a responsible vendor.

Request for Authorization for Student Support Services – R1151 (RA 36)

Procurement Method: Multiple Task Award Contract (MTAC) per DOE Procurement Policy and Procedures, Section 3-04

Estimated Highest Annual Amount: \$390,000

Estimated Total Amount: \$1,950,000

Funding Source: Various incl. Tax Levy & Reimbursable

Contract Retroactive? No

Contract Term: Five Years

Options: One, 3-Year

Options Amount: \$1,170,000

Contract Type: Requirements

RA Number: 11228

Awarded Service Component(s): See Below Chart

Vendor Name: See Below Chart

Vendor Address: See Below Chart

Contract Manager: Alex Lim, Senior Operations Manager, Office of Safety & Youth Development

Lead Contracting Officer: Robert J. Weiner, Chief Operating Officer, Office of Safety & Youth Development

Division of Contracts and Purchasing Contact: Bryan E. Hester, Procurement Analyst, Instructional Service Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Safety and Youth Development (“OSYD”) to contract with the below-named vendors to provide direct student support services and increase opportunities for educational enrichment. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

Discussion

Vendors proposed one or more of the following 19 components: 1) Leadership Development and Civic Engagement, 2) Individual Counseling, 3) Group Counseling, 4) Mentoring, 5) Recreation/sports, 6) College/post-secondary Planning, 7) Career Awareness and the World of Work, 8) Conflict Resolution/Peer Mediation, 9) Violence Prevention/Student Safety, 10) Bullying Prevention, 11) Substance Abuse and Problem Gambling Prevention and Intervention, 12) Internet Safety, 13) School Attendance Improvement, 14) Family Support Services, 15) Tutoring/homework Assistance, 16) Study/test-taking Skills, 17) Academic Skills Enhancement, 18) Thematic Projects, and 19) Family Literacy. Services may take place on- or off-site during the school day, after-school, or on non-school days. Non-school days include weekends, summer break, and vacation breaks during the school year.

Proposals were distributed to an Evaluation Committee that included former Principals, Assistant Principals, Teachers, Guidance Counselors, Instructional Specialists, Operations Analysts, Grant Managers and Directors from OSYD, Office of Post-Secondary Readiness, Office of Community Schools, the Office of School Wellness, and the Division of Family and Community Engagement. To

ensure scoring consistency, a training session was conducted for all committee members where they received an overview of the process and scoring rubric. Proposals were scored based on the following criteria: Program Plan (35 points); Organizational Capacity (20 points); Pricing (25 points); and Demonstrated Effectiveness (20 points). Successful vendors were required to achieve a minimum score of 80 points.

One hundred vendors were recommended under previous Requests for Authorization, and two are presented here.

A vendor can offer a single workshop for a component or offer an à la carte menu of services covering the 19 components listed.

l’RAISE Girls & Boys international Corporation offers an array of individual, group, and family support services grounded in social emotional learning practices to bolster positive self-image, promote better decision-making, reduce instances of negative behaviors, and identify and address a variety of other issues that impact student/family relationships and academic performance. Services are conducted by licensed clinicians and social workers and are customized to meet the needs of participants on-demand, in particular underserved, at-risk populations.

Renaissance Youth Center provides adjunct K-12 academic skills enhancement programs in both science and music, designed to complement, reinforce, and expand on a schools’ curricula through engaging, hands-on and varied activities that enable participants to demonstrate what they have learned via performances and presentations. Programs aim to combine academic and social emotional skill building.

Pricing for both vendors was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

The estimated annual contract amount for l’RAISE Girls & Boys International Corporation is based on the amount for new vendors with a student support services requirements MTAC contract of \$30,000 for each awarded service component, while the estimated annual contract amount for Renaissance Youth Center is based on their previous contract expenditures for similar services.

The Multiple Task Award Contract process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet the demand for such services and to offer a choice among vendors.

Vendor Names & Addresses	Component(s)	Estimated Annual / Total Amount
l’RAISE Girls & Boys International Corporation 3640 White Plains Road Bronx, NY 10467	2, 3, 4, 8, 9, 10, 14	\$210,000 / \$1,050,000
Renaissance Youth Center 3485 Third Avenue Bronx, NY 10456	17	\$180,000 / \$900,000

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with 1 Stop Electronics Center Inc for Window Air Conditioners

Procurement Method: Request for Bids per DOE Procurement Policy and Procedures, Section 3-02
Estimated Total Highest Annual Amounts: \$1,714,917
Estimated Total Contract Amounts: \$8,709,583
Funding Source: Tax Levy
Contract Retroactive? No
Contract Term: Five Years
Options: One, 2-Years **Options Amount:** \$3,483,833
Contract Type: Requirements
RA Number: 11260

RECOMMENDED AWARDED VENDOR

Vendor Names & Addresses	Estimated Highest Annual Amount	Estimated Total Contract Amount
1 Stop Electronics Center Inc 1870 Bath Avenue, Brooklyn, NY 11214	\$1,741,917	\$8,709,583

Contract Manager: Umran Malik, Director, Division of School Facilities
Lead Contracting Officer: Diana Ferrer Schwartz, Chief Administrative Officer
Division of Contracts and Purchasing Contact: Laura Halstead, Senior Procurement Consultant, School Based Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to contract with the above listed vendor to source, deliver, install, and maintain (within the warranty period) window air conditioners to DOE’s Schools and Central Offices. The contract will be utilized on an as-needed basis and funding will be provided by Central Offices and Schools’ budget.

Discussion

A Request for Bids (“RFB”) was advertised for 28 days in NYC City Record, as well as posted to the Division of Contracts and Purchasing (“DCP”) website and notifications were emailed to vendors listed on NYC Vendor Source bidder’s lists for open competition.

The RFB consisted of eight Aggregate Classes (“AC/ACs.”) containing four different air conditioner size models as well as seventeen additional labor/installation components.

