

EDUCATION

Pennsylvania State University – Bachelor of Science, Public Policy	2015
Pennsylvania State University - Master of Arts, Public Administration	2021

EXPERIENCE

Township of Lower Paxton – Township Manager November 2018 - Present

Population: 53,000; Annual Budget (2022): \$72.4 million; Total Staffing: 150 Full-Time, 69 Part-Time.

Departments of the Township include Administration, Finance, Community Development, Public Safety, Public Works, Sewer, and Parks and Recreation.

Selective achievements include: implementation of the first Capital Improvement Plan; creation and implementation of a new mixed-use zoning district ordinance at a key intersection of the Township – working with the land-owner on visioning of the parcels; ending each fiscal year of my tenure with a cash surplus; establishment of the ‘Employee Engagement Committee’; executed two of the Township’s largest bond issues in its history, each worth over \$55 million, two years in a row.

Borough of Millersville – Borough Manager, Secretary, & Treasurer January – November 2018

Population: 8,383; Annual Budget (2018): \$8.77 Million; Total Staffing: 29 Full-Time, 9 Part-Time.

The Borough of Millersville is the host municipality to Millersville University, a PASSHE system school.

Departments of the Borough include Administration, Code Enforcement & Zoning, Police, Streets & Parks, and the Wastewater Treatment Department (overseeing the treatment plant).

Borough of Indiana – Borough Manager, Secretary, & Treasurer January 2017 – December 2017

Population: 13,981; Annual Budget (2018): \$12.9 Million; Total Staffing: 70 +.

The Borough of Indiana is the host municipality to The Indiana University of Pennsylvania (IUP), a PASSHE system school. Departments of the Borough include Administration, Code Enforcement, Planning & Zoning, Police, and Public Works (including a wastewater treatment plant).

Borough of Red Hill – Borough Manager, Secretary, & Treasurer 2016-2017

Population: 2,472; Annual Budget (2017): \$900,000; Total Staffing: 6.

County of Schuylkill – Office Manager, District Attorney	2014-2016
Clerk Typist, County Treasurer	2012-2014
County Courier (P-T)	2012

Elected, Frackville Borough Council – President Pro Tempore & Vice President	2010-2016
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INTERNSHIPS

State Senator David G. Argall (R-29) – Tamaqua, PA	2009–2010; 2013
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MEMBERSHIPS

Pennsylvania Municipal League , statewide Legislative Committee; SouthCentral District Alt.	2019-Present
International City/County Management Association (ICMA)	2018 - 2020
Indiana County Boroughs Association , Treasurer	2017
Pennsylvania State Association of Boroughs , statewide Executive Board Alternate	2016
Schuylkill County Boroughs Association , Secretary; President	2015-2016
Frackville Free Public Library , Board of Trustees	2012-2016
Frackville Downtown Revitalization , Treasurer	2011-2016

