



# Municipality of Anchorage

P.O. Box 196650 • Anchorage, Alaska 99519-6650 • Telephone: (907) 343-4311 • Fax: (907) 343-4313 <http://www.muni.org/assembly>

## Anchorage Assembly Leadership

February 14, 2023

Mayor Dave Bronson  
632 W. 6th Ave., Suite 840  
Anchorage, AK 99501  
[dave.bronson@anchorageak.gov](mailto:dave.bronson@anchorageak.gov)

*Sent electronically in .pdf format only*

Re: Request for certain documents concerning the appointment, service, and resignation of former Anchorage Health Department Director Joe Gerace

Mayor Bronson:

We recently sent a request to your former HR Director, Mr. Niki Tshibaka, requesting two documents be released as public records under Alaska Statute 40.25.110 for our examination in a public meeting at 5 p.m. on February 7, 2023. As you know, Mr. Tshibaka chose to resign on February 6, 2023. On February 7, 2023 at about 4:00 pm, we received, via email, a memorandum from your former acting Municipal Attorney, Ms. Blair Christensen, informing us that Human Resources would not release the requested records pursuant to her reading of AMC 3.90.

We understand Ms. Christensen's letter to be a denial on behalf of the Department of Human Resources in Mr. Tshibaka's absence. That said, the provisions of AMC 3.90.060B require her denial be automatically appealed to you and that you respond to that appeal in writing within 7 working days.

Please provide either your written decision on the appeal or the requested documents **no later than 5:00 p.m. Thursday, February 16, 2023**. As Mr. Tshibaka is no longer employed by the Municipality and presumably no longer has access to the requested records, the Assembly leadership directs your attention to the attached subpoena compelling the production of these documents. We will appreciate your prompt attention to this matter.

Sincerely,

  
Suzanne LaFrance, Assembly Chair

  
Christopher Constant, Assembly Vice Chair

Enclosures

Cc: Kent Kohlhase - Acting Municipal Manager  
Adam Trombley - Chief of Staff  
Anne Helzer - Acting Municipal Attorney