The Aggregate Classes for this RFB were further unbundled by geographical regions:

- Bronx (AC 1);
- Queens North (AC 2);

- Manhattan (AC 3);
- Brooklyn North (AC 4);
- Brooklyn South (AC 5);
- Queens South (AC 6);
- Richmond (AC 7); and
- All Boroughs (AC 8)

For ACs 1 through 7, Bidders were required to bid at least two (2) separate manufacturers', a primary Friedrich brand and an alternate secondary brand to be considered responsive. For AC 8, Bidders were only required to quote the primary Friedrich brand for the 35K BTU unit to serve all boroughs.

Awards were determined by identifying the lowest primary and secondary responsive, responsible bidder complying with bid specifications, terms, and conditions. AC 8 required only a primary Bidder for an award. Bidders were able to receive up to two AC awards, however, the DOE retained discretion to include additional AC awards. Factors considered when awarding additional ACs were based on previous operational and supply chain challenges for this product, a vendor's operational efficiency, geographical location, and capacity to serve a combination of classes which provides the lowest total cost to the DOE.

The primary Vendor will serve the geographical region (s) awarded and will have access to load their products in the DOE's purchasing system, *ShopDOE*. The secondary Vendor may accept purchase orders upon receiving an acknowledgement (in writing) from the requesting end-user confirming that the primary Vendor was contacted and is unable to fulfill their request. The secondary Vendor will be active in *ShopDOE* as non-list. The onus remains with the secondary Vendor to ensure that all procedures are adhered to.

DCP received a total combination of eleven bids covering all ACs. For the eight primary ACs, Geomatrix was the lowest bidder in 4 ACs (1, 3, 7, and 8) and Klearview being the lowest bidder in the remaining classes (2, 4, 5 and 6). Of the eleven bids received, seven bids were considered non-responsive as they failed to submit all required bid documentation. Non-responsive letters were issued to the seven Bidders with the appropriate guidance for protesting the determination. DCP received a protest from Shivani Refrigeration & Air-Conditioning. A protest Officer was assigned and upheld the non-responsive recommendation.

Because awards were limited based on factors indicated above, the remaining bids were evaluated and in collaboration with the Division of School Facilities ("DSF"), the lowest responsive and responsible four bids were recommended for awards. The determination to match the Bidders to the appropriate ACs were optimized as such:

- 1 Stop Electronics Center Inc ("1SE") has been recommended to serve the geographical areas of Bronx and Richmond as the primary vendor (ACs 1 & 7) and supply Manhattan, Brooklyn North, and Brooklyn South as the secondary vendor (ACs 3, 4 & 5).

The primary vendor for ACs 2,3,4,5,6 & 8 were awarded on previous RA (#10110). The primary and secondary bid charts are shown below.

Of the four Vendors recommended for an award, two are active New York City certified Minority and Women-owned Business Enterprises ("M/WBE"). These contracts will equate to 54% of the estimated total contract spend for air conditioners.

Aggregate Class Primary Vendor Bid Chart

For all the AC charts below, the asterisk represents a non-responsive bid.

	Aggregate Class #1	
	Bidder	Total Bid
1	NYC Watersafety*	\$9,211,330
2	Geomatrix	\$10,493,199
3	Klearview	\$10,601,515
4	1 Stop	\$10,603,208
5	Mike & Son*	\$11,017,580
6	Americare Appliance	\$12,066,761
7	David & Goliath*	\$12,565,489
8	Shivani*	\$13,582,143
9	Gridspan*	\$14,939,956
10	MJH Mechanical*	\$22,990,650
11	Sega*	\$35,742,400

	Aggregate Class #2	
	Bidder	Total Bid
1	NYC Watersafety*	\$7,246,615
2	Klearview	\$8,217,535
3	Geomatrix	\$8,255,232
4	1 Stop	\$8,343,198
5	Mike & Son*	\$8,668,260
6	Americare Appliance	\$9,494,594
7	David & Goliath*	\$9,887,299
8	Shivani*	\$10,687,368
9	Gridspan*	\$12,008,195
10	MJH Mechanical*	\$18,361,250
11	Sega*	\$28,126,470

	Aggregate Class #3	
	Bidder	Total Bid
1	NYC Watersafety*	\$7,565,685
2	Geomatrix	\$8,617,311
3	1 Stop	\$8,709,583
4	Klearview	\$8,837,440
5	Mike & Son*	\$9,020,140
6	Americare Appliance	\$9,911,219
7	David & Goliath*	\$10,321,172
8	Shivani*	\$11,414,712
9	Gridspan*	\$12,269,940
10	MJH Mechanical*	\$19,221,600
11	Sega*	\$29,359,440

	Aggregate Class #4	
	Bidder	Total Bid
1	NYC Watersafety*	\$7,996,280
2	Klearview	\$9,067,455
3	Geomatrix	\$9,109,350
4	1 Stop	\$9,205,779
5	Mike & Son*	\$9,565,025
6	Americare Appliance	\$10,476,040
7	David & Goliath*	\$10,909,530
8	Shivani*	\$11,792,014
9	Gridspan*	\$12,596,546
10	MJH Mechanical*	\$19,416,550
11	Sega*	\$31,033,150

Aggregate Class Primary Vendor Bid Chart (cont'd)

	Aggregate Class #5	
	Bidder	Total Bid
1	NYC Watersafety*	\$7,102,960
2	Shivani*	\$7,685,588
3	Klearview	\$8,054,425

	Aggregate Class #6	
	Bidder	Total Bid
1	Shivani*	\$4,254,141
2	NYC Watersafety*	\$5,212,875
3	Klearview	\$5,910,640

4	Geomatrix	\$8,090,595
5	1 Stop	\$8,177,068
6	Mike & Son*	\$8,495,800
7	Americare Appliance	\$9,304,788
8	David & Goliath*	\$9,689,699
9	Gridspan*	\$11,187,632
10	MJH Mechanical*	\$17,993,500
11	Sega*	\$27,563,500

4	Geomatrix	\$5,937,137
5	1 Stop	\$6,000,285
6	Mike & Son*	\$6,214,515
7	Americare Appliance	\$6,827,787
8	David & Goliath*	\$7,110,213
9	Gridspan*	\$8,635,318
10	MJH Mechanical*	\$13,204,500
11	Sega*	\$20,223,000

Aggregate Class #7		
	Bidder	Total Bid
1	NYC Watersafety*	\$2,818,045
2	Geomatrix	\$3,210,975
3	Klearview	\$3,244,790
4	1 Stop	\$3,245,862
5	Mike & Son*	\$3,371,515
6	Americare Appliance	\$3,693,520
7	David & Goliath*	\$3,846,510
8	Shivani*	\$4,254,141
9	Gridspan*	\$4,571,807
10	MJH Mechanical*	\$7,513,800
11	Sega*	\$10,944,360

Aggregate Class #8		
	Bidder	Total Bid
1	NYC Watersafety*	\$6,923,948
2	Mike & Son*	\$10,050,271
3	Geomatrix	\$10,788,806
4	Americare Appliance	\$10,815,563
5	Klearview	\$10,910,888
6	1 Stop	\$11,360,451
7	David & Goliath*	\$13,643,166
8	Gridspan*	\$13,782,813
9	Shivani*	\$14,522,025
10	MJH Mechanical*	\$26,206,875
11	Sega*	\$42,318,400

Aggregate Class Secondary Vendor Bid Chart

Aggregate Class #1		
	Bidder	Total Bid
1	NYC Watersafety*	\$4,742,630
2	Mike & Son*	\$6,267,700
3	Klearview	\$7,745,840
4	1 Stop	\$8,076,958
5	Americare Appliance	\$9,197,610
6	David & Goliath*	\$9,638,110
7	Geomatrix	\$10,021,175
8	Gridspan*	\$10,062,655
9	Shivani*	\$10,870,643
10	MJH Mechanical*	\$23,619,650
11	Sega*	\$33,535,450

Aggregate Class #2		
	Bidder	Total Bid
1	NYC Watersafety*	\$3,731,115
2	Mike & Son*	\$4,960,070
3	Klearview	\$5,971,060
4	1 Stop	\$6,355,889
5	Americare Appliance	\$7,237,502
6	David & Goliath*	\$7,584,459
7	Geomatrix	\$7,884,550
8	Gridspan*	\$8,088,611
9	Shivani*	\$8,554,331
10	MJH Mechanical*	\$18,585,000
11	Sega*	\$26,390,250

Aggregate Class Secondary Vendor Bid Chart (cont'd)

	Aggregate Class #3	
	Bidder	Total Bid
1	NYC Watersafety*	\$3,895,485
2	Mike & Son*	\$5,177,890
3	Klearview	\$6,491,715
4	1 Stop	\$6,634,647
5	Americare Appliance	\$7,554,595
6	David & Goliath*	\$7,916,780
7	Geomatrix	\$8,230,625
8	Gridspan*	\$8,264,092
9	Shivani*	\$8,929,318
10	MJH Mechanical*	\$19,399,150
11	Sega*	\$27,546,700

	Aggregate Class #4	
	Bidder	Total Bid
1	NYC Watersafety*	\$4,117,280
2	Mike & Son*	\$5,472,845
3	Klearview	\$6,588,280
4	1 Stop	\$7,012,780
5	Americare Appliance	\$7,985,340
6	David & Goliath*	\$8,368,321
7	Gridspan*	\$8,484,588
8	Geomatrix	\$8,699,850
9	Shivani*	\$9,438,199
10	MJH Mechanical*	\$20,505,950
11	Sega*	\$29,117,300

	Aggregate Class #5	
	Bidder	Total Bid
1	NYC Watersafety*	\$3,630,690
2	Mike & Son*	\$4,860,920
3	Klearview	\$5,852,325
4	1 Stop	\$6,229,099
5	Americare Appliance	\$7,092,383
6	David & Goliath*	\$7,432,431
7	Gridspan*	\$7,535,079
8	Geomatrix	\$7,726,950
9	Shivani*	\$8,383,302
10	MJH Mechanical*	\$18,212,850
11	Sega*	\$25,861,700

	Aggregate Class #6	
	Bidder	Total Bid
1	NYC Watersafety*	\$2,683,975
2	Mike & Son*	\$3,567,025
3	Klearview	\$4,294,390
4	1 Stop	\$4,570,513
5	Americare Appliance	\$5,203,980
6	David & Goliath*	\$5,453,388
7	Geomatrix	\$5,670,400
8	Gridspan*	\$5,815,362
9	Shivani*	\$6,150,968
10	MJH Mechanical*	\$13,365,650
11	Sega*	\$18,974,050

	Aggregate Class #7	
	Bidder	Total Bid
1	NYC Watersafety*	\$1,440,595
2	Mike & Son*	\$1,902,105
3	Klearview	\$2,371,190
4	1 Stop	\$2,473,094

5	Americare Appliance	\$2,815,848
6	David & Goliath*	\$2,951,041
7	Geomatrix	\$3,066,675
8	Gridspan*	\$3,079,899
9	Shivani*	\$3,328,505
10	MJH Mechanical*	\$7,302,300
11	Sega*	\$10,269,250

A comparison was done between the proposed prices and the prior Contractor’s price:

- For the labor and installation component of the bid, representing 50% of the total estimated contract spend, after adjusting for inflation, proposed prices were 11% below the prior contract.
- For the Air Conditioner unit component of the bid, representing 44% of the total estimated contract spend, after adjusting for inflation, proposed prices were 19% higher than the prior contract. The vendors advised that increases in insurance, transportation and other costs associated with the impact of the pandemic affected proposed pricing. Moreover, proposed prices for the units are 25% below the prevailing market prices.
- The aggregate price for AC units, labor and installation was 4% below the prior contract, after adjusting for inflation.
- The remainder of the spend (6%) is comprised of a new line item not included in the prior contract.

The DOE requested a voluntary price reduction (VPR) from all awarded vendors. Only Americare and Geomatrix responded with annualized price reductions of \$1,602,724 and \$208,075, respectively (awarded under RA #10110). In light of the competitive nature of the bid, capacity limitations and the aggregate decrease of 4% after adjusting for inflation, pricing can be determined to be fair and reasonable.

[Vendor Responsibility](#)

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with Vendors for the Provision of 3-K and Pre-K for all services – 4410 Special Education Center Based Programs

Procurement Method: Negotiated Services Contract per DOE Procurement Policy and Procedures, Section 3-08

Estimated Highest Annual Amount: \$4,383,177.75

Estimated Total Amount: \$8,766,355.50

Funding Source: Various, including Tax Levy, NYS Education Department

Contract Retroactive? Yes

Contract Term: 7/1/2022-6/30/2024; 2 Years

Options: One, 2 -Year

Options Amount: \$8,766,355.50

Contract Type: Requirements

RA Number: 10780

Vendor Name: See List Below

Contract Manager: Monique Scales, Senior Director - Operations, Division of Early Childhood Education

Lead Contracting Officer: James Morgano, Senior Director, Portfolio Planning, Division of Early Childhood Education

Division of Contracts and Purchasing Contact: Ibrahim Rehawi, Chief Administrator, Division of Contracts and Purchasing

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Early Childhood Education (“DECE”) to contract with the below-named vendors to enhance existing preschool special education services to bring them in line with the DOE’s birth-to-five early care and education system.

Discussion

In 1997, the New York State Education Department (“SED”) established the Universal Prekindergarten (“UPK”) program, which entitles eligible four-year-old children to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to their families. In March 2014, the New York State legislature approved a \$300 million grant to expand full-day pre-kindergarten access in New York City.

In April 2017, the City announced the introduction of a 3-K for All program (“3-K”) in order to expand high quality early childhood care and education for New York City children. As part of this expansion, all birth-to-five services would be transferred to the DOE’s control from the Administration for Children’s Services so that all contracted early care and education programs would be under one system. This transfer process was completed in July 2019.

In March 2019, the DOE released the first Request for Proposals (“RFP”) for birth-to-five services, RFP R1267. Services included both extended day and year services available to income eligible children, and school day and year services available to any child eligible for Pre-K for All or 3-K for All services. The DOE also released an RFP for Family Child Care Network services (R1278) and for Head Start Services (R1268) in the spring of 2019 and an RFP for birth-to-five services in Covid-Impacted Neighborhoods (R1344) in spring 2021. Family Child Care Network services began in July 2020; the remainder of the services contracted through these RFPs began in July 2021. Collectively, these services comprise New York City’s birth-to-five system, which provides every eligible child with free, full-day, high-quality early care and education.

In New York State, preschool special education services may only be provided by organizations that have been authorized by SED under Section 4410 of the New York State Education Law or have been enumerated by the legislature in Section 4201 of the Education Law. Once a New York City based program is authorized under either of these schemes, the DOE immediately enters into a contract (“Base Contract”) with the program to fund services for eligible preschool children. The Base Contract funds programs to provide 5 hours of daily instruction and does not proscribe curricular or programmatic standards outside of those required by State and Federal special education laws and regulations. Historically, these programs have not received the same support as other Pre-K and 3-K for All programs, which includes instructional coaching, social work support, and operational support.

The DOE now seeks to bring preschool special education programs under the umbrella of its birth-to-five programming by providing contracts to fund enhanced services. Specifically, the enhancement contract provides funding to allow programs to extend program day length to six hours and twenty minutes per day and align expectations and supports to the City’s Pre-K for All and 3-K for All programs. In addition, the enhancement contract aims to increase access to services in the Least Restrictive Environment (“LRE”) by funding general education slots to allow providers to independently offer Special Class in an Integrated Setting (“SCIS”) classrooms. The DOE issued an RFI (I1445) on November 18, 2021, seeking to identify existing preschool special education providers and new providers willing to collaborate with DECE to implement elements of the birth-to-five program within a preschool special education program. These contracts are negotiated services and not been competitively bid because, in order to be eligible for this contract, a provider must already have a base contract with the DOE to provide preschool special education services, and the DOE sought to award all eligible providers who expressed interest in offering enhanced services. The deadline for proposals was March 31, 2022.

The two types of services available through the solicitation include:

- Enhanced Preschool Special Education Services
- General Education School Day and Year Pre-K for All and/or 3-K for All

Vendors were required to submit a separate proposal for each program site. Of the 100 proposals received through the Preschool Special Education Enhancement Solicitation Form in the first round, 95 were evaluated after removing duplicates and non-responsive proposals during the responsiveness checks. A second round of 43 submissions was received by the proposal deadline and has yet to be evaluated [additional sites will be included in subsequent RAs]. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

Vendors whose proposal met the eligibility criteria outlined in the solicitation and were located in areas with a seat need were recommended for an award. All awarded vendors were required to pass DOE vendor responsibility determinations.

While price is not an evaluation criterion, recommended contract awards were subjected to successful budget negotiations between the DOE and proposers and based on a fair and reasonable price for eligible expenses, and where applicable, price-per-child. DECE negotiated budgets, inclusive of the cost-per-child, if applicable, and any proposed start-up funding (materials, furniture, and/or construction) with vendors recommended for award. Proposers' program expenditures were subject to review to ensure that actual expenditures were consistent with the approved budgets. The negotiated annual contract value, including cost-per-child, if applicable, is the amount charged for the term of the entire contract.

Vendors requiring start-up funds were offered additional resources outside of their negotiated costs for the first year of their contract. These funds will support facility improvements necessary for their required Department of Health and Mental Hygiene permit, other state or local licenses or permits, other small upgrades, or for furniture and other materials for their classrooms.

Vendors offering DOE-contracted early childhood education services, including Pre-K and 3-K for all, do not have the ability to restrict who attends as all contracted vendors are required to follow DOE's enrollment policies and participate in the DOE's enrollment system.

These contracts are retroactive because the time required to complete budget reviews and/or vendor responsibility determinations delayed their processing.

The Chancellor's Committee on Contracts recommended to award these services on February 1st, 2023.

Awards for both School Day and Year and Extended Day and Year Services

District	Vendor Name	Max Annual	2 Year Total Amount
18	Making A Difference For The Future, Inc.	\$636,228.13	\$1,272,456.26
26	Psychotherapeutic Evaluational Programs, Inc. DBA Parsons Preschool	\$1,288,396.48	\$2,576,792.96
27	Psychotherapeutic Evaluational Programs, Inc. DBA Parsons Preschool	\$1,530,070.48	\$3,060,140.96
27	Psychotherapeutic Evaluational Programs, Inc. DBA Parsons Preschool	\$928,482.66	\$1,856,965.32

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Request for Authorization to Contract with Peraton Inc. for the Provision of Maintenance and Support of the DOE's Contract Processing System

Procurement Method: Negotiated Services Contract per DOE Procurement Policy and Procedures, Section 3-08

Estimated Highest Annual Amount: \$96,687.34

Estimated Total Amount: \$240,419.18

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 7/1/22 – 12/31/24

Options: One, 5-Years

Options Amount: \$542,240.00

Contract Type: Requirements

RA Number: 11020

Vendor Name: Peraton Inc.

Vendor Address: 12975 Worldgate Drive, Herndon, VA 20170

Contract Manager: Kamaljit Singh Masuta, Director of Business Operations, Division of Contracts and Purchasing

Lead Contracting Officer: Louis Yeostros, Finance Administrator, Division of Contracts and Purchasing

Division of Contracts and Purchasing Contact: TaRel Hardy, IT Procurement Manager, Technology Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education ("DOE") hereby requests authorization on behalf of the Division of Contracts and Purchasing ("DCP") to contract with Peraton Inc. ("Peraton") for the provision of maintenance and support for the Contract Processing System ("CPS").

Discussion

CPS is a contract management system that provides edit controls, automatic notifications, workflow processing, data exchanges with the DOE's Contract Tracking System ("CTS"), and interfaces with the New York City Office of the Comptroller's ("Comptroller's") Omnibus Image Storage and Information System ("OAISIS") to perform contract processing. CPS eliminates paper handling and manual processes from the daily routine and replaces it with an electronic document repository and automated data handling mechanisms. Peraton is uniquely capable of performing any maintenance or related services that CPS may require on an ongoing basis since Peraton previously designed and built CPS as a front-end interface to automatically link to OAISIS. In light of the specialized and complex nature of the work and competencies, the DOE seeks to use Peraton to continue to maintain CPS for this critical DOE system.

Peraton proposed a total contract amount of \$240,419.18 to maintain and support CPS in FY23, FY24, and the first half of FY25. The amount includes labor for a project manager and two programmer analysts (\$213,879.39), as well as annual fees to maintain Peraton's e.POWER baseline software (\$17,365.00) and Oracle (\$9,174.79). Labor rates totaling \$83,531.95 in FY23 reflect an increase of 3.0% over FY22 under the prior contract and the rates totaling \$86,037.92 in FY24 and \$44,309.52 in FY25 were increased by the same percentage, but this falls below the 4.7% increase in the employment

cost index. The annual fees of \$6,946.00 for e.POWER software maintenance in FY23 and FY24 totaling \$13,892.00 are the same as under the prior contract, but the fee of \$3,473.00 in FY25 is lower because it was pro-rated for six months. The maintenance fee of \$3,527.07 for Oracle in FY23 is 5.0% higher than FY22 under the prior contract and the fees in FY24 and FY25 were also increased by 5.0%, the same percentage that was approved for the DOE's teacher applicant tracking and management system, but the fee was pro-rated for six months in FY25, resulting in fees of \$3,703.42 and \$1,944.30 in FY24 and FY25, respectively. Accordingly, pricing can be determined to be fair and reasonable.

The Chancellor's Committee on Contracts approved a negotiated services contract for these services on September 14, 2022 on the basis of continuity.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

FY21-FY23. The funding was baselined and applied to continuation actions such as renewals or extensions.

DOE LTW programs were among the service areas deemed eligible for ICR. These programs provide a range of academic and youth development support services to over-age, under-credited students that enhance academic performance and outcomes, while assisting in the development of work-readiness skills and planning for post-secondary careers and college. Students learn how to use their educational, internship, and employment activities as building blocks for achieving long-term goals.

The amendment includes LTW contract under Request for Proposal (“RFP”) – R1066 contract, in effect during FY21 – FY23; therefore, this amendment will be partially retroactive. The underlying costs were determined to be fair and reasonable at the time of the procurement processes for the underlying contract.

The following table details the annual and total ICR amendment amount for FY21 – FY23.

Vendor Name	Procurement Ref. #	Contract Number	FY21 Amendment Value (7/1/20 - 6/30/21)	FY22 Amendment Value (7/1/21 - 6/30/22)	FY23 Amendment Value (7/1/22 - 6/30/23)	Total FY21 - FY23 Amendment Value
St. Nicks Alliance Corp.	R1066	9655391	\$76,299.43	\$76,299.43	\$76,299.43	\$228,898.29

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

[St Nicks Alliance Corp.](#)

A review of St. Nicks Alliance Corp’s (St. Nicks) PASSPort submission revealed the following information:

- St. Nicks received three poor evaluations from the New York City Department of Youth and Community Development (DYCD) for the evaluation period ending June 30, 2020 due to failure to meet the rate of participation, job placement, and recordkeeping maintenance. DYCD advised that it is working with the provider to address the issues and that the vendor has shown improvement in its performance. In the past three years, the vendor has received 10 good and 7 satisfactory performance evaluations on other DYCD contracts.

The DOE is also aware of the following regarding St. Nicks:

- A November 2018 news article revealed that a class action suit was filed against St. Nicks for unpaid wages. The vendor advised that the litigation has now been dismissed by the court and the claim will proceed in 1199 Union arbitration, which is ongoing.

As the matter above is currently pending, and in light of the vendor’s current exceptional performance on prior DOE contracts, the vendor is determined to be responsible.

Request for Authorization to Amend Symbrant Technologies Inc. Contract for Repair and Servicing of Security Systems B2812

Procurement Method: Contract Amendment per DOE Procurement Policy and Procedures, Section 4-08

Estimated Highest Annual Amount: \$42,637,507.22

Estimated Total Amount: \$ \$42,637,507.22

Funding Source: Capital and Tax Levy

Contract Retroactive? No

Contract Term: 10/30/2022 - 10/29/2023; 1 Year

Options: None **Options Amount:** None

Contract Type: Requirements

RA Number: 11266

Vendor Name: Symbrant Technologies Inc.

Vendor Address: 16 Commerce Drive Farmingdale, NY 11735

Awarded Classes: All

Contract Manager: Umran Malik, Director, Division of School Facilities

Lead Contracting Officer: Diana Ferrer-Schwartz, Chief Administrative Officer, Division of School Facilities

Division of Contracts and Purchasing Contact: Kelvyn Rodriguez, Procurement Analyst, Transportation, Food and Facilities Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of School Facilities (“DSF”) to amend Symbrant Technologies Inc. (“Symbrant”) contract to repair and service Security Systems. It is necessary to contract for these services because the DOE does not possess the capacity and resources necessary to meet the objectives of this program. The contract amendment will be capital and tax levy funded.

Discussion

Symbrant was originally awarded a five-year contract pursuant to a Request for Bids (“RFB”) B2812 for the repair and servicing of Security Systems. Symbrant was awarded three aggregate classes: Classes 1 and 3 – the Bronx and Class 6 – Manhattan.

In accordance with contractual language, the DOE exercised its 270-day renewal option, then extended the contract for an additional one year to October 29, 2023, pursuant to section 4-07 (a) of the Procurement Policy and Procedures (“PPP”).

The later extension is to allow for the commencement of the Mayor and Chancellor’s initiative to install automatic door locking systems in DOE buildings to quickly lockdown schools from outside threats in an effort to make NYC public school children safer. This amendment will allow for the contract budget increase to fund the initiative’s cost (see budget increase breakdown below).

Given the time constraint for implementation, Symbrant’s contract was selected to execute this initiative for the following reasons: capability to complete the required work within the timeframe, knowledge, experience, manpower and equipment to handle the project scope.

Per the estimated budget below, Symbrant is responsible for the provision of camera installation services, electric door strike equipment, and cabling to the central MDF/IDF rooms in 1,310 buildings. Symbrant’s contract is being amended to: 1) expand the awarded classes to include all five boroughs for the execution of the project, and 2) include Minority and Women-owned Business Enterprises (“M/WBE”) participation by revising the subcontracting requirements.

Phases/Functions	Capital-Costs for Eligible Buildings	Cost for Non-Capital Eligible Buildings	Total Costs for ALL Buildings
Door Locking Equipment	\$9,673,653.50	\$1,887,350.72	\$11,561,004.22
Door Locking Cabling	\$6,534,248.00	\$1,274,845.00	\$7,809,093.00
Door Locking Installation	\$19,468,974.00	\$3,798,436.00	\$23,267,410.00
Total	\$35,676,875.50	\$6,960,631.72	\$42,637,507.22

A subsequent 4-07 (b) contract extension will be presented to Panel in the near future as the contract will expire before the end of the projected roll-out. Due to the time sensitive nature of this project, both the amendment and extension cannot be process simultaneously given the required steps necessary for the extension per the PPP.

This amendment will have the same unit prices as the original RFB B2812. The unit prices were previously adjusted during the 270-day renewal in accordance with RFB B2812, which allowed for the increases afforded by the PPI index in the price adjustment. As a result, the pricing was determined to be fair and reasonable.

DSF has confirmed that Symbrant have provided satisfactory services under their subject contract.

[Vendor Responsibility](#)

The vendor(s) recommended for award and the principal owners and officers were subject to a background check and have been determined to be responsible.

Request for Authorization to Extend and Amend a Contract with Citiwaste, LLC to Provide Medical Waste Removal Services and Supplies – B2751

Procurement Method: Contract Extension and Amendment per DOE Procurement Policy & Procedures, Section 4-07(b) and 4-08

Estimated Highest Annual Amount: \$36,000

Estimated Total Amount: \$108,000

Funding Source: Tax Levy

Contract Retroactive? Yes

Contract Term: 09/28/2021 - 09/27/2024

Options: None **Options Amount:** None

Contract Type: Requirements

RA Number: 10744

Vendor Name: Citiwaste, LLC

Vendor Address: 893 Shepherd Avenue, Brooklyn, NY 11208

Contract Manager: Mallory O. Sullivan, Deputy Director, Office of Employee Relations, Division of Human Resources

Lead Contracting Officer: Stacey A. Frazier, Deputy Director, Operations, Division of Human Resources

Division of Contracts and Purchasing Contact: Lisvett J. Jaen, Director, Central Office Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Office of Occupational Safety and Health (“OOSH”) to extend and amend a contract with Citiwaste, LLC (“Citiwaste”) to provide medical waste handling services and related supplies to schools, offices, and other locations throughout New York City under the jurisdiction of the DOE.

Discussion

OOSH provides the DOE with the safety and health expertise necessary to ensure that the New York City public school system is in compliance with Federal, State, and City safety and health standards. OOSH is responsible for both the implementation of the Bloodborne Pathogens Standard ([29 CFR 1910.1030](#)) for approximately 1,800 locations within the DOE and to ensure that safe work practices are observed. Although the average DOE facility does not routinely generate medical waste, the exceptions are those locations where nurses have to perform invasive procedures.

To prevent the transmission of diseases caused by bloodborne pathogens and to comply with the above-referenced standard, all DOE facilities are required to be prepared in the event that medical waste is generated, as in the case of an accident involving blood and/or bodily fluids contaminated with blood.

In 2016, Citiwaste was awarded a contract to furnish, assemble, deliver, and/or pick up medical waste supplies kits to DOE schools, offices, and other locations throughout New York City pursuant to a

competitive Request for Bids (“RFB”) solicitation – B2751 for a term of five years, plus a contractual 180-day extension. Upon expiration of the of the contract’s base term, the DOE exercised the contractual 180-day option to extend. A three-year non-contractual extension pursuant to the DOE’s Procurement Policy Procedures (“PPP”) Section 4-07(b) is required to comply with Federal, State, and City safety and health standards and to maintain continuity of services pending the new competitive solicitation for these services.

This extension is being combined with an amendment to accommodate slight increases of unit prices of four line-items and a unit price decrease of one line-item, to reflect standard inflation – the unit price of two line-items are to remain unchanged. The original unit prices were established through a competitive bid solicitation, where prices were determined to be fair and reasonable. The revised unit prices are reflective of supply availability and wholesale market price for stock.

The following table details each service line-item with their original and amended unit prices, as well as the estimated annual and three-year total extension amounts.

Services Description	Estimated Quantity	Unit of Measure	Original Unit Price	Adjusted Unit Price	Estimated Annual Amount	Estimated Total 3-Year Amount
Pick up Medical Waste Kit(s) and Replace with One Kit	500	Per Location	\$25.00	\$26.00	\$13,000	\$39,000
Pick up Medical Waste Kit(s) ONLY (No Replacement)	250	Per Location	\$17.00	\$21.00	\$5,250	\$15,750
Deliver Medical Waste Kit ONLY (No Pick-Up)	500	Per Location	\$12.00	\$11.00	\$5,500	\$16,500
Emergency Pick-Up of Medical Waste ONLY	50	Per Location	\$23.00	\$23.00	\$1,150	\$3,450
Kit (Refer to Section 2.2 of the RFB for kit content)	1,000	Per Kit	\$10.00	\$11.00	\$11,000	\$33,000
Two Red Poly Bags (Size 23” x 17” x 46” / Thickness of plastic: .0015”)	100	Per Package	\$1.00	\$1.00	\$100	\$300
Estimated Annual Total Amount:					\$36,000	
Estimated Total 3-Year Amount:						\$108,000

Given that unit pricing under this contract had remained unchanged since 2016 and the requested unit price adjustment for this extension (increases and decrease), represents an overall average price change of 5% and considering that the Bureau of Labor Statistics’ Consumer Price Index for All Urban Consumers (“CPI-U”), all items, U.S. city average, reflects an annual percentage change in prices of 13%, unit pricing for this extension is, therefore, determined fair and reasonable.

It is necessary to contract for these services because the DOE does not have the expertise, personnel and/or resources to meet the program’s objectives. This request is retroactive due to administrative delays related to the COVID-19 pandemic.

On January 4, 2023, the Committee on Contracts recommended to extend and amend the contract with Citiwaste LLC.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

PPP Section 4-07(b) is required to provide continuity of services until contract award is made pursuant to a new Request for Proposals (“RFP”) solicitation – R1194, which is anticipated for release by the end of this extension. The development of the new RFP is currently underway after being placed on hold due to the COVID-19 lockdown and re-directed priorities during this period coupled with administrative delays. A two-year extension is required to ensure uninterrupted services while the necessary procurement process, including solicitation development and release, proposals evaluation, award recommendation and approvals, and finally the registration of new contract(s), is completed.

The estimated annual and total extension amounts are based on the anticipated number of unemployment insurance claims, processing, representation, and negotiation with New York State Department of Labor on hearings during the extension term. This extension will have the same terms, conditions, and unit prices as the original competitively awarded contract, where pricing was determined to be fair and reasonable. Since the original contract prices have not changed, pricing for this extension is therefore determined to be fair and reasonable.

It is necessary to contract for these services because the DOE does not have the expertise, personnel, and/or resources to meet the program’s objectives.

On January 4, 2023, the Committee on Contracts recommended to extend the contract with Equifax Workforce Solutions, LLC.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible. Noteworthy information was found for the following vendor(s):

Equifax Workforce Solutions, LLC

The DOE is aware of the following news articles on Equifax Workforce Solutions LLC (Equifax), formally known as TALX Corporation (TALX):

- Two news articles from May 2018 and October 2017 revealed two separate incidents of identity theft in which individuals were able to access personal and financial data through Equifax. As a result of the data breach, Equifax implemented a proprietary risk authentication technology which, in a short period of time, assesses a user’s risk at the point of login based on a number of different factors. Equifax has advised that there are telecommunication and data driven technologies set in place which also assist in assessing potential risks. Furthermore, Equifax indicated that since the implementation of their proprietary risk authentication technology in 2018, there have been no successful fraud attempts against Equifax.

In light of the corrective measures taken by Equifax, and the vendor’s satisfactory performance on prior DOE contracts, the DOE determines the vendor to be responsible.

Request for Authorization to Contract with Dice IT Solutions LLC d/b/a TechProjects for the Provision of a Nursing Request System

Procurement Method: MWBE Procurement and Contract Method Purchases per DOE Procurement Policy and Procedures, Section 3-10(2-A)

Estimated Total Amount: \$483,270.00

Funding Source: Tax Levy

Contract Retroactive? No

Contract Term: 1 Year

Options: One, 6-Months

Options Amount: None

Contract Type: Full Value

RA Number: 10673

Vendor Name: Dice IT Solutions LLC dba TechProjects

Vendor Address: 850 Carolier Lane, 1st Floor, North Brunswick, NJ 08902

Contract Manager: Steven Stein, Senior IT Services Manager, Division of Instructional and Information Technology

Lead Contracting Officer: Nadia Molinari, Sr. Director, Division of Instructional and Information Technology

Division of Contracts and Purchasing Contact: Kesse Wallace, IT Sourcing Coordinator, Division of Contracts and Purchasing

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization to enter into a Minority and Women Owned Business Enterprise (“M/WBE”) Non-competitive Small Purchase Contract with Dice IT Solutions LLC dba TechProjects (“Dice”), a certified Asian-Indian Enterprise. Dice will be responsible for the provision of support services for the Nursing Request System (“NRS”). The contract will be funded by the Division of Instructional & Information Technology (“DIIT”).

Discussion

The DOE’s Individualized Education Plan (“IEP”) is a written plan developed by the special education team, parents, and other school administrators that specifies a student's academic goals and the method to obtain these goals. 504 Plans are developed by a school 504 Team and set forth the disability accommodations a student needs to participate in DOE programs and activities (including schools) on an equal basis as their peers who do not have disabilities. Recently, it has become increasingly apparent that the DOE needs a system to manage requests for nursing services as part of the IEP or 504 process. DOE’s NRS is being created to allow authorized users the ability to access, track and manage requests for nursing services, and decisions on these requests, and to provide status information to parents related to their requests.

High level project goals will include the following:

- Develop a web-based centralized application to manage all DOE nursing requests, and other 504 process data as needed
- Create the ability to search by request type, student ID, student name, school location, and other information
- Develop real-time status functionality for all nursing requests
- Build email notification functionality to notify other DOE staff working on requests
- Implement documentation upload functionalities for nursing requests
- Integrate NRS with DOE systems/applications
- Provide note tracking functionality

The DOE solicited twelve Minority/Women-owned Business Enterprise (“M/WBE”) vendors to submit proposals for this request. Three proposals were received in response to this request. Proposals were received from Dice, Babatek, Inc., and Peer Consulting Resources, Inc.

An evaluation committee consisting of three members from DIIT reviewed and evaluated candidate proposals in accordance with the evaluation criteria set forth in the solicitation.

Evaluation Criteria	Weight
Experience	50%
Technical Ability	30%
Cost	20%
Total	100%

The committee determined that the solution proposed by Dice exhibited thorough experience and technical ability and provided the most advantageous offer to the DOE. As a result, Dice was selected for award.

The DOE compared rates proposed for this effort to the average rates under the New York City Office of Technology Innovation (“OTI”) contracts for Systems Integration Services (“SI”) and determined that the proposed rates are lower than the average rates for identical or similar titles under OTI’s SI contracts. Therefore, pricing has been determined to be fair and reasonable.

[Vendor Responsibility](#)

The vendor(s) recommended for award and the principal owners and officers were subject to a background check and have been determined to be responsible.

Request for Authorization to Contract with Littera Education Inc. to Provide the Littera Education Software Products

Procurement Method: Listing Application per DOE Procurement Policy and Procedures, Section 3-06
Estimated Highest Annual Amount: \$45,792
Estimated Total Amount: \$320,544
Funding Source: Various, including Tax Levy & Reimbursable
Contract Retroactive? No
Contract Term: 7 Years
Options: None **Options Amount:** \$22,896
Contract Type: Requirements
RA Number: 11182

Vendor Name: Littera Education Inc.
Vendor Address: 68 3rd Street, Brooklyn NY 11231

Contract Manager: Morayo Tracey Oyemade, Executive Director, Division of Enterprise Purchasing
Lead Contracting Officer: Kimberly De Vine, Director, Division of Enterprise Purchasing
Division of Contracts and Purchasing Contact: Domion Pontrelli, Procurement Analyst, Technology and Instructional Materials Procurement

Note: Any document referenced in this RA will be provided to PEP members upon request.

Purpose

The New York City Department of Education (“DOE”) hereby requests authorization on behalf of the Division of Enterprise Purchasing (“DEP”) to contract with Littera Education Inc. (“Littera”) to provide the Littera Education Software Products.

Discussion

Littera provides students in grades K-12 with an online Tutoring Management System which supports all subject areas and student schedules. Littera follows evidence-based practices to ensure students achieve learning goals. Littera delivers, monitors, and adjusts online virtual tutoring programs, following a continuous improvement cycle. Through the Littera platform, students are matched with tutors based on need and subject expertise. Online assessments inform which students need help. The virtual tutors deliver curriculum based on a student’s needs. The platform integrates with existing school technology by connecting students, tutors, data, and curriculum.

These software programs can be used remotely or in the classroom.

Littera is the sole producer and exclusive distributor of the Littera Education software product line and cannot be purchased by open competitive means. Accordingly, a competitive procurement is impractical, and the DOE will utilize a listing application as its solicitation method pursuant to Section 3-06 of the DOE’s Procurement Policy and Procedures (“PPP”).

Littera has offered a 15% discount off manufacturer’s suggested retail price (“MSRP”) for the entire line of Littera Education software. In addition, the vendor has agreed to the inclusion of a “Most Favored

Customer” price certification in its contract, which ensures that the DOE will receive pricing as favorable as any Municipal, County, or State Government Agency, Board of Education, School, or School System in the United States for the same or a substantially similar quantity of items. The estimated annual amount is based on previous and anticipated expenditures by schools.

Accordingly, pricing is determined to be fair and reasonable.

Vendor Responsibility

The vendor(s) recommended for award and the principal owners and officers were subject to a background check, and have been determined to be responsible.

Technical Changes – Prior Meetings

September 21, 2022, Item 14: The Request for Authorization (RA #11012) to amend vendor contracts for Family Child Care Networks within New York State listed the incorrect Market Rate amounts for the vendors listed below. The correct Market Rate amounts are reflected in the two tables below:

Proposed FCCN Market Rate Amendment						
Vendor Name	Borough	FY22 June Total Market Rate Increase	FY 2023 Total Market Rate Increase Amount	FY 2024 Total Market Rate Increase Amount	FY 2025 Total Market Rate Increase Amount	Total Market Increase
Union Settlement Association, Inc.	Manhattan	\$0.00	\$842,160.00	\$842,160.00	\$842,160.00	\$2,526,480.00

Revised FCCN Market Rate Amendment						
Vendor Name	Borough	FY22 June Total Market Rate Increase	FY 2023 Total Market Rate Increase Amount	FY 2024 Total Market Rate Increase Amount	FY 2025 Total Market Rate Increase Amount	Total Market Increase
Union Settlement Association, Inc.	Manhattan	\$0.00	\$912,340.00	\$912,340.00	\$912,340.00	\$2,737,020.00

September 20, 2018, Item 27: The Request for Authorization (RA #6490) to provide Web-based subscription to Westlaw for comprehensive Legal Research with West Publishing Corp d/b/a West, a Thomson Reuters Business, incorrectly listed the contract end date as June 30, 2023. The corrected contract end date is June 29, 2023. Additionally, the Request for Authorization did not include the renewal option. The Request for Authorization should be corrected to reflect that renewal options are pursuant to DCAS contract ride.